



Baldwin County Commission Meeting Agenda

Tuesday, December 2, 2025

**Pre-meeting Work Session 9:00 AM
Regular Meeting 10:00 AM**

Baldwin County Administration Building
County Commission Meeting Chambers
322 Courthouse Square
Bay Minette, Alabama 36507

Commissioners:
District 1 - James E. Ball
District 2 - Matthew P. McKenzie
District 3 - Billie Jo Underwood
District 4 - Charles F. Gruber



VIEW AGENDA DETAILS



SUBMIT SPEAKING REQUEST

Supporting documentation can be viewed in the File ID link of each item.
Revisions made after the initial publication are denoted by an asterisk.

PRE-MEETING WORK SESSION (9:00 AM)

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

REVIEW OF ITEMS AND SETTING OF THE CONSENT AGENDA

Review and discussion of items on the Regular meeting agenda. The Commission will set the Consent Agenda for the Regular meeting, determining the order of items for consideration with any additions, removals and/or replacements as presented.

PUBLIC COMMENTS

Individuals wishing to speak regarding items on the agenda must fill out a speaker form. Comments are limited to 3 minutes; groups are asked to select a spokesperson with allotted time of 5 minutes.

COMMISSIONER REQUESTS

SENIOR STAFF REPORTS

COUNTY ATTORNEY'S REPORT

ADJOURNMENT OF PRE-MEETING WORK SESSION

REGULAR MEETING (10:00 AM)

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

A ADOPTION OF MINUTES

November 18, 2025, Regular Meeting

B COMMITTEE REPORTS

BA FINANCE/ADMINISTRATION DIVISION

BA1 Payment of Bills [26-0234](#)

BA2 Ratification of Interim Payments as Allowed by Policy 8.1 [26-0233](#)

C CONSENT

CA ADMINISTRATION

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|------------|---|--------------------------------|
| CA1 | Annual Review and Approval of County Take Home Vehicle List - December 2025 | <u>26-0223</u> |
| CA2 | Rescheduling the Baldwin County Commission February 17, 2026, Work Session and Regular Meeting | <u>26-0007</u> |
| CA3 | Updates to Baldwin County Commission (Administration Department) Policies | <u>26-0237</u> |
| CA4 | Zion Fountain and Vaughn Community Annual Christmas Parade | <u>26-0192</u> |
| CB | ANIMAL CONTROL | |
| CB1 | Waiving of Age Limit for Volunteers for Foley High School Key Club Event at Baldwin County Animal Shelter | <u>26-0239</u> |
| CC | ARCHIVES AND HISTORY | |
| CC1 | Donation of 1900s Working Sawmill to Baldwin County Bicentennial Park | <u>26-0232</u> |
| CE | BUDGET/PURCHASING | |
| CE1 | Competitive Bid #WG25-01 - On-Call Fiber Optic Installation and Repair Services for the Baldwin County Commission | <u>26-0229</u> |
| CE2 | Competitive Bid #WG26-04 - Purchase and Installation of Three (3) Animal Transport Units for the Baldwin County Commission | <u>26-0227</u> |
| CE3 | Competitive Bid #WG26-05 - Purchase of Twenty (20) or More 2025+ Chevrolet Tahoe AnyGlide Rear Storage Boxes with Lower Command Centers or Equivalent for the Baldwin County Sheriff's Office | <u>26-0228</u> |
| CE4 | Architectural Services for Design of Renovations to Baldwin County Central Annex II Building Located in Robertsedale, Alabama, for the Baldwin County Commission | <u>26-0262</u> |
| CE5 | Baldwin County Resurfacing Projects 2026: Group #1RA/BCR-2026-1RA | <u>26-0241</u> |
| CE6 | Rental of Four (4) New Copy Machines for Various Departments for the Baldwin County Commission | <u>26-0236</u> |
| CE7 | Rental of Two (2) New Copy Machines for Baldwin County Probate Offices Located in Bay Minette and Fairhope, Alabama, for the Baldwin County Commission | <u>26-0244</u> |
| CM | FINANCE AND ACCOUNTING | |
| CM1 | Renewal of Crime Bond Policy | <u>26-0226</u> |
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CM2	New County Levies for Alcohol Licenses	<u>26-0240</u>
CM3	Publication of Baldwin County's Draft Unaudited Financial Status	<u>26-0235</u>
CO	HIGHWAY	
CO1	Central Annex I Parking Lot and Vehicle Access Improvements	<u>26-0255</u>
CO2	Civil Southeast, LLC - Standard On Call Contract - Consent to Assignment of Contract	<u>26-0251</u>
CO3	J.M. Wood Auction Company, Inc. - Auction Sales Agreement	<u>26-0149</u>
CO4	License Agreement #25021 - Keller Road Right-of-Way	<u>26-0253</u>
CO5	Execution of IRS Form 8283 for Donated Right-of-Way on Project No. HW22021 - Malkoskie Road (Tract 1)	<u>26-0257</u>
CO6	Execution of IRS Form 8283 for Donated Right-of-Way on Project No. HW22021 - Malkoskie Road (Tract 3)	<u>26-0258</u>
CO7	Execution of IRS Form 8283 for Donated Right-of-Way on Project No. 0206411 / HW11064000 - Sherman Road (Tract 9)	<u>26-0259</u>
CO8	Execution of IRS Form 8283 for Donated Right-of-Way on Project No. 0206411 / HW11064000 - Sherman Road (Tract 13)	<u>26-0260</u>
CO9	Execution of IRS Form 8283 for Donated Right-of-Way on Project No. 0206411 / HW11064000 - Sherman Road (Tract 14)	<u>26-0261</u>
CR	PERSONNEL	
CR1	Renewal of AirMedCare Network Services	<u>26-0249</u>
CR2	Animal Shelter - Employment of One (1) Animal Control Officer Position	<u>26-0245</u>
CR3	BRATS Department - Personnel Change	<u>26-0246</u>
CR4	Community Relations Department - Creation of Position	<u>26-0247</u>
CR5	Juvenile Detention Center - Employment of One (1) Detention Worker Position	<u>26-0248</u>
CR6	Parks and Recreation Department - Employment of Two (2) Landscape Technician I Positions	<u>26-0252</u>
CR7	Sales & Use Tax/License Inspection Department - Voluntary Demotion of Employee	<u>26-0250</u>
CS	PLANNING AND ZONING	

- CS1** 2026 Municipal Separate Storm Sewer Systems (MS4) Phase II Permit - Appointment of Responsible Official [26-0242](#)
- CS2** Baldwin County Planning and Zoning Commission - Resignation and Appointment [26-0238](#)
- CS3** Letter of Support for Auburn University Grant Proposal - Promoting Infiltration Swales as Green Stormwater Infrastructure Practice in Coastal Alabama [26-0243](#)

D PRESENTATIONS

DA GENERAL

- DA1** Recognition of Al W. Tolbert, Jr., for His Service as Bay Minette Police Chief [26-0188](#)

E PUBLIC HEARINGS

Individuals wishing to speak during public hearings must fill out a speaker form. Comments are limited to 3 minutes; groups are asked to select a spokesperson with allotted time of 5 minutes.

F OTHER STAFF RECOMMENDATIONS

G ADDENDA

GA GENERAL

- GA1** North Baldwin County Health Care Authority - Appointments [26-0265](#)

H PRESS QUESTIONS

I COMMISSIONER COMMENTS

J ADJOURNMENT