

## **Management Control Agreement**

This Management Control Agreement (Agreement) is made by and between the Baldwin County Commission (BCC) and the City of Bay Minette Municipal Court. The Baldwin County Commission and the City of Bay Minette Municipal Court (collectively referred to as "parties") hereby acknowledge and agree as follows:

WHEREAS, pursuant to the CJIS Security Policy Version 5.8, regarding the administration of that portion of computer systems and network infrastructure interfacing directly or indirectly with the state network ACJIC for the interstate exchange of criminal history/criminal justice information, the City of Bay Minette Municipal Court wishes to have the authority, via managed control, to set and enforce various matters; and

WHEREAS, the parties have reached an agreement pertaining to the computer systems and network infrastructure interfacing directly or indirectly with the state network ACJIC for the interstate exchange of criminal history/criminal justice information.

NOW, THEREFORE, for and in consideration of the mutual covenants contained herein, and in relation to the overall supervision of all City of Bay Minette Municipal Court systems, applications, equipment, systems design, programming, and operational procedures associated with the development, implementation, and maintenance of any City of Bay Minette Municipal Court system to include NCIC Programs that may be subsequently designed and/or implemented within the City of Bay Minette Municipal Court, the sufficiency of all such consideration is hereby acknowledged, the parties do hereby agree as follows:

1. Managed Control by City of Bay Minette Municipal Court. Pursuant to the CJIS Security Policy, it is agreed that with respect to administration of that portion of computer systems and network infrastructure interfacing directly or indirectly with the state network (ALEA CJNet) for the interstate exchange of criminal history/criminal justice information, the City of Bay Minette Municipal Court shall have the authority, via managed control, to set, maintain, and enforce:

- (1) Priorities.
- (2) Standards for the selection, supervision, and termination of personnel access to Criminal Justice Information (CJI).
- (3) Policy governing operation of justice systems, computers, access devices, circuits, hubs, routers, firewalls, and any other components, including encryption) that comprise and support a telecommunications network and related criminal justice systems to include but not limited to criminal history record/criminal justice information, insofar as the equipment is used to process or transmit criminal justice systems information guaranteeing the priority, integrity, and availability of service needed by the criminal justice community
- (4) Restriction of unauthorized personnel from access or use of equipment accessing the State network.
- (5) Compliance with all rules and regulations of the City of Bay Minette Municipal Court Policies and CJIS Security Policy in the operation of all information received.

" ... management control of the criminal justice function remains solely with the Criminal Justice Agency." Section 5.1.1.4

2. CJA Management & Control. Responsibility for management of security control shall remain with the criminal justice agency. (See CJIS Security Policy Version 5.8).

3. Certain Authority. Notwithstanding anything written or implied within this Agreement, the City of Bay Minette Municipal Court shall in no way have any authority to manage, set standards, set priorities, or otherwise control official policies relating to, without limitation, administrative, personnel, and computer information systems of the BCC and such attempt to do so will render this Agreement void.

4. No Agency Created. It is neither the express nor the implied

intent of the City of Bay Minette Municipal Court or the BCC to create an agency relationship pursuant to this Agreement; therefore, neither Party acts in any manner act on behalf of the other Party and the creation of such a relationship is prohibited and void.

5. Entire Agreement. This agreement represents the entire and integrated agreement between the BCC and the City of Bay Minette Municipal Court and supersedes all prior negotiations, representations, or agreements, either written or oral. This agreement may be amended only by written instrument signed by all parties.

6. Effective Date & Termination. This Agreement shall be effective on the date of full execution. The BCC and the City of Bay Minette Municipal Court may terminate this contract, with or without cause or reason, by giving thirty (30) days written notice of such to the other party. Upon receipt of such notices, both parties shall discontinue their work to the extent specified in the notice.

7. Force Majeure. The Parties hereto shall incur no liability to the other if performance becomes impossible or impracticable by reason on an event or effect that the parties could neither have anticipated nor controlled. This allowance shall include both an act of nature and acts of third parties. Any costs that would otherwise be incurred and/or necessitated by the provisions herein shall be alleviated for either party by such event or effect.

8. State of Alabama. This Agreement shall be governed by and construed in

accordance with the laws of the State of Alabama.

9. Indemnification. City of Bay Minette Municipal Court shall indemnify, defend and hold the BCC and its affiliates, employees, agents, representatives, contractors, subcontractors, licensees and invitees harmless from and against any and all claims, demands, liabilities, damages, losses, judgments, costs, and expenses including, without limitation, attorneys' fees, of any nature whatsoever, incurred by, asserted against, or imposed upon BCC.

10. Number of Originals. This Agreement shall be executed with any number of originals, all of which are equally valid as an original.

IN WITNESS WHEREOF, this Memorandum of Understanding has been duly executed by the parties subscribed below.

BALDWIN COUNTY COMMISSION

BY: \_\_\_\_\_ / \_\_\_\_\_  
James E. Ball      Date  
Chairman

ATTEST:  
By: \_\_\_\_\_ / \_\_\_\_\_  
Roger H. Rendleman      Date  
County Administrator

City of Bay Minette Municipal Court

By: \_\_\_\_\_ / \_\_\_\_\_  
Joshua O. Brown      Date  
City of Bay Minette Mayor

**\*Notary Page to Follow\***

STATE OF ALABAMA

COUNTY OF BALDWIN

I, \_\_\_\_\_, a Notary Public, in and for said County in said State, hereby certify that James E. Ball, as Chairman of the Baldwin County Commission, and Roger H. Rendleman, as County Administrator of the Baldwin County Commission, whose names are signed to the foregoing instrument and who are known to me, acknowledged before me and on this day that, being informed of the contents of said instrument, they, as such Chairman and County Administrator of the Baldwin County Commission, and with full authority, executed the same voluntarily on the day the same bears date for and as an act of said Baldwin County Commission.

Given under my hand and seal this the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Notary Public, Baldwin County, Alabama

My Commission expires: \_\_\_\_\_

STATE OF ALABAMA

COUNTY OF \_\_\_\_\_

I, \_\_\_\_\_, a Notary Public, in and for said County in said State, hereby certify that \_\_\_\_\_, as Mayor of Bay Minette Municipal Court, whose name is signed to the foregoing instrument and who is known to me, acknowledged before me and on this day that, being informed of the contents of said instrument, he/she, as such Chief of the City of Bay Minette Municipal Court, and with full authority, executed the same voluntarily on the day the same bears date for and as an act of said City of Bay Minette Municipal Court.

Given under my hand and seal this the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Notary Public,

My Commission expires: \_\_\_\_\_