



Baldwin County Commission Work Session  
Meeting Minutes

Tuesday, April 2, 2024  
8:30 AM

Baldwin County Administration Building, County Commission Meeting Chambers  
322 Courthouse Square, Bay Minette, Alabama 36507

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All supporting documentation for the minutes can be viewed here: <https://baldwincountyal.legistar.com>

**Commissioners present:**

District 1 – Commissioner James E. Ball  
District 2 – Commissioner Matthew P. McKenzie  
District 3 – Commissioner Billie Jo Underwood  
District 4 – Commissioner Charles F. Gruber

**Commissioners absent:**

None.

**Also present:**

Roger Rendleman, County Administrator  
Frank Lundy, County Engineer  
Brad Hicks, County Attorney

The Baldwin County Commission met for a work session (pre-Commission meeting) on Tuesday, April 2, 2024, at 8:30 a.m. in the Baldwin County Administration Building, County Commission Meeting Chambers.

**WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE**

The Chairman called the meeting to order at 8:37 a.m. Following the Invocation by Commissioner Billie Jo Underwood, the Pledge of Allegiance was led by Commissioner Matthew P. McKenzie.

**REVIEW OF ITEMS AND SETTING OF THE CONSENT AGENDA**

Review and discussion of items on the Regular meeting agenda. The Commission will set the Consent Agenda for the Regular meeting, determining the order of items for consideration with any additions, removals and/or replacements as presented.

**CJ1** – Removed from the Agenda at the request of the Coroner's Office.

**CE7** – Replacement Attachment due to the bid specifications being revised by County Attorney's Office per FEMA guidelines.

**CL1** – Replacement Attachment due to the Inter-jurisdictional Mutual Aid Agreement for Debris Management being revised by County Attorney's Office.

**GA1** – It was decided that Addendum Item GA1 be added to the Consent Agenda.

Commissioner Ball left the meeting and the Chambers at 8:49 a.m.  
Commissioner Ball returned to the Chambers and the meeting at 8:51 a.m.

## COMMISSIONER REQUESTS

None.

## SENIOR STAFF REPORTS

Kelly Childress, Council on Aging (COA) Coordinator, discussed the history of the Vaughn SAIL Center and the request from Pastor Lesley Williams, Chairman of the Vaughn SAIL Center Board of Directors, for the County to take over the Vaughn SAIL Center operations.

Pastor Williams was present and discussed his request for the County to oversee the center due to a lack of community support and participation of board members.

Discussion took place regarding options for the SAIL Center, the need for 37 homebound meals to be delivered, and transportation for the seniors who currently attend the SAIL Center to the Bay Minette SAIL Center.

It was decided Ms. Childress would contact the Area Agency on Aging to obtain frozen meals for delivery to the homebound seniors while the center is closed, and research the best options for moving forward to continue serving the community.

## COUNTY ATTORNEY'S REPORT

Mr. Hicks said there is one item for the Commissioners to discuss in an executive session.

## ADJOURNMENT OF PRE-MEETING WORK SESSION

Mr. Hicks recommended the Commission adjourn the meeting and convene in an executive session to discuss with their attorney the legal ramifications of and legal options for pending litigation, controversies not yet being litigated but imminently likely to be litigated or imminently likely to be litigated if the governmental body pursues a proposed course of action.

Mr. Hicks said he is an attorney licensed to practice law in the State of Alabama and this exception is applicable to the planned discussion and the work session will not need to reconvene.

Motion by Commissioner Charles F. Gruber, seconded by Commissioner Matthew P. McKenzie, in accordance with Code of Alabama Section 36-25A-7, to adjourn into an executive session at 9:02 a.m. for approximately 10 minutes to discuss with their attorney the legal ramifications of and legal options for pending litigation, controversies not yet being litigated but imminently likely to be litigated or imminently likely to be litigated if the governmental body pursues a proposed course of action.

The motion passed by the following vote:

**Aye:** 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber

**Nay:** 0

**Absent:** 0

**Abstain:** 0

Chairman Underwood said the April 2, 2024, Baldwin County Commission Work Session meeting is adjourned at 9:02 a.m. and the meeting will not reconvene.

