



## **Baldwin County Commission Meeting Agenda**

**Tuesday, June 24, 2025**

**Pre-meeting Work Session 9:00 AM  
Regular Meeting 10:00 AM**

Baldwin County Fairhope Satellite Courthouse  
County Commission Meeting Chambers - 2nd Floor  
1100 Fairhope Avenue  
Fairhope, Alabama 36532

#### Commissioners

District 1 - James E. Ball  
District 2 - Matthew P. McKenzie  
District 3 - Billie Jo Underwood  
District 4 - Charles F. Gruber



Supporting documentation can be viewed in the File ID link of each item.  
Revisions made after the initial publication are denoted by an asterisk.

## **PRE-MEETING WORK SESSION (9:00 AM)**

### **WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE**

### **REVIEW OF ITEMS AND SETTING OF THE CONSENT AGENDA**

Review and discussion of items on the Regular meeting agenda. The Commission will set the Consent Agenda for the Regular meeting, determining the order of items for consideration with any additions, removals and/or replacements as presented.

### **COMMISSIONER REQUESTS**

### **SENIOR STAFF REPORTS**

### **COUNTY ATTORNEY'S REPORT**

### **ADJOURNMENT OF PRE-MEETING WORK SESSION**

## **REGULAR MEETING (10:00 AM)**

### **WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE**

### **A ADOPTION OF MINUTES**

June 3, 2025, Regular Meeting

### **B COMMITTEE REPORTS**

#### **BA FINANCE/ADMINISTRATION DIVISION**

**BA1** Payment of Bills [25-0870](#)

**BA2** Ratification of Interim Payments as Allowed by Policy 8.1 [25-0869](#)

### **C CONSENT**

#### **CA ADMINISTRATION**

**CA1** Association of County Commissions of Alabama 2025-2026 Legislative Committee Appointment [25-0811](#)

**CA2** Resolution #2025-141 and Resolution #2025-142 - Approval of the Use of Fire Tax Proceeds by Perdido Beach Volunteer Fire Department [25-0853](#)

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**CB ANIMAL CONTROL**

**CB1** Professional Services Agreement with Live Oak Animal Hospital for Veterinary Services [25-0912](#)

**CE BUDGET/PURCHASING**

**CE1** Baldwin County Resurfacing Projects 2024: Group #1RA/BCR-2024-1RA [25-0913](#)

**CE2** Competitive Bid #WG25-08 - Construction of the New Baldwin County District Attorney Building Located in Bay Minette, Alabama, for the Baldwin County Commission [25-0867](#)

**CE3** Competitive Bid #WG25-21B - Provision of Bituminous Adhesive for the Baldwin County Commission [25-0902](#)

**CE4** Competitive Bid #WG25-28 - Provision of Elevator Maintenance Services for the Baldwin County Commission [25-0916](#)

**CE5** Competitive Bid #WG25-29 - Labor and Incidental Materials for Roof Replacement and Maintenance to Various County Buildings for the Baldwin County Commission [25-0856](#)

**CE6** Competitive Bid #WG25-33 - Purchase and Installation of Inmate Property Storage Conveyor System for Baldwin County Corrections Center [25-0889](#)

**CE7** Competitive Bid #WG25-36 - Annual Sand Removal, Sifting and Disposition of Sand from County Right-of-Ways onto the Beach on Fort Morgan Peninsula for the Baldwin County Commission [25-0914](#)

**CE8** Construction of New Outdoor Atrium at the Baldwin County Courthouse Located in Bay Minette, Alabama, for the Baldwin County Commission [25-0893](#)

**CE9** Construction of New Sally Port at the Baldwin County Courthouse Located in Bay Minette, Alabama, for the Baldwin County Commission [25-0875](#)

**CE10** Contract Relating to Request for Qualifications (RFQ) for Engineering / Environmental Services for County Road 65 Corridor Extension Project Between County Roads 36 and 48 for the Baldwin County Commission [25-0915](#)

**CE11** Project No. HW24097 - Intersection Improvements on Hinote Glass Road at State Route 59 for the Baldwin County Commission [25-0861](#)

**CE12** Rental of One (1) New Copy Machine for Archives and History Department Located in Bay Minette, Alabama, for the Baldwin County Commission [25-0866](#)

**CE13** Rental of Two (2) New Copy Machines for Personnel Department Located in Robertsedale, Alabama, and Grants Department Located in Bay Minette, Alabama, for the Baldwin County Commission [25-0859](#)

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- CE14** Rental of Three (3) New Copy Machines for BRATS Office Located in Robertsdale, Alabama, and Building Inspection Department Offices Located in Fairhope and Foley, Alabama, for the Baldwin County Commission [25-0857](#)
- CE15** Resolution #2025-143 - Amending FY 2025 Budget [25-0868](#)
- CH COMMUNICATIONS/INFORMATION SYSTEMS (CIS)**
- CH1** Sale of Surplus Equipment on GovDeals.com [25-0878](#)
- CI COUNCIL ON AGING**
- CI1** Title III Older Americans Act Contract Proposal and Application for FY 2026 [25-0884](#)
- CJ ELECTED OFFICIALS**
- CJ1** Sheriff's Office - Memorandum of Agreement for Distribution of Gulf Coast High Intensity Drug Trafficking Area Funds [25-0890](#)
- CJ2** Sheriff's Office - Transfer of One Vehicle to Baldwin County Commission to be Sold as Scrap Metal to Atmore Recycling [25-0891](#)
- CM FINANCE AND ACCOUNTING**
- CM1** Investment Agency Agreement with Regions Bank [25-0899](#)
- CO HIGHWAY**
- CO1** Case No. S-19064 - Lakeland, Phase 11 - Release Maintenance Bond [25-0855](#)
- CO2** Case No. S-20047 (SFP22-000015) - Kipling Meadows, Phase 2 - Release Maintenance Bond [25-0876](#)
- CO3** Case No. SFP25-000010 - Elizabeth Gardens, Phase 1 - Road Acceptance [25-0888](#)
- CO4** Intergovernmental Roadway Construction Agreement with City of Foley for Certain Roadway and Pedestrian Improvements [25-0917](#)
- CO5** License Agreement #25006 - Doc McDuffie Road Right-of-Way [25-0886](#)
- CO6** Transfer of Vehicle from Building Inspection Department to BRATS Department [25-0874](#)
- CO7** U.S. Highway 98 Eastern Shore Trail Extension Project - Permission to Advertise [25-0872](#)
- CR PERSONNEL**
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- CR1** Animal Shelter - Lateral Transfer of Employee [25-0904](#)
  - CR2** Citizen Service Center - Position and Personnel Changes [25-0905](#)
  - CR3** Custodial Department - Employment of One (1) Custodian Position [25-0924](#)
  - CR4** Highway Department (Silverhill) - Personnel Changes [25-0906](#)
  - CR5** Highway Department (Traffic Operations) - Approval of Position Descriptions [25-0907](#)
  - CR6** Parks Department - Employment of One (1) Mechanic II Position [25-0908](#)
  - CR7** Probate Office - Lateral Transfer of Employee [25-0909](#)
  - CS PLANNING AND ZONING**
  - CS1** Baldwin County Architectural Preservation Review Board - Resignation and Appointment [25-0885](#)

**D PRESENTATIONS**

**DA GENERAL**

- DA1** Retiree Recognition Presentation [25-0910](#)

**E PUBLIC HEARINGS**

All individuals wishing to speak during public hearings must fill out a speaker form. Comments from individuals should be limited to 3 minutes; groups are asked to select a spokesperson to speak on behalf of the group with comments limited to 5 minutes.

**EO HIGHWAY**

- EO1** Case No. VAC-25-1 - Vacation of a Portion of a 30' Unopened, Unimproved Right-of-Way Known as Dana Drive [25-0903](#)

**ES PLANNING AND ZONING**

- ES1** Case No. Z25-25 - Cooper Property Rezoning [25-0897](#)
- ES2** Case No. Z25-15 - Goodwyn Property Rezoning [25-0862](#)
- ES3** Case No. PRD25-02 - Long Bayou Preserve Planned Residential Development (PRD) Site Plan Approval [25-0860](#)
- ES4** Case No. Z25-09 - Parker Property Rezoning [25-0894](#)
- ES5** Case No. Z25-10 - Bayview Partners LLC/Lovelace Property Rezoning [25-0895](#)

- ES6** Case No. Z25-12 - Ewing Property Rezoning [25-0887](#)
- ES7** Case No. Z25-16 - SR Development LLC Property Rezoning [25-0898](#)
- ES8** Case No. Z25-23 - CM Counseling, LLC Property Rezoning [25-0863](#)
- ES9** Case No. Z25-24 - Hilltop Qoz Fund, LLC Property Rezoning [25-0864](#)
- ES10** Case No. Z25-26 - Cotten Property Rezoning [25-0900](#)
- ES11** Case No. Z25-27 - Cypress Break, LLC Property Rezoning [25-0865](#)
- ES12** Case No. Z25-28 - Dyas Property Rezoning [25-0901](#)

**F OTHER STAFF RECOMMENDATIONS**

**G ADDENDA**

**H PUBLIC COMMENTS**

Comments are limited to 3 minutes per person.

**I PRESS QUESTIONS**

**J COMMISSIONER COMMENTS**

**K ADJOURNMENT**