



Baldwin County Commission Meeting Agenda

Tuesday, December 17, 2024

**Pre-meeting Work Session 9:00 AM
Regular Meeting 10:00 AM**

Baldwin County Fairhope Satellite Courthouse
County Commission Meeting Chambers - 2nd Floor
1100 Fairhope Avenue
Fairhope, Alabama 36532

Commissioners
District 1 - James E. Ball
District 2 - Matthew P. McKenzie
District 3 - Billie Jo Underwood
District 4 - Charles F. Gruber



Supporting documentation for the agenda can be viewed in the File ID link of each item. Revisions to agenda items or supporting documentation made after the initial publication are denoted by an asterisk.

PRE-MEETING WORK SESSION (9:00 AM)

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

REVIEW OF ITEMS AND SETTING OF THE CONSENT AGENDA

Review and discussion of items on the Regular meeting agenda. The Commission will set the Consent Agenda for the Regular meeting, determining the order of items for consideration with any additions, removals and/or replacements as presented.

COMMISSIONER REQUESTS

SENIOR STAFF REPORTS

COUNTY ATTORNEY'S REPORT

ADJOURNMENT OF PRE-MEETING WORK SESSION

REGULAR MEETING (10:00 AM)

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

A ADOPTION OF MINUTES

B COMMITTEE REPORTS

BA FINANCE/ADMINISTRATION DIVISION

BA1 Payment of Bills [25-0306](#)

BA2 Notification of Interim Payments Approved by Clerk/Treasurer as Allowed Under Policy 8.1 [25-0305](#)

C CONSENT

CA ADMINISTRATION

CA1 Case No. LV-24021 - Alcohol License Application for The Galley On The River LLC d/b/a The Galley On The River [25-0268](#)

CA2 Designation of Alabama Secretary of State as Agent for Voter File Maintenance Program [25-0354](#)

CA3 Zion Fountain and Vaughn Community Annual Christmas Parade [25-0310](#)

CC ARCHIVES AND HISTORY

CC1 Dedication Ceremony for Placement of America 250 Memorial Benches in Veterans Memorial Area of Bicentennial Park [25-0295](#)

CE BUDGET/PURCHASING

CE1 Amendment (Schedule D) to Service Agreement with Kofile Technologies, Inc., for Phase II of Preservation, Archival Imaging and Indexing of Historical Baldwin County Records for Baldwin County Archives and History Department [25-0324](#)

CE2 Construction of New Mental Health Holding Cells at Baldwin County Corrections Center and Juvenile Detention Center Located in Bay Minette, Alabama, for the Baldwin County Commission [25-0345](#)

CE3 Construction of Phase II Baldwin County Sheriff's Office Renovations of Old Bay Minette Police Department Building [25-0326](#)

CE4 Donation of One (1) Surplus Vehicle from the Baldwin County Sheriff's Office to the Dale County Sheriff's Office for the Baldwin County Commission [25-0291](#)

CE5 Request for Qualifications (RFQ) for Engineering Services for County Road 13 and Corte Road Intersection Improvement Project for the Baldwin County Commission [25-0336](#)

CE6 Request for Qualifications (RFQ) for Engineering Services for Dirt Road Paving Project - Mannich Lane from County Road 9 to Lipscomb Road for the Baldwin County Commission [25-0335](#)

CE7 Rescinding and Awarding Quotes for Cleaning the Heating and Air Conditioning Ducts in the Baldwin County Central Annex II Building Located in Robertsedale, Alabama [25-0292](#)

CH COMMUNICATIONS/INFORMATION SYSTEMS (CIS)

CH1 DLT Solutions, LLC - TIPS Purchasing Cooperative Contract for Sales & Use Tax / License Inspection [25-0327](#)

CH2 Sale of Surplus Equipment on GovDeals.com [25-0302](#)

CH3 Termination of Master Agreement and Partnership Proposal with TextMyGov [25-0265](#)

CJ ELECTED OFFICIALS

CJ1 Sheriff's Office - Transfer of One Vehicle to Baldwin County Commission to be Sold on GovDeals.com [25-0303](#)

CK EMERGENCY MANAGEMENT AGENCY (EMA)

CK1 FY 2024 State Homeland Security Grant Program Subgrant Award [25-0236](#)
Agreement with Alabama Law Enforcement Agency to Update Emergency
Operations Center Operation's Video Wall System

CM FINANCE AND ACCOUNTING

CM1 Termination of Services Agreement with Brink's U.S. for Armored [25-0334](#)
Transportation Services

CN GRANTS

CN1 Edward Byrne Memorial Justice Assistance Grant Fiscal Year 2024 Local [25-0323](#)
Program Acceptance

CN2 Extension of Sheriffs' Advancement in Education, Technology, and Training [25-0325](#)
Fund Grant Agreement

CN3 Resolution #2025-055 - Amendment #1 to Subrecipient Agreement with [25-0319](#)
Town of Silverhill for ARPA-Funded Water Tower Project

CN4 Resolution #2025-057 and Resolution #2025-062 - Amendment #1 to [25-0321](#)
Subrecipient Agreement with Perdido Bay Water, Sewer & Fire Protection
District for ARPA-Funded Water Capacity Improvement Project

CN5 Resolution #2025-058 - Amendment #1 to Subrecipient Agreement with [25-0322](#)
City of Loxley for ARPA-Funded Water Capacity Improvement Project

CN6 Resolution #2025-063 - Reallocation of ARPA Funds for Drainage [25-0340](#)
Improvements Along County Road 65 Project

CO HIGHWAY

CO1 Case No. S-18038C - Cottages of Aventura, Phase 3C - Road Acceptance [25-0309](#)

CO2 Case No. S-20013 - Camellia Place, Phase One - Release Maintenance [25-0307](#)
Bond

CO3 Case No. S-20013 - Camellia Place, Phase Two - Road Acceptance [25-0308](#)

CO4 Establishment of School Zone along County Road 55 at New Silverhill [25-0337](#)
Elementary School

CO5 Execution of IRS Form 8283 for Donated Right-of-Way on Project No. [25-0349](#)
HW18068000 - County Road 64 (Tract 29)

CO6 Execution of IRS Form 8283 for Donated Right-of-Way on Project No. [25-0346](#)
HW21101000 - County Road 20 (Tract 2)

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- CO7** Execution of IRS Form 8283 for Donated Right-of-Way on Project No. HW21101000 - County Road 20 (Tract 3) [25-0347](#)
- CO8** Execution of IRS Form 8283 for Donated Right-of-Way on Project No. HW22146 - Old Foley Road (Tract 1) [25-0343](#)
- CO9** Execution of IRS Form 8283 for Donated Right-of-Way on Project No. HW22175 - County Road 28 (Tract 2) [25-0341](#)
- CO10** Execution of IRS Form 8283 for Donated Right-of-Way on Project No. HW22175 - County Road 28 (Tract 7) [25-0342](#)
- CO11** Rebuild Alabama - Baldwin County FY 2024 County Transportation Plan - County Rebuild Alabama Certificate of Compliance [25-0318](#)
- CP JUVENILE DETENTION**
- CP1** Alabama Department of Youth Services Part 1 and Part 2 Grant Subsidy Agreement for FY 2024-2025 [25-0301](#)
- CR PERSONNEL**
- CR1** CIS Department - Promotion of Employee [25-0328](#)
- CR2** Highway Department (Construction Engineering) - Employment of One (1) Construction Engineer Postion [25-0329](#)
- CR3** Highway Department (Maintenance Engineering) - Employment of One (1) Engineering Technician I Postion [25-0330](#)
- CR4** Highway Department (Subdivision) - Promotion of Employee [25-0331](#)
- CR5** Probate Office - Promotion of Employee [25-0332](#)
- CR6** Stop Loss Insurance Renewal - Symetra Life Insurance Company [25-0333](#)
- CS PLANNING AND ZONING**
- CS1** Baldwin County Commission Board of Adjustment #1 - Board Appointment [25-0290](#)
- CS2** Baldwin County Environmental Advisory Committee - Resignation and Board Appointment [25-0244](#)
- D PRESENTATIONS**
- DA GENERAL**
- DA1** Presentation of Certificate of Recognition - Lynn Hastie Bozone Citizen of the Year Award [25-0344](#)

- DA2** *Resolution #2025-064 - Commending Lynn Jones Biles Upon the Occasion of Her Retirement and Recognizing the Naming of Lynn Jones Biles Law Library at Baldwin County Courthouse [25-0304](#)

E PUBLIC HEARINGS

All individuals wishing to speak during public hearings must fill out a speaker form. Comments from individuals should be limited to 3 minutes; groups are asked to select a spokesperson to speak on behalf of the group with comments limited to 5 minutes.

EO HIGHWAY

- EO1** *Case No. VAC-24-4 - Vacation of a 100' Unopened, Unimproved Right-of-Way from Fox Run Lane to Steelwood at Point Clear [25-0339](#)
- EO2** *Case No. VAC-24-5 - Vacation of a 30' Unopened, Unimproved Right-of-Way from Airport Road and W Fern Avenue, North 2,640', to a 40' Unopened Right-of-Way [25-0338](#)

ES PLANNING AND ZONING

- ES1** Case No. Z24-17 - Point Clear Village Rezoning [25-0248](#)
- ES2** Case No. Z24-41 - Fernandez Property Rezoning [25-0294](#)
- ES3** Case No. Z24-42 - Howle Property Rezoning [25-0317](#)
- ES4** *Case No. Z24-43 - Wild Property Rezoning [25-0297](#)
- ES5** Case No. Z24-44 - Fletcher Property Rezoning [25-0298](#)
- ES6** Case No. Z24-45 - Wiese Property Rezoning [25-0296](#)
- ES7** Case No. Z24-46 - Beds & Blinds Inc. Property Rezoning [25-0299](#)
- ES8** Case No. Z24-31 - Volovecky Property Rezoning [25-0315](#)
- ES9** Case No. PRD24-04 - Lanterna Subdivision Residential Development Site Plan Approval [25-0316](#)

F OTHER STAFF RECOMMENDATIONS

G ADDENDA

GA GENERAL

- GA1** Resolution #2025-065 - Reallocation of ARPA Revenue Replacement Funds for Scenic Highway 98 Bridge Replacement Project [25-0358](#)

H PUBLIC COMMENTS

Comments should be limited to 3 minutes per person.

I PRESS QUESTIONS

J COMMISSIONER COMMENTS

K ADJOURNMENT