

## Felisha Anderson

---

**From:** Alabama RC&D Councils <administrator@grantinterface.com>  
**Sent:** Friday, October 13, 2023 4:07 AM  
**To:** Felisha Anderson  
**Cc:** gulfcoastrcd@gmail.com; RCink@baldwincountyal.gov  
**Subject:** Cooperative Agreement 14 Day Due Date Reminder - Gulf Coast RC&D Council

This message has originated from an **External Source**. Please use proper judgment and caution when opening attachments, clicking links, or responding to this email.

Dear Felisha,

This is a friendly reminder that your Cooperative Agreement is **due in 14 days**. Please log in to our online system to review and complete your report as part of your grant requirements.

Follow these steps to complete the form:

1. Log in with your username (fanderson@baldwincountyal.gov) and password.
2. Once logged in you will be on the Applicant Dashboard.
3. Below your application, you will find the form Cooperative Agreement. Click on the blue "Edit" link to the right of the form. You can save the form as often as you need but remember to submit by the due date, **10/27/2023 11:59 PM CDT**.

Thank you,

Gulf Coast RC&D Council

**Applicant Information**  
**Felisha Anderson**

251-580-2572  
fanderson@baldwincountyal.gov

**Organization: Baldwin County Commission Department of Archives and History**

Form Name: Cooperative Agreement

Process Name: Gulf Coast RC&D Council Grant Application

Project Name: Baldwin County First Settlers Brick Paver Program.

# Follow Up

 Public Profile Collaborate 0


Baldwin County First Settlers Brick Paver Program.

Process: Gulf Coast RC&D Council Grant Application

Contact Info

Request

Documents 0

 No additional Request Documents have been uploaded by an Administrator.

 Application

 Follow Up

 FollowUp Packet

 Question List

 Fields with an asterisk (\*) are required.

✓ Terms & Conditions

## Project Name


Name of Project

Baldwin County First Settlers Brick Paver Program.

## Amount Awarded

\$ 15,000.00

## Approval/Decision Date

 09/27/2023

This agreement details the responsibilities of the RC&D Council (hereinafter called the "Grantor") and your organization (hereinafter called the "Grantee"), and the terms and conditions of the grant that has been awarded to your organization. The purpose of this agreement is to implement the project as described in the submitted and approved application. Please note that the Grantor requires this agreement to be signed and submitted.

1. No funds will be available until after October 1st of the funding fiscal year for the approved project as described in the application, contingent on funding. Funds are subject to availability based on quarterly appropriations and are subject to proration if ordered by the State Finance Director.
2. The grantor agrees to provide assistance in planning and implementation as requested, needed, available and agreed to by the grantor.
3. This agreement may be revised upon the mutual consent of both parties.
4. The Grantor may take appropriate action to ensure compliance with the terms of this agreement, which may include termination, suspension, or other remedies deemed necessary.



### I. Use of Funds\*

The grant is to be used solely for the project as described in the Grantee's Application. The grantee will use funding only on a project that will have public benefits and spend grant funds only on items included and approved in the project proposal. The grantee will contact the grantor if the scope of the project changes for approval for anything that was not approved in the application.

☒ I Agree To The Above

### II. Regulatory Compliance Cooperation\*

The Grantee will cooperate with the Grantor in supplying additional information or in complying with any procedures which might be required by any governmental agency in order for the Grantor to establish the fact that it has observed all requirements of the law with respect to this grant. The grantee agrees to comply with all provisions of the Federal Civil Rights laws and regulations.

☒ I Agree To The Above

### III. Grant Reporting\*

The grantee agrees to submit an electronic report on the use of grant funds and progress on the program for which funds were requested, utilizing the RC&D's online grant system. The grantee will receive an email notification and instructions for filing the report prior to the report's due date. The grantee also agrees to comply with any requests that the Grantor may make in the future to supply interim reports should they be necessary for any reason.

A. Documentation Submission will consist of:

1. Financial documentation such as - receipts or invoices, AND proof of payment, such as canceled checks or bank statements. **(Please note that financial documentation will NOT be accepted if dated before October 1st of the fiscal year being awarded funding.)**
2. Photos in the form of JPG or PNG
3. Any news publications online or in print made during the project.
4. Proof of credit to the Grantor on all published, printed, or social media relative to the funding for this project.
5. Proof of credit to the Grantor on websites or through social media if RC&D assistance is related to websites, etc.

☒ I Agree To The Above

### IV. Recognition\*

The grantee agrees to credit the Grantor on all published, printed, or social media relative to the funding for this project with the approved RC&D Council logo with no stretching or alterations. The grantee also agrees to credit the RC&D Council on websites or through social media if RC&D assistance is related to websites, etc. with the approved RC&D Council logo with no stretching or alterations.

☒ I Agree To The Above

### Projected Project End Date\*

Note this is pulled from your application. If you would like to make changes you may do this now. There will be opportunities to make changes to this on your check-in reports throughout the grant process.



09/13/2024

**V. Timeline\***

The project will be completed as close to the projected project due date as possible and no later than August 1st of the fiscal year in which being funded. If the project is not executed by the August 1st deadline or in a respectful amount of time without communicating to the grantor for an extension to submit for reimbursement grant funds can be canceled and reallocated for public benefit.

☒ I Agree To The Above

**VI. Acceptance of Terms & Conditions\***

RC&D grant funding is conditional upon the Grantee's acceptance of the terms and conditions set forth herein. By selecting the "I Accept Grant Terms and Conditions" below the Grantee agrees to accept and comply with the stated terms and conditions of this grant.

☒ I Accept Grant Terms and Conditions

☐ I Decline Grant Terms and Conditions

**Authorized Signature\***

The electronic signature on this document of the person authorized to make legal contracts for the Grantee will represent the Grantee's acceptance of this award and agreement to comply with the stated terms and conditions of this grant. Please signify your agreement to the foregoing terms and conditions by typing in your Name, Title, and Date in the spaces below. You must be an authorized officer of the Grantee duly empowered to make legal contracts for Grantee. The person executing the electronic signature agrees to the use of electronic signatures in accordance with Sections 8-1A-1 through 20 of the Code of Alabama (1975).

**Name\*****Job Title at Grantee Organization\*****Date\***