



Baldwin County Commission Meeting Agenda

Tuesday, December 16, 2025

**Pre-meeting Work Session 9:00 AM
Regular Meeting 10:00 AM**

Baldwin County Fairhope Satellite Courthouse
County Commission Meeting Chambers - 2nd Floor
1100 Fairhope Avenue
Fairhope, Alabama 36532

Commissioners:
District 1 - James E. Ball
District 2 - Matthew P. McKenzie
District 3 - Billie Jo Underwood
District 4 - Charles F. Gruber



VIEW AGENDA DETAILS



SUBMIT SPEAKING REQUEST

Supporting documentation can be viewed in the File ID link of each item.
Revisions made after the initial publication are denoted by an asterisk.

PRE-MEETING WORK SESSION (9:00 AM)

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

REVIEW OF ITEMS AND SETTING OF THE CONSENT AGENDA

Review and discussion of items on the Regular meeting agenda. The Commission will set the Consent Agenda for the Regular meeting, determining the order of items for consideration with any additions, removals and/or replacements as presented.

PUBLIC COMMENTS

Individuals wishing to speak regarding items on the agenda must fill out a speaker form. Comments are limited to 3 minutes; groups are asked to select a spokesperson with allotted time of 5 minutes.

COMMISSIONER REQUESTS

SENIOR STAFF REPORTS

COUNTY ATTORNEY'S REPORT

ADJOURNMENT OF PRE-MEETING WORK SESSION

REGULAR MEETING (10:00 AM)

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

A ADOPTION OF MINUTES

December 2, 2025, Regular Meeting

B COMMITTEE REPORTS

BA FINANCE/ADMINISTRATION DIVISION

BA1 Payment of Bills

[26-0276](#)

BA2 Ratification of Interim Payments as Allowed by Policy 8.1

[26-0274](#)

C CONSENT

CA ADMINISTRATION

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|-------------|---|--------------------------------|
| CA1 | Case No. LV-25010 - Alcohol License Application for BGHD Beach Express LLC d/b/a Billys Gourmet Hot Dogs | <u>26-0263</u> |
| CE | BUDGET/PURCHASING | |
| CE1 | Competitive Bid #WG26-06 - Purchase and Installation of One (1) New 300 kW Natural Gas Generator for Baldwin County Emergency Management Agency Located in Robertsedale, Alabama, for the Baldwin County Commission | <u>26-0297</u> |
| CE2 | Competitive Bid #WG26-07 - Purchase and Installation of One (1) New 150 kW Natural Gas Generator for Baldwin County Fairhope Satellite Courthouse Located in Fairhope, Alabama, for the Baldwin County Commission | <u>26-0303</u> |
| CE3 | Competitive Bid #WG26-08 - Purchase and Installation of One (1) New 96 kW Natural Gas Generator with 400 AMP Automatic Transfer Switch for Baldwin County Foley Satellite Courthouse Located in Foley, Alabama, for the Baldwin County Commission | <u>26-0304</u> |
| CE4 | Competitive Bid #WG26-09 - Purchase of Twenty-seven (27) or More 2026 Chevrolet Tahoe 2WD 4DR Police Pursuit Vehicles or Equivalent for Baldwin County Sheriff's Office | <u>26-0272</u> |
| CE5 | Construction of New Outdoor Atrium at Baldwin County Courthouse Located in Bay Minette, Alabama, for the Baldwin County Commission | <u>26-0287</u> |
| CE6 | Hardware Maintenance and Software License, Maintenance and Support Services Agreement with Election Systems & Software, LLC, on Existing Voting Equipment for Baldwin County Probate Office | <u>26-0292</u> |
| CE7 | Phase III of Book Preservation, Archival Imaging, Standard Indexing, and Contemporary Imaging of Historical Baldwin County Records for Baldwin County Archives and History Department | <u>26-0279</u> |
| CE8 | Purchase of One (1) New 2026 Ford Explorer for Baldwin County Judge of Probate Office | <u>26-0288</u> |
| CE9 | Request for Qualifications for 2026 Digital Orthophoto Acquisition for the Baldwin County Commission | <u>26-0302</u> |
| CE10 | Request for Qualifications for Engineering / Environmental Services for Dirt Road Paving Project - Fairground Road from Adams Drive to Baldwin Beach Express for the Baldwin County Commission | <u>26-0299</u> |
| CE11 | Sewer Line for Construction of New Female Housing Addition to Baldwin County Corrections Center Located in Bay Minette, Alabama | <u>26-0266</u> |
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| CE12 | Request for Proposals for Pilot Project: Automated Property Sketch Verification & Imagery Analysis Solution for the Baldwin County Commission | <u>26-0316</u> |
| CE13 | Resolution #2026-033 - Amendment to FY 2026 Budget - Allocation of Unassigned Balances | <u>26-0291</u> |
| CH | COMMUNICATIONS/INFORMATION SYSTEMS (CIS) | |
| CH1 | Renewal of Uniti Fiber, LLC Service Order Agreements for Internet and Telecommunication Services for Baldwin County Commission | <u>26-0270</u> |
| CK | EMERGENCY MANAGEMENT AGENCY (EMA) | |
| CK1 | Memorandum of Agreement with Baldwin County Fire Chiefs' Association for Use of Baldwin County EMA Mailing Address | <u>26-0289</u> |
| CK2 | Resolution #2026-034 - Authorizing Participation in Alabama Inter-Local Mutual Aid Omnibus Agreement | <u>26-0290</u> |
| CM | FINANCE AND ACCOUNTING | |
| CM1 | Revision of Baldwin County Commission Policy 8.2 - Cash Handling Policy | <u>26-0269</u> |
| CM2 | Revision of Baldwin County Commission Policy 8.15 - Petty Cash Policy | <u>26-0271</u> |
| CM3 | Resolution #2026-035 - Revision of Baldwin County Commission Policy 8.22 - Financial Management Policy | <u>26-0278</u> |
| CO | HIGHWAY | |
| CO1 | Execution of IRS Form 8283 for Donated Right-of-Way on Project No. 0203616 / HW16036000 - Kings Landing Road (Tract 1) | <u>26-0312</u> |
| CO2 | Execution of IRS Form 8283 for Donated Right-of-Way on Project No. 0203616 / HW16036000 - Kings Landing Road (Tract 1A) | <u>26-0314</u> |
| CO3 | Execution of IRS Form 8283 for Donated Right-of-Way on Project No. 0206411 / HW11064000 - Sherman Road (Tract 8) | <u>26-0308</u> |
| CO4 | Execution of IRS Form 8283 for Donated Right-of-Way on Project No. HW25111 - Green Acres Road (Tract 1) | <u>26-0309</u> |
| CO5 | Execution of IRS Form 8283 for Donated Right-of-Way on Project No. HW25111 - Green Acres Road (Tract 6) | <u>26-0311</u> |
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CO6 Rebuild Alabama - Baldwin County FY 2025 County Transportation Plan - County Rebuild Alabama Certificate of Compliance [26-0283](#)

CO7 Right-of-Way Acquisition for Intersection Safety Improvements [26-0301](#)

CO8 Standard On Call Contract with Arcadis U.S., Inc., for Engineering and Related Services [26-0300](#)

CO9 Stapleton School - Request to Restripe Portions of Ryland Street and Baldwin Avenue with Patriotic Striping [26-0024](#)

CP JUVENILE DETENTION

CP1 Addition of Baldwin County Juvenile Detention Center Employee to County Take Home Vehicle List [26-0273](#)

CR PERSONNEL

CR1 Baldwin County Personnel Appeals Board - Reappointments [26-0307](#)

CR2 Animal Shelter - Employment of One (1) Office Assistant I Position [26-0305](#)

CR3 Facilities Management Department - Employment of One (1) Director of Facilities and Maintenance Position [26-0306](#)

CR4 Highway Department (Maintenance) - Employment of One (1) Operations Support Specialist II Position [26-0310](#)

CR5 Highway Department (Pre-Construction) - Promotion of Employee [26-0313](#)

CS PLANNING AND ZONING

CS1 Baldwin County Architectural Preservation Review Board - Reappointments [26-0275](#)

D PRESENTATIONS

DA GENERAL

DA1 Mobile Bay Area Veterans Commission [26-0264](#)

E PUBLIC HEARINGS

Individuals wishing to speak during public hearings must fill out a speaker form. Comments are limited to 3 minutes; groups are asked to select a spokesperson with allotted time of 5 minutes.

ES PLANNING AND ZONING

ES1 Case No. Z25-58 - Bertolla Property Rezoning [26-0285](#)

ES2 Case No. Z25-56 - Stanley Property Rezoning [26-0284](#)

ES3 Case No. Z25-57 - Hahn Property Rezoning [26-0281](#)

ES4 Case No. Z25-59 - Lett Property Rezoning [26-0282](#)

ES5 Case No. PID25-01 - Pallet One Planned Industrial Development Site
Plan Approval [26-0286](#)

ES6 Case No. PRD25-06 - Seaglade at St. Andrews Bay Planned
Residential Development Site Plan Approval [26-0280](#)

F OTHER STAFF RECOMMENDATIONS

FE BUDGET/PURCHASING

FE1 Funding Request from AltaPointe Health for Assisted Outpatient
Treatment/Crisis Response Team [26-0318](#)

G ADDENDA

H PRESS QUESTIONS

I COMMISSIONER COMMENTS

J ADJOURNMENT