

September 17, 2024

Mr. Benji Hughes  
Hughes Funeral Home  
26209 Pollard Road  
Daphne, Alabama 36526

**RE: Memorandum of Understanding with Hughes Funeral Home**

Dear Mr. Hughes:

The Baldwin County Commission, during its regularly scheduled meeting held on September 17, 2024, approved the extension of the **(enclosed)** *Memorandum of Understanding* between the Baldwin County Commission (Coroner's Office) and Hughes Funeral Home to provide for storage of bodies during a mass fatality or due to mechanical issues that could result in decomposition of persons. The term of this extended *Memorandum of Understanding* shall commence on October 1, 2024, and terminate on October 1, 2025.

Please accept this letter as an extension of the original *Memorandum of Understanding*, sign below and return to County Administration Staff at the address above. Upon receipt, a **fully executed copy** will be returned for your file.

If you have any questions or need further assistance, please do not hesitate to contact Dr. Brian Pierce at (251) 970-4051.

Sincerely,

Billie Jo Underwood, Chairman  
Baldwin County Commission

Hughes Funeral Home  
By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

Baldwin County Commission  
By: \_\_\_\_\_  
Name: Billie Jo Underwood  
Its: Chairman  
Date: \_\_\_\_\_