



## **Baldwin County Commission Meeting Agenda**

**Tuesday, October 7, 2025**

**Pre-meeting Work Session 9:00 AM  
Regular Meeting 10:00 AM**

Baldwin County Administration Building  
County Commission Meeting Chambers  
322 Courthouse Square  
Bay Minette, Alabama 36507

Commissioners:  
District 1 - James E. Ball  
District 2 - Matthew P. McKenzie  
District 3 - Billie Jo Underwood  
District 4 - Charles F. Gruber



**VIEW AGENDA DETAILS**



**SUBMIT SPEAKING REQUEST**

Supporting documentation can be viewed in the File ID link of each item.  
Revisions made after the initial publication are denoted by an asterisk.

## **PRE-MEETING WORK SESSION (9:00 AM)**

### **WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE**

### **REVIEW OF ITEMS AND SETTING OF THE CONSENT AGENDA**

Review and discussion of items on the Regular meeting agenda. The Commission will set the Consent Agenda for the Regular meeting, determining the order of items for consideration with any additions, removals and/or replacements as presented.

### **COMMISSIONER REQUESTS**

### **SENIOR STAFF REPORTS**

### **COUNTY ATTORNEY'S REPORT**

### **ADJOURNMENT OF PRE-MEETING WORK SESSION**

## **REGULAR MEETING (10:00 AM)**

### **WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE**

### **A ADOPTION OF MINUTES**

September 16, 2025, Regular Meeting

### **B COMMITTEE REPORTS**

#### **BA FINANCE/ADMINISTRATION DIVISION**

**BA1** Payment of Bills [26-0030](#)

**BA2** Ratification of Interim Payments as Allowed by Policy 8.1 [26-0029](#)

### **C CONSENT**

#### **CA ADMINISTRATION**

**CA1** Annexation Notification(s) [26-0040](#)

**CA2** Hope Community's Second Annual Our Roots Run Deep 5K Fun Run [26-0002](#)

**CA3** Rudy's Hands 5K and 1-mile Fun Run [26-0003](#)

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| <b>CA4</b> | Perdido Bay Water, Sewer and Fire Protection District - Reappointment   | <a href="#"><u>26-0005</u></a> |
| <b>CA5</b> | Contingency Fee Agreement with Maples & Fontenot, LLP   | <a href="#"><u>26-0060</u></a> |
| <b>CA6</b> | First Amendment to Employment Contracts for Appointed Contract Employees  | <a href="#"><u>26-0049</u></a> |
| <b>CA7</b> | Lease Agreement with Frank Bryars for 40 Acres in North Baldwin County  | <a href="#"><u>26-0032</u></a> |
| <b>CB</b>  | <b>ANIMAL CONTROL</b>   |                                |
| <b>CB1</b> | *Addition of Baldwin County Animal Shelter Employee to County Take Home Vehicle List  | <a href="#"><u>26-0008</u></a> |
| <b>CB2</b> | Waiving of Age Limit for Volunteers for Foley High School Key Club Event at Baldwin County Animal Shelter                                   | <a href="#"><u>26-0037</u></a> |
| <b>CC</b>  | <b>ARCHIVES AND HISTORY</b>   |                                |
| <b>CC1</b> | Alabama Tourism Department - 2025 Legislative Event Grant Acceptance  | <a href="#"><u>26-0045</u></a> |
| <b>CD</b>  | <b>BALDWIN REGIONAL AREA TRANSIT SYSTEM (BRATS)</b>   |                                |
| <b>CD1</b> | Federal Transit Administration Grant Award for FY 2026 Section 5307 / 5339 Funds Apportioned to Fairhope-Daphne, Alabama Urbanized Area     | <a href="#"><u>26-0009</u></a> |
| <b>CE</b>  | <b>BUDGET/PURCHASING</b>  |                                |
| <b>CE1</b> | Competitive Bid #WG25-31 - Provision of Paint Striping Materials for the Baldwin County Commission  | <a href="#"><u>26-0011</u></a> |
| <b>CE2</b> | Competitive Bid #WG25-44 - Purchase and Implementation of Twenty (20) or more Poll Pad Equipment Packages for the Baldwin County Commission | <a href="#"><u>26-0013</u></a> |
| <b>CE3</b> | Competitive Bid #WG25-46 - Provision of Annual Traffic Signal Repair for the Baldwin County Commission                                      | <a href="#"><u>26-0042</u></a> |
| <b>CE4</b> | Competitive Bid #WG26-01 - Provision of Fiber Optic Network - Maintenance and Locates for the Baldwin County Commission                     | <a href="#"><u>26-0014</u></a> |
| <b>CE5</b> | Construction of New Outdoor Atrium at Baldwin County Courthouse Located in Bay Minette, Alabama, for the Baldwin County Commission          | <a href="#"><u>26-0010</u></a> |
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| <b>CE6</b>  | Lease of Postage Machine / Mailing System for Baldwin County Revenue Commission Office   | <a href="#"><u>26-0012</u></a> |
| <b>CE7</b>  | Rental of Six (6) New Copy Machines for Various Departments for the Baldwin County Commission  | <a href="#"><u>26-0036</u></a> |
| <b>CE8</b>  | Request for Qualifications (RFQ) for Engineering / Environmental Services for Dirt Road Paving Project - Fairground Road from Adams Drive to Baldwin Beach Express for the Baldwin County Commission | <a href="#"><u>26-0035</u></a> |
| <b>CE9</b>  | Request for Qualifications (RFQ) for Professional Services for Development of Comprehensive Safety Action Plan for Eastern Shore MPO and the Baldwin County Commission                               | <a href="#"><u>26-0055</u></a> |
| <b>CE10</b> | Correction to Agenda Item CE11 - September 16, 2025, Baldwin County Commission Regular Meeting   | <a href="#"><u>26-0063</u></a> |
| <b>CH</b>   | <b>COMMUNICATIONS/INFORMATION SYSTEMS (CIS)</b>  |                                |
| <b>CH1</b>  | Sale of Surplus Equipment on GovDeals.com  | <a href="#"><u>26-0015</u></a> |
| <b>CK</b>   | <b>EMERGENCY MANAGEMENT AGENCY (EMA)</b>   |                                |
| <b>CK1</b>  | Agreement Concerning Use of Baldwin County Board of Education Transportation Assets and Facilities for Evacuation  | <a href="#"><u>26-0016</u></a> |
| <b>CM</b>   | <b>FINANCE AND ACCOUNTING</b>  |                                |
| <b>CM1</b>  | *Resolution #2026-005 Amending Resolution #2017-089 Related to Distribution of Funds to North Baldwin Infirmary, Thomas Hospital, and Baldwin Health   | <a href="#"><u>26-0046</u></a> |
| <b>CN</b>   | <b>GRANTS</b>  |                                |
| <b>CN1</b>  | Formal Administrative Closeout of ARPA Subaward to Perdido Bay Water, Sewer & Fire Protection District for Completion of Boros Road Water Capacity Improvement Project                               | <a href="#"><u>26-0018</u></a> |
| <b>CO</b>   | <b>HIGHWAY</b>   |                                |
| <b>CO1</b>  | Authorization for Assistant County Engineer to Sign Plats During Absence of County Engineer  | <a href="#"><u>26-0043</u></a> |
| <b>CO2</b>  | Adopt-A-Mile - St. Michael Way and Higbee Road in Fairhope, Alabama  | <a href="#"><u>26-0041</u></a> |
| <b>CO3</b>  | Amendment No. 2 of GOMESA Grant Agreement for Kelly Pit Regional Detention Project   | <a href="#"><u>26-0034</u></a> |
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| <b>CO4</b> | Case No. SFP25-000018 - Silver Springs, Phase 1 - Road Acceptance  | <a href="#"><u>26-0038</u></a> |
| <b>CO5</b> | Development Agreement with Gaskin Banks, LLC, for Funding Transportation Improvements on County Road 64  | <a href="#"><u>26-0053</u></a> |
| <b>CO6</b> | FY 2026 Alabama Transportation Rehabilitation and Improvement Program II - Application for Intersection Improvements on Project #HW26002 - State Route 59 at Boatyard Road                 | <a href="#"><u>26-0021</u></a> |
| <b>CO7</b> | FY 2026 Resurfacing Projects - Permission to Advertise   | <a href="#"><u>26-0023</u></a> |
| <b>CO8</b> | Letter of Support for City of Robertsdale - FY 2026 Alabama Transportation Rehabilitation & Improvement Program Grant Funds for State Route 59 and Palmer Street Intersection Improvements | <a href="#"><u>26-0052</u></a> |
| <b>CO9</b> | License Agreement with Cellco Partnership d/b/a Verizon Wireless for Small Wireless Facilities on Portions of County Rights-of-Way   | <a href="#"><u>26-0054</u></a> |
| <b>CP</b>  | <b>JUVENILE DETENTION</b>  |                                |
| <b>CP1</b> | Memorandum of Agreement with the Baldwin County Board of Education Concerning Allocation of Education Trust Fund Monies  | <a href="#"><u>26-0025</u></a> |
| <b>CQ</b>  | <b>PARKS</b>   |                                |
| <b>CQ1</b> | Bicentennial Park and Live Oak Landing Master Plan   | <a href="#"><u>26-0026</u></a> |
| <b>CR</b>  | <b>PERSONNEL</b>   |                                |
| <b>CR1</b> | Finance and Accounting - Employment of One (1) Accounts Payable Technician Position  | <a href="#"><u>26-0056</u></a> |
| <b>CR2</b> | Highway Department (Traffic Operations) - Employment of One (1) Traffic Control Technician II (Sign) Position  | <a href="#"><u>26-0057</u></a> |
| <b>CR3</b> | Juvenile Detention Center - Employment of Two (2) Detention Worker Positions   | <a href="#"><u>26-0058</u></a> |

**D PRESENTATIONS**

**DA GENERAL**

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| <b>DA1</b> | Presentation by District Attorney Robert Wilters Commending Mr. Shirley Magie for Assistance Provided to the Baldwin County District Attorney's Office | <a href="#"><u>26-0033</u></a> |
| <b>DA2</b> | Proclamation - Domestic Violence Awareness Month - October 2025  | <a href="#"><u>26-0004</u></a> |
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**DA3** Employees of the Quarter - 3rd Quarter 2025

[26-0059](#)

**E PUBLIC HEARINGS**

All individuals wishing to speak during public hearings must fill out a speaker form. Comments from individuals should be limited to 3 minutes; groups are asked to select a spokesperson to speak on behalf of the group with comments limited to 5 minutes.

**F OTHER STAFF RECOMMENDATIONS**

**G ADDENDA**

**GA GENERAL**

**GA1** Resolution #2026-007 - Court Reporter Salary Supplement Increase

[26-0066](#)

**GA2** Monetary Donation from Fly High Goose Foundation

[26-0068](#)

**H PUBLIC COMMENTS**

Comments are limited to 3 minutes per person.

**I PRESS QUESTIONS**

**J COMMISSIONER COMMENTS**

**K ADJOURNMENT**