

Baldwin County
Hazard Mitigation Planning Committee
Full Body



Meeting Location & Time:

Baldwin County EMA / Emergency Operations Center
EMA Upstairs Training Room
23100 McAuliffe Drive
Robertsdale, AL 36567
Friday, June 26, 2026
0900-1000

Agenda

- I. Call to Order
- II. Welcome and Opening Remarks
- III. Old Business
 - A. Approval of Minutes from the 02/26/2026 Meeting
 - B. HMGP - Updates
 - HMGP DR 4563 (Sally)
 - BRIC (Applications)
- IV. New Business
 - A. 2026 Baldwin County Multi-Jurisdictional Hazard Mitigation Plan Approval Pending Adoption (APA) from FEMA
 - B. Approval Pending Adoption (APA) Status Guide
 - C. **HMPC Elections September 17, 2026**
 - Nominations **MUST** be received by **October 8, 2026** via email, in-person or carrier.
- V. Guest Speaker: Brandon Smith, Goodwyn Mills Cawood (CWA)
 - This presentation provides an overview of FEMA's BRIC program, including eligibility requirements, eligible project types, and funding opportunities. It also explains how BRIC supports the implementation of Hazard Mitigation Plans by funding projects that reduce risk and improve community resilience
- VI. Comments and Questions from the Full Body
- VII. **Adjourn Next Meeting Date – September 17, 2026**

2026 Baldwin County Multi-Jurisdictional Hazard Mitigation Plan Approval Pending Adoption (APA) Guide for Participating Jurisdictions

For a multi-jurisdictional Hazard Mitigation Plan like Baldwin County's, FEMA's Approvable Pending Adoption (APA) process requires that **each participating jurisdiction adopt the plan individually** after FEMA issues the APA determination. FEMA will not issue final approval until adoption documentation is received.

FEMA APA Process for Participating Jurisdictions:

1. Plan Submitted to State

- Baldwin County submits the final plan to AEMA.
- AEMA reviews and forwards it to FEMA Region IV.

2. FEMA Review

- FEMA determines whether the plan meets 44 CFR §201.6 requirements.
- If all requirements are met except adoption, FEMA issues an Approvable Pending Adoption (APA) letter.

3. Jurisdictional Adoption

- After APA is received, every participating jurisdiction must adopt the plan through its governing body.

4. Adoption Resolution Requirements

FEMA guidance recommends that the resolution:

- There will be one provided to each jurisdiction by Baldwin County EMA.
- The date of adoption must be included, signed by the appropriate authority and certified by the clerk or equivalent official.

5. Submission of Resolutions

- Copies of all adoption resolutions are sent to AEMA.
- AEMA forwards them to FEMA Region IV.
- FEMA then issues final approval for the plan.

Important Multi-Jurisdictional Rule:

A jurisdiction that participated in plan development but **fails to adopt the plan is not covered by the approved plan** and is generally not eligible to apply as a subapplicant for FEMA Hazard Mitigation Assistance grants using that plan. FEMA considers adoption the final step in demonstrating commitment to implementation.

What This Means for Baldwin County:

Once FEMA issues APA for the 2026 Baldwin County Multi-Jurisdictional Hazard Mitigation Plan, we will need to:

1. The APA letter, adoption packet, and resolution will be distributed by BCEMA to all participating jurisdictions.
2. Track adoption dates for:
 - Baldwin County
 - Bay Minette
 - Daphne
 - Elberta
 - Fairhope
 - Foley
 - Gulf Shores
 - Loxley
 - Magnolia Springs
 - Orange Beach
 - Perdido Beach
 - Robertsdale
 - Silverhill
 - Spanish Fort
 - Summerdale
3. Collect certified resolutions and transmit them to AEMA.
4. Receive FEMA's final approval letter after all participating jurisdictions that wish to remain covered have adopted.

*Every participating jurisdiction seeking coverage under the plan must ultimately provide its own adoption action before FEMA can recognize it as an approved participating jurisdiction.