

**ADAMS STEWART**  
**ARCHITECTS, LLC**

January 18, 2019

Mr. Charles F. "Skip" Gruber  
Baldwin County Commission  
c/o Mrs. Wanda Gautney, Purchasing Officer  
312 Courthouse Square, Suite 15  
Bay Minette, Alabama 36507

Re: Baldwin County Courthouse  
Fairhope Satellite Courthouse, Second Floor Renovations  
Proposal for Services

Chairman Gruber,

I sincerely thank you for the opportunity to provide design services for this project and we appreciate your consideration of this proposal.

**Scope of Work**

As I understand, our scope of work is limited to meeting with county designees to assist in space planning a portion of the second floor at the Fairhope Satellite Courthouse. At the conclusion of our services, we will provide the county with the required programming needs and a construction estimate for the proposed modifications.

**Fees**

To complete the programming phase as described above, we propose our services based on hourly rates as follows:

**Fee Proposal**

Principal Architect:	3 Hours @ \$165.00/hr	\$495.00
Project Architect:	5 Hours @ \$130.00/hr	\$650.00
<u>Administrative</u>	<u>1 Hour @ \$50.00/hr</u>	<u>\$50.00</u>
Proposed Fee	9 Hours	\$1,195.00

Should the County decide to proceed with the renovation of the space, a separate proposal will be provided for those services based on the Alabama Building Commission Fee Schedule and estimated construction cost prepared under this proposal. That proposal will include services for preparation of contract documents needed to obtain bids from qualifying contractors

We appreciate the opportunity to provide our services to you and hope you find this proposal to be acceptable.

Respectfully submitted,



Todd F. Stewart  
Principal  
Adams Stewart Architects, llc

Cc; Mrs. Wanda Gautney

Should you find this acceptable, please indicate by signing and returning this proposal to our office.

Agreed and accepted by:

\_\_\_\_\_  
Accepted:

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title