



Baldwin County Commission Meeting Agenda

Tuesday, September 3, 2024

**Pre-meeting Work Session 8:30 AM
Regular Meeting 10:00 AM**

Baldwin County Administration Building
County Commission Meeting Chambers
322 Courthouse Square
Bay Minette, Alabama 36507

Commissioners
District 1 - James E. Ball
District 2 - Matthew P. McKenzie
District 3 - Billie Jo Underwood
District 4 - Charles F. Gruber



AGENDA DETAILS

Supporting documentation for the agenda can be viewed in the File ID link of each item. Revisions to agenda items or supporting documentation made after the initial publication are denoted by an asterisk.

PRE-MEETING WORK SESSION (8:30 AM)

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

REVIEW OF ITEMS AND SETTING OF THE CONSENT AGENDA

Review and discussion of items on the Regular meeting agenda. The Commission will set the Consent Agenda for the Regular meeting, determining the order of items for consideration with any additions, removals and/or replacements as presented.

COMMISSIONER REQUESTS

SENIOR STAFF REPORTS

COUNTY ATTORNEY'S REPORT

ADJOURNMENT OF PRE-MEETING WORK SESSION

REGULAR MEETING (10:00 AM)

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

A ADOPTION OF MINUTES

August 20, 2024, Regular Meeting

August 26, 2024, Special (Budget Deliberations) Meeting

B COMMITTEE REPORTS

BA FINANCE/ADMINISTRATION DIVISION

BA1 Payment of Bills [24-1059](#)

BA2 Notification of Interim Payments Approved by Clerk/Treasurer as Allowed Under Policy 8.1 [24-1058](#)

C CONSENT

CA ADMINISTRATION

CA1 Case No. LV-24013 - Alcohol License Application for Sai Yogeshwaraaya LLC d/b/a Bon Secour C Store - Correction to Address [24-1075](#)

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|------------|---|--------------------------------|
| CA2 | City of Robertsdale - Annexation Notification | <u>24-1077</u> |
| CA3 | Hold Harmless / Indemnity Agreement with United Bank - Returning Funds in Accounts for Baldwin County Library Cooperative, Inc. | <u>24-1053</u> |
| CA4 | National Multiple Sclerosis Society - Alabama-Louisiana-Mississippi Chapter's Annual Bike MS: Tour de Beach Fundraising Event 2024 | <u>24-1039</u> |
| CA5 | Order Granting License to Establish a Private Cemetery - Walters Cemetery, Summerdale, Baldwin County, Alabama | <u>24-1011</u> |
| CA6 | Updates to Baldwin County Commission (Administration Department) Policies | <u>24-0995</u> |
| CB | ANIMAL CONTROL | |
| CB1 | Professional Services Agreements with Safe Harbor Animal Coalition for Trap-Neuter-Return and Abel Veterinary Clinic for Veterinarian Services | <u>24-1060</u> |
| CC | ARCHIVES AND HISTORY | |
| CC1 | Alabama Tourism Department - 2024 Legislative Tourism Grant Acceptance | <u>24-1042</u> |
| CD | BALDWIN REGIONAL AREA TRANSIT SYSTEM (BRATS) | |
| CD1 | Auction of Five (5) Baldwin Regional Area Transit System Vehicles on GovDeals.com | <u>24-1067</u> |
| CE | BUDGET/PURCHASING | |
| CE1 | Contract Relating to the Request for Qualifications (RFQ) for Engineering/Environmental Services for County Road 65 Corridor Extension Project between County Roads 34 and 36 for the Baldwin County Commission | <u>24-0776</u> |
| CE2 | Contract Relating to the Request for Qualifications (RFQ) for Engineering/Environmental Services for County Road 65 Corridor Extension Project - Paul Cleverdon Road Section for the Baldwin County Commission | <u>24-0774</u> |
| CE3 | Request for Qualifications (RFQ) for Engineering Services for Scenic Highway 98 Bridge Replacement in Point Clear for the Baldwin County Commission | <u>24-1071</u> |
| CE4 | Competitive Bid #WG24-42 - Provision of HVAC Chiller Annual Preventative Maintenance Services for the Baldwin County Commission | <u>24-1063</u> |
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| CE5 | Competitive Bid #WG24-43 - Provision of Painting and Drywall Services for the Baldwin County Commission | <u>24-1061</u> |
| CE6 | Competitive Bid #WG24-44 - Provision of Annual Traffic Signal Repair for the Baldwin County Commission | <u>24-1080</u> |
| CE7 | Competitive Bid #WG24-46 - Provision of Bituminous Materials for the Baldwin County Commission | <u>24-1048</u> |
| CE8 | Quote for Emergency Repairs to Generator at Baldwin County Highway Facility (Area 100) Located in Bay Minette, Alabama for the Baldwin County Commission | <u>24-1074</u> |
| CE9 | Quotes for Purchase and Installation of New Flooring in Baldwin County Sheriff's Office Located in Robertsedale, Alabama | <u>24-1076</u> |
| CI | COUNCIL ON AGING | |
| CI1 | Fiscal Year 2024-2025 Title III Older Americans Act Contract with South Alabama Regional Planning Commission | <u>24-0906</u> |
| CJ | ELECTED OFFICIALS | |
| CJ1 | Sheriff's Office - Rescinding and Approving Memorandum of Agreement for Disbursement of Gulf Coast High Intensity Drug Trafficking Area Funds | <u>24-1070</u> |
| CN | GRANTS | |
| CN1 | Allocation of ARPA Funds for Competitive Bid Publication Expense Concerning the Baldwin County Correctional Facility and Juvenile Detention Center Mental Health Cells | <u>24-1066</u> |
| CN2 | Resolution #2024-155 - Approving the Community Development Block Grant - Disaster Recovery Local Recovery Plan for DR-4563 and DR-4573 | <u>24-1065</u> |
| CO | HIGHWAY | |
| CO1 | Alabama Gulf Coast Recovery Council, State Expenditure Plan #11: Lillian Park Beach Habitat and Shoreline Protection - Subaward Grant Agreement - Amendment No. 3 | <u>24-1064</u> |
| CO2 | Case No. S-20068 - Fields Crossing - Release Maintenance Bond | <u>24-1045</u> |
| CO3 | Case No. S-21023 - Terranova Subdivision - Release Maintenance Bond | <u>24-1046</u> |
| CO4 | Reimbursable Utility Agreement for Addition of Paved Shoulders on County Road 99 from County Road 91 to Carrier Drive | <u>24-1055</u> |
| CR | PERSONNEL | |
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CR1 Highway Department (Traffic Operations) - Personnel Changes [24-1068](#)

CR2 Parks Department - Employment of One (1) Landscape Technician I Position [24-1072](#)

CS PLANNING AND ZONING

CS1 Resolution #2024-156 - Establishment of the Baldwin County Commission Environmental Advisory Committee and Committee Member Appointment(s) [24-0750](#)

D PRESENTATIONS

DA GENERAL

DA1 Proclamation - Childhood Cancer Awareness Month - September 2024 [24-1057](#)

DA2 Recognition of Baldwin County Sheriff Huey "Hoss" Mack [24-1043](#)

E PUBLIC HEARINGS

All individuals wishing to speak during public hearings must fill out a speaker form. Comments from individuals should be limited to 3 minutes; groups are asked to select a spokesperson to speak on behalf of the group with comments limited to 5 minutes.

F OTHER STAFF RECOMMENDATIONS

G ADDENDA

GA GENERAL

GA1 Absentee Election Duties Related to 2024 Statewide General Election - Amendment of Contracts for Assistants to Absentee Election Manager [24-1083](#)

H PUBLIC COMMENTS

Comments should be limited to 3 minutes per person.

I PRESS QUESTIONS

J COMMISSIONER COMMENTS

K ADJOURNMENT