



September 30, 2024

Mr. Jeff Smitherman, Director
Alabama Emergency Management Agency
5898 County Road 41
Clanton, AL 35046-2160

Attention: Mr. Michael Johnson, State Hazard Mitigation Officer

Reference: Hazard Mitigation Grant Program (HMGP) Project 4563-0006 – Baldwin
County (Katie Ragland) Individual Safe Room (Correction)

Dear Mr. Smitherman:

This letter corrects award letter dated April 1, 2024. The corrections are for the saferoom size in the scope of work description to 8'x 8'x 7', the site location header from longitude/latitude to latitude/longitude and the address to 1152 to 11852 County Rd 87, Elberta, AL 36530.

I am pleased to inform you that the above-referenced project has been approved for a total project cost of \$12,850.25 with a federal share of \$11,565.23 and a non-federal share in the amount of \$1,285.02 provided by the Recipient and Subrecipient. Financial approval documents for the award are enclosed for your records.

The following is the approved Scope of Work (SOW) for the above referenced project:
Baldwin County proposes to install an a new prefabricated 8'x 8'x 7 above-ground Individual Safe Room (ISR). The net usable area of 64 sq. ft. will provide tornado protection for up to ten (10) at risk adult occupants. The saferoom shall provide near-absolute protection against 250 MPH winds for a minimum of two (2) hours. All activities shall be completed in strict compliance with 2021 FEMA P320/P361 and 2021 ICC 500, and all Federal, State, and local applicable rules and regulations.

Site Location:

	Address	City	State	Zip Code	Latitude	Longitude
1.	11852 County Rd 87	Elberta	AL	36530	30.397386	-87.580533

Standard Conditions:

- Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.
- This review does not address all federal, state, and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state, and local laws. Failure to obtain all appropriate federal, state, and local environmental permits and clearances may jeopardize federal funding.

- If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.

Quarterly Progress Reporting:

Per 44 CFR 206.438(c), recipients must provide a quarterly progress report to FEMA indicating the status and completion date for each project funded. The report should also include any problems or circumstances affecting completion dates, scope of work, or project cost that may result in non-compliance with the approved grant conditions. Please include this HMGP project in your future quarterly reports.

Scope of Work Changes:

The recipient must obtain prior approval from FEMA before implementing changes to the approved project SOW. Per the Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments, 2 CFR Part 200:

- The Recipient must obtain prior written approval for any budget revision which would result in a need for additional funds.
- A change in the scope of work must be approved by FEMA in advance regardless of the budget implications.
- The Recipient must notify FEMA as soon as significant developments become known, such as delays or adverse conditions that might raise costs or delay completion, or favorable conditions allowing lower cost or earlier completion.

Period of Performance:

FEMA will not establish activity completion timeframes for individual subawards. Recipients are responsible for ensuring that all approved activities are completed by the end of the grant Period of Performance (POP). The POP for DR-**4563 06/20/2025** Any extensions of the grant POP must be submitted to FEMA 60 days prior to the expiration date.

Project Closure:

In accordance with 44 CFR, Section 206.438(d) the Governor's Authorized Representative (GAR) is required to "certify that reported costs were incurred in the performance of eligible work, that the approved work was completed, and that the mitigation measure is in compliance with the provisions of the FEMA-State Agreement." Therefore, to close this project, the GAR shall send a letter requesting closure to include the above certifications, as well as the following:

- Date work on the project was fully completed.
- Date of the recipient's final site inspection for the project.
- Total final project cost, with the Federal and Non-Federal share including underrun costs as applicable.
- Documentation that demonstrates the required hazard insurance has been secured if located within the FEMA identified Special Flood Hazard Area.

- Color photographs of the structure.
- Final latitude and longitude of the safe room with an accuracy of +/- 20 meters.
- A copy of the Recipient's final site inspection report.
- Documentation that any conditions of the grant have been complied with, to include programmatic, environmental, and/or other conditions as identified in the award letter or Record of Environmental Consideration (REC).
- Certification from a licensed Professional Engineer or a Registered Architect, that the safe room and all items that contribute to the operation of the safe room have been constructed to meet or exceed FEMA Publications P-320 and P-361 for individual safe rooms.

The Obligation Report and Record of Environmental Consideration are enclosed for your records. Management reports are available in NEMIS. The obligated funds are available for withdrawal from **Payment Management System on sub-account 4563DRALP00000065.**

If you have any questions, please contact your hazard mitigation specialist.

Sincerely,

SHEMEEKA
H JOHNSON

Digitaly signed by
SHEMEEKA H. JOHNSON
Date: 2024.11.30 08:47:33
+05'00'

Shemeeka H. Johnson, Chief
Disaster Implementation Branch
Mitigation Division

Shemeeka H. Johnson, Chief
Disaster Implementation Branch
Mitigation Division

Enclosures

Obligation Report Supplemental
Record of Environmental Consideration

HAZARD MITIGATION GRANT PROGRAM

Obligation

Disaster No	FEMA Project No	Amendment No	State Application ID	Action No	Supplemental No	State	Recipient
4563	6-R	0	2	1	2	AL	Statewide

Subrecipient: BALDWIN COUNTY COMMISSION

Project Title : Baldwin County Commission- Ragland, Katie ISR

Subrecipient FIPS Code: 003-01F3B

Total Amount Previously Allocated	Total Amount Previously Obligated	Total Amount Pending Obligation	Total Amount Available for New Obligation
\$11,565.23	\$11,565.23	\$0.00	\$0.00

Project Amount	Subrecipient Management Cost Amount	Total Obligation	IFMIS Date	IFMIS Status	FY
\$11,565.23	\$0.00	\$11,565.23	11/09/2023	Accept	2024

Comments

Date: 11/09/2023 User Id: KRATLIFF

Comment: (4563-0006-R (Appl ID 2) Obligate \$11,565.23 per State's application request dated 03/16/2022 POP 6/20/2025. Included in (Nov Spend Plan

Date: 11/09/2023 User Id: DBURKETT

Comment: 4563-0006-R-DR-AL-HM Baldwin County Commission Grant POP 6/20/2025 Application 2 Baldwin County Commission Ragland Kat Allocation 3 included in the November Spend Plan Federal share \$11,565.23 Supplement 2 approved HMO.

Authorization

Preparer Name: KAREN RATLIFF

Preparation Date: 11/09/2023

HMO Authorization Name: DEBORAH BURKETT

HMO Authorization Date: 11/09/2023

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4563-0006-AL (2)

Title: Baldwin County Individual Saferoom-Ragland Address Correction

NEPA DETERMINATION

Non Compliant Flag: No	EA Draft Date:	EA Final Date:
EA Public Notice Date:	EA Fonsi	Level: CATEX
EIS Notice of Intent	EIS ROD Date:	

Comment SOW: Baldwin County Commission, Baldwin County, AL, install an 8'x8'x7' above ground pre-fabricated saferoom at 11852 County Rd. 87 Elberta, AL 36530 (30.397386, -87.580533). Original REC had the wrong address, this REC is to correct the address, there are no other changes with the SOW. - vyin - 10/01/2024 17:45:13 GMT
Previous review and conditions still apply. - vyin - 10/01/2024 17:50:40 GMT

CATEX CATEGORIES

Catex Category Code	Description	Selected
*n8	(*n8) Federal Assistance for New Construction Activities of Less Than One Acre in Undisturbed or Undeveloped Areas. Federal assistance for new construction and associated site preparation activities in undisturbed or undeveloped areas when the activities comprise less than one acre and follow best management practices to control noise, water, and air pollution. This category does not apply to new construction in undisturbed or undeveloped floodplains, wetlands, or seaward of the limit of moderate wave action (or V zone when the limit of moderate wave action has not been identified). This CATEX covers the range of activities typically necessary for new construction, including field work (e.g. borings, site inspection) and temporary staging and use of construction equipment and vehicles.	Yes

EXTRAORDINARY

Extraordinary Circumstance Code	Description	Selected ?
	No Extraordinary Circumstances were selected	

ENVIRONMENTAL LAW / EXECUTIVE ORDER

Environmental Law/ Executive Order	Status	Description	Comment
Clean Air Act (CAA)	Completed	Project will not result in permanent air emissions - Review concluded	
Coastal Barrier Resources Act (CBRA)	Completed	Project is not on or connected to CBRA Unit or otherwise protected area - Review concluded	
Clean Water Act (CWA)	Completed	Project would not affect any water of the U.S. - Review concluded	
Coastal Zone Management Act (CZMA)	Completed	Project is located in a coastal zone area and/or affects the coastal zone	

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4563-0006-AL (2)

Title: Baldwin County Individual Saferoom-Ragland Address Correction

Environmental Law/ Executive Order	Status	Description	Comment
	Completed	State administering agency does not require consistency review - Review concluded	
Executive Order 11988 - Floodplains	Completed	No effect on floodplain/flood levels and project outside floodplain - Review concluded	EO 11988: Project is located in an Unshaded X zone per Baldwin County FIRM panel 01003C0839M dated 04/19/2019. - vyin - 10/01/2024 17:47:43 GMT
Executive Order 11990 - Wetlands	Completed	No effects on wetlands and project outside wetlands - Review concluded	EO 11990: Project is not located in wetlands per review of USFWS National Wetlands Inventory (NWI) mapper, accessed 10/01/2024. - vyin - 10/01/2024 17:48:00 GMT
Executive Order 12898 - Environmental Justice for Low Income and Minority Populations	Completed	No Low income or minority population in, near or affected by the project - Review concluded	EO 12898: This project has been determined to have limited or no potential to adversely affect minority or low-income populations according to Exemption [insert exemption, II.u. in Step 1 of the EO 12898 Interim Guidance on 10/01/2024. FEMA has no further EO 12898 responsibilities with regard to these activities. - vyin - 10/01/2024 17:49:16 GMT
Endangered Species Act (ESA)	Completed	Listed species and/or designated critical habitat present in areas affected directly or indirectly by the federal action	ESA: Per review of the Services' best available data of threatened and endangered species including designated critical habitat(s) for the proposed action area(s). - vyin - 10/01/2024 17:46:03 GMT
	Completed	No effect to species or designated critical habitat (See comments for justification) - Review concluded	
Farmland Protection Policy Act (FPPA)	Completed	Project does not affect designated prime or unique farmland - Review concluded	
Fish and Wildlife Coordination Act (FWCA)	Completed	Project does not affect, control, or modify a waterway/body of water - Review concluded	
Migratory Bird Treaty Act (MBTA)	Completed	Project located within a flyway zone	
	Completed	Project does not have potential to take migratory birds - Review concluded	
Magnuson-Stevens Fishery Conservation and Management Act (MSA)	Completed	Project not located in or near Essential Fish Habitat - Review concluded	
National Historic Preservation Act (NHPA)	Completed	Applicable executed Programmatic Agreement. Activity meets Programmatic Allowance (enter date)	NHPA: Previous review and conditions still apply. - vyin - 10/01/2024 17:45:41 GMT

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4563-0006-AL (2)**Title:** Baldwin County Individual Saferoom-Ragland Address Correction

Environmental Law/ Executive Order	Status	Description	Comment
		and # in comments) - Review concluded	NHPA: Previous review and conditions still apply. - vyin - 10/01/2024 17:45:41 GMT
Wild and Scenic Rivers Act (WSR)	Completed	Project is not along and does not affect Wild and Scenic River - Review concluded	

CONDITIONS

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