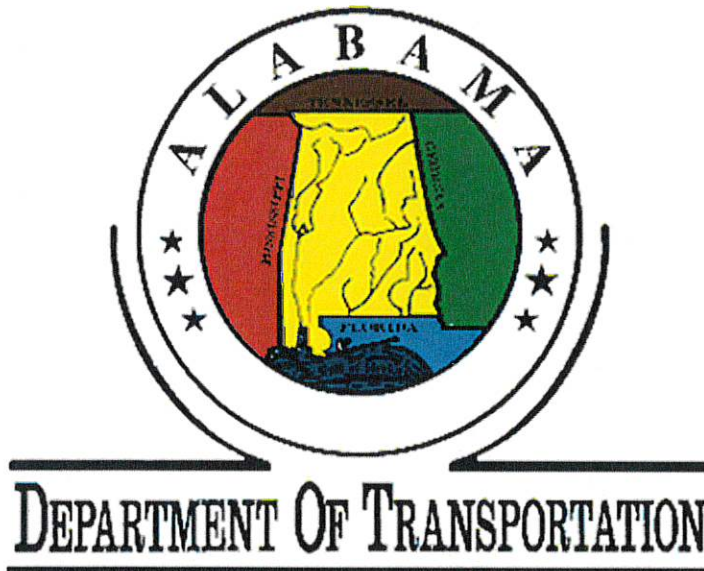


**ALABAMA DEPARTMENT OF TRANSPORTATION  
LOCAL TRANSPORTATION BUREAU  
Public Transit Section**

**FEDERAL TRANSIT ADMINISTRATION  
FEDERAL FISCAL YEAR 2026**

**SECTION 5311 APPLICATION**



**Dissemination Date: November 1, 2024  
Due Date: January 31, 2025**

Application must be submitted in the order listed on checklist, and all pages are to be in sequence and consecutively numbered in whole numbers including support documents.

## Application Checklist

Application Deadline: January 31, 2025

Fiscal Year: 2026

Applicant Name:

Baldwin County Commission

Exhibits	Required Application Package	Page No.
1	Applicant Information Sheet	4
2	Designated Transit Provider Letter	5
3	<b>Current System and Project Description Form</b> 1. General description of service area including delineated boundaries (a) Service area population (b) Service area square miles (c) System start-up date (d) Brief history of system (e) Mission statement (f) Current year goals and objectives 2. General description of applicant and subcontractors (a) Organization chart(s) 3. General description of proposed transportation service (a) Eligible users of service (b) Service changes from previous year (c) Planned system changes for next year (d) General description of proposed services to be provided outside of service area (i) Support documentation/concurrenceLetter, if applicable (ii) Documentation certifying compliance with crossing state lines, if applicable (e) Specific route information and highlighted map (8½" x 11") of service area(s) 4. Current fare structure (a) Description of fare eligibility process (i) Copy of fare application form, if applicable (b) Date of last fare increase (c) Planned fare increases (d) Operating recovery ratio 5. Copy of system brochure 6. Describe efforts to market or promote system (a) Projected marketing budget 7. Describe your method of implementing and announcing service changes and fare Increases 8. Describe coordination efforts (a) Provide directory of local Transportation Steering Committee (b) Provide schedule of Transportation Steering Committee meetings 9. System Safety, Security and Emergency Preparedness Plan (SSEPP) updates as applicable	6- 6 6 6 6 6 6 6 7 8 8 8 8 8 9 8 10 11 11 11 11 11 11 11 12-14 15 15 15 15 15 15 15 15-16
4	<b>Capital Equipment</b> 1. Vehicle Inventory Form 2. Vehicle Profile Sheet 3. Non-Expendable Equipment Inventory Form 4. Transit Program Fleet Replacement Form 5. Transit Program Fleet Analysis	17-19 20-21 22 23 24
5	<b>Public Participation Process</b> 1. Copy of the <b>Public Hearing Notice</b> as it appeared in the newspaper 2. Notarized statement verifying publication (publisher's affidavit) 3. Summary or transcript of the public hearing signed by an official of the transit provider	25 26 27
6	<b>Complaint and Bid Protest Procedures</b> 1. Copy of written procedures addressing complaints (excluding Title VI) 2. Copy of Bid Protest Procedures	28-29 30-32
7	<b>Title VI General Reporting Requirements (Civil Rights)</b>	33-34

5311 Grant		
8	<b>5311 Grant Funding Summary</b>	35
9	<b>5311 Grant Application Letter</b>	36
10	<b>5311 Grant Project Budget Worksheets, if applying</b> 1. Line-Item Budget Sheet (a) Operation Budget (b) Administration Budget (c) Capital Budget (d) Planning Budget (e) Revenue Budget 2. Source of Budget Funds Sheet (a) Operation Source Budget Sheet (50%/50% Funding) (b) Administration Source Budget Sheet (80%/20% Funding) (c) Capital Source Budget Sheet (80%/20% Funding based on Type) (d) Planning Source Budget Sheet (80%/20% Funding) 3. Section 5311 Vehicle Request Budget Form (a) Georgia DOAS Bid Vehicle Vendor Sheet (VVS), if applicable 4. Local Match Commitment Letter (a) Local Match Documentation Certification 5. Indirect Cost Rate Proposal, if applicable 6. In-Kind Rate Proposal, if applicable	48
11	<b>5311 Grant Local Matching Funds Resolution</b>	49
12	<b>5311 Cost Allocation and Vehicle Depreciation Schedule</b> 1. Vehicle Depreciation Schedule 2. Chart of Accounts (a) Operations Chart of Accounts (b) Administration Chart of Accounts 3. Cost Allocation Matrix for Budget	54-55
13	<b>5311 Grant Authorizing Resolution</b>	56-57
14	<b>Completed Application*</b> 1. Final Document developed should have: (a) Grant Coversheet attached (b) Application Checklist correctly completed and attached (c) All Application Checklist questions answered (d) All Application Checklist Items requested are attached and in sequence with question (Attachments must be inserted directly after question.) (e) Final document pages are consecutively numbered in whole numbers and in sequence of checklist including support documents. (f) Follow grant application submission process as indicated in instructions. <i>*No instructions or other items not listed on the checklist should be submitted within final application document.</i>	

### 5311 Applicant Information Sheet

**FISCAL YEAR: 2026**

<b>1. Date:</b>	12/3/2024
<b>2. Legal Name of Applicant:</b> <b>Mailing Address:</b> <i>(Please include Zip Code plus 4)</i> <b>Physical Address:</b> <i>(Please include Zip Code plus 4)</i>	Baldwin County Commission 312 Courthouse Square, Suite 11, Bay Minette, Al 36507-4809 312 Courthouse Square, Suite 11, Bay Minette, Al 36507-4809
<b>3. Designated Transit Provider Name:</b> <b>Mailing Address:</b> <i>(Please include Zip Code plus 4)</i> <b>Physical Address:</b> <i>(Please include Zip Code plus 4)</i>	Baldwin Regional Area Transit System (BRATS) P.O. Box 907, Robertsdale, Al 36567-0907  18100 County Road 54, Robertsdale, Al 36567-0907
<b>4. Transit Provider Contact Person:</b> <b>Title:</b> <b>Telephone:</b> <b>Fax:</b> <b>Email Address:</b>	Ann Simpson Director of Transportation 251-533-0599 251-972-6841 <a href="mailto:ann.simpson@baldwincountyal.gov">ann.simpson@baldwincountyal.gov</a>
<b>5. SAMS.gov Registration</b> <b>Unique Entity Identifier Number:</b> <b>CAGE / NCAGE Number:</b>	MMDHCQ2E82J5  4MV41
<b>6. Name of Subcontractor(s):</b>	Enterprise Leasing Company-South Central, LLC
<b>7. Area(s) to be Served by Project:</b> <b>Congressional District(s):</b>	Baldwin County 1
<b>8. Service Area Population:</b> <b>Service Area Square Miles:</b>	253,507 1,590
<b>9. Hours of Operation:</b> <b>Days of Operation:</b>	6:00 AM - 6:00 PM Monday-Friday
<b>10. Project Number:</b>	RPT- 002
<b>11. Total Number of Project Vehicles</b> <i>(Number only) :</i>	58
<b>12. Number of Back-up Vehicles within the</b> <b>Number Above (Number Only) :</b>	10
<b>13. Types of Routes Operated:</b>	<input checked="" type="checkbox"/> Demand Response Route(s) <input type="checkbox"/> Fixed Route(s) <input type="checkbox"/> Deviated/Flex Route(s) <input type="checkbox"/> Commuter Route(s) <input checked="" type="checkbox"/> Vanpool Route(s) <input checked="" type="checkbox"/> School Tripper Route(s) <input checked="" type="checkbox"/> Contract Route(s)
<b>14. Grants Applying For:</b>	<input checked="" type="checkbox"/> 5311 Regular <input type="checkbox"/> 5311 (F)

## Letterhead

December 3, 2024

Mr. Bradley B. Lindsey, P. E.  
State Local Transportation Engineer  
Local Transportation Bureau  
Alabama Department of Transportation  
1409 Coliseum Boulevard  
Montgomery, Alabama 36110

Dear Mr. Lindsey:

Subject: Letter of Designation

The Baldwin County Commission has carefully considered the selection of an implementing agency for its Section 5311 project. We designate Baldwin Regional Area Transit System as our local implementing transit provider. The principal contact person for this project is Ann Simpson, Director of Transportation.

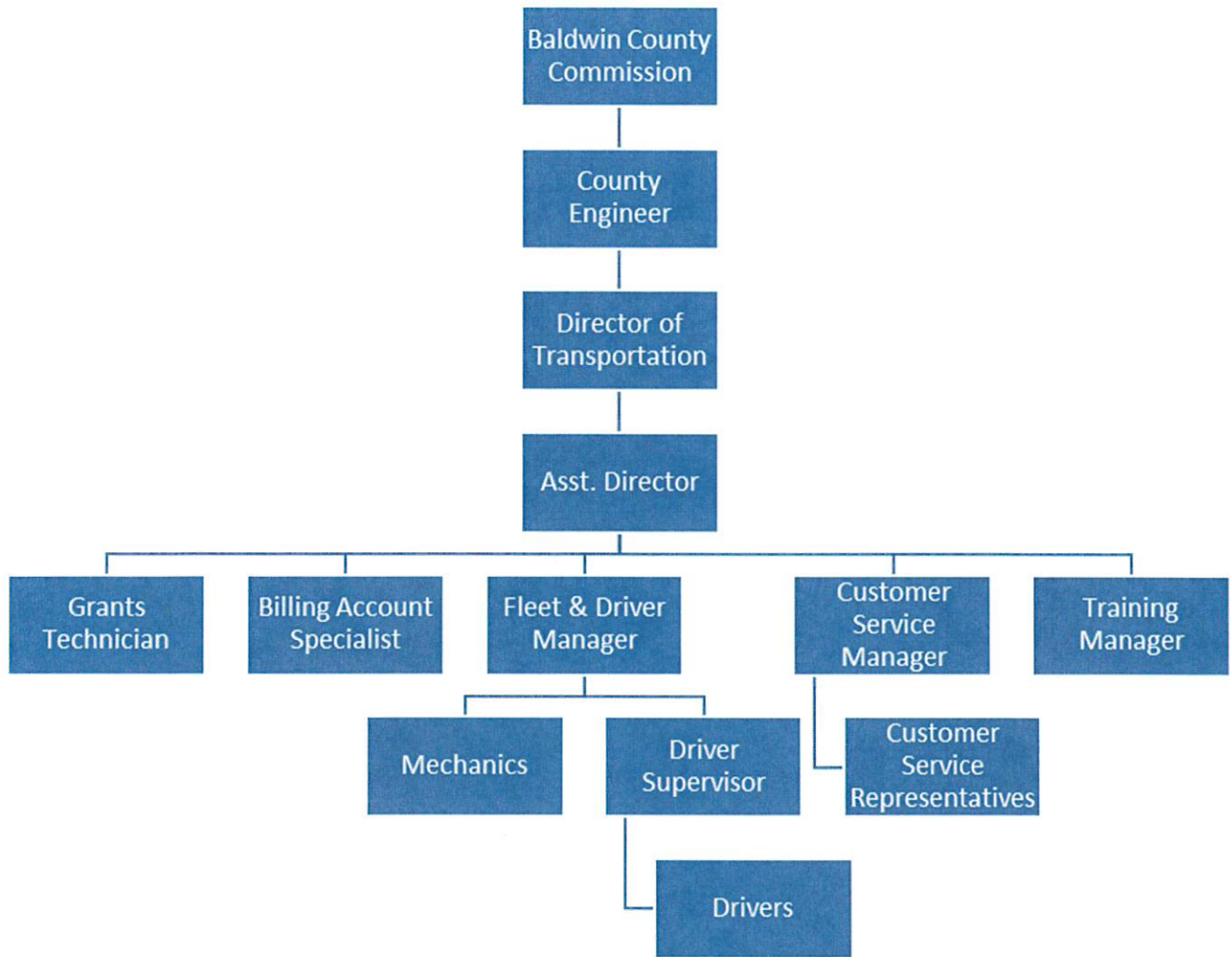
If you have any questions on this designation, please contact me or Ann Simpson, BRATS Director, at 251-937-6817.

Sincerely,

Matthew P. McKenzie  
Chairman

## Current System and Project Description Form

<b>3.1 General description of the service area, including the geographic location and delineating the geographic boundaries:</b>
The Baldwin Regional Area Transit System serves, Baldwin County, Alabama. Baldwin County borders Washington, Clark, and Escambia counties on the north, Mobile County on the west and Escambia County, Florida, on the east. Baldwin County is bordered on the south by the Gulf of Mexico.
<b>(a) Service Area Population (numbers only):</b>
253507
<b>(b) Service Area Square Miles (numbers only):</b>
1590
<b>(c) System Start-up Date (date transit system began receiving FTA funds):</b>
Baldwin Regional Area Transit System began receiving Section 5311 funds in 1985.
<b>(d) Brief History of System:</b>
Baldwin Regional Area Transit System began in 1985 as Baldwin Rural Area Transit System. Prior to 1985 the Community Action Agency received 5311 funds. Community Action Agency decided at that time they no longer wished to participate in the 5311 program. The Baldwin County Commission accepted the program and began operations with 2 used vans. BRATS has grown to a fleet of over 50 vehicles and provides approximately 100,000 trips per year.
<b>(e) Mission Statement:</b>
BRATS is a team of well-trained professionals who provide safe, affordable, and convenient transportation. We strive for excellence and dependability. We show compassion to every customer and serve each individual with dignity and respect.
<b>(f) Current Year Goals and Objectives (provide at least one <u>measurable</u> goal and at least one <u>measurable</u> objective):</b>
Goal: Reduce number of declined trips due to lack of capacity. Objective: Staff open driver positions now that vehicles are available.
<b>3.2 General description of eligible applicant and any subcontractors:</b>
The Baldwin Regional Area Transit System, BRATS, is a department of the Baldwin County Commission. The Baldwin County Commission is the applicant and recipient of the 5311 funds and BRATS is the authorized entity providing the transit service in the Baldwin County service area. The BRATS Director of Transportation reports to the County Engineer who reports to the elected County Commission. Baldwin County Commission subcontracts Enterprise Leasing Company-South Central, LLC with offices at 2271 Valleydale Road, Suite 100 Birmingham, AL 35244 to administer and operate a commuter vanpool service in the Baldwin Regional Area Transit System service area.
<b>(a) Organization Chart</b>
<i>Insert organization chart from upper level downward on the following page.</i>



<b>3.3 General description of proposed transportation service:</b>	
BRATS provides demand response service, with limited contract services. Trips can be scheduled same day, based on availability and up to 14 days in advance. BRATS serves all areas of Baldwin County, provides commuter service to Downtown Mobile, and offers vanpool service operated by Enterprise Leasing Company.	
<b>(a) Eligible users of service:</b>	
General public There are no eligibility requirements	
<b>(b) Service changes from previous year:</b>	
N/A	
<b>(c) Planned system changes for next year:</b>	
N/A	
<b>(d) General description of service(s) to be provided outside of service area, including frequency of such service(s).</b>	
Baldwin Regional Area Transit System operates two to three commuter/tripper routes, depending on demand, which connects Baldwin and Mobile counties. These routes operate five days a week in early morning and late afternoon and are coordinated to connect with the Wave Transit of Mobile, Alabama.	
(i)	Support documentation/concurrence letter(s) for services that provided outside of your service area from each affected transit provider.
See Next Page	
(ii)	Documentation certifying compliance with requirements of other states must be provided for services crossing state lines.
N/A	





November 15, 2024

Mrs. Ann Simpson  
Director of Transportation  
Baldwin Regional Area Transit System  
P.O. Box 907  
Robertsdale, Alabama 36567

**Reference: Concurrence Letter**

Mrs. Simpson,

Transit Management of Mobile D/B/A The Wave Transit System, which is the public transportation provider for the City of Mobile, strongly supports the Baldwin Regional Area Transit System (BRATS) for its grant application to Alabama Department of Transportation (ALDOT) for Section 5311 funding.

The Wave recognizes BRATS efforts to provide grant purpose trips, tripper services, and commuter services designed to connect both counties. The Wave concurs with BRATS operation of public transportation within the urbanized area of the City of Mobile so long as each trip either begins or ends in Baldwin County. It is our belief that the proposed investment will strengthen the market access through this seamless option.

Again, congratulations for this accomplishment and please contact my office at your earliest convenience at (251) 375-2350 for further assistance.

Respectfully,

A handwritten signature in blue ink that reads "Preston Johnson".

Preston Johnson  
General Manager  
The Wave Transit System

The logo "Ride the Wave" is written in a stylized, cursive blue font.

GM&O Transportation Center  
110 Beauregard Street TEL 251.344.6600  
Suite 104 FAX 251.344.6678  
Mobile, AL 36602 WEB theWaveTransit.com

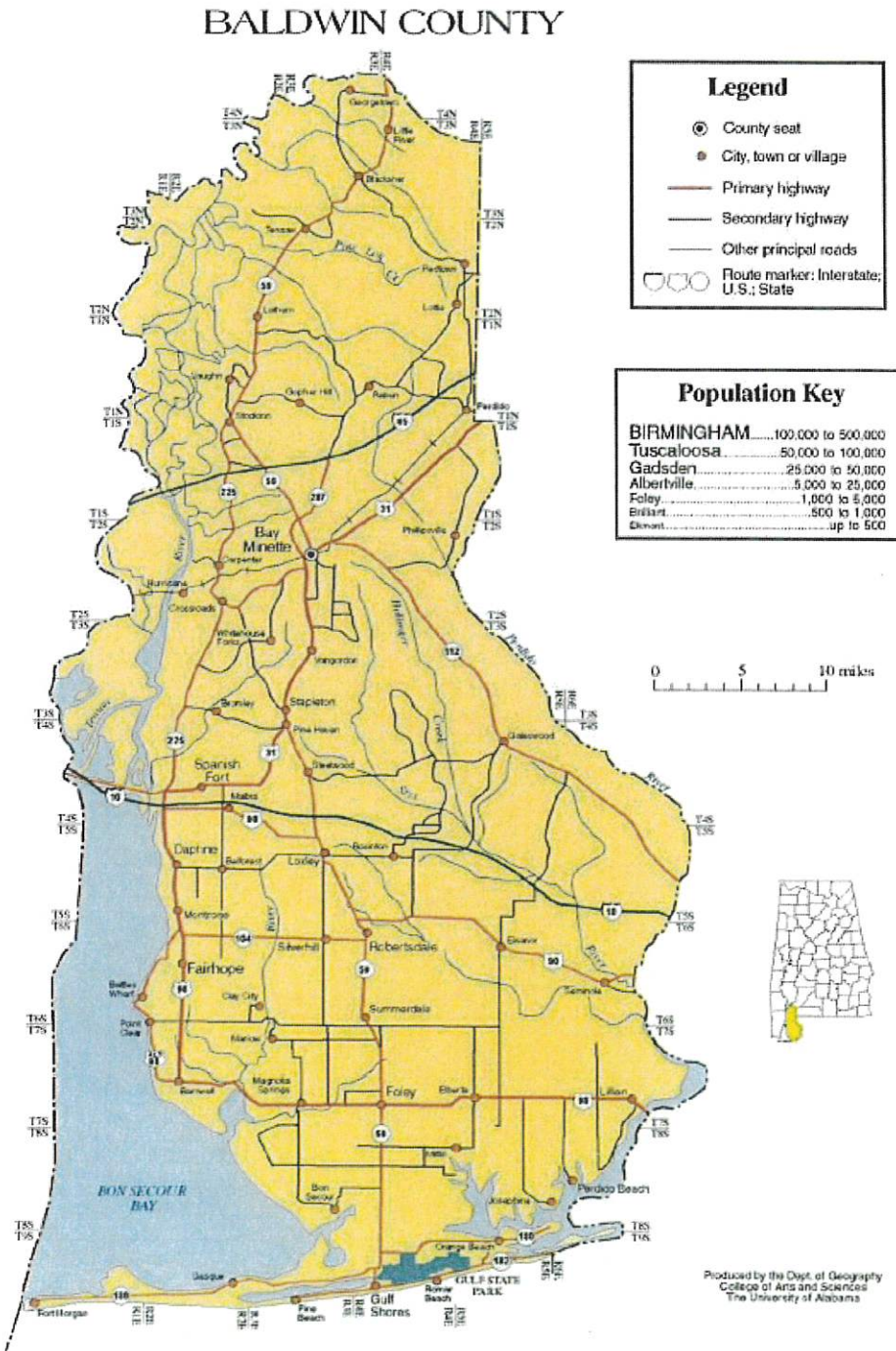
1224 West I-65 TEL 251 344.6600  
Service Rd. South FAX 251.344.9395  
Mobile, AL 36609 WEB theWaveTransit.com

(e) Specific route information including 8½" x 11" map(s) of service area(s) highlighting area(s) served.

Insert map(s) below and/or on the following page.

Such maps may be accessed, downloaded, and printed in PDF format via the link included below:

<http://alabamamaps.ua.edu/contemporarymaps/alabama/counties/>



**3.4 Current fare structure, including Seniors and Disabled (E&D) and/or Americans with Disabilities Act (ADA) fares, if applicable:**

0 - 5.0 MILES	ONE WAY	\$2.00
5.1 - 10 MILES	ONE WAY	\$2.50
10.1 - 15 MILES	ONE WAY	\$3.00
15.1 - 20 MILES	ONE WAY	\$3.50
20.1 - 25 MILES	ONE WAY	\$4.00
25.1 - 30 MILES	ONE WAY	\$4.50
30.1 - 35 MILES	ONE WAY	\$5.00
35.1 - 40 MILES	ONE WAY	\$5.50
40.1 - 50 MILES	ONE WAY	\$6.50
50.1 - 60 MILES	ONE WAY	\$7.50
Over 60 MILES	ONE WAY	\$10.00

**(a) Description of Fare Eligibility Process:**

N/A

- (i) Attach copy of fare application form for seniors and disabled and/or Americans with Disabilities Act (ADA) and identification card

N/A

**(b) Date of last fare increase:**

Fare rates were increased October 1, 2011. Fares were added for 50.1 miles and greater March 1, 2019.

**(c) Planned fare increase:**

No fare increases planned for FY2026.

**(d) Operating Recovery Ratio for Grants:**

13%

**3.5 Attach a copy of your system's brochure.**

See following pages

## Assistance for Passengers with Disabilities

### Let us help with special accommodations

If you have a disability or other mobility challenge and therefore cannot be accommodated by our existing service, BRATS will attempt to modify our service to meet your needs. Call a BRATS customer service representative at 251-972-6817, explain your situation, and we will do our best to find a solution. We encourage you to make the request in advance, whenever possible. You are not required to use the term "reasonable modification" when making a request. A downloadable Reasonable Modification Request Form and a copy of the full policy is available at [www.ridebrats.com](http://www.ridebrats.com)

BRATS will grant a modification request unless:

1. The accommodation would fundamentally alter the nature of the public transportation service;
2. The accommodation would create a direct threat to the health or safety of others;
3. The accommodation would create undue financial and administrative burdens;
4. The individual with a disability can fully use BRATS's service without the accommodation being made.

BRATS drivers may perform reasonable assistance in boarding and deboarding. This includes opening a door and offering a hand or arm for stability. Drivers are not permitted to enter homes, and they may only provide assistance up stairs to a maximum of 3 steps. Drivers' assistance must be limited to a 25' radius of the BRATS vehicle, to allow the driver to maintain sight of the vehicle at all times.

Passengers requiring assistance beyond what the drivers are allowed to provide should have a Personal Care Attendant (PCA) accompany them. Passengers who reside in a nursing home or assisted living facility should always be accompanied by a PCA, as either a family member or medical professional has deemed the resident as needing additional assistance.



### ADA Accessible Vehicles

Over 90% of BRATS vehicles are ADA accessible!

### Personal Care Attendants

BRATS drivers are not permitted to provide personal care assistance to passengers. However, passengers can choose to have a personal care attendant accompany them on trips at no additional cost.

### ADA Grievance Procedure

If you feel that BRATS has discriminated against you on the basis of your disability in the provision of our services, we encourage you to submit a written complaint, available on the BRATS website or by contacting the Director of Transportation at 251-972-6817.

### TITLE VI NOTICE OF PROTECTION AGAINST DISCRIMINATION

Baldwin County Commission, Baldwin Regional Area Transit System operates its programs without regard to race, color, and national origin in accordance with Title VI of the Civil Rights Act. Any person who believes she or he has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with the Baldwin County Commission, Baldwin Regional Area Transit System.

For more information on the civil rights program and the procedures to file a complaint, contact:  
**Baldwin Regional Area Transit System**  
 P. O. Box 907, 18100 County Road 54  
 Robertsdale, AL 36667  
 251-972-6817  
[www.baldwincountyal.gov](http://www.baldwincountyal.gov)

A complaint may be filed directly with the Federal Transit Administration by contacting:  
**Office of Civil Rights**  
 Attention: Title VI Program Coordinator  
 East Building, 5<sup>th</sup> Floor-TCR  
 1200 New Jersey Ave., SE  
 Washington DC 20590

If information is needed in another language, then contact 251-972-6817.  
 Si se necesita la información en otro idioma, comuníquese al 251-972-6817.



Baldwin County  
Public Transportation

Download the  
"BRATS On-Demand"  
mobile app

- or -

Call

251-972-6817

- or -

Email

[bratsbooking@baldwincountyal.gov](mailto:bratsbooking@baldwincountyal.gov)

Be ready to provide your:

- Name
- Phone Number
- Pick-up Address
- Drop-off Address
- Mobility Needs
- Credit/Debit Card Information



Courtesy of

Baldwin County  
Commission

Visit [www.ridebrats.com](http://www.ridebrats.com) for  
complete list of policies

## About

Baldwin Regional Area Transit System, BRATS, is a department of the Baldwin County Commission. BRATS offers door-to-door transportation to all members of the general public. Trips are provided to and from any location in Baldwin County, subject to availability.

## Service Hours

BRATS provides transportation between the hours of 7:00 am and 5:00 pm, Monday through Friday (excluding Holidays.)

## Scheduling Hours

BRATS representatives are available by phone between the hours of 7:00 am and 4:30 pm, Monday through Friday (excluding Holidays.)

Trips may also be scheduled 24 hours per day, 7 days per week on our mobile app, "BRATS On-Demand."

## Scheduling Information

In order to schedule a trip, a passenger account must first be established by either downloading our mobile app, "BRATS On-Demand", calling a customer service representative at 251-972-6817, or by emailing [bratsbooking@baldwincountyal.gov](mailto:bratsbooking@baldwincountyal.gov)

Trips may be scheduled as early as two weeks in advance, or as soon as same-day. All trips are subject to availability, which varies depending on demand, the volume of drivers and vehicles in operation, and time constraints.

All trips are scheduled using a 30-minute pick-up window, and passengers must be ready to depart at any time during the scheduled window. BRATS drivers can only wait three minutes at the scheduled pick-up location before departing in order to avoid delays to other scheduled trips.

If a passenger needs to arrive at a destination by a specific time, the "Arrive By" option must be selected when scheduling using the mobile app. If scheduling by phone, the desired "Arrive By" time should be communicated to the BRATS customer service representative.

## Reminder

Scheduled pick-up times and other trip information is communicated through text messages or phone calls, so please ensure that we have accurate information on file! Notify a BRATS customer service representative by phone or update your information in the app when changes occur. This includes:

- Contact phone number
- Credit/debit card information
- Home address
- Mobility needs

## Funding

BRATS is funded with:

- Federal Transit Administration funds administered by the Alabama Dept. of Transportation
- Local funds through the Baldwin County Commission
- Local Contracts
- Fares and other local revenue

## Fare Schedule One-Way Pricing

Up to 5 Miles.....	\$2.00
5.1 - 10 Miles.....	\$2.50
10.1 - 15 Miles.....	\$3.00
15.1 - 20 Miles.....	\$3.50
20.1 - 25 Miles.....	\$4.00
25.1 - 30 Miles.....	\$4.50
30.1 - 35 Miles.....	\$5.00
35.1 - 40 Miles.....	\$5.50
40.1 - 50 Miles.....	\$6.50
Over 50.1 Miles.....	\$7.00

A flat fare of \$2.00 per trip will be charged for each additional passenger.

Due to limited capacity, additional passengers must be scheduled at the time of booking.

## Policies

Drivers cannot deviate from their schedules, so no unscheduled stops will be made.

Service animals that are trained to work or perform tasks for their owner/passenger are welcome on BRATS vehicles. Service animals must be under the control of the owner/passenger at all times.

Prohibited activities include: smoking, vaping, tobacco use, eating or drinking, selling or distributing goods or services, offensive language and hazardous materials.

Disruptive behavior is not permitted. This includes, but is not limited to, distracting the driver, disrespecting fellow passengers, loud conversation, profanity, and operating any electronic device with sound without ear/head phones.

Passengers are REQUIRED to wear face coverings when mandated to do so by the FTA.

Passengers are required to use safety restraints.

Passengers under 4 years old or 40 pounds are required to use a child safety seat. Child safety seats are the responsibility of the guardian.

Securing personal oxygen tanks is the passengers' responsibility. Tanks must be secured to prevent movement and in an upright position.

Passengers should limit parcels to what they can carry on/off the bus in one trip.

Passengers shall maintain appropriate and reasonable personal hygiene that is not disruptive to fellow passengers.

Aisles of the vehicle must be clear at all times.

Scheduled trips that are not cancelled at least 1 hour in advance are considered a "NO-SHOW". Passengers with 3 no-shows in a 30-day period may be suspended from BRATS' service for 14 days. No-shows are costly to BRATS and may prevent other citizens from being able to schedule trips.

## Bayline

BRATS Operates "Bayline" Monday – Friday (excluding holidays) between the following three locations in Baldwin County and Bienville Square, Downtown Mobile at the scheduled times listed below.

BALDWIN COUNTY TO BIENVILLE SQUARE, DOWNTOWN MOBILE			
Fairhope Transit Hub	Daphne Public Library	Kohl's Parking Lot, Sp. Fort Town Center	Bienville Square, Downtown Mobile
Departure	Departure	Departure	Arrival
6:00 AM	6:15 AM	6:25 AM	6:45 AM
2:55 PM	3:10 PM	3:20 PM	3:40 PM
4:30 PM	4:45 PM	4:55 PM	5:15 PM
Fare: \$3.50 (one-way)	Fare: \$3.00 (one-way)	Fare: \$2.50 (one-way)	

BIENVILLE SQUARE, DOWNTOWN MOBILE TO BALDWIN COUNTY			
Bienville Square, Downtown Mobile	Kohl's Parking Lot, Sp. Fort Town Center	Daphne Public Library	Fairhope Transit Hub
Departure	Arrival	Arrival	Arrival
6:45 AM	7:05 AM	7:15 AM	7:30 AM
3:40 PM	4:05 PM	4:15 PM	4:30 PM
5:15 PM	5:40 PM	5:50 PM	6:05 PM
	Fare: \$2.50 (one-way)	Fare: \$3.00 (one-way)	Fare: \$3.50 (one-way)

## How to book a ride

Welcome to BRATS On-Demand! We're so glad you're here. We put together a few steps to help get you on board in a jiffy. You can pre-schedule rides, or book within minutes of when you're ready to leave, based on availability.

- 1 Search BRATS On-Demand in the App Store or Google Play Store and tap the download icon.
- 2 Open the app, press Sign Up, and enter your personal info.
- 3 Enter your pickup and dropoff addresses.
- 4 If you want to leave right away, Tap Book a seat and proceed to Step 8. Otherwise, hit Schedule in The bottom right corner.
- 5 Choose when you want to depart/arrive.
- 6 If you pre-scheduled your ride, we'll send a reminder right before your driver is set to pick you up.
- 7 Manage all of your upcoming rides in the Next Rides section of the rider app menu.
- 8 When your driver is nearby, meet your driver at the pickup location.

### Payment Methods

Each passenger's account must have a valid credit/debit card on file in order to schedule a ride. If a credit/debit card is not available, a check or money order may be mailed to our office to be used as pre-paid "ride credit."

Note: if a credit/debit card is on file, the payment method will be validated prior to pickup. If the payment method is not able to be validated, an attempt will be made to notify the passenger of the issue and the scheduled trip will be subject to cancellation.

If you don't have a smartphone, call (251) 972-6817 to set up an account.

Mailing Address:  
PO Box 907  
Robertsdale, AL 36567

Have questions? Email us at:  
bratsbooking@baldwincountyal.gov

## Vanpool Program

BRATS partners with Commute with Enterprise to provide vanpool services for employees who commute to or from Baldwin County for work. For more information, please visit

<https://BRATS.com/BRATScommute/>

Or

<https://www.commutewithenterprise.com/commute/en/partners/BRATS.html>.



## Advertising is Available!

Advertising opportunities are available on the exterior of BRATS vehicles. For more information, please email [bratsbooking@baldwincountyal.gov](mailto:bratsbooking@baldwincountyal.gov) or call 251-972-6817.

## Everything you need to know about the BRATS On-Demand app.



<p><b>3.6 Describe your efforts to market or promote the system (list type, number, cost of promotional items distributed; describe any newspaper and/or internet advertisements; and <u>clearly describe the type and frequency of other efforts</u>).</b></p>
<p>Provide “How to Ride” training to Baldwin County Public School students with special needs. Participants are provided promotional items with BRATS logo &amp; phone number with total cost of less than \$500. Make presentations to civic organizations, non-profits, senior centers, etc. as requested. Distribute brochures to area businesses, doctor’s offices. Have information available on the web site www.ridebrats.com and on the Baldwin County Commission social media platforms. Baldwin County Commission meetings are broadcast on a local TV channel; therefore, any presentations made concerning the transit service are available for viewing by the public. BRATS employees promote transit daily and provide presentations an average of two times per quarter.</p>
<p><b>(a) Projected marketing budget amount for fiscal year:</b></p>
<p>\$5,000.00</p>
<p><b>3.7 Describe your method of implementing and announcing service changes and fare increases. (Must include number of days’ notice to public.)</b></p>
<p>Baldwin Regional Area Transit System presents substantive service changes to the Commission at a regularly scheduled work session and if Commission wishes to proceed, BRATS will post the public hearing notice schedule at least 14 days prior to holding public hearing. The posting will appear in an area newspaper publication, aboard transit vehicles, in BRATS public facilities for 14 days, and posted to the County’s public meeting calendar. This will enable public hearings to begin on the 15<sup>th</sup> day or thereafter. All input from the public at the hearings will go before the Commission at the next regularly scheduled BCC meeting and the Commission will vote on fare increases or significant service modification proposals.</p>
<p><b>3.8 Describe your efforts to coordinate with and involve the area transportation providers and human service agencies in the rural transit service including any involvement in the regional human service coordinated transportation planning process.</b></p>
<p>There is a local Transportation Steering Committee made up of members of the public and human service organizations. The Steering Committee reviews the budget, capital needs, and projected changes in service. This allows for input from many organizations to help improve BRATS’ service and accomplish the BRATS mission.</p>
<p><b>(a) Provide Directory of Local Transportation Steering Committee</b></p>
<p>Baldwin County Council on Aging: Kelly Childress &amp; Beverly Johnson; Exceptional Foundation of Gulf Coast: Jennifer Flad; Eastern Shore Metropolitan Planning Organization: Sarah Sislak &amp; Jessica Mayo; Commute With Enterprise: Michelle Althoff; Passengers: Katherine Humphreys &amp; Virginia Woods; BRATS: Ann Simpson, Loren Lucas, Sarah Middleton, Ron Stewart, and Janice Nicholson.</p>
<p><b>(b) Provide a schedule of Transportation Steering Committee Meetings for FY2026.</b></p>
<p>The annual BRATS Transportation Steering Committee meeting will be held in the summer of 2025.</p>
<p><b>3.9 Provide updates to your system’s Safety, Security and Emergency Preparedness Plan (SSEPP) since the latest submission as applicable. If there are <u>no</u> updates to your SSEPP, a statement must be submitted stating such. Must include date of last review or frequency of review.</b></p>

There have been no updates to the Baldwin County Emergency Operation Plan since the 2025 submission. The plan is reviewed annually.



**Vehicle Inventory Form.**

*List only FTA Funded Vehicles that ALDOT Holds Title to.*

Applicant Name: **Baldwin County Commission**

Fiscal Year: **2026**

	Year	Equipment Description (Make/Model)	Vin Number	Source Grant	Acquisition Date	Cost	% Federal Participation	Title Holder	Location (City)	Condition (New, Excellent, Good, Fair, or Poor)	Disposal Date	Useful Life	Disposal Price
1	2016	FORD E350	1FDDE3FL4GDC45683	5307	9/30/2016	\$53,925.00	80%	Agency/ALDOT	Robertsdale	POOR	2025	5	TBD
2	2017	FORD E450	1FDDE4FS0HDC01456	5311	9/30/2016	\$57,216.40	80%	Agency/ALDOT	Fairhope	FAIR	2025	5	TBD
3	2012	DODGE CARAVAN	2C4RDGBG8CR225792	5311	5/4/2012	\$36,506.00	80%	Agency/ALDOT	Robertsdale	FAIR	2025	5	TBD
4	2017	FORD E450	1FDDE4FS1HDC01448	5311	9/30/2016	\$57,216.40	80%	Agency/ALDOT	Robertsdale	FAIR	2025	5	TBD
5	2016	FORD E450	1FDDE4FS6GDC05459	5311	9/1/2015	\$57,216.00	80%	Agency/ALDOT	Bay Minette	FAIR	2025	5	TBD
6	2016	FORD E450	1FDDE4FS3GDC05452	5311	9/1/2015	\$57,216.00	80%	Agency/ALDOT	Foley	FAIR	2025	5	TBD
7	2015	STARCRAFT STARLITE E350	1FDDE3FL8FDA27874	5311	10/2/2015	\$53,302.00	80%	Agency/ALDOT	Robertsdale	FAIR	2025	5	TBD
8	2017	FORD E450	1FDDE4FS1HDC01451	5311	9/30/2016	\$57,216.40	80%	Agency/ALDOT	Fairhope	FAIR	2025	5	TBD
9	2016	FORD F550	1FDGF5GY3GEA17535	5311	10/19/2015	\$83,333.00	80%	Agency/ALDOT	Robertsdale	FAIR	2027	7	TBD
10	2014	FORD STARCRAFT E350	1FDDE3FL1EDA78714	5311	8/26/2014	\$52,631.50	80%	Agency/ALDOT	Robertsdale	FAIR	2025	5	TBD
11	2017	FORD E450	1FDDE4FS2HDC01457	5311	9/30/2016	\$57,216.40	80%	Agency/ALDOT	Bay Minette	FAIR	2025	5	TBD
12	2016	FORD F550	1FDGF5GY5GEA17536	5311	10/19/2015	\$88,321.00	80%	Agency/ALDOT	Robertsdale	FAIR	2025	7	TBD
13	2018	FORD E450	1FDDE4FS7HDC68510	5311	1/26/2018	\$58,774.40	80%	Agency/ALDOT	Robertsdale	FAIR	2025	5	TBD
14	2017	FORD E450	1FDDE4FS5HDC01453	5311	9/30/2016	\$57,216.40	80%	Agency/ALDOT	Fairhope	FAIR	2025	5	TBD
15	2016	FORD F550	1FDGF5GY7GEA17537	5311	10/19/2015	\$83,333.00	80%	Agency/ALDOT	Robertsdale	FAIR	2025	7	TBD
16	2017	FORD E450	1FDDE4FS3HDC01452	5311	9/30/2016	\$57,216.40	80%	Agency/ALDOT	Fairhope	FAIR	2025	5	TBD
17	2016	FORD F550	1FDGF5GYXGEC06943	5311	5/26/2017	\$89,936.50	80%	Agency/ALDOT	Bay Minette	FAIR	2026	7	TBD
18	2016	FORD F550	1FDGF5GY7GEC06933	5311	5/26/2017	\$89,936.50	80%	Agency/ALDOT	Robertsdale	FAIR	2027	7	TBD
19	2018	FORD E450	1FDDE4FS9HDC68508	5311	1/26/2018	\$58,774.40	80%	Agency/ALDOT	Spanish Fort	FAIR	2025	5	TBD
20	2013	FORD STARCRAFT E450	1FDDE4FS0DDA93284	5311	9/27/2013	\$56,094.58	80%	Agency/ALDOT	Robertsdale	POOR	2025	5	TBD

**Vehicle Inventory Form - CONT'D**

*List only FTA Funded Vehicles that ALDOT Holds Title to.*

**Applicant Name:** Baldwin County Commission

**Fiscal Year:** 2026

	Year	Equipment Description (Make/Model)	Vin Number	Source Grant	Acquisition Date	Cost	% Federal Participation	Title Holder	Location (City)	Condition (New, Excellent, Good, Fair, or Poor)	Disposal Date	Useful Life	Disposal Price
21	2013	FORD STARCRAFT E450	1FDFE4FS4DDA93319	5311	9/27/2013	\$56,094.58	80%	Agency/ALDOT	Robertsdale	POOR	2025	5	TBD
22	2015	FORD F550 GLAVAL	1FDGF5GY9FEA05081	5311	8/26/2014	\$83,333.00	80%	Agency/ALDOT	Robertsdale	FAIR	2026	7	TBD
23	2015	FORD F550 GLAVAL	1FDGF5GY5FEA15929	5311	8/26/2014	\$88,321.00	80%	Agency/ALDOT	Robertsdale	POOR	2025	7	TBD
24	2015	FORD F550 GLAVAL	1FDGF5GY3FEA15928	5311	8/26/2014	\$88,321.00	80%	Agency/ALDOT	Robertsdale	FAIR	2027	7	TBD
25	2017	FORD E450	1FDFE4FS4HDC01444	5311	9/30/2016	\$57,216.40	80%	Agency/ALDOT	Foley	POOR	2025	5	TBD
26	2018	FORD E450	1FDFE4FSXHDC68520	5311	1/26/2018	\$58,774.40	80%	Agency/ALDOT	Bay Minette	FAIR	2025	5	TBD
27	2018	FORD E350	1FDEE3FS7HDC75981	5311	1/26/2018	\$55,921.00	80%	Agency/ALDOT	Foley	FAIR	2025	5	TBD
28	2015	FORD E450	1FDFE4FS6FDA03252	5311	11/14/2014	\$56,594.58	80%	Agency/ALDOT	Spanish Fort	FAIR	2025	5	TBD
29	2018	FORD E350	1FDEE3FS9HDC70846	5311	1/26/2018	\$55,921.00	80%	Agency/ALDOT	Spanish Fort	FAIR	2025	5	TBD
30	2017	FORD E450	1FDFE4FS1HDC70950	5311	2/7/2018	\$58,774.40	80%	Agency/ALDOT	Bay Minette	GOOD	2026	5	TBD
31	2017	FORD E450	1FDFE4FS2HDC70956	5311	2/7/2018	\$58,774.40	80%	Agency/ALDOT	Foley	GOOD	2026	5	TBD
32	2017	FORD E450	1FDFE4FS2HDC68446	5311	2/22/2018	\$58,774.40	80%	Agency/ALDOT	Foley	GOOD	2026	5	TBD
33	2019	FORD E350	1FDEE3FS5KDC17276	5311	3/11/2019	\$56,959.00	80%	Agency/ALDOT	Fairhope	GOOD	2026	5	TBD
34	2019	FORD E350	1FDEE3FS4KDC12313	5311	3/11/2019	\$56,959.00	80%	Agency/ALDOT	Fairhope	GOOD	2026	5	TBD
35	2023	FORD/MOBILITY TRANS REAR LOAD	1FDVU4X81PKA20815	5307	10/26/2023	\$86,948.00	80%	Agency/ALDOT	Fairhope	EXCELLENT	2028	5	TBD
36	2023	FORD/MOBILITY TRANS SIDE LOAD	1FDVU4X80PKB24292	5307	10/26/2023	\$86,948.00	80%	Agency/ALDOT	Fairhope	EXCELLENT	2028	5	TBD
37	2023	FORD/MOBILITY TRANS SIDE LOAD	1FDVU4X83PKB25047	5307	10/26/2023	\$86,948.00	80%	Agency/ALDOT	Robertsdale	EXCELLENT	2028	5	TBD
38	2023	FORD/MOBILITY TRANS REAR LOAD	1FDVU4X86PKB24409	5339	10/26/2023	\$85,713.00	80%	Agency/ALDOT	Fairhope	EXCELLENT	2028	5	TBD
39	2023	FORD/MOBILITY TRANS REAR LOAD	1FDVU4X87PKB24595	5307	10/26/2023	\$86,713.00	80%	Agency/ALDOT	Bay Minette	EXCELLENT	2028	5	TBD
40	2023	FORD/MOBILITY TRANS REAR LOAD	1FDVU4X8XPKB24493	5307	12/13/2023	\$86,713.00	80%	Agency/ALDOT	Bay Minette	EXCELLENT	2028	5	TBD

**Vehicle Inventory Form - CONT'D**

*List only FTA Funded Vehicles that ALDOT Holds Title to.*

**Applicant Name: Baldwin County Commission**

**Fiscal Year: 2026**

	Year	Equipment Description (Make/Model)	Vin Number	Source Grant	Acquisition Date	Cost	% Federal Participation	Title Holder	Location (City)	Condition (New, Excellent, Good, Fair, or Poor)	Disposal Date	Useful Life	Disposal Price
41	2023	FORD/MOBILITY TRANS REAR LOAD	1FDVU4X88PKB31944	5339	12/13/2023	\$86,713.00	80%	Agency/ALDOT	Bay Minette	EXCELLENT	2028	5	TBD
42	2023	FORD/MOBILITY TRANS SIDE LOAD	1FDVU4X86PKB24331	5307	12/13/2023	\$87,948.00	80%	Agency/ALDOT	Foley	EXCELLENT	2028	5	TBD
43	2023	FORD/MOBILITY TRANS SIDE LOAD	1FDVU4X85PKB25101	5307	12/13/2023	\$87,948.00	80%	Agency/ALDOT	Robertsdale	EXCELLENT	2028	5	TBD
44	2023	FORD/MOBILITY TRANS SIDE LOAD	1FDVU4X80PKB24339	5307	2/2/2024	\$87,948.00	80%	Agency/ALDOT	Robertsdale	EXCELLENT	2028	5	TBD
45	2023	FORD/MOBILITY TRANS SIDE LOAD	1FDVU4X8XPKB26275	5307	2/2/2024	\$87,948.00	80%	Agency/ALDOT	Robertsdale	EXCELLENT	2028	5	TBD
46	2023	FORD/MOBILITY TRANS SIDE LOAD	1FDVU4X89PKB32116	5339	2/2/2024	\$86,713.00	80%	Agency/ALDOT	Robertsdale	EXCELLENT	2028	5	TBD
47	2024	FORD/STARCRAFT ALL STAR	1FDFE4FN8RDD46093		9/24/2024	\$144,652.00	90%	Agency/ALDOT	Foley	EXCELLENT	2029	5	TBD
48	2024	FORD/STARCRAFT ALL STAR	1FDFE4FN9RDD45079		9/24/2024	\$144,652.00	90%	Agency/ALDOT	Spanish Fort	EXCELLENT	2029	5	TBD
49	2024	FORD/STARCRAFT ALL STAR	1FDFE4FN6RDD45847		9/25/2024	\$144,652.00	90%	Agency/ALDOT	Fairhope	EXCELLENT	2029	5	TBD
50	2024	FORD/STARCRAFT ALL STAR	1FDFE4FN7RDD45064		9/25/2024	\$144,652.00	90%	Agency/ALDOT	Foley	EXCELLENT	2029	5	TBD
51	2024	FORD/STARCRAFT ALL STAR	1FDFE4FNXRDD45835		10/30/2024	\$144,652.00	90%	Agency/ALDOT	Fairhope	EXCELLENT	2029	5	TBD
52	2024	FORD/STARCRAFT ALL STAR	1FDFE4FN9RDD45843		10/30/2024	\$144,652.00	90%	Agency/ALDOT	Foley	EXCELLENT	2029	5	TBD

**ALDOT Transit Program Vehicle Profile Sheet**

*List only FTA Funded Vehicles that ALDOT Holds Title to.*

Applicant Name: **Baldwin County Commission**

Fiscal Year: **2026**

	VIN Number	Funding	Vehicle Type	Mileage as of 10/31/2024	Seating Capacity	Tag	Model Year	Lift (Yes/No)	# M/D Stations	Start Time	End Time	Duration	Usage	Sun	M	T	W	T	F	Sat	Description of Service
1	1FDEE3FL4GDC45683	5307	MOD. VAN	155,526	10	57713CO	2016	Yes	1	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
2	1FDDE4FS0HDC01456	5311	CCB	228,619	18	57719CO	2017	Yes	2	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
3	2C4RDGBG8CR225792	5311	M	208,464	7	52768CO	2012	No	1	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
4	1FDDE4FS1HDC01448	5311	CCB	206,722	18	57715CO	2017	Yes	2	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
5	1FDDE4FS6GDC05459	5311	CCB	237,640	18	56543CO	2016	Yes	2	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
6	1FDDE4FS3GDC05452	5311	CCB	228,253	18	56544CO	2016	Yes	2	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
7	1FDEE3FL8FDA27874	5311	MOD. VAN	115,328	10	56598CO	2015	Yes	1	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
8	1FDDE4FS1HDC01451	5311	CCB	205,023	18	57716CO	2017	Yes	2	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
9	1FDGF5GY3GEA17535	5311	CCB	67,379	28	56618CO	2016	Yes	2	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
10	1FDEE3FL1EDA78714	5311	MOD. VAN	135,263	11	42640CO	2014	Yes	1	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
11	1FDDE4FS2HDC01457	5311	CCB	221,399	18	57720CO	2017	Yes	2	6:00 AM	6:00 PM	12:00	DR	X	X	X	X	X	X	X	GENERAL PUBLIC
12	1FDGF5GY5GEA17536	5311	CCB	100,536	28	56619CO	2016	Yes	8	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
13	1FDDE4FS7HDC68510	5311	CCB	174,061	18	59713CO	2018	Yes	2	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
14	1FDDE4FS5HDC01453	5311	CCB	204,605	18	57718CO	2017	Yes	2	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
15	1FDGF5GY7GEA17537	5311	CCB	124,819	28	56620CO	2016	Yes	2	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
16	1FDDE4FS3HDC01452	5311	CCB	210,693	18	57717CO	2017	Yes	2	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
17	1FDGF5GYXGEC06943	5311	CCB	108,872	30	58625CO	2016	Yes	6	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
18	1FDGF5GY7GEC06933	5311	CCB	92,329	30	58624CO	2016	Yes	6	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
19	1FDDE4FS9HDC68508	5311	CCB	178,529	18	59714CO	2018	Yes	2	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
20	1FDDE4FS0DDA93284	5311	CCB	203,048	18	54295CO	2013	Yes	2	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
21	1FDDE4FS4DDA93319	5311	CCB	244,351	18	54297CO	2013	Yes	2	6:00 AM	6:00 PM	12:00	DR	X	X	X	X	X	X	X	GENERAL PUBLIC
22	1FDGF5GY9FEA05081	5311	CCB	112,372	28	44499CO	2015	Yes	2	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
23	1FDGF5GY5FEA15929	5311	CCB	119,131	28	44501CO	2015	Yes	8	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
24	1FDGF5GY3FEA15928	5311	CCB	116,355	28	44504CO	2015	Yes	8	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
25	1FDDE4FS4HDC01444	5311	CCB	205,283	18	57714CO	2017	Yes	2	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
26	1FDDE4FSXHDC68520	5311	CCB	165,363	18	59717CO	2018	Yes	2	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC

**ALDOT Transit Program Vehicle Profile Sheet - CONT'D**

*List only FTA Funded Vehicles that ALDOT Holds Title to.*

**Applicant Name:** Baldwin County Commission

**Fiscal Year:** 2026

	VIN Number	Funding	Vehicle Type	Mileage as of 10/31/2024	Seating Capacity	Tag	Model Year	Lift (Yes/No)	# M/D Stations	Start Time	End Time	Duration	Usage	Sun	M	T	W	T	F	Sat	Description of Service
27	1FDEE3FS7HDC75981	5311	MOD. VAN	144,911	10	59716CO	2018	Yes	1	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
28	1FDDE4FS6FDA03252	5311	CBB	191,893	18	44401CO	2015	Yes	2	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
29	1FDEE3FS9HDC70846	5311	MOD. VAN	148,030	10	59712CO	2018	Yes	1	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
30	1FDDE4FS1HDC70950	5311	CCB	195,272	18	59715CO	2017	Yes	2	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
31	1FDDE4FS2HDC70956	5311	CCB	200,235	18	59719CO	2017	Yes	2	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
32	1FDDE4FS2HDC68446	5311	CCB	167,169	18	59755CO	2017	Yes	2	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
33	1FDEE3FS5KDC17276	5311	MOD. VAN	146,909	10	45909CO	2019	Yes	1	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
34	1FDEE3FS4KDC12313	5311	MOD. VAN	129,259	10	44495CO	2019	Yes	1	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
35	1FDVU4X81PKA20815	5307	HRTV	49,487	6	62304CO	2023	Yes	1	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
36	1FDVU4X80PKB24292	5307	HRTV	31,845	9	62296CO	2023	Yes	1	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
37	1FDVU4X83PKB25047	5307	HRTV	23,713	9	39180CO	2023	Yes	1	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
38	1FDVU4X86PKB24409	5339	HRTV	33,705	8	50489CO	2023	Yes	1	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
39	1FDVU4X87PKB24595	5307	HRTV	37,618	6	55779CO	2023	Yes	2	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
40	1FDVU4X8XPKB24493	5307	HRTV	33,373	6	67756CO	2023	Yes	2	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
41	1FDVU4X88PKB31944	5339	HRTV	24,160	6	67755CO	2023	Yes	2	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
42	1FDVU4X86PKB24331	5307	HRTV	24,499	9	67754CO	2023	Yes	1	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
43	1FDVU4X85PKB25101	5307	HRTV	7,474	9	67757CO	2023	Yes	1	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
44	1FDVU4X80PKB24339	5307	HRTV	16,134	8	68092CO	2023	Yes	1	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
45	1FDVU4X8XPKB26275	5307	HRTV	10,221	8	68093CO	2023	Yes	1	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
46	1FDVU4X89PKB32116	5339	HRTV	16,799	6	68094CO	2023	Yes	2	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
47	1FDDE4FN8RDD46093	0	CCB	2,355	20	63226CO	2024	Yes	2	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
48	1FDDE4FN9RDD45079	0	CCB	2,665	20	65462CO	2024	Yes	2	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
49	1FDDE4FN6RDD45847	0	CCB	1,448	20	63224CO	2024	Yes	2	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
50	1FDDE4FN7RDD45064	0	CCB	584	20	63117CO	2024	Yes	2	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
51	1FDDE4FNXRDD45835	0	CCB	371	20	PENDING	2024	Yes	2	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC
52	1FDDE4FN9RDD45843	0	CCB	365	20	PENDING	2024	Yes	2	6:00 AM	6:00 PM	12:00	DR		X	X	X	X	X		GENERAL PUBLIC

### Transit Program Non-Expendable Equipment Inventory Form

*An inventory of an article of non-expendable tangible property having a useful life of more than one year and an acquisition cost of \$5,000 or more. If none, indicate N/A under Equipment Description.*

**Applicant Name:** Baldwin County Commission

**Fiscal Year:**     **2026**

	Equipment Description	Equipment ID Number	Source Grant	Acquisition Date	Cost	% Federal Participation	Title Holder	Location	Condition (New, Excellent, Good, Fair, or Poor) and Use	Disposal Date
1	Bus Washer	EPD 200 B1 35009615	5311	39140	21250	0.8	Agency/ ALDOT	Robertsdale	Poor	2025
2	Facility Benches (3) & Waste Receptacle (2)		5307-FL/AL TPO	39694	6164.63	0.8	Agency/ ALDOT	Various	Fair	2030
3	30x20x12 Metal Storage Shed	8168	5311-ARRA	40294	14649	1	Agency/ ALDOT	Robertsdale	Good	2030
4	Rolling Beam Jack	8487	5311-Non-Vehicle	42174	6480	0.8	Agency/ ALDOT	Robertsdale	Good	2026
5	Coats Tire Changer		5311	42543	15037.7	0.8	Agency/ ALDOT	Robertsdale	Good	2026
6	Coats Tire Balancer	8912	5311-Non-Vehicle	42551	13314	0.8	Agency/ ALDOT	Robertsdale	Good	2026
7	Bus Bike Racks (7)		5311-ARRA	40235	9652	1	Agency/ ALDOT	Various	Fair	2030

### Transit Program Fleet Replacement Form

List all vehicles to be replaced with FTA funding in this application. *List only FTA funded vehicles.*

If you are not ordering vehicles in this application insert N/A under Make/Model.

**Applicant Name: Baldwin County Commission**

**Fiscal Year: 2026**

	Year	Make/Model	Year of Purchase	Vin Number	Mo/Year Placed in Revenue Service	Accumulated Mileage	Estimated Mo./Yr. to be taken Out of Revenue Service
1	N/A						

## Transit Program Fleet Analysis

APPLICANT NAME:

FISCAL YEAR: 2026

**Baldwin County Commission**

*Calculations are based on FY: 2025*

#	VIN#	Year	Mileage	Years Old	Average Mileage per year
1	1FDEE3FL4GDC45683	2016	155,526	9	17,281
2	1FD4FE4FS0HDC01456	2017	228,619	8	28,577
3	2C4RDGBG8CR225792	2012	208,464	13	16,036
4	1FD4FE4FS1HDC01448	2017	206,722	8	25,840
5	1FD4FE4FS6GDC05459	2016	237,640	9	26,404
6	1FD4FE4FS3GDC05452	2016	228,253	9	25,361
7	1FDEE3FL8FDA27874	2015	115,328	10	11,533
8	1FD4FE4FS1HDC01451	2017	205,023	8	25,628
9	1FDGF5GY3GEA17535	2016	67,379	9	7,487
10	1FDEE3FL1EDA78714	2014	135,263	11	12,297
11	1FD4FE4FS2HDC01457	2017	221,399	8	27,675
12	1FDGF5GY5GEA17536	2016	100,536	9	11,171
13	1FD4FE4FS7HDC68510	2018	174,061	7	24,866
14	1FD4FE4FS5HDC01453	2017	204,605	8	25,576
15	1FDGF5GY7GEA17537	2016	124,819	9	13,869
16	1FD4FE4FS3HDC01452	2017	210,693	8	26,337
17	1FDGF5GYXGEC06943	2016	108,872	9	12,097
18	1FDGF5GY7GEC06933	2016	92,329	9	10,259
19	1FD4FE4FS9HDC68508	2018	178,529	7	25,504
20	1FD4FE4FS0DDA93284	2013	203,048	12	16,921
21	1FD4FE4FS4DDA93319	2013	244,351	12	20,363
22	1FDGF5GY9FEA05081	2015	112,372	10	11,237
23	1FDGF5GY5FEA15929	2015	119,131	10	11,913
24	1FDGF5GY3FEA15928	2015	116,355	10	11,636
25	1FD4FE4FS4HDC01444	2017	205,283	8	25,660
26	1FD4FE4FSXHDC68520	2018	165,363	7	23,623
27	1FDEE3FS7HDC75981	2018	144,911	7	20,702
28	1FD4FE4FS6FDA03252	2015	191,893	10	19,189
29	1FDEE3FS9HDC70846	2018	148,030	7	21,147
30	1FD4FE4FS1HDC70950	2017	195,272	8	24,409
31	1FD4FE4FS2HDC70956	2017	200,235	8	25,029
32	1FD4FE4FS2HDC68446	2017	167,169	8	20,896
33	1FDEE3FS5KDC17276	2019	146,909	6	24,485
34	1FDEE3FS4KDC12313	2019	129,259	6	21,543
35	1FDVU4X81PKA20815	2023	49,487	2	24,744
36	1FDVU4X80PKB24292	2023	31,845	2	15,923
37	1FDVU4X83PKB25047	2023	23,713	2	11,857
38	1FDVU4X86PKB24409	2023	33,705	2	16,853
39	1FDVU4X87PKB24595	2023	37,618	2	18,809
40	1FDVU4X8XPKB24493	2023	33,373	2	16,687
41	1FDVU4X88PKB31944	2023	24,160	2	12,080
42	1FDVU4X86PKB24331	2023	24,499	2	12,250
43	1FDVU4X85PKB25101	2023	7,474	2	3,737
44	1FDVU4X80PKB24339	2023	16,134	2	8,067
45	1FDVU4X8XPKB26275	2023	10,221	2	5,111
46	1FDVU4X89PKB32116	2023	16,799	2	8,400
47	1FD4FE4FN8RDD46093	2024	2,355	1	2,355
48	1FD4FE4FN9RDD45079	2024	2,665	1	2,665
49	1FD4FE4FN6RDD45847	2024	1,448	1	1,448
50	1FD4FE4FN7RDD45064	2024	584	1	584
51	1FD4FE4FNXRDD45835	2024	371	1	371
52	1FD4FE4FN9RDD45843	2024	365	1	365



## Public Hearing Notice

The Baldwin County Commission (Baldwin Regional Area Transit System – BRATS) is applying to the Alabama Department of Transportation for Operational, Administration, Capital, and Planning assistance award under 49 U.S.C. Section 5311 of the Federal Transit Laws. This grant funding will provide financial assistance for public transportation service for the residents of Baldwin County.

The service is provided for the general public and currently operates Monday-Friday, 6 a.m. to 6 p.m. All residents, including mobility device users, may schedule trips using the BRATS On-Demand service or book up to 2 weeks in advance. Fares range from \$2.00 to \$10.00 per one-way trip. No fare changes are planned for FY2026. Baldwin County Commission subcontracts Enterprise Leasing Company-South Central, LLC with offices at 2271 Valleydale Road, Suite 100 Birmingham, AL 35244 to administer and operate a vanpool service in the Baldwin Regional Area Transit System service area.

Copies of detailed budgets and service description may be obtained via email request to [ann.simpson@baldwincountyal.gov](mailto:ann.simpson@baldwincountyal.gov) and/or at Baldwin Regional Area Transit System at 18100 County Road 54, Robertsdale, AL 36567.

This grant funding will provide federal financial assistance for Administration, Operational, Capital, and Planning Expenses.

A public hearing will be held on Thursday, December 12, 2024 at 1:30 PM in the training room at the BRATS Offices located at 18100 County Road 54, Robertsdale, AL 36567 for public comment. If there are questions or comments or if information is needed in another language or alternative format, contact:

Ann Simpson  
Director of Transportation  
Baldwin Regional Area Transit System  
251-972-6817 Ext. 7295  
[Ann.Simpson@baldwincountyal.gov](mailto:Ann.Simpson@baldwincountyal.gov)

Baldwin Regional Area Transit System does not discriminate against any individual on the basis of race, color, or national origin.

**Insert Notarized Public Hearing Statement Here**

**Baldwin County Commission - BRATS**  
**Public Hearing Transcript**

Program: FY2026 Section 5311 Grant Application

Date: December 12, 2024

Time: 1:30 PM

Location: Baldwin Regional Area Transit System  
18100 County Road 54, Robertsdale, AL 36567

The hearing was designed to receive public comments concerning the goal of continuing to provide public transportation to our citizens. Transit staff were prepared and available to present grant application information and answer questions.

The following were in attendance:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

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Ann Simpson  
Director of Transportation  
Baldwin Regional Area Transit System

# COMPLAINT POLICY AND PROCEDURES FOR BALDWIN REGIONAL AREA TRANSIT SYSTEM

It is the policy of the Baldwin Regional Area Transit System to operate the public transportation program in an open and fair manner for employees, passengers, other transit providers, and the general public. No employee, passenger, other transit provider, or the general public will be discriminated against or suffer any reprisals from making a complaint. Complaints must be in writing and specific. Vague or general charges of unfairness that are not substantiated by facts will not be processed. When an allegation is made that a specific violation, misinterpretation, or inappropriate act has occurred, the following steps should be taken to resolve the issue. Baldwin Regional Area Transit System will resolve the complaint within fifteen (15) business days of the date of receipt of the written complaint.

## **1. Employee Complaint Policy**

If an employee has issue with another employee, passenger, or other member of the general public, he or she should bring the matter to the attention of the Operations' Coordinator (OC) or similar authority within three (3) days of the occurrence. *Complaints must be specific and in writing.* If the complaint involves the Operations' Coordinator or similar authority, the employee should address the issue with the Baldwin Regional Area Transit System Director. The OC or similar authority will listen to all parties involved in the situation, investigate with outside sources if necessary, and resolve the matter within fifteen (15) business days of the receipt of the written complaint. If the OC or similar authority cannot resolve the matter, it will be brought to the Baldwin Regional Area Transit System Director for resolution. If the matter is not satisfactorily resolved at this point, the Department Head or next higher authority will be consulted. If the employee does not feel the matter has been resolved at this point, the Personnel Director or similar authority should be consulted, and the matter brought before the Personnel Board or similar authority, if necessary.

## **2. Passenger Complaint Policy**

If a passenger has issue with a Baldwin Regional Area Transit System employee, another passenger, or other member of the general public, he or she should bring the matter to the attention of the Operations' Coordinator (OC) or similar authority within three (3) days of the occurrence. Complaints must be specific and in writing. If the complaint involves the Operations' Coordinator or similar authority, the passenger should address the issue with the Baldwin Regional Area Transit System Director. The OC or similar authority will listen to all parties involved in the situation, investigate with outside sources, if necessary, and resolve the matter within fifteen (15) business days of the receipt of the written complaint. If the OC or similar authority cannot resolve the matter, it will be brought to the Baldwin Regional Area Transit System Director for resolution. If the matter is not satisfactorily resolved at this point, the Department Head or next higher authority will be consulted. If the passenger does not feel the matter has been resolved at this point, the Baldwin Regional Area Transit System Liaison or similar authority should be consulted, and the matter brought before the entire Baldwin County Commission, if necessary.

### **3. Private Transit Operator Complaint Policy**

If a private transit operator has issue with Baldwin Regional Area Transit System, he or she should address the matter with the Baldwin Regional Area Transit System Director within three (3) days of the occurrence. *Complaints must be specific and in writing.* The Baldwin Regional Area Transit System Director will investigate and resolve the matter within fifteen (15) business days of the receipt of the written complaint. If the matter is not satisfactorily resolved at this point, the (next higher authority) will be consulted. If the private operator does not feel the matter has been resolved at this point, the Baldwin Regional Area Transit System Liaison should be consulted, and the matter brought before the entire Baldwin County Commission, if necessary.

### **4. General Complaint Policy**

If a member of the general public has a complaint with a Baldwin Regional Area Transit System employee, policy, or other issue, he or she should bring the matter to the attention of the Operations' Coordinator (OC) or similar authority within three (3) days of the occurrence. *Complaints must be specific and in writing.* If the complaint involves the Operations' Coordinator or similar authority, the member of the general public should address the issue with the Baldwin Regional Area Transit System Director. The OC or similar authority will listen to all parties involved in the situation, investigate with outside sources, if necessary, and resolve the matter within fifteen (15) business days of the receipt of the written complaint. If the OC or similar authority cannot resolve the matter, it will be brought to the Baldwin Regional Area Transit System Director for resolution. If the matter is not satisfactorily resolved at this point, the Department Head will be consulted. If the member of the general public does not feel the matter has been resolved at this point, the Baldwin Regional Area Transit System Liaison or similar authority should be consulted, and the matter brought before the entire Baldwin County Commission, if necessary.

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**ALL complaints unresolved at the local level will be submitted to the Alabama Department of Transportation for final resolution, to the attention of:**

Mr. Bradley B. Lindsey, P. E.  
State Local Transportation Engineer  
Local Transportation Bureau  
Alabama Department of Transportation  
1409 Coliseum Boulevard  
Montgomery, Alabama 36110

## **Bid Protest Procedures for Baldwin Regional Area Transit System**

The following bid protest procedures have been written in compliance with the Federal Transit Administration (FTA) Third-Party Contracting Guidelines (FTA Circular 4220.1F). Parties that wish to file a bid protest should review these procedures in conjunction with FTA's Circular 4220.1F. These procedures also address complaints or appeals regarding the funding of unsolicited proposals and other protests unrelated to the solicitation process and contract award decisions. Baldwin Regional Area Transit System protest procedures will be referenced in the bid documents in order that interested parties will know their rights under these protest procedures.

### **1. Protests Pertaining to the Contract Solicitation Process or Contract Award Decision**

The following procedures and time requirements shall be applied uniformly in processing all protests. Protests may be made by active or prospective bidders whose direct economic interest would be affected by a solicitation, proposed award, or award of a contract. Protests must be submitted in writing to:

Ann Simpson, Director  
Baldwin Regional Area Transit System  
18100 County Rd. 54  
Robertsdale, Al. 36567

Baldwin Regional Area Transit System will consider all written protests made within the timelines stated in this document. Protest submissions should be concise, logically arranged, clearly state the grounds for the protest, and must include at least the following information:

1. Name, address, and telephone number of protestor
2. Solicitation or contract name and/or number
3. A detailed statement of the legal and factual grounds for the protest, including copies of all relevant documents or information
4. A statement of relief requested

Only written protests received within the timelines stated in these procedures will be considered. Upon receipt of a protest, Baldwin Regional Area Transit System will notify the protestor that the protest has been received by mail within five (5) working days. Baldwin Regional Area Transit System may request additional information from the protesting party, which must be submitted in writing to Baldwin Regional Area Transit System within five (5) working days from the date of Baldwin Regional Area Transit System request.

Within twenty (20) working days of receipt of a written protest Baldwin Regional Area Transit System shall either:

1. Issue a final written decision which responds in detail to each issue raised in the protest and includes a rationale for the decision rendered, or
2. Conduct, at Baldwin Regional Area Transit System discretion, an informal hearing to allow the interested participating parties an opportunity to present their positions and supporting facts, documents, justification, and technical information. Baldwin Regional Area Transit System will advise all interested parties of the final decision in writing no later than five (5) working days from the date of the informal hearing.

## **2. Protests before Proposal Solicitation**

Bid protests alleging restrictive specifications or improprieties, which are apparent prior to bid or proposal opening, must be submitted in writing to Baldwin Regional Area Transit System and must be received at least five (5) working days prior to bid/proposal opening. Bids will not be opened until five (5) working days after resolution of the protest unless Baldwin Regional Area Transit System determines that:

1. The items to be procured are urgently required;
2. Delivery or performance will be unduly delayed by failure to make award promptly; or
3. Failure to make award will otherwise cause undue harm to Baldwin Regional Area Transit System. If the written protest is not received by the time specified, bids or proposals may be received, opened, and awarded in the normal manner unless Baldwin Regional Area Transit System determines that it is in the best interest of all concerned to delay any step.

## **3. Protests after Opening of Proposal Solicitation and Prior to Award**

Protests against the making of an award may be made after bid opening and prior to award. Such protests must be submitted in writing to Baldwin Regional Area Transit System and must be received by Baldwin Regional Area Transit System within five (5) working days of the bid opening. If Baldwin Regional Area Transit System decides to withhold the award pending resolution of the protest, Baldwin Regional Area Transit System will notify all bidders whose bids or proposals might become eligible for award and offer them the option to extend or withdraw the bid or proposal beyond the 120-day validity period. Awards will not be made until at least five (5) working days after resolution of the protest unless Baldwin Regional Area Transit System determines that:

3. The items to be procured are urgently required;
4. Delivery or performance will be unduly delayed by failure to make award promptly; or
5. Failure to make award will otherwise cause undue harm to Baldwin Regional Area Transit System or the federal government.

## **6. Protests after Award**

Protests received after announcement of an award or after a contract has been executed will only be considered if Baldwin Regional Area Transit System determines that the matter is in the public interest, or the protest presents clear and convincing evidence of fraud, misrepresentation, other illegality, or gross impropriety in the selection of a bid/proposal. If a protest is under consideration Baldwin Regional Area Transit System shall evaluate the bid/proposal a second time in its entirety and use the same evaluation criteria and rating factors applied in the initial review of the bid/proposal. The bid/proposal will be evaluated by a panel designated by the Baldwin Regional Area Transit System.

If a protest involving an executed contract is under consideration, Baldwin Regional Area Transit System will notify the selected contractor of the protest and its basis and may, at its discretion, order the contractor to suspend all Baldwin Regional Area Transit System work activities. If the awarded contractor has not executed the contract as of the date the protest is received by Baldwin Regional Area Transit System, the contract will not be executed until five (5) working days after resolution of the protest unless Baldwin Regional Area Transit System determines that:

1. Delivery or performance will be unduly delayed by failure to make award promptly; or
2. Failure to make award will otherwise cause undue harm to Baldwin Regional Area Transit System.

5. Protests Pertaining to the Funding of Unsolicited Proposals

The submission of unsolicited proposals is inconsistent with Baldwin Regional Area Transit System policy to promote a full and open competition among interested parties for FTA contract funds. The filing of unsolicited proposals, therefore, will be deemed inappropriate by Baldwin Regional Area Transit System and returned to the sender; complaints or appeals calling for reconsideration of such proposals will not be accepted.

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**ALL complaints unresolved at the local level will be submitted to the Alabama Department of Transportation for final resolution, to the attention of:**

Mr. Bradley B. Lindsey, P. E.  
State Local Transportation Engineer  
Local Transportation Bureau  
Alabama Department of Transportation  
1409 Coliseum Boulevard  
Montgomery, Alabama 36110



## ANNUAL TITLE VI REPORTING REQUIREMENTS FOR RURAL PUBLIC TRANSIT PROVIDERS

General Reporting Requirements:	
Transit Provider Name:	<u>Baldwin Regional Area Transit System</u>
Title VI Coordinator:	<u>Roger Rendleman</u>
Mailing Address:	<u>312 Courthouse Square, Suite 12 Bay Minette, Al 36507</u>
Telephone Number:	<u>251-580-2550</u>
Email Address:	<u><a href="mailto:rogerrendleman@baldwincountyal.gov">rogerrendleman@baldwincountyal.gov</a></u>
1. Are new employees trained on Title VI before beginning service?	Y <input checked="" type="checkbox"/> No <input type="checkbox"/>
If yes, how (orientation, newsletter, brochures, posters, etc.)? _____	
2. Are current copies of the Title VI of the Civil Rights Act of 1964 available and accessible to your unit?	Y <input checked="" type="checkbox"/> No <input type="checkbox"/>
Record Keeping:	
1. Are Title VI Posters displayed in areas where services are provided?	Y <input checked="" type="checkbox"/> No <input type="checkbox"/>
2. Are posters or program brochures available in languages other than English, as needed?	Y <input checked="" type="checkbox"/> No <input type="checkbox"/>
3. Is information about Title VI disseminated to contractors and/or subcontractors?	Y <input checked="" type="checkbox"/> No <input type="checkbox"/>
If yes, how? <u>RFP and bid requirements</u>	
4. Are Title VI rules and regulations included in your planning, scheduling, contracts, etc.?	Y <input checked="" type="checkbox"/> No <input type="checkbox"/>
5. Are your contracts monitored for non-discrimination?	Y <input checked="" type="checkbox"/> No <input type="checkbox"/>
If yes, how? <u>The Baldwin County Commission Purchasing Department ensures open competition and non-discrimination in procurement activities.</u>	
Planning Boards or Commissions:	
1. Does your transit provider have an appointed or non-appointed board or commission?	Y <input checked="" type="checkbox"/> No <input type="checkbox"/>
2. Number of minorities serving on your Commission or Advisory Board:	<u>1</u>

<b>Racial Demographics of Board Members and Gender (Number of):</b>	
___ African American Male	___ African American Female
<u>3</u> Caucasian Male	<u>1</u> Caucasian Female
___ Hispanic Male	___ Hispanic Female
___ Native American Male	___ Native American Female
___ Other Male (Specify):	___ Other Female (Specify):
<b>Complaints and/or Lawsuits:</b>	
1. List of all active lawsuits and/or complaints against recipient containing the date of filing, summary of allegation(s), and pending status.	
N/A	
2. Description of pending applications for state assistance and assistance currently being provided from other state agencies.	
N/A	
3. Summary of any civil rights reviews conducted within the last year including the purpose for the review, name of the agency or organization performing the review, findings and recommendations and status and/or disposition of findings and recommendations.	
N/A	
<b>Assurances:</b>	
Signed standard DOT Title VI Assurances, including those with <b>ALDOT, FHWA and FTA</b> . – <b>No action is required at this time. The Assurances will be requested later if approved for funding</b>	
<b>Projects:</b>	
<p>If a construction project is presently proposed or to be completed within the last year, a fixed-facility analysis summarizing the effect on minority communities that includes:</p> <ul style="list-style-type: none"> <li>• The potential impact on minority communities and businesses during and after construction</li> <li>• The potential negative environmental impact</li> <li>• Detailed list of minority-owned businesses and households to be affected</li> <li>• Any significant changes or impacts on minority communities</li> <li>• Description of measures adopted to mitigate any identified adverse social, economic, or environmental effects</li> </ul>	
The Loxley transit project was granted a categorical exclusion during the NEPA process, as it was determined not to have any negative or adverse impacts on minorities or the environment.	

## 5311 FUNDING SUMMARY

Amounts should correspond to source funding sheets and budget sheets for 5311 funding.

(Row 5: A. Federal Funds + B. Local Funds, + C. Contract Revenue + D. Advertising/Other Revenue + E. Farebox = F. Total) &

(For all columns: 1. Operating + 2. Administration + 3. Capital + 4. Planning = 5. Total)

PROJECT COUNTY: Baldwin County

FISCAL YEAR: 2026

PROJECT NUMBER: RPT-002

APPLICANT NAME: Baldwin County Commission

Budget Category	A. Federal Funds	B. Local Funds	C. Contract Revenue	D. Advertising/ Other Revenue	E. Farebox	F. Total
1. Operations (50%/50%)	\$987,025.00	\$859,025.00	\$78,000.00	\$50,000.00	\$175,000.00	\$2,149,050.00
2. Administration (80%/20%)	\$974,900.00	\$243,725.00	\$0.00	\$0.00		\$1,218,625.00
3. Capital (Varies)	\$210,740.00	\$52,685.00	\$0.00	\$0.00		\$263,425.00
4. Planning (80%/20%)	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
5. Total	\$2,172,665.00	\$1,155,435.00	\$78,000.00	\$50,000.00	\$175,000.00	\$3,631,100.00

<b>Current Escrow Account Balance</b>	\$0.00		As of (Date) <u>3/20/2024</u>
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Indicate N/A in box if applicant does not have an Escrow Account.

**Expense Ratio:**

Operations/Prev. Maint: 66% Administration: 34%

## Letterhead

December 3, 2024

Mr. Bradley B. Lindsey, P. E.  
State Local Transportation Engineer  
Local Transportation Bureau  
Alabama Department of Transportation  
1409 Coliseum Boulevard  
Montgomery, Alabama 36110

Dear Mr. Lindsey:

### FY2026 SECTION 5311 (RURAL) TRANSIT PROGRAM APPLICATION

The Baldwin County Commission is hereby applying for a Section 5311 Operations, Administration, and Capital grant under 49 USC Section 5311, to assist in the operation of the Baldwin Regional Area Transit System for the period covering October 1, 2025, to September 30, 2026. The project application has been reviewed and approved by the Baldwin County Commission. The requested amount of Federal assistance is as follows:

Federal Operations Assistance:	\$987,025.00
Federal Administration Assistance:	\$974,900.00
Federal Capital Assistance:	\$210,740.00
Federal Planning Assistance:	\$0.00

Local assistance in the amount of \$1,458,435.00 will be used as the non-federal match. The applicant attests that all information contained within this application is true and correct and that the applicant has the legal, financial, and technical capacity to carry out the proposed project. If you have questions or need further information, please contact Ann Simpson at 251-972-6817.

Respectfully,

Matthew P. McKenzie  
Chair

**5311 LINE-ITEM BUDGET SHEET**

PROJECT COUNTY: Baldwin County  
 FISCAL YEAR: 2026  
 PROJECT NUMBER: RPT- 002

ORIGINAL:   X  

**APPLICANT NAME: Baldwin County Commission**

<b>OPERATIONS</b>
-------------------

Operating Salaries (Non-Driver & Non-Mechanic)	\$0.00
Mechanic Salaries	\$0.00
Drivers Salaries	\$1,085,000.00
FICA/Social Security	\$89,000.00
Unemployment Compensation	\$1,650.00
Workmen's Compensation	\$52,000.00
Health Insurance	\$293,800.00
Life Insurance	\$1,700.00
Retirement	\$83,000.00
Overtime	\$14,000.00
Safety Incentive Programs	\$0.00
Longevity Pay	\$6,750.00
Disability	\$1,750.00
Substitute Drivers/Temps	\$120,000.00
Travel	\$0.00
Training	\$0.00
Uniforms	\$6,000.00
Alcohol/Drug Testing	\$1,900.00
Background Checks	\$0.00
Physical Examinations	\$0.00
Radio Communications	\$0.00
Employee Recruitment	\$0.00
Fuel/Oil	\$354,000.00
Tires	\$0.00
Vehicle Maintenance/Repairs	\$0.00
Vehicle Cleaning and Sanitation	\$0.00
Personal Protective Equipment	\$0.00
Towing	\$0.00
Purchased transportation	\$38,000.00
Licenses/Tags	\$0.00
Non-Revenue (Service) Vehicles	\$0.00
Supplies	\$0.00
Vehicle Insurance	\$0.00
Vehicle Insurance Deductibles	\$0.00
Vehicle Rental	\$0.00
GPS Monitoring/Vehicle Data Plan	\$0.00
Operating Building Maintenance/Repairs	\$0.00
Operating Building Equipment	\$0.00
Utilities	\$0.00
Space/Rent	\$0.00
Storage	\$0.00
Pest Control	\$0.00
Groundskeeping	\$0.00
Cleaning & Janitorial	\$0.00
Operating Building Insurance	\$0.00
Shop Building Maintenance/Repairs	\$0.00
Shop Equipment	\$0.00
Shop Equipment Maintenance/Repairs	\$0.00
Equipment Rental	\$0.00
Shop Supplies	\$0.00
Small Tools	\$500.00
Insurance - Non-Vehicle	\$0.00
Insurance Deductibles - Non-Vehicle	\$0.00
Indirect Cost	\$0.00
Fees (Non-Penalty)	\$0.00

<b>TOTAL</b>	<b>\$2,149,050.00</b>
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**5311 LINE-ITEM BUDGET SHEET**

PROJECT COUNTY: Baldwin County  
 FISCAL YEAR: 2026  
 PROJECT NUMBER: RPT- 002

ORIGINAL:   X  

**APPLICANT NAME: Baldwin County Commission**

<b>ADMINISTRATION</b>
-----------------------

Administrative Salaries (Non-Director)	\$470,000.00
Director Salary	\$106,000.00
State Unemployment Insurance	\$675.00
FICA/Social Security	\$42,000.00
Unemployment Compensation	\$0.00
Workmen's Compensation	\$6,500.00
Health Insurance	\$113,175.00
Life Insurance	\$550.00
Retirement	\$42,000.00
Overtime	\$4,000.00
Safety Incentive Programs	\$0.00
Longevity Pay	\$5,500.00
Disability	\$950.00
Payroll Processing	\$0.00
Alcohol/Drug Testing	\$3,800.00
Employee Recruitment	\$0.00
Physical Examinations	\$0.00
Background Check	\$0.00
Travel	\$17,500.00
Training	\$3,000.00
Uniforms	\$1,000.00
Insurance - Commercial Property	\$0.00
Insurance - General Liability	\$55,000.00
Insurance - Contents and Property	\$18,500.00
Insurance - Employee Dishonesty & Notary	\$500.00
Insurance - Directors & Officers Lib.	\$0.00
Vehicle Insurance	\$36,000.00
Tags/Titles	\$1,500.00
Building Maintenance/Repairs	\$0.00
Cleaning & Janitorial	\$0.00
Pest Control	\$0.00
Groundskeeping	\$0.00
Space/Rent	\$7,800.00
Security System	\$0.00
Storage Rental	\$0.00
Telephone/Internet	\$12,000.00
Cellphone/Data Communication	\$24,000.00
Utilities	\$26,900.00
Equipment Lease	\$3,800.00
Supplies	\$18,500.00
Office Equipment	\$0.00
Postage/P.O. Box	\$500.00
Advertising/Marketing	\$5,000.00
Professional Services	\$0.00
Dues/Membership/Registration Fees	\$2,500.00
Fees (Non-Penalty)	\$25,475.00
Software	\$150,000.00
Information Systems / Repairs	\$14,000.00
Cyber Liability Insurance	\$0.00
Indirect Costs	\$0.00
<b>Total</b>	<b>\$1,218,625.00</b>

## 5311 SOURCE OF BUDGET FUNDS SHEET

PROJECT COUNTY: Baldwin County

FISCAL YEAR: 2026

ORIGINAL:   X  

PROJECT NUMBER: RPT- 002

**APPLICANT NAME: Baldwin County Commission**

<b>Capital</b>
----------------

Total Capital Budget:	\$0.00
Total Non-Vehicle Capital Budget:	\$263,425.00
<hr/>	
TOTAL	\$263,425.00

**Less Federal Funding Share (80%):** **\$210,740.00**

**Total Local Funding Share (20%):** **\$52,685.00**

**Local Share Funds**

Contracts:	\$0.00
Applicant Share:	\$52,685.00
<hr/>	
Total Local Share:	\$52,685.00

<b>Planning</b>
-----------------

Total Planning Budget:	\$0.00
<hr/>	
TOTAL	\$0.00

**Less Federal Funding Share (80%):** **\$0.00**

**Total Local Funding Share (20%):** **\$0.00**

**Local Share Funds**

Contracts:	\$0.00
Applicant Share:	\$0.00
<hr/>	
Total Local Share:	\$0.00

**Estimated Yearly Revenue For:**

<b>Farebox</b>	\$175,000.00
<b>Advertising</b>	\$50,000.00

<b>Contracts</b>
------------------

<u>Agency Name</u>	<u>Estimated Yearly Contract Amount</u>
EFGC	\$38,000.00
BCC-COA	\$18,500.00
CACC	\$16,200.00
A2C	\$5,300.00
Insert Agency Name	\$0.00
Insert Agency Name	\$0.00
Insert Agency Name	\$0.00
Insert Agency Name	\$0.00
Insert Agency Name	\$0.00
Insert Agency Name	\$0.00
<b>Total</b>	<b>\$78,000.00</b>

**Apply Contract Revenue to:**

Operations:	\$78,000.00
Administration:	\$0.00
Capital:	\$0.00
Planning:	\$0.00
<b>Total:</b>	<b>\$78,000.00</b>



## 5311 SOURCE OF BUDGET FUNDS SHEET

PROJECT COUNTY: Baldwin County

FISCAL YEAR: 2026

ORIGINAL:     X    

PROJECT NUMBER: RPT- 002

APPLICANT NAME: Baldwin County Commission

<b>OPERATIONS</b>
-------------------

Total Operating Budget: \$2,149,050.00

Less Direct Operating Revenues

Farebox: \$175,000.00

---

Net Operating Cost: \$1,974,050.00

**Less Federal Funding Share (50%): \$987,025.00**

**Total Local Funding Share (50%): \$987,025.00**

**Local Share Funds**

Contracts: \$78,000.00

Advertising \$50,000.00

Applicant Share: \$859,025.00

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Total Local Share: \$987,025.00

<b>Administration</b>
-----------------------

Total Administration Budget: \$1,218,625.00

**Less Federal Funding Share (80%): \$974,900.00**

**Total Local Funding Share (20%): \$243,725.00**

**Local Share Funds**

Contracts: \$0.00

Applicant Share: \$243,725.00

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Total Local Share: \$243,725.00

## 5311 SOURCE OF BUDGET FUNDS SHEET

PROJECT COUNTY: Baldwin County  
FISCAL YEAR: 2026  
PROJECT NUMBER: RPT- 002

ORIGINAL:   X  

**APPLICANT NAME: Baldwin County Commission**

<b>Capital</b>
----------------

Total Capital Budget:	\$0.00
Total Non-Vehicle Capital Budget:	\$263,425.00
<hr/>	
TOTAL	\$263,425.00
<b>Less Federal Funding Share (80%):</b>	<b>\$210,740.00</b>
<b>Total Local Funding Share (20%):</b>	<b>\$52,685.00</b>

**Local Share Funds**

Contracts:	\$0.00
Applicant Share:	\$52,685.00
<hr/>	
Total Local Share:	\$52,685.00

<b>Planning</b>
-----------------

Total Planning Budget:	\$0.00
<hr/>	
TOTAL	\$0.00
<b>Less Federal Funding Share (80%):</b>	<b>\$0.00</b>
<b>Total Local Funding Share (20%):</b>	<b>\$0.00</b>

**Local Share Funds**

Contracts:	\$0.00
Applicant Share:	\$0.00
<hr/>	
Total Local Share:	\$0.00

**5311 VEHICLE REQUEST BUDGET FORM - N/A**

*All applicants will complete this form. If no vehicles are requested, Indicate N/A under Intended Use.*

**Applicant Name: Baldwin County Commission**

**Fiscal Year: 2026**

<i>Vehicle Type Price ranges are estimates and subject to change. Prices include mobility device stations only. Other options are not included.</i>	<i>Designed Seating Capacity</i>	<i>Number of Mobility Device Stations Per Vehicle</i>	<i>Engine Type G-Gas or D-Diesel</i>	<i>Number of Each Type Vehicle Needed</i>	<i>Overall Total Cost</i>	<i>Intended Use R-Replacement N-New Service E-Expansion Service</i>
Mini Van - (Rear Ramp) <b>\$90,000</b>	7	1	Gas only	0	\$0.00	
Mini Van - (Side Ramp) <b>\$90,000</b>	7	1	Gas only	0	\$0.00	
Transit Van No HAP <b>\$97,000</b>	12	0	Gas only	0	\$0.00	
Transit Van (Rear or Side Load) HAP 1 <b>\$105,000</b>	8	1	Gas only	0	\$0.00	
Transit Van (Rear or Side Load) HAP 2 <b>\$105,000</b>	6	2	Gas only	0	\$0.00	
<b>Georgia DOAS Bid Option*</b> Enter Vehicle Description from VVS. <i>Enter price on the next line below.</i> <b>\$0.00</b>				0	\$0.00	
<b>Georgia DOAS Bid Option*</b> Enter Vehicle Description from VVS. <i>Enter price on the next line below.</i> <b>\$0.00</b>				0	\$0.00	
<b>TOTALS</b>				<b>0</b>	<b>\$0.00</b>	

Note: All vehicle capital requests will be evaluated by ALDOT. The number and types of vehicles awarded are contingent upon available funding. **Replacement** – an applicant requesting to replace vehicles funded through ALDOT. **Expansion** – an applicant currently has vehicles funded by ALDOT and desires to purchase new vehicles to meet service needs. **New Service** – an applicant that has not purchased vehicles through ALDOT.

*Some vehicles are currently pending contract renewal.*

***\* All Georgia DOAS Bid vehicle requests must include the Vehicle Vendor Sheet (VVS) from Model 1. See next page for details.***

*If Ordering Expansion Vehicles , please explain Expansion Vehicle needs:*

**10.3.(a)**

If Grant applicant reviews application and a vehicle listed doesn't match agency's needs, you may take the below steps to see if another type of vehicle is available on the Georgia DOAS Contract:

1. Contact Eric Weimer with Model 1 at (601) 622-4044 or eweimer@model1.com.
  - a. Obtain in-stock available vehicle information, projected delivery date, and select vehicle.
  - b. Obtain Vehicle Vendor Sheet (VVS) for selected vehicle with description and pricing of vehicle.
2. Grant applicant will complete required grant application documents.

*Examples of other vehicles available on Georgia bid are 15 passenger and larger capacity cutaways.*

<b>Georgia DOAS Bid Vehicle Vendor Sheet (VVS)</b>
N/A

## Letterhead

December 3, 2025

Mr. Bradley B. Lindsey, P. E.  
State Local Transportation Engineer  
Local Transportation Bureau  
Alabama Department of Transportation  
1409 Coliseum Boulevard  
Montgomery, Alabama 36110

Dear Mr. Lindsey:

Subject: FY2026 Section 5311 Local Match Commitment

The Baldwin County Commission is applying for a Section 5311 Operations, Administration, and Capitalgrant to aid in the operation of the Baldwin Regional Area Transit System. The administration, operating, capital and planning expenses requested in this project have been reviewed and approved by the Baldwin County Commission. We are requesting federal assistance in the amount of \$987,025.00 for operations, \$974,900.00 for administration, and \$210,740.00 for capital/preventive maintenance. Local assistance in the amount of \$1,458,435.00, will be used as the non-federal match.

The Baldwin County Commission hereby acknowledges the local matching requirements for the referenced project and affirms assistance in the amount set forth above.

If you have any questions on this request, please contact Ann Simpson at 251-972-6817

Sincerely,

Matthew P. McKenzie  
Chairman

## 5311 Local Match Certification

We, the undersigned representing, Baldwin County Commission do hereby certify to the Alabama Department of Transportation that the required local funds for the Baldwin Regional Area Transit System are available from the following source(s):

General Fund:	\$	<u>1,330,435.00</u>
Contracts:	\$	<u>78,000.00</u>
Advertising/Other:	\$	<u>50,000.00</u>
Total:	\$	<u>1,458,435.00</u>

These funds will be available as of October 1, 2025.

Name of Applicant: Baldwin County Commission

Name of Authorized Official: Matthew P. McKenzie Date: Dec. 3, 2024

Signature: \_\_\_\_\_

Title: Chairman

<b>Indirect Cost Rate Proposal</b>
------------------------------------

N/A
-----

## In-Kind Proposal

If applicant has an approved In-Kind Proposal insert ALDOT approval Letter below.

If applicant has a non-approved In-Kind Proposal, insert full proposal below for approval.

If not applicable, indicate N/A here.



Kay Ivey  
Governor

## ALABAMA DEPARTMENT OF TRANSPORTATION

1409 Coliseum Boulevard  
Montgomery, Alabama 36110



John R. Cooper  
Transportation Director

June 08, 2023

Ms. Ann Simpson, Director of Transportation  
Baldwin County Commission  
18100 County Road 54  
Robertsdale, Alabama 36567

Subject: Indirect Cost Plan

Dear Ms. Simpson:

Local Transportation Bureau approves the In-Kind Contributions Proposal as expressed in the attachments.

If you have any questions, please contact Chandra Middleton at (251) 923-6687.

Sincerely,

A handwritten signature in black ink, appearing to read "Bradley Lindsey".

Bradley Lindsey, P.E.  
State Local Transportation Engineer

BBL:BKF  
Enclosures

C: Project file  
Michal Matousek, Finance Director



**SECTION 5311 RESOLUTION AUTHORIZING LOCAL MATCHING FUNDS**

RESOLUTION NO. 2025-049

**"SECTION 5311 RURAL AREA PUBLIC TRANSPORTATION"**

WHEREAS the **Baldwin County Commission** recognizes the need for a public transportation program; and

WHEREAS the **Baldwin County Commission** is recognized as a member of the **Baldwin Area Transit System** Transportation Steering Committee; and

WHEREAS the **Baldwin County Commission** recognizes that the requirements to obtain Section 5311 funds from the Alabama Department of Transportation include a local match of 50% for operating expenses and 20% for administration, planning, and capital/preventive expenses; and

WHEREAS the **Baldwin County Commission** recognizes that the local match will be a shared cost with other participating municipalities being responsible for providing an appropriate allocation of local non-federal funds to secure the operating of the Section 5311 Rural Area Public Transportation Program.

NOW, THEREFORE, BE IT RESOLVED, that the **Baldwin County Commission** hereby commits the amount of \$ 1,458,435.00 as local non-federal match for operations, administration, planning, and capital expenditures under the Section 5311 Rural Area Public Transportation Program during Fiscal Year 2026.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

Elected Official: \_\_\_\_\_

Attest: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

## VEHICLE DEPRECIATION SCHEDULE

*Depreciation amounts should equal on Chart of Accounts, Cost Allocation Matrix and Vehicle Depreciation Schedule. All vehicles on inventory form should be shown on this form, some will have a zero value if they have depreciated completely.*

**Applicant Name:** Baldwin County Commission

**Fiscal Year:** **2026**

Count	Vehicle Year	Vehicle Vin #	Aggregate Cost of Vehicle	Mileage	Seating Capacity	Useful Life Years	Single Year Value	Age of Vehicle	Depreciation Value
1	2016	1FDEE3FL4GDC45683	\$53,925.00	155,526	10	5	\$10,785.00	10	\$ -
2	2017	1FDDE4FS0HDC01456	\$57,216.40	228,619	18	5	\$11,443.28	9	\$ -
3	2012	2C4RDGBG8CR225792	\$36,506.00	208,464	7	5	\$7,301.20	14	\$ -
4	2017	1FDDE4FS1HDC01448	\$57,216.40	206,722	18	5	\$11,443.28	9	\$ -
5	2016	1FDDE4FS6GDC05459	\$57,216.00	237,640	18	5	\$11,443.20	10	\$ -
6	2016	1FDDE4FS3GDC05452	\$57,216.00	228,253	18	5	\$11,443.20	10	\$ -
7	2015	1FDEE3FL8FDA27874	\$53,302.00	115,328	10	5	\$10,660.40	11	\$ -
8	2017	1FDDE4FS1HDC01451	\$57,216.40	205,023	18	5	\$11,443.28	9	\$ -
9	2016	1FDGF5GY3GEA17535	\$83,333.00	67,379	28	7	\$11,904.71	10	\$ -
10	2014	1FDEE3FL1EDA78714	\$52,631.50	135,263	11	5	\$10,526.30	12	\$ -
11	2017	1FDDE4FS2HDC01457	\$57,216.40	221,399	18	5	\$11,443.28	9	\$ -
12	2016	1FDGF5GY5GEA17536	\$88,321.00	100,536	28	7	\$12,617.29	10	\$ -
13	2018	1FDDE4FS7HDC68510	\$58,774.40	174,061	18	5	\$11,754.88	8	\$ -
14	2017	1FDDE4FS5HDC01453	\$57,216.40	204,605	18	5	\$11,443.28	9	\$ -
15	2016	1FDGF5GY7GEA17537	\$83,333.00	124,819	28	7	\$11,904.71	10	\$ -
16	2017	1FDDE4FS3HDC01452	\$57,216.40	210,693	18	5	\$11,443.28	9	\$ -
17	2016	1FDGF5GYXGEC06943	\$89,936.50	108,872	30	7	\$12,848.07	10	\$ -
18	2016	1FDGF5GY7GEC06933	\$89,936.50	92,329	30	7	\$12,848.07	10	\$ -
19	2018	1FDDE4FS9HDC68508	\$58,774.40	178,529	18	5	\$11,754.88	8	\$ -
20	2013	1FDDE4FS0DDA93284	\$56,094.58	203,048	18	5	\$11,218.92	13	\$ -
21	2013	1FDDE4FS4DDA93319	\$56,094.58	244,351	18	5	\$11,218.92	13	\$ -
22	2015	1FDGF5GY9FEA05081	\$83,333.00	112,372	28	7	\$11,904.71	11	\$ -
23	2015	1FDGF5GY5FEA15929	\$88,321.00	119,131	28	7	\$12,617.29	11	\$ -
24	2015	1FDGF5GY3FEA15928	\$88,321.00	116,355	28	7	\$12,617.29	11	\$ -
25	2017	1FDDE4FS4HDC01444	\$57,216.40	205,283	18	5	\$11,443.28	9	\$ -
26	2018	1FDDE4FSXHDC68520	\$58,774.40	165,363	18	5	\$11,754.88	8	\$ -

27	2018	1FDEE3FS7HDC75981	\$55,921.00	144,911	10	5	\$11,184.20	8	\$ -	
28	2015	1FDDE4FS6FDA03252	\$56,594.58	191,893	18	5	\$11,318.92	11	\$ -	
29	2018	1FDEE3FS9HDC70846	\$55,921.00	148,030	10	5	\$11,184.20	8	\$ -	
30	2017	1FDDE4FS1HDC70950	\$58,774.40	195,272	18	5	\$11,754.88	9	\$ -	
31	2017	1FDDE4FS2HDC70956	\$58,774.40	200,235	18	5	\$11,754.88	9	\$ -	
32	2017	1FDDE4FS2HDC68446	\$58,774.40	167,169	18	5	\$11,754.88	9	\$ -	
33	2019	1FDEE3FS5KDC17276	\$56,959.00	146,909	10	5	\$11,391.80	7	\$ -	
34	2019	1FDEE3FS4KDC12313	\$56,959.00	129,259	10	5	\$11,391.80	7	\$ -	
35	2023	1FDVU4X81PKA20815	\$86,948.00	49,487	6	5	\$17,389.60	3	\$ 17,389.60	
36	2023	1FDVU4X80PKB24292	\$86,948.00	31,845	9	5	\$17,389.60	3	\$ 17,389.60	
37	2023	1FDVU4X83PKB25047	\$86,948.00	23,713	9	5	\$17,389.60	3	\$ 17,389.60	
38	2023	1FDVU4X86PKB24409	\$85,713.00	33,705	8	5	\$17,142.60	3	\$ 17,142.60	
39	2023	1FDVU4X87PKB24595	\$86,713.00	37,618	6	5	\$17,342.60	3	\$ 17,342.60	
40	2023	1FDVU4X8XPKB24493	\$86,713.00	33,373	6	5	\$17,342.60	3	\$ 17,342.60	
41	2023	1FDVU4X88PKB31944	\$86,713.00	24,160	6	5	\$17,342.60	3	\$ 17,342.60	
42	2023	1FDVU4X86PKB24331	\$87,948.00	24,499	9	5	\$17,589.60	3	\$ 17,589.60	
43	2023	1FDVU4X85PKB25101	\$87,948.00	7,474	9	5	\$17,589.60	3	\$ 17,589.60	
44	2023	1FDVU4X80PKB24339	\$87,948.00	16,134	8	5	\$17,589.60	3	\$ 17,589.60	
45	2023	1FDVU4X8XPKB26275	\$87,948.00	10,221	8	5	\$17,589.60	3	\$ 17,589.60	
46	2023	1FDVU4X89PKB32116	\$86,713.00	16,799	6	5	\$17,342.60	3	\$ 17,342.60	
47	2024	1FDDE4FN8RDD46093	\$144,652.00	2,355	20	5	\$28,930.40	2	\$ 28,930.40	
48	2024	1FDDE4FN9RDD45079	\$144,652.00	2,665	20	5	\$28,930.40	2	\$ 28,930.40	
49	2024	1FDDE4FN6RDD45847	\$144,652.00	1,448	20	5	\$28,930.40	2	\$ 28,930.40	
50	2024	1FDDE4FN7RDD45064	\$144,652.00	584	20	5	\$28,930.40	2	\$ 28,930.40	
51	2024	1FDDE4FNXRDD45835	\$144,652.00	371	20	5	\$28,930.40	2	\$ 28,930.40	
52	2024	1FDDE4FN9RDD45843	\$144,652.00	365	20	5	\$28,930.40	2	\$ 28,930.40	
			<b>\$4,066,449.44</b>					<b>Grand Total Depreciation</b>		<b>\$382,622.60</b>

ALDOT has designated the following useful life standards for rolling stock purchases:

Type	Vehicle	FTA Defined Useful Life	Exhausted Useful Life Year/ Zero Deprecation Value
Bus	30' Heavy duty transit bus (includes Body on Chassis)	10 Years or 350,000 Miles	2015 or Older
Cutaway	25' - 35' Light duty (Cutaway Chassis)	5 Years or 150,000 Miles	2020 or Older
	30' - 35' Medium duty (Cutaway Chassis)	7 Years or 200,000 Miles	2018 or Older
Van	Modified Van, High Roof Van (Transit Van)	5 Years or 100,000 Miles	2020 or Older
Minivan	Minivans	5 Years or 100,000 Miles	2020 or Older

**Budget Chart of Accounts**

PROJECT COUNTY: Baldwin County

FISCAL YEAR: 2026

PROJECT NUMBER: RPT-002

**APPLICANT NAME:** Baldwin County Commission

Account	Amount	Assigned Category
<b>OPERATIONS</b>		
Operating Salaries (Non-Driver & Non-Mechanic)	\$0.00	Hours
Mechanic Salaries	\$0.00	Hours
Drivers Salaries	\$1,085,000.00	Hours
FICA/Social Security	\$89,000.00	Hours
Unemployment Compensation	\$1,650.00	Hours
Workmen's Compensation	\$52,000.00	Hours
Health Insurance	\$293,800.00	Hours
Life Insurance	\$1,700.00	Hours
Retirement	\$83,000.00	Hours
Overtime	\$14,000.00	Hours
Safety Incentive Programs	\$0.00	Overhead
Longevity Pay	\$6,750.00	Hours
Disability	\$1,750.00	Hours
Substitute Drivers/Temps	\$120,000.00	Hours
Travel	\$0.00	Overhead
Training	\$0.00	Overhead
Uniforms	\$6,000.00	Hours
Alcohol/Drug Testing	\$1,900.00	Hours
Background Checks	\$0.00	Hours
Physical Examinations	\$0.00	Hours
Radio Communications	\$0.00	Miles
Employee Recruitment	\$0.00	Hours
Fuel/Oil	\$354,000.00	Miles
Tires	\$0.00	Miles
Vehicle Maintenance/Repairs	\$0.00	Miles
Vehicle Cleaning and Sanitation	\$0.00	Miles
Personal Protective Equipment	\$0.00	Hours
Towing	\$0.00	Miles
Purchased transportation	\$38,000.00	Miles
Licenses/Tags	\$0.00	Miles
Non-Revenue (Service) Vehicles	\$0.00	Miles
Supplies	\$0.00	Miles
Vehicle Insurance	\$0.00	Miles
Vehicle Insurance Deductibles	\$0.00	Overhead
Vehicle Rental	\$0.00	Miles
GPS Monitoring/Vehicle Data Plan	\$0.00	Overhead
Operating Building Maintenance/Repairs	\$0.00	Overhead
Operating Building Equipment	\$0.00	Overhead
Utilities	\$0.00	Overhead
Space/Rent	\$0.00	Overhead
Storage	\$0.00	Overhead
Pest Control	\$0.00	Overhead
Groundskeeping	\$0.00	Overhead
Cleaning & Janitorial	\$0.00	Overhead
Operating Building Insurance	\$0.00	Overhead
Shop Building Maintenance/Repairs	\$0.00	Overhead
Shop Equipment	\$0.00	Miles
Shop Equipment Maintenance/Repairs	\$0.00	Miles
Equipment Rental	\$0.00	Miles
Shop Supplies	\$0.00	Miles
Small Tools	\$500.00	Miles
Insurance - Non-Vehicle	\$0.00	Overhead
Insurance Deductibles - Non-Vehicle	\$0.00	Overhead
Indirect Cost	\$0.00	Overhead
Fees (Non-Penalty)	\$0.00	Overhead
<b>TOTAL</b>	<b>\$2,149,050</b>	
<b>PREVENTATIVE MAINTENANCE TOTAL</b>	<b>\$263,425</b>	<b>Miles</b>

**Budget Chart of Accounts**

PROJECT COUNTY: Baldwin County  
 FISCAL YEAR: 2026  
 PROJECT NUMBER: RPT- 002

**APPLICANT NAME: Baldwin County Commission**

<b>ADMINISTRATION</b>		
Administrative Salaries (Non-Director)	\$470,000.00	Overhead
Director Salary	\$106,000.00	Overhead
State Unemployment Insurance	\$675.00	Overhead
FICA/Social Security	\$42,000.00	Overhead
Unemployment Compensation	\$0.00	Overhead
Workmen's Compensation	\$6,500.00	Overhead
Health Insurance	\$113,175.00	Overhead
Life Insurance	\$550.00	Overhead
Retirement	\$42,000.00	Overhead
Overtime	\$4,000.00	Overhead
Safety Incentive Programs	\$0.00	Overhead
Longevity Pay	\$5,500.00	Overhead
Disability	\$950.00	Overhead
Payroll Processing	\$0.00	Overhead
Alcohol/Drug Testing	\$3,800.00	Hours
Employee Recruitment	\$0.00	Hours
Physical Examinations	\$0.00	Hours
Background Check	\$0.00	Hours
Travel	\$17,500.00	Overhead
Training	\$3,000.00	Overhead
Uniforms	\$1,000.00	Hours
Insurance - Commercial Property	\$0.00	Overhead
Insurance - General Liability	\$55,000.00	Overhead
Insurance - Contents and Property	\$18,500.00	Overhead
Insurance - Employee Dishonesty & Notary	\$500.00	Overhead
Insurance - Directors & Officers Lib.	\$0.00	Overhead
Vehicle Insurance	\$36,000.00	Miles
Tags/Titles	\$1,500.00	Miles
Building Maintenance/Repairs	\$0.00	Overhead
Cleaning & Janitorial	\$0.00	Overhead
Pest Control	\$0.00	Overhead
Groundskeeping	\$0.00	Overhead
Space/Rent	\$7,800.00	Overhead
Security System	\$0.00	Overhead
Storage Rental	\$0.00	Overhead
Telephone/Internet	\$12,000.00	Overhead
Cellphone/Data Communication	\$24,000.00	Overhead
Utilities	\$26,900.00	Overhead
Equipment Lease	\$3,800.00	Overhead
Supplies	\$18,500.00	Overhead
Office Equipment	\$0.00	Overhead
Postage/P.O. Box	\$500.00	Overhead
Advertising/Marketing	\$5,000.00	Overhead
Professional Services	\$0.00	Overhead
Dues/Membership/Registration Fees	\$2,500.00	Overhead
Fees (Non-Penalty)	\$25,475.00	Overhead
Software	\$150,000.00	Overhead
Information Systems / Repairs	\$14,000.00	Overhead
Cyber Liability Insurance	\$0.00	Overhead
Indirect Costs	\$0.00	Overhead
Depreciation	\$382,622.60	Miles
<b>TOTAL</b>	<b>\$1,601,247.60</b>	
<b>GRAND TOTAL</b> (Operations, Preventative Maint. & Administration)	<b>\$4,013,722.60</b>	

**COST ALLOCATION MATRIX**

APPLICANT NAME: Baldwin County Commission

Fiscal Year: **2026**

EXPENSE ACCOUNT	HOURS	MILES	OVERHEAD	TOTAL COST
<b>LABOR</b>				
Operating Salaries (Non-Driver & Non-Mechanic)	\$0.00			\$0.00
Mechanic Salaries	\$0.00			\$0.00
Drivers Salaries	\$1,085,000.00			\$1,085,000.00
Substitute Drivers/Temps	\$120,000.00			\$120,000.00
Administrative Salaries (Non-Director)			\$470,000.00	\$470,000.00
Director Salary			\$106,000.00	\$106,000.00
<b>FRINGE BENEFITS</b>				
FICA/Social Security	\$89,000.00		\$42,000.00	\$131,000.00
Unemployment Compensation	\$1,650.00		\$0.00	\$1,650.00
Workmen's Compensation	\$52,000.00		\$6,500.00	\$58,500.00
Health Insurance	\$293,800.00		\$113,175.00	\$406,975.00
Life Insurance	\$1,700.00		\$550.00	\$2,250.00
Retirement	\$83,000.00		\$42,000.00	\$125,000.00
Overtime	\$14,000.00		\$4,000.00	\$18,000.00
Safety Incentive Programs	\$0.00		\$0.00	\$0.00
Longevity Pay	\$6,750.00		\$5,500.00	\$12,250.00
Disability	\$1,750.00		\$950.00	\$2,700.00
State Unemployment Insurance			\$675.00	\$675.00
<b>SERVICES</b>				
Travel			\$17,500.00	\$17,500.00
Training			\$3,000.00	\$3,000.00
Uniforms	\$7,000.00			\$7,000.00
Alcohol/Drug Testing			\$5,700.00	\$5,700.00
Physical Examinations			\$0.00	\$0.00
Background Checks			\$0.00	\$0.00
Radio Communications		\$0.00		\$0.00
Employee Recruitment	\$0.00			\$0.00
Vehicle Rental	\$0.00			\$0.00
GPS Monitoring/Vehicle Data Plan			\$0.00	\$0.00
Operating Building Maintenance/Repairs			\$0.00	\$0.00
Operating Building Equipment			\$0.00	\$0.00
Utilities			\$26,900.00	\$26,900.00
Space/Rent			\$7,800.00	\$7,800.00
Storage			\$0.00	\$0.00
Pest Control			\$0.00	\$0.00
Groundskeeping			\$0.00	\$0.00
Cleaning & Janitorial			\$0.00	\$0.00
Shop Building Maintenance/Repairs	\$0.00			\$0.00
Shop Equipment Maintenance/Repairs		\$0.00		\$0.00
Indirect Cost			\$0.00	\$0.00
Fees (Non-Penalty)			\$25,475.00	\$25,475.00
Payroll Processing			\$0.00	\$0.00
Building Maintenance/Repairs			\$0.00	\$0.00
Security System			\$0.00	\$0.00
Telephone/Internet			\$12,000.00	\$12,000.00
Cellphone/Data Communication			\$24,000.00	\$24,000.00
Professional Services			\$0.00	\$0.00
Dues/Membership/Registration Fees			\$2,500.00	\$2,500.00
Software			\$150,000.00	\$150,000.00
Information Systems / Repairs			\$14,000.00	\$14,000.00

<b>LIABILITY</b>				
Vehicle Insurance		\$36,000.00		\$36,000.00
Vehicle Insurance Deductibles			\$0.00	\$0.00
Operating Building Insurance			\$0.00	\$0.00
Insurance - Non-Vehicle			\$0.00	\$0.00
Insurance Deductibles - Non-Vehicle			\$0.00	\$0.00
Insurance - Commercial Property			\$0.00	\$0.00
Insurance - General Liability			\$55,000.00	\$55,000.00
Insurance - Contents and Property			\$18,500.00	\$18,500.00
Insurance - Employee Dishonesty & Notary			\$500.00	\$500.00
Insurance - Directors & Officers Lib.			\$0.00	\$0.00
Cyber Liability Insurance			\$0.00	\$0.00
				\$0.00
<b>MATERIALS/SUPPLIES</b>				\$0.00
Fuel/Oil		\$354,000.00		\$354,000.00
Tires		\$0.00		\$0.00
Vehicle Maintenance/Repairs		\$263,425.00		\$263,425.00
Vehicle Cleaning and Sanitation		\$0.00		\$0.00
Personal Protective Equipment	\$0.00			\$0.00
Towing		\$0.00		\$0.00
Purchased transportation		\$38,000.00		\$38,000.00
Licenses/Tags		\$1,500.00		\$1,500.00
Non-Revenue (Service) Vehicles		\$0.00		\$0.00
Supplies		\$0.00	\$18,500.00	\$18,500.00
Shop Equipment		\$0.00		\$0.00
Equipment Rental		\$0.00		\$0.00
Shop Supplies		\$0.00		\$0.00
Small Tools		\$500.00		\$500.00
Equipment Lease			\$3,800.00	\$3,800.00
Office Equipment			\$0.00	\$0.00
Postage/P.O. Box			\$500.00	\$500.00
Advertising/Marketing			\$5,000.00	\$5,000.00
				\$0.00
<b>VEHICLE DEPRECIATION</b>				\$0.00
DEPRECIATION		\$382,622.60		\$382,622.60
				\$0.00
<b>TOTAL</b>	<b>\$1,755,650.00</b>	<b>\$1,076,047.60</b>	<b>\$1,182,025.00</b>	<b>\$4,013,722.60</b>
<b>Basis of Assignment</b>	<b>Total Expenses Assigned</b>	<b>Percentage of Total Costs</b>	<b>Resource Variables</b>	<b>AVERAGE UNIT COST</b>
Hours	\$1,755,650.00	43.74%	37,236	\$47.15
Miles	\$1,076,047.60	26.81%	860,789	\$1.25
Fixed Cost Percentage (Overhead) (Total OVH divided by total costs)	\$1,182,025.00	29.45%		
<b>TOTAL</b>	<b>\$4,013,722.60</b>			

## SECTION 5311 AUTHORIZING RESOLUTION

Resolution No. 2025-047

Resolution authorizing the filing of an application with Department of Transportation, United States of America, and the Alabama Department of Transportation for a grant under the Federal Transit Act.

**WHEREAS** the Secretary of U.S. Department of Transportation and Director of the Alabama Department of Transportation are authorized to make grants for a public transportation program;

**WHEREAS** the contract for financial assistance will impose certain obligations upon the Applicant, including the provision of its local share of the project costs in the program;

**WHEREAS** it is required by the U.S. Department of Transportation in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under 49 USC Section 5311 the applicant gives an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and other pertinent directives and the U.S. Department of Transportation requirements thereunder; and

**WHEREAS**, it is the goal of the Applicant that disadvantaged business enterprises (minority business enterprises and woman business enterprises) be utilized to the fullest extent possible in connection with this/these project(s), and that definite procedures shall be established and administered to ensure that disadvantaged business enterprises (DBEs) shall have the maximum feasible opportunity to compete for contracts and purchase orders when procuring construction contracts, supplies, equipment contracts, or consultant and other services.

**NOW, THEREFORE, BE IT RESOLVED BY Baldwin County Commission**

1. That Chairman is authorized to execute and file (an) application(s) on behalf of Baldwin County Commission with the Alabama Department of Transportation to aid in the financing of administration, planning, capital and/or operating assistance projects pursuant to 49 USC Section 5311, the Alabama Public Transportation Grant Program, and the Alabama Seniors and Disabled Transit Fare Assistance Program.
2. That Chairman is authorized to execute and file with such applications an assurance, or any other document required by the U.S. Department of Transportation and the Alabama Department of Transportation effectuating the purpose of Title VI of the Civil Rights Act of 1964.
3. That Chairman is authorized to furnish such additional information as the U.S. Department of Transportation and the Alabama Department of Transportation may require in connection with the application for the Program of Projects submitted to FTA.
4. That Chairman is authorized to set forth and execute affirmative disadvantaged business enterprise policies in connection with any procurements made as part of the project.
5. That Chairman is authorized to execute grant agreements on behalf of Baldwin County Commission with the Alabama Department of Transportation for aid in the financing of the administration, planning, capital, and/or operating assistance projects.



**CERTIFICATION**

The undersigned duly qualified and acting Chairman of the Baldwin County Commission certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the Baldwin County Commission held on \_\_\_\_\_, 20\_\_\_\_\_.

If applicant has an official seal, impress here.

Elected Official: \_\_\_\_\_

Attest: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_