



Baldwin County Commission Meeting Agenda

Tuesday, August 6, 2024

**Pre-meeting Work Session 8:30 AM
Regular Meeting 10:00 AM**

Baldwin County Administration Building
County Commission Meeting Chambers
322 Courthouse Square
Bay Minette, Alabama 36507

Commissioners
District 1 - James E. Ball
District 2 - Matthew P. McKenzie
District 3 - Billie Jo Underwood
District 4 - Charles F. Gruber



AGENDA DETAILS

Supporting documentation for the agenda can be viewed in the File ID link of each item. Revisions to agenda items or supporting documentation made after the initial publication are denoted by an asterisk.

PRE-MEETING WORK SESSION (8:30 AM)

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

REVIEW OF ITEMS AND SETTING OF THE CONSENT AGENDA

Review and discussion of items on the Regular meeting agenda. The Commission will set the Consent Agenda for the Regular meeting, determining the order of items for consideration with any additions, removals and/or replacements as presented.

COMMISSIONER REQUESTS

SENIOR STAFF REPORTS

GENERAL

- 1 Proposal to Install Memorial Benches at Baldwin County Bicentennial Park [24-0939](#)

COUNTY ATTORNEY'S REPORT

ADJOURNMENT OF PRE-MEETING WORK SESSION

REGULAR MEETING (10:00 AM)

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

A ADOPTION OF MINUTES

July 16, 2024, Regular Meeting

B COMMITTEE REPORTS

BA FINANCE/ADMINISTRATION DIVISION

- BA1 Payment of Bills [24-0958](#)

- BA2 Notification of Interim Payments Approved by Clerk/Treasurer as Allowed Under Policy 8.1 [24-0957](#)

C CONSENT

CA ADMINISTRATION

- CA1 Absentee Election Duties Related to 2024 Statewide General Election [24-0064](#)

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| CA2 | Optimist Club of Perdido Bay 38th Annual Labor Day Mullet Festival 5K and 1-Mile Fun Run | <u>24-0933</u> |
| CA3 | Rudy's Hands 5K and 1-mile Fun Run at Mullet Point Park | <u>24-0901</u> |
| CA4 | Request from North Baldwin Chamber of Commerce for Christmas Festival Event 2024 | <u>24-0989</u> |
| CA5 | Case No. LV-24005 - Alcohol License Application for Dolgencorp LLC d/b/a Dollar General Store #24506 | <u>24-0950</u> |
| CA6 | Case No. LV-24012 - Alcohol License Application for Cellar Door Bar LLC d/b/a Cellar Door Tavern | <u>24-0946</u> |
| CA7 | Case No. LV-24013 - Alcohol License Application for Sai Yogeshwaraaya LLC d/b/a Bon Secour C Store | <u>24-0949</u> |
| CA8 | Petition to Amend Cemetery Boundary Lines - Propst Family Cemetery, Bay Minette, Baldwin County, Alabama | <u>24-0872</u> |
| CA9 | Petition to Establish Private Cemetery - Walters Cemetery, Summerdale, Baldwin County, Alabama | <u>24-0963</u> |
| CA10 | Resolution #2024-148 - Approval of the Use of Fire Tax Proceeds by Fort Morgan Volunteer Fire Department | <u>24-0961</u> |
| CC | ARCHIVES AND HISTORY | |
| CC1 | Alabama Tourism Department - 2024 Tourism Grant Acceptance | <u>24-0990</u> |
| CC2 | Bicentennial Park Advisory Board - Board Appointment(s) | <u>24-0938</u> |
| CC3 | Request from Baldwin County High School for Cross Country Championships Event at Bicentennial Park | <u>24-0962</u> |
| CD | BALDWIN REGIONAL AREA TRANSIT SYSTEM (BRATS) | |
| CD1 | Agreement with Coastal Alabama Community College for Transportation Services | <u>24-0945</u> |
| CD2 | Agreement with Council on Aging for Transportation Services | <u>24-0941</u> |
| CD3 | Agreement with Exceptional Foundation Gulf Coast for Transportation Services | <u>24-0943</u> |
| CE | BUDGET/PURCHASING | |
| CE1 | Baldwin County Resurfacing Projects 2024: Group #3/BCR-2024-3 | <u>24-0982</u> |
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| CE2 | Competitive Bid #WG24-25 - Purchase and Installation of New HVAC Equipment for the Baldwin County Foley Satellite Courthouse for the Baldwin County Commission | <u>24-0947</u> |
| CE3 | Competitive Bid #WG24-33 - Provision of Concrete Sidewalk Repair on County Right-of-Ways for the Baldwin County Commission | <u>24-0948</u> |
| CE4 | Competitive Bid #WG24-35 - Provision of Pest Control Services for the Baldwin County Commission | <u>24-0936</u> |
| CE5 | Competitive Bid #WG24-37 - Provision of Hydraulic Mulches for the Baldwin County Commission | <u>24-0935</u> |
| CE6 | Lease of One (1) Postage Machine for the Baldwin County Foley Satellite Courthouse | <u>24-0985</u> |
| CK | EMERGENCY MANAGEMENT AGENCY (EMA) | |
| CK1 | Memorandum of Understanding for Safer Places Program with St. Paul's Episcopal Church, Foley, Alabama | <u>24-0942</u> |
| CK2 | Rental of Portable Restrooms for Local Emergency Planning Committee Railroad Derailment Hazmat Exercise | <u>24-0964</u> |
| CL | ENVIRONMENTAL MANAGEMENT | |
| CL1 | Baldwin County Comprehensive Solid Waste Management Plan 2024 - 2034 | <u>24-0940</u> |
| CM | FINANCE AND ACCOUNTING | |
| CM1 | Adoption of Baldwin County Commission Policy #8.23 - Acceptance of Credit Cards as a Payment Method | <u>24-0972</u> |
| CN | GRANTS | |
| CN1 | Allocation of ARPA Funds for Baldwin County Commission Staff Administrative Costs | <u>24-0937</u> |
| CN2 | Allocation of ARPA Funds for Competitive Bid Publication Expense Concerning the Baldwin County Board of Education Building Ventilation Project | <u>24-0968</u> |
| CN3 | Allocation of ARPA Funds for Competitive Bid Publication Expense Concerning the Fairhope Satellite Courthouse Ventilation Project | <u>24-0970</u> |
| CN4 | Resolution #2024-146 - Allocation of ARPA Funds for Purchase and Installation of New Ventilation Equipment at Baldwin County Foley Satellite Courthouse | <u>24-0956</u> |
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CO HIGHWAY

- CO1** Amendment to Intergovernmental Service Agreement with City of Loxley for Traffic Study on County Road 68 (Buc-ee's Boulevard) at Buc-ee's and Surrounding Area [24-0991](#)
- CO2** Intergovernmental Service Agreement with City of Fairhope for Sidewalk Project along Parker Road from Main Street to U.S. Highway 98 [24-0965](#)
- CO3** Intergovernmental Service Agreement with City of Fairhope for Striping on Manley Road and Thompson Hall Road within Fairhope City Limits [24-0996](#)
- CO4** Case No. S-18035 - Saint Augustine, Phase 4 - Release Maintenance Bond [24-0987](#)
- CO5** Case No. S-20047 - Kipling Meadows, Phase One - Release Maintenance Bond [24-0967](#)
- CO6** J.M. Wood Auction Company, Inc. - Equipment Auction List [24-0951](#)
- CO7** License Agreement #24022 - Ray Gardner Lane - Right-of-Way [24-0954](#)
- CO8** License Agreement #24026 - Mary Ann Nelson Park [24-0969](#)
- CO9** Realign River Road from County Road 68 Extension to End of Maintenance - Permission to Advertise [24-0123](#)

CP JUVENILE DETENTION

- CP1** Memorandum of Understanding with Baldwin County Board of Education for Provision of Food Services at Baldwin County Regional Juvenile Detention Center [24-0932](#)

CR PERSONNEL

- CR1** Archives Department - Approval of Updated Position Description [24-0973](#)
- CR2** BRATS - Approval of Updated Position Descriptions [24-0992](#)
- CR3** Commission Administration Department - Creation of Position [24-0975](#)
- CR4** Highway Department (Geospatial) - Promotion of Employee [24-0976](#)
- CR5** Highway Department (Silverhill) - Personnel Changes [24-0977](#)
- CR6** Planning and Zoning Department - Personnel Changes [24-0978](#)
- CR7** Probate Office - Personnel Changes [24-0979](#)
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CR8 Revenue Commission - Employment of One (1) Assessment Support Technician I Position [24-0981](#)

CR9 Revenue Commission (Re-Appraisal) - Personnel Changes [24-0980](#)

CS PLANNING AND ZONING

CS1 Baldwin County Planning and Zoning Commission - Board Appointment(s) [24-0993](#)

D PRESENTATIONS

E PUBLIC HEARINGS

All individuals wishing to speak during public hearings must fill out a speaker form. Comments from individuals should be limited to 3 minutes; groups are asked to select a spokesperson to speak on behalf of the group with comments limited to 5 minutes.

EN GRANTS

EN1 Adoption of the Community Development Block Grant - Disaster Recovery (CDBG-DR) Citizen Participation Plan (CPP) [24-0959](#)

F OTHER STAFF RECOMMENDATIONS

G ADDENDA

GA GENERAL

GA1 Resolution #2024-151- Supplemental Resolution for General Obligation Economic Development Warrants, Series 2024 - Tax Increment Financing (TIF) District 1 [24-1004](#)

H PUBLIC COMMENTS

Comments should be limited to 3 minutes per person.

I PRESS QUESTIONS

J COMMISSIONER COMMENTS

K ADJOURNMENT