



Baldwin County Commission
Special Meeting Minutes

Monday, August 26, 2024
8:30 AM

Baldwin County Fairhope Satellite Courthouse, County Commission Conference Room – 2nd Floor
1100 Fairhope Avenue, Fairhope, Alabama 36532

All supporting documentation for the minutes can be viewed here: <https://baldwincountyal.legistar.com>

Commissioners present:

District 1 – Commissioner James E. Ball
District 2 – Commissioner Matthew P. McKenzie
District 3 – Commissioner Billie Jo Underwood
District 4 – Commissioner Charles F. Gruber

Commissioners absent:

None.

Also present:

Roger Rendleman, County Administrator
Frank Lundy, County Engineer
Beth Hodges, Budget Director
Lynzie Clark, Senior Budget Accountant
Anu Gary, Administrative Services Director
Deidra Hanak, Personnel Director
Daniel Catlin, Government Relations Director
Brian Peacock, CIS Director
Eddie Harper, Building Official
Tom Tyler, EMA Director
Jay Dickson, Planning Director
Revenue Commissioner Teddy Faust
Candice Dominy, Assistant Chief Appraiser, Revenue Commission
Walt Lindsey, Chief Appraiser, Revenue Commission

In accordance with Section 11-3-8 (b) of the Code of Alabama (1975), a special meeting was called by a majority of members of the Baldwin County Commission for August 26, 2024, at 8:30 a.m., in the Baldwin County Fairhope Satellite Courthouse, County Commission Conference Room - 2nd Floor.

Purpose for Special Meeting(s):

- 1) Conduct Baldwin County Fiscal Year 2024-2025 Budget Deliberations.

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

The Finance Chairman called the meeting to order at 8:31 a.m. Following the Invocation by Commissioner Matthew P. McKenzie, and the Pledge of Allegiance led by Commissioner James E. Ball, the Commission transacted the following business to-wit:

Insert Special Meeting Call Letter into the Record

Motion by Commissioner Charles F. Gruber, seconded by Commissioner Billie Jo Underwood, to insert the **August 26, 2024, Baldwin County Commission Special Meeting Call Letter** into the record.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

Commissioner Ball left the meeting and the conference room at 8:32 a.m.

Revenue Commission

Revenue Commissioner Faust and Mr. Lindsey discussed issues with retaining employees and Reappraisal Department's staff salaries.

CIS Department

Mr. Peacock was present to answer questions the Commissioners may have regarding CIS Department's FY2025 budget requests. There being no questions, no further discussion took place.

Commissioner Ball returned to the meeting and the conference room at 8:37 a.m.

Building Inspection Department

Mr. Harper discussed the FY2025 personnel requests for the Building Inspection Department, hiring of new employees, and employees obtaining certifications that are necessary to perform their duties.

EMA

Mr. Lundy, Mr. Tyler, and Mr. Peacock discussed the FY2025 budget request for the video wall at the Emergency Operations Center, \$200,000 grant which was applied for by EMA to replace the outdated video wall at EOC, options for EOC functioning without the video wall if necessary, and postponing the video wall

purchase to see if the grant is received.

It was decided the Commission would postpone the purchase of the video wall and see if EMA receives the grant mid- to late-September.

Planning and Zoning Department

Mr. Dickson discussed the FY2025 budget requests for the Planning Department, costs of vehicles and comparison of vehicles used by various departments, the need for Planning Department has for four-wheel trucks due to staff having to go to construction sites, and the number of vehicles needed.

General Fund Cost Centers, Miscellaneous Appropriations

Discussion took place regarding COLA increases for FY2025, COLA increases for appointed employees, appointed employees receiving raises last year, salary raise for the Chief Deputy at the Sheriff's Office last fiscal year, salaries for appointed contract employees, TIF District and warrant obligations, current budget deficit and timeline for the Commission to make decisions regarding the FY2025 budget, cost of health insurance deductibles for employees, getting people more involved in their own healthcare so that they understand the costs involved, miscellaneous appropriations, and appropriations to local Chambers of Commerce.

General Discussion

Commissioner Underwood discussed first amendment audits which had been discussed at the recent ACCA annual convention, security at county facilities and the necessity for signs for restricted employee areas, and training of county employees to respond appropriately.

PUBLIC COMMENTS

None.

PRESS QUESTIONS

None.

COMMISSIONER COMMENTS

None.

ADJOURNMENT

Motion by Commissioner Billie Jo Underwood to adjourn the August 26, 2024, Baldwin County Commission Special Meeting at 9:42 a.m.

The August 26, 2024, Baldwin County Commission Special (Budget Deliberations) meeting adjourned at 9:42 a.m.

A handwritten signature in black ink that reads "Billie Jo Underwood". The signature is written in a cursive, flowing style.



COUNTY COMMISSION

BALDWIN COUNTY
312 Courthouse Square, Suite 12
BAY MINETTE, ALABAMA 36507
(251) 937-0264
Fax (251) 580-2500
www.baldwincountyal.gov

MEMBERS
DISTRICT 1. JAMES E. BALL
2. MATTHEW P. MCKENZIE
3. BILLIE JO UNDERWOOD
4. CHARLES F. GRUBER

May 21, 2024

Roger H. Rendleman
County Administrator
Baldwin County Commission
312 Courthouse Square, Suite 12
Bay Minette, Alabama 36507

Dear Mr. Rendleman:

Pursuant to Section 11-3-8 (b), Code of Alabama 1975, "A county commission may schedule a special meeting [of the Baldwin County Commission] when determined necessary in writing by a majority of the members of the commission, or in the case of an emergency, upon call of the chair."

Therefore, taking into account the aforementioned, coupled with the fact that this request is not styled an emergency, please be advised that a majority of members of the Baldwin County Commission have determined in writing and by this instrument that it is necessary to conduct Special Meetings of the Baldwin County Commission as follows:

Monday, August 5, 2024

8:30 a.m.
Baldwin County Fairhope Satellite Courthouse
County Commission 2nd Floor Conference Room
1100 Fairhope Avenue
Fairhope, Alabama 36532

Monday, August 26, 2024

8:30 a.m.
Baldwin County Fairhope Satellite Courthouse
County Commission 2nd Floor Conference Room
1100 Fairhope Avenue
Fairhope, Alabama 36532

Monday, August 12, 2024

8:30 a.m.
Baldwin County Fairhope Satellite Courthouse
County Commission 2nd Floor Conference Room
1100 Fairhope Avenue
Fairhope, Alabama 36532

Monday, September 9, 2024

8:30 a.m.
Baldwin County Fairhope Satellite Courthouse
County Commission 2nd Floor Conference Room
1100 Fairhope Avenue
Fairhope, Alabama 36532

Purpose for Special Meetings:

[1] Conduct Baldwin County Fiscal Year 2024-2025 Budget Deliberations.

Please make the necessary arrangements for the conduct of said Special Meetings.

Sincerely,

Commissioner James E. Ball

Commissioner Matthew P. McKenzie, Vice Chairman

Commissioner Billie Jo Underwood, Chairman

Commissioner Charles F. Gruber