

# Otis Service and Repair Order

1/5/2023

**CUSTOMER NAME**

BALDWIN COUNTY COMMISSION  
FINANCE & ACCOUNTING, 312  
COURTHOUSE SQUARE, STE 11  
BAY MINETTE, AL 36507

**OTIS ELEVATOR COMPANY**

351 Creighton Rd. Ste. C3  
PENSACOLA, FL 32504

**OTIS CONTACT**

Terrance Coyne  
Phone:  
Email: Terrance.Coyne@otis.com

**PROJECT LOCATION**

BALDWIN COUNTY ANNEX IV  
105 W. 3RD ST.  
BAY MINETTE, AL 36507

**PROPOSAL NUMBER**

QTE-001562282

OTIS SERVICE AND REPAIR ORDER

We propose to furnish the necessary material and labor on the following units:

| Unit   | Customer Designation |
|--------|----------------------|
| F42616 | 1                    |

**SCOPE OF WORK**

**Otis will provide labor and material to remove existing Kone drive and install new, upgraded drive. The current Kone drive is obsolete and must be upgraded.**

Material provided shall be installed in accordance with the ASME A17.1 Safety Code for Elevators and Escalators.

The customer will be responsible for paying local inspection fees if applicable.

A representative will contact you to schedule the work. All work will be performed during regular working days and hours of the Elevator Trade unless otherwise specified above.

**PRICE**

\$34,900.00

Thirty-four thousand nine hundred dollars

This price is based on a one hundred percent (100%) downpayment in the amount of \$34,900.00

Payment terms:

- The base proposal price is contingent upon receiving a downpayment of one hundred percent (100%) of the base contract amount.
- The downpayment amount is due in full prior to Otis ordering material and/or mobilizing.
- If you choose the alternative downpayment amount listed below, the corresponding add shall be applied to the base contract amount.

| Downpayment Amount | Price Adjustment Percentage | Authorization (Initial) |
|--------------------|-----------------------------|-------------------------|
| 50%                | +10%                        |                         |

In the event 100% of the contract price is not paid up front, we must be paid the remaining balance no later than the completion of work. Final invoice will be submitted once work is scheduled.

This proposal, including the provisions printed on the pages following, shall be a binding contract between you, or the party identified below for whom you are authorized to contract (collectively referred to herein as "you"), and us when accepted by you through execution of this proposal by you and approved by our authorized representative; or by your authorizing us to perform work for the project and our commencing such work.

**SUGGESTED BY:** GABRIEL WATSON

**TITLE:** Mechanic

Accepted in Duplicate

|                                  |                              |
|----------------------------------|------------------------------|
| <b>BALDWIN COUNTY COMMISSION</b> | <b>Otis Elevator Company</b> |
|----------------------------------|------------------------------|

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: Anthony Vittorio

Title: \_\_\_\_\_

Title: General Manager

Email: \_\_\_\_\_

Email: anthony.vittorio@otis.com

Company Name: BALDWIN COUNTY COMMISSION

Principal, Owner or Authorized Representative of Principal or Owner

Agent \_\_\_\_\_  
(Name of Principal or Owner)