



Baldwin County Commission Regular Meeting Minutes

Tuesday, January 6, 2026
10:00 AM

Baldwin County Administration Building, County Commission Meeting Chambers,
322 Courthouse Square, Bay Minette, Alabama 36507

[Supporting documentation for the minutes can be viewed in the File ID link of each item.](#)

PRE-MEETING WORK SESSION (9:00 AM)

Present: 4 - Commissioner James E. Ball, Commissioner Matthew P. McKenzie, Commissioner Billie Jo Underwood, and Commissioner Charles F. Gruber

Absent: 0

Also present were Roger Rendleman, County Administrator; Frank Lundy, County Engineer; and Brad Hicks, County Attorney.

The Baldwin County Commission met for a work session (pre-Commission meeting) on January 6, 2026, at 9:00 a.m. in the Baldwin County Administration Building, County Commission Meeting Chambers.

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

The Chairman called the meeting to order at 9:00 a.m. Following the Invocation by Brian Peacock, CIS Director, the Pledge of Allegiance was led by Commissioner McKenzie.

REVIEW OF ITEMS AND SETTING OF THE CONSENT AGENDA

Review and discussion of items on the Regular meeting agenda. The Commission will set the Consent Agenda for the Regular meeting, determining the order of items for consideration with any additions, removals and/or replacements as presented.

CN1 through **CN4** - Brian Underwood, Grants Director, noted an update on the Community Development Block Grant - Disaster Recovery (CDBG-DR) projects is forthcoming to the January 20, 2026, Regular Meeting.

PUBLIC COMMENTS

None.

COMMISSIONER REQUESTS

Commissioner Underwood requested the Commission consider hosting a 4th grade poster contest to coincide with "America 250" celebration of the 250th anniversary of the nation's founding. Discussion took place regarding the Archives and History Director and the General Services Manager overseeing the contest, defining categories, and coordinating staffing for judging the contest. It was decided that staff would look into this and contact the Baldwin County Board of Education to coordinate.

SENIOR STAFF REPORTS

None.

COUNTY ATTORNEY'S REPORT

None.

ADJOURNMENT OF PRE-MEETING WORK SESSION

Chairman Ball said the January 6, 2026, Baldwin County Commission work session is adjourned at 9:12 a.m. The Regular meeting will convene at 10:00 a.m.

REGULAR MEETING (10:00 AM)

Present: 4 - Commissioner James E. Ball, Commissioner Matthew P. McKenzie, Commissioner Billie Jo Underwood, and Commissioner Charles F. Gruber

Absent: 0

Also present were Roger Rendleman, County Administrator; Frank Lundy, County Engineer; and Brad Hicks, County Attorney.

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

The Chairman called the meeting to order at 10:01 a.m. Following the Invocation by Pastor Steve Pettis with Bay Assembly, Bay Minette, and the Pledge of Allegiance led by Commissioner Gruber, the Commission transacted the following business to-wit:

A ADOPTION OF MINUTES

Motion by Commissioner Charles F. Gruber, seconded by Commissioner Billie Jo Underwood, to adopt the minutes of the December 16, 2025, Baldwin County Commission Regular Meeting.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

B COMMITTEE REPORTS

BA FINANCE/ADMINISTRATION DIVISION

BA1 Payment of Bills

[26-0331](#)

Motion by Commissioner Charles F. Gruber, seconded by Commissioner Billie Jo Underwood, to approve payment of the bills and distribution of taxes which are listed in the Baldwin County Accounts Payable Payments.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

BA2 Ratification of Interim Payments as Allowed by Policy 8.1

[26-0330](#)

Motion by Commissioner Charles F. Gruber, seconded by Commissioner Matthew P. McKenzie, to ratify interim payments approved by the Clerk / Treasurer and signed by the Chairman of the County Commission.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

C CONSENT

Motion by Commissioner Billie Jo Underwood, seconded by Commissioner Matthew P. McKenzie, to approve the Consent Agenda.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

CA ADMINISTRATION

CA1 Absentee Election Duties Related to 2026 Statewide Elections

[26-0187](#)

Related to 2026 Statewide election cycle, take the following actions:

1) Pursuant to Section 17-11-2 of the Code of Alabama (1975), recognize the performance at and designate the place/office where the Absentee Election Manager shall perform such public duties for the applicable absentee election time period recognized by state law during the 2026 Statewide elections, as follows:

Place: Baldwin County Courthouse at the County Seat in Bay Minette
Office: Office of Circuit Clerk of the 28th Judicial Circuit
Time: 8:00 a.m. - 4:30 p.m. (Monday - Friday)

2) At the request of the Absentee Election Manager, authorize the execution of a Contract for Services with Ms. Christi Wall as Assistant to the Absentee Election Manager at a rate of compensation of \$75.00 per day worked for the applicable absentee election period recognized by law during the 2026 Primary, Primary Run-off, and General Elections.

The Contract shall commence no earlier than 12:01 a.m. on March 25, 2026, and expire no later than November 10, 2026, unless sooner terminated as set forth in the Contract.

CA2 Alabama Gulf Coast Recovery Council - Amendment 1 to Multiyear Implementation Plan [26-0359](#)

Confirm, ratify, and approve the Chairman to execute the Alabama Gulf Coast Recovery Council's Consent Resolution to approve Amendment 1 to Multiyear Implementation Plan.

CA3 Agreement with AltaPointe Health for Assisted Outpatient Treatment / Crisis Response Team [26-0364](#)

Approve the Agreement between AltaPointe Health Systems Inc. and the Baldwin County Commission for the Assisted Outpatient Treatment / Crisis Response Team for a one (1) year period in the amount of \$384,687.00 to be supplemented by Opioid Funds for cases with documented correlation to opioid addiction.

The Agreement commences January 6, 2026, and terminates December 31, 2026.

CA4 Purchase of Real Property Adjacent to North Pine Street and West 1st Street Intersection in Bay Minette, Alabama [26-0355](#)

Take the following actions:

1) Approve the Real Estate Purchase and Sale Agreement between the Baldwin County Commission and Norborne C. Stone, Jr., Trust, for the County to purchase the property in the amount of \$80,000.00; and

2) Authorize the Chairman to execute the Real Estate Purchase and Sale Agreement on behalf of the County and to take such other actions on behalf of the County in connection with the property, and to do all things necessary and required by the Real Estate Purchase and Sale Agreement; and

3) Authorize the County Administrator to issue an interim check payable to Alabama Land Title, in the amount of \$5,000.00 for an earnest money deposit; and

4) Make the Disclosure of Information on Purchase of Real Property pursuant to Alabama Act #2014-133 part of the record for the January 6, 2026, Baldwin County Commission Regular Meeting.

CB ANIMAL CONTROL

CB1 Professional Service Agreements for Veterinary Services for Baldwin County Animal Shelter

[26-0325](#)

Approve and authorize the Chairman to execute the Professional Services Agreements between the Baldwin County Commission (Baldwin County Animal Shelter) and the following Veterinary Clinics for services outlined in the Agreements for dogs and cats delivered to the Veterinarians' offices by the County:

Happy Acres Veterinary Clinic
Bay Minette Animal Clinic
Central Baldwin Veterinary Hospital
Safe Harbor Animal Coalition

The Agreements shall commence on January 6, 2026, and continue for a period of two (2) years expiring January 6, 2028, with an automatic renewal for one (1) year expiring January 6, 2029, unless terminated by either party by giving a sixty (60) day written notice of such termination. These Agreements hereby supersede and replace in their entirety the original Agreements approved on September 6, 2022, and January 17, 2023.

CC ARCHIVES AND HISTORY

CC1 Authorization for Use of Blacksmith Shop at Bicentennial Park by South West Alabama Forge Group (Alabama Forge Council)

[26-0295](#)

Authorize the Southwest Alabama Forge Group to use the Blacksmith Shop at Baldwin County Bicentennial Park for monthly meetings and demonstrations beginning February 1, 2026, limited to normal operating hours and subject to Baldwin County Archives and History staff oversight.

CC2 Renewal of Professional Services Agreement with OnCell Systems, Inc., for Baldwin County Historic Tours App

[26-0294](#)

Approve and authorize the Chairman to execute the renewal of the Professional Services Agreement with OnCell Systems, Inc., for OnCell Yearly Subscription - Local & Specialty Plan, which authorizes continuation of services for the Baldwin County Historic Tours App through mutual written agreement, adjustment of service terms and pricing, and allows the use of the STQRY website service to create tours and apps at a cost of \$1,188.00 annually.

The Agreement shall commence on February 18, 2026, and terminate upon the expiration of twelve (12) months, on February 18, 2027.

CE BUDGET/PURCHASING

CE1 Competitive Bid #WG26-03 - Renovations of Central Annex Building for Building and Planning and Zoning Departments Located in Robertsdale, Alabama, for the Baldwin County Commission [26-0317](#)

Award Bid #WG26-03 for the Renovations of Central Annex Building for Building and Planning and Zoning Departments located in Robertsdale, Alabama, to the lowest bidder, RE Johnson General Contractors, LLC, in the bid amount of \$107,981.00; Completion time: 90 working days; and authorize the Chairman to execute the Contract.

CE2 Competitive Bid #WG26-10 - Purchase of One (1) New 2025 Jeep Gladiator Nighthawk or Equivalent for the Baldwin County Sheriff's Office [26-0337](#)

Award Bid #WG26-10 for the Purchase of One (1) New 2025 Jeep Gladiator Nighthawk for the Baldwin County Sheriff's Office to the lowest responsible bidder, Chuck Stevens Automotive, as follows:

Make/Model: Jeep Gladiator Nighthawk
Amount Bid: \$40,994.00
Delivery Time After Receipt of Order: 1 day(s)

CE3 Competitive Bid #WG26-11 - Purchase of Twenty-Six (26) ARC Carrier Vests and Accessories or Equivalent for Baldwin County Sheriff's Office [26-0332](#)

Award Bid #WG26-11 for the Purchase of Twenty-Six (26) ARC Carrier Vests and Accessories for the Baldwin County Sheriff's Office to Shaw Concepts, LLC, in the amount of \$47,752.00, as per the Award Listing.

CE4 Lease of One (1) Letter Opener for Baldwin County Sales and Use Tax / License Inspection Department Located in Robertsdale, Alabama [26-0341](#)

Authorize the Chairman to execute the Lease Agreement with Quadient Leasing USA, Inc., (Accurate Control of Fairhope) for the lease of one (1) letter opener off the State of Alabama bid for thirty-six (36) months effective upon full execution of the Agreement as

follows:

Neopost IM16 Letter Opener
Full Coverage Maintenance Contract
\$306.78 per quarter - total per year \$1,227.12

CE5 Lease of One (1) Postage Machine for Baldwin County Satellite
Courthouse Located in Fairhope, Alabama

[26-0327](#)

Authorize the Chairman to execute the Purchase Order Lease with Quadiant Leasing USA Inc., (Accurate Control of Fairhope) for the lease of one (1) postage machine off the State of Alabama bid for thirty-six (36) months for the Fairhope Satellite Courthouse as follows:

Model IX5AF- iX-5 Series Base w/ Autofeeder, Sealer, Catch Tray & Ink Cartridge
Model IXWP5 - iX Series 5 lb Weighing Platform
Model IX5AERR - iX Series 5(AF) e-RR Feature & Activation Kit, with bc Scanner
Includes e-RR Rate File w/100 eDel Conf, 100 e

Rate Protection
Full Coverage Maintenance Contract
(36 Months: \$264.97 per month; Total \$3,179.64 per year)

CE6 Lease of One (1) Postage Machine for Baldwin County Sheriff's Office
Located in Bay Minette, Alabama

[26-0329](#)

Authorize the Chairman to execute the Purchase Order Lease and Addendum with Quadiant Leasing USA Inc., (Accurate Control of Fairhope) for the lease of one (1) postage machine off the State of Alabama bid for thirty-six (36) months for the Baldwin County Sheriff's Office located in Bay Minette as follows:

Model IX5AF - iX-5 Series Base w/ Autofeeder, Sealer, Catch Tray & Ink Cartridge
CS-25ECERT - e-Certify Configuration Fee
CS-25ECERT500 - e-Certify Subscription - Level 1 (up to 500 e-Certs per year)
Model IXWP5 - iX Series 5 lb Weighing Platform

Rate Protection
Full Coverage Maintenance Contract
(36 Months: \$308.81 per month Total \$3,705.92 per year)

CE7 Lease of One (1) Postage Machine for Baldwin County Sheriff's Office
Located in Robertsedale, Alabama

[26-0333](#)

Authorize the Chairman to execute the Purchase Order Lease with Quadiant Leasing USA Inc., (Accurate Control of Fairhope) for the lease of one (1) postage machine off

the State of Alabama bid for thirty-six (36) months for the Baldwin County Sheriff's Office located in Robertsedale as follows:

Model IX3-P5 - iX-3 Series Base w/5lb Integrated Weigh Platform, Moistener & Catch Tray

Rate Protection
Full Coverage Maintenance Contract
(36 Months: \$82.77 per month Total \$993.24 per year

CE8 Project No. HW24096 - Lillian Recreation Center for the Baldwin County Commission [26-0360](#)

Award the bid for Project No. HW24096 - Lillian Recreation Center to the lowest responsible bidder, Gibson Construction Services, LLC in the Bid Amount of \$377,586.00; Construction Time: 75 working days; and authorize the Chairman to execute the Contract.

CE9 Rental of One (1) New Copy Machine for Baldwin County Board of Education Located in Bay Minette, Alabama, for the Baldwin County Commission [26-0323](#)

Approve and authorize the Chairman to execute the Rental Agreement with Sharp Electronics Corporation for the rental of one (1) new copy/scanner machine off the State of Alabama bid for thirty-six (36) months effective the date of execution as follows:

Location: Board of Education Superintendent Office - Bay Minette, AL
Model: Sharp BP-71M55
Price: \$223.60/month
Excess Charge/copy: \$0.0049 B/W

CE10 Rental of Two (2) New Copy Machines for Planning and Zoning and Accounts Payable Departments Located in Foley and Bay Minette, Alabama, for the Baldwin County Commission [26-0324](#)

Approve and authorize the Chairman to execute the rental agreements with Sharp Electronics Corporation for the rental of two (2) new copy/scanner/fax machines off the State of Alabama bid for thirty-six (36) months effective the date of execution as follows:

Location: Planning and Zoning Dept. - Foley, AL
Model: Sharp BP-71C55
Price: \$260.55/month
Excess Charge/copy: \$0.0055 B/W / \$0.0455 Color

Location: Finance and Accounting Dept. - Accounts Payable - Bay Minette, AL

Model: Sharp BP-71C55
Price: \$269.83/month
Excess Charge/copy: \$0.0055 B/W / \$0.0455 Color

CE11 Rental of Six (6) New Copy Machines for Various Departments for the Baldwin County Commission

[26-0315](#)

Approve and authorize the Chairman to execute the rental agreements with Sharp Electronics Corporation for the rental of six (6) new copy machines off the State of Alabama bid for thirty-six (36) months effective the date of execution as follows:

Location: Building Maintenance - Foley
Model: Sharp BP-71C31
Price: \$155.51/month
Excess Charge/copy: B/W \$0.0080/copy Color \$0.0455/copy

Location: CIS Dept. - Annex II Upstairs - Bay Minette
Model: Sharp BP-51C36
Price: \$152.99/month
Excess Charge/copy: B/W \$0.0073/copy Color \$0.0455/copy

Location: CIS Dept. - Annex II Downstairs - Bay Minette
Model: Sharp BP-51C36
Price: \$152.99/month
Excess Charge/copy: B/W \$0.0073/copy Color \$0.0455/copy

Location: CIS Dept. - Annex IV Downstairs - Bay Minette
Model: Sharp BP-51C36
Price: \$152.99/month
Excess Charge/copy: B/W \$0.0073/copy Color \$0.0455/copy

Location: CIS Dept. - Shop at Central Annex - Robertsdale
Model: Sharp BP-51C36
Price: \$151.56/month
Excess Charge/copy: B/W \$0.0073/copy Color \$0.0455/copy

Location: Citizen Services - Call Center at EMA - Robertsdale
Model: Sharp BP-51C36
Price: \$151.56/month
Excess Charge/copy: B/W \$0.0073/copy Color \$0.0455/copy

CE12 Renovations of Central Annex Probate and Revenue Offices Located in Robertsdale, Alabama, for the Baldwin County Commission

[26-0352](#)

Approve and authorize the Chairman to execute Allowance Authorization No. 3 with M.

W. Rogers Construction Company, LLC, in the amount of \$962.00, with no change to the original contract amount, for the Renovations of Central Annex, Probate, and Revenue Offices located in Robertsdale, Alabama.

Allowance cost will be paid from contract contingency allowance that was included in the bid amount.

CE13 Request for Qualifications for Professional Services for Development of Comprehensive Safety Action Plan for Eastern Shore Metropolitan Planning Organization and the Baldwin County Commission [26-0339](#)

Authorize staff to begin negotiations with Kimley-Horn and Associates, Inc., so that a final recommendation for award can be made to the Baldwin County Commission for Professional Services for Development of a Comprehensive Safety Action Plan for Eastern Shore Metropolitan Planning Organization and the Baldwin County Commission.

CE14 Resolution #2026-037 - Amending FY 2026 Budget [26-0322](#)

Adopt Resolution #2026-037 amending the Fiscal Year 2026 Budget (Resolution #2025-170 and Resolution #2025-171, adopted on September 16, 2025) in order to recognize new revenue and reallocate funds.

CH COMMUNICATIONS/INFORMATION SYSTEMS (CIS)

CH1 Interoperability Communications System Agreements with Lifeguard Ambulance Service, LLC, Perdido Beach Volunteer Fire Department, City of Loxley Volunteer Fire Department, City of Loxley Police Department, and Magnolia Springs Volunteer Fire Department [26-0319](#)

Approve and authorize the Chairman to execute the Agreements between the Baldwin County Commission and the following entities for the use of the Baldwin County 700/800 MHz Interoperable Communications System:

Lifeguard Ambulance Service, LLC
Perdido Beach Volunteer Fire Department
City of Loxley Volunteer Fire Department
City of Loxley Police Department
Magnolia Springs Volunteer Fire Department

Each Agreement shall take effect upon full execution for a term of three (3) years unless terminated by either party.

CJ ELECTED OFFICIALS

CJ1 Probate Office - Amendment to Safepoint Agreement with Loomis Armored US, LLC for Additional Safe in Robertsdale Probate Office [26-0342](#)

Confirm, ratify, and approve the Amendment to Safepoint Agreement with Loomis Armored US, LLC, approved during the August 19, 2025, Regular meeting for armored transportation and installation of an additional safe for the Robertsdale Probate Office, effective December 9, 2025.

CJ2 Sheriff's Office - Agreement with Fast Pace Health for Additional Occupational Health Services Provider

[26-0321](#)

Approve the Customer Service Agreement between Fast Pace Health and the Baldwin County Commission (Baldwin County Sheriff's Office) for an additional occupational health services provider.

The Agreement will commence on the date of execution by the County and shall expire after one (1) year. It will automatically renew for an additional one (1) year term. The Agreement may be terminated by either party, for any reason or no reason at all, upon ninety (90) days' written notice.

CJ3 Sheriff's Office - Memorandum of Understanding with Town of Loxley and Loxley Police Department for Unified Highway Interdiction Program

[26-0350](#)

Approve the Memorandum of Understanding between the Baldwin County Sheriff's Office (BCSO), the Town of Loxley, and the Loxley Police Department (LPD) for the purpose of operating a Unified Highway Interdiction Program (UHIP).

CK EMERGENCY MANAGEMENT AGENCY (EMA)

CK1 Contract Renewal with Veoci, Inc., for Continued Use of Emergency Management Software

[26-0354](#)

Take the following actions:

1) Approve the contract renewal Quote with Veoci, Inc., in the amount of \$39,794.00, for Baldwin County Emergency Management Agency's continued use of the Veoci, Inc., Emergency Management software; and

2) Authorize the Chairman to execute documents related to the renewal.

CM FINANCE AND ACCOUNTING

CM1 Commercial Purchasing Card Agreement with Regions Bank

[26-0338](#)

Approve the Commercial Purchasing Card Agreement with Regions Bank.

This Agreement is structured as an open-ended contract that remains in effect unless terminated by either party.

CN GRANTS

CN1 Community Development Block Grant - Disaster Recovery (CDBG-DR) County Priority Infrastructure Program (CPIP): CR 65 Extension from CR 34 to CR 36 Activity Profile Form Submission for Grant DR-21-001 [26-0334](#)

Take the following actions:

- 1) Approve the submittal of the Community Development Block Grant - Disaster Recovery (CDBG-DR) County Priority Infrastructure Program (CPIP) Activity Profile Form for the County Road 65 Extension Project from County Road 34 to County Road 36 by staff to the Alabama Department of Economic and Community Affairs (ADECA) CDBG-DR grant portal; and
- 2) Authorize the Chairman to sign any documents related to this Activity Profile Form.

CN2 Community Development Block Grant - Disaster Recovery (CDBG-DR) Homeownership Assistance Program (HAP): Activity Profile Form Submission for Grant DR-21-001 [26-0336](#)

Take the following actions:

- 1) Approve the submittal of the Community Development Block Grant - Disaster Recovery (CDBG-DR) Homeownership Assistance Program (HAP) Activity Profile Form, by staff to the Alabama Department of Economic and Community Affairs (ADECA) CDBG-DR grant portal; and
- 2) Authorize the Chairman to sign any documents related to this Activity Profile Form.

CN3 Community Development Block Grant - Disaster Recovery (CDBG-DR) Local Government Recovery Infrastructure Program (LGRIP): Activity Profile Form Submission for Grant DR-21-001 [26-0335](#)

Take the following actions:

- 1) Approve the submittal of the Community Development Block Grant - Disaster Recovery (CDBG-DR) Local Government Recovery Infrastructure Program (LGRIP) Activity Profile Form by staff to the Alabama Department of Economic and Community Affairs (ADECA) CDBG-DR grant portal; and
- 2) Authorize the Chairman to sign any documents related to this Activity Profile Form.

CN4 Second Extension of Sheriffs' Advancement in Education, Technology, and Training Fund Grant Agreement [26-0256](#)

Take the following actions:

- 1) Approve the second extension of the Sheriffs' Advancement in Education, Technology, and Training Fund Grant in an amount to be determined, by the Alabama Department of Economic and Community Affairs (ADECA) for the Baldwin County Sheriff's Office to offset the amount of lost revenue from the sale of pistol permits; and
- 2) Approve the Chairman, as the Authorized Representative, to sign any documents related to the grant award; and
- 3) Authorize the Grants Administrator to submit the Agreement and any other related documents electronically through the ADECA grants portal on behalf of the Baldwin County Commission.

This Agreement is effective as of January 1, 2026, and ends December 31, 2026.

CO HIGHWAY

CO1 ACCA Liability Self-Insurance Fund, Inc. - 2020 John Deere 624L Loader [26-0298](#)

Authorize the Chairman to execute the Sworn Statement in Proof of Loss form provided by the ACCA Liability Self-Insurance Fund, Inc. - Property Program for a 2020 John Deere 624L Loader.

CO2 Adopt-A-Mile - County Road 55 from County Road 98 to Magnolia Elementary School in Foley, Alabama [26-0343](#)

Authorize the Chairman and County Engineer to execute an Adopt-A-Mile Program Application submitted by Michael Gray for County Road 55 from County Road 98 to Magnolia Elementary School in Foley, Alabama.

CO3 Case No. SFP25-000024 - Tealwood Estates, Phase 1 - Road Acceptance [26-0340](#)

Take the following actions regarding Subdivision Case No. SFP25-000024 - Tealwood Estates, Phase 1, in Maintenance Area 300:

- 1) Accept the following subdivision roads for maintenance and authorize said roads to be added to the County Maintenance Road List:

Road Name	Length	Asphalt Width
Bluewing Drive	800 ft	22 ft
Redhead Lane	1,047 ft	22 ft
Tealwood Lane	1,063 ft	22 ft

- 2) Approve and authorize the Chairman to execute the Subdivision Roadway and

Drainage Improvement Acceptance Agreement and accept the Surety Document from Hartford Fire Insurance Company, on behalf of Cunningham DeLaney Construction, LLC, in the amount of \$910,132.30 to guarantee the workmanship and materials of the roadways and drainage improvements within the public rights-of-way as shown on the approved Final Plat and "As-Built" construction plans.

CO4 Rebuild Alabama - Baldwin County FY 2025 County Transportation Plan - County Rebuild Alabama Annual Report [26-0349](#)

Make the Fiscal Year 2025 County Rebuild Alabama Annual Report part of the record and publish on the County website.

CO5 Sale of One (1) Used Vehicle to Town of Silverhill, Alabama [26-0296](#)

Take the following actions:

- 1) Approve the sale of one (1) 2010 Ford F150 (VIN# 1FTFW1E84AFD91777) from the Baldwin County Coroner's Office to the Town of Silverhill, Alabama, for \$5,200.00; and
- 2) Authorize the Chairman to execute the Fixed Asset Change Form.

CO6 Transfer of Various Vehicles and Equipment [26-0320](#)

Take the following actions:

- 1) Approve the transfer of the following vehicle from Sales and Use Tax / License Inspection Department to the Board of Registrars at no cost:

2014 Ford Fusion - VIN 1FA6P0G79E5373109

- 2) Approve the transfer of the following equipment from Highway Area 200 Maintenance Barn to Highway Traffic Operations at no cost:

2025 K&K Message Board - VIN 1K9BM601XST244269

2025 K&K Message Board - VIN 1K9BM6018ST244268

- 3) Approve the transfer of the following vehicle from Building Inspections to CIS at no cost:

2016 Ford F150 - VIN 1FTEX1CF2GFB44504

- 4) Authorize the Chairman to execute the Fixed Asset Change Forms.

CR PERSONNEL

CR1 Baldwin County Personnel Appeals Board - Reappointment

[26-0346](#)

As relates to the Baldwin County Personnel Appeals Board, reappoint Chief Thurston Bullock to serve as one of the two appointees to said body as representative of the Baldwin County Commission, for a three (3) year term, said term of office commencing January 1, 2026, and expiring at the end of business on December 31, 2028.

CR2 CIS Department - Personnel Changes

[26-0344](#)

Take the following actions:

1) Approve the promotion of Benjamin Worcester from the Communications Technician II position (#5624) grade 311 (\$22.41 per hour / \$46,612.80 annually) to fill the open Communications Technician III position (#835) at a grade 313 (\$24.43 per hour / \$50,814.40 annually); and

2) Approve the employment of Aaron Bowers to fill the open Communications Technician III position (#5295) at a grade 313 (\$24.43 per hour / \$50,814.40 annually).

These actions shall be effective no sooner than January 12, 2026.

CR3 Custodial Department - Creation of Senior Custodian Positions

[26-0345](#)

Take the following actions:

1) Approve the creation of four (4) Senior Custodian positions (PID #TBD) at a grade 305 (\$17.07 - \$24.72 per hour); and

2) Approve the updated organizational chart for the Custodial Department.

CR4 Finance and Accounting Department - Employment of One (1) Accounts Payable Technician Position

[26-0351](#)

Approve the employment of Melinda Thomley to fill the vacant Accounts Payable Technician position (#1064) grade 308 (\$21.00 per hour / \$43,680.00 annually) to be effective no sooner than January 12, 2026.

CR5 Probate Office - Position Change

[26-0347](#)

Take the following actions:

1) Approve the updated position description for the Probate Training Coordinator; and

2) Approve the updated organizational chart for the Probate Office.

Take the following actions:

1) Reclassify the Assessment Specialist I position (#169) grade 309 (\$20.04 - \$32.28 per hour) to an Assessment Technician I position at a grade 306 (\$17.88 - \$28.74 per hour); and

2) Approve the updated organizational chart for Revenue Commission (Assessment Division).

D PRESENTATIONS

None.

E PUBLIC HEARINGS

None.

F OTHER STAFF RECOMMENDATIONS

None.

G ADDENDA

None.

H PRESS QUESTIONS

None.

I COMMISSIONER COMMENTS

The Commissioners provided their closing comments.

Commissioner Gruber announced he is not seeking re-election as County Commissioner of District 4 and discussed the improvements and accomplishments by the County Commission during the last several years. Commissioner Gruber thanked his fellow Commissioners and County staff for their support and the work they do.

J ADJOURNMENT

Chairman Ball said the Regular meeting is adjourned at 10:24 a.m.

The January 6, 2026, Baldwin County Commission Regular meeting adjourned at 10:24 a.m.