

# GULF COAST MEDIA

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## PROOF OF PUBLICATION STATE OF ALABAMA • BALDWIN COUNTY

Before me, the undersigned authority in and for said County, in said State, personally appeared April M. Perry who, by me duly sworn, deposes and says that: she is the Legal Representative of the following newspaper listed below, a newspaper of GENERAL CIRCULATION, PUBLISHED and PRINTED in Baldwin County, Alabama, and that there was published in The Courier, The Islander, The Onlooker, & or The Baldwin Times in the issue/s of:

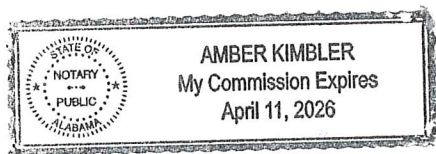
05/29/2024, 06/05/2024, 06/12/2024

a legal notice, a copy of which is hereto attached. The sum charged by the Newspaper for said publication does not exceed the lowest classified rate paid by commercial customers for an advertisement of similar size and frequency in the same newspaper(s) in which the public notice appeared.

There are no agreements between the Newspaper and the officer or attorney charged with the duty of placing the attached legal advertising notices whereby any advantage, gain or profit accrued to said officer or attorney.

X April M. Perry  
April M. Perry, Legal Ad Representative

X Amber Kimbler  
Amber Kimbler, Notary Public  
Baldwin County, Alabama  
My commission expires April 11, 2026



Sworn and subscribed to on 06/12/2024.

BALDWIN COUNTY COMMISSION - LEGA

Acct#: 984131

Ad#: 352297

Foley HVAC

Amount of Ad: \$1032.26

Legal File# Foley HVAC

Wanda Gautney

FAARFHV23.9ARPA.0FCH HVAC.0ADVERTISE

### INVITATION TO BID NO. WG24-25 Purchase & Installation of New HVAC Equipment for Baldwin County Foley Satellite Courthouse BALDWIN COUNTY COMMISSION

#### Section I — Invitation to Bid

#### A. NOTICE OF BID OPENING

NOTICE IS HEREBY GIVEN that Baldwin County, Alabama (County), shall receive and open bids for the Baldwin County Foley Satellite Courthouse Renovation, solicited by this Invitation to Bid (ITB). This bid shall be governed by Title 39 of Alabama Code (1975), the Public Works Law. Bidders shall be required to comply with the provisions Title 39 regardless of if the requirement is explicitly detailed in the bid proposal or not.

Time is of the essence in submitting bids and only bids received by 2:00pm on July 10, 2024, will be opened and considered. All bids should be mailed to:

Baldwin County Commission  
Attn: Wanda Gautney  
312 Courthouse Square, Suite 15  
Bay Minette, AL 36507

Bids will be opened at the above-referenced location as soon as practicable thereafter. Only bids received by that time will be opened and considered. Bidders and any other interested individuals are invited to attend the bid opening.

A Pre-Bid Conference will be held on July 3, 2024, AT 2:00 PM, in the Baldwin County Purchasing Conference Room located at 257 Hand Avenue, Bay Minette, Alabama, 36507. It would be in the best interest of the bidders to have a representative present at the pre-bid conference.

#### B. PROJECT DESCRIPTION

Baldwin County Foley Satellite Courthouse Renovation, 201 E Section Ave, Foley, AL 36535. Additional specifications of the project are included in Section II below. The County is taking bids

for labor, equipment, materials, and any incidentals required to replace existing split system heat pumps, add UV lights to existing ductwork, clean existing ductwork, add digital controls and monitoring for all split systems, and perform test and balance for existing and new HVAC equipment.

#### C. THE INVITATION PACKAGE

1. The bid invitation package includes this ITB and all attachments and addenda thereto. Any addenda will be posted on the County's website, [www.baldwincountyal.gov](http://www.baldwincountyal.gov) by no later than 72 hours prior to the bid deadline. Bidders should verify on the bid form that they have received all pages of the invitation package and addenda, if any. If there are any omissions, the bidder should contact Wanda Gautney, Purchasing Director at [wgautney@baldwincountyal.gov](mailto:wgautney@baldwincountyal.gov) to request missing pages. It is the responsibility of the bidder to make this request in sufficient time to prepare and submit the bid in time for the bid opening.

2. Bidders should carefully read and comply with all parts of the invitation package, including all attachments and/or any addenda.

#### D. BID BOND

Consistent with Alabama Code (1975) § 39-2-4(a), the bidder shall be required to file with his or her bid either a cashier's check drawn on an Alabama bank or a bid bond executed by a surety company duly authorized and qualified to make such bonds in the State of Alabama, payable to the Baldwin County for an amount not less than five percent of the of the contractor's bid, but in no event more than ten thousand dollars (\$10,000).

#### E. CONTACT REGARDING BIDS AND INVITATION

1. Contact initiated by a potential bidder with any County official or County employee shall only be as specifically set out in this Section.

2. All correspondence shall be designated to the County's designated point of contact, Wanda Gautney, in writing via email at [wgautney@baldwincountyal.gov](mailto:wgautney@baldwincountyal.gov) labeled as "Bid #WG24-25" Bidder may only rely upon representations made in writing, by way of notice or addendum of this ITB.

3. All communications should be limited to the following:

- Any questions or problems related to downloading or obtaining copies of this ITB or the specifications;
- To request an appointment to review a hard copy of this ITB and the bid specifications;
- To request an appointment to review bid specifications or plans following the bid opening; however, this shall not be an opportunity to ask questions relating to this Bid and no responses will be provided;
- To ask questions or request additional information regarding this ITB or the specifications. All questions shall be submitted no later than 12:00 pm CST on Friday, June 20, 2024. Responses, if appropriate, will be posted on the County's website, [www.baldwincountyal.gov](http://www.baldwincountyal.gov) by close of business on June 27, 2024.

The County will issue an addendum, if necessary, by posting the same on the County's website at [www.baldwincountyal.gov](http://www.baldwincountyal.gov) by close of business on July 1, 2024. Each bidder shall include a copy of the addendum with his/her signature indicating they had received the addendum when submitting their bid. If no addendum is issued, the substitute will not be considered in determining the lowest responsible bidder.

4. Other than as provided in this section, there shall be no communication with any County official or County employee regarding this bid between the date of this invitation and the date of bid award. Any other contact with a County official or employee initiated by a potential bidder regarding this bid between the date of this invitation and the date of bid award shall be deemed as an attempt to unduly influence the bid award and shall be grounds for rejection of the bid submitted by the bidder initiating such other contact.

May 29; June 5-12, 2024

4, 7:00 AM