

{Insert on County Commission Letterhead}

September 17, 2024

LaBella Associates, D.P.C.
Attn: Mr. Michael Grose, Regional Mechanical Discipline Leader
400 S Tryon Street, Suite 1300
Charlotte, North Carolina 28285

RE: Ninety-Day Extension of Professional Services Agreement

Dear Mr. Grose:

Consistent with terms of the Professional Services Agreement made the 3rd day of October 2023, between LaBella Associates, D.P.C. and the Baldwin County Commission, please accept this correspondence as notice of the extension of the Professional Services Agreement with LaBella Associates, D.P.C. for architectural and design services related to the ventilation system improvements for the Foley Satellite Courthouse, for ninety (90) days, continuing from October 3, 2024, and ending on February 6, 2025, under the same terms and conditions as the existing executed Agreement.

We appreciate your consideration in this matter. If you need any additional information regarding this requested Agreement extension, please contact Brian L. Underwood, Grants Director, at (251) 937-0264.

Sincerely,

BILLIE JO UNDERWOOD, Chairman
Baldwin County Commission

Cc: Roger H. Rendleman
Aislinn Stone
Christie Bezoari
Brian L. Underwood
Katrina Taylor
Wanda Gautney