



Baldwin County Commission Meeting Agenda

Tuesday, June 3, 2025

**Pre-meeting Work Session 9:00 AM
Regular Meeting 10:00 AM**

Baldwin County Administration Building
County Commission Meeting Chambers
322 Courthouse Square
Bay Minette, Alabama 36507

Commissioners
District 1 - James E. Ball
District 2 - Matthew P. McKenzie
District 3 - Billie Jo Underwood
District 4 - Charles F. Gruber



AGENDA DETAILS

Supporting documentation for the agenda can be viewed in the File ID link of each item. Revisions to agenda items or supporting documentation made after the initial publication are denoted by an asterisk.

PRE-MEETING WORK SESSION (9:00 AM)

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

REVIEW OF ITEMS AND SETTING OF THE CONSENT AGENDA

Review and discussion of items on the Regular meeting agenda. The Commission will set the Consent Agenda for the Regular meeting, determining the order of items for consideration with any additions, removals and/or replacements as presented.

COMMISSIONER REQUESTS

SENIOR STAFF REPORTS

COUNTY ATTORNEY'S REPORT

ADJOURNMENT OF PRE-MEETING WORK SESSION

REGULAR MEETING (10:00 AM)

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

A ADOPTION OF MINUTES

May 20, 2025, Regular Meeting

B COMMITTEE REPORTS

BA FINANCE/ADMINISTRATION DIVISION

BA1 Payment of Bills [25-0817](#)

BA2 Ratification of Interim Payments as Allowed by Policy 8.1 [25-0816](#)

C CONSENT

CA ADMINISTRATION

CA1 Case No. LV-25004 - Alcohol License Application for Bottles Up Mobile Inc d/b/a Belforest Pointe (One-time Special Event on June 27, 2025) [25-0830](#)

CA2 Contract to Audit Federal Awards with State of Alabama Examiners of Public Accounts [25-0852](#)

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| CA3 | Memorandum of Understanding Between the Alabama Department of Public Health, the Alabama Public Health Care Authority, and Baldwin County Commission for Improvements to Baldwin County Public Health Care Facility in Robertsedale, Alabama | <u>25-0819</u> |
| CA4 | Memorandum of Understanding with Alabama Law Enforcement Agency for Office Space in Bay Minette | <u>25-0818</u> |
| CA5 | National Association of Counties (NACo) - 2025 Voting Credentials | <u>25-0809</u> |
| CA6 | Resolution #2025-135 - Approving the Increase in Compensation for Baldwin County Board of Registrars | <u>25-0810</u> |
| CE | BUDGET/PURCHASING | |
| CE1 | Competitive Bid #WG24-27 - Provision of Aftermarket Heavy Duty Truck Parts for the Baldwin County Commission | <u>25-0805</u> |
| CE2 | Competitive Bid #WG25-24 - Provision for Rental of Solar Powered Portable Message Signs for the Baldwin County Commission | <u>25-0823</u> |
| CE3 | Competitive Bid #WG25-25 - Provision of Fleet Fuel Management Program for the Baldwin County Commission | <u>25-0807</u> |
| CE4 | Competitive Bid #WG25-26 - Provision of Bagged Ice for the Baldwin County Commission | <u>25-0804</u> |
| CE5 | Competitive Bid #WG25-27 - Provision of Mower Blades for the Baldwin County Commission | <u>25-0803</u> |
| CE6 | Construction of New Sally Port at Baldwin County Courthouse Located in Bay Minette, Alabama, for the Baldwin County Commission | <u>25-0812</u> |
| CE7 | Contracts for Request for Proposals (RFP) for Transportation Services of Human Remains for the Baldwin County Coroner | <u>25-0832</u> |
| CE8 | Project No. HW21125000 Culvert Installation on Paul Cleverdon Road over East Tributary to Baker Branch for the Baldwin County Commission | <u>25-0850</u> |
| CE9 | Project No. HW22146 - U.S. Highway 98 at Old Foley Road Intersection Realignment for the Baldwin County Commission | <u>25-0849</u> |
| CE10 | Rental of One (1) New Copy Machine for the Baldwin County Revenue Commission Offices Located in Bay Minette, Alabama | <u>25-0837</u> |
| CE11 | Rental of Two (2) New Copy Machines for the Baldwin County Probate Offices Located in Bay Minette, and Foley, Alabama | <u>25-0835</u> |
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| CE12 | Rental of Three (3) New Copy Machines for Various Baldwin County Sheriff's Offices Located in Bay Minette, and Robertsedale, Alabama | <u>25-0829</u> |
| CE13 | Quote for Commercial / Industrial Real Property Consultant Services for the Baldwin County Revenue Commission | <u>25-0822</u> |
| CE14 | Resolution #2025-139 - Amending FY 2025 Budget | <u>25-0827</u> |
| CH | COMMUNICATIONS/INFORMATION SYSTEMS (CIS) | |
| CH1 | Agreement Regarding Baldwin County Interoperability Communications System with State of Alabama Fire Marshal's Office | <u>25-0806</u> |
| CJ | ELECTED OFFICIALS | |
| CJ1 | Sheriff's Office - Contract for Request for Proposals (RFP) for Inmate Commissary Services for the Baldwin County Sheriff's Office | <u>25-0833</u> |
| CJ2 | Sheriff's Office - Contract for Request for Proposals (RFP) for Inmate Technology Services for the Baldwin County Sheriff's Office | <u>25-0828</u> |
| CJ3 | Revenue Commission - Commercial and Industrial Mass Appraisal Services by J.F. Ryan Associates, Inc., for the Baldwin County Commission | <u>25-0814</u> |
| CJ4 | Revenue Commission - Insolvents, Errors and Taxes in Litigation for 2024 | <u>25-0721</u> |
| CO | HIGHWAY | |
| CO1 | Addition of Green Acres Road from County Road 65 East 0.30 Miles to the County Maintained Road List | <u>25-0834</u> |
| CO2 | Development Agreement with HFI 1, LLC, for Funding of Turn Lane on County Road 64 | <u>25-0820</u> |
| CO3 | Lillian Park Beach Habitat and Shoreline Protection Project - Notice of Federal Interest, Contract Extension and Permission to Advertise | <u>25-0781</u> |
| CO4 | Second Amendment to Intergovernmental Service Agreement with City of Loxley for Loxley Transit Shelter | <u>25-0785</u> |
| CO5 | Submittal of GOMESA Grant Request to Alabama Department of Conservation and Natural Resources for Improvements at Perdido Bay Park in Lillian, Alabama | <u>25-0825</u> |
| CO6 | Request for Transfer of GOMESA Funds for Kelly Pit Regional Detention Project | <u>25-0824</u> |
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CO7	Sale of Surplus Equipment on GovDeals.com	<u>25-0821</u>
CO8	Transfer of Various Vehicles and Equipment	<u>25-0815</u>
CQ	PARKS	
CQ1	License Agreement with Baldwin County Trailblazers for Kids in Parks Program	<u>25-0847</u>
CR	PERSONNEL	
CR1	Archives Department - Employment of Two (2) Archives Specialist Positions	<u>25-0839</u>
CR2	BRATS Department - Employment of One (1) Customer Service Representative II Position	<u>25-0851</u>
CR3	Building Maintenance - Personnel and Position Changes	<u>25-0840</u>
CR4	Emergency Management Agency - Employment of One (1) Logistics Division Manager Position	<u>25-0841</u>
CR5	Highway Department (Silverhill) - Promotion of Employee	<u>25-0842</u>
CR6	Highway Department (Traffic Operations) - Promotion of Employee	<u>25-0843</u>
CR7	Juvenile Detention Center - Employment of Two (2) Detention Worker I Positions	<u>25-0844</u>
CR8	Parks Department - Position Changes	<u>25-0845</u>
CR9	Probate Office - Position and Personnel Changes	<u>25-0846</u>

E PUBLIC HEARINGS

All individuals wishing to speak during public hearings must fill out a speaker form. Comments from individuals should be limited to 3 minutes; groups are asked to select a spokesperson to speak on behalf of the group with comments limited to 5 minutes.

F OTHER STAFF RECOMMENDATIONS

G ADDENDA

H PUBLIC COMMENTS

Comments are limited to 3 minutes per person.

I PRESS QUESTIONS

J COMMISSIONER COMMENTS

K ADJOURNMENT