



## CITY OF SPANISH FORT

7361 Spanish Fort Blvd.  
Spanish Fort, Alabama 36527  
(251) 626-4884  
(251) 626-4880 Fax

Michael M. McMillan  
Mayor  
Rebecca A. Gaines  
City Clerk

February 13, 2025

City Council  
Robert Curtis Smith  
Carl L. Gustafson, Jr.  
Shane M. Perry  
Clewis W. Smith, Jr.  
Mary W. Brabner

The Honorable Matthew P. McKenzie  
Baldwin County Commission  
312 Courthouse Square  
Suite 12  
Bay Minette, Alabama 36507

RE: BRATS Service

Dear Chairman McKenzie:

The 15<sup>th</sup> annual Delta Woods and Waters Expo will be held at 5 Rivers Delta Resource Center on the Causeway on April 24-26, 2025. As in the past, April 24-25 will be open to our school children for field trips, while April 26<sup>th</sup> will be open to the public. We are estimating that there will be a large crowd on the 26<sup>th</sup> for our public event. In that past, the County Commission has graciously always allowed the use of one of its BRATS buses for that day, and I would like to request that the Commission allow a BRATS bus to be available Saturday, April 26<sup>th</sup> from 8:00 a.m. to 5:00 p.m. to shuttle guests on the 5 Rivers property.

Please let me know if the Commissioners can fulfill my request. If you need any additional information, please give me a call at 251-626-4884.

Sincerely,

Michael M. McMillan  
Mayor

*"A City of Spirit"*

REQUEST FOR BRATS TRANSIT SERVICEName of Organization: **City of Spanish Fort, Alabama**Date of Request: **2/13/2025**Contact Person: **Rebecca A. Gaines** Email Address: **cityclerk@spanishfortal.gov**Phone Number: 251-410-6525 Billing Address: 7361 Spanish Fort Blvd., Spanish Fort, Alabama 36527 Do you currently have an approved account with Baldwin Regional Area Transit System? Yes ☒ No ☐POTENTIAL EXEMPTIONS OR EXCEPTIONSEXEMPTION: Rural Program Purpose

Is the origin of the proposed trip outside the MPO Urbanized Area (see attached map)? ☐ Yes ☒ No  
 Will the proposed transportation be for a human service organization or for elderly, disabled, or low income passengers. ☒ Yes ☐ No

EXCEPTION 1: Service for Qualified Human Service Organizations (QHSEO)

Is the requested service for individuals in one of the following three categories (check all that apply)?

☒ Those with mobility limitations due to advance age ☒ Those with disabilities ☒ Those with low income

Does one of the following apply to your entity (check all that apply)?

☐ Receives funding from federal program listed in attachment ☐ Is a registered QHSEO on the FTA charter website

EXCEPTION 2: Service for Government Officials on Official Government BusinessWill the proposed trip occur within BRATS service area (currently all of Baldwin County)? ☒ Yes ☐ NoWill the proposed involve official government business? ☒ Yes ☐ NoWill at least one elected or appointed official be on each provided trip? ☐ Yes ☒ NoEXCEPTION 3: Service When Private Charter Service Not Available

Would you like BRATS to initiate exceptions by issuing a notice to determine whether any registered charter providers are interested in providing your entity with charter service? ☐ Yes ☐ No

**NOTE: if you mark "yes" above, BRATS will issue the required notice to registered charter service providers within Baldwin County. If any provider responds with interest in providing the service, Baldwin County cannot provide your entity with the requested service.**

EVENT INFORMATIONName of Event: **Delta Woods and Waters Expo** Date of Event: **April 26, 2025**Contact Person at Event: **Rebecca A. Gaines** Cell Phone Number: **251-232-4133**

Number of Vehicles Needed: 1 Number of Passengers: Several Hundred

Number of Wheelchairs: unknown Number of Lift Assist Passengers: unknown

Time to Begin Event: 8:00 Time Event Will End: 5:00

Pick Up Location &amp; Physical Address: Delta Woods Resource Center, 30945 5 Rivers Blvd, Spanish Fort, Alabama.

Shuttle service may also occur across the street at Meaher State Park is parking is full at 5 Rivers. \_

Destination Location and Physical Address: Delta Woods Resource Center, 30945 5 Rivers Blvd, Spanish Fort, Alabama.

Shuttle service may also occur across the street at Meaher State Park is parking is full at 5 Rivers.

A timed itinerary with address details must be supplied for multiple stops.

**We acknowledge there will be additional charges for excessive cleanup or damage to the vehicle caused by passengers. We understand charges will include pre and post safety inspections of vehicle and travel times to and from event. We will not hold BRATS responsible for breakdowns, accidents, bad road conditions, inclement weather, and other conditions beyond its control.**

Signed: 

(Authorized Signature)

For:

  
 (Company Name)

 Trip Scheduled: \_\_\_\_\_ / \_\_\_\_\_  
 (scheduler signature) (date)

Approved Cost: \_\_\_\_\_