

Fiscal Sponsor/Partnership Agreement

Name of Project: Baldwin Together Long Term Recovery Project (BTLTRP) “Baldwin Together”

Address: 9315 Spanish Fort Blvd. Spanish Fort, AL 36527

Contact Person: Dana Jepsen Email: dana@baldwinemi.org Phone: 251-943-3449

Fiscal Sponsor: Community Action Agency of South Alabama (CAA)

Address: 26440 Pollard Rd. Daphne, AL 36526 / P.O. Box 250 Daphne, AL 36526

Contact Person: Rosetta Pender Email: rosetta.pender@caaofsa.org Phone: 251-626-2646

Funder: Baldwin County Commission

Address: _____

Contact Person: _____ Email: _____ Phone: _____

Project Mission Statement: The mission of the Baldwin Together is to assist and support the people of Baldwin County in recovery from the economic, sociological, and emotional impacts of the COVID-19 pandemic. We accomplish this through public and private partnerships, diversified communication strategies, and coordinated case management beginning with the initial intake process through “back on your feet” status.

Baldwin Together is a Long Term Recovery Group formed by Baldwin County Voluntary Organizations Active in Disaster (VOAD). Baldwin County VOAD uses communication, coordination, collaboration, and cooperation to serve Baldwin County residents through all phases of disaster.

Roles and Responsibilities:

Baldwin Together is requesting an additional \$25,000 from the Baldwin County Commission for Case Management Personnel expenses to be paid to Community Action Agency of South Alabama as fiscal sponsor of Baldwin Together.

As Fiscal Sponsor of Baldwin Together, Community Action Agency (“CAA”) will use funds received from Baldwin County Commission on behalf of Baldwin Together to pay invoices for services for Case Manager(s) at the hourly rate of \$19.00/hr.

Case Manager(s) will be independent contractors and will be provided 1099 tax documents by CAA.

Baldwin Together Personnel Committee will be responsible for initiating and terminating relationships with independent contractors for Case Management services for Baldwin Together Long Term Recovery Project.

CAA will track all funds spent and provide reports to the Baldwin County Commission (“BCC”) on a regular basis and in such manner requested by BCC.

Baldwin Together Case Management Committee will be responsible for training and overseeing all work performed by Case Managers.

Baldwin Together Case Managers will provide Long Term Recovery Case Management to residents of Baldwin County who have been affected by the COVID-19 Pandemic as outlined in the Baldwin Together Case Management Guidelines.

Baldwin Together's Development Committee will seek grant funding for direct financial assistance for Baldwin County residents.

CAA will receive funding raised through grants, individual or corporate donations that will be allocated to COVID-19 Recovery efforts by Baldwin Together.

CAA will pay invoices submitted by Baldwin Together in a timely fashion (typically within 2 weeks of receipt) for recovery assistance with funding raised specific to COVID-19 Recovery.

Baldwin Together will provide requested documentation of funds spent to CAA to aid in the reporting process to funders of the Baldwin Together.

The Baldwin Together Committee will conduct 6 month reviews of the project to assess viability and case load. The results of these reviews will be reported to CAA and the BCC. If Baldwin Together is found not to be viable, the Baldwin Together program will be discontinued.

If at any time, either party fails to perform its obligations under this Agreement, and such breach is not cured upon 10-days' written notice, then either Community Action Agency of South Alabama, Baldwin Together Long Term Recovery Project or the Baldwin County Commission may terminate this Agreement. This Agreement may also be terminated by any party upon 30-days' written notice of termination to all parties.

Rosetta Pender, Chief Executive Officer
for Community Action Agency of South Alabama

Date

Dana Jepsen, Chair, Baldwin County VOAD
for Baldwin Together Long-Term Recovery Project

Date

Joe Davis, III, Chairman
for Baldwin County Commission

Date