



Baldwin County Commission
Work Session and Regular
Meeting Minutes

Tuesday, July 7, 2026

Baldwin County Administration Building, County Commission Meeting Chambers
322 Courthouse Square, Bay Minette, Alabama 36507

[Supporting documentation for the minutes can be viewed in the File ID link of each item.](#)

PRE-MEETING WORK SESSION (9:00 AM)

Present: 4 - Commissioner James E. Ball, Commissioner Matthew P. McKenzie,
Commissioner Billie Jo Underwood, and Commissioner Charles F. Gruber

Absent: 0

Also present were Roger Rendleman, County Administrator; Frank Lundy, County Engineer; and Shawn Alves, County Attorney.

The Baldwin County Commission met for a work session (pre-Commission meeting) on July 7, 2026, at 9:00 a.m. in the Baldwin County Administration Building, County Commission Meeting Chambers.

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

The Chairman called the meeting to order at 9:00 a.m. Following the Invocation by Commissioner Underwood, the Pledge of Allegiance was led by Commissioner Gruber.

REVIEW OF ITEMS AND SETTING OF THE CONSENT AGENDA

Review and discussion of items on the Regular meeting agenda. The Commission will set the Consent Agenda for the Regular meeting, determining the order of items for consideration with any additions, removals and/or replacements as presented.

CA2 - It was decided that Commissioner Underwood would be selected as Baldwin County's representative to the 2026-2027 Association of County Commissions of Alabama Legislative Committee.

PUBLIC COMMENTS

Jared Lyles, Mayor of the Town of Silverhill, addressed the County Commission regarding the notice of termination of the Building Construction Regulation Agreement approved in July 2023 between Baldwin County and the Town which covers building regulation outside Silverhill's corporate limits but within its police jurisdiction. Mayor Lyles expressed concern about the resulting loss of revenue mid-year and the impact on the Town's personnel costs for staff dedicated to support permitting and inspection processes. He requested that the County extend the agreement through the end of the calendar year to help offset the revenue loss and to provide developers with a clear transition timeline.

Jessica Ware with Baldwin County Child Advocacy Center thanked the Commission for consideration of the Care House, Inc.'s request for opioid settlement funds to provide services for children impacted by caregiver opioid and substance misuse.

COMMISSIONER REQUESTS

Chairman Ball commented on Baldwin County's exponential growth and said he feels it is time to consider a dedicated facility for the Baldwin County Coroner's Office. Chairman Ball requested Beth Hodges, Budget Director, include this topic in the upcoming budget discussions.

Chairman Ball requested an update from Katrina Taylor, Grants Administrator, on the Jace Waters Foundation's application for \$575,000 in opioid settlement funds to support a recovery facility for individuals completing addiction treatment. Ms. Taylor reported the formal application has been received and confirmed that determining whether the facility must be a physical building is a local decision.

Commissioner Underwood asked the Commission to consider revising its Policy 9.2 regarding accepting roads for County maintenance (AFM) because the current policy may create unrealistic expectations about road maintenance.

Frank Lundy, County Engineer, said the policy could be abolished or revised to require roads be brought up to County standards. He emphasized the County is not obligated to assume maintenance of private roads and added most counties do not have AFM policies. He discussed the current process and explained AFM generally does not align with the connectivity and capacity priorities outlined in the County's Strategic Plan, adopted in 2021.

COUNTY ATTORNEY'S REPORT

None.

SENIOR STAFF REPORTS

Jay Dickson, Planning Director, announced his resignation effective next week and discussed the department's accomplishments during his tenure with Baldwin County.

The Commissioners thanked Mr. Dickson for his leadership and hard work and wished him well in his future endeavors.

Discussion took place regarding the request from Mayor Lyles to extend the Building Construction Regulation Agreement with the Town of Silverhill. Chairman Ball requested the agreement be extended until December 31, 2026, and recommended Addendum Item GA1 be revised to include the extension and be voted on separately.

Commissioner Underwood discussed meetings held with the Town of Silverhill and the Town of Summerdale regarding issues with the current agreements and noted it is important to clarify that Silverhill's Town Council is in agreement with extending the Building Construction Regulation Agreement.

ADJOURNMENT OF PRE-MEETING WORK SESSION

Chairman Ball said the work session is adjourned at 9:49 a.m. and the regular meeting will convene at 10:00 a.m.

The July 7, 2026, Baldwin County Commission Work Session adjourned at 9:49 a.m.

REGULAR MEETING (10:00 AM)

Present: 4 - Commissioner James E. Ball, Commissioner Matthew P. McKenzie, Commissioner Billie Jo Underwood, and Commissioner Charles F. Gruber

Absent: 0

Also present were Roger Rendleman, County Administrator; Frank Lundy, County Engineer; and Shawn Alves, County Attorney.

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

The Chairman called the meeting to order at 10:03 a.m. Following the Invocation by Pastor Mike Lynn with First Assembly of God, Robertsdale, and the Pledge of Allegiance led by Chairman Ball, the Commission transacted the following business to-wit:

A ADOPTION OF MINUTES

Motion by Commissioner Gruber, seconded by Commissioner McKenzie, to adopt the minutes of the June 16, 2026, Baldwin County Commission Regular meeting.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

B COMMITTEE REPORTS

BA FINANCE/ADMINISTRATION DIVISION

BA1 Payment of Bills

26-0880

Motion by Commissioner Charles F. Gruber, seconded by Commissioner Billie Jo Underwood, to approve payment of the bills and distribution of taxes which are listed in the Baldwin County Accounts Payable Payments.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

BA2 Ratification of Interim Payments as Allowed by Policy 8.1

[26-0879](#)

Motion by Commissioner Charles F. Gruber, seconded by Commissioner Matthew P. McKenzie, to ratify interim payments approved by the Clerk / Treasurer and signed by the Chairman of the County Commission.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

C CONSENT

Chairman Ball noted Commissioner Underwood has been selected as the County's representative to the ACCA Legislative Committee (Item CA2).

Motion by Commissioner Billie Jo Underwood, seconded by Commissioner Matthew P. McKenzie, to approve the Consent Agenda including the selection of Commissioner Underwood as the County's representative to the ACCA Legislative Committee in Item CA2.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

CA ADMINISTRATION

CA1 Annexation Notification(s)

[26-0854](#)

Acknowledge and make part of the record the Town of Summerdale Ordinance Nos. 730-26, 731-26, and 732-26 annexing property into its corporate limits.

CA2 Association of County Commissions of Alabama 2026-2027 Legislative Committee Appointment

[26-0916](#)

Select Commissioner Billie Jo Underwood as the Baldwin County Commission's representative to the 2026-2027 Association of County Commissions of Alabama (ACCA) Legislative Committee.

CA3 Request from North Baldwin Chamber of Commerce - 44th Annual Christmas Fest Event

[26-0869](#)

Take the following actions related to the 44th Annual Christmas Fest Event held by the North Baldwin Chamber of Commerce:

- 1) Authorize the North Baldwin Chamber of Commerce to use the Baldwin County Courthouse grounds to host the Annual Christmas Fest on the Courthouse Square on Friday and Saturday, December 11 - 12, 2026, (with setup for the event beginning at 5:30 p.m. on Thursday, December 10, 2026); and
- 2) Authorize County employees to assist the North Baldwin Chamber of Commerce prior to the event in establishing sources of power/water and to map the event to assist in general with any questions or issues that may arise related to County property; and
- 3) Authorize the Baldwin County Commission Chairman to execute the Public Notice that will serve as the event permit and road closure notice for the 44th Annual Christmas Fest Event.

CA4 Resolution Authorizing Baldwin County, Alabama, to Join the State of Alabama and Other Local Governments as Participants in Current and Future Opioid Settlements Related to Publix Super Markets, Inc.

[26-0887](#)

Adopt Resolution #2026-116 - A Resolution Authorizing Baldwin County, Alabama, to Join the State of Alabama and Other Local Governments as Participants in Current and Future Opioid Settlements.

CB **ANIMAL CONTROL**

CB1 Addition of Baldwin County Animal Shelter Employee to County Take Home Vehicle List

[26-0897](#)

Approve the addition of the following employee to the County Take Home Vehicle List with an effective date of July 7, 2026:

CD BALDWIN REGIONAL AREA TRANSIT SYSTEM (BRATS)

CD1 Federal Transit Administration Grant Award for FY 2027 Section 5307
Funds Apportioned to Fairhope-Daphne, Alabama Urbanized Area

[26-0882](#)

As related to the FY 2027 Section 5307 Urban Transportation Grant Program, take the following actions:

- 1) Accept the Grant Agreement identified as Federal Award Identification Number: AL-2026-008-00 in the amount of \$703,786.00 in Federal Funding and \$343,786.00 in local funding; and
- 2) Authorize the Chairman to execute the Grant Agreement with the U.S. Department of Transportation, Federal Transit Administration; and
- 3) Authorize the Director of Transportation to execute the award electronically through the required web-based portal "Transit Award Management System" (TrAMS) using a personal identification number on behalf of the Baldwin County Commission.

The Agreement shall be effective June 11, 2026, and shall terminate March 30, 2036.

CE BUDGET/PURCHASING

CE1 Competitive Bid #WG25-08 - Construction of New Baldwin County District
Attorney Building Located in Bay Minette, Alabama, for the Baldwin
County Commission

[26-0876](#)

Take the following actions:

- 1) Approve and authorize the Chairman to execute Change Order No. 3 for labor and materials to install a knee wall and a furr out in the amount of \$8,899.00 with Rolin Construction, Inc., on the Construction of the New Baldwin County District Attorney Building located in Bay Minette, Alabama; and
- 2) Approve and authorize the Chairman to execute Change Order No. 4 for labor and materials to modify the District Attorney's Office Building so the existing space functions effectively with the newly constructed building in the amount of \$506,186.00 with Rolin Construction, Inc., and not approving Alternate 1, 2, or 3; and
- 3) Approve the purchase of one (1) Mechanical Filing System and authorize the Purchasing Director to issue a Purchase Order to Business Systems & Consultants, Inc., in the amount of \$49,150.65 via the TIPS National Purchasing Cooperative Contract.

CE2 Competitive Bid #WG25-30 - Provision of On-site Crushing of Concrete at Various Baldwin County Locations for the Baldwin County Commission

[26-0886](#)

Extend Bid #WG25-30 for the Provision of On-site Crushing of Concrete at Various Baldwin County Locations with Cross Environmental Services, Inc., for an additional twelve (12) months at the same prices and terms stated in the bid specifications as awarded on July 16, 2025. The bid extension will expire on July 20, 2027.

CE3 Competitive Bid #WG26-08 - Purchase and Installation of One (1) New 96 kW Natural Gas Generator with 400 AMP Automatic Transfer Switch for Baldwin County Foley Satellite Courthouse Located in Foley, Alabama, for the Baldwin County Commission

[26-0895](#)

Approve and authorize the Chairman to execute Change Order No. 1 for the cost for multiple labor and trip charges due to issues with the gas service supply from the utility company in the amount of \$7,786.00 with Moody's Electric, Inc., on the Purchase and Installation of One (1) New 96 kW Natural Gas Generator with 400 AMP Automatic Transfer Switch for the Baldwin County Foley Satellite Courthouse located in Foley, Alabama.

CE4 Competitive Bid #WG26-18 - Purchase and Installation of One (1) New Boiler for Baldwin County Courthouse Located in Bay Minette, Alabama, for the Baldwin County Commission

[26-0866](#)

Approve and authorize the Chairman to execute Change Order No. 1 for crane rental to set the boiler in the amount of \$1,990.00 with JLS International, Inc., on the Purchase and Installation of One (1) New Boiler for the Baldwin County Courthouse located in Bay Minette, Alabama.

CE5 Competitive Bid #WG26-36 - Provision of Concrete Sidewalk Repair on County Right-of-Ways for the Baldwin County Commission

[26-0894](#)

Take the following actions:

- 1) Approve the specifications and authorize the Purchasing Director to place a competitive bid for the Provision of Concrete Sidewalk Repair on County Right-of-Ways; and
- 2) Further, authorize the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.

CE6 Competitive Bid #WG26-38 - Purchase and Installation of HVAC Upgrade to Baldwin County Annex II Building Located in Robertsedale, Alabama, for the Baldwin County Commission

[26-0906](#)

Take the following actions:

- 1) Approve the specifications and authorize the Purchasing Director to place Competitive Bid #WG26-38 for the Purchase and Installation of HVAC Upgrade to Baldwin County Annex II Building located in Robertsedale, Alabama; and
- 2) Further, authorize the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.

CE7 Construction of New Female Housing Addition to Baldwin County Corrections Center and Renovations of Adjacent Buildings Located in Bay Minette, Alabama [26-0868](#)

Approve and authorize the Chairman to execute the Partial Certificate of Substantial Completion for Booking and Intake, Kitchen, and Central Control Areas of Tower B with Wharton-Smith, Inc., on the construction of the new Female Housing Addition to the Baldwin County Corrections Center located in Bay Minette, Alabama.

CE8 Construction of New Mental Health Holding Cells at Baldwin County Corrections Center and Juvenile Detention Center Located in Bay Minette, Alabama, for the Baldwin County Commission [26-0907](#)

Approve and authorize the Chairman to execute Allowance Authorization No. 5 with Tindle Construction, LLC, in the amount of \$13,061.67 to repair fire panel, with no change to the original contract amount, for the Construction of New Mental Health Holding Cells at the Baldwin County Corrections Center located in Bay Minette, Alabama.

Allowance cost will be paid from project contingency allowance that was included in the bid amount.

CE9 Construction of New Sally Port at the Baldwin County Courthouse Located in Bay Minette, Alabama, for the Baldwin County Commission [26-0893](#)

Approve and authorize the Chairman to execute Allowance Authorization No. 6 with Rogers & Willard, Inc., in the amount of \$1,820.00 with no change to the original contract amount, for the Construction of the New Sally Port at the Baldwin County Courthouse located in Bay Minette, Alabama.

Allowance cost will be paid from contract contingency allowance that was included in the bid amount.

CE10 Cooperative Acceptance Agreement and Addendum with Cintas Corporation for Rental of Uniforms for the Baldwin County Commission [26-0881](#)

Approve and authorize the Chairman to execute the Cooperative Acceptance Agreement and Addendum with Cintas Corporation for the rental of uniforms and rugs off the OMNIA Partners Public Sector National Purchasing Cooperative effective for thirty-six (36) months from the date of execution.

This Agreement supersedes and makes null and void the previous Agreement approved by the Commission on May 7, 2024.

CE11 Project No. HW22024 - Traffic Light Installation at Intersection of County Road 65 and County Road 12 South for the Baldwin County Commission

[26-0838](#)

Approve and authorize the Chairman to execute Change Order #1 in the amount of \$201,419.00 with James Bros. Excavating, Inc., for Project No. HW22024 - Traffic Light Installation at the Intersection of County Road 65 and County Road 12 South.

CE12 Project No. HW24087 - Renovations to Baldwin County Central Annex II Building Located in Robertsedale, Alabama, for the Baldwin County Commission

[26-0898](#)

Approve and authorize the Chairman to execute the Certificate of Substantial Completion on Project No. HW24087 - Renovations to Baldwin County Central Annex II Building located in Robertsedale, Alabama.

CE13 Quote for Labor and Materials for Mold / Asbestos Abatement in Baldwin County Court Referral Office Building Located in Fairhope, Alabama, for the Baldwin County Commission

[26-0875](#)

Award the quote to Phoenix Restoration Services, Inc., in the amount of \$55,863.18 for Labor and Materials for Mold / Asbestos Abatement in Baldwin County Court Referral Office Building located in Fairhope, Alabama, and authorize the Chairman to execute the Public Works Contract and Certificate of Compliance.

The Contract shall be effective and commence immediately upon the same date as its full execution and shall terminate upon the expiration of no more than thirty (30) days after the notice to proceed is issued.

CE14 Quotes for Purchase and Installation of Twenty (20) New Windows in Baldwin County Administration Building Located in Bay Minette, Alabama, for the Baldwin County Commission

[26-0899](#)

Award the lowest quote to Glass Systems of Alabama, LLC, in the amount of \$29,897.00 for Purchase and Installation of Twenty (20) New Windows in Baldwin County Administration Building Located in Bay Minette, Alabama, and authorize the Chairman to execute the Contract.

The Contract shall be effective and commence immediately upon the same date as its full execution and shall terminate upon the expiration of no more than thirty (30) days after the notice to proceed is issued.

CE15 Agreement for Preconstruction Services for Baldwin County Courthouse Renovation Project Located in Bay Minette, Alabama, for the Baldwin County Commission [26-0919](#)

Approve and authorize the Chairman to execute the Agreement with Robins & Morton Group in the amount of \$45,000.00 for preconstruction services for the Baldwin County Courthouse Renovation project located in Bay Minette, Alabama.

CE16 Resolution #2026-105 - Recognition of New Revenue and Reallocation of Funds [26-0821](#)

Adopt Resolution #2026-105 amending the Fiscal Year 2026 Budget (Resolution #2025-170 and Resolution #2025-171, adopted September 16, 2025) in order to recognize new revenue and reallocate various funds.

CG COMMUNICATIONS/INFORMATION SYSTEMS (CIS)

CG1 Interoperability Communications System Agreements with Lottie Volunteer Fire Department, Robertsedale Volunteer Fire Department, and Rosinton Volunteer Fire Department [26-0885](#)

Approve and authorize the Chairman to execute the Agreements between the Baldwin County Commission and the following entities for the use of the Baldwin County 700/800 MHz Interoperability Communications System:

Lottie Volunteer Fire Department
Robertsedale Volunteer Fire Department
Rosinton Volunteer Fire Department

Each Agreement shall take effect upon full execution for a term of three (3) years unless terminated by either party.

CN GRANTS

CN1 Agreement with CARE House, Inc. for Opioid Settlement Funding [26-0901](#)

Approve the Agreement between CARE House, Inc. and the Baldwin County Commission for the provision of trauma-informed child advocacy and related opioid-impact services for a one (1) year period, in the amount of \$150,000.00, to be funded through Opioid Settlement Funds.

The Agreement commences on July 7, 2026, and terminates on June 30, 2027.

CN2 Coroner's Office - FY 2026 Homeland Security Grant Application

26-0874

Take the following actions:

- 1) Approve the submittal of the Fiscal Year 2026 Homeland Security Grant application to the Alabama Law Enforcement Agency (ALEA) by staff on behalf of the Baldwin County Coroner's Office, requesting \$150,000.00 in federal funds, said funds to be used to construct the Southwest Alabama Regional Surge Morgue; and
- 2) Authorize the Chairman to sign any other documents related to this grant application.

CN3 Sheriff's Office - FY 2025 Operation Stonegarden Grant Acceptance

26-0890

Take the following actions:

- 1) Accept the Fiscal Year 2025 Operation Stonegarden Grant from the Alabama Law Enforcement Agency (ALEA) on behalf of the Baldwin County Sheriff's Office (BCSO), in the amount of \$100,000.00 in federal funds. Said funds will support enhanced interdiction efforts targeting drug trafficking and related transnational criminal activity along major travel corridors, including Interstates 10 and 65; and
- 2) Authorize the Chairman to sign any other documents related to this grant award; and
- 3) Authorize the Grants Administrator to submit the Agreement and any other related documents electronically through the ALEA's grants portal on behalf of the Baldwin County Commission.

This Agreement is effective as of July 1, 2026, and ends June 30, 2027.

CO HIGHWAY

CO1 Intersection Improvements at County Road 32 and County Road 9 - Project Design Fee Increase

26-0870

Approve the project design fee increase of \$45,000.00 for intersection improvements at County Road 32 and County Road 9 for additional required project design work. Total project design fee will be \$140,500.39.

CO2 License Agreement #26006 - Rester Avenue Right-of-Way

26-0892

Take the following actions:

- 1) Approve License Agreement #26006 permitting Baldwin County Sewer Service, LLC, to install 1,100 feet of 2-inch sewer force main on the north side of Rester Avenue, an unmaintained right-of-way in Lillian, Alabama; and

2) Authorize the County Engineer to execute Utility Permit #26277-S.

The term of this Agreement shall commence on the date of full execution. License for installation shall terminate at 11:59 p.m. on December 31, 2026. License for maintenance shall be indefinite according to the terms of the Agreement.

CO3 Speed Limits on Various Roads

[26-0889](#)

Take the following actions:

- 1) Establish a speed limit of 30 MPH on George Younce Road from Underwood Road south to end of maintenance; and
- 2) Establish a speed limit of 25 MPH on Forest View Road; and
- 3) Establish a speed limit of 25 MPH on Hill Top Drive, east and west of Forest View Road.

CO4 Transfer of Vehicle

[26-0896](#)

Take the following actions:

- 1) Approve the transfer of the following vehicle from Highway Maintenance to Highway Area 200 Maintenance Barn at no cost:

2018 Ford F150 - VIN# 1FTEX1C52JFB60104

- 2) Authorize the Chairman to execute the Fixed Asset Change Form.

CP **JUVENILE DETENTION**

CP1 Termination of Memorandum of Understanding with Baldwin County Board of Education for Provision of Food Services at Baldwin County Regional Juvenile Detention Center and Withdrawal from Child Nutrition Program

[26-0900](#)

Take the following actions:

- 1) Terminate the Memorandum of Understanding (MOU) with the Baldwin County Board of Education (BCBOE) for Food Provisions at the Baldwin County Regional Juvenile Detention Center (JDC) approved during the July 1, 2025, Regular meeting; and
- 2) Authorize the Chairman to execute a letter of notification to the Alabama State Department of Education withdrawing the Baldwin County Commission from the Child Nutrition Program effective June 30, 2026.

CP2 Memorandum of Understanding with Baldwin County Sheriff's Office for Provision of Food Services at Baldwin County Regional Juvenile Detention Center

[26-0822](#)

Approve the Memorandum of Understanding (MOU) between the Baldwin County Commission and the Baldwin County Sheriff's Office (BCSO) for the provision of food services at the Baldwin County Regional Juvenile Detention Center.

The MOU shall take effect on the date of its full execution and shall expire in twelve (12) months at which time it shall terminate; however, it may be renewed by mutual agreement between the Baldwin County Commission and the BCSO. Notwithstanding the aforementioned, the Baldwin County Commission or BCSO may terminate the MOU by written notification to the other.

CQ PARKS AND RECREATION

CQ1 Request from Tamika Wright to Host Your Family First Event 2026, at Lillian Recreation Park on Saturday, July 25, 2026

[26-0878](#)

Approve the request from Tamika Wright, CEO of The Smarties Agency, LLC, for use of the Lillian Recreation Park to host Your Family First Community Mental Health Awareness Event on Saturday, July 25, 2026, from 2:00 p.m. to 5:00 p.m. and for continued fellowship activities after the official community event including music, free food, and lawn games until 8:00 pm.

The approval is contingent upon the event coordinator providing a certificate of liability insurance that meets county requirements prior to the event taking place.

CR PERSONNEL

CR1 Animal Shelter - Employment of Two (2) Animal Control Technician Positions

[26-0908](#)

Take the following actions:

1) Approve the employment of Alektra Eldridge to fill the open Animal Control Technician position (#5358) at a grade 304 (\$16.30 per hour / \$33,904.00 annually): and

2) Approve the employment of Madison Tillman to fill the open Animal Control Technician position (#5720) at a grade 304 (\$16.30 per hour / \$33,904.00 annually).

These actions shall be effective no sooner than July 13, 2026.

CR2 Custodial Department - Transfer of Employee

[26-0909](#)

Approve the lateral transfer of Shanta Hill from the part-time Custodian position (#5787)

grade 303 (\$15.58 per hour / \$23,494.64 annually) to fill the vacant full-time Custodian position (#5559) grade 303 (\$15.58 per hour / \$32,406.40 annually) to be effective no sooner than July 13, 2026.

CR3 Grants Department - Position Changes

[26-0910](#)

Take the following actions:

- 1) Reclassify and retitle the Grants Administrator position (#5616) grade S318 (\$67,697.00 - \$109,782.00 annually) to a Grants Research and Development Coordinator at a grade S316 (\$60,465.60 - \$97,905.60 annually) to be effective no sooner than July 27, 2026; and
- 2) Approve the position description for the Grants Research and Development Coordinator; and
- 3) Approve the updated organizational chart for the Grants Department.

CR4 Highway Department (Foley) - Promotion of Employee

[26-0911](#)

Approve the promotion of Earl Steadham from Operator Technician III position (#889) grade 310 (\$34.01 per hour / \$70,740.80 annually) to fill the open Operator Technician IV position (#886) at a grade 312 (\$36.73 per hour / \$76,398.40 annually), to be effective no sooner than July 13, 2026.

CR5 Highway Department (Traffic Operations) - Employment of One (1) Operator Technician I Position

[26-0912](#)

Approve the employment of Jonathan Biehl to fill the Operator Technician I position (#5687) grade 308 (\$20.08 per hour / \$41,766.40 annually) to be effective no sooner than July 13, 2026.

CR6 Juvenile Detention Center - Employment of Two (2) Detention Worker Positions

[26-0913](#)

Take the following actions:

- 1) Approve the employment of Wesley Davison to fill the open Detention Worker position (#5734) at a grade 309 (\$22.00 per hour / \$45,760.00 annually), with said salary due to experience and certifications: and
- 2) Approve the employment of Sophia Miller to fill the open Detention Worker position (#5163) at a grade 309 (\$21.00 per hour / \$43,680.00 annually), with said salary due to experience.

These actions shall be effective no sooner than July 13, 2026.

CR7 Parks and Recreation Department - Request for Leave of Absence

[26-0915](#)

At the request of the Director of Parks and Recreation, approve a Leave of Absence for employee #193617 beginning July 16, 2026, for up to a 3-month period as outlined in the Baldwin County Employee Handbook, Section IV.I. "If an employee exhausts all of his or her annual, sick and FMLA leave and still needs additional time off for personal or health reasons, he or she may apply for an unpaid leave of absence for a period of up to three (3) months. The request for leave must be given to the employee's supervisor and Appointed Department Head at least thirty (30) days prior to the start of the requested leave date unless the leave is an emergency. Any request for leave of absences must be approved or denied by the County Commission."

CR8 Planning and Zoning Department - Position Changes

[26-0914](#)

Take the following actions:

- 1) Reclassify the Planning and Zoning Director position (#793) grade S322 (\$87,767.00 - \$142,667.00 annually) to a grade S326 (\$133,441.00 - \$217,506.00 annually); and
- 2) Approve the position description for the Planning and Zoning Director.

CS **PLANNING AND ZONING**

CS1 Cooperative Agreement with Alabama Department of Environmental Management for Integrated Watershed Protection of Magnolia River Watershed by Stabilizing Eroding Roads and Conveyances

[26-0904](#)

Approve and authorize the Chairman to execute the Cooperative Agreement by and between the Alabama Department of Environmental Management (ADEM) and the Baldwin County Commission for the Integrated Watershed Protection of the Magnolia River Watershed by Stabilizing Eroding Roads and Conveyances Project.

This Agreement will commence on July 7, 2026, and remains in force to September 30, 2026.

CS2 Baldwin County Commission Board of Adjustment #1 - Resignation and Board Appointment

[26-0903](#)

Related to the Baldwin County Commission Board of Adjustment #1, take the following actions:

- 1) Due to relocation to a new residence, accept the resignation of Dr. Melissa Hadley effective July 7, 2026, and thank her for her civic service as a regular member (Planning District 15 Designee); and

2) Appoint Dr. Melissa Hadley as a regular member (Planning District 10 Designee) for a pro-rata reduced three (3) year term, to fill the vacant seat for Planning District 10, said term commencing July 7, 2026, and expiring March 16, 2027.

CS3 Baldwin County Planning and Zoning Commission - Board Appointment

[26-0905](#)

As it relates to the Baldwin County Planning and Zoning Commission, reappoint Mr. Scott Shamburger as a regular member of the Board (BCC District 1 nominee) for a four (4) year term, said term commencing July 18, 2026, and expiring July 17, 2030.

D PRESENTATIONS

DA GENERAL

Distinguished Budget Presentation Award from the Government Finance Officers Association

Roger Rendleman, County Administrator, reported Baldwin County was awarded the Distinguished Budget Presentation Award for the Fiscal Year 2026 Budget by the Government Finance Officers Association. Mr. Rendleman presented Certificates of Recognition for Budget Preparation to Beth Hodges, Budget Director, and Lynzie Clark, Senior Budget Accountant, for the FY 2026 Budget.

Ms. Hodges thanked the Commission and Department Heads for their assistance, Mr. Rendleman for his leadership, Ms. Clark for her dedication, and her husband for his support during the budget process.

The Commissioners commended Ms. Hodges, Ms. Clark, and Mr. Rendleman for the achievement and their efforts to streamline the budget process.

Chairman Ball encouraged incoming Commissioners to attend the August budget meetings to become familiar with the process.

DA1 America 250 Celebration

[26-0918](#)

Jessica Waters, Community Relations and Public Information Manager, gave a presentation on the successful America 250 Celebration on June 26, 2026, hosted jointly by the Baldwin County Commission and the City of Daphne.

Ange Baggett, Director of Events & Marketing for the City of Daphne, thanked everyone involved for contributing to the event's success.

The Commissioners thanked the City of Daphne for its partnership and recognized County staff for their efforts in supporting the event.

E PUBLIC HEARINGS

None.

F OTHER STAFF RECOMMENDATIONS

None.

G ADDENDA

GA GENERAL

Request from Town of Silverhill to Extend Building Construction Regulation Agreement

Chairman Ball noted there is an additional Addendum Item regarding the request for extension of the Building Construction Regulation Agreement with the Town of Silverhill until December 31, 2026, and called for a vote.

Motion by Commissioner Billie Jo Underwood, seconded by Commissioner Charles F. Gruber, to approve the request to extend the Building Construction Regulation Agreement with the Town of Silverhill until December 31, 2026, for the Town to perform its building inspections, with the addition of a 30-day notice of termination clause.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

GA1 Request from Town of Summerdale to Renew Subdivision Regulation and Building Construction Regulation Agreement

[26-0927](#)

Motion by Commissioner Matthew P. McKenzie, seconded by Commissioner Charles F. Gruber, to extend the Building Construction Regulation Agreement with the Town of Summerdale, not including the Subdivision Regulation Agreement, until December 31, 2026, with the addition of a 30-day notice of termination clause.

After the motion and second, and before the vote, discussion took place regarding the need for the termination clause, the removal of the subdivision regulation portion of the agreement, and the requirement for new agreements for the Towns of Silverhill and Summerdale to be brought before the Commission reflecting the stipulations approved today.

Shawn Alves, Attorney for the County, noted that each Town's council must also approve the new agreement.

Chairman Ball clarified the motion and second on Item GA1 includes the removal of the subdivision regulation portion of the agreement and leaves the building construction

regulation agreement in with an expiration date of December 31, 2026.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

H PRESS QUESTIONS

None.

I COMMISSIONER COMMENTS

The Commissioners provided their closing comments.

Chairman Ball shared a letter from a citizen commending Kyna Phillips, Case Worker at the Council on Aging, for providing guidance on available options, being exceptionally kind and supportive, and making the insurance enrollment process quick and easy for the citizen. Chairman Ball noted the letter emphasized Ms. Phillips' knowledge, helpfulness, and compassionate demeanor, noting she is truly an asset to the Council on Aging.

ADJOURNMENT

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Chairman Ball said the meeting is adjourned at 10:50 a.m.

The July 7, 2026, Baldwin County Commission Regular meeting adjourned at 10:50 a.m.

A handwritten signature in blue ink, appearing to be 'James E. Ball', is located in the lower right quadrant of the page.