

AIA® Document G704® – 2017

Certificate of Substantial Completion

PROJECT: *(name and address)*
New Female Housing Addition to the
Baldwin County Correction Center PH&J
#1913GV

CONTRACT INFORMATION:
Contract For: General Construction

CERTIFICATE INFORMATION:
Certificate Number: 002

Date: 03-17-2021

Date: 07-15-2026

OWNER: *(name and address)*
Baldwin County Commission
312 Courthouse Square, Suite 12
Bay Minette, AL 36507

ARCHITECT: *(name and address)*
PH&J Architects, Inc.
807 S. McDonough Street
Montgomery, AL 36104

CONTRACTOR: *(name and address)*
Wharton Smith, Inc.
750 Monroe Road
Sanford, FL 32771

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate. *(Identify the Work, or portion thereof, that is substantially complete.)*



ARCHITECT *(Signature)*

BY: Patrick T. Addison, Vice President
(Printed name, title, and license number if required)

07-13-2026
Date Of Substantial Completion

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:
(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)
Booking and Intake Building, Kitchen and interior area of Central Control start date is June 26, 2025.

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:
(Identify the list of Work to be completed or corrected.)
See attached punch list items

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within Thirty (30) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$10,000.00

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)
Owner responsible for security, maintenance, heat, utilities, damage to work, insurance.

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:



CONTRACTOR *(Signature)*

Whiddon Macon Sr. PM
(Printed name and title)

07.15.2026
Date

OWNER (Signature)

(Printed name and title)

Date



Founded 1957 ♦ Pearson, Humphries, & Jones Architects
Renis Jones III, AIA | Patrick T. Addison, AIA | Brian J. Klinkhammer, AIA | Steven R. Hall, AIA

July 15, 2026

Page 1 of 1

New Female Housing Unit for the Baldwin County Corrections Center

Punch-List

- Submit all close-out documents required, reference Specifications Section 0170.
- Provide attic stock for all types/colors of ceramic wall tile, ceramic floor tiles, LVT, carpet and each type of acoustical ceiling.
- Provide as-built drawings.
- Seal expansion joints in exterior concrete paving.
- Install escutcheon at FDC on Tower B.
- Clean brick around perimeter of all buildings (remove concrete splatter).
- Rub exposed grade beam at Elevator A.
- Replace broken glass in Tower B.
- Replace/repair light fixtures in Mechanical Rooms.



Certificate of Occupancy

City of Bay Minette

Baldwin County Commission

155 3rd Street E, Bay Minette, AL 36507

Department of the Building Inspection

This Certificate is issued pursuant to the requirements of the 2012 International Building Code, and certifies that, at the time of issuance, this structure was inspected and approved for compliance with the requirements of the 2012 International Building Code.

Building Use: Institutional Permit No: B-2021-999 Sprinkled: ☒ Yes ☐ No
Occupancy Group: I-3 Occupant Load: 160 Flood Zone: X
Final Inspection: 02-10-2026 Construction Type: IIB
Owner/Authorized Agent: Baldwin County Commission
Description: Booking & Intake Building
Party Responsible for Construction: Wharton-Smith, INC

By: 
Certificate Date Issued: 02-12-2026

Edition of Code: 2012

Rob Madison
Building Official

POST IN A CONSPICUOUS PLACE



Certificate of Occupancy

City of Bay Minette

Baldwin County Commission

310 Hand Avenue, Bay Minette, AL 36507

Department of the Building Inspection

This Certificate is issued pursuant to the requirements of the 2012 International Building Code, and certifies that, at the time of issuance, this structure was inspected and approved for compliance with the requirements of the 2012 International Building Code.

Building Use: Institutional Permit No: B-2021-999 Sprinkled: ☒ Yes ☐ No
Occupancy Group: I-3 Occupant Load: 683 Flood Zone: X
Final Inspection: 02-10-2026 Construction Type: IIB
Owner/Authorized Agent: Baldwin County Commission
Description: Tower "B" Women's Facility
Party Responsible for Construction: Wharton-Smith, INC

By: 
Certificate Date Issued: 02-12-2026

Edition of Code: 2012

Rob Madison
Building Official

POST IN A CONSPICUOUS PLACE