



Baldwin County Commission Meeting Agenda

Tuesday, November 19, 2024

**Pre-meeting Work Session 9:00 AM
Regular Meeting 10:00 AM**

Baldwin County Fairhope Satellite Courthouse
County Commission Meeting Chambers - 2nd Floor
1100 Fairhope Avenue
Fairhope, Alabama 36532

Commissioners

District 1 - James E. Ball
District 2 - Matthew P. McKenzie
District 3 - Billie Jo Underwood
District 4 - Charles F. Gruber



Supporting documentation for the agenda can be viewed in the File ID link of each item. Revisions to agenda items or supporting documentation made after the initial publication are denoted by an asterisk.

PRE-MEETING WORK SESSION (9:00 AM)

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

REVIEW OF ITEMS AND SETTING OF THE CONSENT AGENDA

Review and discussion of items on the Regular meeting agenda. The Commission will set the Consent Agenda for the Regular meeting, determining the order of items for consideration with any additions, removals and/or replacements as presented.

COMMISSIONER REQUESTS

SENIOR STAFF REPORTS

COUNTY ATTORNEY'S REPORT

ADJOURNMENT OF PRE-MEETING WORK SESSION

REGULAR MEETING (10:00 AM)

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

A ADOPTION OF MINUTES

November 5, 2024, Regular Meeting

B COMMITTEE REPORTS

BA FINANCE/ADMINISTRATION DIVISION

BA1 Payment of Bills [25-0176](#)

BA2 Notification of Interim Payments Approved by Clerk/Treasurer as Allowed Under Policy 8.1 [25-0175](#)

C CONSENT

CA ADMINISTRATION

CA1 Case No. LV-24018 - Alcohol License Application for Alabama Veterans of Foreign Wars of the United States Inc. d/b/a Kichler Pippen VFW Post 5658 [25-0186](#)

CA2	Case No. LV-24019 - Alcohol License Application for Fouzan 2134 Inc d/b/a Country Convenience	<u>25-0187</u>
CA3	Case No. LV-24020 - Alcohol License Application for Fouzan 2134 Inc d/b/a SS Package Store	<u>25-0190</u>
CA4	Gateswood Volunteer Fire Department Annual Christmas Parade	<u>25-0192</u>
CA5	Hope Community "Our Roots Run Deep" 5K Fun Run	<u>25-0015</u>
CA6	Intergovernmental Agreement for Public Library System to Provide Shared Services in Baldwin County	<u>25-0237</u>
CA7	Intergovernmental Service Agreements with Municipalities for the Use of Voting Machines for Municipal Elections	<u>25-0232</u>
CA8	Sale of Vehicle on GovDeals.com	<u>25-0203</u>
CA9	Space Allocation in County Facilities - Fairhope Satellite Courthouse, Fairhope, Alabama	<u>25-0210</u>
CA10	Space Allocation in County Facilities - Oak Street Complex and Baldwin County Annex I Building Located in Bay Minette, Alabama	<u>25-0043</u>
CA11	The Public Building Authority of Baldwin County, Alabama - Board Reappointment	<u>25-0150</u>
CD	BALDWIN REGIONAL AREA TRANSIT SYSTEM (BRATS)	
CD1	Auction of Nine (9) Baldwin Regional Area Transit System Vehicles on GovDeals.com	<u>25-0178</u>
CD2	Auction of Two (2) Baldwin Regional Area Transit System Vehicles on GovDeals.com	<u>25-0184</u>
CE	BUDGET/PURCHASING	
CE1	Agreement for the Purchase of Axon Enterprise, Inc. TASER Energy Weapons for the Baldwin County Sheriff's Office	<u>25-0209</u>
CE2	Baldwin County Resurfacing Projects 2024: Group #1RA/BCR-2024-1RA	<u>25-0229</u>
CE3	Competitive Bid #WG25-01 - On-Call Fiber Optic Installation and Repair Services for the Baldwin County Commission	<u>25-0177</u>
CE4	Permit Fees for Various Construction Projects Located in Bay Minette, Alabama, for the Baldwin County Commission	<u>25-0208</u>
CE5	Quotes for Cleaning Heating and Air Conditioning Ducts in Baldwin County Central Annex II Building Located in Robertsdale, Alabama	<u>25-0180</u>

CE6	Amending Fiscal Year 2024 and Fiscal Year 2025 Budgets to Establish Capital Lease	<u>25-0200</u>
CE7	Resolution #2025-027 - Amendment to the Fiscal Year 2025 Budget	<u>25-0126</u>
CH	COMMUNICATIONS/INFORMATION SYSTEMS (CIS)	
CH1	Extension of Contract for Professional Services with David Pimperl to Support IBM I Servers (AS400) for the Baldwin County Commission	<u>25-0194</u>
CH2	Termination of Oracle E-1 Licensing	<u>25-0211</u>
CJ	ELECTED OFFICIALS	
CJ1	Sheriff's Office - Memorandum of Understanding with HealthPlan Freedom, Inc.	<u>25-0207</u>
CK	EMERGENCY MANAGEMENT AGENCY (EMA)	
CK1	Baldwin County Local Emergency Planning Committee - Board Appointment(s)	<u>25-0204</u>
CK2	Baldwin County Local Emergency Planning Committee - Purchase from Farm Fresh Meats, Inc. for December Full Body Meeting and Christmas Luncheon	<u>25-0205</u>
CK3	Baldwin County Pet-Friendly Shelter Rules and Regulations Admission / Liability Form	<u>25-0185</u>
CK4	Fiscal Year 2025 Joint Funding Agreement with the U.S Department of the Interior U.S. Geological Survey for Gaging Stations	<u>25-0188</u>
CK5	Memorandum of Agreement between Alabama Emergency Management Agency and Baldwin County Emergency Management Agency Regarding Pre-positioned Generators	<u>25-0183</u>
CN	GRANTS	
CN1	First Amendment to the Association of County Commissions of Alabama Investing in Alabama Counties Program Maintenance and Support Membership Agreement	<u>25-0228</u>
CO	HIGHWAY	
CO1	Case No. S-22002 (SFP24-000012) - Pecan Grove Subdivision - Road Acceptance	<u>25-0197</u>
CO2	*Crossroads Volunteer Fire Department - Request to Pave Parking Lot at Station #2 in Bromley	<u>25-0220</u>

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| CO3 | Execution of IRS Form 8283 for Donated Right-of-Way on Project No. HW08378 - Woerner Road (Tract 2) | <u>25-0223</u> |
| CO4 | Execution of IRS Form 8283 for Donated Right-of-Way on Project No. HW08378 - Woerner Road (Tract 3) | <u>25-0225</u> |
| CO5 | Execution of IRS Form 8283 for Donated Right-of-Way on Project No. HW08378 - Woerner Road (Tract 4) | <u>25-0226</u> |
| CO6 | Execution of IRS Form 8283 for Donated Right-of-Way on Project No. HW08378 - Woerner Road (Tract 5) | <u>25-0230</u> |
| CO7 | Execution of IRS Form 8283 for Donated Right-of-Way on Project No. HW08378 - Woerner Road (Tract 10) | <u>25-0231</u> |
| CO8 | Execution of IRS Form 8283 for Donated Right-of-Way on Project No. HW08378 - Woerner Road (Tract 11) | <u>25-0235</u> |
| CO9 | Execution of IRS Form 8283 for Donated Right-of-Way on Project No. HW08378 - Woerner Road (Tract 12) | <u>25-0240</u> |
| CR | PERSONNEL | |
| CR1 | Government Relations Department - Position Change | <u>25-0218</u> |
| CR2 | Building Maintenance - Position Change | <u>25-0214</u> |
| CR3 | Budgeting and Purchasing Department - Employment of One (1) Buyer I Position | <u>25-0212</u> |
| CR4 | Building Inspection - Employment of One (1) Permit Technician I Position | <u>25-0213</u> |
| CR5 | CIS Department - Transfer of Employee | <u>25-0215</u> |
| CR6 | Coroner's Office - Approval of Position Description | <u>25-0216</u> |
| CR7 | Foley Courthouse - Lateral Transfer of Employee | <u>25-0217</u> |
| CR8 | Highway Department (Foley) - Promotions | <u>25-0234</u> |
| CR9 | Highway Department (Maintenance Engineering) - Promotion of Employee | <u>25-0239</u> |
| CR10 | Highway Department (Silverhill) - Personnel Changes | <u>25-0219</u> |
| CR11 | Highway Department (Traffic Operations) - Promotion of Employee | <u>25-0238</u> |
| CR12 | Probate Office - Position and Employee Changes | <u>25-0233</u> |
| CR13 | Sales and Use Tax/License Inspection Department - Employment of One (1) Revenue Clerk I Position | <u>25-0224</u> |
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CR14 Baldwin County Personnel Appeals Board - Board Appointment

[25-0222](#)

D PRESENTATIONS

E PUBLIC HEARINGS

All individuals wishing to speak during public hearings must fill out a speaker form. Comments from individuals should be limited to 3 minutes; groups are asked to select a spokesperson to speak on behalf of the group with comments limited to 5 minutes.

ES PLANNING AND ZONING

ES1 Case No. Z24-18 - Bengston Property Rezoning

[25-0193](#)

ES2 Case No. Z24-28 - Childress Property Rezoning

[25-0195](#)

ES3 Case No. PRD24-05 - Cambridge Planned Residential Development Site Plan Approval

[25-0198](#)

ES4 Case No. Z24-37 - Keifer Property Rezoning

[25-0199](#)

ES5 Case No. Z24-38 - Dukes Property Rezoning

[25-0201](#)

ES6 Case No. Z24-39 - Buckley Property Rezoning

[25-0121](#)

ES7 Case No. Z24-40 - Hamm Enterprises LTD Property Rezoning

[25-0206](#)

F OTHER STAFF RECOMMENDATIONS

G ADDENDA

GA GENERAL

GA1 Revenue Commission - Request for Leave of Absence

[25-0245](#)

GA2 Request from City of Bay Minette - Letter of Support for FY2025 ATRIP II Grant Funds for Redhill Road Extension Project

[25-0250](#)

H PUBLIC COMMENTS

Comments should be limited to 3 minutes per person.

I PRESS QUESTIONS

J COMMISSIONER COMMENTS

K ADJOURNMENT