



## **Baldwin County Commission Meeting Agenda**

**Tuesday, August 19, 2025**

**Pre-meeting Work Session 9:00 AM  
Regular Meeting 10:00 AM**

Baldwin County Fairhope Satellite Courthouse  
County Commission Meeting Chambers - 2nd Floor  
1100 Fairhope Avenue  
Fairhope, Alabama 36532

Commissioners:

District 1 - James E. Ball  
District 2 - Matthew P. McKenzie  
District 3 - Billie Jo Underwood  
District 4 - Charles F. Gruber



**VIEW AGENDA DETAILS**



**SUBMIT SPEAKING REQUEST**

Supporting documentation can be viewed in the File ID link of each item.  
Revisions made after the initial publication are denoted by an asterisk.

## **PRE-MEETING WORK SESSION (9:00 AM)**

### **WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE**

### **REVIEW OF ITEMS AND SETTING OF THE CONSENT AGENDA**

Review and discussion of items on the Regular meeting agenda. The Commission will set the Consent Agenda for the Regular meeting, determining the order of items for consideration with any additions, removals and/or replacements as presented.

### **COMMISSIONER REQUESTS**

### **SENIOR STAFF REPORTS**

### **COUNTY ATTORNEY'S REPORT**

### **ADJOURNMENT OF PRE-MEETING WORK SESSION**

## **REGULAR MEETING (10:00 AM)**

### **WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE**

### **A ADOPTION OF MINUTES**

August 4, 2025, Special Meeting (Budget Deliberations)

August 5, 2025, Regular Meeting

August 11, 2025, Special Meeting (Budget Deliberations)

### **B COMMITTEE REPORTS**

#### **BA FINANCE/ADMINISTRATION DIVISION**

**BA1** Payment of Bills [25-1055](#)

**BA2** Ratification of Interim Payments as Allowed by Policy 8.1 [25-1054](#)

### **C CONSENT**

#### **CA ADMINISTRATION**

**CA1** Annexation Notification(s) [25-0974](#)

**CA2** Annual Advertising Contract with Gulf Coast Media for Fiscal Year  
2025-2026 [25-1049](#)

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|------------|---|--------------------------------|
| <b>CA3</b> | Resolution #2025-168 - Approval of the Use of Fire Tax Proceeds by Rosinton Volunteer Fire & Rescue   | <a href="#"><u>25-1089</u></a> |
| <b>CA4</b> | Updates to Baldwin County Commission (Administration Department) Policies   | <a href="#"><u>25-1091</u></a> |
| <b>CD</b>  | <b>BALDWIN REGIONAL AREA TRANSIT SYSTEM (BRATS)</b>   |                                |
| <b>CD1</b> | Intergovernmental Coordination and Review and Public Transportation Collaborative Planning Agreement provided by Florida Department of Transportation, Florida-Alabama Transportation Planning Organization, and Emerald Coast Regional Council | <a href="#"><u>25-1060</u></a> |
| <b>CD2</b> | Renewal of License Agreement with Cypress Spanish Fort III, LLC for BRATS Stop for Spanish Fort to Mobile, Alabama, Bayline Transit Service   | <a href="#"><u>25-1069</u></a> |
| <b>CD3</b> | Termination of Contract for Professional Services with Via Mobility, LLC for Provision of Transit Scheduling/Dispatching Software Services for Baldwin Regional Area Transit System   | <a href="#"><u>25-1061</u></a> |
| <b>CE</b>  | <b>BUDGET/PURCHASING</b>  |                                |
| <b>CE1</b> | Competitive Bid #WG25-08 - Construction of New Baldwin County District Attorney Building Located in Bay Minette, Alabama, for the Baldwin County Commission   | <a href="#"><u>25-1048</u></a> |
| <b>CE2</b> | Competitive Bid #WG25-38 - Provision of Concrete Sidewalk Repair on County Right-of-Ways for the Baldwin County Commission  | <a href="#"><u>25-1043</u></a> |
| <b>CE3</b> | Project No. HW25075 - Intersection Improvements on County Road 26 (West Michigan Avenue) and Hickory Street South for the Baldwin County Commission   | <a href="#"><u>25-1042</u></a> |
| <b>CE4</b> | Purchase and Installation of New HVAC Equipment for Baldwin County Board of Education Building for the Baldwin County Commission  | <a href="#"><u>25-1081</u></a> |
| <b>CE5</b> | Purchase and Installation of New HVAC Equipment for Baldwin County Fairhope Satellite Courthouse for the Baldwin County Commission  | <a href="#"><u>25-1082</u></a> |
| <b>CE6</b> | Renovations of Central Annex Probate and Revenue Offices Located in Robertsdale, Alabama, for the Baldwin County Commission   | <a href="#"><u>25-1083</u></a> |
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| <b>CE7</b>  | Request for Qualifications (RFQ) for Engineering / Environmental Services for Dauphin Island Sea Lab / Mobile Bay National Estuary Program's Baldwin County Monitoring Task - Automated GSSHA Watershed Analysis (AGWA) System Modeling and Hydrologic Monitoring Enhancement Subaward                | <a href="#"><u>25-1062</u></a> |
| <b>CE8</b>  | Request for Qualifications (RFQ) for Engineering / Environmental Services for Dauphin Island Sea Lab / Mobile Bay National Estuary Program's Baldwin County Monitoring Task - Low Impact Development (LID) Practices / Techniques Suspended Solids and Nutrient Load Reduction Excel Site Review Tool | <a href="#"><u>25-1064</u></a> |
| <b>CE9</b>  | Resolution #2025-162 - Allocation of ARPA and Revenue Replacement Interest  | <a href="#"><u>25-1065</u></a> |
| <b>CE10</b> | Updates to Baldwin County Commission (Budget & Purchasing Department) Policies  | <a href="#"><u>25-1005</u></a> |
| <b>CE11</b> | *Request for Proposals (RFP) for Inmate and Juvenile Medical Services Program for Baldwin County Corrections Center and Juvenile Detention Facility   | <a href="#"><u>25-1092</u></a> |
| <b>CF</b>   | <b>BUILDING INSPECTION</b>  |                                |
| <b>CF1</b>  | Fiscal Year 2025-2026 Coastal Area Program Contractual Agreement with ADEM  | <a href="#"><u>25-1063</u></a> |
| <b>CJ</b>   | <b>ELECTED OFFICIALS</b>  |                                |
| <b>CJ1</b>  | Probate Office - Safepoint Agreement with Loomis Armored US, LLC for Armored Transportation Services of Public Funds  | <a href="#"><u>25-1098</u></a> |
| <b>CJ2</b>  | Coroner's Office - Resolution #2025-161 and E911 Dispatch Agreement   | <a href="#"><u>25-1045</u></a> |
| <b>CJ3</b>  | Coroner's Office - Memorandums of Understanding with Hughes Funeral Home and Mack Funeral Home  | <a href="#"><u>25-1044</u></a> |
| <b>CJ4</b>  | Sheriff's Office - Professional Services Agreement with Hillman Legal Strategies, LLC for Legal Counsel and Legislative Liaison   | <a href="#"><u>25-1036</u></a> |
| <b>CJ5</b>  | Sheriff's Office - Transfer of One Vehicle to Baldwin County Commission to be Sold as Scrap Metal to Atmore Recycling   | <a href="#"><u>25-1050</u></a> |
| <b>CK</b>   | <b>EMERGENCY MANAGEMENT AGENCY (EMA)</b>  |                                |
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**CK1** Fiscal Year 2025 Joint Funding Agreement with U.S. Department of the Interior U.S. Geological Survey for Gaging Stations [25-1067](#)

**CM FINANCE AND ACCOUNTING**

**CM1** Updates to Baldwin County Commission (Finance & Accounting Department) Policies [25-1041](#)

**CN GRANTS**

**CN1** Formal Administrative Closeout of Community Development Block Grant - Disaster Recovery (CDBG-DR) Planning Phase for Grant Number DR-21-001 [25-1053](#)

**CO HIGHWAY**

**CO1** Case No. SFP25-000016 - Paxton Farms, Phase 2 - Road Acceptance [25-1057](#)

**CO2** Rebuild Alabama - Baldwin County FY 2026 County Transportation Plan [25-1070](#)

**CO3** Safe Streets and Roads for All (SS4A) Grant Agreement with U.S. Department of Transportation's Federal Highway Administration for Baldwin County Comprehensive Safety Action Plan [25-1068](#)

**CO4** Widening and Intersection Improvements on County Road 64 from State Road 181 to Montelucia Way - Non-Reimbursable Utility Agreements [25-1056](#)

**CO5** Widening and Intersection Improvements on County Road 64 from State Road 181 to Montelucia Way - Reimbursable Utility Agreement [25-1047](#)

**CR PERSONNEL**

**CR1** Highway Department (Bay Minette) - Employment of Three (3) Operator Technician I Positions [25-1072](#)

**CR2** Highway Department (Foley) - Personnel Changes [25-1074](#)

**CR3** Highway Department (Silverhill) - Promotion of Employee [25-1073](#)

**CR4** Highway Department (Traffic Operations) - Employment of One (1) Operator Technician IV (Paving) Position [25-1075](#)

**CR5** Probate Office - Personnel Changes [25-1077](#)

**CR6** Revenue Commission - Personnel Changes [25-1078](#)

**D PRESENTATIONS**

**DA GENERAL**

**DA1** Retiree Recognition Presentation

[25-1079](#)

**E PUBLIC HEARINGS**

All individuals wishing to speak during public hearings must fill out a speaker form. Comments from individuals should be limited to 3 minutes; groups are asked to select a spokesperson to speak on behalf of the group with comments limited to 5 minutes.

**ES PLANNING AND ZONING**

**ES1** Case No. Z25-34 - Sweetwater Investments, LLC Property Rezoning

[25-1051](#)

**ES2** Case No. Z25-36 - Friendship Park LLC Property Rezoning

[25-1076](#)

**ES3** Case No. Z25-37 - Corcoran Property Rezoning

[25-1052](#)

**F OTHER STAFF RECOMMENDATIONS**

**G ADDENDA**

**GA GENERAL**

**GA1** \*Purchase of Real Property Adjacent to Central Annex I, Robertsdale, Alabama

[25-1059](#)

**H PUBLIC COMMENTS**

Comments are limited to 3 minutes per person.

**I PRESS QUESTIONS**

**J COMMISSIONER COMMENTS**

**K ADJOURNMENT**