



Baldwin County Commission Work Session  
Meeting Minutes

Tuesday, January 14, 2020  
8:30 AM

Baldwin County Central Annex Auditorium  
22251 Palmer Street, Robertsdale, Alabama 36567

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**Commissioners present:**

District 1 – Commissioner James E. Ball  
District 2 – Commissioner Joe Davis, III  
District 3 – Commissioner Billie Jo Underwood  
District 4 – Commissioner Charles F. Gruber

**Commissioners absent:**

None.

**Staff present:**

Brian Peacock, CIS Director  
Cian Harrison, Clerk Treasurer  
Deidra Hanak, Personnel Director  
Joey Nunnally, County Engineer  
Ron Cink, Budget Director  
Terri Graham, Development and Environmental Director  
Wayne Dyess, County Administrator  
Zach Hood, EMA Director  
Eddie Harper, Building Official  
Anu Gary, Administrative Services Manager  
Keri Green, Commission Executive Assistant  
Sherry-Lea Botoy, Community Engagement/Public Information Officer  
Kim Peacock, Animal Shelter Manager  
Vince Jackson, Planning Director  
Madison Steele, Horticulturist  
Junius Long, Building Maintenance Coordinator  
Christel Watson, Administrative Support Specialist II  
Matthew Brown, BRATS Director  
Lisa Sangster, Chief Administrative Assistant  
Christie Davis, Senior Budget Accountant  
Armondo Love, Employee Relations and Training Administrator  
Anthony Lowery, Baldwin County Chief Deputy

**Staff present via teleconference:**

Felisha Anderson, Director of Archives and History/Special Historic Project Coordinator

Wanda Gautney, Purchasing Director  
Loren Lucas, Assistant Purchasing Director

**Also present:**

Huey Hoss Mack, Sheriff  
Brian Pierce, Coroner  
Brad Hicks, County Attorney

After the welcome, invocation and pledge of allegiance, the following agenda items were reviewed and/or discussed:

**A ELECTED OFFICIALS**

- A1**     Grant Application through the Community Grant Program for Walmart, Inc. for Suicide/Drug Awareness     **20-0510**

Brian Pierce, Coroner, addressed the Commission regarding the grant application.

Moved to January 21, 2020, regular meeting, Consent Agenda.

**B BUDGET/PURCHASING**

- B1**     Competitive Bid #WG19-17 - Provision of Police Vehicle Equipment for the Baldwin County Commission     **20-0465**

Moved to January 21, 2020, regular meeting, Consent Agenda.

- B2**     Competitive Bid #WG20-02A - Provision of Charter Transportation Services for the Baldwin County Commission     **20-0472**

Moved to January 21, 2020, regular meeting, Consent Agenda.

- B3**     Competitive Bid #WG20-05 - Purchase of One (1) Trailer Mounted Bituminous Machine for the Baldwin County Commission     **20-0387**

Moved to January 21, 2020, regular meeting, Consent Agenda.

- B4**     Competitive Bid #WG20-07 - Labor and Incidental Materials for Roof Replacement and Maintenance to Various County Buildings for the Baldwin County Commission     **20-0530**

Moved to January 21, 2020, regular meeting, Consent Agenda.

**B5**     Competitive Bid #WG20-10 - Provision of Fence Installation and Repair on County Right-of-Ways for the Baldwin County Commission     **20-0498**

Moved to January 21, 2020, regular meeting, Consent Agenda.

**B6**     Competitive Bid #WG20-11 - Provision of Pavement Markers and Bituminous Adhesive for the Baldwin County Commission     **20-0491**

Moved to January 21, 2020, regular meeting, Consent Agenda.

**B7**     Architectural Services for a New Female Housing Addition to the Baldwin County Corrections Center and Renovations to the Existing Corrections Facility     **20-0459**

Moved to January 21, 2020, regular meeting, Consent Agenda.

**B8**     BuyBoard National Purchasing Cooperative Interlocal Participation Agreement     **20-0381**

Moved to January 21, 2020, regular meeting, Consent Agenda.

**B9**     Rental of Four (4) New Copy Machines for Various Baldwin County Highway Offices Located at the Central Annex II Building in Robertsdale, Alabama     **20-0488**

Moved to January 21, 2020, regular meeting, Consent Agenda.

**B10**    Rental of One (1) Copy Machine for the Baldwin County Probate Office located in Bay Minette, Alabama     **20-0486**

Moved to January 21, 2020, regular meeting, Consent Agenda.

**B11**    Funding for a Financial Audit of the Baldwin County Library Cooperative Inc.     **20-0502**

Moved to January 21, 2020, regular meeting, Other Staff Recommendations.



- I1**     Case TA-19004, Amendments to Article 13, Section 13.14 and Section 13.15, of the Baldwin County Zoning Ordinance                     **20-0514**

Moved to January 21, 2020, regular meeting, Public Hearings.

- I2**     Case Z-19051, Crowe Property Rezoning Request   **20-0513**

Moved to January 21, 2020, regular meeting, Public Hearings.

- I3**     Case Z-19057, Clement Property Rezoning Request   **20-0512**

Moved to January 21, 2020, regular meeting, Public Hearings.

**J COMMUNICATIONS/INFORMATION SYSTEMS (CIS)**

**K ARCHIVES AND HISTORY**

- K1**     Dissolving the Alabama 200 Bicentennial Steering Committee   **20-0458**

It was decided that Felisha Anderson, Director of Archives and History/Special Historic Project Coordinator, would be added to the Agenda item to recognize the Alabama 200 Bicentennial Steering Committee members.

Moved to January 21, 2020, regular meeting, Other Staff Recommendations.

- K2**     Jenkins Farm and Farmhouse Historic Marker   **20-0386**

Moved to January 21, 2020, regular meeting, Other Staff Recommendations.

- K3**     Acceptance of Ownership of a Certain City-owned Trailer by Way of Donation from the City of Bay Minette   **20-0487**

Moved to January 21, 2020, regular meeting, Consent Agenda.

**L BUILDING MAINTENANCE**

**M COUNCIL ON AGING**

**N EMERGENCY MANAGEMENT AGENCY (EMA)**

**O JUVENILE DETENTION**





Moved to January 21, 2020, regular meeting, Consent Agenda.

- R2**    Update on Branding, Creative Development and Marketing Plan by JJPR, LLC    **20-0494**

No item moving forward.

- R3**    Medicaid for County Inmates Pilot Program - Memorandum of Understanding between the Baldwin County Commission and the Alabama Medicaid Agency    **20-0511**

Moved to January 21, 2020, regular meeting, Consent Agenda.

- R4**    Letter to Alabama Department of Economic and Community Affairs (ADECA) - Volunteer Fire Departments/Fire Departments/Search and Rescue Units    **20-0528**

Moved to January 21, 2020, regular meeting, Consent Agenda.

- R5**    Funding Appropriation Agreement between the Baldwin County Legislative Delegation and the Baldwin County Commission - Saturday Openings for the State Driver License Offices Located at Foley and Fairhope Satellite Courthouses    **20-0457**

Moved to January 21, 2020, regular meeting, Consent Agenda.

- R6**    Consideration for Rescheduling Certain Baldwin County Commission Meeting in February 2020    **20-0495**

Moved to January 21, 2020, regular meeting, Consent Agenda.

- R7**    Revision to County Take Home Vehicles List - January 2020    **20-0492**

Moved to January 21, 2020, regular meeting, Consent Agenda.

- R8**    Absentee Election Duties Related to the 2020 Statewide General Election Cycle    **20-0500**

Moved to January 21, 2020, regular meeting, Consent Agenda.

## **S ADDENDA**

### **S1 Baldwin County Emergency Management Agency (EMA) Logo Change**

Item brought from the floor by Zach Hood, EMA Director.

No item moving forward at this time, will be brought back to a future meeting.

### **S2 General Obligation Advance Refunding Warrant – Series 2020**

Item brought from the floor by Ronald Cink, Budget Director, to inform the Commission that the Bond Counsel will attend the January 21, 2020, regular meeting.

## **T PUBLIC COMMENT**

None.

## **U PRESS QUESTIONS**

None.

## **V COMMISSIONER COMMENTS**

Commissioner Davis discussed County finances and the importance of the Commission having sales tax/collections information. Commissioner Davis requested for staff to review businesses in Baldwin County for sales tax remittals and asked that additional analysis to be done by staff to determine which companies are delinquent with taxes and how the situation can be corrected. Commissioner Davis asked staff to bring ideas and proposals to the January 28, 2020, work session.

## **W ADJOURNMENT**

Motion by Commissioner Ball, seconded by Commissioner Davis, in accordance with Code of Alabama Section 36-25A-7, adjourn into an executive session at 10:09 a.m. to:

To discuss with their attorney the legal ramifications of and legal options for pending litigation, controversies not yet being litigated but imminently likely to be litigated or imminently likely to be litigated if the governmental body pursues a proposed course of action.

After the motion and before the vote, Mr. Hicks said he is an attorney licensed to practice law

in the State of Alabama and the planned discussion complies with the reasons stated for the executive session.

The motion passed by the following vote:

**Aye:** 4 - James E. Ball, Joe Davis III, Billie Jo Underwood, and Charles F. Gruber

**Nay:** 0

**Absent:** 0

**Abstain:** 0

