



## **Baldwin County Commission Meeting Agenda**

**Tuesday, July 16, 2024**

**Pre-meeting Work Session 8:30 AM  
Regular Meeting 10:00 AM**

Baldwin County Fairhope Satellite Courthouse  
County Commission Meeting Chambers - 2nd Floor  
1100 Fairhope Avenue  
Fairhope, Alabama 36532

Commissioners  
District 1 - James E. Ball  
District 2 - Matthew P. McKenzie  
District 3 - Billie Jo Underwood  
District 4 - Charles F. Gruber



Supporting documentation for the agenda can be viewed in the File ID link of each item. Revisions to agenda items or supporting documentation made after the initial publication are denoted by an asterisk.

## **PRE-MEETING WORK SESSION (8:30 AM)**

### **WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE**

### **REVIEW OF ITEMS AND SETTING OF THE CONSENT AGENDA**

Review and discussion of items on the Regular meeting agenda. The Commission will set the Consent Agenda for the Regular meeting, determining the order of items for consideration with any additions, removals and/or replacements as presented.

### **COMMISSIONER REQUESTS**

### **SENIOR STAFF REPORTS**

#### **GENERAL**

- 1 Coroner's Office - Strategic Planning Update and Presentation [24-0905](#)

### **COUNTY ATTORNEY'S REPORT**

### **ADJOURNMENT OF PRE-MEETING WORK SESSION**

## **REGULAR MEETING (10:00 AM)**

### **WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE**

### **A ADOPTION OF MINUTES**

July 2, 2024 Regular Meeting

### **B COMMITTEE REPORTS**

#### **BA FINANCE/ADMINISTRATION DIVISION**

- BA1 Payment of Bills [24-0920](#)

- BA2 Notification of Interim Payments Approved by Clerk/Treasurer as Allowed Under Policy 8.1 [24-0919](#)

### **C CONSENT**

#### **CA ADMINISTRATION**

- CA1 City of Fairhope - Annexation Notification [24-0921](#)

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|------------|---|--------------------------------|
| <b>CA2</b> | Case No. LV-24007 - Alcohol License Application for O and F Development LLC d/b/a Fermo's Cellar Door   | <a href="#"><u>24-0799</u></a> |
| <b>CA3</b> | Case No. LV-24008 - Alcohol License Application for A Restaurant Group LLC d/b/a Sassy Bass Liquor Store  | <a href="#"><u>24-0824</u></a> |
| <b>CA4</b> | Case No. LV-24009 - Alcohol License Application for A Restaurant Group LLC d/b/a Sassy Bass Market Place  | <a href="#"><u>24-0825</u></a> |
| <b>CA5</b> | Case No. LV-24011 - Alcohol License Application for The Tin Top LLC d/b/a The Tin Top Restaurant and Oyster Bar   | <a href="#"><u>24-0908</u></a> |
| <b>CA6</b> | Association of County Commissions of Alabama (ACCA) 2024-2025 Legislative Committee Appointment   | <a href="#"><u>24-0934</u></a> |
| <b>CA7</b> | Employment Contract for Librarian of Public Law Library   | <a href="#"><u>24-0810</u></a> |
| <b>CA8</b> | Voting Administration - Use of Facility and Provision of Professional Cleaning Services   | <a href="#"><u>24-0913</u></a> |
| <b>CD</b>  | <b>BALDWIN REGIONAL AREA TRANSIT SYSTEM (BRATS)</b>   |                                |
| <b>CD1</b> | Amendment to FY 2023 Section 5307 Urbanized Area Public Transportation Grant  | <a href="#"><u>24-0858</u></a> |
| <b>CD2</b> | Donation of Transportation Services for Annual Fort Mims Re-enactment and Living History Event  | <a href="#"><u>24-0917</u></a> |
| <b>CD3</b> | FY 2025 Section 5307/5339 Urbanized Area Public Transportation Grant Application  | <a href="#"><u>24-0897</u></a> |
| <b>CD4</b> | FY 2025 Section 5307 ARPA Public Transportation Grant Application   | <a href="#"><u>24-0899</u></a> |
| <b>CD5</b> | FY 2025 Section 5311 Rural Public Transportation Grant Application  | <a href="#"><u>24-0900</u></a> |
| <b>CE</b>  | <b>BUDGET/PURCHASING</b>  |                                |
| <b>CE1</b> | Competitive Bid #WG24-29 - Purchase and Installation of One (1) New 30 kW Diesel Generator with 200 AMP Automated Transfer Switch for the Baldwin County Sheriff's Training Facility Located in Stapleton, Alabama, for the Baldwin County Commission | <a href="#"><u>24-0910</u></a> |
| <b>CE2</b> | Competitive Bid #WG24-32 - Provision of Finished Road Signs for the Baldwin County Commission   | <a href="#"><u>24-0928</u></a> |
| <b>CE3</b> | Competitive Bid #WG24-34 - Provision of Paint Striping Materials for the Baldwin County Commission  | <a href="#"><u>24-0925</u></a> |
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|------------|---|--------------------------------|
| <b>CE4</b> | Competitive Bid #WG24-36 - Provision of Bottled Water for the Baldwin County Commission   | <a href="#"><u>24-0923</u></a> |
| <b>CE5</b> | Extension of Contract for Transportation Services of Human Remains for Baldwin County Coroner   | <a href="#"><u>24-0916</u></a> |
| <b>CE6</b> | Project No. HW22026 - Sherman Road Drainage Improvements for the Baldwin County Commission  | <a href="#"><u>24-0911</u></a> |
| <b>CE7</b> | Project No. HW24083 & HW24086 ALDOT Project No. IAR-002-000-010 & IAR-002-000-011 Novelis - Access Roads (Grade, Drain, Base, Pave & Traffic Signals) for the Baldwin County Commission | <a href="#"><u>24-0918</u></a> |
| <b>CE8</b> | Rental of Three (3) Copy Machines for Baldwin County Judge of Probate Office Located in Bay Minette, Alabama  | <a href="#"><u>24-0902</u></a> |
| <b>CE9</b> | Rental of One (1) Copy Machine for Finance and Accounting Department Located in Bay Minette, Alabama  | <a href="#"><u>24-0903</u></a> |
| <b>CH</b>  | <b>COMMUNICATIONS/INFORMATION SYSTEMS (CIS)</b>   |                                |
| <b>CH1</b> | Computer Software Support Agreement and Addendum with Delta Computer Systems, Inc. for Building Inspection Department   | <a href="#"><u>24-0894</u></a> |
| <b>CH2</b> | Sale of Surplus Equipment on GovDeals.com   | <a href="#"><u>24-0922</u></a> |
| <b>CO</b>  | <b>HIGHWAY</b>  |                                |
| <b>CO1</b> | Baldwin County Regional Juvenile Detention Center - Parking Lot Pothole Repair  | <a href="#"><u>24-0912</u></a> |
| <b>CO2</b> | Construction Engineering and Inspection Services for Sherman Road Bridge Replacement over Weeks Branch  | <a href="#"><u>24-0904</u></a> |
| <b>CO3</b> | *Rebuild Alabama - Baldwin County Fiscal Year 2024 Contractor Report  | <a href="#"><u>24-0924</u></a> |
| <b>CR</b>  | <b>PERSONNEL</b>  |                                |
| <b>CR1</b> | Animal Shelter - Employment of One (1) Office Assistant IV Position   | <a href="#"><u>24-0926</u></a> |
| <b>CR2</b> | CIS Department - Position Changes   | <a href="#"><u>24-0927</u></a> |
| <b>CR3</b> | Highway Department (Traffic Operations) - Lateral Transfer of Employee  | <a href="#"><u>24-0929</u></a> |
| <b>CR4</b> | Revenue Commission - Personnel Changes  | <a href="#"><u>24-0930</u></a> |

**D PRESENTATIONS**

**E PUBLIC HEARINGS**

All individuals wishing to speak during public hearings must fill out a speaker form.  
Comments from individuals should be limited to 3 minutes; groups are asked to select a spokesperson to speak on behalf of the group with comments limited to 5 minutes.

**ES PLANNING AND ZONING**

**ES1** Case No. Z24-15 - Swinson Property Rezoning

[24-0907](#)

**ES2** \*Case No. Z24-16 - Creekwood LLC Property Rezoning

[24-0914](#)

**F OTHER STAFF RECOMMENDATIONS**

**G ADDENDA**

**H PUBLIC COMMENTS**

Comments should be limited to 3 minutes per person.

**I PRESS QUESTIONS**

**J COMMISSIONER COMMENTS**

**K ADJOURNMENT**