

**A GRAND AFFAIR**  
**PARTY RENTAL CENTER**  
 MEMORY LANE WEDDING & SPECIAL EVENT PARK  
**12189 COUNTY ROAD 65**  
**FOLEY, ALABAMA 36535**

PHONE: (251) 943-8188/979-0113  
 CELL: (251) 747-3136/597-2309  
 EMAIL: agrandaffairpartyrental@gmail.com

**BUSINESS HOURS**  
**CALL FOR APPOINTMENT**

\_\_\_\_\_  
 (DATE)

\_\_\_\_\_  
 (EQUIPMENT USE DAY/DATE)    EVENT TIME    (TYPE OF EVENT)    (PLACE OF USE)    (POINT OF CONTACT)    (PHONE NUMBER)

CUSTOMER S NAME AND ADDRESS

**\*\*SEE NOTES BELOW\*\***

\_\_\_\_\_  
 RENTAL ITEM DESCRIPTION    QTY    PRICE

\_\_\_\_\_  
 ZIP

DRIVER'S LICENSE NO: \_\_\_\_\_ STATE \_\_\_\_\_

WORK PHONE: (\_\_\_\_\_) \_\_\_\_\_

CELL PHONE: (\_\_\_\_\_) \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

It is hereby understood and agreed that any money paid for the purpose of reserving items shall only be applied to the rental fee and shall not be refundable. **Rental Equipmen account balance must be paid in full no later than the due date indicated. Rental Equipment will not be delivered or made available to customer if account is not paid in full by the due date indicated (exceptions for C.O.D/Open accounts.**

It is also understood and agreed that in the event that the undersigned fails to return the items rented on the first business day following the use date, that Rentor shall have the right thereafter to reclaim the items rented with or without legal process. Commencing on the second business day following said use date, a per day minimum rental charge of the amount indicated in

**TOTAL\* below will be added and required. AN ADDITIONAL \$20.00 LATE CHARGE (PER ITEM/PER DAY) WILL BE ADDED IF NOT RETURNED BY NOON ON THE RETURN DATE INDICATED BELOW.** It is further understood and agreed that in the event that the items are not returned to Rentor in the exact condition received (normal use excepted) within five (5) days after use date, that it shall be conclusively presumed that the items have been appropriated by the undersigned and Rentor may proceed against the undersigned for the full value of the appropriated items, the full rentals due, or the rent of the items as it shall elect with or without legal process. Commencing on the second business day of said 5 day period, a minimum of double the rental amount per day late charge will be added and required. Customer agrees to return the items rented in the exact condition in witch received (normal use excepted) **BY NOON** on the first business day after use date as stated. If items are delivered by A Grand Affair, customer agrees to make all items available for pick-up by A Grand Affair as indicated below.

I understand and agree that my signature below constitutes total understanding of and agreement with all terms/conditions/policies stated herein (Pages 1, 2 and 3)

**NOTE: PLEASE BE ADVISED THERE WILL BE NO REFUNDS DUE TO CANCELLATIONS FOR ANY REASON INCLUDING COVID-19 RESTRICTIONS PLACED ON EVENTS & GATHERINGS BY FEDERAL, STATE & LOCAL AUTHORITIES .**

OUR DELIVERY/PICK-UP PERSONNEL CANNOT WAIT AT THE EVENT LOCATION OVER 30 MINUTES. WAIT TIME IS \$10.00 PER 5 MINUTES. WAIT TIME DEFINED - WAITING FOR CUSTOMER OR REP. TO SHOW UP AT THE LOCATION AND / OR CUSTOMER OR REP. TO DECIDE WHERE TO UNLOAD OR INSTALL RENTAL EQUIPMENT. THIS POLICY FURTHER APPLIES TO WAITING FOR ITEMS TO BE PICKED UP. ALL WAIT TIME CHARGES WILL BE DEDUCTED FROM THE CUSTOMER SECURITY DEPOSIT. (SEE NOTES BELOW)

RENTAL EQUIPMENT TOTAL  
 TAILGATE DELIVERY/PICK  
 SPECIAL DELIVERY/PICK-UP  
 AFTER HOURS DELIVERY/PICK-UP  
 LABOR (SET-UP)  
 LABOR (BREAKDOWN)

TAILGATE DELIVERY RENTAL ITEMS ARE OFF LOADED AT THE BACK OF OUR VAN AND PICKED UP AT THE SAME LOCATION

CLEANING  
 OTHER  
 CONTRACT ADMINISTRATION FEE

SPECIAL DELIVERY/ PICK-UP RENTAL ITEMS MUST BE OFF-LOADED & CARRIED TO ANY OTHER LOCATION & PICKED UP AT THE SAME LOCATION.

SUBTOTAL EQUIPMENT & SERVICES  
 STATE/COUNTY/CITY LICENSE FEE  
 10% MANDATORY FEE ON ALL CONTRACTS  
 TOTAL DUE - SEE BELOW FOR RESERVATION DEPOSIT AND FINAL BALANCE AMOUNTS.

\_\_\_\_\_  
 CUSTOMER'S SIGNATURE    (DATE)

**^SIGN HERE^** PLEASE SIGN ONLY IF YOU RECEIVED ALL THREE COPIES OF YOUR RENTAL AGREEMENT.

**\*SEE URGENT NOTICE BELOW\***

CONTRACT PREPARED BY: JUDY ROBERTSON

EQUIPMENT/DAY/DATE/TIME     CUSTOMER PICK-UP AND RETURN

\_\_\_\_\_  
 (DAY)    (DATE)    (TIME)    PICK-UP DATE    RETURN DATE

EQUIPMENT PICK-UP/DAY/TIME    WAIT TIME

\_\_\_\_\_  
 (DAY)    (DATE)    (TIME)

DECLARATION OF RECEIPT  
 DO NOT SIGN UNTIL EQUIPMENT HAS BEEN DELIVERED  
 I ACKNOWLEDGE SATISFACTORY RECEIPT OF ALL RENTAL  
 ITEMS LISTED ABOVE & QUANTITIES ARE CORRECT

A SECURITY/DAMAGE DEPOSIT IS REQUIRED WITH THIS RENTAL ORDER. THIS CAN BE A CHECK OR DEBIT/CREDIT CARD. YOUR CHECK OR DEBIT/CREDIT CARD WILL NOT BE CHARGED IF ALL TERMS/CONDITIONS/POLICIES ARE MET BY CUSTOMER.

DEPOSIT AMOUNT: \_\_\_\_\_  
 DATE PAID: \_\_\_\_\_

RESERVATION DEPOSIT **( \$ \_\_\_\_\_ )**  
**MUST BE RECEIVED BY A GRAND AFFAIR ON OR BEFORE**

**IMPORTANT DEADLINES !!!**

\_\_\_\_\_  
 (SIGNATURE)    (DATE)    (TIME)

FINAL BALANCE \$ \_\_\_\_\_ **MUST BE RECEIVED BY A GRAND AFFAIR ON OR BEFORE**

YOUR RENTAL AGREEMENT MUST BE SIGNED, DATED AND RETURNED TO A GRAND AFFAIR BY NOON ON THE FIRST BUSINESS DAY/DATE FOLLOWING THE RENTAL AGREEMENT DATE INDICATED ABOVE. (TOP RIGHT CORNER PAGE 1)

**\*\* IMPORTANT NOTES \*\***

WE RECOMMEND USING A CREDIT / DEBIT CARD FOR YOUR SECURITY DEPOSIT. HOWEVER, IF YOU USE A CHECK, DO NOT COMBINE YOUR RENTAL AGREEMENT RESERVATION PAYMENT WITH YOUR SECURITY DEPOSIT CHECK. YOU MUST PAY WITH TWO (2) SEPARATE CHECKS. IF YOU COMBINE PAYMENT / CHECKS, YOUR SECURITY DEPOSIT (IF REFUNDABLE UNDER RENTAL AGREEMENT TERMS) WILL NOT BE REFUNDED. THE SECURITY DEPOSIT AMOUNT (OR ANY AMOUNT DUE YOU UNDER RENTAL AGREEMENT TERMS) WILL BE PLACED IN A "CREDIT" STATUS WHICH MAY BE USED ONLY FOR FUTURE EQUIPMENT RENTALS.

TENT RENTALS: IF YOU ARE RENTING A TENT(S), YOU ARE RESPONSIBLE FOR OBTAINING ALL PERMITS WHERE REQUIRED BY CITY / COUNTY / STATE ORDINANCE (INFORMATION AVAILABLE AT BUILDING DEPARTMENT). A GRAND AFFAIR RESERVES THE ABSOLUTE & UNCONDITIONAL RIGHT TO PICK UP OUR TENT(S) ANY TIME THE NATIONAL WEATHER SERVICE ISSUES A SEVERE WEATHER WARNING / WATCH & / OR WIND ADVISORY, ETC. IF A GRAND AFFAIR ARRIVES AT A TENT INSTALLATION JOB SITE & DETERMINES THAT THE CUSTOMER HAS CHOSEN / DESIGNATED AN AREA WHICH WE DEEM UNSAFE, OR ANY OTHER REASON, THE CUSTOMER AGREES THAT OUR PERSONAL MAY INSTALL TENT(S), AT OUR DISCRETION, AT ANY LOCATION ON THE PREMISES WE DETERMINE SAFE & APPROPRIATE. IN THE EVENT WE DETERMINE THAT NO AREA OR LOCATION IS SAFE / APPROPRIATE, A GRAND AFFAIR WILL NOT INSTALL THE TENT(S) AND THE CUSTOMER UNCONDITIONALLY RELEASES A GRAND AFFAIR FROM ANY & ALL CONTRACT OBLIGATIONS / RESPONSIBLE (INCLUDING ENTITLEMENT TO ANY REFUND).

**CUSTOMER RETURNS ON SATURDAY / SUNDAY / HOLIDAYS / PLEASE BE PROMPT !!!**

EQUIPMENT RETURNS ON SATURDAY / SUNDAY / HOLIDAYS ARE BY APPOINTMENT ONLY & MUST BE SCHEDULED IN ADVANCE. RETURNS MUST BE MADE PROMPTLY AT 9 AM. COST IS \$25.00, AT 9:10 AM ADDITIONAL CHARGES WILL BE ADDED AT THE RATE OF \$5.00 PER 5 MINUTES. ABSOLUTELY NO RETURNS WILL BE ACCEPTED AFTER 10 AM. EQUIPMENT RETURNED AFTER 10 AM WILL BE CHARGED AN ADDITIONAL DAY RENTAL.

IF YOU PAID FOR A TAILGATE DELIVERY, WE WILL OFF-LOAD RENTAL ITEMS AT THE BACK OF OUR VAN. IF YOU NEED DELIVERY PERSONAL TO CARRY RENTAL EQUIPMENT ITEMS ANY FURTHER THAN 10 TO 15 FEET FROM THE BACK OF OUR VAN, YOU WILL BE CHARGED A SPECIAL DELIVERY / PICK-UP / LABOR CHARGE (MINIMUM \$50.00 DEDUCTED FROM YOUR SECURITY DEPOSIT). WE DO NOT DELIVER / PICK-UP INSIDE OF ANY PRIVATE RESIDENCE WE DELIVER TO THE GARAGE, PORCH, DECK, SIDEWALK, YARD, ETC.

PLEASE BE ADVISED -IF OUR DELIVERY CREW HAS TO LEAVE THE DELIVERY LOCATION (BECAUSE OF OUR SCHEDULE) DUE TO NO ONE BEING THERE TO SIGN FOR THE RENTAL EQUIPMENT, YOUR RENTAL EQUIPMENT WILL BE RETURNED TO A GRAND AFFAIR'S BUSINESS PREMISES (AT OUR CONVENIENCE) FOR YOU TO MAKE ARRANGEMENTS TO PICK UP. APPROPRIATE WAIT TIME / LABOR / RE DELIVERY CHARGE WILL APPLY.

IF YOU ARE RENTING A TENT, ALABAMA LAW REQUIRES YOU TO CALL 811 TO INSURE ALL UNDERGROUND UTILITIES ARE LOCATED AND MARKED AT THE LOCATION WHERE THE TENT IS TO BE INSTALLED. THIS IS A MANDATORY FREE SERVICE AND YOU MUST CALL ONE WEEK PRIOR TO YOUR TENT DELIVERY / USE DATE. YOU WILL RECEIVE A CONFIRMATION / CUSTOMER NUMBER WHICH OUR DELIVERY CREW WILL REQUIRE UPON DELIVERY OF YOUR TENT. IF YOU CANNOT PROVIDE THIS NUMBER AND / OR THE AREA IS NOT CLEARLY MARKED BY THE UTILITY COMPANIES, WE WILL NOT INSTALL THE TENT AND THERE WILL BE NO REFUNDS / CREDITS. NOTE: YOU CANNOT CALL 811 WITHIN 48 HOURS OF THE DELIVERY DATE & RECEIVE THIS SERVICE ALSO, YOU ARE REQUIRED TO CONTACT THE CITY / COUNTY CLERK BUILDING DEPARTMENT TO OBTAIN THE NECESSARY PERMIT(S) FOR INSTALLATION OF TENT / TEMPORARY STRUCTURES (CITY / COUNTY WHERE TENT IS TO BE INSTALLED). THESE REQUIREMENTS ARE THE CUSTOMER'S RESPONSIBILITY AND YOU CAN BE CITED / FINED FOR FAILURE TO COMPLY WITH / OBEY ALABAMA LAWS. THE CUSTOMER ASSUMES ABSOLUTE / COMPLETE LIABILITY AND ANY / ALL CONSEQUENCES THAT RESULT FROM FAILURE TO COMPLY WITH APPLICABLE LAWS / ORDINANCES / REGULATIONS / ETC.

PLEASE BE ADVISED THAT WE CHARGE FOR LABOR, CLEANING, DAMAGES, LOSSES, REPAIRS, WAIT TIME, ETC, WHEN CUSTOMER FAILS TO COMPLY WITH ALL CONTRACTUAL TERMS, POLICIES, CONDITIONS, GUIDELINES, ETC.

CREDIT CARD AUTHORIZATION: PLEASE CHARGE ALL PAYMENTS DUE TO MY CREDIT / DEBIT CARD. I HEREBY AUTHORIZE A GRAND AFFAIR TO CHARGE MY CREDIT / DEBIT CARD FOR ALL AMOUNTS DUE AND SPECIFIED IN THIS RENTAL AGREEMENT. I FURTHERMORE AUTHORIZE A GRAND AFFAIR TO CHARGE MY CREDIT / DEBIT CARD FOR ANY AND ALL LOSSES, DAMAGES, REPAIRS, LATE RETURN CHARGES, ETC. FOR EQUIPMENT RENTED UNDER SAID RENTAL AGREEMENT.

(PRINT) CARDHOLDER'S NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

CARD TYPE / CIRCLE ONE: VISA    MASTERCARD    DISCOVER    AMERICAN EXPRESS

CARD HOLDER'S NAME: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

CARD NUMBER: \_\_\_\_\_ CVC CODE: \_\_\_\_\_

A Grand Affair agrees to provide upon order (this agreement) the items stated under said agreement. However, A Grand Affair reserves the unconditional and absolute right to suspend or terminate any or all parts of this agreement with or without cause or notice at any time. A Grand Affair makes no provisions for refunds or credits in the event of cancellations, or for any other reason. This policy further applies to all items rented under this agreement once they leave our business premises. As noted on page 1, all deposits paid for reserving rental items are NON-REFUNDABLE. There are no warranties and/or guarantees that the items which are to be provided under this agreement are suitable or appropriate for a particular purpose/event. There are no warranties of merchantability or fitness either expressed or implied which extend beyond the item description, in any event. A Grand Affair's liability for any delay or failure to make available or deliver all or part of the items specified in this agreement shall be limited to an amount not to exceed monies paid by customer towards those specific unavailable/delivered items stated in this agreement. A Grand Affair accepts absolutely NO liability under any and all circumstances for any form of injury or injuries, accidents, death, etc. to any person(s), or damage to destruction of any structure(s) or properties no matter the reason(s) while items leased under this agreement are being delivered, set-up, utilized, picked up under this agreement (includes any and all locations). Customer assumes total and complete liability and full responsibility for the safety and well-being of themselves and all others while utilizing items leased under this agreement. Although A Grand Affair makes every effort to insure all of our rental items and products are properly maintained and are kept in excellent working condition, we accept no liability or responsibility for the performance or status of rental/lease items while off of, or away from our businesses operational premises. Customer assumes any and all risk to themselves and other persons and properties upon execution of this agreement and such risk continues until the items leased under this agreement have been returned to the premises of A Grand Affair. All items will be checked prior to return acceptance. Customer agrees to indemnify, save and hold harmless A Grand Affair and its representatives from any and all liabilities, costs, claims or demands (whether meritorious or otherwise - under any and all circumstances) for injury to or death of persons or damage to property sustained in the performance of work, activity or other things requested/allowed or permitted by customer or their representatives to perform and complete work in accordance with this agreement. In the event credit or balance is extended to customer beyond use date, said balance is due and payable in full within a 5 day period following use date. Accounts will be charged a 1.5% monthly service charge or past due balances which is an annual rate of 18%. Service charges begin on Day 1. A Grand Affair reserves the unconditional and absolute right to restrict and/or refuse future business transactions with customer until all sums due under previous agreements are paid in full. Delinquent accounts (over 30 days from use date) will be handed over to an attorney/collecton agency for collection. In the event any sums due under this agreement must be collected through an attorney, claims court, collection agency, etc., customer agrees to pay ANY and ALL fees incurred by A Grand Affair in collection of same. Customer waives all rights under the laws of the State of Alabama to claim personal property exempt against the obligation undertaken herein. Customer agrees to pay the fair market value (TOTAL REPLACEMENT COST PLUS SHIPPING/HANDLING/C.O.D. CHARGES, ETC.) for lost or damaged items which are beyond repair. In the event item(s) can be repaired, the customer will be charged for all parts and labor plus the daily rental amount for the total number of days the equipment is unserviceable and cannot be rented due to awaiting or undergoing repairs. If an item is destroyed, lost or damaged beyond repair, regardless of the circumstances, customer agrees to pay rental fees as specified on the front of the agreement until A Grand Affair has received and received the replaced item in our shop. A MINIMUM CLEANING CHARGE OF \$20.00 PER RENTAL ITEM WILL BE CHARGED FOR ITEMS RETURNED UNCLEANED. THIS IS MONEY - CALL A GRAND AFFAIR IF YOU NEED TO MAKE ARRANGEMENTS TO HAVE EQUIPMENT PICKED UP (ADDITIONAL CHARGES FOR PICK-UP). A GRAND AFFAIR RESERVES THE UNCONDITIONAL & ABSOLUTE RIGHT TO HOLD THE CUSTOMER FULLY RESPONSIBLE FOR THE SECURITY AND SAFEGUARDING OF ALL RENTAL EQUIPMENT UNTIL PICKED UP, EVEN IN CASES WHERE WE ARE UNABLE TO KEEP & COMPLY WITH THE SCHEDULED PICK-UP DATE/TIME AS NOTED ON THIS CONTRACT, OR ON A TBD (TO BE DETERMINED) BASIS. PLEASE BE ADVISED THAT A GRAND AFFAIR WILL NOT DELIVER RENTAL EQUIPMENT TO A LOCATION WHERE THE CUSTOMER OR THEIR REPRESENTATIVE IS NOT PRESENT.

PLEASE BE ADVISED THAT UPON EXECUTION OF YOUR RENTAL AGREEMENT WITH A GRAND AFFAIR, YOU HEREBY GIVE YOUR UNCONDITIONAL PERMISSION FOR US TO PHOTOGRAPH/VIDEO THE RENTAL EQUIPMENT RENTED FROM US AT THE USE LOCATION. YOU FURTHERMORE GIVE YOUR PERMISSION FOR US TO PHOTOGRAPH/FILM ANYONE & EVERYONE PRESENT AT YOUR EVENT. YOU FURTHERMORE GIVE A GRAND AFFAIR YOUR UNCONDITIONAL PERMISSION TO USE ANY PHOTOS/VIDEOS TAKEN FOR PRINTED/BROADCASTING PROMOTIONAL/ADVERTISING PURPOSES, INCLUDING TELEVISION ADVERTISING, ON OUR WEBSITE, ETC.

#### A GRAND AFFAIR RENTAL EQUIPMENT USE POLICIES (Read Carefully)

A Grand Affair takes pride in offering the very finest in party & wedding rental equipment for your special occasion. Every rental item we offer is highly maintained & reasonably priced. DO NOT USE STAPLES, NAILS, TACKS IN ANY EQUIPMENT RENTED FROM A GRAND AFFAIR. DO NOT USE HOT GLUE, FLORAL CLAY, DUCT TAPE, MASKING TAPE, ELECTRICAL TAPE, CARPET TAPE, VELCRO, ETC. ON ANY ITEM RENTED FROM A GRAND AFFAIR. SCOTCH TAPE AND FLORAL WIRE ARE ACCEPTABLE BUT MUST BE REMOVED BY CUSTOMER PRIOR TO PICK-UP/RETURN.

**TENTS:** A Grand Affair reserves the right to pick-up tents once they have had ample time to dry from dew, rain, etc., regardless of scheduled pick-up date & time denoted on rental agreement. The customer is responsible & liable for tent(s) until they have been picked up by A Grand Affair. All decorations & personal items placed on or under the tent by customer must be removed prior to the scheduled pick-up date/time as stated in the rental agreement. Customers are not authorized to move tent(s) once installed by A Grand Affair. Grills, like torches, etc. are not to be used under tents. Because A Grand Affair has no control over rain or wind, we are in no way responsible for property damage/personal injury caused by the tent. In the event of wind in excess of 10 MPH, remove all personal items from under and around tent. Do not allow any person(s) to be under tent. A Grand Affair reserves the right to pick up Tents & other rental equipment at any time when the National Weather Service issues severe weather warnings/statements. Customer is responsible to obtain required necessary temporary structure permits/licenses where required by City/County/State ordinances. A Grand Affair cannot be held liable for tent stakes driven through sprinkler systems, water, gas, electric, sewer lines, etc. Please reference additional policies/notes on page 3 of your Rental Agreement.

**TABLES:** All tables rented must be wiped down, folded and stacked upon pick-up by A Grand Affair or return by customer. Do not sit or stand on tables.

**CHAIRS:** All chairs rented must be wiped down, folded and stacked (BOTTOMS UP) upon pick-up by A Grand Affair or return by customer. Do not stand in chairs.

**DANCE FLOORS AND STAGES:** Once a dance floor and/or stage is installed by A Grand Affair, it must not be moved. Dance Floors must be tented when installed outdoors. The customer is responsible to insure absolutely NO SMOKING by anyone on our dance floors and stages.

**DINNERWARE, GLASSWARE, SILVERWARE, ETC.:** All glassware and silverware items must be thoroughly clean upon pick-up by A Grand Affair or returned by customer unless a cleaning charge is paid in advance. All items must be returned in the cartons provided. Replacement cartons (cardboard) are \$ 15.00 each and dish palls are \$ 7.00 each (includes container lid &/or container).

**CHAMPAGNE FOUNTAIN:** Do not disassemble any part of the champagne fountain. Handle by the bowl only. Do not submerge bowl or base assembly in water. Rinse the fountain with hot water to remove sugar, pulp, etc. Do not operate the fountain without champagne, punch, etc. in bowl. Do not operate fountain on a wet surface. CLEANING: \$ 15.00 PER CONTAINER

**CHOCOLATE FOUNTAINS:** Customer is responsible to thoroughly clean chocolate fountain after use. Never submerge any electric motor or the motor housing in water for cleaning or any other purpose. Cleaning charge is \$ 50.00 if customer does not clean the chocolate fountain.

**POPCORN AND OTHER CONCESSION MACHINES:** Customer is responsible to thoroughly clean all concession equipment. Never submerge any electric motor or the motor housing for cleaning or any other purpose. Cleaning charge is \$ 50.00 if customer does not clean the concession equipment.

**GAZZEBOS, LATTICE BACKDROP(S), LATTICE PLANT STANDS, COLUMNS:** If decorations are used (ivy, bows, etc.), they must be removed prior to pick-up by A Grand Affair or return by the customer. Customer is responsible to wipe down equipment in either case. Use only scotch tape or floral wire to affix items to backdrop. Hot glue, velcro, staples, etc. may not be used on equipment. Our gazebos and arbors may not be moved after installation by A Grand Affair.

**TABLE LINENS:** Customer is not responsible for returning table linens clean. However, table linens returned with candle wax, food, or beverage stains that cannot be removed will be charged to the customer at full fair market value price. Please note that candle wax cannot be removed. We recommend the use of mirrors, dollies, etc. when using candles on our table linens. Linens must be shaken free of crumbs, etc. prior to pick-up by A Grand Affair or return by customer. If spills occur during use that the customer believes might cause stains, we recommend washing immediately in warm water and mild detergent (do not use bleach on colors). In such an event, linens must be dried also. Do not pack linens while wet/damp. Tableskirts must be returned on hangers provided. Hanger replacement is \$ 5.00 each. Velcro Clips are \$ 1.00 each. A Grand Affair delivers your linens clean, pressed & on hangers. All hangers must be returned to A Grand Affair (See additional notes on Page 3 of your Rental Agreement).

**WEDDING EQUIPMENT:** Bows, floral decorations, etc. must be removed by customer prior to pick-up by A Grand Affair or return by customer.

**WEDDING CANDELABRA:** We require use of mechanical candles in all our candelabra. If the customer uses wax candles in our candelabra, a \$50.00 minimum cleaning/maintenance fee per item will be charged. Additional charges may apply.

**MECHANICAL CANDLES:** Twist bottom of candle and remove inner portion from the candle shell. Remove and discard the wax candle inside the shell. Do not reassemble the candle. Remove any wax from candle shell. Place both pieces in the container in which they were received.

**FLORAL ARRANGEMENTS:** Floral Arrangements may not be altered in any way.

**CHAFERS & PUNCH BOWLS:** Items must be thoroughly clean upon pick-up by A Grand Affair or return by customer. Clean with hot, soapy water, rinse & dry.

**ALL OTHER RENTAL ITEMS:** Please use a common sense approach in taking proper care of all items rented from A Grand Affair. Many items are sensitive to sun, moisture, dust, rain, etc. and can be easily damaged and/or destroyed by these elements. Silk floral arrangements, trees, etc. are especially sensitive and vulnerable to damage. No rental item is to be left out in the rain, or in sunlight that might cause fading for any prolonged period. The customer is responsible to insure all items are covered with a tarp, etc. that cannot be moved inside a building, garage, etc. until A Grand Affair arrives for equipment pick-up. A minimum cleaning charge of \$20.00 per item will be charged if items are returned unclean. In addition to cleaning charges, labor fees at the rate of \$20.00 per hour will be charged if A Grand Affair is required to clean items the customer was responsible for cleaning. In the event A Grand Affair is required to reschedule pick-up due to non-compliance with these policies by customer, an additional charge will be required. Customer understands and agrees to comply with all policies stated, and furthermore agrees to pay all charges as stated herein due to non-compliance with and violations of these policies. Customer accepts full responsibility and liability for all equipment rented while in their possession, regardless of whether said items were delivered by A Grand Affair or picked up from A Grand Affair by customer or representative. Customer fully understands and agrees that his/her responsibilities, obligations, and liabilities for all items rented begins from the time said items are delivered by A Grand Affair until pick-up is accomplished by A Grand Affair, even if not accomplished by the date and time stated in this rental agreement, and/or on a to be determined (TBD) basis.

**REFERENCE EQUIPMENT DELIVERY & PICK-UP DAY/DATE/TIME:** When the Day &/or Date &/or Time (Page 1) is TBD (To Be Determined), A Grand Affair will notify the contract customer by phone of a scheduled Delivery/Pick-up Day/Date/Time. It is the customer's responsibility to insure He/She or their designated representative is at the delivery/pick-up location to meet our personnel promptly. We will charge for wait time as specified on page 1 of this contract. Wait time begins at the exact time of scheduled delivery/pick-up whether stated in Day/Date/Time, or by phone notification when annotated TBD. Furthermore, it is the customer's responsibility to insure all appropriate decisions have been made regarding placement/installation of any & all rental equipment prior to scheduled delivery, and that all personal items not belonging to A Grand Affair are completely removed from our equipment prior to our scheduled arrival for pick-up. Again, we will charge for wait time as specified on page 1 of this contract as well as any labor caused by the customer or His/Her representative when our personnel are required to remove personal items of any kind from our equipment. TBD annotated on any contract will not suffice as an excuse for customer / representative not being prompt / prepared for equipment delivery or pick-up.

It is the customer's responsibility to check the operating status of all equipment (including Champagne Fountains, Chocolate Fountains, Concession Machines, Lights, Etc.) long before the start of His/Her event. In the event you experience any problems (Equipment Shortages Included) with rental equipment during business hours, phone (251) 943-8188 for assistance. If problems (Equipment Shortages Included) occur during non-business hours, please page us at (251) 747-3136 OR 609-1821. Please be advised that A Grand Affair makes no provisions for Refunds/Credits. Please notify us immediately should you experience any problems with any of our rental equipment. We will do our best (if notified promptly & appropriately) to resolve any problems. Thank You.

**IF YOU ARE PLANNING AN OUTDOOR EVENT, HAVE A PLAN B (INDOOR LOCATION/TENT/ETC.). A GRAND AFFAIR WILL NOT GIVE REFUNDS/CREDITS FOR ANY RENTAL EQUIPMENT NOT USED (INCLEMENT/SEVERE WEATHER CONDITIONS, TROPICAL SYSTEMS/STORMS, HURRICANES INCLUDED).**