

{Insert on County Commission Letterhead}

January 20, 2026

Attn: Mr. Daniel Hill, SE Regional Engineering Manager
LaBella Associates, D.P.C.
400 S Tryon Street, Suite 1300
Charlotte, North Carolina 28285

RE: Professional Services Agreement Extension

Dear Mr. Hill:

Consistent with the terms of the Professional Services Agreement dated October 3, 2023, between LaBella Associates, D.P.C. and the Baldwin County Commission, please accept this correspondence as notice of the retroactive extension of the Agreement for architectural and design services related to the Foley Satellite Courthouse ventilation system improvements. The term is extended to the earlier of ninety (90) days or project completion, continuing from January 4, 2026, through April 4, 2026, under the same terms and conditions as the existing executed Agreement.

We appreciate your consideration in this matter. If you need any additional information regarding this requested Agreement extension, please contact Brian L. Underwood, Grants Director, at (251) 937-0264.

Sincerely,

JAMES E, BALL, Chairman
Baldwin County Commission

Cc: Roger H. Rendleman
Tara Hazelbaker
Brian L. Underwood
Katrina Taylor
Wanda Gautney
Shelby Middleton