

STATE OF ALABAMA     )  
COUNTY OF BALDWIN    )

**RESOLUTION #2024-159  
OF THE  
BALDWIN COUNTY COMMISSION**

**COMES NOW**, the Baldwin County Commission required by Section 11-8-3 of the Code of Alabama 1975 to adopt a balanced budget for Fiscal Year 2025; now therefore

**BE IT RESOLVED, BY THE BALDWIN COUNTY COMMISSION, IN REGULAR SESSION ASSEMBLED**, that we hereby adopt the Baldwin County Fiscal Year 2025 Budget; and that the following estimates of revenues and expenses, as related thereto, are hereby adopted; and those revenues and expenses are appropriated as follows:

**GENERAL FUND:**

Projected Fund Balance – Reserved	\$38,833,343.00
Projected Fund Balance – Unreserved	\$32,241,302.00
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Total Revenue & Transfers In	\$124,931,549.00
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Total Fund Balance, Revenue and Transfers In	\$196,006,194.00
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Expenditures & Transfers Out

County Commission	\$25,367,836.00
Telephone System	(\$142,633.00)
Copy & Mail	\$33,295.00
Enterprise Technology Projects	\$3,667,447.00
Statutory Appropriations	\$180,801.00
Commission Contingency	\$1,110,000.00
Administrator & Central Administration	\$1,395,435.00
Call Center & Public Information	\$726,128.00
Grants	\$334,193.00
Governmental Relations	\$292,445.00
Court Systems: Federal & State	\$4,600.00
Circuit Court	\$128,220.00
District Court	\$6,800.00
District Attorney	\$448,454.00
Probate Judge	\$5,978,223.00
General Fund Building Costs	\$5,127,637.00
Revenue Commissioner	\$2,610,873.00
Finance & Accounting	\$1,636,034.00
Budget & Purchasing	\$896,751.00
Sales Tax & Licensing	\$2,025,294.00
Elections	\$553,310.00
Board of Registrars	\$468,685.00
Veteran's Affairs	\$5,000.00
Personnel	\$985,932.00
Computer Information Systems	\$3,105,885.00
County Attorney	\$99,323.00
Megasite	\$159,938.00

Bay Minette Courthouse	\$65,100.00
Central Annex II	\$117,400.00
Special Appropriations	\$2,498,528.00
Central Annex	\$2,545,532.00
Foley Courthouse	\$274,350.00
Fairhope Courthouse	\$177,360.00
Building Maintenance	\$2,136,534.00
Custodial	\$1,116,975.00
Sheriff Office	\$32,142,930.00
Corrections Facility	\$18,446,067.00
Emergency Management Agency	\$1,579,479.00
Emergency Shelter	\$6,000.00
Coroner	\$976,631.00
Juvenile Probation Officer	\$33,050.00
Baldwin Youth Service	\$4,377.00
Building Inspection	\$1,918,574.00
Planning & Zoning	\$2,810,209.00
Health Department	\$7,800.00
Cigarette Tax Distribution	\$631,496.00
Indigent Burial	\$11,000.00
Library Services	\$144,401.00
Board of Education	\$80,950.00
Extension Service - Support	\$900.00
<b>Total Expenditures &amp; Transfers Out</b>	<b>\$124,931,549.00</b>
Projected Fund Balance – Reserved	\$38,833,343.00
Projected Fund Balance – Unreserved	\$32,241,302.00
<b>Total Fund Balance, Expenses and Transfers Out</b>	<b>\$196,006,194.00</b>
<b><u>HEALTH TAX FUND:</u></b>	
Total Revenue & Transfers In	\$4,333,925.00
Expenditures & Transfers Out	
BC Health Department	\$2,333,925.00
Transfers Out	\$2,000,000.00
<b>Total Expenditures &amp; Transfers Out</b>	<b>\$4,333,925.00</b>
<b><u>COUNTY TRANSPORTATION FUND:</u></b>	
Total Revenue & Transfers In	\$74,381.00
Total Expenditures & Transfers Out	\$74,381.00
<b><u>LEGISLATIVE DELEGATION FUND:</u></b>	
Total Revenue & Transfers In	\$460,129.00
Total Expenditures & Transfers Out	\$460,129.00
<b><u>JUVENILE DETENTION FACILITY FUND:</u></b>	
Total Revenue & Transfers In	\$2,710,777.00
Total Expenditures & Transfers Out	\$2,710,777.00

**BALDWIN COUNTY ARCHIVES FUND:**

Total Revenue & Transfers In		\$1,368,593.00
Expenditures & Transfers Out		
	BC Archives Facility	\$850,736.00
	Historical	\$517,857.00
Total Expenditures & Transfers Out		\$1,368,593.00

**ANIMAL SHELTER FUND:**

Total Revenue & Transfers In		\$2,553,465.00
Total Expenditures & Transfers Out		\$2,553,465.00

**SEVEN (7) CENT GASOLINE FUND:**

Projected Fund Balance – Reserved		\$10,755,141.00
Projected Fund Balance – Unreserved		\$39,234,031.00
Total Revenue & Transfers In		\$43,620,161.00
Total Fund Balance, Revenue and Transfers In		\$93,609,333.00

Expenditures & Transfers Out

	Highway Miscellaneous	\$210,350.00
	Resurfacing	\$5,500,000.00
	Bridge Projects	\$350,000.00
	Drainage Improvement Projects	\$250,000.00
	Dirt Road Paving Projects	\$200,000.00
	New Road Construction Projects	\$1,000,000.00
	Safety Improvement Projects	\$5,430,000.00
	Special Projects	\$1,030,000.00
	Highway RRR Offset	(\$2,304,500.00)
	HWY Administration	\$3,352,128.00
	HWY Area 100 Facility	\$5,759,991.00
	HWY Area 200 Facility	\$7,313,070.00
	HWY Area 300 Facility	\$7,482,157.00
	HWY Construction Engine	\$888,582.00
	HWY Maintenance Engine	\$947,322.00
	HWY Traffic Operations	\$2,904,246.00
	HWY Subdivisions/Permits	\$235,150.00
	HWY GeoSpatial Operate	\$542,070.00
	HWY Buildings	\$432,951.00
	HWY Pre-Construct. Eng	\$1,700,287.00
	County Engineer	\$396,357.00
Total Expenditures & Transfers Out		\$43,620,161.00
Projected Fund Balance – Reserved		\$10,755,141.00
Projected Fund Balance – Unreserved		\$39,234,031.00
Total Fund Balance, Expenses and Transfers Out		\$93,609,333.00

**ROAD & BRIDGE FUND:**Total Revenue & Transfers In \$22,199,496.00Total Expenditures & Transfers Out \$22,199,496.00**PUBLIC HIGHWAY & TRAFFIC FUND:**Total Revenue & Transfers In \$930,500.00Total Expenditures & Transfers Out \$930,500.00**SEVERED MATERIAL SEVERANCE TAX:**Total Revenue & Transfers In \$201,000.00Total Expenditures & Transfers Out \$201,000.00**REBUILD ALABAMA FUND:**Total Revenue & Transfers In \$2,701,000.00Total Expenditures & Transfers Out \$2,701,000.00**CAPITAL IMPROVEMENT FUND:**Total Revenue & Transfers In \$941,200.00Total Expenditures & Transfers Out \$941,200.00**RRR (4 CENT) GASOLINE TAX FUND:**Total Revenue & Transfers In \$2,689,500.00Total Expenditures & Transfers Out \$2,689,500.00**FEDERAL AID EXCHANGE FUND:**Total Revenue & Transfers In \$400,000.00Total Expenditures & Transfers Out \$400,000.00**REAPPRAISAL FUND:**Total Revenue & Transfers In \$7,615,931.00Total Expenditures & Transfers Out \$7,615,931.00**BOARD OF EQUALIZATION FUND:**Total Revenue & Transfers In \$10,000.00Total Expenditures & Transfers Out \$10,000.00**BC COUNCIL ON AGING FUND:**Total Revenue & Transfers In \$1,027,800.00Total Expenditures & Transfers Out \$1,027,800.00**SECTION 18 (BRATS) FUND:**Total Revenue & Transfers In \$5,675,195.00

Expenditures & Transfers Out		
	Administration	\$3,025,920.00
	Transportation	\$2,547,949.00
	BRATS Building Cost	\$101,326.00
Total Expenditures & Transfers Out		<u>\$5,675,195.00</u>

**PARKS FUND:**

Total Revenue & Transfers In		<u>\$4,166,504.00</u>
Expenditures & Transfers Out		
	Parks	\$4,033,217.00
	Live Oak Park	\$133,287.00
Total Expenditures & Transfers Out		<u>\$4,166,504.00</u>

**EASTERN SHORE MPO:**

Total Revenue & Transfers In		<u>\$500,686.00</u>
Total Expenditures & Transfers Out		<u>\$500,686.00</u>

**GOMESA FUND:**

Total Revenue & Transfers In		<u>\$4,660,000.00</u>
Total Expenditures & Transfers Out		<u>\$4,660,000.00</u>

**DEBT SERVICE FUND:**

Total Revenue & Transfers In		<u>\$9,931,712.00</u>
Total Expenditures & Transfers Out		<u>\$9,931,712.00</u>

**COMMUNITY CORRECTIONS FUND:**

Total Revenue & Transfers In		<u>\$1,439,637.00</u>
Total Expenditures & Transfers Out		<u>\$1,439,637.00</u>

**PLANNING & ZONING COMMISSION FUND:**

Total Revenue & Transfers In		<u>\$1,090,869.00</u>
Total Expenditures & Transfers Out		<u>\$1,090,869.00</u>

**OIL & GAS TRUST FUND:**

Total Revenue & Transfers In		<u>\$259,938.00</u>
Total Expenditures & Transfers Out		<u>\$233,944.00</u>

Statutory Fund Balance		<u>\$25,994.00</u>
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**Total Projected Fund Balance – Unreserved** **\$71,475,333.00**

**Total Projected Fund Balance – Reserved** **\$38,833,343.00**

**TOTAL FY 2024-2025 BUDGET** **\$246,493,948.00**

**BE IT FURTHER RESOLVED**, that the Fiscal Year 2025 mileage rate will reflect the IRS rate; and

**BE IT FURTHER RESOLVED**, that the Baldwin County Fiscal Year 2025 Budget document which will be issued by the Budget Director is to reflect the budgetary decisions made by the Baldwin County Commission during budget work session deliberations and shall be used as a guide in administering the appropriations made in this resolution; and

**BE IT FURTHER RESOLVED**, that the following financial management policies are hereby adopted as permanent policies of the Baldwin County Commission:

***Supplemental Appropriation Procedure***

Each Commission Action Form to approve a contract, capital purchase, or other expenditure shall include a certification by the Budget Director or her designee naming the appropriation account from which the purchase will be made and stating that the unencumbered funds are available in the account. All unbudgeted items must have a proposed source of funds, either a new revenue source or from a contingency account.

***Consideration of Unfunded Budgetary Requests from outside agencies after adoption of Annual Fiscal Year Budget***

No outside agency unfunded budget requests shall be considered for funding until the next fiscal year. Further, all these types of requests shall be screened by the Finance and Taxation Commissioner to ensure that they are closely aligned to Baldwin County's fiscal objectives.

***Budget Administration Procedures***

The Purchasing Manager, at the request of a Department Head, may let for bid any routine annual purchase or any equipment purchase or contract which is specifically provided for in the budget document. All contracts must be approved by the Baldwin County Commission before they are executed and all expenditures must comply with Purchasing Policy #3.7. The Baldwin County Commission's expense items are classified in three broad categories: Compensation, Operating and Capital. The compensation and capital categories are supported by detailed lists of employees and approved capital items. The operating category contains many and varied line items. For budgetary control, this operating category will be treated as a total although each department has a detailed line item budget. County staff members are prohibited from expending or encumbering any funds in these broad categories which exceed budgeted funds. The Budget Director or her designee may make transfers between "operating" line items within a Department's budget at the request of a Department Head. Transfers between the compensation, operating and capital categories require Baldwin County Commission approval.

DONE, Under the Seal of Baldwin County, Alabama, as affixed on this the 17th day of September, 2024.

*Billie Jo Underwood*

Billie Jo Underwood  
Baldwin County Commission

ATTEST:

*Roger H. Rendleman*  
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Roger H. Rendleman  
County Administrator

