



Baldwin County Commission
Work Session and Regular
Meeting Minutes

Tuesday, September 2, 2025

Baldwin County Administration Building, County Commission Meeting Chambers
322 Courthouse Square, Bay Minette, Alabama 36507

[Supporting documentation for the minutes can be viewed in the File ID link of each item.](#)

PRE-MEETING WORK SESSION (9:00 AM)

Present: 4 - Commissioner James E. Ball, Commissioner Matthew P. McKenzie,
Commissioner Billie Jo Underwood, and Commissioner Charles F. Gruber

Absent: 0

Also present were Roger Rendleman, County Administrator, Frank Lundy, County Engineer, and Brad Hicks, County Attorney.

The Baldwin County Commission met for a work session (pre-Commission meeting) on September 2, 2025, at 9:00 a.m. in the Baldwin County Administration Building, County Commission Meeting Chambers.

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

The Chairman called the meeting to order at 9:00 a.m. Following the Invocation by Brian Peacock, CIS Director, the Pledge of Allegiance was led by Commissioner Gruber.

REVIEW OF ITEMS AND SETTING OF THE CONSENT AGENDA

Review and discussion of items on the Regular meeting agenda. The Commission will set the Consent Agenda for the Regular meeting, determining the order of items for consideration with any additions, removals and/or replacements as presented.

CO6 - Item pulled at the request of the County Engineer.

COMMISSIONER REQUESTS

Commissioner Underwood discussed the importance of encouraging State of Alabama employees and the Alabama Legislature to oppose changes that have been

proposed to the Alabama Simplified Seller Use Tax (SSUT) Program.

SENIOR STAFF REPORTS

GENERAL

1 American Rescue Plan Act: Pictures of Progress Presentation

25-1103

Brian Underwood, Grants Director, provided a presentation of ongoing ARPA projects highlighting the transformative impact of investments across Baldwin County.

COUNTY ATTORNEY'S REPORT

Brad Hicks, County Attorney, noted there are a few items for the Commissioners to discuss in an executive session.

ADJOURNMENT OF PRE-MEETING WORK SESSION

Mr. Hicks recommended the Commission adjourn the meeting and convene in an executive session for two purposes:

1) To discuss with their attorney the legal ramifications of and legal options for pending litigation, controversies not yet being litigated but imminently likely to be litigated or imminently likely to be litigated if the governmental body pursues a proposed course of action. Mr. Hicks said he is an attorney licensed to practice law in the State of Alabama and this exception is applicable to the planned discussion; and

2) to discuss preliminary negotiations involving matters of trade or commerce in which the governmental body is in competition with private individuals or entities or other governmental bodies in Alabama or in other states or foreign nations or to discuss matters or information of the character defined or described in the Alabama Trade Secrets Act.

Mr. Hicks made the oral declaration that he has personal knowledge that the discussion would involve matters or information of the character defined or described in the Alabama Trade Secrets Act, and advised the Commission to put upon the minutes that the discussion will involve matters or information that would have a detrimental effect on the competitive position of a party to the negotiations or upon the location, retention, expansion or upgrading of a public employee or business entity in the area served by the governmental body if disclosed outside of an executive session or would disclose information protected by the Alabama Trade Secrets Act.

Motion by Commissioner James E. Ball seconded by Commissioner Billie Jo Underwood, in accordance with Code of Alabama Section 36-25A-7, to adjourn into an executive session at 9:13 a.m. to:

1) Discuss with their attorney the legal ramifications of and legal options for pending litigation, controversies not yet being litigated but imminently likely to be litigated or imminently likely to be litigated if the governmental body pursues a proposed course of

action; and

2) to discuss preliminary negotiations involving matters of trade or commerce in which the governmental body is in competition with private individuals or entities or other governmental bodies in Alabama or in other states or foreign nations or to discuss matters or information of the character defined or described in the Alabama Trade Secrets Act.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

Chairman McKenzie said the September 2, 2025, Work Session meeting will not reconvene.

The September 2, 2025, Baldwin County Commission Work Session meeting adjourned at 9:13 a.m.

REGULAR MEETING (10:00 AM)

Present: 4 - Commissioner James E. Ball, Commissioner Matthew P. McKenzie, Commissioner Billie Jo Underwood, and Commissioner Charles F. Gruber
Absent: 0

Also present were Roger Rendleman, County Administrator, Frank Lundy, County Engineer, and Brad Hicks, County Attorney.

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

The Chairman called the meeting to order at 10:00 a.m. Following the Invocation by Pastor Steve Pettis with Bay Assembly, Bay Minette, and the Pledge of Allegiance led by Commissioner Underwood, the Commission transacted the following business to-wit:

A ADOPTION OF MINUTES

Motion by Commissioner Charles F. Gruber, seconded by Commissioner Billie Jo Underwood, to adopt the minutes of the August 18, 2025, Baldwin County Commission Special Meeting (Budget Deliberations).

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

Motion by Commissioner Charles F. Gruber, seconded by Commissioner Billie Jo Underwood, to adopt the minutes of the August 19, 2025, Baldwin County Commission Regular Meeting.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

B COMMITTEE REPORTS

BA FINANCE/ADMINISTRATION DIVISION

BA1 Payment of Bills [25-1116](#)

Motion by Commissioner James E. Ball, seconded by Commissioner Billie Jo Underwood, to approve payment of the bills and distribution of taxes which are listed in the Baldwin County Accounts Payable Payments.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

BA2 Ratification of Interim Payments as Allowed by Policy 8.1 [25-1115](#)

Motion by Commissioner James E. Ball, seconded by Commissioner Billie Jo Underwood, to ratify interim payments approved by the Clerk / Treasurer and signed by the Chairman of the County Commission.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

C CONSENT

Chairman McKenzie noted Item CO6 has been pulled from the Agenda at the request

of the County Engineer.

Motion by Commissioner Billie Jo Underwood, seconded by Commissioner James E. Ball, to approve the Consent Agenda with the exception of Item CO6 which has been removed from the Agenda at the request of the County Engineer.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

CA ADMINISTRATION

CA1 Employment Contract for Baldwin County Legislative Delegation Chief of Staff [25-1110](#)

Take the following actions:

1) Approve the Employment Contract between the Baldwin County Legislative Delegation, and Miles McDaniel, applicable to the position of Legislative Delegation Chief of Staff, subject to the terms set forth in the Employment Contract. The Contract commences September 3, 2025, and expires September 3, 2028; and

2) Approve the position description for the Chief of Staff position.

CA2 Resolution #2025-173 - Opposing Any Legislative Changes Related to the Alabama Simplified Seller Use Tax (SSUT) Program [25-1143](#)

Adopt Resolution #2025-173 encouraging the Alabama Legislature to oppose any legislative changes that would disrupt the Alabama Simplified Seller Use Tax (SSUT) program's operations or call the program's constitutionality into question.

CE BUDGET/PURCHASING

CE1 Competitive Bid #WG25-39 - Provision of Annual Scrap Metal and White Goods Recycling Services for the Baldwin County Commission [25-1108](#)

Award Bid #WG25-39 for the Provision of Annual Scrap Metal and White Goods Recycling Services to Atmore Recycling, LLC, per the Award Listing and authorize the Chairman to execute the Contract. (Contract shall be effective for twelve (12) months and shall commence on same day as full execution.)

CE2 Competitive Bid #WG25-40 – Provision of HVAC Chiller Annual Preventative Maintenance Services for the Baldwin County Commission [25-1112](#)

Award Bid #WG25-40 for the Provision of HVAC Chiller Annual Preventative Maintenance Services to the lowest bidder, Star Service, Inc. of Mobile, as per the Award Listing and authorize the Chairman to execute the Contract.

The Contract shall be effective immediately upon the same date as its full execution for a period of twelve (12) months with an option to extend for two (2) additional twelve (12) month terms.

CE3 Competitive Bid #WG25-45 - Provision of Bituminous Materials for the Baldwin County Commission

[25-1101](#)

Take the following actions:

- 1) Approve the specifications for the Provision of Bituminous Materials and authorize the Purchasing Director to place a competitive bid; and
- 2) Further, authorize the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.

CE4 Competitive Bid #WG25-46 - Provision of Annual Traffic Signal Repair for the Baldwin County Commission

[25-1102](#)

Take the following actions:

- 1) Approve the specifications and authorize the Purchasing Director to place a competitive bid for the Provision of Annual Traffic Signal Repair; and
- 2) Further, authorize the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.

CE5 Construction of New Outdoor Atrium at Baldwin County Courthouse Located in Bay Minette, Alabama, for the Baldwin County Commission

[25-1093](#)

Approve and authorize the Chairman to execute Allowance Authorization No. 4 with Tindle Construction, LLC, in the amount of \$9,578.00, for sealing joints in the existing precast, removing asbestos floor tile in Operations Room 103, and encapsulating the asbestos mastic and skim for the new Luxury Vinyl Tile (LVT) in Courthouse Entry, with no change to the original contract amount, for the Construction of New Outdoor Atrium at the Baldwin County Courthouse located in Bay Minette, Alabama. Allowance cost will be paid from contract contingency allowance that was included in the bid amount.

CE6 Group 1 of ERPR-9072 – Permanent Repair for Various Sites Due to Severe Weather Event Beginning September 16, 2020, FHWA Disaster

[25-1132](#)

#AL20-2 for the Baldwin County Commission

Approve Change Orders #1 for Group 1 of the ERPR-9072 in the amount of \$9,602.32 for Project No. HW22172 and \$20,235.28 for Project No. HW22174 in the total amount of \$29,837.60 with C. Thornton, Inc., and authorize the Chairman to execute the Change Orders.

CE7 Group 5 of the ERPR-9072 – Permanent Repair for Various Sites Due to Severe Weather Event Beginning September 16, 2020, FHWA Disaster #AL20-2 for the Baldwin County Commission [25-1137](#)

Approve Change Order #2 for Group 5 of the ERPR-9072 in the amount of \$5,372.75 for Project No. HW22167 with Arrington Curb & Excavation, Inc., and authorize the Chairman to execute the Change Order.

CE8 Project No. HW23067 - Drainage Improvements on County Road 11 (Greeno Road) for the Baldwin County Commission [25-1135](#)

Approve Change Order #1 for Project No. HW23067 – Drainage Improvements on County Road 11 (Greeno Road) in the amount of \$309,213.46 with Arrington Curb & Excavation Inc. and authorize the Chairman to execute the Change Order.

CE9 Project No. HW24088 - Live Oak Landing / Bicentennial Park Pedestrian **25-1094**
Bridge for the Baldwin County Commission

Reject all bids received for Project No. HW24088 - Live Oak Landing / Bicentennial Park Pedestrian Bridge because the bid amounts received exceeded the budgeted amount.

CE10 Rental of Two (2) New Copy Machines and One (1) New Copy / Fax Machine for Various Departments for the Baldwin County Commission [25-1118](#)

Approve and authorize the Chairman to execute the rental agreements with Sharp Electronics Corporation for the rental of two (2) new copy / scanner machines and one (1) new copy / scanner / fax machine off the State of Alabama bid for thirty-six (36) months effective the date of execution as follows:

Location: Baldwin County Budget/Purchasing Dept. - Bay Minette

Model: Sharp BP70-C55

Price: \$274.19

Excess Charge/copy: B/W \$0.0054/copy Color \$0.0400/copy

Location: Baldwin County Council on Aging Dept. - Robertsdale

Model: Sharp BP-50M45

Price: \$130.54

Excess Charge/copy: B/W \$0.0049/copy

Location: Baldwin County Judge of Probate Office – Tag Section – Bay Minette
Model: Sharp BP-70M55
Price: \$182.82
Excess Charge/copy: B/W \$0.0049/copy

CE11 Rental of Three (3) New Copy Machines for Various Departments for the Baldwin County Commission

[25-1119](#)

Approve and authorize the Chairman to execute the rental agreements with Sharp Electronics Corporation for the rental of three (3) new copy / scanner machines off the State of Alabama bid for thirty-six (36) months effective the date of execution as follows:

Location: Baldwin County Administration Dept. – Bay Minette
Model: Sharp BP70-C55
Price: \$290.39
Excess Charge/copy: B/W \$0.0054/copy Color \$0.0400/copy

Location: Baldwin County Fairhope Satellite Courthouse
Model: Sharp BP70-C36
Price: \$191.57
Excess Charge/copy: B/W \$0.0072/copy Color \$0.0450/copy

Location: Baldwin County Planning & Zoning Dept. - Robertsedale
Model: Sharp BP70-C55
Price: \$289.19
Excess Charge/copy: B/W \$0.0054/copy Color \$0.0400/copy

CE12 Request for Proposals (RFP) for Disaster Debris Monitoring Services for the Baldwin County Commission

[25-1096](#)

Approve and authorize staff to advertise the Request for Proposals (RFP) for Disaster Debris Monitoring Services.

CE13 Request for Proposals (RFP) for Temporary Clerical and Labor Services for the Baldwin County Commission

[25-1100](#)

Award the Request for Proposals (RFP) for Temporary Clerical and Labor Services to the lowest bidder, Blue Arbor, Inc., as per the Fee Schedule and authorize the Chairman to execute the Contract.

The Contract is effective upon full execution for a period of thirty-six (36) months.

CE14 Transfer of One (1) Vehicle from Baldwin County Sheriff's Office to CIS Department

[25-1139](#)

Approve the transfer of one (1) used 2006 Ford F-250 Truck (VIN# 1FTSW21P26EC53251) from the Baldwin County Sheriff's Office to the CIS Department at no charge and authorize the Chairman to execute the County Fixed Asset Form.

CE15 Resolution #2025-167 – Amending Fiscal Year 2025 Budget

[25-1090](#)

Adopt Resolution #2025-167 amending the Fiscal Year 2025 Budget (Resolution #2024-159 and Resolution #2024-158, adopted on September 17, 2024) in order to reallocate funding.

CH COMMUNICATIONS/INFORMATION SYSTEMS (CIS)

CH1 Extension of Agreement with Keet Consulting Services, LLC for Geographic Information Systems Support Services

[25-1124](#)

Extend the Agreement between Keet Consulting Services, LLC and the Baldwin County Commission for Geographic Information Systems (GIS) Support Services for an additional twelve (12) months with the same prices, terms, and conditions stated in the original agreement approved on October 3, 2023.

The Agreement extension will expire on October 1, 2026.

CH2 Social Media Management Software Agreement with Social News Desk, Inc., for Assistance in Managing Baldwin County's Social Media Platforms

[25-1122](#)

Approve and authorize the County Administrator to execute the Social Media Management Software Agreement between Social News Desk, Inc., and the Baldwin County Commission as a tool to assist in managing Baldwin County's social media platforms.

The Agreement is effective on the date of execution and shall remain in effect for one (1) year and automatically renew annually for up to three (3) years.

CJ ELECTED OFFICIALS

CJ1 Probate Office - Armored Amendment to Safepoint Agreement with Loomis Armored US, LLC for Armored Transportation of Public Funds

[25-1138](#)

Confirm, ratify, and approve the Armored Amendment to Safepoint Agreement with Loomis Armored US, LLC for armored transportation for the Probate Office, effective August 20, 2025.

Due to the immediate need for the Probate Office to have armored transportation until the Safepoint equipment is installed per the Agreement with Loomis approved on August 19, 2025, Chairman executed the Amendment prior to Commission approval.

CJ2 Sheriff's Office - Fiscal Year 2025-2026 Agreement for Community Traffic Safety Program Grant Participation

[25-1087](#)

Approve the Fiscal Year 2025-2026 Agreement for Community Traffic Safety Program (CTSP) Grant Participation for the Baldwin County Sheriff's Office to participate in the Southwest Region's Community Traffic Safety Program for reimbursement of overtime traffic safety enforcement and other time as approved by the Alabama Department of Economic and Community Affairs (ADECA) and/or Southwest Alabama Regional Highway Safety Office (SWARHSO).

The term of the agreement is October 1, 2025, through September 15, 2026.

CJ3 Sheriff's Office - Transfer of Two (2) Vehicles to Baldwin County Commission to be Sold on GovDeals.com

[25-1127](#)

Take the following actions:

1) Authorize the transfer of the following vehicles from the Baldwin County Sheriff's Office to the Baldwin County Commission as surplus assets and authorize the Chairman to execute the Fixed Asset Forms:

2017 Ford Transit – VIN 1FTBW2Z35HKA09074

2018 Ford Transit – VIN 1FTBW2ZM6JKA48021

2) Authorize the sale of the listed vehicles per Baldwin County Policy #8.8 on GovDeals.com and authorize the revenue to be deposited in the Baldwin County Commission's General Fund.

CN GRANTS

CN1 Sheriff's Office - Fiscal Year 2025 Operation Stonegarden Grant Application

[25-1106](#)

Take the following actions:

1) Confirm, ratify, and approve the submittal of the FY 2025 Operation Stonegarden Grant application to the Alabama Law Enforcement Agency (ALEA) by staff on behalf of the Baldwin County Sheriff's Office (BCSO), requesting \$100,000.00 in federal funds. Said funds will support enhanced interdiction efforts targeting drug trafficking and related transnational criminal activity along major travel corridors, including Interstates 10 and 65; and

2) Authorize the Chair man to sign any other documents related to this grant application.

Due to time constraints and the submission deadline of August 11, 2025, staff submitted the grant application forms electronically prior to Commission approval.

CN2 Sheriff's Office - Fiscal Year 2026 Gulf Coast Resource Conservation and Development Council - Community Development Grant Application

[25-1107](#)

Take the following actions:

- 1) Approve the submittal of the Fiscal Year 2026 Community Development Grant application to the Gulf Coast Resource Conservation and Development Council by staff on behalf of the Baldwin County Sheriff's Office (BCSO), requesting \$20,000.00 in support of the County's TruNarc project; and
- 2) Authorize the Chairman to sign any other documents related to this grant application.

CO HIGHWAY

CO1 Case No. SFP25-000006 - Foley Pointe, Phase 1 - Road Acceptance

[25-1125](#)

Motion by Commissioner Billie Jo Underwood, seconded by Commissioner Charles F. Gruber, to Take the following actions regarding Subdivision Case No. SFP25-000006 - Foley Pointe, Phase 1, in Maintenance Area 300:

- 1) Accept the following subdivision roads for maintenance and authorize said roads to be added to the County Maintenance Road List:

Road Name	Length	Asphalt Width
Kent Circle	2,124 ft	20 ft
Reeves Street	164 ft	20 ft

- 2) Approve and authorize the Chairman to execute the Subdivision Roadway and Drainage Improvement Acceptance Agreement and accept the Surety Document from Hartford Casualty Insurance Company, on behalf of Hill Brothers, Inc., in the amount of \$665,059.68 to guarantee the workmanship and materials of the roadways and drainage improvements within the public rights-of-way as shown on the approved Final Plat and "As-Built" construction plans. The motion passed by the following vote:

CO2 Development Agreement with Core Development and Construction, LLC for Funding of Intersection Improvements at County Road 65 and County Road 12

[25-1129](#)

Approve and authorize the Chairman to execute the Development Agreement between the Baldwin County Commission and Core Development and Construction, LLC, for funding of intersection improvements at County Road 65 and County Road 12.

This Agreement shall be effective upon the date of full execution by both parties and shall be for twenty-four (24) months from its effective date unless terminated by the County upon the delivery of a thirty (30) day notice via certified mail.

CO3 Improvements to Lillian Recreation Center - Permission to Advertise

[25-1114](#)

Take the following actions:

1) Approve the Purchasing Director to place a competitive bid for improvements to the Lillian Recreation Center; and

2) Approve the Chairman to execute any project related documents.

CO4 Intergovernmental Service Agreement with Town of Magnolia Springs for Striping of Various Roads within Magnolia Springs Town Limits

[25-1128](#)

Approve an Intergovernmental Service Agreement between the Baldwin County Commission and the Town of Magnolia Springs for the Highway Department (Traffic Control Section) to stripe the following roads within Magnolia Springs town limits for an estimated cost of \$4,846.70 for labor and equipment:

Pecan Grove Street from Oak Street to 240' N of Cougill Avenue – 0.49 miles

Gates Avenue from Magnolia Springs Highway to Old Marlow Road – 0.30 miles

Oak Street from Magnolia Springs Highway to Woodland Drive – 1.04 miles

The Town of Magnolia Springs will be invoiced the actual project cost for labor and equipment and will provide materials for the project.

This agreement shall be effective upon full execution and terminate after twelve (12) months unless terminated by either party upon delivery of a thirty (30) day notice of termination.

CO5 Josephine Volunteer Fire Department - Request to Pave Handicap Parking Space, Resurface and Stripe Parking Lot

[25-1017](#)

Approve the Highway Department to pave a handicap parking space, resurface and stripe the parking lot at the Josephine Volunteer Fire Department (VFD) for an estimated cost of \$10,800.00 for labor. Josephine VFD will be invoiced the actual cost of labor upon completion of the project and will provide all materials for the project. The County will donate equipment costs.

CO6 Speed Limit Change on County Road 32 between State Highway 181 and Greeno Road

[25-1111](#)

Removed from the Agenda.

CO7 Transfer of Vehicle from Sales & Use Tax Department to Administration Department

[25-1126](#)

Take the following actions:

1) Approve the transfer of the following vehicle from the Sales & Use Tax Department to the Administration Department at no cost:

2018 Ford Fusion - VIN# 3FA6P0HD8JR228865

2) Authorize the Chairman to execute the Fixed Asset Change Form.

CR PERSONNEL

CR1 Animal Shelter - Employment of One (1) Animal Control Technician Position [25-1133](#)

Approve the employment of Alecia Spencer to fill the open Animal Control Technician position (#5720) grade 304 (\$15.43 hourly / \$32,094.40 annually) to be effective no sooner than September 8, 2025.

CR2 Parks Department - Employment of One (1) Landscape Technician I Position [25-1134](#)

Approve the employment of Timothy Caraway to fill the vacant Landscape Technician I position (#4042) grade 306 (\$17.01 per hour / \$35,380.80 annually) to be effective no sooner than September 8, 2025.

CR3 Probate Office - Position and Personnel Changes [25-1136](#)

Take the following actions:

1) Reclassify the License Revenue Officer II position (#156) (grade 307: \$37,107.20 - \$60,860.80 annually) to License Revenue Officer I position (grade 306: \$35,380.80 - \$57,969.60 annually); and

2) Approve the promotion of Lynn Day from License Revenue Officer II position (#156) grade 307 (\$24.27 per hour / \$50,481.60 annually) to Assistant License Revenue Administrator position (#5150) at a grade 311 (\$26.70 per hour / \$55,536.00 annually); and

3) Reclassify the Senior License Revenue Officer position (#992) (grade 309: \$39,873.60 - \$65,332.80 annually) to License Revenue Officer I position (grade 306: \$35,380.80 - \$57,969.60 annually).

These actions shall be effective no sooner than September 8, 2025.

D PRESENTATIONS

Commissioner McKenzie introduced Joshua Brown, Mayor-elect of the City of Bay Minette.

Mr. Brown discussed his background and said he looks forward to applying his business management and marketing skills in city government.

Mayor-elect Brown will take office on November 3, 2025.

DA GENERAL

DA1 Proclamation - Suicide Prevention and Awareness Month - September 2025

[25-1131](#)

After Commissioner Underwood read the Proclamation, she presented it to Larry Stier, Baldwin County Veterans Service Officer with the Alabama Department of Veterans Affairs.

Mr. Stier discussed the Alabama Department of Veterans Affairs placing 139 small American flags in various locations across the State of Alabama in remembrance of the 139 Veterans who lost their lives to suicide in 2024. Mr. Stier said he feels the proclamation represents the community's effort to support healing and affirms that Baldwin County stands with Veterans.

Motion by Commissioner Billie Jo Underwood, seconded by Commissioner Charles F. Gruber, to take the following actions:

- 1) Adopt a Proclamation proclaiming the month of September 2025 as "Suicide Prevention and Awareness Month" in Baldwin County, Alabama.
- 2) Approve the Office of Veterans Affairs to display 139 small flags on the grounds of the Foley Satellite Courthouse during the month of September 2025 in remembrance of the 139 veterans in Alabama who lost their lives to suicide in 2024.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

E PUBLIC HEARINGS

None.

F OTHER STAFF RECOMMENDATIONS

None.

G ADDENDA

None.

H PUBLIC COMMENTS

None.

I PRESS QUESTIONS

None.

J COMMISSIONER COMMENTS

The Commissioners provided their closing comments.

K ADJOURNMENT

Brad Hicks, County Attorney, recommended the Commission adjourn the meeting and convene in an executive session to discuss with their attorney the legal ramifications of and legal options for pending litigation, controversies not yet being litigated but imminently likely to be litigated or imminently likely to be litigated if the governmental body pursues a proposed course of action. Mr. Hicks said he is an attorney licensed to practice law in the State of Alabama and this exception is applicable to the planned discussion.

Motion by Commissioner James E. Ball, seconded by Commissioner Billie Jo Underwood, in accordance with Code of Alabama Section 36-25A-7, to adjourn into an executive session at 10:17 a.m. to discuss with their attorney the legal ramifications of and legal options for pending litigation, controversies not yet being litigated but imminently likely to be litigated or imminently likely to be litigated if the governmental body pursues a proposed course of action.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

Chairman McKenzie said the Commission will adjourn into an executive session and the Regular meeting will not reconvene.

The September 2, 2025, Baldwin County Commission Regular meeting adjourned into executive session at 10:17 a.m.

A handwritten signature in black ink, reading "Matthew P. McKenzie". The signature is written in a cursive, flowing style with a long horizontal line extending from the end.