

{Insert on County Commission Letterhead}

July 1, 2025

Attn: Mr. Daniel Hill, SE Regional Engineering Manager
LaBella Associates, D.P.C.
400 S Tryon Street, Suite 1300
Charlotte, North Carolina 28285

RE: One Hundred Twenty-Day Extension of Professional Services Agreement

Dear Mr. Hill:

Consistent with terms of the Professional Services Agreement made the 3rd day of October 2023, between LaBella Associates, D.P.C. and the Baldwin County Commission, please accept this correspondence as notice of the extension of the Professional Services Agreement with LaBella Associates, D.P.C. for architectural and design services related to the ventilation system improvements for the Foley Satellite Courthouse, for one hundred twenty (120) days, continuing from July 7, 2025, and ending on November 4, 2025, under the same terms and conditions as the existing executed Agreement.

We appreciate your consideration in this matter. If you need any additional information regarding this requested Agreement extension, please contact Brian L. Underwood, Grants Director, at (251) 937-0264.

Sincerely,

MATTHEW P. MCKENZIE, Chairman
Baldwin County Commission

Cc: Roger H. Rendleman
Aislinn Stone
Christie Davis
Katrina Taylor
Wanda Gautney
Brian L. Underwood