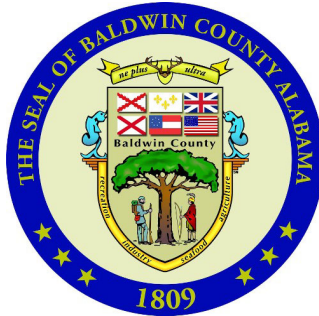


Baldwin County Commission



Work Session Meeting Agenda Monday, July 17, 2023 8:30 AM

Baldwin County Central Annex
Auditorium
22251 Palmer Street
Robertsdale, Alabama 36567

Regular Meeting Agenda Tuesday, July 18, 2023 8:30 AM

Baldwin County Fairhope Satellite Courthouse
County Commission Meeting Chambers - 2nd Floor
1100 Fairhope Avenue
Fairhope, Alabama 36532

District 1 – Commissioner James E. Ball
District 2 – Commissioner Matthew P. McKenzie
District 3 – Commissioner Billie Jo Underwood
District 4 – Commissioner Charles F. Gruber

All individuals wishing to speak during public hearings or public comments must fill out a speaker form. Comments from individuals should be limited to 3 minutes; groups are asked to select a spokesperson to speak on behalf of the group with comments limited to 5 minutes.

Supporting documentation for the agenda can be viewed in the File ID link of each item. Revisions to agenda items or supporting documentation made after the initial publication are denoted by an asterisk.

Comments or questions may be submitted to County Commissioners at:
<https://www.baldwincountyal.gov/government/baldwin-county-commission>
or by telephone at: 251.937.0264

WELCOME BY CHAIRMAN, INVOCATION AND PLEDGE OF ALLEGIANCE

A ADOPTION OF MINUTES

July 14, 2022, Road and Bridge Division Meeting

July 5, 2023, Regular Meeting

B COMMITTEE REPORTS

BA FINANCE/ADMINISTRATION DIVISION

BA1 Payment of Bills [23-1378](#)

BA2 Notification of Interim Payments Approved by Clerk/Treasurer as Allowed Under Policy 8.1 [23-1377](#)

C CONSENT

CA ADMINISTRATION

CA1 City of Daphne - Annexation Notification [23-1384](#)

CA2 City of Fairhope - Annexation Notification [23-1373](#)

CA3 City of Loxley - Annexation Notification [23-1348](#)

CA4 Employment Contract for Librarian of Public Law Library [23-1243](#)

CA5 Revision of County Take Home Vehicle List - July 2023 [23-1379](#)

CA6 Termination of Agreement for Distribution of Mental Health Funds Pursuant to Section 45-2-80.130 of the Code of Alabama, 1975 [23-1353](#)

CC ARCHIVES AND HISTORY

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- | | | |
|-------------|---|--------------------------------|
| CC1 | Resolution #2023-154 - Appropriation from Historic Parks Fund to Fort Mims Restoration Association, Inc. | <u>23-1360</u> |
| CD | BALDWIN REGIONAL AREA TRANSIT SYSTEM (BRATS) | |
| CD1 | Donation of Transportation Services for Annual Fort Mims Re-enactment and Living History Event | <u>23-1369</u> |
| CD2 | Request from United Way of Baldwin County for Transit Services for Agency Tour within Baldwin County | <u>23-1370</u> |
| CE | BUDGET/PURCHASING | |
| CE1 | Competitive Bid #WG21-40 - Provision of Industrial Fittings, Hoses, and Accessories for the Baldwin County Commission | <u>23-1218</u> |
| CE2 | Competitive Bid #WG23-40 - Provision of Finished Road Signs for the Baldwin County Commission | <u>23-1363</u> |
| CE3 | Competitive Bid #WG23-41 - Provision of Paint Striping Materials for the Baldwin County Commission | <u>23-1366</u> |
| CE4 | Competitive Bid #WG23-42 - Provision of Concrete Sidewalk Repair on County Right-of-Ways for the Baldwin County Commission | <u>23-1365</u> |
| CE5 | Competitive Bid #WG23-46 - Upgrades for the Elevator Recall System in Baldwin County Corrections Center Located in Bay Minette, Alabama | <u>23-1413</u> |
| CE6 | Competitive Bid #WG23-47 - Removal of Derelict Sailboat in Weeks Bay Located in the Fairhope Area for the Baldwin County Commission | <u>23-1364</u> |
| CE7 | Competitive Bid #WG23-50 - Annual Scrap Metal and White Goods Recycling Services for the Baldwin County Commission | <u>23-1338</u> |
| CE8 | Competitive Bid #WG23-51 - Provision of Installation, Service and Operation of the Inmate Telephone and Video Visitation Services for the Baldwin County Sheriff's Office | <u>23-1342</u> |
| CE9 | Competitive Bid #WG23-52 - Provision of Annual Traffic Signal Repair for the Baldwin County Commission | <u>23-1350</u> |
| CE10 | Competitive Bid #WG23-53 - Provision of Vehicle Detergent for the Baldwin County Commission | <u>23-1371</u> |
| CE11 | Rental of Two (2) Copy Machines for Baldwin County Sales and Use Tax Department and Baldwin County Juvenile Detention Center | <u>23-1357</u> |
| CE12 | Computer Software Support Agreement and Addendum with Delta Computer Systems, Inc. for Sales and Use Tax Department | <u>23-1344</u> |
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CE13	Resolution #2023-150 - Allocation of Funds to Cover Unbudgeted Appointed Staff Salary Increases, New Position and Employee Annual Leave Payouts	<u>23-1340</u>
CE14	Request for Waiver of Sales Tax Penalty	<u>23-1351</u>
CF	BUILDING INSPECTION	
CF1	Computer Software Support Agreement and Addendum with Delta Computer Systems, Inc. for Building Inspection Department	<u>23-1346</u>
CH	COMMUNICATIONS/INFORMATION SYSTEMS (CIS)	
CH1	Insightsoftware, LLC - Subscription Agreement for Spreadsheet Server Support	<u>23-1375</u>
CH2	Technical Assistance Agreement with ADECA	<u>23-1347</u>
CJ	ELECTED OFFICIALS	
CJ1	Coroner's Office - Sale of Vehicle on GovDeals.com	<u>23-1354</u>
CJ2	Legislative Delegation - Sublease Agreement with Highland Construction, LLC d/b/a The Addison Group for Office Space	<u>23-1425</u>
CK	EMERGENCY MANAGEMENT AGENCY (EMA)	
CK1	FY 2024 Alabama Department of Public Health Strategic National Stockpile Grant Agreement	<u>23-1406</u>
CL	ENVIRONMENTAL MANAGEMENT	
CL1	Application for Transfer of Magnolia Sanitary Landfill Disposal Permit	<u>23-1399</u>
CL2	Baldwin County Solid Waste Uncollectible Residential Accounts - July 2023	<u>23-1390</u>
CN	HIGHWAY	
CN1	Brightspeed - Non-reimbursable Utility Agreements	<u>23-1382</u>
CN2	East Central Baldwin Water Authority - Reimbursable Utility Agreements	<u>23-1381</u>
CN3	Town of Summerdale - Reimbursable Utility Agreement	<u>23-1374</u>
CN4	Novelis Site Access Improvements - Letter of Support for Industrial Access Road and Bridge Corporation Funding	<u>23-1383</u>
CN5	Rebuild Alabama - Baldwin County Fiscal Year 2023 Contractor Report	<u>23-1389</u>

CQ PERSONNEL

- CQ1** Citizen Service Center - Voluntary Demotion [23-1410](#)
- CQ2** CIS Department - Employment of One (1) Communications Technician II Position [23-1392](#)
- CQ3** Finance and Accounting Department - Employment of One (1) Staff Accountant Position [23-1391](#)
- CQ4** Highway Department (Construction) - Approval of Updated Position Description [23-1394](#)
- CQ5** Juvenile Detention Center - Employment of One (1) Detention Worker I Position [23-1395](#)
- CQ6** Probate Office - Retitle of Position [23-1404](#)
- CQ7** Revenue Commission (Re-Appraisal) - Position Changes [23-1396](#)
- CQ8** Solid Waste Department - Personnel Changes [23-1397](#)

CR PLANNING AND ZONING

- CR1** Baldwin County Commission Board of Adjustment #1 - Board Appointment(s) [23-1359](#)
- CR2** Baldwin County Planning and Zoning Commission - Board Appointment(s) [23-1398](#)

D PRESENTATIONS

E PUBLIC HEARINGS

ER PLANNING AND ZONING

- ER1** Case No. TA-23002 - Amendments to the Baldwin County Zoning Ordinance Adding Planning District 39 Zoning Map and Local Provisions and Miscellaneous Changes to the Full Ordinance [23-1402](#)
- ER2** Baldwin County Master Plan: "Our Vision - A Citizen's Guide to Growth in the Zoned Areas of Baldwin County" [23-1401](#)

F OTHER STAFF RECOMMENDATIONS

FA ADMINISTRATION

- FA1** *Baldwin County Board of Equalization - Submission of Nominees to Represent the Baldwin County Commission [23-0926](#)

FC ARCHIVES AND HISTORY

FC1 Bicentennial Park - Upcoming Project and Christmas 2023 [23-1361](#)

FR PLANNING AND ZONING

FR1 Planning District 14 Advisory Committee - Appointment(s) [23-1349](#)

G AMERICAN RESCUE PLAN ACT (ARPA) RECOMMENDATIONS

GA GENERAL

GA1 Reclassification of ARPA Funds Expended for Audit of FY22 Schedule of Expenditures of Federal Awards (SEFA) [23-1388](#)

GA2 ARPA Program Update [23-1386](#)

H ADDENDA

HA1 Fiscal Year 2023 State Homeland Security Grant Program through the Alabama Law Enforcement Agency [23-1407](#)

HA2 Letter of Support for Franklin Primary Health Center, Inc. for Public Health Service Section 330 Grant [23-1422](#)

HA3 Sheriff's Office - Renewal of Intergovernmental Support Agreement with Naval Air Station Whiting Field, Florida for Conducting Emergency Vehicle Operations Course at NOLF Silverhill [23-1320](#)

HA4 Reciprocal Agreement with City of Orange Beach for the Exchange of Tax Returns and Information [23-1427](#)

I COMMISSIONER REQUESTS

J SENIOR STAFF REPORT

K COUNTY ATTORNEY'S REPORT

L PUBLIC COMMENTS

M PRESS QUESTIONS

N COMMISSIONER COMMENTS

O ADJOURNMENT