



Baldwin County Commission Meeting Agenda

Tuesday, February 18, 2025

**Pre-meeting Work Session 9:00 AM
Regular Meeting 10:00 AM**

Baldwin County Fairhope Satellite Courthouse
County Commission Meeting Chambers - 2nd Floor
1100 Fairhope Avenue
Fairhope, Alabama 36532

Commissioners

District 1 - James E. Ball
District 2 - Matthew P. McKenzie
District 3 - Billie Jo Underwood
District 4 - Charles F. Gruber



Supporting documentation for the agenda can be viewed in the File ID link of each item. Revisions to agenda items or supporting documentation made after the initial publication are denoted by an asterisk.

PRE-MEETING WORK SESSION (9:00 AM)

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

REVIEW OF ITEMS AND SETTING OF THE CONSENT AGENDA

Review and discussion of items on the Regular meeting agenda. The Commission will set the Consent Agenda for the Regular meeting, determining the order of items for consideration with any additions, removals and/or replacements as presented.

COMMISSIONER REQUESTS

SENIOR STAFF REPORTS

COUNTY ATTORNEY'S REPORT

ADJOURNMENT OF PRE-MEETING WORK SESSION

REGULAR MEETING (10:00 AM)

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

A ADOPTION OF MINUTES

February 4, 2025, Regular Meeting

B COMMITTEE REPORTS

BA FINANCE/ADMINISTRATION DIVISION

BA1 Payment of Bills [25-0459](#)

BA2 Ratify Interim Payments as Allowed by Policy 8.1 [25-0458](#)

C CONSENT

CA ADMINISTRATION

CA1 Appropriation of Funds to Baldwin County Historic Development Commission for Capital Improvement Project at Swift-Coles Home in Bon Secour [25-0472](#)

CA2 Resolution #2025-078 - Loan to Historic Blakeley Authority [25-0471](#)

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| CA3 | Employment Contracts for Baldwin County Legislative Delegation
Part-time Clerks | <u>25-0351</u> |
| CA4 | Letter of Support - The Dream Center of Baldwin County | <u>25-0460</u> |
| CA5 | Resolution #2025-080 - Approval of the Use of Fire Tax Proceeds by
White House Fork Volunteer Fire Department | <u>25-0461</u> |
| CA6 | Town of Elberta - Annexation Notification | <u>25-0454</u> |
| CA7 | Voting Administration - Agreement with St. Paul's Episcopal Church
(Voting Precinct No. 8) - Use of Facility and Provision of Professional
Cleaning Services | <u>25-0456</u> |
| CC | ARCHIVES AND HISTORY | |
| CC1 | OnCell Systems, Inc. - Renewal of Agreement for Professional Services
for Baldwin County Historic Tours App | <u>25-0481</u> |
| CE | BUDGET/PURCHASING | |
| CE1 | Agreement of Easements with Regions Bank on the Construction of the
New District Attorney Building Located in Bay Minette, Alabama, for the
Baldwin County Commission | <u>25-0486</u> |
| CE2 | Competitive Bid #WG24-17 - Provision of Tree Removal and Disposal
Services for the Baldwin County Commission | <u>25-0452</u> |
| CE3 | Competitive Bid #WG25-04A - Provision of Janitorial Services for
Baldwin County Revenue Commission - Reappraisal Building Located in
Robertsdale, Alabama | <u>25-0453</u> |
| CE4 | Competitive Bid #WG25-07 - Provision of Guardrail Installation and
Repair on County Right-of-Ways for the Baldwin County Commission | <u>25-0479</u> |
| CE5 | Competitive Bid #WG25-09 - Provision of Police Vehicle Equipment
(Brake Pads / Rotors) for the Baldwin County Commission | <u>25-0469</u> |
| CE6 | Competitive Bid #WG25-11 - Provision of Motorgrader Blades for the
Baldwin County Commission | <u>25-0483</u> |
| CE7 | Contract Relating to Request for Qualifications (RFQ) for Engineering /
Environmental Services for Fish River Watershed Sediment and
Stormwater Project - Summerdale Stormwater Pond for the Baldwin
County Commission | <u>25-0497</u> |

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| CE8 | Construction of New Mental Health Holding Cells at Baldwin County Corrections Center and Juvenile Detention Center Located in Bay Minette, Alabama, for the Baldwin County Commission | <u>25-0478</u> |
| CE9 | Group 5 of ERPR-9072 - Permanent Repair for Various Sites Due to Severe Weather Event Beginning on September 16, 2020, FHWA Disaster #AL20-2 for the Baldwin County Commission | <u>25-0482</u> |
| CE10 | Pre-qualification of Contractors for Renovations of Central Annex Probate and Revenue Offices Located in Robertsdale, Alabama, for the Baldwin County Commission | <u>25-0484</u> |
| CE11 | Release and Settlement Agreement Relating to Construction of New Female Housing Addition to Baldwin County Corrections Center and Renovations of Adjacent Buildings Located in Bay Minette, Alabama | <u>25-0382</u> |
| CE12 | Request for Proposals (RFP) for Micro-transit Software for Public Transportation for the Baldwin County Commission | <u>25-0455</u> |
| CE13 | Request for Qualifications (RFQ) for Engineering / Environmental Services for Dirt Road Paving Project - Bruhn Road from County Road 87 to Breman Road for the Baldwin County Commission | <u>25-0473</u> |
| CE14 | Resolution #2025-081 - Amending Fiscal Year 2025 Budget | <u>25-0485</u> |
| CH | COMMUNICATIONS/INFORMATION SYSTEMS (CIS) | |
| CH1 | Citibot - Price Quotation with Carahsoft Technology Corp. for Communication Technology | <u>25-0474</u> |
| CJ | ELECTED OFFICIALS | |
| CJ1 | Sheriff's Office - Contract for Law Enforcement Services for City of Orange Beach | <u>25-0311</u> |
| CN | GRANTS | |
| CN1 | Resolution #2025-056 - Amendment #1 to Subrecipient Agreement with Town of Summerdale for ARPA Funded Water Tower Project | <u>25-0320</u> |
| CN2 | Resolution #2025-077 - Amendment #2 to Subrecipient Agreement with City of Loxley for ARPA Funded Water Capacity Improvement Project | <u>25-0464</u> |
| CN3 | Second Amendment to Contract for Professional Services with MB3 Inc. d/b/a Civix for Planning Phase of General Grant and Management, Project Management, and Capacity Building for CDBG-DR Subaward for Baldwin County Commission | <u>25-0462</u> |
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CO HIGHWAY

- CO1** License Agreement #25005 - Sandy Lane and Danne Road Rights-of-Way [25-0475](#)
- CO2** Resolution #2025-073 and Utility Agreement for County Road 64 Capacity Improvement Project [25-0430](#)
- CO3** Transfer of Various Vehicles and Equipment [25-0435](#)
- CR PERSONNEL**
- CR1** BRATS - Employment of One (1) Full Time Bus Driver Position [25-0496](#)
- CR2** CIS Department - Personnel Changes [25-0487](#)
- CR3** Highway Department (Bay Minette) - Personnel Changes [25-0488](#)
- CR4** Highway Department (Foley) - Personnel Changes [25-0489](#)
- CR5** Highway Department (Maintenance Engineering) - Position Change [25-0490](#)
- CR6** Highway Department (Silverhill) - Personnel Changes [25-0491](#)
- CR7** Parks Department - Employment of Four (4) Landscape Technician I Positions [25-0492](#)
- CR8** Probate Office - Appointment of Chief Clerk of Probate [25-0494](#)
- CR9** Probate Office - Employment of One (1) Recording Officer I Position [25-0495](#)
- CR10** Planning and Zoning Department - Position Change [25-0498](#)

D PRESENTATIONS

DA GENERAL

- DA1** Retiree Recognition Presentation [25-0493](#)

E PUBLIC HEARINGS

All individuals wishing to speak during public hearings must fill out a speaker form. Comments from individuals should be limited to 3 minutes; groups are asked to select a spokesperson to speak on behalf of the group with comments limited to 5 minutes.

EF BUILDING INSPECTION

- EF1** Updates to Baldwin County Flood Hazard Management Plan [25-0457](#)

ES PLANNING AND ZONING

ES1 Case No. Z24-50 - Kimbrough Property Rezoning [25-0470](#)

ES2 Case No. Z24-53 - Gatlin Property Rezoning [25-0466](#)

F OTHER STAFF RECOMMENDATIONS

FS PLANNING AND ZONING

FS1 Case No. Z24-47 - Randall Property Rezoning [25-0468](#)

G ADDENDA

H PUBLIC COMMENTS

Comments should be limited to 3 minutes per person.

I PRESS QUESTIONS

J COMMISSIONER COMMENTS

K ADJOURNMENT