



Baldwin County Commission Meeting Agenda

Tuesday, April 1, 2025

**Pre-meeting Work Session 9:00 AM
Regular Meeting 10:00 AM**

Baldwin County Administration Building
County Commission Meeting Chambers
322 Courthouse Square
Bay Minette, Alabama 36507

Commissioners
District 1 - James E. Ball
District 2 - Matthew P. McKenzie
District 3 - Billie Jo Underwood
District 4 - Charles F. Gruber



Supporting documentation for the agenda can be viewed in the File ID link of each item. Revisions to agenda items or supporting documentation made after the initial publication are denoted by an asterisk.

PRE-MEETING WORK SESSION (9:00 AM)

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

REVIEW OF ITEMS AND SETTING OF THE CONSENT AGENDA

Review and discussion of items on the Regular meeting agenda. The Commission will set the Consent Agenda for the Regular meeting, determining the order of items for consideration with any additions, removals and/or replacements as presented.

COMMISSIONER REQUESTS

SENIOR STAFF REPORTS

COUNTY ATTORNEY'S REPORT

ADJOURNMENT OF PRE-MEETING WORK SESSION

REGULAR MEETING (10:00 AM)

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

A ADOPTION OF MINUTES

March 18, 2025, Regular Meeting

B COMMITTEE REPORTS

BA FINANCE/ADMINISTRATION DIVISION

BA1 Payment of Bills [25-0613](#)

BA2 Ratification of Interim Payments as Allowed by Policy 8.1 [25-0612](#)

C CONSENT

CA ADMINISTRATION

CA1 Alabama State Veterans Memorial Cemetery at Spanish Fort - 2025
Memorial Day Event [25-0602](#)

CA2 Tent Rental for Annual Law Enforcement Memorial Event [25-0642](#)

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| CA3 | Case No. LV-25002 - Alcohol License Application for LVPAL LLC d/b/a TA Robertsdale | <u>25-0638</u> |
| CA4 | AltaPointe Health Systems, Inc. - Reappointment(s) | <u>25-0650</u> |
| CA5 | Cindy Haber Center, Inc. - Reappointment(s) | <u>25-0645</u> |
| CA6 | Ono Island Water, Sewer & Fire Protection Authority - Reappointment(s) | <u>25-0649</u> |
| CA7 | Revision of Baldwin County Commission Policy #2.6 - Alcohol License Applications | <u>25-0611</u> |
| CB | ANIMAL CONTROL | |
| CB1 | Professional Services Agreement with Dr. Babette Dixon for Rabies Clinics | <u>25-0615</u> |
| CD | BALDWIN REGIONAL AREA TRANSIT SYSTEM (BRATS) | |
| CD1 | FY 2026 Section 5307/5339 Urbanized Area Public Transportation Grant Application | <u>25-0596</u> |
| CE | BUDGET/PURCHASING | |
| CE1 | Competitive Bid #WG25-18 - Provision of Erosion Control Materials for the Baldwin County Commission. | <u>25-0601</u> |
| CE2 | Competitive Bid #WG25-20 - Annual Generator Preventive Maintenance Services for the Baldwin County Commission | <u>25-0597</u> |
| CE3 | Competitive Bid #WG25-23 - Purchase and Installation of Intelligence Led Policing Equipment and Software for the Baldwin County Sheriff's Office | <u>25-0637</u> |
| CE4 | Construction of New Outdoor Atrium at Baldwin County Courthouse Located in Bay Minette, Alabama, for the Baldwin County Commission | <u>25-0643</u> |
| CE5 | Contract Extension for Personal Property Consultant Services for the Baldwin County Commission | <u>25-0603</u> |
| CE6 | Contract Extension for Unify Telephony System Maintenance and Support Services for the Baldwin County Commission | <u>25-0608</u> |
| CE7 | Contract Related to Request for Qualifications (RFQ) for Engineering / Environmental Services for County Road 13 and Corte Road Intersection Improvement Project for the Baldwin County Commission | <u>25-0641</u> |

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| CE8 | Contract Related to Request for Qualifications (RFQ) for Engineering / Environmental Services for Styx River Road Bridge Replacement Project for the Baldwin County Commission | <u>25-0640</u> |
| CE9 | Project No. HW18068000 - County Road 64 Clearing and Grubbing for the Baldwin County Commission | <u>25-0646</u> |
| CE10 | Annual Pre-award Risk Assessment by ADCNR | <u>25-0639</u> |
| CE11 | Resolution #2025-095 - Amending Fiscal Year 2025 Budget | <u>25-0636</u> |
| CK | EMERGENCY MANAGEMENT AGENCY (EMA) | |
| CK1 | FY 2025 Certified Local Emergency Manager Salary Supplement Subaward from Alabama Law Enforcement Agency | <u>25-0599</u> |
| CL | ENVIRONMENTAL MANAGEMENT | |
| CL1 | Application for Certificate of Exception from Garbage Pick-up | <u>25-0609</u> |
| CM | FINANCE AND ACCOUNTING | |
| CM1 | Revision of Baldwin County Commission Policy 8.21 - Banking and Investment Policy | <u>25-0634</u> |
| CN | GRANTS | |
| CN1 | Extension of Professional Services Agreement with LaBella Associates, D.P.C. for Ventilation System Improvements in Foley Satellite Courthouse | <u>25-0566</u> |
| CO | HIGHWAY | |
| CO1 | Transfer of Various Vehicles and Equipment | <u>25-0558</u> |
| CO2 | Sale of Surplus Equipment on GovDeals.com | <u>25-0624</u> |
| CR | PERSONNEL | |
| CR1 | Animal Shelter - Employment of Two (2) Animal Control Officer Positions | <u>25-0616</u> |
| CR2 | Emergency Management Agency - Personnel Changes | <u>25-0618</u> |
| CR3 | Highway Department (Bay Minette) - Personnel Changes | <u>25-0617</u> |
| CR4 | Highway Department (Construction Engineering) - Promotion of Employee | <u>25-0623</u> |
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- CR5** Highway Department (Maintenance Engineering) - Employment of One (1) Engineering Technician II Position [25-0648](#)
 - CR6** Highway Department (Pre-Construction) - Employment of One (1) Design Technician I Position [25-0647](#)
 - CR7** Juvenile Detention Center - Employment of Three (3) Detention Worker I Positions [25-0619](#)
 - CR8** Planning and Zoning Department - Personnel Changes [25-0620](#)
 - CR9** Probate Office - Promotion of Employee [25-0621](#)
 - CS PLANNING AND ZONING**
 - CS1** Baldwin County Planning and Zoning Commission - Removal of Members [25-0654](#)

D PRESENTATIONS

DA GENERAL

- DA1** Presentation of Lifesaver Awards and Introduction of Baldwin County Sheriff's Office Cadets and Latest Graduates of APOSTC [25-0557](#)
- DA2** Proclamation - National Telecommunicators / Communication Officers Week - April 13-19, 2025 [25-0633](#)
- DA3** Resolution #2025-089 - Recognizing the Stockton Five Arts Club 100th Year Anniversary [25-0565](#)
- DA4** Proclamation - Child Abuse Prevention and Awareness Month and Sexual Assault Prevention and Awareness Month - April 2025 [25-0614](#)

E PUBLIC HEARINGS

All individuals wishing to speak during public hearings must fill out a speaker form. Comments from individuals should be limited to 3 minutes; groups are asked to select a spokesperson to speak on behalf of the group with comments limited to 5 minutes.

F OTHER STAFF RECOMMENDATIONS

FE BUDGET/PURCHASING

- FE1** Request for Renovations of Courtroom No. 1 and Judge's Suite in the Baldwin County Courthouse Located in Bay Minette, Alabama [25-0607](#)

G ADDENDA

H PUBLIC COMMENTS

Comments are limited to 3 minutes per person.

I PRESS QUESTIONS

J COMMISSIONER COMMENTS

K ADJOURNMENT