



ARCHITECTS & INTERIOR DESIGN
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Tuesday, August 11, 2020

Wayne Dyess, County Administrator
Baldwin County
Administration Department
ATTN: County Commission Office
312 Courthouse Square,
Suite 12
Bay Minette, Alabama 36507

Re: New Female Housing Tower and Booking and Intake Building Additions
to the Baldwin County Corrections Center - New Sheriff's Office

PHJ# 1913-GV

Mr. Dyess,

As you may be aware, PH&J Architects, Inc. is working with the County Commission and the Baldwin County Sheriff's Office on the expansion of the County's Correction Center.

As we were kicking off the design phase of the project, it was determined that the right-a-way on Hand Avenue is owned by the City of Bay Minette and not the State of Alabama Department of Transportation. For the portion of Alabama Highway 287, starting at the County Square running North to the Bay Minette Bypass. We do not know how far up Hand Avenue/AL 287 the City owns the right-a-way, but it does extend past the Baldwin County Correction Center property.

We have met with the City of Bay Minette in relation to our project and the impact the project would have on vehicular and pedestrian traffic and access on the streets around the correction facility. Our project will have an impact on Hand avenue, 3rd Street and 4th Street, during construction of the additions and will reduced with normal operations once the project is complete.

With no objections to the project as presented at these meetings, the County need to formally request through your office the following items from the City of Bay Minette.

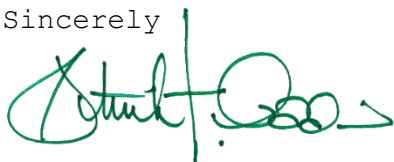
- A formal request to the City of Bay Minette to grant an easement for the Booking & Intake Building to extend out into the right-of-way along Hand Avenue to allow access for vehicular traffic into the now enclosed sallyport included as part of the new Booking & Intake building. This request will include eliminating the existing parking spaces on Hand Avenue and around the corner on 3rd Street to allow for the new service drive for the new sallyport.
- A formal request to take 4th Street from the corner of Hoyle Avenue West to Hand Avenue from a two-lane one-way street to a one lane one-way street. The existing South lane will become a service lane for the correction center.
- We also need to request waving the building permit fee for the project by the city.

Mayor Wills with the City of Bay Minette was in attendance at the meetings with the City and he is ready to take the County's request to the City Council and present for approved this exciting project to expand the existing County correction facility located in Bay Minette, Alabama.

I will be preparing presentation type drawings for a formal presentation on the project to the City Council and the Planning Commission once these easements requests are approved by the City.

If you have any questions, please call.

Sincerely



Patrick T. Addison, AIA
Principal

Cc: Sheriff Hoss Mack, Chief Anthony Lowery, Wanda Gautney,
Brittney Lundy, Steven Speaks, Paul McClendon, File