



Baldwin County Commission Meeting Agenda

Tuesday, July 2, 2024

**Pre-meeting Work Session 8:30 AM
Regular Meeting 10:00 AM**

Baldwin County Administration Building
County Commission Meeting Chambers
322 Courthouse Square
Bay Minette, Alabama 36507

Commissioners
District 1 - James E. Ball
District 2 - Matthew P. McKenzie
District 3 - Billie Jo Underwood
District 4 - Charles F. Gruber



Supporting documentation for the agenda can be viewed in the File ID link of each item. Revisions to agenda items or supporting documentation made after the initial publication are denoted by an asterisk.

PRE-MEETING WORK SESSION (8:30 AM)

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

REVIEW OF ITEMS AND SETTING OF THE CONSENT AGENDA

Review and discussion of items on the Regular meeting agenda. The Commission will set the Consent Agenda for the Regular meeting, determining the order of items for consideration with any additions, removals and/or replacements as presented.

COMMISSIONER REQUESTS

SENIOR STAFF REPORTS

GENERAL

- 1 Presentation by AltaPointe Health - Certified Community Behavioral Health Clinic [24-0871](#)
- 2 Community Development Block Grant - Disaster Recovery (CDBG-DR) Update [24-0864](#)

COUNTY ATTORNEY'S REPORT

ADJOURNMENT OF PRE-MEETING WORK SESSION

REGULAR MEETING (10:00 AM)

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

A ADOPTION OF MINUTES

June 18, 2024, Regular Meeting

B COMMITTEE REPORTS

BA FINANCE/ADMINISTRATION DIVISION

- BA1 Payment of Bills [24-0867](#)
- BA2 Notification of Interim Payments Approved by Clerk/Treasurer as Allowed Under Policy 8.1 [24-0866](#)

C CONSENT

CA ADMINISTRATION

CA1 City of Daphne - Annexation Notification [24-0892](#)

CA2 Disbursement of Circulation Materials from the Baldwin County Library Cooperative, Inc. among the Member Libraries of the Baldwin County Public Library System [24-0893](#)

CC ARCHIVES AND HISTORY

CC1 Baldwin County Historic Development Commission - Board Appointment(s) [24-0854](#)

CC2 Gulf Coast Resource Conservation and Development Council Grant for Educational Outreach and Community Development [24-0855](#)

CE BUDGET/PURCHASING

CE1 Amendment to Contract for Pre-event Debris Removal & Disposal Services from County Right-of-Ways within Unincorporated Baldwin County for the Baldwin County Commission [24-0873](#)

CE2 Competitive Bid #WG24-40 - Renovations of Oak Street Building for Building Inspection Department Located in Bay Minette, Alabama, for the Baldwin County Commission [24-0859](#)

CE3 Construction of Miscellaneous Protective Partitions at Various Buildings for the Baldwin County Commission [24-0857](#)

CE4 Request for Qualifications (RFQ) for Engineering Services for Scenic Highway 98 Bridge Replacement in Point Clear for the Baldwin County Commission [24-0870](#)

CE5 Service Agreement/Proposal for Probate Office Wills and Minutes Microfilm Conversion for the Baldwin County Commission [24-0874](#)

CE6 Resolution #2024-126 - Updating the Allocation of Baldwin County Local Cigarette Tax Revenue [24-0865](#)

CH COMMUNICATIONS/INFORMATION SYSTEMS (CIS)

CH1 Sale of Surplus Equipment on GovDeals.com [24-0856](#)

CI COUNCIL ON AGING

CI1 Purchase of Cabinets for Loxley Senior Nutritional Center [24-0851](#)

CI2 Title III Older Americans Act Contract Proposal and Application for Fiscal Year 2025 [24-0853](#)

CJ ELECTED OFFICIALS

- CJ1** Sheriff's Office - Transfer of Three Vehicles to Baldwin County Commission to be Sold on GovDeals.com [24-0827](#)
- CJ2** Sheriff's Office - Memorandum of Agreement for Disbursement of Gulf Coast High Intensity Drug Trafficking Area Funds [24-0831](#)
- CJ3** Revenue Commission - Amended Report for Insolvents, Errors and Taxes in Litigation for 2023 [24-0896](#)

CK EMERGENCY MANAGEMENT AGENCY (EMA)

- CK1** Memorandum of Understanding for Safer Places Program [24-0869](#)

CO HIGHWAY

- CO1** ARPA Drinking Water/Wastewater Grant - Drainage Improvements on County Road 68, 1900 Feet East of County Road 65 - Permission to Advertise [24-0886](#)
- CO2** License Agreement #24007 - Ezell Lane - Right-of-Way [24-0861](#)
- CO3** County Road 65 from Underwood Road to County Road 28 - Permission to Advertise [24-0860](#)
- CO4** U.S. Highway 98 at Old Foley Road Intersection Improvements - Permission to Advertise [24-0829](#)
- CO5** Resolution #2024-096 - Transfer of Portions of Certain Roads to Town of Summerdale [24-0895](#)
- CO6** Resolution #2024-132 - Transfer of Parker Lane to City of Daphne [24-0887](#)

CR PERSONNEL

- CR1** Animal Shelter - Employment of One (1) Animal Control Technician Position [24-0879](#)
- CR2** CIS Department - Approval of Updated Position Description [24-0891](#)
- CR3** Commission Administration - Employment of One (1) Administrative Support Specialist IV Position [24-0878](#)
- CR4** Highway Department (Bay Minette) - Personnel Changes [24-0880](#)
- CR5** Highway Department (Geospatial Operations) - Approval of Updated Position Description [24-0881](#)
- CR6** Highway Department (Silverhill) - Promotion of Employee [24-0882](#)

CR7 Parks Department - Employment of One (1) Landscape Technician I Position [24-0883](#)

CR8 Probate Office - Employment of Two (2) Recording Officer I Positions [24-0888](#)

CR9 Revenue Commission (Re-Appraisal) - Position Changes [24-0884](#)

CR10 Revenue Commission - Employment of One (1) Assessment Support Technician I Position [24-0885](#)

CS PLANNING AND ZONING

CS1 Baldwin County Commission Board of Adjustment #2 - Board Appointment(s) [24-0868](#)

D PRESENTATIONS

E PUBLIC HEARINGS

All individuals wishing to speak during public hearings must fill out a speaker form. Comments from individuals should be limited to 3 minutes; groups are asked to select a spokesperson to speak on behalf of the group with comments limited to 5 minutes.

F OTHER STAFF RECOMMENDATIONS

FC ARCHIVES AND HISTORY

FC1 Christmas Extravaganza and Holiday Light Display at Bicentennial Park [24-0876](#)

FE BUDGET/PURCHASING

FE1 *Architectural Services for Renovations of Baldwin County Probate and Revenue Commission Offices at Central Annex Building Located in Robertsdale, Alabama, for the Baldwin County Commission [24-0877](#)

FR PERSONNEL

FR1 One-time Additional Paid Holiday for County Employees [24-0898](#)

G ADDENDA

GA GENERAL

GA1 Gigapower, LLC - Release of Bond [24-0915](#)

H PUBLIC COMMENTS

Comments should be limited to 3 minutes per person.

- I **PRESS QUESTIONS**
- J **COMMISSIONER COMMENTS**
- K **ADJOURNMENT**