



Baldwin County Commission
Work Session and Regular
Meeting Minutes

Tuesday, July 2, 2024

Baldwin County Administration Building, County Commission Meeting Chambers
322 Courthouse Square, Bay Minette, Alabama 36507

[Supporting documentation for the minutes can be viewed in the File ID link of each item.](#)

PRE-MEETING WORK SESSION (8:30 AM)

Present: 4 - Commissioner James E. Ball, Commissioner Matthew P. McKenzie,
Commissioner Billie Jo Underwood, and Commissioner Charles F. Gruber

Absent: 0

Also present were Roger Rendleman, County Administrator, Frank Lundy, County Engineer, and Brad Hicks, County Attorney.

The Baldwin County Commission met for a work session (pre-Commission meeting) on July 2, 2024, at 8:30 a.m. in the Baldwin County Administration Building, County Commission Meeting Chambers.

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

The Chairman called the meeting to order at 8:30 a.m. Following the Invocation by Sheriff Mack, the Pledge of Allegiance was led by Commissioner McKenzie.

REVIEW OF ITEMS AND SETTING OF THE CONSENT AGENDA

Review and discussion of items on the Regular meeting agenda. The Commission will set the Consent Agenda for the Regular meeting, determining the order of items for consideration with any additions, removals and/or replacements as presented.

FR1 - Chairman Underwood requested Item FR1 be moved to the Consent Agenda.

It was decided that Item FR1 be moved to the Consent Agenda.

CC2 - Chairman Underwood noted she is a voting member of the Gulf Coast

Resource Conservation and Development Council and requested Item CC2 be moved to Other Staff Recommendations to be voted on separately to allow her to abstain from the vote to avoid any conflict of interest.

CE6 - Chairman Underwood noted Item CE6 has been modified to update the allocation of the Baldwin County local cigarette tax revenue to include the Dream Center.

CR4 - Staff recommendation #3 has been removed from Item CR4 at the request of the Personnel Director due to applicant declining the position.

FE1 - The AIA Agreement for architectural services has been received. Discussion took place regarding the renovation of the Baldwin County Probate and Revenue Commission offices located at the Central Annex facility in Robertsedale and allocating space for the Alabama Law Enforcement Agency in the future.

It was decided that Item FE1 be moved to the Consent Agenda.

GA1 - It was decided that Addendum Item GA1 - Gigapower, LLC-Release of Bond, be moved to the Consent Agenda.

FC1 - Discussion took place regarding the costs associated with the Christmas Extravaganza at Bicentennial Park exceeding the budgeted amount, the impact of the event on the community, proceeding with the event this year as scheduled, and searching for sponsors for next year's event.

Further discussion took place regarding options for reducing event expenses, a Master Plan for Bicentennial Park which was developed but never approved, the Commission's investment in north Baldwin County, the Master Plan developed for Live Oak Landing and adopted by the Commission in 2013, veterans memorial at Bicentennial Park, identifying corporate sponsors, and developing a Master Plan for Bicentennial Park as a combined destination with Live Oak Landing to make the park a year-round destination.

It was decided that Item FC1 be moved to the Consent Agenda.

COMMISSIONER REQUESTS

Commissioner Ball explained the Christmas Extravaganza event at Bicentennial Park would proceed as planned for 2024 and requested the community's help with fundraising and finding volunteers and corporate sponsorships to offset event expenses.

Chairman Underwood opened the meeting to public comments regarding Item FC1 - Christmas Extravaganza and Holiday Light Display at Bicentennial Park.

Ms. Sara Davis with the North Baldwin Chamber of Commerce, Ms. Susan Martin

Burger, volunteer docent at events at Bicentennial Park, Ms. Kristina Pittman, Executive Director of the North Baldwin Chamber of Commerce, and Mr. Charlie Chestang, with the musical group The Chestangs, thanked the Commissioners for their commitment to the Christmas Extravaganza event at Bicentennial Park and pledged their support in finding corporate sponsors.

SENIOR STAFF REPORTS

None.

GENERAL

- 1 Presentation by AltaPointe Health - Certified Community Behavioral Health Clinic [24-0871](#)

Mr. Steve Dolan, Vice President of Administrative Services at AltaPointe Health, discussed new services provided by AltaPointe due to its designation as a Certified Community Behavioral Health Clinic.

Commissioner Ball left the meeting and the Chambers at 9:38 a.m.

- 2 Community Development Block Grant - Disaster Recovery (CDBG-DR) Update [24-0864](#)

Brian Underwood, Grants Director, noted the Community Development Block Grant - Disaster Recovery (CDBG-DR) Program remains on schedule and in compliance with the CDBG-DR sub-recipient agreement with the Alabama Department of Economic and Community Affairs (ADECA).

Mr. Underwood introduced Ms. Angela Trail, Senior Grants Manager with Civix, who provided the Commissioners a draft copy of the Local Recovery Plan and gave a presentation to update the Commission on the CDBG-DR Program.

Commissioner Ball returned to the Chambers and the meeting at 9:46 a.m.

COUNTY ATTORNEY'S REPORT

Chairman Underwood noted there are items for discussion in an executive session following the Regular meeting.

ADJOURNMENT OF PRE-MEETING WORK SESSION

Chairman Underwood announced the July 2, 2024, Work Session meeting is adjourned at 10:00 a.m. and the Regular meeting will begin at 10:10 a.m.

REGULAR MEETING (10:00 AM)

Present: 4 - Commissioner James E. Ball, Commissioner Matthew P. McKenzie,
 Commissioner Billie Jo Underwood, and Commissioner Charles F. Gruber

Absent: 0

Also present were Roger Rendleman, County Administrator, Frank Lundy, County Engineer, and Brad Hicks, County Attorney.

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

The Chairman called the meeting to order at 10:12 a.m. Following the Invocation by Pastor Glenn Whitfield of Southside Baptist Church, Bay Minette, and the Pledge of Allegiance led by Commissioner Ball, the Commission transacted the following business to-wit:

A ADOPTION OF MINUTES

Motion by Commissioner Charles F. Gruber, seconded by Commissioner Matthew P. McKenzie, to adopt the minutes of the June 18, 2024, Regular Meeting.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

B COMMITTEE REPORTS

BA FINANCE/ADMINISTRATION DIVISION

BA1 Payment of Bills

[24-0867](#)

Motion by Commissioner Matthew P. McKenzie, seconded by Commissioner James E. Ball, to approve payment of the bills and distribution of taxes which are listed in the Baldwin County Accounts Payable Payments.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

BA2 Notification of Interim Payments Approved by Clerk/Treasurer as Allowed Under Policy 8.1

[24-0866](#)

No action taken.

C CONSENT

Chairman Underwood noted Items FR1, FE1, GA1, and FC1 have been moved to the Consent Agenda; Item CC2 has been moved to Other Staff Recommendations for a separate vote; staff recommendation #3 has been removed from Item CR4; and the

contingency of Governor Ivey's approval has been removed from Item FR1.

Motion by Commissioner James E. Ball, seconded by Commissioner Matthew P. McKenzie, to approve the Consent Agenda with the noted changes.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

CA ADMINISTRATION

CA1 City of Daphne - Annexation Notification [24-0892](#)

Acknowledge and make part of the record the City of Daphne Ordinances No. 2024-09, No. 2024-15 and No. 2024-20, annexing property into the corporate limits of the City of Daphne, Alabama.

CA2 Disbursement of Circulation Materials from the Baldwin County Library Cooperative, Inc. among the Member Libraries of the Baldwin County Public Library System [24-0893](#)

Authorize the County Administrator to disburse various circulation materials recovered from the Baldwin County Library Cooperative, Inc. among the member libraries of the Baldwin County Public Library System for public library purposes.

CC ARCHIVES AND HISTORY

CC1 Baldwin County Historic Development Commission - Board Appointment(s) [24-0854](#)

Related to the Baldwin County Historic Development Commission, reappoint Mr. Alan L. Samry for a four (4) year term, said term to commence July 3, 2024, and expire July 3, 2028.

CE BUDGET/PURCHASING

CE1 Amendment to Contract for Pre-event Debris Removal & Disposal Services from County Right-of-Ways within Unincorporated Baldwin County for the Baldwin County Commission [24-0873](#)

Take the following actions:

1) Approve the Amendment to the Contract with CrowderGulf, LLC, for Pre-event Debris Removal & Disposal Services from County Right-of-Ways within Unincorporated Baldwin County to add a line item for PUSH Crews to the Contract; and

2) Authorize the Chairman to execute the amendment.

CE2 Competitive Bid #WG24-40 - Renovations of Oak Street Building for Building Inspection Department Located in Bay Minette, Alabama, for the Baldwin County Commission

[24-0859](#)

Take the following actions:

- 1) Approve the specifications and authorize the Purchasing Director to place a competitive bid for renovations of the Oak Street building for the Building Inspection Department located at 203 Oak Street, Bay Minette, Alabama 36507; and
- 2) Further, authorize the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.

CE3 Construction of Miscellaneous Protective Partitions at Various Buildings for the Baldwin County Commission

[24-0857](#)

Take the following actions:

- 1) Award the bid for the Miscellaneous Protective Partitions at Various Buildings to the lowest bidder, TripTek Construction, LLC, in the bid amount of \$253,200.00, Construction Time: 180 days (Sundays & Holidays included); and
- 2) Authorize the Chairman to execute the Contract.

CE4 Request for Qualifications (RFQ) for Engineering Services for Scenic Highway 98 Bridge Replacement in Point Clear for the Baldwin County Commission

[24-0870](#)

Approve the Request for Qualifications (RFQ) for Engineering Services for Scenic Highway 98 Bridge Replacement in Point Clear and authorize the Purchasing Director to advertise the RFQ.

CE5 Service Agreement/Proposal for Probate Office Wills and Minutes Microfilm Conversion for the Baldwin County Commission

[24-0874](#)

Approve and authorize the Chairman to execute the Service Agreement/Proposal with Kofile Technologies, Inc., in the estimated amount of \$9,200.00 for Probate Office Wills and Minutes Microfilm Conversion.

Pricing is based on estimated page counts and condition. Service Agreement/Proposal will be effective until conversion completion.

CE6 Resolution #2024-126 - Updating the Allocation of Baldwin County Local Cigarette Tax Revenue

[24-0865](#)

Pursuant to provisions of Code of Alabama 1975 Section 45-2-244 through Section 45-2-244.011 (Local Baldwin County Law), adopt Resolution #2024-126 which updates the revenues and receipts derived from the cigarette tax levy of the Baldwin County Commission to be allocated on a percentage basis to the following organizations, programs and functions, to wit:

Juvenile Detention	0.3034483
AltaPointe Health Systems, Inc.	0.4000000
Baldwin County Mental Retardation	0.0862069
Care House	0.0517241
Lighthouse	0.0206897
Department of Human Resources	0.0068966
City of Bay Minette (Youth Program)	0.0206897
City of Foley (Youth Program)	0.0206897
City of Fairhope (Youth Program)	0.0206897
City of Daphne (Youth Program)	0.0206896
BC Sheriff's Boys Ranch	0.0206897
The Dream Center of Baldwin County	0.0175000
Administration	0.0100860
Total	1.0000000

The updated allocations shall commence on July 2, 2024, and encompass May 2024 receipts which have not been allocated to date. Resolution #2024-126 repeals Resolution #2016-103, which was approved by the Baldwin County Commission on August 16, 2016

CH COMMUNICATIONS/INFORMATION SYSTEMS (CIS)

CH1 Sale of Surplus Equipment on GovDeals.com

[24-0856](#)

Authorize the sale of the following equipment from Communications and Information Systems (CIS) Department by online auction on GovDeals.com:

- Lot 1: Four (4) - HP ProLiant DL380P Gen 9 Servers
- Lot 2: One hundred forty-three (143) - Access Points
- Lot 3: Twenty (20) - 3560 Switches
- Lot 4: Thirty-two (32) - 3570 Switches
- Lot 5: One (1) - 4510 Switch
- Lot 6: Nine (9) - Miscellaneous Networking Equipment

CI COUNCIL ON AGING

CI1 Purchase of Cabinets for Loxley Senior Nutritional Center

[24-0851](#)

Approve the purchase and installation of cabinets from Tindle Construction, LLC in the amount of \$5,710.00 for the Loxley Senior Nutritional Center.

C12 Title III Older Americans Act Contract Proposal and Application for Fiscal Year 2025 [24-0853](#)

Approve the Baldwin County Council on Aging Coordinator to submit the South Alabama Regional Planning Commission / Area Agency on Aging Application for Title III Funding for Fiscal Year 2025, requesting funds in the amount of \$146,106.14 effective October 1, 2024, through September 30, 2025, said funding to support the operations of the Baldwin County Council on Aging programs.

CJ ELECTED OFFICIALS

CJ1 Sheriff's Office - Transfer of Three Vehicles to Baldwin County Commission to be Sold on GovDeals.com [24-0827](#)

Take the following actions:

1) Authorize the transfer of the following vehicles from the Baldwin County Sheriff's Office to the Baldwin County Commission as surplus assets and authorize the Chairman to execute the Fixed Asset Change Forms:

2014 Chevrolet Tahoe - VIN #1GNLC2E01ER218354

2015 Chevrolet Tahoe - VIN #1GNLC2EC3FR562280

2017 Ford Transit Van - VIN #1FTBW2ZM3HKA09073

2) Authorize the sale of the vehicles per Baldwin County Policy #8.8 on GovDeals.com and the revenue to be deposited into the Baldwin County Commission's General Fund.

CJ2 Sheriff's Office - Memorandum of Agreement for Disbursement of Gulf Coast High Intensity Drug Trafficking Area Funds [24-0831](#)

Approve the Memorandum of Agreement (MOA) between the Baldwin County Commission (Baldwin County Sheriff's Office), Alabama Law Enforcement Agency (ALEA), and the Gulf Coast High Intensity Drug Trafficking Area (HIDTA) for overtime reimbursement grant for assigned Baldwin County Sheriff's Office agents assisting in high intensity drug trafficking cases.

This agreement commenced on April 29, 2024, and will expire on December 31, 2025, unless extended by written modification.

CJ3 Revenue Commission - Amended Report for Insolvents, Errors and Taxes in Litigation for 2023 [24-0896](#)

As requested by the Revenue Commissioner of Baldwin County and in conformance with Section 40-5-23 of the Code of Alabama (1975) and any other applicable law, confirm, ratify and approve the Amended Report (dated June 24, 2024) for Insolvents, Errors and Taxes in Litigation for 2023, and the execution of the report by the County Commission Chairman.

CK EMERGENCY MANAGEMENT AGENCY (EMA)

CK1 Memorandum of Understanding for Safer Places Program

[24-0869](#)

Approve the use of the Memorandum of Understanding for Safer Places Program between Baldwin County Commission (Baldwin County Emergency Management Agency) and facility owners to provide predesignated areas for citizens seeking a safer place to shelter prior to and during severe weather events.

CO HIGHWAY

CO1 ARPA Drinking Water/Wastewater Grant - Drainage Improvements on County Road 68, 1900 Feet East of County Road 65 - Permission to Advertise

[24-0886](#)

Take the following actions:

- 1) Approve the Purchasing Director to place a competitive bid for drainage improvements on County Road 68, 1900 feet east of County Road 65 in Loxley, Alabama, once plans and contracts are complete; and
- 2) Approve the Chairman to execute any project related documents.

CO2 License Agreement #24007 - Ezell Lane - Right-of-Way

[24-0861](#)

Approve License Agreement #24007 permitting Celebration Church of Fairhope c/o Johnny Hunt to construct a gravel driveway on the Ezell Lane right-of-way to access a new parking area.

The term of this agreement shall commence on the date of full execution. License for installation shall terminate at 11:59 p.m. on September 30, 2024. License for maintenance shall be indefinite according to the terms of the agreement.

CO3 County Road 65 from Underwood Road to County Road 28 - Permission to Advertise

[24-0860](#)

Take the following actions:

- 1) Authorize the Purchasing Director to place a competitive bid for paving on County Road 65 from Underwood Road to County Road 28; and

2) Authorize the Chairman to execute any project-related documents.

CO4 U.S. Highway 98 at Old Foley Road Intersection Improvements -
Permission to Advertise

[24-0829](#)

Take the following actions:

1) Authorize the Purchasing Director to place a competitive bid for the U.S. Highway 98 at Old Foley Road Intersection Improvements Project; and

2) Authorize the Chairman to execute any project-related documents.

CO5 Resolution #2024-096 - Transfer of Portions of Certain Roads to Town of
Summerdale

[24-0895](#)

Adopt Resolution #2024-096 authorizing the transfer of ownership, maintenance, and responsibility for portions of NW 1st Street, SW 1st Street, County Road 71 S, E Broadway Avenue and W Broadway Avenue to Town of Summerdale.

CO6 Resolution #2024-132 - Transfer of Parker Lane to City of Daphne

[24-0887](#)

Adopt Resolution #2024-132 authorizing the transfer of ownership, maintenance, and responsibility for Parker Lane to City of Daphne.

CR PERSONNEL

CR1 Animal Shelter - Employment of One (1) Animal Control Technician
Position

[24-0879](#)

Approve the employment of Kylee White to fill the open Animal Control Technician position (#5358) at a grade 304 (\$15.00 per hour / \$31,200.00 annually) to be effective no sooner than July 8, 2024.

CR2 CIS Department - Approval of Updated Position Description

[24-0891](#)

Approve the updated position description for the Communications Technician II position.

CR3 Commission Administration - Employment of One (1) Administrative
Support Specialist IV Position

[24-0878](#)

Approve the employment of Braylee Austin to fill the open Administrative Support Specialist IV position (#5463) at a grade 311 (\$20.94 per hour / \$43,555.20 annually) to be effective no sooner than July 8, 2024.

CR4 Highway Department (Bay Minette) - Personnel Changes

24-0880

Take the following actions:

1) Approve the promotion of Dillon Anderson from the Operator Technician II position (#270) grade 309 (\$20.02 per hour / \$41,641.60 annually) to fill the open Operator Technician III position (#273) at a grade 310 (\$21.62 per hour / \$44,969.60 annually); and

2) Approve the promotion of Jacobie Knight from the Operator Technician Trainee position (#5487) grade 306 (\$16.87 per hour / \$35,089.60 annually) to fill the open Operator Technician I position (#5627) at a grade 308 (\$18.22 per hour / \$37,897.60 annually).

These actions shall be effective no sooner than July 15, 2024.

CR5 Highway Department (Geospatial Operations) - Approval of Updated Position Description

24-0881

Approve the updated position description for the GIS Coordinator.

CR6 Highway Department (Silverhill) - Promotion of Employee

24-0882

Approve the promotion of Luis Diosdado from the Operator Technician I position (#675) grade 308 (\$17.86 per hour / \$37,148.80 annually) to fill the open Operator Technician II position (#288) at a grade 309 (\$19.29 per hour / \$40,123.20 annually) to be effective no sooner than July 15, 2024.

CR7 Parks Department - Employment of One (1) Landscape Technician I Position

24-0883

Approve the employment of Caron Mitchell to fill the open Landscape Technician I position (#4041) at a grade 306 (\$16.54 per hour / \$34,403.20 annually) to be effective no sooner than July 8, 2024.

CR8 Probate Office - Employment of Two (2) Recording Officer I Positions

24-0888

Take the following actions:

1) Approve the employment of Dana McLeod to fill the open Recording Officer I position (#560) grade 306 (\$16.54 per hour / \$34,403.20 annually); and

2) Approve the employment of Alyssa Pendley to fill the open Recording Officer I position (#5208) grade 306 (\$16.54 per hour / \$34,403.20 annually).

These actions shall be effective no sooner than July 8, 2024.

CR9 Revenue Commission (Re-Appraisal) - Position Changes

[24-0884](#)

Take the following actions:

- 1) Reclassify the full-time Personal Property Specialist position (#1038) grade 307 (\$17.35 - \$28.45 per hour) to a part-time Personal Property Specialist to be effective no sooner than July 2, 2024; and
- 2) Approve the updated organizational chart for the Revenue Commission - Personal Property section.

CR10 Revenue Commission - Employment of One (1) Assessment Support Technician I Position

[24-0885](#)

Approve the employment of Leigh Anne Greggs to fill the open Assessment Support Technician I position (#5515) at a grade 305 (\$15.75 per hour / \$32,760.00 annually) to be effective no sooner than July 8, 2024.

CS **PLANNING AND ZONING**

CS1 Baldwin County Commission Board of Adjustment #2 - Board Appointment(s)

[24-0868](#)

Related to the Baldwin County Commission Board of Adjustment #2, accept the resignation of Mr. Mark Corn dated May 27, 2024, and thank him for his prior civic service as a regular member (Planning District 24 Designee) of the board.

FC **ARCHIVES AND HISTORY**

FC1 Christmas Extravaganza and Holiday Light Display at Bicentennial Park

[24-0876](#)

Related to the Christmas Extravaganza and Holiday Light Display at Bicentennial Park, take the following actions:

- 1) Authorize staff to coordinate/promote/host the events including the Christmas Extravaganza at Baldwin County Bicentennial Park. The event is scheduled for Saturday, December 14, 2024, from 9:00 a.m. to 4:00 p.m., and will be free of charge to the public; and
- 2) Authorize staff to implement a vendor fee of \$50 for vendors wishing to set up and sell products/goods at the Christmas Extravaganza; and
- 3) Approve the Drive-thru Holiday Light Display to be held at Baldwin County Bicentennial Park. The display will be open to the public from Monday to Saturday beginning Monday, December 2, 2024, to Saturday, December 21, 2024, from 5:00 p.m. to 9:00 p.m. each night (three weeks); and

4) Approve the festival flyer and vendor applications.

FE BUDGET/PURCHASING

FE1 *Architectural Services for Renovations of Baldwin County Probate and Revenue Commission Offices at Central Annex Building Located in Robertsdale, Alabama, for the Baldwin County Commission

[24-0877](#)

Take the following actions:

- 1) Approve the general layout approach for the proposed renovation; and
- 2) Authorize the Chairman to execute the AIA Agreement for the architectural services with John Randall Wilson, Architect, for the renovation of the Probate and Revenue Commission Offices with the fee amount authorized in accordance with the “Schedule of Basic Fee Rates” of the Manual of Procedures of the Alabama Division of Construction Management, further identified as Attachment “B” within the AIA Agreement.

Preliminary construction cost is estimated to be between \$2,000,000.00 and \$2,500,000.00 which establishes the design fee at 6.8%. This fee could adjust in accordance with the scale, depending on the actual construction cost value. (Funding for design services will be from the FY 2024 Budget 10051300.55240).

FR PERSONNEL

FR1 One-time Additional Paid Holiday for County Employees

[24-0898](#)

Take the following actions:

- 1) In accordance to Baldwin County Commission Employee Handbook, Policy IV, F. Holidays, approve a one-time additional paid holiday for Baldwin County Employees to be observed on Friday, July 5, 2024; and
- 2) Adopt Resolution #2024-131, in regard to exercising the authority provided at Section 11-1-8 of the Code of Alabama 1975, and without limitation, to close certain public buildings owned or leased by and under the control of the Baldwin County Commission, only on Friday, July 5, 2024.

GA GENERAL

GA1 Gigapower, LLC - Release of Bond

[24-0915](#)

Authorize the Chairman to execute a Letter of Release to Marsh USA, LLC for the release of the Surety Document (Bond) from Hartford Fire Insurance Company on behalf of Gigapower, LLC in the amount of \$50,000.00 which guarantees satisfactory completion of installations on road right of way, with an effective cancellation date of

September 22, 2023.

D PRESENTATIONS

None.

E PUBLIC HEARINGS

None.

F OTHER STAFF RECOMMENDATIONS

FC ARCHIVES AND HISTORY

CC2 Gulf Coast Resource Conservation and Development Council Grant for Educational Outreach and Community Development

[24-0855](#)

Motion by Commissioner Charles F. Gruber, seconded by Commissioner Matthew P. McKenzie, related to the Gulf Coast Resource Conservation and Development (RC&D) Council Grant for Educational Outreach and Community Development, to take the following actions:

1) Confirm, ratify, and approve the submittal of the Alabama Tourism Department 2025 grant for \$10,000.00 for Phase II of the Baldwin County First Settlers Brick Paver Program. (The grant application was submitted by staff electronically prior to Commission approval due to time constraints and a submission deadline of June 30, 2024); and

2) Authorize the Chairman and the Archives Director to execute documents related to the above grant application.

The motion passed by the following vote:

Aye: 3 - James E. Ball, Matthew P. McKenzie, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 1 - Billie Jo Underwood

H PUBLIC COMMENTS

None.

I PRESS QUESTIONS

None.

J COMMISSIONER COMMENTS

The Commissioners provided their closing comments.

K ADJOURNMENT

Brad Hicks, County Attorney, recommended the Commission adjourn the meeting and convene in an executive session to discuss with their attorney the legal ramifications of and legal options for pending litigation, controversies not yet being litigated but imminently likely to be litigated or imminently likely to be litigated if the governmental body pursues a proposed course of action; and to discuss the consideration the governmental body is willing to offer or accept when considering the purchase, sale, exchange, lease, or market value of real property.

Mr. Hicks said he is an attorney licensed to practice law in the State of Alabama and this exception is applicable to the planned discussion. Mr. Hicks noted the executive session will last approximately 20 minutes and the Commission will not need to reconvene.

Motion by Commissioner Charles F. Gruber, seconded by Commissioner James E. Ball, in accordance with Code of Alabama Section 36-25A-7, to adjourn into an executive session at 10:28 a.m. for approximately 20 minutes to:

1) discuss with their attorney the legal ramifications of and legal options for pending litigation, controversies not yet being litigated but imminently likely to be litigated or imminently likely to be litigated if the governmental body pursues a proposed course of action; and

2) to discuss the consideration the governmental body is willing to offer or accept when considering the purchase, sale, exchange, lease, or market value of real property.

The motion passed by the following vote:

Aye:	4 -	James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber
Nay:	0	
Absent:	0	
Abstain:	0	

Chairman Underwood said the July 2, 2024, Baldwin County Commission Regular meeting is adjourned into executive session at 10:28 a.m. and the Commission will not reconvene.

