



## **Baldwin County Commission Meeting Agenda**

**Tuesday, December 3, 2024**

**Pre-meeting Work Session 9:00 AM  
Regular Meeting 10:00 AM**

Baldwin County Administration Building  
County Commission Meeting Chambers  
322 Courthouse Square  
Bay Minette, Alabama 36507

Commissioners  
District 1 - James E. Ball  
District 2 - Matthew P. McKenzie  
District 3 - Billie Jo Underwood  
District 4 - Charles F. Gruber



Supporting documentation for the agenda can be viewed in the File ID link of each item. Revisions to agenda items or supporting documentation made after the initial publication are denoted by an asterisk.

## **PRE-MEETING WORK SESSION (9:00 AM)**

### **WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE**

### **REVIEW OF ITEMS AND SETTING OF THE CONSENT AGENDA**

Review and discussion of items on the Regular meeting agenda. The Commission will set the Consent Agenda for the Regular meeting, determining the order of items for consideration with any additions, removals and/or replacements as presented.

### **COMMISSIONER REQUESTS**

### **SENIOR STAFF REPORTS**

### **COUNTY ATTORNEY'S REPORT**

### **ADJOURNMENT OF PRE-MEETING WORK SESSION**

## **REGULAR MEETING (10:00 AM)**

### **WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE**

#### **A ADOPTION OF MINUTES**

November 19, 2024, Regular Meeting

#### **B COMMITTEE REPORTS**

##### **BA FINANCE/ADMINISTRATION DIVISION**

**BA1** Payment of Bills [25-0260](#)

**BA2** Notification of Interim Payments Approved by Clerk/Treasurer as Allowed Under Policy 8.1 [25-0259](#)

#### **C CONSENT**

##### **CA ADMINISTRATION**

**CA1** Annual Review and Approval of County Take Home Vehicle List - December 2024 [25-0202](#)

**CA2** Fort Morgan 6th Annual Mardi Gras Parade [25-0227](#)

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- CA3** Perdido Bay Water, Sewer and Fire Protection District - Board Reappointment [25-0039](#)
- CD** **BALDWIN REGIONAL AREA TRANSIT SYSTEM (BRATS)**
- CD1** FY 2025 Section 5307 / 5339 Application for Urban Public Transportation Grant Funds as a Subrecipient to ALDOT [25-0249](#)
- CD2** FY 2026 Section 5311 Rural Public Transportation Grant Application [25-0267](#)
- CE** **BUDGET/PURCHASING**
- CE1** Competitive Bid #WG25-03 - Purchase of Thirty-two (32) or More 2025 Chevrolet Tahoe 2WD 4DR Police Vehicles or Equivalent for the Baldwin County Sheriff's Office [25-0255](#)
- CE2** Contract Relating to the Request for Qualifications (RFQ) for Engineering / Environmental Services for Scenic 98 Bridge Replacement in Point Clear, Alabama, for the Baldwin County Commission [25-0253](#)
- CE3** Project No. HW22024 - Traffic Light Installation at Intersection of County Road 65 and County Road 12 South for the Baldwin County Commission [25-0251](#)
- CE4** Resolution #2025-044 - Amendment to FY 2025 Budget and Competitive Bid #WG25-02 - Purchase of Three (3) or More 2025 Chevrolet Tahoe 4WD 4DR LS Commercial (PPV) or Equivalent for the Baldwin County Sheriff's Office [25-0254](#)
- CE5** Resolution #2025-046 - Amendment to FY 2025 Budget - Reallocate Various Funds [25-0256](#)
- CE6** Resolution #2025-048 - Amendment to FY 2024 Budget - Establish Capital Asset Donated Land [25-0263](#)
- CE7** Resolution #2025-053 - Amendment to FY 2024 Budget - Allocation of Unassigned Reserve Fund Balance [25-0282](#)
- CJ** **ELECTED OFFICIALS**
- CJ1** Sheriff's Office - Extension of Master Service Agreement with Lexipol, LLC for Annual Subscription Fee [25-0252](#)
- CJ2** Sheriff's Office - Transfer of One Vehicle to Baldwin County Commission to be Sold on GovDeals.com [25-0242](#)
- CM** **FINANCE AND ACCOUNTING**
- CM1** Publication of Baldwin County's Draft Unaudited Financial Status [25-0243](#)
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**CN GRANTS**

- CN1** American Society for the Prevention of Cruelty to Animals - Disaster Response and Capacity Building Grant Acceptance [25-0278](#)
- CN2** \*Rescinding Previous Commission Action and Adoption of Resolution #2025-051 - Allocation of Interest Earned from ARPA Funds for Scenic Highway 98 Bridge Replacement Project [25-0269](#)
- CN3** Resolution #2025-050 - Allocation of ARPA Funds for Public Works Projects [25-0279](#)
- CN4** Resolution #2025-052 - Allocation of Interest Earned from ARPA Funds for Baldwin County Courthouse Sally Port Project [25-0275](#)

**CO HIGHWAY**

- CO1** Addition of Baldwin County Highway Department Employee to County Take Home Vehicle List [25-0157](#)
- CO2** Construction Engineering and Inspection Services for River Road Bridge Relocation [25-0284](#)
- CO3** \*Rental of One (1) Hydraulic Under Bridge Inspection Platform for Baldwin County Highway Department [25-0258](#)
- CO4** Transfer of Funds for Park Improvements at Lillian Park to Design and Construct Lighting and Landscaping [25-0019](#)
- CO5** Execution of IRS Form 8283 for Donated Right-of-Way on Project No. HW0206411/HW11064000 - Sherman Road (Tract 3A) [25-0286](#)
- CO6** Execution of IRS Form 8283 for Donated Right-of-Way on Project No. HW0206411/HW11064000 - Sherman Road (Tract 5) [25-0287](#)
- CO7** Execution of IRS Form 8283 for Donated Right-of-Way on Project No. HW0206411/HW11064000 - Sherman Road (Tract 6) [25-0288](#)
- CO8** Execution of IRS Form 8283 for Donated Right-of-Way on Project No. HW08378 - Woerner Road (Tract 1) [25-0285](#)

**CR PERSONNEL**

- CR1** Budget and Purchasing Department - Position Change [25-0276](#)
- CR2** Commission Administration Department - Employment of One (1) Administrative Support Specialist IV Position [25-0270](#)
- CR3** Coroner's Office - Employment of One (1) Death Investigator I Position [25-0271](#)

- CR4** Custodial Department - Employment of One (1) Custodian Position [25-0272](#)
- CR5** Finance and Accounting Department - Employment of One (1) Director of Finance Position [25-0289](#)
- CR6** Grants Department - Promotion of Employee [25-0273](#)
- CR7** Planning and Zoning Department - Personnel Changes [25-0274](#)
- CR8** Sales and Use Tax / License Inspection Department - Salary Increase [25-0277](#)
- CR9** AirMedCare Network Services [25-0280](#)
- CR10** Stop Loss Insurance Renewal - Symetra Life Insurance Company [25-0281](#)

**D PRESENTATIONS**

**E PUBLIC HEARINGS**

All individuals wishing to speak during public hearings must fill out a speaker form. Comments from individuals should be limited to 3 minutes; groups are asked to select a spokesperson to speak on behalf of the group with comments limited to 5 minutes.

**F OTHER STAFF RECOMMENDATIONS**

**G ADDENDA**

**H PUBLIC COMMENTS**

Comments should be limited to 3 minutes per person.

**I PRESS QUESTIONS**

**J COMMISSIONER COMMENTS**

**K ADJOURNMENT**