



Baldwin County Commission
Work Session and Regular
Meeting Minutes

Tuesday, August 5, 2025

Baldwin County Administration Building, County Commission Meeting Chambers
322 Courthouse Square, Bay Minette, Alabama 36507

[Supporting documentation for the minutes can be viewed in the File ID link of each item.](#)

PRE-MEETING WORK SESSION (9:00 AM)

Present: 4 - Commissioner James E. Ball, Commissioner Matthew P. McKenzie, Commissioner Billie Jo Underwood, and Commissioner Charles F. Gruber

Absent: 0

Also present were Roger Rendleman, County Administrator, Frank Lundy, County Engineer, and Brad Hicks, County Attorney.

The Baldwin County Commission met for a work session (pre-Commission meeting) on August 5, 2025, at 9:00 a.m. in the Baldwin County Administration Building, County Commission Meeting Chambers.

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

The Chairman called the meeting to order at 9:00 a.m. Following the Invocation by Pastor Mike Lynn with Robertsdale First Assembly of God, the Pledge of Allegiance was led by Commissioner Ball.

REVIEW OF ITEMS AND SETTING OF THE CONSENT AGENDA

Review and discussion of items on the Regular meeting agenda. The Commission will set the Consent Agenda for the Regular meeting, determining the order of items for consideration with any additions, removals and/or replacements as presented.

CO7 - Pulled at the request of the County Engineer due to incorrect information in the item. The Item will be brought back to a future meeting.

CJ2 - Commissioner Underwood requested the Commissioners implement a plan for the allocation of Opioid Settlement funds.

Chairman McKenzie requested Item CJ2 be tabled to allow for further discussion regarding the allocation of settlement monies.

Discussion took place regarding the allowed use of the funds which includes prevention, Narcan funding, awareness campaigns, and combating opioid abuse.

It was decided Item CJ2 would be moved to Other Staff Recommendations to be voted on separately.

GA1 - Wanda Gautney, Purchasing Director, discussed Bid #WG25-29 and the lowest bidder withdrawing their bid after a computer issue caused a miscalculation, resulting in them asking to withdraw the bid.

It was decided Addendum Item GA1 would be moved to the Consent Agenda.

COMMISSIONER REQUESTS

Commissioner Underwood requested the Commissioners meet to discuss the designation of opioid funds with help from staff to organize a meeting.

SENIOR STAFF REPORTS

Staff Report by Brian Peacock, CIS Director

Mr. Peacock provided an update of the newly launched AI chatbot "Baldi" on the County Commission website which allows for continued expansion and improvement of the information available to the public.

COUNTY ATTORNEY'S REPORT

Brad Hicks, County Attorney, noted there are two items for the Commissioners to discuss in an executive session.

ADJOURNMENT OF PRE-MEETING WORK SESSION

Mr. Hicks recommended the Commission adjourn the work session and convene in an executive session to discuss the consideration the governmental body is willing to offer or accept when considering the purchase, sale, exchange, lease, or market value of real property. The Commission will not need to reconvene the work session.

Motion by Commissioner James E. Ball, seconded by Commissioner Billie Jo Underwood, in accordance with Code of Alabama Section 36-25A-7, to adjourn into an executive session at 9:21 a.m. to discuss the consideration the governmental body is willing to offer or accept when considering the purchase, sale, exchange, lease, or market value of real property.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

Chairman McKenzie said the Commission will adjourn into an executive session at 9:21 a.m. and the Work Session will not reconvene. The Regular meeting will convene at 10:00 a.m.

REGULAR MEETING (10:00 AM)

Present: 4 - Commissioner James E. Ball, Commissioner Matthew P. McKenzie, Commissioner Billie Jo Underwood, and Commissioner Charles F. Gruber

Absent: 0

Also present were Roger Rendleman, County Administrator, Frank Lundy, County Engineer, and Brad Hicks, County Attorney.

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

The Chairman called the meeting to order at 10:00 a.m. Following the Invocation by Pastor Mike Lynn with Robertsdale First Assembly of God, and the Pledge of Allegiance led by Commissioner Ball, the Commission transacted the following business to-wit:

A ADOPTION OF MINUTES

Motion by Commissioner Charles F. Gruber, seconded by Commissioner Billie Jo Underwood, to adopt the minutes of the July 16, 2025, Baldwin County Commission Regular meeting.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

B COMMITTEE REPORTS

BA FINANCE/ADMINISTRATION DIVISION

BA1 Payment of Bills

25-0999

Motion by Commissioner James E. Ball, seconded by Commissioner Billie Jo Underwood, to approve payment of the bills and distribution of taxes which are listed in the Baldwin County Accounts Payable Payments.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber

Nay: 0
Absent: 0
Abstain: 0

BA2 Ratification of Interim Payments as Allowed by Policy 8.1

[25-0998](#)

Motion by Commissioner James E. Ball, seconded by Commissioner Billie Jo Underwood, to ratify interim payments approved by the Clerk / Treasurer and signed by the Chairman of the County Commission.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

C CONSENT

Chairman McKenzie noted Item CO7 has been pulled at the request of the County Engineer, Item CJ2 has been moved to Other Staff Recommendations to be voted on separately, and Addendum Item GA1 has been added to the Consent Agenda.

Commissioner Underwood suggested Item CJ2 be funded from the Commission Contingency Fund rather than the Opioid funds to allow the Commissioners time to decide how the Opioid funds will be allocated.

It was decided to include Item CJ2 with the Consent Agenda with the change in funds.

Motion by Commissioner Billie Jo Underwood, seconded by Commissioner James E. Ball, to approve the Consent Agenda with the exception of Item CO7 which has been removed from the Agenda, the revised staff recommendation for Item CJ2 to use the Commission Contingency Fund instead of Opioid funds, and with the addition of Addendum Item GA1.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

CA ADMINISTRATION

CA1 Baldwin County Board of Human Resources - Reappointment(s)

[25-0858](#)

Related to the Baldwin County Board of Human Resources, take the following actions:

- 1) Reappoint Ms. Christi King to the board (Place Seat #2) for a six (6) year term, said term commencing September 1, 2025, and expiring September 1, 2031.
- 2) Reappoint Ms. Dorothy Hemmert to the board (Place Seat #5) for a six (6) year term, said term commencing September 1, 2025, and expiring September 1, 2031.
- 3) Reappoint Ms. Cindy Haber to the board (Place Seat #6) for a six (6) year term, said term commencing September 1, 2025, and expiring September 1, 2031.

CA2 Case No. LV-25005 - Alcohol License Application for B & E Hospitality LLC d/b/a Pub 6 [25-1026](#)

Approve the issuance of 020 - Restaurant Retail Liquor license by the Alabama Alcoholic Beverage Control (ABC) Board for B & E Hospitality LLC d/b/a Pub 6 located at 18948 Oak Road W, Gulf Shores, Alabama 36542.

CA3 Optimist Club of Perdido Bay 39th Annual Labor Day Mullet Festival 5K and 1-Mile Fun Run [25-1001](#)

Approve the requested route for the Optimist Club of Perdido Bay's 39th Annual Labor Day Mullet Festival 5K Race and 1-Mile Fun Run on September 1, 2025, beginning at 7:25 a.m. and ending at 9:45 a.m. and closure of a section of Perdido Street from the intersection of Widell Avenue to the intersection of County Road 99 from 7:30 a.m. to 9:30 a.m.

The Baldwin County Sheriff's Office will provide security for the event.

CC ARCHIVES AND HISTORY

CC1 Alabama Tourism Department - 2025 Tourism Grant Acceptance [25-1025](#)

Take the following actions:

- 1) Accept the 2025 Tourism Grant in the amount of \$7,800.00 from the Alabama Tourism Department for the Baldwin County Commission (Department of Archives and History) to assist with expenses involved with Olde Time Days at Bicentennial Park (October 4, 2025) and the Christmas Drive-Thru Light Shows (December 1-23, 2025); and
- 2) Authorize the Chairman to execute the Letter of Understanding and Disclosure Statement between the Baldwin County Commission and the Alabama Tourism Department and any other documents related to this grant award.

CC2 Baldwin County Historic Development Commission - Appointment and [25-0993](#)

Orthophoto Acquisition

Approve and authorize the Chairman to execute Amendment No. 1 to the original Contract between the Baldwin County Commission and Pictometry International Corporation, d/b/a EagleView in the amount of \$297,390.12 for Digital Countywide Orthophotos Acquisition for a 2025 fall flyover.

The funding source for this project will be Reappraisal budget (12051810.51500).

CE2 Baldwin County Resurfacing Projects 2025: Group #1RA/BCR-2025-1RA [25-1011](#)

Award the bid for Baldwin County Resurfacing Projects 2025: Group #1RA/BCR-2025-1RA to the lowest bidder, HCL Contracting, LLC, Bid Amount \$971,005.35 for Alternative 2 (All labor only); Construction Time: 45 working days; and authorize the Chairman to execute the Contract.

CE3 Competitive Bid #WG24-38 - Provision of Pressure Washing Services for the Baldwin County Commission [25-0990](#)

Extend Bid #WG24-38 for the Provision of Pressure Washing Services with Creek Clean, LLC for an additional twelve (12) months at the same prices and terms as stated in the original bid award August 20, 2024. The Contract extension will expire on August 20, 2026.

CE4 Competitive Bid #WG24-39 - Provision of Industrial Fittings, Hoses and Accessories for the Baldwin County Commission [25-0989](#)

Extend Bid #WG24-29 for the Provision of Industrial Fittings, Hoses and Accessories with Bay Side Rubber & Products, Inc. for an additional twelve (12) months at the same prices and terms stated in the original bid award on August 20, 2024. The extension will expire on August 20, 2026.

CE5 Competitive Bid #WG25-33 - Purchase and Installation of Inmate Property Storage Conveyor System for Baldwin County Corrections Center [25-1006](#)

Award Bid #WG25-33 for the Purchase and Installation of Inmate Property Storage Conveyor System to the lowest bidder, SRS Conveyors, LLC, as per the Award Listing and authorize the Chairman to execute the Contract.

Contract is effective for ninety (90) days from the date of the Notice to Proceed.

CE6 Competitive Bid #WG25-35 - Provision of Off-site Printing, Imaging and Mailing of Tax Notices for the Baldwin County Revenue Commission [25-1002](#)

County Commission

Take the following actions:

1) Approve the Request for Proposals (RFP) for Voice Managed Services and authorize the Purchasing Director to advertise RFP; and

2) Further, authorize the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the RFP is advertised.

CE12 Resolution #2025-157 - Amending Fiscal Year 2025 Budget

[25-1007](#)

Adopt Resolution #2025-157 amending the Fiscal Year 2025 Budget (Resolution #2024-159 and Resolution #2024-158, adopted on September 17, 2024) in order to reallocate funding.

CH COMMUNICATIONS/INFORMATION SYSTEMS (CIS)

CH1 C Spire Business Service Agreement - Robertsedale Location

[25-1010](#)

Related to the C Spire Business Service Agreement approved during the July 16, 2025, BCC Regular meeting, approve and authorize the Chairman to execute the Account Authorization and the Installation Information & Acknowledgements documents between the Baldwin County Commission and C Spire Business.

CH2 Sale of Surplus Equipment on GovDeals.com

[25-1004](#)

Authorize the sale of the following equipment from the Communications and Information Systems (CIS) Department by online auction on GovDeals.com:

Lot 1: Twelve (12) - SX10s
Eleven (11) - Touch 10 Panels

CJ ELECTED OFFICIALS

CJ1 Revenue Commission - Use of Space in Fairhope Revenue Commission Office by Alabama Department of Revenue Property Tax Manager

[25-1008](#)

Approve the request from the Honorable Teddy J. Faust, Jr., Baldwin County Revenue Commissioner, for the Alabama Department of Revenue Property Tax Manager to utilize space in the Revenue Commission Office located in the Fairhope Satellite Courthouse, beginning immediately.

CJ2 Sheriff's Office - Use of Opioid Funds for Awareness Campaign

[25-1034](#)

As requested by the Baldwin County Sheriff's Office, approve the use of Commission Contingency funds in the amount of \$70,600.00, for an Opioid Awareness Campaign through iHeart Media.

CK EMERGENCY MANAGEMENT AGENCY (EMA)

CK1 Baldwin County Pet-Friendly Shelter Operations Plan [25-0994](#)

Adopt the Baldwin County Pet-Friendly Shelter Operations Plan.

CM FINANCE AND ACCOUNTING

CM1 Repayment from General Fund to Oil & Gas Trust Fund [25-1000](#)

Approve repayment of \$3,662,327.71 from the General Fund to the Oil & Gas Trust Fund.

CN GRANTS

CN1 Resolution #2025-158 - Reallocation of ARPA Funds for Public Works Projects [25-1020](#)

Take the following actions:

1) Approve the reallocation of American Rescue Plan Act (ARPA) funds in the amount of \$8,677.00 from the Board of Education HVAC Project to cover the costs of Change Order #1 for the Foley Satellite Courthouse HVAC; and

2) Approve the reallocation of ARPA funds in the amount of \$7,073.00 from the Board of Education HVAC Project to cover the costs of Change Order #1 for Project No. HW23092 - Drainage Improvements on CR-68; and

3) Approve the reallocation of ARPA funds in the amount of \$10,232.25 from the Fairhope Satellite Courthouse HVAC Project to cover the costs of Change Order #1 for Project No. HW23092 - Drainage Improvements on CR-68; and

4) Approve the reallocation of ARPA funds in the amount of \$10,000.00 from the Construction of Miscellaneous Protective Partitions Project to cover the costs of Change Order #1 for Project No. HW23092 - Drainage Improvements on CR-68; and

5) Adopt Resolution #2025-158 of the Baldwin County Commission allocating such ARPA funds for the aforementioned Public Works projects.

CO HIGHWAY

CO1 Case No. S-21032 - The Estates at The Verandas, Phase 2 - Release Maintenance Bond [25-1035](#)

Authorize staff to release the Surety Document (Maintenance Bond) from Fidelity and Deposit Company of Maryland on behalf of Ammons and Blackmon Construction, LLC, for The Estates at the Verandas, Phase 2, in the amount of \$107,253.04, which guarantees the workmanship and materials of the roadways and drainage improvements within the public rights-of-way as shown on the approved Final Plat and “As-Built” construction plans.

CO2 Case No. SFP25-000001 - Park View, Phase 2 - Road Acceptance

[25-1030](#)

Take the following actions regarding Subdivision Case No. SFP25-000001 - Park View, Phase 2, in Maintenance Area 200:

1) Accept the following subdivision roads for maintenance and authorize said roads to be added to the County Maintenance Road List:

Road Name	Length	Asphalt Width
Central Avenue	594 ft	20 ft
Yellowstone Drive	1381 ft	20 ft

2) Approve and authorize the Chairman to execute the Subdivision Roadway and Drainage Improvement Acceptance Agreement and accept the Surety Document from Granite Re, Inc., on behalf of Bill Patterson Construction, Inc., in the amount of \$199,678.50 to guarantee the workmanship and materials of the roadways and drainage improvements within the public rights-of-way as shown on the approved Final and “As-Built” construction plans.

CO3 Case No. SFP25-000003 - Dogwood Estates, Phase 2 - Road Acceptance

[25-1029](#)

Take the following actions regarding Subdivision Case No. SFP25-000003 - Dogwood Estates, Phase 2, in Maintenance Area 200:

1) Accept the following subdivision roads for maintenance and authorize said roads to be added to the County Maintenance Road List:

Road Name	Length	Asphalt Width
Red Clay Street	801 ft	20 ft
Pagoda Lane	630 ft	20 ft
Bunchberry Court	953 ft	20 ft
Treehill Lane	762 ft	20 ft

2) Approve and authorize the Chairman to execute the Subdivision Roadway and Drainage Improvement Acceptance Agreement and accept the Surety Document from Fidelity and Deposit Company of Maryland on behalf of Ammons & Blackmon Construction, LLC., in the amount of \$452,944.82 to guarantee the workmanship and

materials of the roadways and drainage improvements within the public rights-of-way as shown on the approved Final Plat and “As-Built” construction plans.

CO4 Case No. SFP25-000004 - The Knoll - Road Acceptance

[25-1033](#)

Take the following actions regarding Subdivision Case No. SFP25-000004 - The Knoll in Maintenance Area 300:

1) Accept the following subdivision roads for maintenance and authorize said roads to be added to the County Maintenance Road List:

Road Name	Length	Asphalt Width
Piney Circle	2181 ft	20 ft
Knoll Road	1846 ft	20 ft

2) Approve and authorize the Chairman to execute the Subdivision Roadway and Drainage Improvement Acceptance Agreement and accept the Surety Document from Atlantic Specialty Insurance on behalf of River Oaks Development, LLC, in the amount of \$375,902.00 to guarantee the workmanship and materials of the roadways and drainage improvements within the public rights-of-way as shown on the approved Final Plat and “As-Built” construction plans.

CO5 Case No. SFP25-000005 - Fairhope Falls West, Phase 8 & 9 - Road Acceptance

[25-1031](#)

Take the following actions regarding Subdivision Case No. SFP25-0000005 - Fairhope Falls West, Phase 8 & 9, in Maintenance Area 200:

1) Accept the following subdivision roads for maintenance and authorize said roads to be added to the County Maintenance Road List:

Road Name	Length	Asphalt Width
Burney Road	799 ft	20 ft
Selfoss Road	465 ft	20 ft
Teluga Avenue	335 ft	20 ft
Vernal Road	804 ft	20 ft
Waterfall Road	1632 ft	20 ft

2) Approve and authorize the Chairman to execute the Subdivision Roadway and Drainage Improvement Acceptance Agreement and accept the Surety Document from NGM Insurance Company on behalf of LOG Construction Louisiana in the amount of \$511,443.70 to guarantee the workmanship and materials of the roadways and drainage improvements within the public rights-of-way as shown on the approved Final Plat and “As-Built” construction plans.

- CO6** Resolution #2025-160 and Agreement with ALDOT for Cooperative Maintenance of Public Right-of-Way on Eastern Shore Trail Extension along U.S. Highway 98 [25-1018](#)

Adopt Resolution #2025-160 and approve an Agreement between the Baldwin County Commission and the Alabama Department of Transportation for cooperative maintenance of public right-of-way on the Eastern Shore Trail Extension along U.S. Highway 98 from Fish River Bridge to Pleasant View Lane.

- CO7** Speed Limits on Various Roads [25-1022](#)

Removed from the Agenda.

CR PERSONNEL

- CR1** Adoption of Baldwin County Commission Policy #11.4 - Supplemental Insurance Provider Policy [25-1016](#)

Adopt Baldwin County Commission Policy #11.4 - Supplemental Insurance Provider Policy which sets guidelines for current and future vendors who provide and maintain voluntary benefits for Baldwin County employees and incorporate said Policy into the Baldwin County Commission's Policies and Procedures Book.

- CR2** BRATS - Employment of One (1) Bus Driver Position [25-1012](#)

Approve the employment of Donald Peterson to fill the open full-time Bus Driver position (#4000) at a grade 305 (\$16.20 per hour / \$33,696.00 annually) to be effective no sooner than August 11, 2025.

- CR3** BRATS - Request for Leave of Absence [25-1037](#)

At the request of the Director of Transportation, approve a Leave of Absence for employee #182447 beginning approximately August 5, 2025, for up to a 3-month period as outlined in the Baldwin County Employee Handbook, Section IV.I. "If an employee exhausts all of his or her annual, sick and FMLA leave and still needs additional time off for personal or health reasons, he or she may apply for an unpaid leave of absence for a period of up to three (3) months. The request for leave must be given to the employee's supervisor and Appointed Department Head at least thirty (30) days prior to the start of the requested leave date unless the leave is an emergency. Any request for leave of absences must be approved or denied by the County Commission."

- CR4** Emergency Management Agency - Promotion of Employee [25-1027](#)

Approve the promotion of Anna-Marie O'Brien from the Emergency Management Specialist position (#5560) grade 309 (\$19.17 per hour / \$39,873.60 annually) to fill the Planning and Grants Division Manager position (#4048) grade S313 (\$49,004.80

annually) to be effective no sooner than August 11, 2025.

CR5 Highway Department (Silverhill) - Promotion of Employees

[25-1038](#)

Take the following actions:

1) Approve the promotion of Reginald Stanton from the Operator Technician III position (#317) grade 310 (\$24.41 per hour / \$50,722.80 annually) to fill the open Operator Technician IV position (#5128), at a grade 312 (\$26.36 per hour / \$54,828.80 annually); and

2) Approve the promotion of Ian Hantz from the Operator Technician III position (#379) grade 310 (\$23.85 per hour / \$49,608.00 annually) to fill the open Operator Technician IV position (#881), at a grade 312 (\$25.76 per hour / \$53,580.80 annually).

These actions shall be effective no sooner than August 11, 2025.

CR6 Highway Department (Traffic Operations) - Promotion of Employee

[25-1013](#)

Approve the promotion of Keaton Denney from the Traffic Control Technician II (Sign) position (#503) grade 309 (\$19.17 per hour / \$39,873.60 annually) to fill the Traffic Control Technician III (Sign) position (#842) at a grade 310 (\$20.70 per hour / \$43,056.00 annually) to be effective no sooner than August 11, 2025.

CR7 Juvenile Detention Center - Employment of One (1) Detention Worker I Position

[25-1014](#)

Approve the employment of Brandon Griffith to fill the open Detention Worker I position (#563) grade 308 (\$18.25 per hour / \$37,960.00 annually) to be effective no sooner than August 11, 2025.

CR8 Probate Office - Position and Personnel Changes

[25-1015](#)

Take the following actions:

1) Reclassify the License Revenue Officer II position (#568) (grade 307: \$37,107.20 - \$60,860.80 annually) to Senior License Revenue Officer (grade 309: \$39,873.60 - 65,332.80 annually); and

2) Approve the promotion of Janice Sibley from License Revenue Officer II position (#568) grade 307 (\$22.60 per hour / \$47,008.00 annually) to Senior License Revenue Officer at a grade 309 (\$24.41 per hour / \$50,772.80 annually); and

3) Reclassify the License Revenue Officer I position (#992) (grade 307: \$37,107.20 - \$60,860.80 annually) to Senior License Revenue Officer (grade 309: \$39,873.60 -

65,332.80 annually); and

4) Approve the voluntary demotion of Susan Thompson from the License Revenue Administrator position (#162) grade 313 (\$31.78 per hour / \$66,102.40 annually) to fill the Senior License Revenue Officer position (#992) at a grade 309 (\$28.60 per hour / \$59,488.00 annually); and

5) Approve the promotion of Heather Taylor from Assistant License Revenue Administrator (#5150) grade 311 (\$26.58 per hour / \$55,286.40 annually) to fill the License Revenue Administrator position (#162) at a grade 313 (\$28.97 per hour / \$60,257.60 annually); and

6) Approve the employment of Phoenix Smith to fill the Probate Customer Service Specialist I position (#5565) grade 306 (\$17.01 per hour / \$35,380.80 annually); and

7) Approve the employment of Rebecca Roberts to fill the Probate Customer Service Specialist I position (#5638) grade 306 (\$17.01 per hour / \$35,380.80 annually); and

8) Approve the updated organizational chart for the Probate Office.

These actions shall be effective no sooner than August 11, 2025.

GA GENERAL

GA1 Competitive Bid #WG25-29 - Labor and Incidental Materials for Roof Replacement and Maintenance to Various County Buildings for the Baldwin County Commission

[25-1046](#)

Take the following actions:

1) Accept the withdrawal request from Dobson Sheet Metal & Roofing & Specialties, Inc., submitted in an email dated August 1, 2025, informing the County that they have chosen to withdraw their bid relative to Competitive Bid #WG25-29 - Labor and Incidental Materials for Roof Replacement and Maintenance to Various County Buildings without forfeiture of their bid bond because of a mistake in calculation due to a computer malfunction; and

2) Award Bid #WG25-29 for Labor and Incidental Materials for Roof Replacement and Maintenance to Various County Buildings to the next lowest responsible bidder, E. Cornell Malone Corporation, per the Award Listing and authorize the Chairman to execute the contract.

D PRESENTATIONS

DA GENERAL

DA1 Proclamation - National Purple Heart Day - August 7, 2025

[25-0767](#)

After Commissioner Underwood read the Proclamation, she presented it to members of Chapter 2206 of the Southwest Alabama Chapter of the Military Order of the Purple Heart who were present to accept the Proclamation.

Dr. Andrew Del Gaudio, Lieutenant Colonel, United States Marine Corps (retired), and Commander of Chapter 2206 of the Southwest Alabama Chapter of the Military Order of the Purple Heart, addressed the Commission and discussed the sacrifices of those awarded the Purple Heart.

Motion by Commissioner Charles F. Gruber, seconded by Commissioner James E. Ball, to adopt a Proclamation proclaiming August 7, 2025, as "National Purple Heart Day" in Baldwin County, Alabama.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

DA2 Employees of the Quarter - 2nd Quarter 2025

[25-1040](#)

Brian Peacock, CIS Director, Grace Propst, Application & Database Services Manager, Sarah Henderson, Chief Clerk (Probate Office), Mark Acreman, Assistant County Engineer, Sarah Sislak, Metropolitan Planning Organization Director, and John Lundy, Traffic Operations Manager, presented certificates recognizing the following employees as Employees of the Quarter for the Baldwin County Commission:

John Harville, Database and Application Analyst, CIS Department
Joie Vickrey, Probate Court Administrator II, Probate Office
Jessica Mayo, Transportation Planner, Metropolitan Planning Organization
Logan Davis, Operator Technician III, Highway Department
Bryan Conway, Operator Technician II, Highway Department

The Commissioners thanked the employees for the work they do for Baldwin County.

E PUBLIC HEARINGS

None.

F OTHER STAFF RECOMMENDATIONS

None.

G ADDENDA

None.

H PUBLIC COMMENTS

None.

I PRESS QUESTIONS

None.

J COMMISSIONER COMMENTS

The Commissioners provided their closing comments.

K ADJOURNMENT

Motion by Commissioner James E. Ball to adjourn the August 5, 2025, Baldwin County Commission Regular meeting at 10:43 a.m.

The August 5, 2025, Baldwin County Commission Regular meeting adjourned at 10:43 a.m.

A handwritten signature in black ink, reading "Matthew P. McKern". The signature is written in a cursive style with a long horizontal flourish extending to the right.