



KAY IVEY  
GOVERNOR

STATE OF ALABAMA  
EMERGENCY MANAGEMENT AGENCY

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JEFF SMITHERMAN  
DIRECTOR

December 2, 2024

Matthew McKenzie - Chair  
Baldwin County Commission  
312 Courthouse Square Ste. 11  
Bay Minette, Al 36507

Subject: Hazard Mitigation Grant Program HMGP DR 4563-0006  
Baldwin County (Ragland, Katie) ISR

Dear Mr. McKenzie,

The Federal Emergency Management Agency (FEMA) has notified this office that the above-referenced project is approved, and the federal funds obligated. The project has been approved for \$12,850.25 with a federal share of \$11,565.23 and non-federal share of \$1,285.02.

Enclosed is a copy of the State-Sub-recipient Agreement; execute and return one copy to AEMA Mitigation via US Mail and retain the other copy for your files. Please fully read this agreement and pay close attention to #1 and #17. Note that #17 on the State-Sub-recipient Agreement states: "The Sub-recipient will begin project work within 90 days of approval of the grant and complete all items of work within the specified period of performance period of performance ending **6/20/2025**, unless an extension is granted to extend the time frame.

Please note your special conditions required for this project. This information can be found on the attached FEMA approval letter.

Quarterly progress reports are required each quarter until project completion. The first quarterly progress report will be due on **April 1, 2025**, and will report on activities completed during 2nd quarter Dates. Each subsequent report will be due on the first of the month following the end of each quarter (Jan 1, April 1, July 1 and Oct. 1).

If you need additional information concerning this approval and the administration of this project, please contact Kristy Ray, Emergency Management Specialist, at 205-280-2470 or [kristy.ray@ema.alabama.gov](mailto:kristy.ray@ema.alabama.gov).

Sincerely,

La'Tonya Stephens  
Director of Recovery Operations