



## **Baldwin County Commission Meeting Agenda**

**Wednesday, March 5, 2025**

**Pre-meeting Work Session 9:00 AM  
Regular Meeting 10:00 AM**

Baldwin County Administration Building  
County Commission Meeting Chambers  
322 Courthouse Square  
Bay Minette, Alabama 36507

Commissioners  
District 1 - James E. Ball  
District 2 - Matthew P. McKenzie  
District 3 - Billie Jo Underwood  
District 4 - Charles F. Gruber



Supporting documentation for the agenda can be viewed in the File ID link of each item. Revisions to agenda items or supporting documentation made after the initial publication are denoted by an asterisk.

## **PRE-MEETING WORK SESSION (9:00 AM)**

### **WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE**

### **REVIEW OF ITEMS AND SETTING OF THE CONSENT AGENDA**

Review and discussion of items on the Regular meeting agenda. The Commission will set the Consent Agenda for the Regular meeting, determining the order of items for consideration with any additions, removals and/or replacements as presented.

### **COMMISSIONER REQUESTS**

### **SENIOR STAFF REPORTS**

### **COUNTY ATTORNEY'S REPORT**

### **ADJOURNMENT OF PRE-MEETING WORK SESSION**

## **REGULAR MEETING (10:00 AM)**

### **WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE**

#### **A ADOPTION OF MINUTES**

February 18, 2025, Regular Meeting

#### **B COMMITTEE REPORTS**

##### **BA FINANCE/ADMINISTRATION DIVISION**

**BA1** Payment of Bills [25-0516](#)

**BA2** Ratification of Interim Payments as Allowed by Policy 8.1 [25-0515](#)

#### **C CONSENT**

##### **CA ADMINISTRATION**

**CA1** Acknowledgement of Tax Abatement - City of Foley Industrial Development Board - Green Health Laboratories, LLC [25-0519](#)

**CA2** City of Daphne - Annexation Notification [25-0549](#)

**CA3** City of Gulf Shores - Annexation Notification [25-0553](#)

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| <b>CA4</b> | Town of Elberta - Annexation Notification   | <a href="#"><u>25-0534</u></a> |
| <b>CA5</b> | East Central Baldwin County Water, Sewer, and Fire Protection Authority - Board Reappointment(s)  | <a href="#"><u>25-0437</u></a> |
| <b>CA6</b> | Orange Beach Water, Sewer & Fire Protection Authority - Board Appointment(s)  | <a href="#"><u>25-0544</u></a> |
| <b>CA7</b> | Loan Agreement with U.S. Navy Naval History and Heritage Command for Continued Display of USS Peterson Navy Bell  | <a href="#"><u>25-0514</u></a> |
| <b>CA8</b> | Resolution #2025-090 - Court Reporter Salary Supplement   | <a href="#"><u>25-0546</u></a> |
| <b>CB</b>  | <b>ANIMAL CONTROL</b>   |                                |
| <b>CB1</b> | Spay / Neuter Agreements for Baldwin County Animal Shelter  | <a href="#"><u>25-0505</u></a> |
| <b>CC</b>  | <b>ARCHIVES AND HISTORY</b>   |                                |
| <b>CC1</b> | Dissolution of Baldwin County Bicentennial Park Advisory Committee  | <a href="#"><u>25-0520</u></a> |
| <b>CC2</b> | Submission of Alabama Tourism Department 2025 Legislative Event Grant Application   | <a href="#"><u>25-0521</u></a> |
| <b>CC3</b> | Submission of Alabama Tourism Department 2025 Legislative Event Grant Senate Application  | <a href="#"><u>25-0550</u></a> |
| <b>CD</b>  | <b>BALDWIN REGIONAL AREA TRANSIT SYSTEM (BRATS)</b>   |                                |
| <b>CD1</b> | Request from City of Spanish Fort for Donated Transportation Services for 15th Annual Delta Woods and Waters Expo   | <a href="#"><u>25-0524</u></a> |
| <b>CE</b>  | <b>BUDGET/PURCHASING</b>  |                                |
| <b>CE1</b> | Amendment to Contract for Baldwin County 2023 Digital Orthophoto Acquisition  | <a href="#"><u>25-0518</u></a> |
| <b>CE2</b> | Resolution #2025-088 - Amending FY 2025 Budget and Competitive Bid #WG25-06 - Purchase and Installation of One (1) New 110-Ton HVAC Chiller at Baldwin County Central Annex Building Located in Robertsdale, Alabama, for the Baldwin County Commission | <a href="#"><u>25-0523</u></a> |
| <b>CE3</b> | Competitive Bid #WG25-13 - Provision of Heavy Duty All Steel Trailer Tires for the Baldwin County Commission  | <a href="#"><u>25-0507</u></a> |
| <b>CE4</b> | Competitive Bid #WG25-14 - Provision of Off-site Printing, Mailing and Automated Management of Baldwin County Probate Renewal Notices   | <a href="#"><u>25-0530</u></a> |
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| <b>CE5</b> | Competitive Bid #WG25-15 - Provision of Roadway Pipe for the Baldwin County Commission  | <a href="#"><u>25-0525</u></a> |
| <b>CE6</b> | New Sewer Line for Construction of New Female Housing Addition to Baldwin County Corrections Center Located in Bay Minette, Alabama                         | <a href="#"><u>25-0529</u></a> |
| <b>CE7</b> | Lease of Bay Minette Storage Building for Baldwin County Budget/Purchasing Department   | <a href="#"><u>25-0517</u></a> |
| <b>CE8</b> | Project No. STPLL-0215 (252) HW22126 - Addition of Paved Shoulders on County Road 99 from County Road 91 to Carrier Drive for the Baldwin County Commission | <a href="#"><u>25-0504</u></a> |
| <b>CE9</b> | Request for Proposals (RFP) for Micro-transit Software for Public Transportation for the Baldwin County Commission  | <a href="#"><u>25-0548</u></a> |
| <b>CF</b>  | <b>BUILDING INSPECTION</b>  |                                |
| <b>CF1</b> | Adoption of Baldwin County Flood Hazard Management Plan   | <a href="#"><u>25-0533</u></a> |
| <b>CF2</b> | Community Rating System (CRS) Program Certification   | <a href="#"><u>25-0535</u></a> |
| <b>CH</b>  | <b>COMMUNICATIONS/INFORMATION SYSTEMS (CIS)</b>   |                                |
| <b>CH1</b> | Green Light Package Agreement with Uniti Fiber, LLC for Regions Bank at Central Annex II in Robertsedale  | <a href="#"><u>25-0526</u></a> |
| <b>CJ</b>  | <b>ELECTED OFFICIALS</b>  |                                |
| <b>CJ1</b> | Sheriff's Office - U.S. Department of Justice Intergovernmental Agreement   | <a href="#"><u>25-0510</u></a> |
| <b>CO</b>  | <b>HIGHWAY</b>  |                                |
| <b>CO1</b> | Case No. SFP24-000016 - Bienville Landing - Road Acceptance   | <a href="#"><u>25-0522</u></a> |
| <b>CO2</b> | Construction Engineering and Inspection Services for Surfside Shores Drive Drainage Improvements  | <a href="#"><u>25-0543</u></a> |
| <b>CO3</b> | Execution of IRS Form 8283 for Donated Right-of-Way on Project No. HW0206411/HW11064000 - Sherman Road (Tract 4)  | <a href="#"><u>25-0531</u></a> |
| <b>CR</b>  | <b>PERSONNEL</b>  |                                |
| <b>CR1</b> | Council on Aging - Employment of One (1) Case Manager Position  | <a href="#"><u>25-0536</u></a> |
| <b>CR2</b> | Highway Department (Bay Minette) - Promotion of Employee  | <a href="#"><u>25-0537</u></a> |
| <b>CR3</b> | Probate Office - Promotion of Employee  | <a href="#"><u>25-0539</u></a> |

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**CR4** Sales and Use Tax/License Inspection Department - Employment of One (1) Audit Compliance Officer Trainee Position [25-0540](#)

**CR5** Stop Loss Insurance Renewal - Symetra Life Insurance Company [25-0538](#)

**CS PLANNING AND ZONING**

**CS1** Baldwin County Commission Board of Adjustment #1 - Board Reappointment(s) [25-0500](#)

**CS2** Baldwin County Commission Board of Adjustment #2 - Board Appointment(s) [25-0501](#)

**CS3** Proposed Planning (Zoning) District 17 - Acceptance of Notice of Intent to Request Planning and Zoning Referendum [25-0527](#)

**D PRESENTATIONS**

**DA GENERAL**

**DA1** Medicare Open Enrollment 2024 Results [25-0511](#)

**E PUBLIC HEARINGS**

All individuals wishing to speak during public hearings must fill out a speaker form. Comments from individuals should be limited to 3 minutes; groups are asked to select a spokesperson to speak on behalf of the group with comments limited to 5 minutes.

**EF BUILDING INSPECTION**

**EF1** Adoption of Baldwin County Commission Building Code [25-0448](#)

**F OTHER STAFF RECOMMENDATIONS**

**G ADDENDA**

**H PUBLIC COMMENTS**

Comments should be limited to 3 minutes per person.

**I PRESS QUESTIONS**

**J COMMISSIONER COMMENTS**

**K ADJOURNMENT**