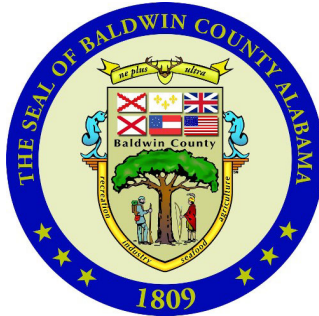


# Baldwin County Commission



## **Work Session Meeting Agenda Monday, May 1, 2023 8:30 AM**

Baldwin County Administration Building  
County Commission Meeting Chambers  
322 Courthouse Square  
Bay Minette, Alabama 36507

## **Regular Meeting Agenda Tuesday, May 2, 2023 8:30 AM**

Baldwin County Administration Building  
County Commission Meeting Chambers  
322 Courthouse Square  
Bay Minette, Alabama 36507

District 1 – Commissioner James E. Ball  
District 2 – Commissioner Matthew P. McKenzie  
District 3 – Commissioner Billie Jo Underwood  
District 4 – Commissioner Charles F. Gruber

All individuals wishing to speak during public hearings or public comments must fill out a speaker form. Comments from individuals should be limited to 3 minutes; groups are asked to select a spokesperson to speak on behalf of the group with comments limited to 5 minutes.

Supporting documentation for the agenda can be viewed in the File ID link of each item. Revisions to agenda items or supporting documentation made after the initial publication are denoted by an asterisk.

Comments or questions may be submitted to County Commissioners at:  
<https://www.baldwincountyal.gov/government/baldwin-county-commission>  
or by telephone at: 251.937.0264

## **WELCOME BY CHAIRMAN, INVOCATION AND PLEDGE OF ALLEGIANCE**

### **A ADOPTION OF MINUTES**

April 18, 2023, Regular Meeting

### **B COMMITTEE REPORTS**

#### **BA FINANCE/ADMINISTRATION DIVISION**

**BA1** Payment of Bills [23-1044](#)

**BA2** Notification of Interim Payments Approved by Clerk/Treasurer as Allowed Under Policy 8.1 [23-1043](#)

### **C CONSENT**

#### **CA ADMINISTRATION**

**CA1** City of Fairhope - Annexation Notification [23-1039](#)

**CA2** City of Foley - Annexation Notification [23-1029](#)

**CA3** Case No. LV-23005 - Alcohol License Application for Wegman Gulf Coast Holdings, LLC d/b/a Wegman's Galley Louisiana Kitchen [23-1033](#)

#### **CC ARCHIVES AND HISTORY**

**CC1** Community Engagement Events and Activities - 2023 [23-1056](#)

#### **CE BUDGET/PURCHASING**

**CE1** Competitive Bid #WG23-25A - Purchase and Installation of One (1) New 30 ft. x 40 ft. x 14 ft. Metal Building Located in Bay Minette, Alabama for the Baldwin County Commission [23-1046](#)

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|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|
| <b>CE2</b>  | Competitive Bid #WG23-26 - Re-roofing of the Baldwin County Probation Office Building Located at Fairhope Satellite Courthouse for the Baldwin County Commission | <a href="#"><u>23-1053</u></a> |
| <b>CE3</b>  | Competitive Bid #WG23-27 - Labor and Incidental Materials for Roof Repairs and Maintenance to Various County Buildings for the Baldwin County Commission         | <a href="#"><u>23-1070</u></a> |
| <b>CE4</b>  | Competitive Bid #WG23-28 - Purchase of Fifty-two (52) Body Cameras and Mounts for the Baldwin County Sheriff's Office                                            | <a href="#"><u>23-1040</u></a> |
| <b>CE5</b>  | Competitive Bid #WG23-37 - Provision of Elevator Maintenance Services for the Baldwin County Commission                                                          | <a href="#"><u>23-1016</u></a> |
| <b>CE6</b>  | Competitive Bid #WG23-38 - Provision of Mower Blades for the Baldwin County Commission                                                                           | <a href="#"><u>23-1019</u></a> |
| <b>CE7</b>  | Final Design for the MacBride Landfill Phase IV Access Road Located in Loxley, Alabama for the Baldwin County Commission                                         | <a href="#"><u>23-1037</u></a> |
| <b>CE8</b>  | Final Designs for the Baldwin County Magnolia Landfill Facility Entrance Utilities, Scale House and Scales for the Baldwin County Commission                     | <a href="#"><u>23-1051</u></a> |
| <b>CE9</b>  | Rental of One (1) New Copy Machine for the Baldwin County Commission Office Located at the Satellite Courthouse in Foley, Alabama                                | <a href="#"><u>23-1014</u></a> |
| <b>CE10</b> | Request for Proposals (RFP) for Personal Property Consultant Services for the Baldwin County Commission                                                          | <a href="#"><u>23-1018</u></a> |
| <b>CE11</b> | Request for Proposals (RFP) for Unify Telephony System Maintenance and Support Services for the Baldwin County Commission                                        | <a href="#"><u>23-1042</u></a> |
| <b>CE12</b> | Resolution #2023-108 - Fiscal Year 2023 Mid-year Budget Adjustments                                                                                              | <a href="#"><u>23-1061</u></a> |
| <b>CE13</b> | Miscellaneous Appropriation to Baldwin County Library Cooperative                                                                                                | <a href="#"><u>23-1088</u></a> |
| <b>CH</b>   | <b>COMMUNICATIONS/INFORMATION SYSTEMS (CIS)</b>                                                                                                                  |                                |
| <b>CH1</b>  | *DLT Solutions, LLC - TIPS Purchasing Cooperative Contract for Probate Office                                                                                    | <a href="#"><u>23-1004</u></a> |
| <b>CH2</b>  | Professional Services Agreement with Prime Data, LLC for General Programming and Consulting Services                                                             | <a href="#"><u>23-0844</u></a> |
| <b>CH3</b>  | Termination of Management Control Agreement with City of Foley Police Department                                                                                 | <a href="#"><u>23-1059</u></a> |
| <b>CK</b>   | <b>EMERGENCY MANAGEMENT AGENCY (EMA)</b>                                                                                                                         |                                |
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|------------|-----------------------------------------------------------------------------------------------------|--------------------------------|
| <b>CK1</b> | Agreement Concerning Use of Board of Education Facilities as Emergency Mass Care Shelters           | <a href="#"><u>23-1041</u></a> |
| <b>CK2</b> | Fiscal Year 2023 Emergency Management Performance Grant State Subaward Agreement                    | <a href="#"><u>23-1071</u></a> |
| <b>CL</b>  | <b>ENVIRONMENTAL MANAGEMENT</b>                                                                     |                                |
| <b>CL1</b> | Lease Agreement with Mullek Farms for Use of County Property at Magnolia Landfill                   | <a href="#"><u>23-0973</u></a> |
| <b>CL2</b> | Resolution #2023-109 - FY2023 Budget Amendment #6 - Material Recovery Facility (MRF) Project        | <a href="#"><u>23-1063</u></a> |
| <b>CN</b>  | <b>HIGHWAY</b>                                                                                      |                                |
| <b>CN1</b> | Adopt-A-Mile - Perdido Street from County Road 99, North One (1) Mile in Lillian, Alabama           | <a href="#"><u>23-1062</u></a> |
| <b>CN2</b> | County Road 55 - 293 Feet South of Lakeway Drive - Reimbursable Utility Agreement                   | <a href="#"><u>23-1038</u></a> |
| <b>CN3</b> | Resolution #2023-105 - Transfer of Certain County Roads to the Alabama Department of Transportation | <a href="#"><u>23-1087</u></a> |
| <b>CP</b>  | <b>PARKS</b>                                                                                        |                                |
| <b>CP1</b> | License Agreement No. 23001-Parks - Sibley Street - Drainage Improvements                           | <a href="#"><u>23-1032</u></a> |
| <b>CQ</b>  | <b>PERSONNEL</b>                                                                                    |                                |
| <b>CQ1</b> | Animal Shelter - Promotion of Employee                                                              | <a href="#"><u>23-1074</u></a> |
| <b>CQ2</b> | BRATS Department - Personnel Changes                                                                | <a href="#"><u>23-1075</u></a> |
| <b>CQ3</b> | Finance and Accounting - Employment of One (1) Chief Compliance Officer Position                    | <a href="#"><u>23-1073</u></a> |
| <b>CQ4</b> | Highway Department (Foley) - Promotion of Employee                                                  | <a href="#"><u>23-1076</u></a> |
| <b>CQ5</b> | Highway Department (Pre-Construction) - Transfer of Employee                                        | <a href="#"><u>23-1077</u></a> |
| <b>CQ6</b> | Juvenile Detention Center - Employment of One (1) Detention Worker I Position                       | <a href="#"><u>23-1078</u></a> |
| <b>CQ7</b> | Parks Department - Personnel Changes                                                                | <a href="#"><u>23-1079</u></a> |
| <b>CQ8</b> | Planning and Zoning - Promotion of Employee                                                         | <a href="#"><u>23-1085</u></a> |
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**CQ9** Revenue Commission - Personnel and Position Changes [23-1081](#)

**CQ10** Sales and Use Tax/License Inspection Department - Personnel Changes [23-1082](#)

**CR PLANNING AND ZONING**

**CR1** Baldwin County Commission Board of Adjustment #2 - Board Appointment(s) [23-0994](#)

**D PRESENTATIONS**

**DA GENERAL**

**DA1** Proclamation - Older Americans Month - May 2023 [23-0832](#)

**DA2** Proclamation - National Correctional Officers Week - May 7-13, 2023 [23-0953](#)

**DA3** Proclamation - National Law Enforcement Officers Memorial Week - May 14-20, 2023 [23-0954](#)

**DA4** Proclamation - Emergency Medical Services Week - May 21-27, 2023 [23-1009](#)

**DA5** Employees of the Quarter for 1st Quarter 2023 [23-1080](#)

**E PUBLIC HEARINGS**

**ER PLANNING AND ZONING**

**ER1** Case No. Z23-1 - Baird Property Rezoning [23-1086](#)

**ER2** Case No. Z23-4 - Turner Property Rezoning [23-0933](#)

**F OTHER STAFF RECOMMENDATIONS**

**FA ADMINISTRATION**

**FA1** Lease Agreement with Bay Minette Land Company for the Board of Registrars Building [23-1015](#)

**FA2** Request from U.S. Department of Veterans Affairs Readjustment Counseling Service for Use of Space at Baldwin County Central Annex [23-1027](#)

**FL ENVIRONMENTAL MANAGEMENT**

**FL1** Solid Waste Disposal Authority - Request for an Attorney General's Opinion [23-1094](#)

**FL2** \*Application for Formation of Solid Waste Disposal Authority [23-1066](#)

**FR PLANNING AND ZONING**

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**FR1** \*Termination of Baldwin County's Program Membership in the Pensacola and Perdido Bay Estuary Program [23-1055](#)

**G AMERICAN RESCUE PLAN ACT (ARPA) RECOMMENDATIONS**

**GA GENERAL**

**GA1** Allocation of American Rescue Plan Act (ARPA) Funds for Baldwin County Commission Staff Administrative Costs [23-1024](#)

**GA2** Allocation of American Rescue Act (ARPA) Revenue Replacement Funds to Baldwin County Eastern Shore Health Care Authority [23-1069](#)

**GA3** Competitive Bid #WG23-17 - Outfit the Magnolia Material Recovery Facility for the Baldwin County Commission [23-1030](#)

**GA4** Resolution #2023-110 - Allocation of American Rescue Plan Act (ARPA) Revenue Replacement Funds for the Purchase of a 2R 250-84 2x50 Horsepower Two Ram Baler for Recycle Facility [23-1057](#)

**GA5** \*American Rescue Plan Act (ARPA) Program Update [23-1050](#)

**H ADDENDA**

**HA GENERAL**

**HA1** East Central Baldwin County Water, Sewer, and Fire Protection Authority - Board Appointment(s) [23-1099](#)

**HA2** \*Employment Contracts for Appointed Employees and Appointments of Acting and Interim County Engineer and Assistant County Engineer [23-1095](#)

**HA3** Agreement for Project No. 0210221/HW21102000 - County Road 65 from Underwood Road to County Road 28 Dirt Road Paving Project - Tracts No. 6, 7, 8, 10 and 11 [23-0996](#)

**I COMMISSIONER REQUESTS**

**J SENIOR STAFF REPORT**

**K COUNTY ATTORNEY'S REPORT**

**L PUBLIC COMMENTS**

**M PRESS QUESTIONS**

**N COMMISSIONER COMMENTS**

**O ADJOURNMENT**