



Baldwin County Commission Meeting Agenda

Tuesday, February 6, 2024

**Pre-meeting Work Session 8:30 AM
Regular Meeting 10:00 AM**

Baldwin County Administration Building
County Commission Meeting Chambers
322 Courthouse Square
Bay Minette, Alabama 36507

Commissioners
District 1 - James E. Ball
District 2 - Matthew P. McKenzie
District 3 - Billie Jo Underwood
District 4 - Charles F. Gruber



Supporting documentation for the agenda can be viewed in the File ID link of each item. Revisions to agenda items or supporting documentation made after the initial publication are denoted by an asterisk.

PRE-MEETING WORK SESSION (8:30 AM)

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

REVIEW OF ITEMS AND SETTING OF THE CONSENT AGENDA

Review and discussion of items on the Regular meeting agenda. The Commission will set the Consent Agenda for the Regular meeting, determining the order of items for consideration with any additions, removals and/or replacements as presented.

COMMISSIONER REQUESTS

SENIOR STAFF REPORT

COUNTY ATTORNEY'S REPORT

ADJOURNMENT OF PRE-MEETING WORK SESSION

REGULAR MEETING (10:00 AM)

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

A ADOPTION OF MINUTES

January 16, 2024, Regular Meeting

B COMMITTEE REPORTS

BA FINANCE/ADMINISTRATION DIVISION

BA1 Payment of Bills [24-0430](#)

BA2 Notification of Interim Payments Approved by Clerk/Treasurer as Allowed Under Policy 8.1 [24-0429](#)

C CONSENT

CA ADMINISTRATION

CA1 19th Annual Tour de L.A.D.R. (Lower Alabama Doctors) Bike Ride [24-0442](#)

CA2 Krewe of Mullet Mates 24th Annual Mardi Gras Parade [24-0448](#)

CA3 Rosinton School 18th Annual 5K Armadillo Dash [24-0427](#)

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| CA4 | North Baldwin County Health Care Authority - Board Appointment(s) | <u>24-0379</u> |
| CA5 | *Park City Water Authority - Board Appointment(s) | <u>24-0428</u> |
| CA6 | Employment Contracts for Baldwin County Legislative Delegation Part-time Clerks | <u>24-0443</u> |
| CA7 | Employment Contract for Clerk/Treasurer Position | <u>24-0439</u> |
| CA8 | Resolution #2024-075 - Ecovery, LLC Tax Abatement - Extension of Sales and Use Tax Exemption Certificate | <u>24-0456</u> |
| CA9 | Revision of Baldwin County Commission Policy 2.10 - Polling Place Hours / Poll Worker Compensation | <u>24-0426</u> |
| CC | ARCHIVES AND HISTORY | |
| CC1 | OnCell Systems, Inc. - Renewal of Agreement for Professional Services for the Baldwin County Historic Tours App | <u>24-0412</u> |
| CC2 | Resolution #2024-070 - Appropriation from the Historic Parks Fund to Historic Blakeley State Park | <u>24-0445</u> |
| CE | BUDGET/PURCHASING | |
| CE1 | Competitive Bid #WG22-14A - Provision of Fence Installation and Repair on County Right-of-Ways for the Baldwin County Commission | <u>24-0433</u> |
| CE2 | Competitive Bid #WG22-19 - Provision of Off-site Printing, Mailing, and Automated Management of the Baldwin County Probate Renewal Notices | <u>24-0455</u> |
| CE3 | Competitive Bid #WG24-04A - Provision of Push-To-Talk over Cellular (PoC) Services and Equipment Monthly Rental for the Baldwin County Commission | <u>24-0432</u> |
| CE4 | Competitive Bid #WG24-07A - Provision of Police Vehicle Equipment (Brake Pads/Rotors) for the Baldwin County Commission | <u>24-0374</u> |
| CE5 | Competitive Bid #WG24-08 - Purchase and Installation of Two New 70 Ton Air-cooled Chiller Units at Baldwin County Central Annex II Building Located in Robertsedale, Alabama, for the Baldwin County Commission | <u>24-0451</u> |
| CE6 | Competitive Bid #WG24-10 - Provision of Motorgrader Blades for the Baldwin County Commission | <u>24-0423</u> |
| CE7 | Competitive Bid #WG24-11 - Provision of Crushed Aggregates for the Baldwin County Commission | <u>24-0435</u> |
| CE8 | Contract for the Eastern Shore Metropolitan Planning Organization 2050 Long Range Transportation Plan for the Baldwin County Commission | <u>24-0471</u> |
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- CE9** Quotes for the Purchase and Installation of One New 48 KW Natural Gas Generator for the Baldwin County Coroner's Office Located in Robertsdale, Alabama for the Baldwin County Commission [24-0454](#)
- CE10** Rental of Four New Copy Machines for the Baldwin County Revenue Commission Offices Located at the Fairhope and Foley Satellite Courthouses, Coroner's Office Located in Robertsdale and the Legislative Delegation Office Located in Fairhope, Alabama for Baldwin County Commission [24-0444](#)
- CE11** Request of Proposals (RFP) for Health Insurance Broker/Consultant Services for the Baldwin County Commission [24-0421](#)
- CE12** Resolution #2024-074 - FY2024 Use of Fund Balance from General Fund and Consolidation of Capital Project Budgets [24-0459](#)
- CH COMMUNICATIONS/INFORMATION SYSTEMS (CIS)**
- CH1** License Agreement with Two-Way Communications, Inc. for Reciprocal Tower Usage [24-0434](#)
- CH2** Termination of Computer Software Support Agreement with Ascendant App, Inc for Legislative Delegation Constituent Relationship Management Software [24-0469](#)
- CJ ELECTED OFFICIALS**
- CJ1** Sheriff's Office - Transfer of Three Vehicles to Baldwin County Commission to be Sold as Scrap Metal to Smith Scrap and Salvage, Inc. [24-0425](#)
- CJ2** Sheriff's Office - Transfer of Four Vehicles to Baldwin County Commission to be Sold on GovDeals.com [24-0424](#)
- CN GRANTS**
- CN1** Rescinding and Approving Allocation of ARPA Funds and ARPA Interest Earned Funds for Baldwin County Commission Legal Costs [24-0419](#)
- CN2** Allocation of ARPA Funds for Baldwin County Commission Staff Administrative Costs [24-0418](#)
- CO HIGHWAY**
- CO1** ARPA Drinking Water / Wastewater Grant - Main Street Drainage Improvement Project - Permission to Advertise [24-0447](#)
- CO2** County Road 11 (Greeno Road) Drainage Improvements - Permission to Advertise [24-0437](#)
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| CO3 | Execution of IRS Form 8283 for Donated Right-of-Way on Project No. HW22026 - Sherman Road (Tract 3A) | <u>24-0472</u> |
| CO4 | License Agreement #23033 - Moogs and Buerger Lanes - Right-of-Way | <u>24-0422</u> |
| CO5 | License Agreement #24001 - Higbee Road - Right-of-Way | <u>24-0470</u> |
| CO6 | Live Oak Landing / Bicentennial Park Pedestrian Bridge - Permission to Advertise | <u>24-0438</u> |
| CO7 | Resolution #2024-073 In Support of City of Fairhope's 2024 RAISE Grant Application | <u>24-0453</u> |
| CR | PERSONNEL | |
| CR1 | BRATS Department - Employment of One Mechanic II Position | <u>24-0460</u> |
| CR2 | Building Inspection Department - Employment of One Building Inspector III Position | <u>24-0461</u> |
| CR3 | Highway Department (Construction) - Employment of One Operations Support Specialist II Position | <u>24-0462</u> |
| CR4 | Highway Department (Maintenance) - Personnel Changes | <u>24-0463</u> |
| CR5 | Highway Department (Traffic Operations) - Employment of One Traffic Control Technician II Position | <u>24-0464</u> |
| CR6 | Planning and Zoning Department - Personnel Changes | <u>24-0466</u> |
| CR7 | Planning and Zoning Department - Request for Leave of Absence | <u>24-0478</u> |
| CR8 | Revenue Commission - Personnel Changes | <u>24-0467</u> |
| CS | PLANNING AND ZONING | |
| CS1 | Baldwin County Commission Board of Adjustment #2 - Board Appointment(s) | <u>24-0431</u> |
| CS2 | Case No. SC23-63 - Cottages at Point Clear - Request to Allow an Existing Private Road to Remain Private | <u>24-0468</u> |
| CS3 | Letter of Collaboration - The Nature Conservancy - NOAA Climate Resilience Regional Challenge Grant Proposal: Bridging Resilience Gaps Across Political Boundaries in the Perdido Watershed | <u>24-0390</u> |
| CS4 | Letter of Support - South Alabama Regional Planning Commission - NOAA Climate Resilience Regional Challenge Grant Application: Regional Resilience Plan for the Alabama Coast | <u>24-0458</u> |
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- CS5** Proposed Planning (Zoning) District 40 - Making Election Results Decree from Judge of Probate Part of the Record [24-0473](#)

D PRESENTATIONS

DA GENERAL

- DA1** Proclamation - Black History Month - February 2024 [24-0446](#)
- DA2** Retiree Recognition Presentation [24-0465](#)

E PUBLIC HEARINGS

All individuals wishing to speak during public hearings must fill out a speaker form. Comments from individuals should be limited to 3 minutes; groups are asked to select a spokesperson to speak on behalf of the group with comments limited to 5 minutes.

F OTHER STAFF RECOMMENDATIONS

FF BUILDING INSPECTION

- FF1** *Everwood Preserving, Inc. Industrial Park Designation [24-0386](#)

G ADDENDA

GA GENERAL

- GA1** Quotes for the Purchase and Installation of New Flooring in the Baldwin County Fairhope Satellite Courthouse for the Revenue Commission Office, Sheriff's Office and Judge of Probate Office Located in Fairhope, Alabama [24-0483](#)

H PUBLIC COMMENTS

Comments should be limited to 3 minutes per person.

I PRESS QUESTIONS

J COMMISSIONER COMMENTS

K ADJOURNMENT