



Baldwin County Commission Meeting Agenda

Tuesday, April 2, 2024

**Pre-meeting Work Session 8:30 AM
Regular Meeting 10:00 AM**

Baldwin County Administration Building
County Commission Meeting Chambers
322 Courthouse Square
Bay Minette, Alabama 36507

Commissioners
District 1 - James E. Ball
District 2 - Matthew P. McKenzie
District 3 - Billie Jo Underwood
District 4 - Charles F. Gruber



Supporting documentation for the agenda can be viewed in the File ID link of each item. Revisions to agenda items or supporting documentation made after the initial publication are denoted by an asterisk.

PRE-MEETING WORK SESSION (8:30 AM)

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

REVIEW OF ITEMS AND SETTING OF THE CONSENT AGENDA

Review and discussion of items on the Regular meeting agenda. The Commission will set the Consent Agenda for the Regular meeting, determining the order of items for consideration with any additions, removals and/or replacements as presented.

COMMISSIONER REQUESTS

SENIOR STAFF REPORT

COUNTY ATTORNEY'S REPORT

ADJOURNMENT OF PRE-MEETING WORK SESSION

REGULAR MEETING (10:00 AM)

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

A ADOPTION OF MINUTES

March 14, 2024, Department Head Meeting

March 19, 2024, Regular Meeting

B COMMITTEE REPORTS

BA FINANCE/ADMINISTRATION DIVISION

BA1 Payment of Bills [24-0627](#)

BA2 Notification of Interim Payments Approved by Clerk/Treasurer as Allowed Under Policy 8.1 [24-0626](#)

C CONSENT

CA ADMINISTRATION

CA1 Tent Rental for Annual Law Enforcement Memorial Event [24-0633](#)

-
- | | | |
|-------------|---|--------------------------------|
| CA2 | Repealing Policy #8.7 - Financial Policy for Emergency Reserves and Amending Baldwin County Commission Policy #8.22 - Financial Management Policy | <u>24-0635</u> |
| CA3 | Resolution #2024-100 - Establishing Reserve Fund Balances | <u>24-0641</u> |
| CC | ARCHIVES AND HISTORY | |
| CC1 | Resolution #2024-098 - Appropriation from Historic Parks Fund to Historic Blakeley State Park for Civil War on the Eastern Shore Cruise | <u>24-0629</u> |
| CE | BUDGET/PURCHASING | |
| CE1 | Competitive Bid #WG24-08 - Purchase and Installation of Two New 70 Ton Air-cooled Chiller Units at Baldwin County Central Annex II Building Located in Robertsedale, Alabama, for the Baldwin County Commission | <u>24-0634</u> |
| CE2 | Competitive Bid #WG24-18 - Purchase of One New 2024 Nissan Altima 2.5 SR FWD Sedan or Equivalent for the Baldwin County Sheriff's Office | <u>24-0597</u> |
| CE3 | Competitive Bid #WG24-19 - Provision of Instant Pre-cooked Meals for the Baldwin County Commission | <u>24-0603</u> |
| CE4 | Competitive Bid #WG24-20 - Provision of Pavement Markers and Bituminous Adhesive for the Baldwin County Commission | <u>24-0604</u> |
| CE5 | Competitive Bid #WG24-21 - Provision of Police Vehicle Accessories for the Baldwin County Commission | <u>24-0598</u> |
| CE6 | Competitive Bid #WG24-22 - Provision of Erosion Control Materials for the Baldwin County Commission | <u>24-0630</u> |
| CE7 | *Competitive Bid #WG24-23 - Pre-event Debris Removal and Disposal Services from County Right-of-Ways within Unincorporated Baldwin County for the Baldwin County Commission | <u>24-0612</u> |
| CE8 | Contract Extension for Unify Telephony System Maintenance and Support Services for the Baldwin County Commission | <u>24-0602</u> |
| CE9 | Extension for Competitive Bid #WG23-29 - Provision of Emulsified Asphalt (Bituminous Materials) for the Baldwin County Commission | <u>24-0600</u> |
| CE10 | Quote for Installing Two Existing Generators and the Purchase and Installation of One New Automatic Transfer Switch for North and South End Building Maintenance Facilities for the Baldwin County Commission | <u>24-0646</u> |
| CE11 | Request for Qualifications (RFQ) for Engineering / Environmental Services for Fish River Watershed Sediment and Stormwater Project - Summerdale Stormwater Pond for the Baldwin County Commission | <u>24-0644</u> |
-

CH	COMMUNICATIONS/INFORMATION SYSTEMS (CIS)	
CH1	Termination of Subscription Agreement with Insightsoftware, LLC, for Spreadsheet Server Support	<u>24-0622</u>
CJ	ELECTED OFFICIALS	
CJ1	Coroner's Office - Appointment of Deputy Coroner in Training	<u>24-0637</u>
CJ2	Probate Office - Termination of Computer Software Support Agreement and Addendum with Delta Computer Systems, Inc.	<u>24-0636</u>
CK	EMERGENCY MANAGEMENT AGENCY (EMA)	
CK1	Fiscal Year 2024 State Homeland Security Grant Application through ALEA to Update the Emergency Operations Center Operations Video Wall System	<u>24-0638</u>
CL	ENVIRONMENTAL MANAGEMENT	
CL1	*Inter-jurisdictional Mutual Aid Agreement for Debris Management with The Solid Waste Disposal Authority of Baldwin County, Alabama, Inc.	<u>24-0642</u>
CN	GRANTS	
CN1	Resolution #2024-085 - Allocation of ARPA Funds for Drainage Improvements Along River Road Project	<u>24-0573</u>
CN2	Resolution #2024-099 - Allocation of ARPA Revenue Replacement Funds for Public Improvements at Old Vaughn School Property	<u>24-0640</u>
CO	HIGHWAY	
CO1	Case No. S-21067 (SFP24-000001) - Dogwood Estates, Phase One - Road Acceptance	<u>24-0568</u>
CO2	Transfer of Various Vehicles and Equipment to Area Maintenance Facilities and Administration Department	<u>24-0651</u>
CQ	PARKS	
CQ1	Agreement with Baldwin County Board of Education for Transfer of Old Vaughn School Property to Baldwin County Commission	<u>24-0631</u>
CR	PERSONNEL	
CR1	Commission Administration Department - Creation of Position	<u>24-0645</u>
CR2	Revenue Commission (Re-Appraisal) - Personnel and Position Changes	<u>24-0639</u>

CS PLANNING AND ZONING

- CS1** Baldwin County Commission Board of Adjustment #2 - Board Appointment(s) [24-0613](#)
- CS2** Completion and Maintenance Agreement with Rockwell, LLC, Encounter Development, LLC, and City of Fairhope to Allow Final Subdivision Plat Approval for Subdivision to be known as Rockwell Place [24-0615](#)
- CS3** Correction to Resolution #2024-065 Approved During the February 20, 2024, Regular Meeting [24-0608](#)

D PRESENTATIONS

DA GENERAL

- DA1** Proclamation - Child Abuse Prevention and Awareness Month and Sexual Assault Prevention and Awareness Month - April 2024 [24-0574](#)
- DA2** Proclamation - Confederate History Month - April 2024 [24-0575](#)
- DA3** Proclamation - National Telecommunicators/Communication Officers Week - April 14-20, 2024 [24-0588](#)

E PUBLIC HEARINGS

All individuals wishing to speak during public hearings must fill out a speaker form. Comments from individuals should be limited to 3 minutes; groups are asked to select a spokesperson to speak on behalf of the group with comments limited to 5 minutes.

F OTHER STAFF RECOMMENDATIONS

FM FINANCE AND ACCOUNTING

- FM1** County Levies for Alcohol Licenses [24-0601](#)

G ADDENDA

GA GENERAL

- GA1** Letter of Support to ADCNR for GOMESA Project Application by Historic Blakeley State Park [24-0655](#)

H PUBLIC COMMENTS

Comments should be limited to 3 minutes per person.

I PRESS QUESTIONS

J COMMISSIONER COMMENTS

K ADJOURNMENT