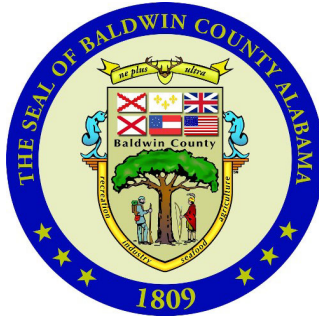


# **Baldwin County Commission**



## **Work Session Meeting Agenda**

**Monday, October 19, 2020**

**8:30 AM**

Baldwin County Foley Satellite Courthouse  
Large Meeting Hall  
201 East Section Avenue, Foley, Alabama 36535

## **Regular Meeting Agenda**

**Tuesday, October 20, 2020**

**8:30 AM**

Baldwin County Administration Building  
County Commission Chambers  
322 Courthouse Square, Bay Minette, Alabama 36507

District 1 – Commissioner James E. Ball  
District 2 – Commissioner Joe Davis, III  
District 3 – Commissioner Billie Jo Underwood  
District 4 – Commissioner Charles F. Gruber

Wayne A. Dyess, County Administrator

Public hearings commence at 8:30 AM.

All individuals wishing to speak must fill out a speaking request form. Speakers are asked to limit comments to 3 minutes. Groups are asked to select a spokesperson to speak on behalf of the group with time allotted to the spokesperson being limited to 5 minutes.

Supporting documentation for the agenda can be viewed in the File ID link of each item. Revisions to agenda items or supporting documentation made after the initial publication are denoted by an asterisk.

The public may submit comments or questions to the County Commissioners by email or by telephone at 251.937.0264.

Dist. 1 - jeb.ball@baldwincountyal.com  
Dist. 2 - joe.davis@baldwincountyal.gov  
Dist. 3 - bunderwood@baldwincountyal.gov  
Dist. 4 - cgruber@baldwincountyal.gov

## **WELCOME BY CHAIRMAN, INVOCATION AND PLEDGE OF ALLEGIANCE**

### **A ADOPTION OF MINUTES**

October 6, 2020, Regular Meeting

### **B ACTION ITEMS**

#### **BA ADMINISTRATION**

- |            |   |                                |
|------------|---|--------------------------------|
| <b>BA1</b> | County Take Home Vehicle List - October 2020  | <a href="#"><u>21-0085</u></a> |
| <b>BA2</b> | Lease Agreement - Baldwin Court Services, Inc. - Use of County Properties               | <a href="#"><u>21-1571</u></a> |
| <b>BA3</b> | Transfer of a Vehicle from Administration Department to the PIO/Call Center Cost Center | <a href="#"><u>21-0056</u></a> |

#### **BE BUDGET/PURCHASING**

- |            |  |                                |
|------------|--|--------------------------------|
| <b>BE1</b> | Competitive Bid #WG18-39A - Annual Rental of Portable Toilets for the Baldwin County Commission                    | <a href="#"><u>21-0088</u></a> |
| <b>BE2</b> | Competitive Bid #WG20-46 - Provision of Closed Top Recycling Roll-off Containers for the Baldwin County Commission | <a href="#"><u>21-0057</u></a> |
| <b>BE3</b> | Competitive Bid #WG20-47 - Provision of Alternate Daily Cover Material for the Baldwin County Commission           | <a href="#"><u>21-0061</u></a> |
-

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- |             |  |                                |
|-------------|--|--------------------------------|
| <b>BE4</b>  | Competitive Bid #WG20-48 - Provision of Bituminous Materials for the Baldwin County Commission   | <a href="#"><u>21-0062</u></a> |
| <b>BE5</b>  | Competitive Bid #WG20-49 - Provision of Labor and Equipment for Asphalt Placement for the Baldwin County Commission  | <a href="#"><u>21-0053</u></a> |
| <b>BE6</b>  | Competitive Bid #WG20-52 - Provision of Push-to-Talk over Cellular (PoC) Services & Equipment Monthly Rental for the Baldwin County Commission   | <a href="#"><u>21-0066</u></a> |
| <b>BE7</b>  | Competitive Bid #WG21-02 - Construction of One (1) New 40 ft. x 60 ft. Pole Barn to be located at the Bicentennial Park in Stockton, Alabama for the Baldwin County Commission                       | <a href="#"><u>21-0071</u></a> |
| <b>BE8</b>  | Final Design for the New Baldwin County MacBride Landfill Modular Scale Office Building Located in Loxley, Alabama for the Baldwin County Commission   | <a href="#"><u>21-0038</u></a> |
| <b>BE9</b>  | Pre-qualification of Contractors for the Construction of a New Female Housing Addition to the Baldwin County Correction Center and Renovations of Adjacent Buildings Located in Bay Minette, Alabama | <a href="#"><u>21-0054</u></a> |
| <b>BE10</b> | Transfer of One (1) Vehicle from the Baldwin County Highway Department to the Baldwin County Live Oak Park Cost Center   | <a href="#"><u>21-0065</u></a> |
| <b>BE11</b> | *Authorization for a Line of Credit for Hurricane Sally Repairs  | <a href="#"><u>21-0098</u></a> |
| <b>BE12</b> | Fiscal Year 2021 Budget Amendment #1 - Resolution #2021-009  | <a href="#"><u>21-0067</u></a> |
| <b>BI</b>   | <b>COUNCIL ON AGING</b>  |                                |
| <b>BI1</b>  | Fiscal Year 2020-2021 Title III Older Americans Act Contract with South Alabama Regional Planning Commission (SARPC)   | <a href="#"><u>21-0091</u></a> |
| <b>BJ</b>   | <b>ELECTED OFFICIALS</b>   |                                |
| <b>BJ1</b>  | Tissue Recovery Facility Use Agreement between Baldwin County Commission (Baldwin County Coroner's Office) and the University of Alabama Health Services Foundation P.C., d/b/a Legacy of Hope       | <a href="#"><u>21-0060</u></a> |
| <b>BL</b>   | <b>ENVIRONMENTAL MANAGEMENT</b>  |                                |
| <b>BL1</b>  | Approval of Renewal Application for Certificate of Exception from Garbage Pick-Up  | <a href="#"><u>21-0069</u></a> |
| <b>BL2</b>  | Waiver of Baldwin County Commission Policy 3.7- Purchasing Policies for the Purchase of a 2020 Chevrolet Tahoe for Baldwin County Commission, Solid Waste Department                                 | <a href="#"><u>21-0055</u></a> |
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**BM FINANCE AND ACCOUNTING**

**BM1** Association of County Commissions of Alabama (ACCA) Workers' Compensation Self Insurers' Fund - Continuance of Coverage [21-0084](#)

**BN HIGHWAY**

**BN1** Alabama Transportation Rehabilitation and Improvement Program-II - Fiscal Year 2021 Project Application [21-0075](#)

**BN2** Americans with Disabilities Act (ADA) - Sidewalk Curb Ramp Compliance Phase IV Project - Permission to Advertise [21-0046](#)

**BN3** Case No. S-16053a - The Verandas, Phase 2 - Release Maintenance Bond [21-0048](#)

**BN4** Fiscal Year 2021 Resurfacing Projects - Group 1 - Request for Permission to Advertise [21-0041](#)

**BN5** License Agreement No. 20027 - Unopened Right-of-Way between County Road 55 and Dawson Road [21-0074](#)

**BQ PERSONNEL**

**BQ1** Board of Registrars - Employment of One (1) - Administrative Support Specialist I Position [21-0076](#)

**BQ2** Communications and Information Systems Department - Employment of One (1) Software Developer Position [21-0077](#)

**BQ3** Highway Department (Bay Minette) - Employment of One (1) Mechanic II Position [21-0092](#)

**BQ4** Juvenile Detention Center - Employment of One (1) Part-time Detention Technician Position [21-0078](#)

**BQ5** Parks Department - Transfer of Employee into Landscape Technician I Position [21-0079](#)

**BQ6** Revenue Commission (Re-appraisal) - Employment of Two (2) Real Property Support Technician I Positions [21-0080](#)

**C PRESENTATIONS**

**CA GENERAL**

**CA1** Resolutions in Recognition of Captain Greg Thicklin and Lieutenant Harlen Hill [21-0073](#)

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- CA2** Proclamation - Chamber of Commerce Week in Baldwin County - [21-0099](#)  
October 19-23, 2020

**D PUBLIC HEARINGS**

**E COMMITTEE REPORTS**

**EA FINANCE/ADMINISTRATION DIVISION**

- EA1** Payment of Bills [21-0087](#)

- EA2** Notification of Interim Payments Approved by Clerk/Treasurer as [21-0086](#)  
Allowed Under Policy 8.1

**F DISCUSSION ITEMS**

**G COMMISSIONER REQUESTS**

**H ADDENDA**

**HA GENERAL**

- HA1** Request to Temporarily Waive Annual Leave Rollover Maximum Rates [21-0105](#)

- HA2** Proclamation / Declaration of a Termination and Lifting of a State of [21-0113](#)  
Local Emergency - Hurricane Delta

- HA3** Town of Elberta - Letter of Support - Alabama Transportation [21-0122](#)  
Rehabilitation and Improvement Program-II Project for the Addition of  
Turn Lanes at the Intersection of U.S. Highway 98 and County Road 87  
in Baldwin County

**I ADMINISTRATIVE REPORT**

**J COUNTY ATTORNEY'S REPORT**

**K PUBLIC COMMENTS**

**L PRESS QUESTIONS**

**M COMMISSIONER COMMENTS**

**N ADJOURNMENT**

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# Baldwin County Commission

## Agenda Action Form

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**File #:** 21-0085, **Version:** 1

**Item #:** BA1

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**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 10/20/2020

**Item Status:** New

**From:** Wayne Dyess, County Administrator

**Submitted by:** Victoria Key, Administrative Support Specialist

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### **ITEM TITLE**

County Take Home Vehicle List - October 2020

### **STAFF RECOMMENDATION**

Approve the attached "County Take Home Vehicle List - October 2020" of the county employees and officers who drive County vehicles home as identified in the report.

The total number of Baldwin County Commission departmental staff driving public taxpayer owned County vehicles is 171.

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** July 21, 2020 - Last Baldwin County Commission Action to approve Take Home Vehicle List.

#### **Background:**

Staff has received a request from Zach Hood, EMA Director, to add Danon Smith to the Take Home Vehicles List. By approving the revised list, staff will be able to provide to the Clerk Treasurer, an accurate list of employees for tax purposes.

Baldwin County Commission Policy #2.9, provides that in December of each year, the County Administrator shall present a current list of employees who drive County owned vehicles assigned to the Baldwin County Commission. The County Administrator has collected data on all vehicles assigned to Department Directors, Elected Officials and Staff. These vehicles are further defined by the number of vehicles driven home (and by whom) in order for the Baldwin County Commission to review and approve.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** N/A

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

**LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Victoria Key, Administrative Support Specialist - Email approved list to Cian Harrison, Clerk Treasurer, cc: Administration Staff.

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A

## County Take Home Vehicle List - October 2020

### County Commissior

Vehicle Description	Employee	Round Trip (Estimated)	Reason for Need to Drive Vehicle Home
<b>Building Maintenance</b>			
2018 Ford F-150	Junius Long	5	Must respond to after hours call-outs.
<b>Animal Shelter</b>			
2019 Ford F-250	Dixie Donald	90	On Call Animal Control Officer
2019 Ford F-250	Sarah Jaresh	80	On Call Animal Control Officer
2019 Ford F-250	Gina Jones	70	On Call Animal Control Officer
<b>EMA</b>			
2011 Ford F-250	Zachary Hood	30	Allows a more timely response to schedule events during and after regular business hours, as well as traveling to any location in the County during an emergency.
2014 Ford Expedition	Michael Purner	14	Mike functions as Call of Duty Officer one week each month and also is subject to 24/7 call out per job description. It is imperative to reduce the amount of response time to command scene, have the appropriate equipment available and ready, and may require transportation of available resources to pick up in one location of the county for delivery to another location within the county. The objective is to have 3 different county EMA assets staged and ready at various locations within the County when EMA is dispatched. As of last month, EMA was paged 398 different times during FY20.
2015 Chevrolet Tahoe	Scott Wallace	50	Allows a more timely response to schedule events during and after regular business hours, as well as traveling to any location in the County during an emergency.
Any/ All EMA Vehicles, as available	Danon Smith	20	For Use Only when On Call
<b>Highway</b>			

## County Take Home Vehicle List - October 2020

### County Commissior

Vehicle Description	Employee	Round Trip (Estimated)	Reason for Need to Drive Vehicle Home
2018 Ford F150 Crew Cab 4x4	Johnny Jackson	24	Direct from home allows a more timely response to afterhours call out in a reliable, available County vehicle that can transverse rough terrain as is often necessary, and that has appropriate items needed-subject to call out for a variety of matters, such as employee accident, the weather affecting a road/bridge etc.-County vehicle has County Highway Department radio for sometimes critically important communication. Also used for after hour weekend appointments.
2016 Ford F-150 4x4	Frank Lundy	54	Same as Above
2015 Ford F-150 4x4	Joey Nunnally	20	Same as Above
2018 Ford F150 Crew Cab 4x4	Mike Sharp	50	Same as Above
2018 Ford F150 Crew Cab 4x4	Adam Harville	110	Same as Above
2013 Ford F-150 4x4	Kevin Carroll	46	Same as Above
2012 Chevrolet Silverado 4x4	Pete Peterson	38	Same as Above
2015 Ford F-150 Ext Cab 4x4	Tyler Mitchell	26	Same as Above

### Parks

2019 Ford F-150 Crew Cab 4x4	Madison Steele	68	Direct from home allows a more timely response to afterhours call out in a reliable, available County vehicle that can transverse rough terrain as is often necessary, and that has appropriate items needed-subject to call out for a variety of matters, such as employee accident, the weather affecting a road/bridge etc.
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### Building Department

2019 Ford F-150, Supercab	Eddie Harper	40	Building Official is on call 24/7 for emergency purposes. We are required to approve entry into any structures that may be damaged due to storms, fires and accidents at all hours. The Building official also attends after hours meetings with various organizations in all areas of the County, i.e. (Home Builders and Realtor associations). Duties also include being available at 3 offices located in Foley, Fairhope and Bay Minette. Building Official will also serve as back up inspector for all 3 offices as needed.
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## County Take Home Vehicle List - October 2020

### County Commissior

Vehicle Description	Employee	Round Trip (Estimated)	Reason for Need to Drive Vehicle Home
<b>Solid Waste</b>			
2016 Ford F-250	JT Qualls	45	A take home County vehicle allows timely response to afterhours call-out in a reliable available vehicle that can traverse through rough terrain and carries appropriate tool. Call-outs sometimes occur on weekends or holidays and the vehicle makes it possible to get to any maintenance emergency quickly. Mr. Qualls is a first responder for Magnolia Landfill emergencies and security issues. He is also responsible for Magnolia Landfill's Methane Gas System that has to be maintained in an operating capacity at all times.
2008 Ford F-150	David Deyton	25	A take home County vehicle allows timely response to afterhours call-out in a reliable available vehicle that can traverse through rough terrain and carries appropriate tool. Call-outs sometimes occur on weekends or holidays and the vehicle makes it possible to get to any maintenance emergency quickly. Mr. Deyton is a Landfill Supervisor for Magnolia Landfill emergencies and security issues. He is also responsible for Magnolia Landfill's Methane Gas System that has to be maintained in an operating capacity at all times.
2017 Chevy Silverado	Sherman Boutwell	82	A take home County vehicle allows timely response to afterhours call-out in a reliable available vehicle that can traverse through rough terrain and carries appropriate tool. Call-outs sometimes occur on weekends or holidays and the vehicle makes it possible to get to any maintenance emergency quickly. Mr. Boutwell is the Collections Supervisor and responds to all collection emergencies throughout the County and stays for repairs if any garbage truck breaks down.

# County Take Home Vehicle List - October 2020

## County Commissioner

Vehicle Description	Employee	Round Trip (Estimated)	Reason for Need to Drive Vehicle Home
2018 Chevy Silverado	Charlie Stanford	10	A take home County vehicle allows timely response to afterhours call-out in a reliable available vehicle that can traverse through rough terrain and carries appropriate tool. Call-outs sometimes occur on weekends or holidays and the vehicle makes it possible to any maintenance emergency quickly. Mr. Stanford is the Collections Supervisor and responds to all collection emergencies throughout the County and stays for repairs if any garbage truck breaks down.
2017 Chevy Silverado	Randall Aaron	25	A take home County vehicle allows timely response to afterhours call-out in a reliable available vehicle that can traverse through rough terrain and carries appropriate tool. Call-outs sometimes occur on weekends or holidays and the vehicle makes it possible to any maintenance emergency quickly. Mr. Aaron is the Collections Supervisor and responds to all collection emergencies throughout the County and stays for repairs if any garbage truck breaks down.
2018 Chevy Silverado	Ed Fox	26	Mr. Fox is the Development & Environmental Assistant Director. A take home vehicle allows a timely response to Solid Waste situations that could arise day or night.
2016 Chevy Tahoe	Terri Graham	5	Ms. Graham is the Development & Environmental Director. A take home vehicle allows a timely response to Solid Waste situations that could arise day or night.

## Other Elected Officials

Department:	# of Vehicles Driven Home:	Vehicle Description:	Employee:
County Commissioners	2	2015 Ford F-150 4X4 2019 Ford Explorer	Commissioner Charles Gruber Commissioner Billie Jo Underwood
Coroner	1	2015 Ford F-150 4X4	Coroner Brian Pierce
Probate Court	2	2012 Chevy Impala	Judge Harry D'Olive

County Take Home Vehicle List - October 2020

County Commissior

Vehicle Description	Employee	Round Trip (Estimated)	Reason for Need to Drive Vehicle Home
		2012 Chevy Tahoe	Dean Mott Chief Clerk
Sheriff	146	See below	
Sheriff	130 Sworn Officers		
	10 Support Personnel		
	6 Admin Personnel		

Complete Total Number of Vehicles Driven Home: 171





# Baldwin County Commission

## Agenda Action Form

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File #: 21-1571, Version: 1

Item #: BA2

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Meeting Type: BCC Regular Meeting

Meeting Date: 10/20/2020

Item Status: New

From: Wayne Dyess, County Administrator

Submitted by: Anu Gary, Administrative Services Manager; Carjetta Crook, Administrative Support Specialist IV

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### **ITEM TITLE**

Lease Agreement - Baldwin Court Services, Inc. - Use of County Properties

### **STAFF RECOMMENDATION**

Authorize the execution of a Lease Agreement between Baldwin Court Services, Inc. and the Baldwin County Commission to provide Baldwin Court Services, Inc. office space at the Baldwin County Courthouses in Bay Minette, Foley and Fairhope.

The term of this Lease Agreement shall be for three (3) years and shall commence on November 5, 2020, and expire on November 4, 2023, unless sooner terminated by either party, with or without cause, by giving the other party at least thirty (30) days advance written notice of termination.

### **BACKGROUND INFORMATION**

Previous Commission action/date: 10/03/2017 - Last Lease Agreement approved by BCC.

Background: BACKGROUND - BALDWIN COURT SERVICES, INC.:

Baldwin County Services, Inc. is a domestic non-profit corporation listed under Entity ID Number 550-760 in the Office of the Secretary of State of the State of Alabama (see attached). Baldwin Court Services, Inc. has a contract with the Administrative Director of Courts to provide services for the courts in Baldwin County, Alabama. Further, Baldwin Court Services, Inc. provides services to the Alabama Department of Human Resources related to persons involved in child custody and child endangerment cases and provides services to other entities in Baldwin County.

### **CURRENT LEASE AGREEMENT:**

The current lease agreement between Baldwin Court Services, Inc. and the Baldwin County Commission expires on November 4, 2020. The lease agreement provides county owned office space at the Courthouses in Bay Minette, Foley and Fairhope.

### **FINANCIAL IMPACT**

Total cost of recommendation: Incoming Revenue - The Lessee shall pay to the Lessor as rent hereunder the sum of ONE DOLLAR (\$1.00) PER YEAR. Lessee shall pay each annual rental payment to Lessor on or before November 5 of each of the three term years hereunder, to wit: respectively, November 5, 2020, 2021 and 2022.

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?  
N/A

### **LEGAL IMPACT**

Is legal review necessary for this staff recommendation and related documents?  
Standard lease agreement approved by previous County Attorney

Reviewed/approved by: N/A

Additional comments: N/A

### **ADVERTISING REQUIREMENTS**

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

### **FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: N/A

Action required (list contact persons/addresses if documents are to be mailed or emailed):

Correspondence to:

Via email to: Johnathan Armstrong at armstronghunts@yahoo.com

Mr. Richard Hice, Secretary/Treasurer  
Baldwin Court Services, Inc.  
Post Office Box 1695  
Bay Minette, Alabama 36507

copy:

Wayne Dyess  
Brian Peacock  
Cian Harrison  
Eva Cutsinger  
Wanda Gautney  
Loren Lucas  
Sherry Smith

Additional instructions/notes: N/A

STATE OF ALABAMA        )

COUNTY OF BALDWIN     )

**LEASE AGREEMENT**

This LEASE AGREEMENT (“LEASE”) is made and entered into on this the 20th day of October, 2020, by and between the BALDWIN COUNTY COMMISSION, the honorable county governing body of Baldwin County, Alabama and a political subdivision of the State of Alabama (hereinafter called “Lessor”) and BALDWIN COURT SERVICES, INC., a domestic non-profit corporation identified under Entity ID Number 550-760 in the Office of the Secretary of State of the State of Alabama (hereinafter called “Lessee”).

**WITNESSETH:**

WHEREAS, the Lessor controls the property of Baldwin County, Alabama, and is required to designate space in the courthouses for the use of the courts [§11-3-11, Code of Alabama (1975), as amended, and Act No. 239 (1931), as amended]; and

WHEREAS, the Lessor is specifically required by Rule 3 of the Rules of Judicial Administration to furnish and maintain courtrooms and offices for court officials and employees which said Rule also provides that utilities and other necessary facilities shall be furnished in accordance with standards as prescribed by the Administrative Director of Courts, except that long-distance telephone charges for judges shall be paid by the judicial system (Alabama Rules of Judicial Administration 3); and

WHEREAS, the Lessee is a domestic non-profit corporation which has a contract with the Administrative Director of Courts pursuant to §12-23-1 to §12-23-19, Code of Alabama (1975), as amended, to provide services for the courts in Baldwin County, Alabama; and

WHEREAS, further, the Lessee provides services to the Alabama Department of Human Resources related to persons involved in child custody and child endangerment cases; and

WHEREAS, the Lessor has determined that providing office space within the courthouses located in Baldwin County, Alabama, at a minimal charge or at no cost to the Lessee serves a valid public purpose.

NOW, THEREFORE, for and in consideration of the premises and other good and valuable consideration, the receipt and sufficiency whereof are hereby acknowledged, Lessor does hereby LEASE unto Lessee, and the Lessee does hereby LEASE from the Lessor the premises hereinafter described under the following terms and conditions, to-wit:

## **PREMISES**

1. The premises hereby leased by the Lessor to the Lessee (hereinafter "Premises") are described as follows:

- |       |                                      |  |
|-------|--------------------------------------|--|
| 1.(a) | Place:                               | Baldwin County (Main) Courthouse   |
|       | Physical Location:                   | 1 Courthouse Square<br>Bay Minette, Alabama                                      |
|       | Number / Description<br>of Premises: | One (1) Court Referral Room as<br>designated by the Baldwin County<br>Commission |
| 1.(b) | Place:                               | Baldwin County (Foley) Satellite<br>Courthouse                                   |
|       | Physical Location:                   | 210 East Section Street<br>Foley, Alabama  |
|       | Number / Description<br>of Premises: | One (1) Court Referral Room as<br>designated by the Baldwin County<br>Commission |
| 1.(c) | Place:                               | Baldwin County (Fairhope) Satellite<br>Courthouse                                |
|       | Physical Location:                   | 1100 Fairhope Avenue<br>Fairhope, Alabama  |
|       | Number / Description<br>of Premises: | One (1) Court Referral Room as<br>designated by the Baldwin County<br>Commission |

## **TERM**

2. The term of this LEASE shall be for a period of **THREE (3) YEARS**, and shall commence on November 5, 2020 at 12:01 am, and shall expire at midnight on November 4, 2023, unless sooner terminated.

3. Either party may terminate this LEASE, with or without cause, by giving the other party at least thirty (30) days advance written notice of termination.

## **RENT**

4. The Lessee shall pay to the Lessor as rental hereunder the sum of **ONE DOLLAR (\$1.00) PER YEAR**. Lessee shall pay each annual rental payment to Lessor on or before November 5 of each of the three term years hereunder, to wit: respectively, November 5, 2020, 2021 and 2022.

5. The Lessee shall pay to the Lessor as additional rent hereunder the sum of **TEN DOLLARS (\$10.00) PER MONTH** for each computer for which Lessor provides Internet connectivity to the Lessee pursuant to the terms of this Lease. Lessee shall be responsible for providing and maintaining up to date antivirus and security measures for their computer(s). Lessee shall at all times comply with all applicable Federal, State, County, local and municipal laws, rules and regulations. Lessee agrees to use the Internet service only for lawful purposes. Lessee will be responsible for any and all liability that may arise out of content transmitted by Lessee or to any person, whether authorized or unauthorized, using the Internet service. Lessor reserves all rights at law and equity to proceed against anyone who uses the Internet service illegally or improperly, and Lessor reserves the right to discontinue this service, in its sole discretion, with or without cause, on ten (10) days written notice. Lessee shall pay each monthly rental payment to Lessor in advance on or before the first day of each month during the term of the LEASE.

### **DELIVERY AND POSSESSION**

6. Lessor shall deliver to Lessee sole and exclusive possession of the Premises on the commencement date, and Lessor shall accept possession thereof at such time. The Premises are leased "as is" as Lessee acknowledges that it has inspected and is satisfied with the same. Lessor shall not be required to make any alterations or improvements upon the Premises. Lessor shall be responsible for and pay all utilities used in connection with the Premises during the term of this LEASE except that the Lessee shall be responsible and pay for the cost of all long-distance telephone calls.

7. Lessee shall be responsible for any of the personal property which it brings onto the Premises. Further, Lessee shall procure and maintain in effect at all times during the term of this LEASE, at its own expense, a policy of public liability insurance indemnifying the Lessor against all claims whatsoever in the principal sum of not less than **ONE MILLION DOLLARS (\$1,000,000)** with a good and solvent insurance company to be approved by the Lessor. Lessee shall provide Lessor evidence of such insurance and said insurance shall not be subject to cancellation without first providing Lessor with thirty (30) days written notice of such termination.

### **COVENANTS OF LESSEE**

8. Lessee shall maintain the Premises in as good a condition as the same are upon the inception of this LEASE, normal wear and tear expected. Lessee shall at all times be responsible for, and ensure the cleanliness relating to, bio-hazardous materials including, without limitation, specimen containers and related packaging. Furthermore, Lessee shall make no alterations or changes of or upon the Premises without the prior written consent of the Lessor. Lessee shall not commit or permit waste upon the Premises. Lessee shall not sublet the Premises nor any portion thereof for the whole or any part of the term of this LEASE nor assign the LEASE or any rights hereunder, except upon the prior written consent of the Lessor, and Lessor shall not be bound by any involuntary transfer of any interest or right of Lessee hereunder but it

expressly reserves hereby the right to cancel and annul this LEASE upon the claim of any such transfer.

9. The Lessee shall not use or permit the Premises to be used for any purpose other than the providing of services pursuant to its contract with the Administrative Director of Courts, and arrangements with the Alabama Department of Human Resources, which provides a service and benefit to the courts of Baldwin County, Alabama. Notwithstanding any provisions written herein to the contrary, nothing shall prevent the Baldwin County Commission from moving or relocating Lessee, in whole or in part, to a different but comparable location for whatever reason and in the discretion of the Baldwin County Commission.

10. The Lessee shall defend, indemnify and hold the Lessor harmless from any and all claims for damages of any kind or character, including without limitation, damage to property, injuries to persons, including without limitation, death, and environmental assessment or claims, which may in any manner arise from the LEASE, or the use and occupation of the Premises by the Lessee hereunder. The Lessee's obligations under this paragraph shall survive the termination of the LEASE.

11. The Lessor shall be entitled to enter upon and inspect the Premises at any and all reasonable times and places upon reasonable, for all reasonable purposes, including, without limitation, for the purpose of examining the Premises and conducting such maintenance, repairs or alterations as may be necessary for safety, improvement or preservation thereof.

### **DEFAULT AND REMEDIES**

12. Should the Lessee fail to perform or observe any of the terms and conditions hereunder, the same shall be deemed to be a default under the terms of this LEASE. Upon the occurrence of any such default, the Lessor shall be entitled to immediately re-enter and re-take possession of the Premises and to declare the LEASE terminated without providing Lessee any notice thereof. Upon such default, Lessee agrees to immediately deliver up possession of the Premises upon the request of the Lessor, and Lessee shall remove all of its property from the Premises.

13. Failure of the Lessor to insist upon a strict performance of the terms, conditions and covenants herein contained shall not be deemed to be a waiver of any of the rights and remedies that the Lessor may have, and shall not be deemed a waiver of any subsequent breach or default in the terms, conditions and covenants to be observed by the Lessee herein.

### **MISCELLANEOUS**

14. Neither the execution of the LEASE nor the performance of any act pursuant to the provisions hereof, nor any other matter or provision hereunder, is intended or shall be deemed or construed to have the effect of creating an agency, a relationship of principal and agent or of a partnership or of a joint venture, between the Lessor and Lessee. Rather, the relationship between them shall be solely and exclusively that of Lessor and Lessee.

15. In the event that any paragraph or provision contained herein is deemed to be invalid for any reason whatsoever, the same shall be severed herefrom and the remaining portions of this LEASE shall remain in full force and effect.

16. The LEASE constitutes the entire agreement between the parties. This LEASE shall be binding upon and shall inure to the benefit of the successors and assigns of the parties hereto, it being understood that the Lessee shall not assign its rights hereunder without the prior written consent of Lessor as hereinabove set forth.

IN WITNESS WHEREOF, the parties hereto have executed this LEASE AGREEMENT in two (2) duplicate originals, with each copy hereof to have the same force and effect as an original, on the day and year first written above.

**BALDWIN COUNTY COMMISSION**

\_\_\_\_\_  
BILLIE JO UNDERWOOD

As Its: Chairman

ATTEST:

\_\_\_\_\_  
WAYNE DYESS

As Its: County Administrator

STATE OF ALABAMA     )

COUNTY OF BALDWIN    )

I, the undersigned authority, a Notary Public, in and for Baldwin County, Alabama, and the State of Alabama, hereby certify that BILLIE JO UNDERWOOD and WAYNE DYESS, as Chairman and County Administrator, respectively, of the Baldwin County Commission, whose names are signed to the foregoing instrument and who are known by me, acknowledged before me and on this day that, being informed of the contents of said instrument, they, as such Chairman and County Administrator, respectively, of the Baldwin County Commission, and with full authority, executed the same voluntarily on the day the same bears date for and as an act of said Baldwin County Commission.

Given under my hand and seal this the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
NOTARY PUBLIC

My Commission expires: \_\_\_\_\_



**BALDWIN COURT SERVICES, INC.**

\_\_\_\_\_  
RICHARD HICE

As Its: Secretary / Treasurer

Date: \_\_\_\_\_

STATE OF ALABAMA                    )

COUNTY OF BALDWIN                )

I, the undersigned authority, a Notary Public, in and for Baldwin County, Alabama, and the State of Alabama, hereby certify that RICHARD HICE, as Secretary / Treasurer of Baldwin Court Services, Inc., whose name is signed to the foregoing instrument and who is known by me, acknowledged before me and on this day that, being informed of the contents of said instrument, he, as such Secretary / Treasurer of Baldwin Court Services, Inc., and with full authority, executed the same voluntarily on the day the same bears date for and as an act of said Baldwin Court Services, Inc.

GIVEN under my hand and seal this the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
NOTARY PUBLIC  
My Commission expires: \_\_\_\_\_



## Baldwin Court Services, Inc.

104 Hand Avenue, Suite 202

Post Office Box 1695

Bay Minette, Alabama 36507

Telephone: (251)-580-1666

Facsimile: (251)-580-1667



10/06/2020

To Whom It May Concern,

On behalf of Baldwin Court Services, I'm requesting to continue the Lease Agreement with the Baldwin County Commission for office space/work stations located in County Courthouses. Baldwin Court Services provides referral and drug testing services from these locations.

Sincerely,



Jonathan Armstrong



## Alabama Secretary of State



Baldwin County Court Services, Inc.	
Entity ID Number	550 - 760
Entity Type	Domestic Non-Profit Corporation
Principal Address	FAIRHOPE, AL
Principal Mailing Address	Not Provided
Status	Exists
Place of Formation	Baldwin County
Formation Date	9-1-1998
Registered Agent Name	ARMSTRONG, JONATHAN H
Registered Office Street Address	1100 FAIRHOPE AVE FAIRHOPE, AL 36532
Registered Office Mailing Address	Not Provided
Nature of Business	EDUCATIONAL/TRAINING SERVICES/TREATMENT/GROUP THERAPY SERVICES
Capital Authorized	
Capital Paid In	
Incorporators	
Incorporator Name	REID, JAMES H
Incorporator Street Address	Not Provided
Incorporator Mailing Address	Not Provided
Incorporator Name	FLOYD, J LANGFORD
Incorporator Street Address	Not Provided
Incorporator Mailing Address	Not Provided
Incorporator Name	BISHOP, JODY
Incorporator Street Address	Not Provided
Incorporator Mailing Address	Not Provided
Incorporator Name	NEWCOMB, JUDY
Incorporator Street Address	Not Provided
Incorporator Mailing Address	Not Provided
Incorporator Name	PERDUE, ALLEN
Incorporator Street Address	Not Provided

Baldwin County Court Services, Inc.	
Incorporator Mailing Address	Not Provided
Incorporator Name	MILSTID, LARRY
Incorporator Street Address	Not Provided
Incorporator Mailing Address	Not Provided
Incorporator Name	HICE, RICHARD
Incorporator Street Address	Not Provided
Incorporator Mailing Address	Not Provided
Incorporator Name	MCGRIFF, KELLY
Incorporator Street Address	Not Provided
Incorporator Mailing Address	Not Provided
Transactions	
Transaction Date	9-9-1999
Miscellaneous Filing Entry	AMENDMENT FILED
Transaction Date	9-20-2000
Legal Name Changed From	Baldwin County Court Referral Officer Program, Inc.
Scanned Documents	
<u>Purchase Document Copies</u>	
Document Date / Type / Pages	9-1-1998 Certificate of Formation 11 pgs.
Document Date / Type / Pages	9-9-1999 Miscellaneous Entry 4 pgs.
Document Date / Type / Pages	9-20-2000 Legal Name Change 3 pgs.

[Browse Results](#)
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# Baldwin County Commission

## Agenda Action Form

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File #: 21-0056, Version: 1

Item #: BA3

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Meeting Type: BCC Regular Meeting

Meeting Date: 10/20/2020

Item Status: New

From: Wayne Dyess, County Administrator, Sherry-Lea Bloodworth Botoy, PIO

Submitted by: Victoria Key, Administrative Support Specialist

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### **ITEM TITLE**

Transfer of a Vehicle from Administration Department to the PIO/Call Center Cost Center

### **STAFF RECOMMENDATION**

Take the following actions:

- 1) Approve the transfer, at no cost, of one (1) 2014 Ford Explorer (VIN #1FM5K8B82EGB52004) from the Administration Department to the PIO/Call Center Cost Center 51130; and
- 2) Authorize the Chairman to execute the Fixed Asset Change Form.

### **BACKGROUND INFORMATION**

Previous Commission action/date: N/A

Background: The Ford Explorer is currently being used by the Public Information Officer, whose cost center falls under the PIO/Call Center Cost Center. The County Administrator respectfully requests the transfer, at no cost, of the Ford Explorer from the Administration Department to the PIO/Call Center Cost Center.

### **FINANCIAL IMPACT**

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?  
N/A

### **LEGAL IMPACT**

Is legal review necessary for this staff recommendation and related documents?  
N/A

Reviewed/approved by: N/A

Additional comments: N/A

### **ADVERTISING REQUIREMENTS**

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

### **FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Administration Staff

Action required (list contact persons/addresses if documents are to be mailed or emailed):  
Follow up:

Email to John Marino, Eva Cutsinger and Cian Harrison

Additional instructions/notes: N/A



## COUNTY FIXED ASSET CHANGE FORM

Date of this report: October 20, 2020

Fixed Asset: 0008704 Year: 2014

Model: Ford Explorer

S/N: 1FM5K8B82EGB52004

Tag #: 55734CD

Mileage: 37,210

Value: \_\_\_\_\_

Subject to Commission approval, the fixed asset above of the

Administration Department will be:

Transferred to: Citizen Services Call Center

Sold to: \_\_\_\_\_

Stored at/for: \_\_\_\_\_

Scrapped because: \_\_\_\_\_

Other: \_\_\_\_\_

\_\_\_\_\_  
Department Head relinquishing  
Fixed asset item

\_\_\_\_\_  
Department Head accepting  
fixed asset item

\_\_\_\_\_  
APPROVED, Baldwin County Commission

\_\_\_\_\_  
Date Approved



# Baldwin County Commission

## Agenda Action Form

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File #: 21-0088, Version: 1

Item #: BE1

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Meeting Type: BCC Regular Meeting

Meeting Date: 10/20/2020

Item Status: New

From: Wanda Gautney, Purchasing Director/Madison Steele, Horticulturist

Submitted by: Loren Lucas, Assistant Purchasing Director

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### **ITEM TITLE**

Competitive Bid #WG18-39A - Annual Rental of Portable Toilets for the Baldwin County Commission

### **STAFF RECOMMENDATION**

Extend Competitive Bid WG18-39A - Annual Rental of Portable Toilets to A & M Portables, Inc., for an additional twelve (12) months at the same prices and terms stated in the original bid award on November 20, 2018. The new extension will expire on November 20, 2021.

### **BACKGROUND INFORMATION**

Previous Commission action/date:

09/04/2018 meeting: 1) Approved the specifications and authorized the Purchasing Director to place a competitive bid for the Provision of Portable Toilets; and 2) Further, authorized the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.

10/16/2018 meeting: 1) Approved the Purchasing Director to re-bid for the Annual Rental of Portable Toilets; and 2) Authorized the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.

11/20/2018 meeting: Awarded the bid for the Annual Rental of Portable Toilets to A & M Portables, Inc., as per the attached Award Listing.

10/15/2019 meeting: Extended Competitive Bid WG18-39A - Annual Rental of Portable Toilets to A & M Portables, Inc., for an additional twelve (12) months at the same prices and terms stated in the original bid award on November 20, 2018. This extension will expire on November 20, 2020.

Background: The Parks Department is requesting that the Commission extend the bid for the Annual Rental of Portable Toilets with A & M Portables, Inc., that was awarded on November 20, 2018, for twelve (12) months. The bid specifications contained a stipulation that the bid could be extended for two (2) additional twelve (12) month periods by the Commission at their option, if



acceptable by the vendor. Any additional contract or extensions will be at the same prices, terms and conditions stated in the bid. The bid was previously extended for one (1) twelve (12) month period which will expire on November 20, 2020. The vendor, A & M Portables, Inc., has submitted an email agreeing to extend the bid prices for an additional twelve (12) months. The proposed extension will expire on November 20, 2021. Award Listing attached for review.

**FINANCIAL IMPACT**

Total cost of recommendation: Estimated \$53,000.00 per year

Budget line item(s) to be used: Various Department Budgets

If this is not a budgeted expenditure, does the recommendation create a need for funding?  
N/A

**LEGAL IMPACT**

Is legal review necessary for this staff recommendation and related documents?  
N/A

Reviewed/approved by: N/A

Additional comments: N/A

**ADVERTISING REQUIREMENTS**

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

**FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: 10/20/2020

Individual(s) responsible for follow up: Wanda Gautney, Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):  
Letter to Vendor

Additional instructions/notes: N/A

**From:** [A&M Portables](#)  
**To:** [Loren Lucas](#)  
**Subject:** RE: Bid #WG18-39 - Annual Rental of Portable Toilets  
**Date:** Wednesday, October 7, 2020 9:49:32 AM

---

This message has originated from an **External Source**. Please use proper judgment and caution when opening attachments, clicking links, or responding to this email.

YES we agree to a 12 month extension of the bid.

Thank you!

**Amber Little**

Office Manager

**A&M Portables, Inc.**

P.O. Box 308 Satsuma AL 36572

W: 251-679-0933 | F: 251-679-1930 | C: 251-654-6626

[amports@bellsouth.net](mailto:amports@bellsouth.net)

---

**From:** Loren Lucas [mailto:Loren.Lucas@baldwincountyal.gov]

**Sent:** Wednesday, October 7, 2020 9:35 AM

**To:** A&M Portables <amports@bellsouth.net>

**Subject:** Bid #WG18-39 - Annual Rental of Portable Toilets

Ms. Little,

Bid #WG18-39 – Annual Rental of Portable Toilets for the Baldwin County Commission will be expiring on November 20, 2020. The bid specifications included an option to renew the bid for an additional twelve (12) months if the vendor agrees, at the same prices and terms as the original bid award. Baldwin County would like to extend the bid for twelve (12) months. I have attached a copy of the Award Listing for your review.

Please let me know if A & M Portables, Inc. agrees to a twelve (12) month extension at the same prices and terms of the original bid award dated November 20, 2018.

Best regards,

*Loren B. Lucas*

*Assistant Purchasing Director*

*Baldwin County Commission*

*(251) 580-2567*

## COMPETITIVE BID #WG18-39A - Award Listing

### Annual Rental of Portable Toilets

Effective Date: November 20, 2018 through November 20, 2019

<b>BIDDER:</b> A & M Portables, Inc.	
Price Per Unit/Week (Including Servicing and Cleaning)	\$18.75
Handicap/Price per Unit/Week (Including Servicing and Cleaning)	\$28.75
Per Per Unit for Additional Cleaning/Per Week (If required) Monday thru Friday only	\$18.00
<p><b>Exceptions:</b> The price per unit/week (including servicing &amp; cleaning) for regular toilet unit and handicap toilet units are for long term units and stay onsite regularly. The price per unit for additional cleaning/per week only covers additional services Monday thru Friday only. If additional cleaning on a Saturday or Sunday it will be \$25.00 per unit per service for either regular or handicap toilets. Hand Sanitizer added to any unit (regular or handicap) will be \$25.00 per unit. If Hand Sanitizer is added to any unit that will be on a regular service/cleaning schedule the \$25.00 will be charged every 28 days.</p> <p>*Units needed for weekends and events that require delivery and pickup only will be \$85.00 per regular unit and \$115.00 per handicap unit.</p>	



# Baldwin County Commission

## Agenda Action Form

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File #: 21-0057, Version: 1

Item #: BE2

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Meeting Type: BCC Regular Meeting

Meeting Date: 10/20/2020

Item Status: New

From: Wanda Gautney, Purchasing Director/Terri Graham, Development and Environmental Director/Edward Fox, Deputy Development and Environmental Director

Submitted by: Loren Lucas, Assistant Purchasing Director

---

### **ITEM TITLE**

Competitive Bid #WG20-46 - Provision of Closed Top Recycling Roll-off Containers for the Baldwin County Commission

### **STAFF RECOMMENDATION**

Award the bid for the Provision of Closed Top Recycling Roll-off Containers, Wastequip Manufacturing Company, LLC, as follows:

Make/Model: Wastequip 30 CY Recycle

Amount Bid: \$6,650.00 ea.

Lots of 10: \$66,500.00

Lots of 20: \$133,000.00

### **BACKGROUND INFORMATION**

Previous Commission action/date:

**09/01/2020 meeting:** 1) Approved the specifications and authorized the Purchasing Director to place a competitive bid for the Provision of Closed Top Recycling Roll Off Containers; and 2) Further, authorize the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid was advertised.

Background: Bids were opened in the Purchasing Conference Room on September 23, 2020. One (1) bid was received. Staff recommends the Commission award the bid to Wastequip Manufacturing Company, LLC.

### **FINANCIAL IMPACT**

Total cost of recommendation: Estimated \$18,000.00

Budget line item(s) to be used: Various Solid Waste Budgets

If this is not a budgeted expenditure, does the recommendation create a need for funding?  
N/A

### **LEGAL IMPACT**

Is legal review necessary for this staff recommendation and related documents?  
N/A

Reviewed/approved by: N/A

Additional comments: N/A

### **ADVERTISING REQUIREMENTS**

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

### **FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: 10/20/2020

Individual(s) responsible for follow up: Wanda Gautney, Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):  
Letter to Bidder

Additional instructions/notes: N/A



# Baldwin County Commission

## Agenda Action Form

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File #: 21-0061, Version: 1

Item #: BE3

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Meeting Type: BCC Regular Meeting

Meeting Date: 10/20/2020

Item Status: New

From: Wanda Gautney, Purchasing Director/Terri Graham, Development and Environmental Director/Edward Fox, Deputy Development and Environmental Director

Submitted by: Loren Lucas, Assistant Purchasing Director

---

### **ITEM TITLE**

Competitive Bid #WG20-47 - Provision of Alternate Daily Cover Material for the Baldwin County Commission

### **STAFF RECOMMENDATION**

Award the bid for the Provision of Alternate Daily Cover Material to LSC Environmental Products, LLC, as follows:

Product: VerDac Landfill Cover Pellets

Amount Bid: \$16.00 per 50 lb bag

Delivery Time: 10 - 14 days

### **BACKGROUND INFORMATION**

Previous Commission action/date:

09/01/2020 meeting: 1) Approved the specifications and authorized the Purchasing Director to place a competitive bid for the Provision of Alternate Daily Cover Material; and 2) Further, authorized the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid was advertised.

Background: Bids were opened in the Purchasing Conference Room on September 22, 2020 at 1:30 p.m. Two (2) bids were received. Per Solid Waste staff, the product that best meets the bid specifications is the VerDac Landfill Cover Pellets bid by LSC Environmental Products, LLC. Staff recommends the Commission award the bid to LSC Environmental Products, LLC as listed above. Bid Tabulation is attached for review.

### **FINANCIAL IMPACT**

Total cost of recommendation: Estimated \$22,000.00 per year

Budget line item(s) to be used: 54300.5219

If this is not a budgeted expenditure, does the recommendation create a need for funding?  
N/A

**LEGAL IMPACT**

Is legal review necessary for this staff recommendation and related documents?  
N/A

Reviewed/approved by: N/A

Additional comments: N/A

**ADVERTISING REQUIREMENTS**

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

**FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: 10/06/2020

Individual(s) responsible for follow up: Wanda Gautney, Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):  
Letter to bidders

Additional instructions/notes: N/A

**COMPETITIVE BID #WG20-47 BID TABULATION****Provision of Alternate Daily Cover Material**

<b>LSC Environmental Products, LLC - Bid #1</b>	
Product:	VerDac Landfill Cover Pellets
Amount Bid per 50 lb. Bag:	<b>\$16.00</b>
Delivery time:	10 - 14 days
Bid Bond:	Yes
Exceptions:	None

<b>LSC Environmental Products, LLC - Bid #2</b>	
Product:	LSC Premium Paper Mulch
Amount Bid per 50 lb. Bag:	<b>\$15.35</b>
Delivery time:	10 - 14 days
Bid Bond:	Yes
Exceptions:	None





# Baldwin County Commission

## Agenda Action Form

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File #: 21-0062, Version: 1

Item #: BE4

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Meeting Type: BCC Regular Meeting

Meeting Date: 10/20/2020

Item Status: New

From: Wanda Gautney, Purchasing Director/Joey Nunnally, County Engineer/Frank Lundy, Maintenance Engineer

Submitted by: Loren Lucas, Assistant Purchasing Director

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### **ITEM TITLE**

Competitive Bid #WG20-48 - Provision of Bituminous Materials for the Baldwin County Commission

### **STAFF RECOMMENDATION**

Award the bid for the Provision of Bituminous Materials for the Baldwin County Commission for each category of headings to Mobile Asphalt Company, LLC, H.O. Weaver & Sons, Inc. and Advanced Asphalt Products, LLC as per the attached Award Listings.

### **BACKGROUND INFORMATION**

Previous Commission action/date:

09/0/2020 meeting: 1) Approved the specifications for the Provision of Bituminous Materials and authorized the Purchasing Director to place a competitive bid; and 2) Further, authorized the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid was advertised.

Background: Bids were opened in the Purchasing Conference Room on September 22, 2020, at 11:00 a.m. Three (3) bids were received. Award recommendations are based on transportation cost and supply location for "picked-up" materials, and are based on low bid for "delivered" materials. Bid Tabulations and Award Listings are attached. 2019 Pricing is also attached for Commission review.

### **FINANCIAL IMPACT**

Total cost of recommendation: Variable

Budget line item(s) to be used: Various Highway Budgets

If this is not a budgeted expenditure, does the recommendation create a need for funding?  
N/A

### **LEGAL IMPACT**

Is legal review necessary for this staff recommendation and related documents?  
N/A

Reviewed/approved by: N/A

Additional comments: N/A

### **ADVERTISING REQUIREMENTS**

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

### **FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: 10/20/2020

Individual(s) responsible for follow up: Wanda Gautney, Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):  
Letter to Bidders

Additional instructions/notes: N/A

**Competitive Bid #WG20-48 Award Listing**  
**Bituminous Materials & Hot Bituminous Plant Mix**  
**Effective 10/20/2020 to 10/20/2021**

**AREA 100 Delivered Prices Only**

<b>Description of Item</b>	<b>Delivered</b>	<b>Bidder</b>	
BC-723	\$53.40	MAC	Prime
BC-723	\$55.90	WEAVER	Secondary
424A-280	\$62.90	MAC	Prime
424A-280	\$65.30	WEAVER	Secondary
424A-281	\$61.70	WEAVER	Prime
424A-281	\$62.80	MAC	Secondary
424A-336	\$56.05	MAC	Prime
424A-336	\$62.10	WEAVER	Secondary
424A-340	\$56.05	MAC	Prime
424A-340	\$58.15	WEAVER	Secondary
424A-341	\$55.20	WEAVER	Prime
424A-341	\$55.60	MAC	Secondary
424A-360	\$56.05	MAC	Prime
424A-360	\$58.15	WEAVER	Secondary
424A-361	\$55.20	WEAVER	Prime
424A-361	\$55.60	MAC	Secondary
424B-293	\$50.75	WEAVER	Prime
424B-293	\$51.90	MAC	Secondary
424B-635	\$52.90	MAC	Prime
424B-635	\$53.50	WEAVER	Secondary
424B-636	\$50.75	WEAVER	Prime
424B-636	\$51.90	MAC	Secondary
424B-637	\$50.75	WEAVER	Prime
424B-637	\$51.90	MAC	Secondary
424B-651	\$50.75	WEAVER	Prime
424B-651	\$51.90	MAC	Secondary
424B-663	\$50.75	WEAVER	Prime
424B-663	\$51.90	MAC	Secondary
424B-648	\$51.90	MAC	Prime
424B-648	No Bid	WEAVER	Secondary

**MAC supply location Bay Minette/Saraland**

**Weaver supply location is Cut Off Road, Mobile/Woods Road, Atmore**

**Advanced Asphalt Products supply location is Jasper, Alabama**

Cold-Mix 50 LB BAG Delivered	Prime	\$13.50	AAP
	Secondary	\$30.00	MAC
Recycle Asphalt (RAP) Delivered	Prime	No Bid	
	Secondary	No Bid	

\*If the supplier cannot deliver the amount of material needed on the day of the order, the County at their sole discretion may choose to pickup or have delivered material from the nearest facility most convenient to the job site, whether it is the Prime or Secondary vendor, at the pickup or delivered price. By doing so the County will not violate the Bid Specifications. This in no way relieves the bidder from delivering materials to the County.

**Competitive Bid #WG20-48 Award Listing**  
**Bituminous Materials & Hot Bituminous Plant Mix**  
**Effective 10/20/2020 to 10/20/2021**

**AREA 200 Delivered Prices Only**

<b>Description of Item</b>	<b>Delivered</b>	<b>Bidder</b>	
BC-723	\$52.65	MAC	Prime
BC-723	\$53.90	WEAVER	Secondary
424A-280	\$62.15	MAC	Prime
424A-280	\$63.30	WEAVER	Secondary
424A-281	\$59.70	WEAVER	Prime
424A-281	\$62.05	MAC	Secondary
424A-336	\$55.30	MAC	Prime
424A-336	\$60.00	WEAVER	Secondary
424A-340	\$55.30	MAC	Prime
424A-340	\$56.15	WEAVER	Secondary
424A-341	\$53.20	WEAVER	Prime
424A-341	\$54.60	MAC	Secondary
424A-360	\$55.30	MAC	Prime
424A-360	\$56.15	WEAVER	Secondary
424A-361	\$53.20	WEAVER	Prime
424A-361	\$54.60	MAC	Secondary
424B-293	\$48.75	WEAVER	Prime
424B-293	\$50.90	MAC	Secondary
424B-635	\$51.50	WEAVER	Prime
424B-635	\$52.15	MAC	Secondary
424B-636	\$48.75	WEAVER	Prime
424B-636	\$50.90	MAC	Secondary
424B-637	\$48.75	WEAVER	Prime
424B-637	\$50.90	MAC	Secondary
424B-651	\$48.75	WEAVER	Prime
424B-651	\$50.90	MAC	Secondary
424B-663	\$48.75	WEAVER	Prime
424B-663	\$50.90	MAC	Secondary
424B-648	\$50.90	MAC	Prime
424B-648	No Bid	WEAVER	Secondary

**MAC supply location Bay Minette/Saraland**

**Weaver supply location is Cut Off Road, Mobile/Woods Road, Atmore**

**Advanced Asphalt Products supply location is Jasper, Alabama**

Cold-Mix 50 LB BAG Delivered	Prime	\$13.50	AAP
	Secondary	\$30.00	MAC
Recycle Asphalt (RAP) Delivered	Prime	No Bid	
	Secondary	No Bid	

\*If the supplier cannot deliver the amount of material needed on the day of the order, the County at their sole discretion may choose to pickup or have delivered material from the nearest facility most convenient to the job site, whether it is the Prime or Secondary vendor, at the pickup or delivered price. By doing so the County will not violate the Bid Specifications. This in no way relieves the bidder from delivering materials to the County.

**Competitive Bid #WG20-48 Award Listing**  
**Bituminous Materials & Hot Bituminous Plant Mix**  
**Effective 10/20/2020 to 10/20/2021**

**AREA 300 Delivered Prices Only**

<b>Description of Item</b>	<b>Delivered</b>	<b>Bidder</b>	
BC-723	\$57.20	MAC	Prime
BC-723	\$58.40	WEAVER	Secondary
424A-280	\$67.80	WEAVER	Prime
424A-280	\$69.35	MAC	Secondary
424A-281	\$64.20	WEAVER	Prime
424A-281	\$66.95	MAC	Secondary
424A-336	\$62.00	MAC	Prime
424A-336	\$64.60	WEAVER	Secondary
424A-340	\$60.49	MAC	Prime
424A-340	\$60.65	WEAVER	Secondary
424A-341	\$57.70	WEAVER	Prime
424A-341	\$58.70	MAC	Secondary
424A-360	\$60.49	MAC	Prime
424A-360	\$60.65	WEAVER	Secondary
424A-361	\$57.70	WEAVER	Prime
424A-361	\$58.70	MAC	Secondary
424B-293	\$53.25	WEAVER	Prime
424B-293	\$55.30	MAC	Secondary
424B-635	\$56.00	WEAVER	Prime
424B-635	\$56.50	MAC	Secondary
424B-636	\$53.25	WEAVER	Prime
424B-636	\$55.30	MAC	Secondary
424B-637	\$53.25	WEAVER	Prime
424B-637	\$55.30	MAC	Secondary
424B-651	\$53.25	WEAVER	Prime
424B-651	\$55.30	MAC	Secondary
424B-663	\$53.25	WEAVER	Prime
424B-663	\$55.30	MAC	Secondary
424B-648	\$55.30	MAC	Prime
424B-648	No Bid	WEAVER	Secondary

**MAC supply location Bay Minette/Saraland**

**Weaver supply location is Cut Off Road, Mobile/Woods Road, Atmore**

**Advanced Asphalt Products supply location is Jasper, Alabama**

Cold-Mix 50 LB BAG Delivered	Prime	\$13.50	AAP
	Secondary	\$30.00	MAC
Recycle Asphalt (RAP) Delivered	Prime	No Bid	
	Secondary	No Bid	

\*If the supplier cannot deliver the amount of material needed on the day of the order, the County at their sole discretion may choose to pickup or have delivered material from the nearest facility most convenient to the job site, whether it is the Prime or Secondary vendor, at the pickup or delivered price. By doing so the County will not violate the Bid Specifications. This in no way relieves the bidder from delivering materials to the County.

**COMPETITIVE BID #WG20-48 Award Listing**  
**Bituminous Materials & Hot Bituminous Plant Mix**  
**Effective 10/20/2020 to 10/20/2021**

**AREA 100 Picked Up Prices Based on Facility Location Only**

DESCRIPTION	Mobile Asphalt Co.			Hosea O. Weaver Mobile/Atmore	Advanced Asphalt Products, LLC Jasper, Alabama
	Bay Minette	Saraland	Foley		
	<b>PRIME</b>		<b>SECONDARY</b>		
BC-723	\$49.70		\$53.50		
424A-280	\$59.20		\$65.65		
424A-281	\$59.10		\$63.25		
424A-336	\$52.35		\$58.30		
424A-340	\$51.95		\$56.80		
424A-341	\$51.90		\$55.75		
424A-360	\$51.95		\$56.80		
424A-361	\$51.90		\$55.75		
424B-293	\$47.70		\$51.60		
424B-635	\$48.95		\$52.80		
424B-636	\$47.70		\$51.60		
424B-637	\$47.70		\$51.60		
424B-651	\$47.70		\$51.60		
424B-663	\$47.70		\$51.60		
Recycle Asphalt (RAP)	\$20.00		\$20.00		
Cold Mix Asphalt - 50 lb bag	FOB Theodore \$20.00		FOB Theodore \$20.00		

**MAC plant locations:**

Bay Minette - 43382 Nicholasville Road  
Saraland - 1370 Hwy 43 S.  
Foley - 21650 Doc McDuffie Road

**Prime pricing in Red**

**Secondary pricing in Black**

**H. O. Weaver plant locations:**

Mobile - Bay Bridge Cut Off Road  
Atmore - Woods Road

**Advanced Asphalt Products, LLC**

Jasper, Alabama

\*\*\*The Baldwin County Highway Department recommends above Prime and Secondary pricing based on bid amount and factoring in equipment/labor costs associated with picking up mix from plant locations while considering possible traffic delays.\*\*\*

**COMPETITIVE BID #WG20-48 Award Listing**  
**Bituminous Materials & Hot Bituminous Plant Mix**  
**Effective 10/20/2020 to 10/20/2021**

**AREA 200 Picked Up Prices Based on Facility Location Only**

DESCRIPTION	Mobile Asphalt Co.			Hosea O. Weaver Mobile/Atmore	Advanced Asphalt Products, LLC Jasper, Alabama
	Bay Minette	Saraland	Foley		
	<b>PRIME</b>		<b>SECONDARY</b>		
BC-723	\$49.70		\$53.50		
424A-280	\$59.20		\$65.65		
424A-281	\$59.10		\$63.25		
424A-336	\$52.35		\$58.30		
424A-340	\$51.95		\$56.80		
424A-341	\$51.90		\$55.75		
424A-360	\$51.95		\$56.80		
424A-361	\$51.90		\$55.75		
424B-293	\$47.70		\$51.60		
424B-635	\$48.95		\$52.80		
424B-636	\$47.70		\$51.60		
424B-637	\$47.70		\$51.60		
424B-651	\$47.70		\$51.60		
424B-663	\$47.70		\$51.60		
Recycle Asphalt (RAP)	\$20.00		\$20.00		
Cold Mix Asphalt - 50 lb bag	FOB Theodore \$20.00		FOB Theodore \$20.00		

**MAC plant locations:**

Bay Minette - 43382 Nicholasville Road  
Saraland - 1370 Hwy 43 S.  
Foley - 21650 Doc McDuffie Road

**Prime pricing in Red**

**Secondary pricing in Black**

**H. O. Weaver plant locations:**

Mobile - Bay Bridge Cut Off Road  
Atmore - Woods Road

**Advanced Asphalt Products, LLC**

Jasper, Alabama

\*\*\*The Baldwin County Highway Department recommends above Prime and Secondary pricing based on bid amount and factoring in equipment/labor costs associated with picking up mix from plant locations while considering possible traffic delays.\*\*\*

**COMPETITIVE BID #WG20-48 Award Listing**  
**Bituminous Materials & Hot Bituminous Plant Mix**  
**Effective 10/20/2020 to 10/20/2021**

**AREA 300 Picked Up Prices Based on Facility Location Only**

DESCRIPTION	Mobile Asphalt Co.			Hosea O. Weaver Mobile/Atmore	Advanced Asphalt Products, LLC Jasper, Alabama
	Bay Minette	Saraland	Foley		
	<b>SECONDARY</b>		<b>PRIME</b>		
BC-723	\$49.70		\$53.50		
424A-280	\$59.20		\$65.65		
424A-281	\$59.10		\$63.25		
424A-336	\$52.35		\$58.30		
424A-340	\$51.95		\$56.80		
424A-341	\$51.90		\$55.75		
424A-360	\$51.95		\$56.80		
424A-361	\$51.90		\$55.75		
424B-293	\$47.70		\$51.60		
424B-635	\$48.95		\$52.80		
424B-636	\$47.70		\$51.60		
424B-637	\$47.70		\$51.60		
424B-651	\$47.70		\$51.60		
424B-663	\$47.70		\$51.60		
Recycle Asphalt (RAP)	\$20.00		\$20.00		
Cold Mix Asphalt - 50 lb bag	FOB Theodore \$20.00		FOB Theodore \$20.00		

**MAC plant locations:**

Bay Minette - 43382 Nicholasville Road  
Saraland - 1370 Hwy 43 S.  
Foley - 21650 Doc McDuffie Road

**Prime pricing in Red**

**Secondary pricing in Black**

**H. O. Weaver plant locations:**

Mobile - Bay Bridge Cut Off Road  
Atmore - Woods Road

**Advanced Asphalt Products, LLC**

Jasper, Alabama



**COMPETITIVE BID #WG20-48 Bid Tabulation**  
**BITUMINOUS MATERIALS AREA 100**  
**Delivered Prices Only**

<b>DESCRIPTION</b>	<b>Mobile Asphalt Co. Delivered</b>	<b>Hosea O. Weaver Delivered</b>	<b>Advanced Asphalt Products, LLC Delivered</b>
BC-723	\$53.40	\$55.90	No Bid
424A-280	\$62.90	\$65.30	No Bid
424A-281	\$62.80	\$61.70	No Bid
424A-336	\$56.05	\$62.10	No Bid
424A-340	\$56.05	\$58.15	No Bid
424A-341	\$55.60	\$55.20	No Bid
424A-360	\$56.05	\$58.15	No Bid
424A-361	\$55.60	\$55.20	No Bid
424B-293	\$51.90	\$50.75	No Bid
424B-635	\$52.90	\$53.50	No Bid
424B-636	\$51.90	\$50.75	No Bid
424B-637	\$51.90	\$50.75	No Bid
424B-651	\$51.90	\$50.75	No Bid
424B-663	\$51.90	\$50.75	No Bid
424B-648	\$51.90		
Recycle Asphalt (RAP)	No Bid	No Bid	No Bid
Cold Mix Asphalt - 50 lb bag	\$30.00	No Bid	\$13.50
<b>*MAC supply location is Bay Minette/Saraland</b> <b>*WEAVER supply location is Cut Off Road, Mobile/Woods Road, Atmore</b> <b>*ADVANCED ASPHALT PRODUCTS supply location is Jasper, Alabama</b>			

**COMPETITIVE BID #WG20-48 Bid Tabulation****BITUMINOUS MATERIALS AREA 200****Delivered Prices Only**

<b>DESCRIPTION</b>	<b>Mobile Asphalt Co. Delivered</b>	<b>Hosea O. Weaver Delivered</b>	<b>Advanced Asphalt Products, LLC Delivered</b>
BC-723	\$52.65	\$53.90	No Bid
424A-280	\$62.15	\$63.30	No Bid
424A-281	\$62.05	\$59.70	No Bid
424A-336	\$55.30	\$60.00	No Bid
424A-340	\$55.30	\$56.15	No Bid
424A-341	\$54.60	\$53.20	No Bid
424A-360	\$55.30	\$56.15	No Bid
424A-361	\$54.60	\$53.20	No Bid
424B-293	\$50.90	\$48.75	No Bid
424B-635	\$52.15	\$51.50	No Bid
424B-636	\$50.90	\$48.75	No Bid
424B-637	\$50.90	\$48.75	No Bid
424B-651	\$50.90	\$48.75	No Bid
424B-663	\$50.90	\$48.75	No Bid
424B-648	\$50.90		
Recycle Asphalt (RAP)	No Bid	No Bid	No Bid
Cold Mix Asphalt - 50 lb bag	\$30.00	No Bid	\$13.50
<b>*MAC supply location is Bay Minette/Saraland</b> <b>*WEAVER supply location is Cut Off Road, Mobile</b> <b>*ADVANCED ASPHALT PRODUCTS supply location is Jasper, Alabama</b>			

**COMPETITIVE BID #WG20-48 Bid Tabulation****BITUMINOUS MATERIALS AREA 300****Delivered Prices Only**

<b>DESCRIPTION</b>	<b>Mobile Asphalt Co. Delivered</b>	<b>Hosea O. Weaver Delivered</b>	<b>Advanced Asphalt Products, LLC Delivered</b>
BC-723	\$57.20	\$58.40	No Bid
424A-280	\$69.35	\$67.80	No Bid
424A-281	\$66.95	\$64.20	No Bid
424A-336	\$62.00	\$64.60	No Bid
424A-340	\$60.49	\$60.65	No Bid
424A-341	\$58.70	\$57.70	No Bid
424A-360	\$60.49	\$60.65	No Bid
424A-361	\$58.70	\$57.70	No Bid
424B-293	\$55.30	\$53.25	No Bid
424B-635	\$56.50	\$56.00	No Bid
424B-636	\$55.30	\$53.25	No Bid
424B-637	\$55.30	\$53.25	No Bid
424B-651	\$55.30	\$53.25	No Bid
424B-663	\$55.30	\$53.25	No Bid
424B-648	\$55.30		
Recycle Asphalt (RAP)	No Bid	No Bid	No Bid
Cold Mix Asphalt - 50 lb bag	\$30.00	No Bid	\$13.50
<b>*MAC supply location is Foley</b> <b>*WEAVER supply location is Bay Bridge Cut Off Road, Mobile</b> <b>*ADVANCED ASPHALT PRODUCTS supply location is Jasper, Alabama</b>			

**COMPETITIVE BID #WG20-48 Bid Tabulation**  
**BITUMINOUS MATERIALS**  
**Area 100, 200, 300**  
**Picked Up Prices Based on Facility Location Only**

DESCRIPTION	Mobile Asphalt Co.			Hosea O. Weaver	Advanced Asphalt Products, LLC
	Bay Minette	Saraland	Foley	Mobile/Atmore	Jasper, Alabama
BC-723	\$49.70	\$49.70	\$53.50	\$51.00	No Bid
424A-280	\$59.20	\$59.20	\$65.65	\$65.00	No Bid
424A-281	\$59.10	\$59.10	\$63.25	\$60.00	No Bid
424A-336	\$52.35	\$52.35	\$58.30	\$58.00	No Bid
424A-340	\$51.95	\$51.95	\$56.80	\$55.00	No Bid
424A-341	\$51.90	\$51.90	\$55.75	\$54.00	No Bid
424A-360	\$51.95	\$51.95	\$56.80	\$55.00	No Bid
424A-361	\$51.90	\$51.90	\$55.75	\$54.00	No Bid
424B-293	\$47.70	\$47.70	\$51.60	\$48.00	No Bid
424B-635	\$48.95	\$48.95	\$52.80	\$50.00	No Bid
424B-636	\$47.70	\$47.70	\$51.60	\$48.00	No Bid
424B-637	\$47.70	\$47.70	\$51.60	\$48.00	No Bid
424B-651	\$47.70	\$47.70	\$51.60	\$48.00	No Bid
424B-663	\$47.70	\$47.70	\$51.60	\$48.00	No Bid
Recycle Asphalt (RAP)	\$20.00	\$20.00	\$20.00	\$20.00	No Bid
Cold Mix Asphalt - 50 lb bag	FOB Theodore \$20.00	FOB Theodore \$20.00	FOB Theodore \$20.00	No Bid	\$10.50

**MAC plant locations:**

Bay Minette - 43382 Nicholasville Road

Saraland - 1370 Hwy 43 S.

Foley - 21650 Doc McDuffie Road

**H. O. Weaver plant locations:**

Mobile - Bay Bridge Cut Off Road

Atmore - Woods Road

**Advanced Asphalt Products, LLC**

Jasper, Alabama

# 2019 AWARD LISTINGS

## Competitive Bid#WG19-53 Award Listing Bituminous Materials & Hot Bituminous Plant Mix Effective 10/16/19 to 10/16/20

### AREA 100 Delivered Prices Only

Description of Item	Delivered	Bidder	
BC-723	\$54.35	MAC	Prime
BC-723	\$61.25	WEAVER	Secondary
424A-280	\$66.00	MAC	Prime
424A-280	\$70.25	WEAVER	Secondary
424A-281	\$66.00	MAC	Prime
424A-281	\$69.25	WEAVER	Secondary
424A-336	\$61.00	MAC	Prime
424A-336	\$65.00	WEAVER	Secondary
424A-340	\$58.90	MAC	Prime
424A-340	\$63.50	WEAVER	Secondary
424A-341	\$59.35	MAC	Prime
424A-341	\$62.10	WEAVER	Secondary
424A-360	\$58.90	MAC	Prime
424A-360	\$63.50	WEAVER	Secondary
424A-361	\$59.35	MAC	Prime
424A-361	\$62.10	WEAVER	Secondary
424B-293	\$51.25	MAC	Prime
424B-293	\$57.25	WEAVER	Secondary
424B-635	\$51.90	MAC	Prime
424B-635	\$57.75	WEAVER	Secondary
424B-636	\$49.75	MAC	Prime
424B-636	\$57.25	WEAVER	Secondary
424B-637	\$49.75	MAC	Prime
424B-637	\$57.25	WEAVER	Secondary
424B-651	\$49.75	MAC	Prime
424B-651	\$57.25	WEAVER	Secondary
424B-663	\$51.25	MAC	Prime
424B-663	\$57.25	WEAVER	Secondary
424B-648	\$51.25	MAC	Prime
424B-648	No Bid	WEAVER	Secondary

MAC supply location Bay Minette/Saraland

Weaver supply location is Cut Off Road Mobile

Cold-Mix 50 LB BAG Delivered	Prime	\$25.00	MAC
	Secondary	No Bid	
Recylce Asphalt (RAP)- Delivered	Prime	\$27.00	WEAVER
	Secondary	No Bid	

\*If the supplier cannot deliver the amount of material needed on the day of the order, the County at their sole discretion, may choose to pickup, or have delivered material from the nearest facility most convenient to the job site, whether it is the Prime or Secondary vendor, at the pickup or delivered price. By doing so the County will not violate the Bid Specifications. This in no way relieves the bidder from delivering the materials to the County.

**Competitive Bid#WG19-53 Award Listing**  
**Bituminous Materials & Hot Bituminous Plant Mix**  
**Effective 10/16/19 to 10/16/20**

**AREA 200 Delivered Prices Only**

<b>Description of Item</b>	<b>Delivered</b>	<b>Bidder</b>	
BC-723	\$53.35	MAC	Prime
BC-723	\$58.00	WEAVER	Secondary
424A-280	\$65.00	MAC	Prime
424A-280	\$67.00	WEAVER	Secondary
424A-281	\$65.00	MAC	Prime
424A-281	\$66.00	WEAVER	Secondary
424A-336	\$60.00	MAC	Prime
424A-336	\$61.75	WEAVER	Secondary
424A-340	\$57.90	MAC	Prime
424A-340	\$60.25	WEAVER	Secondary
424A-341	\$58.35	MAC	Prime
424A-341	\$58.85	WEAVER	Secondary
424A-360	\$57.90	MAC	Prime
424A-360	\$60.25	WEAVER	Secondary
424A-361	\$58.35	MAC	Prime
424A-361	\$58.85	WEAVER	Secondary
424B-293	\$50.25	MAC	Prime
424B-293	\$54.00	WEAVER	Secondary
424B-635	\$50.90	WEAVER	Prime
424B-635	\$54.50	MAC	Secondary
424B-636	\$48.75	MAC	Prime
424B-636	\$54.00	WEAVER	Secondary
424B-637	\$48.75	MAC	Prime
424B-637	\$54.00	WEAVER	Secondary
424B-651	\$48.75	MAC	Prime
424B-651	\$54.00	WEAVER	Secondary
424B-663	\$50.25	MAC	Prime
424B-663	\$54.00	WEAVER	Secondary
424B-648	\$50.25	MAC	Prime
424B-648	No Bid	WEAVER	Secondary

**MAC supply location Bay Minette/Saraland**

**Weaver supply location is Cut Off Road Mobile**

Cold-Mix 50 LB BAG Delivered	Prime	\$25.00	MAC
	Secondary	No Bid	
Recycle Asphalt (RAP)- Delivered	Prime	\$26.00	WEAVER
	Secondary	No Bid	

\*If the supplier cannot deliver the amount of material needed on the day of the order, the County at their sole discretion, may choose to pickup, or have delivered material from the nearest facility most convenient to the job site, whether it is the Prime or Secondary vendor, at the pickup or delivered price. By doing so the County will not violate the Bid Specifications. This in no way relieves the bidder from delivering the materials to the County.



**Competitive Bid#WG19-53 Award Listing**  
**Bituminous Materials & Hot Bituminous Plant Mix**  
**Effective 10/16/19 to 10/16/20**

**AREA 300 Delivered Prices Only**

Description of Item	Delivered	Bidder	
BC-723	\$58.85	MAC	Prime
BC-723	\$62.50	WEAVER	Secondary
424A-280	\$71.25	MAC	Prime
424A-280	\$71.50	WEAVER	Secondary
424A-281	\$70.50	WEAVER	Prime
424A-281	\$71.25	MAC	Secondary
424A-336	\$66.00	MAC	Prime
424A-336	\$66.25	WEAVER	Secondary
424A-340	\$64.00	MAC	Prime
424A-340	\$64.75	WEAVER	Secondary
424A-341	\$63.35	WEAVER	Prime
424A-341	\$64.00	MAC	Secondary
424A-360	\$64.00	MAC	Prime
424A-360	\$64.75	WEAVER	Secondary
424A-361	\$63.35	WEAVER	Prime
424A-361	\$64.00	MAC	Secondary
424B-293	\$55.70	MAC	Prime
424B-293	\$58.50	WEAVER	Secondary
424B-635	\$56.30	WEAVER	Prime
424B-635	\$59.00	MAC	Secondary
424B-636	\$54.20	MAC	Prime
424B-636	\$58.50	WEAVER	Secondary
424B-637	\$54.20	MAC	Prime
424B-637	\$58.50	WEAVER	Secondary
424B-651	\$54.20	MAC	Prime
424B-651	\$58.50	WEAVER	Secondary
424B-663	\$55.70	MAC	Prime
424B-663	\$58.50	WEAVER	Secondary
424B-648	\$55.70	MAC	Prime
424B-648	No Bid	WEAVER	Secondary

**MAC supply location Bay Minette/Saraland**

**Weaver supply location is Cut Off Road Mobile**

Cold-Mix 50 LB BAG Delivered	Prime	\$25.00	MAC
	Secondary	No Bid	
Recylce Asphalt (RAP)- Delivered	Prime	No Bid	
	Secondary	No Bid	

\*If the supplier cannot deliver the amount of material needed on the day of the order, the County at their sole discretion, may choose to pickup, or have delivered material from the nearest facility most convenient to the job site, whether it is the Prime or Secondary vendor, at the pickup or delivered price. By doing so the County will not violate the Bid Specifications. This in no way relieves the bidder from delivering the materials to the County.

COMPETITIVE BID #WG19-53 Award Listing  
 BITUMINOUS MATERIALS  
 Area 100, 200, 300  
 Picked Up Prices Based on Facility Location Only  
 Effective 10/16/19 to 10/16/20

DESCRIPTION	Mobile Asphalt Co.			Hosea O. Weaver
	Bay Minette	Saraland	Foley	Cut off Rd.Mobile
	Prime			Secondary
BC-723	\$ 50.65			\$ 50.00
424A-280	\$ 63.40			\$ 59.00
424A-281	\$ 63.30			\$ 58.00
424A-336	\$ 58.30			\$ 53.75
424A-340	\$ 55.20			\$ 52.25
424A-341	\$ 55.65			\$ 50.85
424A-360	\$ 55.20			\$ 52.25
424A-361	\$ 55.65			\$ 50.85
424A-293	\$ 47.00			\$ 46.00
424B-635	\$ 49.20			\$ 46.50
424B-636	\$ 47.00			\$ 46.00
424B-637	\$ 47.00			\$ 46.00
424B-663	\$ 47.00			\$ 46.00
424B-648	\$ 47.00			\$ 46.00
			Secondary	
Recycle Asphalt (RAP)	\$ 17.00		\$ 20.00	
Cold Mix Asphalt - 50 lb bag	\$ 15.00		\$ 15.00	NO BID
	FOB Theodore		FOB Theodore	

Prime pricing in RED  
 Secondary pricing in Black

MAC plant locations:  
 Bay Minette - 43382 Nicholasville Rd.  
 Saraland - 1370 Hwy 43 S.  
 Foley - 21650 Doc McDuffie Rd.

H. O. Weaver plant location: Moible - Bay Bridge Cut Off Rd.

\*\*\*The Baldwin County Highway Department recommends Mobile Asphalt be awarded the prime for pick-up of bituminous material. H.O Weaver was lower per ton but due to possible traffic delays and factoring in equipment/labor cost Mobile Asphalt was the better choice for prime. \*\*\*\*





# Baldwin County Commission

## Agenda Action Form

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File #: 21-0053, Version: 1

Item #: BE5

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Meeting Type: BCC Regular Meeting

Meeting Date: 10/20/2020

Item Status: New

From: Wanda Gautney, Purchasing Director/Joey Nunnally, County Engineer/Frank Lundy, Maintenance Engineer

Submitted by: Loren Lucas, Assistant Purchasing Director

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### **ITEM TITLE**

Competitive Bid #WG20-49 - Provision of Labor and Equipment for Asphalt Placement for the Baldwin County Commission

### **STAFF RECOMMENDATION**

Award the bid for the Provision of Labor and Equipment for Asphalt Placement as per the attached Award Listing to Ammons & Blackmon Construction, LLC, as the Prime Contractor and authorize the Chairman to execute the Contract.

### **BACKGROUND INFORMATION**

Previous Commission action/date:

09/01/2020 meeting: Approved the specifications and authorized the Purchasing Director to place a competitive bid for the Provision of Labor and Equipment for Asphalt Placement; and 2) Further, authorize the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.

Background: Bids were opened in the Purchasing Conference Room on September 22, 2020 at 2:00 p.m. One (1) bid was received from Ammons & Blackmon Construction, LLC., and a "No Bid" was submitted by Mobile Asphalt Company, LLC. The bid had two (2) options in the specifications. Option 1 is for the contractor to start work within 14 calendar days of issuance of Notice to Proceed and Option 2 is for the contractor to start work within 7 calendar days of the issuance of Notice to Proceed. The bid specifications allow the bid to be awarded to a Prime and Secondary Contractor so if for some reason the Prime Contractor does not or cannot start work within the time stated, the County reserves the option to use the Secondary Vendor to perform the stated work. Because only one (1) bid was received, this bid award will not involve a Secondary Vendor. Staff recommends the bid be awarded to Ammons & Blackmon Construction, LLC, as the Prime Contractor as per the attached Contract. Award Listing attached.

### **FINANCIAL IMPACT**

Total cost of recommendation: Variable

Budget line item(s) to be used: Various Highway Budgets

If this is not a budgeted expenditure, does the recommendation create a need for funding?  
N/A

### **LEGAL IMPACT**

Is legal review necessary for this staff recommendation and related documents?  
Standard County Professional and Construction Contract

Reviewed/approved by: N/A

Additional comments: N/A

### **ADVERTISING REQUIREMENTS**

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

### **FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: 10/20/2020

Individual(s) responsible for follow up: Wanda Gautney, Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):  
Letter to bidder

Additional instructions/notes: N/A

**Competitive Bid #WG20-49****Provision for Labor and Equipment of Asphalt Placement****Bid Award Effective: 10/20/2020 - 10/20/2021**

<b>PAVING BID (OPTION 1)</b>		<b>Prime Contractor</b>
<b>Work to begin within 14 calendar day of NTP</b>		<b>Ammons &amp; Blackmon</b>
<b>1. Price per ton to place hot plant mix on a prepared roadway base (dirt or gravel) surface. Price to include all labor and equipment (including traffic control) required to clean roadway, spread, and compact the asphalt material in place in compliance with the applicable section of the ALDOT specifications, and specifications regarding testing contained herein.</b>		
<b>BC-723 Baldwin County Bituminous plant mix</b>		
0-50 tons	Per Ton	\$160.00
51-150 tons	Per Ton	\$80.00
151-500 tons	Per Ton	\$32.00
501-1000 tons	Per Ton	\$16.00
1001 tons & above	Per Ton	\$15.50
<b>424A-336 Superpave Bituminous Concrete Wearing Surface Layer, 3/8" Maximum Aggregate Size Mix, ESAL Range A/B</b>		
0-50 tons	Per Ton	\$160.00
51-150 tons	Per Ton	\$80.00
151-500 tons	Per Ton	\$32.00
501-1000 tons	Per Ton	\$16.00
1001 tons & above	Per Ton	\$15.50
<b>424A-340 Superpave Bituminous Concrete Wearing Surface Layer, 1/2" Maximum Aggregate Size Mix, ESAL Range A/B</b>		
0-50 tons	Per Ton	\$160.00
51-150 tons	Per Ton	\$80.00
151-500 tons	Per Ton	\$32.00
501-1000 tons	Per Ton	\$16.00
1001 tons & above	Per Ton	\$15.50

**Competitive Bid #WG20-49****Provision for Labor and Equipment of Asphalt Placement****Bid Award Effective: 10/20/2020 - 10/20/2021****424A-341 Superpave Bituminous Concrete Wearing Surface Layer, 3/4" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$160.00
51-150 tons	Per Ton	\$80.00
151-500 tons	Per Ton	\$32.00
501-1000 tons	Per Ton	\$16.00
1001 tons & above	Per Ton	\$15.50

**424B-635 Superpave Bituminous Concrete Upper Binder Layer, 3/4" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$160.00
51-150 tons	Per Ton	\$80.00
151-500 tons	Per Ton	\$32.00
501-1000 tons	Per Ton	\$16.00
1001 tons & above	Per Ton	\$15.50

**424B-636 Superpave Bituminous Concrete Upper Binder Layer, 1" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$160.00
51-150 tons	Per Ton	\$80.00
151-500 tons	Per Ton	\$32.00
501-1000 tons	Per Ton	\$16.00
1001 tons & above	Per Ton	\$15.50

**424B 637 Superpave Bituminous Concrete Upper Binder Layer, 1 1/2" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$160.00
51-150 tons	Per Ton	\$80.00
151-500 tons	Per Ton	\$32.00
501-1000 tons	Per Ton	\$16.00
1001 tons & above	Per Ton	\$15.50

**Prime Contractor****Ammons & Blackmon**

**Competitive Bid #WG20-49****Provision for Labor and Equipment of Asphalt Placement****Bid Award Effective: 10/20/2020 - 10/20/2021**

<b>PAVING BID (OPTION 1)</b>		<b>Prime Contractor</b>
<b>Work to begin within 14 calendar day of NTP</b>		<b>Ammons &amp; Blackmon</b>
<b>2. Price per ton, including tack coat, to place hot plant mix on an existing paved roadway surface (ditch section). Price to include all labor and equipment (including traffic control) required to clean and prepare roadway (including clipping), spread and compact the asphalt material in place in compliance with the applicable section of the ALDOT specifications, and specifications regarding testing contained herein.</b>		
<b>BC-723 Baldwin County Bituminous plant mix</b>		
0-50 tons	Per Ton	\$214.00
51-150 tons	Per Ton	\$109.00
151-500 tons	Per Ton	\$46.00
501-1000 tons	Per Ton	\$18.00
1001 tons & above	Per Ton	\$17.50
<b>424A-336 Superpave Bituminous Concrete Wearing Surface Layer, 3/8" Maximum Aggregate Size Mix, ESAL Range A/B</b>		
0-50 tons	Per Ton	\$214.00
51-150 tons	Per Ton	\$109.00
151-500 tons	Per Ton	\$46.00
501-1000 tons	Per Ton	\$18.00
1001 tons & above	Per Ton	\$17.50
<b>424A-340 Superpave Bituminous Concrete Wearing Surface Layer, 1/2" Maximum Aggregate Size Mix, ESAL Range A/B</b>		
0-50 tons	Per Ton	\$214.00
51-150 tons	Per Ton	\$109.00
151-500 tons	Per Ton	\$46.00
501-1000 tons	Per Ton	\$18.00
1001 tons & above	Per Ton	\$17.50

**Competitive Bid #WG20-49****Provision for Labor and Equipment of Asphalt Placement****Bid Award Effective: 10/20/2020 - 10/20/2021****424A-341 Superpave Bituminous Concrete Wearing Surface Layer, 3/4" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$214.00
51-150 tons	Per Ton	\$109.00
151-500 tons	Per Ton	\$46.00
501-1000 tons	Per Ton	\$18.00
1001 tons & above	Per Ton	\$17.50

**424B-635 Superpave Bituminous Concrete Upper Binder Layer, 3/4" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$214.00
51-150 tons	Per Ton	\$109.00
151-500 tons	Per Ton	\$46.00
501-1000 tons	Per Ton	\$18.00
1001 tons & above	Per Ton	\$17.50

**424B-636 Superpave Bituminous Concrete Upper Binder Layer, 1" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$214.00
51-150 tons	Per Ton	\$109.00
151-500 tons	Per Ton	\$46.00
501-1000 tons	Per Ton	\$18.00
1001 tons & above	Per Ton	\$17.50

**424B 637 Superpave Bituminous Concrete Upper Binder Layer, 1 1/2" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$214.00
51-150 tons	Per Ton	\$109.00
151-500 tons	Per Ton	\$46.00
501-1000 tons	Per Ton	\$18.00
1001 tons & above	Per Ton	\$17.50

**Prime Contractor****Ammons & Blackmon**

**Provision for Labor and Equipment of Asphalt Placement**  
**Bid Award Effective: 10/20/2020 - 10/20/2021**

1001 tons & above

	Prime Contractor	
	Ammons & Blackmon	
	Per Ton	\$164.00
	Per Ton	\$84.00
	Per Ton	\$36.00
Per Ton	\$20.00	
Per Ton	\$19.50	
Size Mix,		
	Per Ton	\$164.00
	Per Ton	\$84.00
	Per Ton	\$36.00
	Per Ton	\$20.00
	Per Ton	\$19.50
Size Mix,		
	Per Ton	\$164.00
	Per Ton	\$84.00
	Per Ton	\$36.00
	Per Ton	\$20.00
	Per Ton	\$19.50

**Competitive Bid #WG20-49****Provision for Labor and Equipment of Asphalt Placement****Bid Award Effective: 10/20/2020 - 10/20/2021****424A-341 Superpave Bituminous Concrete Wearing Surface Layer, 3/4" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$164.00
51-150 tons	Per Ton	\$84.00
151-500 tons	Per Ton	\$36.00
501-1000 tons	Per Ton	\$20.00
1001 tons & above	Per Ton	\$19.50

**424B-635 Superpave Bituminous Concrete Upper Binder Layer, 3/4" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$164.00
51-150 tons	Per Ton	\$84.00
151-500 tons	Per Ton	\$36.00
501-1000 tons	Per Ton	\$20.00
1001 tons & above	Per Ton	\$19.50

**424B-636 Superpave Bituminous Concrete Upper Binder Layer, 1" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$164.00
51-150 tons	Per Ton	\$84.00
151-500 tons	Per Ton	\$36.00
501-1000 tons	Per Ton	\$20.00
1001 tons & above	Per Ton	\$19.50

**424B-637 Superpave Bituminous Concrete Upper Binder Layer, 1 1/2" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$164.00
51-150 tons	Per Ton	\$84.00
151-500 tons	Per Ton	\$36.00
501-1000 tons	Per Ton	\$20.00
1001 tons & above	Per Ton	\$19.50

**Prime Contractor****Ammons & Blackmon**



**Provision for Labor and Equipment of Asphalt Placement**  
**Bid Award Effective: 10/20/2020 - 10/20/2021**

501 tons & above

	Prime Contractor
	Ammons & Blackmon
Per Ton	\$178.00
Per Ton	\$88.00
Per Ton	\$35.20
Per Ton	\$25.15
Per Ton	\$24.65
Size Mix,	
Per Ton	\$178.00
Per Ton	\$88.00
Per Ton	\$35.20
Per Ton	\$25.15
Per Ton	\$24.65
Size Mix,	
Per Ton	\$178.00
Per Ton	\$88.00
Per Ton	\$35.20
Per Ton	\$25.15
	\$24.65

**Competitive Bid #WG20-49****Provision for Labor and Equipment of Asphalt Placement****Bid Award Effective: 10/20/2020 - 10/20/2021****424A-341 Superpave Bituminous Concrete Wearing Surface Layer, 3/4" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$178.00
51-150 tons	Per Ton	\$88.00
151-500 tons	Per Ton	\$35.20
501-1000 tons	Per Ton	\$25.15
1001 tons & above	Per Ton	\$24.65

**424B-635 Superpave Bituminous Concrete Upper Binder Layer, 3/4" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$178.00
51-150 tons	Per Ton	\$88.00
151-500 tons	Per Ton	\$35.20
501-1000 tons	Per Ton	\$25.15
1001 tons & above	Per Ton	\$24.65

**424B-636 Superpave Bituminous Concrete Upper Binder Layer, 1" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$178.00
51-150 tons	Per Ton	\$88.00
151-500 tons	Per Ton	\$35.20
501-1000 tons	Per Ton	\$25.15
1001 tons & above	Per Ton	\$24.65

**424B-637 Superpave Bituminous Concrete Upper Binder Layer, 1 1/2" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$178.00
51-150 tons	Per Ton	\$88.00
151-500 tons	Per Ton	\$35.20
501-1000 tons	Per Ton	\$25.15
1001 tons & above	Per Ton	\$24.65

**Prime Contractor****Ammons & Blackmon**

**Competitive Bid #WG20-49****Provision for Labor and Equipment of Asphalt Placement****Bid Award Effective: 10/20/2020 - 10/20/2021**

<b>PAVING BID (OPTION 1)</b>		<b>Prime Contractor</b>
<b>Work to begin within 14 calendar day of NTP</b>		<b>Ammons &amp; Blackmon</b>
5. Price per ton, including tack coat, to perform spot leveling on an existing paved roadway surface at rate specified by the Baldwin County Highway Department. Price to include all labor and equipment (including traffic control) required to clean roadway, spread and compact the asphalt material in place in compliance with the applicable section of the ALDOT specifications, and specifications regarding testing contained herein.		
<b>BC-723 Baldwin County Bituminous plant mix</b>		
0-50 tons	Per Ton	\$180.00
51-150 tons	Per Ton	\$90.00
151-500 tons	Per Ton	\$35.00
501-1000 tons	Per Ton	\$12.00
1001 tons & above	Per Ton	\$11.50
<b>424A-336 Superpave Bituminous Concrete Wearing Surface Layer, 3/8" Maximum Aggregate Size Mix, ESAL Range A/B</b>		
0-50 tons	Per Ton	\$180.00
51-150 tons	Per Ton	\$90.00
151-500 tons	Per Ton	\$35.00
501-1000 tons	Per Ton	\$12.00
1001 tons & above	Per Ton	\$11.50
<b>424A-340 Superpave Bituminous Concrete Wearing Surface Layer, 1/2" Maximum Aggregate Size Mix, ESAL Range A/B</b>		
0-50 tons	Per Ton	\$180.00
51-150 tons	Per Ton	\$90.00
151-500 tons	Per Ton	\$35.00
501-1000 tons	Per Ton	\$12.00
1001 tons & above	Per Ton	\$11.50

**Competitive Bid #WG20-49****Provision for Labor and Equipment of Asphalt Placement****Bid Award Effective: 10/20/2020 - 10/20/2021****424A-341 Superpave Bituminous Concrete Wearing Surface Layer, 3/4" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$180.00
51-150 tons	Per Ton	\$90.00
151-500 tons	Per Ton	\$35.00
501-1000 tons	Per Ton	\$12.00
1001 tons & above	Per Ton	\$11.50

**424B-635 Superpave Bituminous Concrete Upper Binder Layer, 3/4" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$180.00
51-150 tons	Per Ton	\$90.00
151-500 tons	Per Ton	\$35.00
501-1000 tons	Per Ton	\$12.00
1001 tons & above	Per Ton	\$11.50

**424B-636 Superpave Bituminous Concrete Upper Binder Layer, 1" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$180.00
51-150 tons	Per Ton	\$90.00
151-500 tons	Per Ton	\$35.00
501-1000 tons	Per Ton	\$12.00
1001 tons & above	Per Ton	\$11.50

**424B-637 Superpave Bituminous Concrete Upper Binder Layer, 1 1/2" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$180.00
51-150 tons	Per Ton	\$90.00
151-500 tons	Per Ton	\$35.00
501-1000 tons	Per Ton	\$12.00
1001 tons & above	Per Ton	\$11.50

**Prime Contractor****Ammons & Blackmon**

**Competitive Bid #WG20-49****Provision for Labor and Equipment of Asphalt Placement****Bid Award Effective: 10/20/2020 - 10/20/2021**

<b>PAVING BID (OPTION 2)</b>		<b>Prime Contractor</b>
<b>Work to begin within 7 calendar day of NTP</b>		<b>Ammons &amp; Blackmon</b>
<b>1. Price per ton to place hot plant mix on a prepared roadway base (dirt or gravel) surface. Price to include all labor and equipment (including traffic control) required to clean roadway, spread, and compact the asphalt material in place in compliance with the applicable section of the ALDOT specifications, and specifications regarding testing contained herein.</b>		
<b>BC-723 Baldwin County Bituminous plant mix</b>		
0-50 tons	Per Ton	\$160.00
51-150 tons	Per Ton	\$80.00
151-500 tons	Per Ton	\$32.00
501-1000 tons	Per Ton	\$16.00
1001 tons & above	Per Ton	\$15.50
<b>424A-336 Superpave Bituminous Concrete Wearing Surface Layer, 3/8" Maximum Aggregate Size Mix, ESAL Range A/B</b>		
0-50 tons	Per Ton	\$160.00
51-150 tons	Per Ton	\$80.00
151-500 tons	Per Ton	\$32.00
501-1000 tons	Per Ton	\$16.00
1001 tons & above	Per Ton	\$15.50
<b>424A-340 Superpave Bituminous Concrete Wearing Surface Layer, 1/2" Maximum Aggregate Size Mix, ESAL Range A/B</b>		
0-50 tons	Per Ton	\$160.00
51-150 tons	Per Ton	\$80.00
151-500 tons	Per Ton	\$32.00
501-1000 tons	Per Ton	\$16.00
1001 tons & above	Per Ton	\$15.50

**Competitive Bid #WG20-49****Provision for Labor and Equipment of Asphalt Placement****Bid Award Effective: 10/20/2020 - 10/20/2021****424A-341 Superpave Bituminous Concrete Wearing Surface Layer, 3/4" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$160.00
51-150 tons	Per Ton	\$80.00
151-500 tons	Per Ton	\$32.00
501-1000 tons	Per Ton	\$16.00
1001 tons & above	Per Ton	\$15.50

**424B-635 Superpave Bituminous Concrete Upper Binder Layer, 3/4" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$160.00
51-150 tons	Per Ton	\$80.00
151-500 tons	Per Ton	\$32.00
501-1000 tons	Per Ton	\$16.00
1001 tons & above	Per Ton	\$15.50

**424B-636 Superpave Bituminous Concrete Upper Binder Layer, 1" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$160.00
51-150 tons	Per Ton	\$80.00
151-500 tons	Per Ton	\$32.00
501-1000 tons	Per Ton	\$16.00
1001 tons & above	Per Ton	\$15.50

**424B 637 Superpave Bituminous Concrete Upper Binder Layer, 1 1/2" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$160.00
51-150 tons	Per Ton	\$80.00
151-500 tons	Per Ton	\$32.00
501-1000 tons	Per Ton	\$16.00
1001 tons & above	Per Ton	\$15.50

**Prime Contractor****Ammons & Blackmon**

**Competitive Bid #WG20-49****Provision for Labor and Equipment of Asphalt Placement****Bid Award Effective: 10/20/2020 - 10/20/2021**

<b>PAVING BID (OPTION 2)</b>		<b>Prime Contractor</b>
<b>Work to begin within 7 calendar day of NTP</b>		<b>Ammons &amp; Blackmon</b>
<b>2. Price per ton, including tack coat, to place hot plant mix on an existing paved roadway surface (ditch section). Price to include all labor and equipment (including traffic control) required to clean and prepare roadway (including clipping), spread and compact the asphalt material in place in compliance with the applicable section of the ALDOT specifications, and specifications regarding testing contained herein.</b>		
<b>BC-723 Baldwin County Bituminous plant mix</b>		
0-50 tons	Per Ton	\$214.00
51-150 tons	Per Ton	\$109.00
151-500 tons	Per Ton	\$46.00
501-1000 tons	Per Ton	\$18.00
1001 tons & above	Per Ton	\$17.50
<b>424A-336 Superpave Bituminous Concrete Wearing Surface Layer, 3/8" Maximum Aggregate Size Mix, ESAL Range A/B</b>		
0-50 tons	Per Ton	\$214.00
51-150 tons	Per Ton	\$109.00
151-500 tons	Per Ton	\$46.00
501-1000 tons	Per Ton	\$18.00
1001 tons & above	Per Ton	\$17.50
<b>424A-340 Superpave Bituminous Concrete Wearing Surface Layer, 1/2" Maximum Aggregate Size Mix, ESAL Range A/B</b>		
0-50 tons	Per Ton	\$214.00
51-150 tons	Per Ton	\$109.00
151-500 tons	Per Ton	\$46.00
501-1000 tons	Per Ton	\$18.00
1001 tons & above	Per Ton	\$17.50

**Competitive Bid #WG20-49****Provision for Labor and Equipment of Asphalt Placement****Bid Award Effective: 10/20/2020 - 10/20/2021****424A-341 Superpave Bituminous Concrete Wearing Surface Layer, 3/4" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$214.00
51-150 tons	Per Ton	\$109.00
151-500 tons	Per Ton	\$46.00
501-1000 tons	Per Ton	\$18.00
1001 tons & above	Per Ton	\$17.50

**424B-635 Superpave Bituminous Concrete Upper Binder Layer, 3/4" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$214.00
51-150 tons	Per Ton	\$109.00
151-500 tons	Per Ton	\$46.00
501-1000 tons	Per Ton	\$18.00
1001 tons & above	Per Ton	\$17.50

**424B-636 Superpave Bituminous Concrete Upper Binder Layer, 1" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$214.00
51-150 tons	Per Ton	\$109.00
151-500 tons	Per Ton	\$46.00
501-1000 tons	Per Ton	\$18.00
1001 tons & above	Per Ton	\$17.50

**424B 637 Superpave Bituminous Concrete Upper Binder Layer, 1 1/2" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$214.00
51-150 tons	Per Ton	\$109.00
151-500 tons	Per Ton	\$46.00
501-1000 tons	Per Ton	\$18.00
1001 tons & above	Per Ton	\$17.50

**Prime Contractor****Ammons & Blackmon**



**Competitive Bid #WG20-49****Provision for Labor and Equipment of Asphalt Placement****Bid Award Effective: 10/20/2020 - 10/20/2021**

<b>PAVING BID (OPTION 2)</b>		<b>Prime Contractor</b>
<b>Work to begin within 7 calendar day of NTP</b>		<b>Ammons &amp; Blackmon</b>
<b>3. Price per ton, including tack coat, to place hot plant mix on an existing paved roadway surface (Curb Section). Price to include all labor and equipment (including traffic control) required to clean and prepare roadway, spread and compact the asphalt material in place in compliance with the applicable section of the ALDOT specifications, and specifications regarding testing contained herein.</b>		
<b>BC-723 Baldwin County Bituminous plant mix</b>		
0-50 tons	Per Ton	\$164.00
51-150 tons	Per Ton	\$84.00
151-500 tons	Per Ton	\$36.00
501-1000 tons	Per Ton	\$20.00
1001 tons & above	Per Ton	\$19.50
<b>424A-336 Superpave Bituminous Concrete Wearing Surface Layer, 3/8" Maximum Aggregate Size Mix, ESAL Range A/B</b>		
0-50 tons	Per Ton	\$164.00
51-150 tons	Per Ton	\$84.00
151-500 tons	Per Ton	\$36.00
501-1000 tons	Per Ton	\$20.00
1001 tons & above	Per Ton	\$19.50
<b>424A-340 Superpave Bituminous Concrete Wearing Surface Layer, 1/2" Maximum Aggregate Size Mix, ESAL Range A/B</b>		
0-50 tons	Per Ton	\$164.00
51-150 tons	Per Ton	\$84.00
151-500 tons	Per Ton	\$36.00
501-1000 tons	Per Ton	\$20.00
1001 tons & above	Per Ton	\$19.50

**Competitive Bid #WG20-49****Provision for Labor and Equipment of Asphalt Placement****Bid Award Effective: 10/20/2020 - 10/20/2021****424A-341 Superpave Bituminous Concrete Wearing Surface Layer, 3/4" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$164.00
51-150 tons	Per Ton	\$84.00
151-500 tons	Per Ton	\$36.00
501-1000 tons	Per Ton	\$20.00
1001 tons & above	Per Ton	\$19.50

**424B-635 Superpave Bituminous Concrete Upper Binder Layer, 3/4" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$164.00
51-150 tons	Per Ton	\$84.00
151-500 tons	Per Ton	\$36.00
501-1000 tons	Per Ton	\$20.00
1001 tons & above	Per Ton	\$19.50

**424B-636 Superpave Bituminous Concrete Upper Binder Layer, 1" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$164.00
51-150 tons	Per Ton	\$84.00
151-500 tons	Per Ton	\$36.00
501-1000 tons	Per Ton	\$20.00
1001 tons & above	Per Ton	\$19.50

**424B-637 Superpave Bituminous Concrete Upper Binder Layer, 1 1/2" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$164.00
51-150 tons	Per Ton	\$84.00
151-500 tons	Per Ton	\$36.00
501-1000 tons	Per Ton	\$20.00
1001 tons & above	Per Ton	\$19.50

**Prime Contractor****Ammons & Blackmon**

**Competitive Bid #WG20-49****Provision for Labor and Equipment of Asphalt Placement****Bid Award Effective: 10/20/2020 - 10/20/2021**

<b>PAVING BID (OPTION 2)</b>		<b>Prime Contractor</b>
<b>Work to begin within 7 calendar day of NTP</b>		<b>Ammons &amp; Blackmon</b>
<b>4. Price per ton to widen an existing paved roadway at the width and rate requested by the Baldwin County Highway Department. Price to include all labor and equipment (including traffic control) required to notch out edge of pavement, clean roadway, spread and compact the asphalt material in place in compliance with the applicable section of the ALDOT specifications, and specifications regarding testing contained herein.</b>		
<b>BC-723 Baldwin County Bituminous plant mix</b>		
0-50 tons	Per Ton	\$178.00
51-150 tons	Per Ton	\$88.00
151-500 tons	Per Ton	\$35.20
501-1000 tons	Per Ton	\$25.15
1001 tons & above	Per Ton	\$24.65
<b>424A-336 Superpave Bituminous Concrete Wearing Surface Layer, 3/8" Maximum Aggregate Size Mix, ESAL Range A/B</b>		
0-50 tons	Per Ton	\$178.00
51-150 tons	Per Ton	\$88.00
151-500 tons	Per Ton	\$35.20
501-1000 tons	Per Ton	\$25.15
1001 tons & above	Per Ton	\$24.65
<b>424A-340 Superpave Bituminous Concrete Wearing Surface Layer, 1/2" Maximum Aggregate Size Mix, ESAL Range A/B</b>		
0-50 tons	Per Ton	\$178.00
51-150 tons	Per Ton	\$88.00
151-500 tons	Per Ton	\$35.20
501-1000 tons	Per Ton	\$25.15
1001 tons & above	Per Ton	\$24.65

**Competitive Bid #WG20-49****Provision for Labor and Equipment of Asphalt Placement****Bid Award Effective: 10/20/2020 - 10/20/2021****424A-341 Superpave Bituminous Concrete Wearing Surface Layer, 3/4" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$178.00
51-150 tons	Per Ton	\$88.00
151-500 tons	Per Ton	\$35.20
501-1000 tons	Per Ton	\$25.15
1001 tons & above	Per Ton	\$24.65

**424B-635 Superpave Bituminous Concrete Upper Binder Layer, 3/4" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$178.00
51-150 tons	Per Ton	\$88.00
151-500 tons	Per Ton	\$35.20
501-1000 tons	Per Ton	\$25.15
1001 tons & above	Per Ton	\$24.65

**424B-636 Superpave Bituminous Concrete Upper Binder Layer, 1" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$178.00
51-150 tons	Per Ton	\$88.00
151-500 tons	Per Ton	\$35.20
501-1000 tons	Per Ton	\$25.15
1001 tons & above	Per Ton	\$24.65

**424B-637 Superpave Bituminous Concrete Upper Binder Layer, 1 1/2" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$178.00
51-150 tons	Per Ton	\$88.00
151-500 tons	Per Ton	\$35.20
501-1000 tons	Per Ton	\$25.15
1001 tons & above	Per Ton	\$24.65

**Prime Contractor****Ammons & Blackmon**

**Competitive Bid #WG20-49****Provision for Labor and Equipment of Asphalt Placement****Bid Award Effective: 10/20/2020 - 10/20/2021**

<b>PAVING BID (OPTION 2)</b>		<b>Prime Contractor</b>
<b>Work to begin within 7 calendar day of NTP</b>		<b>Ammons &amp; Blackmon</b>
5. Price per ton, including tack coat, to perform spot leveling on an existing paved roadway surface at rate specified by the Baldwin County Highway Department. Price to include all labor and equipment (including traffic control) required to clean roadway, spread and compact the asphalt material in place in compliance with the applicable section of the ALDOT specifications, and specifications regarding testing contained herein.		
<b>BC-723 Baldwin County Bituminous plant mix</b>		
0-50 tons	Per Ton	\$180.00
51-150 tons	Per Ton	\$90.00
151-500 tons	Per Ton	\$35.00
501-1000 tons	Per Ton	\$12.00
1001 tons & above	Per Ton	\$11.50
<b>424A-336 Superpave Bituminous Concrete Wearing Surface Layer, 3/8" Maximum Aggregate Size Mix, ESAL Range A/B</b>		
0-50 tons	Per Ton	\$180.00
51-150 tons	Per Ton	\$90.00
151-500 tons	Per Ton	\$35.00
501-1000 tons	Per Ton	\$12.00
1001 tons & above	Per Ton	\$11.50
<b>424A-340 Superpave Bituminous Concrete Wearing Surface Layer, 1/2" Maximum Aggregate Size Mix, ESAL Range A/B</b>		
0-50 tons	Per Ton	\$180.00
51-150 tons	Per Ton	\$90.00
151-500 tons	Per Ton	\$35.00
501-1000 tons	Per Ton	\$12.00
1001 tons & above	Per Ton	\$11.50

**Competitive Bid #WG20-49****Provision for Labor and Equipment of Asphalt Placement****Bid Award Effective: 10/20/2020 - 10/20/2021****424A-341 Superpave Bituminous Concrete Wearing Surface Layer, 3/4" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$180.00
51-150 tons	Per Ton	\$90.00
151-500 tons	Per Ton	\$35.00
501-1000 tons	Per Ton	\$12.00
1001 tons & above	Per Ton	\$11.50

**424B-635 Superpave Bituminous Concrete Upper Binder Layer, 3/4" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$180.00
51-150 tons	Per Ton	\$90.00
151-500 tons	Per Ton	\$35.00
501-1000 tons	Per Ton	\$12.00
1001 tons & above	Per Ton	\$11.50

**424B-636 Superpave Bituminous Concrete Upper Binder Layer, 1" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$180.00
51-150 tons	Per Ton	\$90.00
151-500 tons	Per Ton	\$35.00
501-1000 tons	Per Ton	\$12.00
1001 tons & above	Per Ton	\$11.50

**424B-637 Superpave Bituminous Concrete Upper Binder Layer, 1 1/2" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$180.00
51-150 tons	Per Ton	\$90.00
151-500 tons	Per Ton	\$35.00
501-1000 tons	Per Ton	\$12.00
1001 tons & above	Per Ton	\$11.50

**Prime Contractor****Ammons & Blackmon**

State of Alabama       )  
County of Baldwin    )

## **CONTRACT FOR PROFESSIONAL AND CONSTRUCTION SERVICES**

This Contract for **Professional and Construction** Services is made and entered into by and between the County of Baldwin (hereinafter called "COUNTY") acting by and through its governing body, the Baldwin County Commission and **Ammons & Blackmon Construction, LLC**, (hereinafter referred to as "PROVIDER").

### **WITNESSETH:**

**Whereas**, at its regular held meeting on Tuesday, September 1, 2020, the COUNTY authorized staff to solicit bids for Provision of Labor and Equipment for Asphalt Placement; and

**Whereas**, PROVIDER presented the lowest responsible bid to the COUNTY as the **Prime Contractor**, and therefore COUNTY wishes to retain PROVIDER, to provide those services hereinafter set out under the following terms and conditions.

**NOW, THEREFORE**, in consideration of the premises and the mutual covenants herein contained, the sufficiency of which being hereby acknowledged, PROVIDER and COUNTY do hereby agree as follows:

#### **I. Definitions.** The following terms shall have the following meanings:

- A. COUNTY:           Baldwin County, Alabama
- B. COMMISSION:    Baldwin County Commission
- C. PROVIDER:       Ammons & Blackmon Construction, LLC

**II. Obligations Generally.** The COUNTY hereby retains, and the PROVIDER agrees to perform for the COUNTY, those professional and construction services as hereinafter set forth. This document shall serve as the binding contract for the services of PROVIDER. PROVIDER shall immediately commence performance of the services outlined herein upon full execution of this Contract. All work shall be commenced and completed in a timely manner as, and at the times, herein set out.

**III. Recitals Included.** The above recitals and statements are incorporated as part of this Contract, and shall have the effect and enforceability as all other provisions herein.

**IV. Professional Qualifications.** For the purpose of this Contract, the PROVIDER represents and warrants to the COUNTY that it possesses the professional, technical, and administrative personnel with the specific experience and training necessary to provide the professional services required herein.

**V. No Prohibited Exclusive Franchise.** The COUNTY neither perceives nor intends, by this Contract, a granting of an exclusive franchise or violation of Art. I, Section 22 of the Alabama Constitution.

**VI. Representation/Warranty of Certifications, Etc.** PROVIDER represents and warrants that PROVIDER is presently certified, licensed and otherwise permitted under all necessary and applicable laws and regulations to perform the services herein, and that PROVIDER shall renew, maintain, and otherwise ensure that all such certifications, licenses, and permits are current and valid, without interruption, for and through completion of the services. The representation and warranty aforesaid is a material inducement to the COUNTY in entering this Contract, and the parties agree that the breach thereof shall be deemed material at the County's option.

**VII. Legal Compliance.** PROVIDER shall at all times comply with all applicable Federal, State, local and municipal laws and regulations whether or not said law or regulation is mentioned herein.

**VIII. Independent Contractor.** PROVIDER acknowledges that it is an independent contractor, and PROVIDER shall at all times remain as such in performing the services under this Contract. PROVIDER is not an employee, servant, partner, or agent of the COUNTY and has no authority, whether express or implied, to contract for or bind the COUNTY in any manner. The parties agree that PROVIDER shall be solely responsible for and shall have full and unqualified control over developing and implementing its own means and methods, as it deems necessary and appropriate in providing the aforementioned services, and that the COUNTY's interests herein are expressly limited to the results of said services. PROVIDER is not entitled to unemployment insurance benefits, and PROVIDER is responsible for and obligated to pay any and all federal and state income tax on any monies paid pursuant to this Contract.

**IX. No Agency Created.** It is neither the express nor the implied intent of PROVIDER or COUNTY to create an agency relationship pursuant to this Contract. Therefore, the



PROVIDER does not in any manner act on behalf of COUNTY and the creation of such a relationship is prohibited and void.

**X. Unenforceable Provisions.** If any one or more of the provisions contained herein shall, for any reason, be held to be invalid, illegal or unenforceable in any respect, then such provision or provisions shall be deemed severable from the remaining provisions hereof, and such invalidity, illegality or unenforceability shall not affect any other provision hereof. This Contract shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

**XI. Entire Agreement.** This Contract represents the entire and integrated agreement between COUNTY and PROVIDER and supersedes all prior negotiations, representations, or agreements, either written or oral. This Contract may be amended only by written instrument signed by all parties.

**XII. Failure to Strictly Enforce Performance.** The failure of the COUNTY to insist upon the strict performance of any of the terms, covenants, agreements and conditions of this Contract shall not constitute, and shall never be asserted by PROVIDER as constituting, a default or be construed as a waiver or relinquishment of the right of the COUNTY to thereafter enforce any such term, covenant, agreement, or condition, but the same shall continue in full force and effect.

**XIII. Assignment.** This Contract or any interest herein shall not be assigned transferred or otherwise encumbered by PROVIDER without the prior written consent of the COUNTY, which may be withheld or granted in the sole discretion of the COUNTY.

**XIV. Ownership of Documents/Work.** The COUNTY shall be the owner of all copyright or other intellectual property rights in reports, documents and deliverables produced and paid for under this Contract, and to the extent permitted by Alabama law, any such material may be reproduced and reused at the discretion of the COUNTY without payment of further consideration. PROVIDER shall not transfer, disclose, or otherwise use such information for any purpose other than in performance of the services hereunder, without the COUNTY's prior written consent, which may be withheld or granted in the sole discretion of the COUNTY.

**XV. Notice.** Notice required herein shall be in writing, unless otherwise allowed, and said notice shall be deemed effective when received at the following addresses:

PROVIDER: Ammons & Blackmon Construction, LLC  
P. O. Box 7486  
Spanish Fort, AL 36577  
ATTN: Chad Ammons

COUNTY: Baldwin County Commission  
c/o Chairman  
312 Courthouse Square  
Suite 12  
Bay Minette, AL 36507

**XVI. Services to be Rendered.** PROVIDER is retained by the COUNTY as a professionally-qualified **contractor**. The general scope of work for the services shall include all the terms and Conditions of **“Competitive Bid #WG20-49”**, the same being expressly incorporated herein by reference, and without limitation will encompass:

**“All provision and conditions and/or specifications listed/stated in Competitive Bid #WG20-49 named, Provision of Labor and Equipment for Asphalt Placement for the Baldwin County Commission”.**

A. PROVIDER will provide ongoing communications with COUNTY regarding this service, including updates, emails and etc. as requested. Additionally, PROVIDER will meet with COUNTY as needed or requested.

B. PROVIDER is responsible for the professional quality, technical accuracy, timely completion and coordination of all services furnished by or in relation to this Contract.

C. PROVIDER represents and warrants that its services shall be performed within the limits and standards provided by the COUNTY, in a manner consistent with the level of care and skill ordinarily exercised by similar providers under similar circumstances at the time the services are performed.

**XVII. General Responsibilities of the COUNTY.**

A. The COUNTY shall provide reasonable notice to PROVIDER whenever the COUNTY actually observes or otherwise actually becomes aware of any development that affects the

scope or time of PROVIDER's services hereunder or any defect or nonconformance in the work of PROVIDER.

- B. The COUNTY shall pay to PROVIDER the compensation as, and subject to the terms set out below.

**XVIII. Termination of Services.** The COUNTY may terminate this contract, with or without cause or reason, by giving ten (10) days written notice of such to the PROVIDER. Upon receipt of such notices, PROVIDER shall discontinue its work to the extent specified in the notice.

In the event of termination, the COUNTY shall pay PROVIDER for all services satisfactorily rendered, and for any expenses deemed by COUNTY to be a reimbursable expense incurred pursuant to this Contract and prior to the date of termination.

**XIX. Compensation Limited.** The compensation to be paid to the PROVIDER shall be the full compensation for all work performed by PROVIDER under this Contract. Any and all additional expenditures or expenses of PROVIDER, not listed in full within this Contract, shall not be considered as a part of this Contract and shall not be demanded by PROVIDER or paid by COUNTY.

**XX. Direct Expenses.** Compensation to PROVIDER for work shall be as per "**ATTACHMENT A**". Said compensation shall be all inclusive, including without limitation, reimbursement of all cost, incidentals and operating expense associated with those directly engaged in performance of the requested services

**XXI. Method of Payment.** PROVIDER shall submit invoices to the COUNTY for payment for work performed. Such invoice shall be accompanied by a detailed account of compensation to be paid PROVIDER.

Payment shall be made by the COUNTY within thirty (30) days of the approval of the invoice submitted by the PROVIDER. The COUNTY agrees to review and approve invoices submitted for payment in a timely manner.

**XXII. Effective and Termination Dates.** This Contract shall be effective and commence immediately upon the same date as its full execution, and shall terminate upon either the expiration October 20, 2021, or upon a notification thereof received by either party within the required ten (10) day period. Work must begin on each individual project as directed by the Baldwin County Engineer project within seven (7) calendar days of issuance of Notice to Proceed. [Nothing herein stated shall prohibit the parties from otherwise terminating this Contract according to the provisions herein.]

**XXIII. Force Majeure.** The Parties hereto shall incur no liability to the other if performance becomes impossible or impracticable by reason of an event or effect that the parties could neither have anticipated nor controlled. This allowance shall include both an act of nature and acts of third parties. Any costs that would otherwise be incurred and/or necessitated by the provisions herein shall be alleviated for either party by such event or effect.

**XXIV. Indemnification.** Provider shall indemnify, defend and hold County, and its Commissioners, affiliates, employees, agents, and representatives (collectively "County") harmless from and against any and all claims, demands, liabilities, damages, losses, judgments, costs, and expenses including, without limitations, attorneys' fees, and costs, for any and all personal injury (including death) and property damage of any kind or nature whatsoever, incurred by, asserted against, or imposed upon County, as a result of or in any manner related to provision of services hereunder, or any act or omission, by Provider. Contractor shall provide the COUNTY with proof of general liability coverage including the COUNTY as an additional insured. This indemnification shall survive the expiration or termination of this Contract.

**XXV. Number of Originals.** This Contract shall be executed with three (3) originals, each of which are equally valid as an original.

**XXVI: Governing Law:** This Contract in all respects, including without limitation its formation, validity, construction, enforceability and available remedies, shall be governed by the laws of the State of Alabama, without regard to Alabama conflict of law principles.

**XXVII: Insurance:** Prior to performing services pursuant to this Contract, Provider shall carry, with insurers satisfactory to County, throughout the term of hereof, Auto Liability Insurance, including owned, hired and non-owned vehicles, with limits of not less than \$1,000,000, combined single limit, for both bodily injury liability and property damage liability each occurrence; Commercial General Liability Insurance, including all contractual liability hereunder, with limits not less than \$1,000,000, combined single limit, for both bodily injury liability and property damage liability each occurrence; and Worker's Compensation Insurance, meeting the statutory limits of the State of Alabama and Employer's Liability Insurance fully covering all employees and supervisors participating in the work at the subject property site. All liability insurance shall name the County as an additional insured. Prior to commencing operations hereunder, a Certificate of Insurance evidencing such coverage, satisfactory to County, shall be furnished to County, which shall specifically state that such insurance shall provide for at least ten (10) days' notice to County in the event of cancellation, termination or any

change in such insurance policies. The workers compensation certificate shall bear an endorsement clearly evidencing a waiver of the right of subrogation against County and County Representatives. Should Provider fail to furnish current evidence upon demand of any insurance required hereunder, or in the event of cancellation, termination or change in any such insurance, County may, at its option, suspend this Contract until insurance is obtained, terminate this Contract immediately without further action, or hold Provider in material default and pursue any and all remedies available.

IN WITNESS WHEREOF, the parties hereto have executed this contract on the last day of execution by the COUNTY as written below.

COUNTY

ATTEST:

\_\_\_\_\_/\_\_\_\_\_  
BILLIE JO UNDERWOOD /Date  
Chairman

\_\_\_\_\_/\_\_\_\_\_  
WAYNE DYESS /Date  
County Administrator

State of Alabama )

County of Baldwin )

I, \_\_\_\_\_, a Notary Public in and for said County, in said State, hereby certify that, Billie Jo Underwood, whose name as Chairman of the Baldwin County Commission, and Wayne Dyess, whose name as County Administrator, are known to me, acknowledged before me on this day that, being informed of the contents of the Contract for Services, they, as such officers and with full authority, executed same knowingly and with full authority to do so on behalf of said Commission.

Given under my hand and official seal, this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Notary Public  
My Commission Expires

**SIGNATURE AND NOTARY PAGE TO FOLLOW**

PROVIDER:

**AMMONS & BLACKMON CONSTRUCTION, LLC**

\_\_\_\_\_/

By \_\_\_\_\_/Date

Its \_\_\_\_\_

State of Alabama)

County of Baldwin )

I, \_\_\_\_\_, Notary Public in and for said County and State, hereby certify that \_\_\_\_\_ as \_\_\_\_\_ of Ammons & Blackmon Construction, LLC, whose name is signed to the foregoing in that capacity, and who is known to me, acknowledged before me on this day that, being informed of the contents of the foregoing, he executed the same voluntarily on the day the same bears date for and as an act of said Ammons & Blackmon Construction, LLC.

GIVEN under my hand and seal on this the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Notary Public  
My Commission Expires

**Competitive Bid #WG20-49**

**Provision for Labor and Equipment of Asphalt Placement**

**Bid Award Effective: 10/20/2020 - 10/20/2021**

<b>PAVING BID (OPTION 1)</b>		<b>Prime Contractor</b>
<b>Work to begin within 14 calendar day of NTP</b>		<b>Ammons &amp; Blackmon</b>
<b>1. Price per ton to place hot plant mix on a prepared roadway base (dirt or gravel) surface. Price to include all labor and equipment (including traffic control) required to clean roadway, spread, and compact the asphalt material in place in compliance with the applicable section of the ALDOT specifications, and specifications regarding testing contained herein.</b>		
<b>BC-723 Baldwin County Bituminous plant mix</b>		
0-50 tons	Per Ton	\$160.00
51-150 tons	Per Ton	\$80.00
151-500 tons	Per Ton	\$32.00
501-1000 tons	Per Ton	\$16.00
1001 tons & above	Per Ton	\$15.50
<b>424A-336 Superpave Bituminous Concrete Wearing Surface Layer, 3/8" Maximum Aggregate Size Mix, ESAL Range A/B</b>		
0-50 tons	Per Ton	\$160.00
51-150 tons	Per Ton	\$80.00
151-500 tons	Per Ton	\$32.00
501-1000 tons	Per Ton	\$16.00
1001 tons & above	Per Ton	\$15.50
<b>424A-340 Superpave Bituminous Concrete Wearing Surface Layer, 1/2" Maximum Aggregate Size Mix, ESAL Range A/B</b>		
0-50 tons	Per Ton	\$160.00
51-150 tons	Per Ton	\$80.00
151-500 tons	Per Ton	\$32.00
501-1000 tons	Per Ton	\$16.00
1001 tons & above	Per Ton	\$15.50

**"ATTACHMENT A"**

**Competitive Bid #WG20-49**

**Provision for Labor and Equipment of Asphalt Placement**

**Bid Award Effective: 10/20/2020 - 10/20/2021**

**424A-341 Superpave Bituminous Concrete Wearing Surface Layer, 3/4" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton
51-150 tons	Per Ton
151-500 tons	Per Ton
501-1000 tons	Per Ton
1001 tons & above	Per Ton

**424B-635 Superpave Bituminous Concrete Upper Binder Layer, 3/4" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton
51-150 tons	Per Ton
151-500 tons	Per Ton
501-1000 tons	Per Ton
1001 tons & above	Per Ton

**424B-636 Superpave Bituminous Concrete Upper Binder Layer, 1" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton
51-150 tons	Per Ton
151-500 tons	Per Ton
501-1000 tons	Per Ton
1001 tons & above	Per Ton

**424B 637 Superpave Bituminous Concrete Upper Binder Layer, 1 1/2" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton
51-150 tons	Per Ton
151-500 tons	Per Ton
501-1000 tons	Per Ton
1001 tons & above	Per Ton

<b>Prime Contractor</b>
<b>Ammons &amp; Blackmon</b>
\$160.00
\$80.00
\$32.00
\$16.00
\$15.50
\$160.00
\$80.00
\$32.00
\$16.00
\$15.50
\$160.00
\$80.00
\$32.00
\$16.00
\$15.50
\$160.00
\$80.00
\$32.00
\$16.00
\$15.50



**Competitive Bid #WG20-49**

**Provision for Labor and Equipment of Asphalt Placement**

**Bid Award Effective: 10/20/2020 - 10/20/2021**

<b>PAVING BID (OPTION 1)</b>		<b>Prime Contractor</b>
<b>Work to begin within 14 calendar day of NTP</b>		<b>Ammons &amp; Blackmon</b>
<b>2. Price per ton, including tack coat, to place hot plant mix on an existing paved roadway surface (ditch section). Price to include all labor and equipment (including traffic control) required to clean and prepare roadway (including clipping), spread and compact the asphalt material in place in compliance with the applicable section of the ALDOT specifications, and specifications regarding testing contained herein.</b>		
<b>BC-723 Baldwin County Bituminous plant mix</b>		
0-50 tons	Per Ton	\$214.00
51-150 tons	Per Ton	\$109.00
151-500 tons	Per Ton	\$46.00
501-1000 tons	Per Ton	\$18.00
1001 tons & above	Per Ton	\$17.50
<b>424A-336 Superpave Bituminous Concrete Wearing Surface Layer, 3/8" Maximum Aggregate Size Mix, ESAL Range A/B</b>		
0-50 tons	Per Ton	\$214.00
51-150 tons	Per Ton	\$109.00
151-500 tons	Per Ton	\$46.00
501-1000 tons	Per Ton	\$18.00
1001 tons & above	Per Ton	\$17.50
<b>424A-340 Superpave Bituminous Concrete Wearing Surface Layer, 1/2" Maximum Aggregate Size Mix, ESAL Range A/B</b>		
0-50 tons	Per Ton	\$214.00
51-150 tons	Per Ton	\$109.00
151-500 tons	Per Ton	\$46.00
501-1000 tons	Per Ton	\$18.00
1001 tons & above	Per Ton	\$17.50

**"ATTACHMENT A"**

**Competitive Bid #WG20-49**

**Provision for Labor and Equipment of Asphalt Placement**

**Bid Award Effective: 10/20/2020 - 10/20/2021**

**424A-341 Superpave Bituminous Concrete Wearing Surface Layer, 3/4" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton
51-150 tons	Per Ton
151-500 tons	Per Ton
501-1000 tons	Per Ton
1001 tons & above	Per Ton

**424B-635 Superpave Bituminous Concrete Upper Binder Layer, 3/4" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton
51-150 tons	Per Ton
151-500 tons	Per Ton
501-1000 tons	Per Ton
1001 tons & above	Per Ton

**424B-636 Superpave Bituminous Concrete Upper Binder Layer, 1" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton
51-150 tons	Per Ton
151-500 tons	Per Ton
501-1000 tons	Per Ton
1001 tons & above	Per Ton

**424B 637 Superpave Bituminous Concrete Upper Binder Layer, 1 1/2" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton
51-150 tons	Per Ton
151-500 tons	Per Ton
501-1000 tons	Per Ton
1001 tons & above	Per Ton

<b>Prime Contractor</b>
<b>Ammons &amp; Blackmon</b>
\$214.00
\$109.00
\$46.00
\$18.00
\$17.50
\$214.00
\$109.00
\$46.00
\$18.00
\$17.50
\$214.00
\$109.00
\$46.00
\$18.00
\$17.50



**"ATTACHMENT A"**

**Competitive Bid #WG20-49**

**Provision for Labor and Equipment of Asphalt Placement**

**Bid Award Effective: 10/20/2020 - 10/20/2021**

**424A-341 Superpave Bituminous Concrete Wearing Surface Layer, 3/4" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton
51-150 tons	Per Ton
151-500 tons	Per Ton
501-1000 tons	Per Ton
1001 tons & above	Per Ton

**424B-635 Superpave Bituminous Concrete Upper Binder Layer, 3/4" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton
51-150 tons	Per Ton
151-500 tons	Per Ton
501-1000 tons	Per Ton
1001 tons & above	Per Ton

**424B-636 Superpave Bituminous Concrete Upper Binder Layer, 1" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton
51-150 tons	Per Ton
151-500 tons	Per Ton
501-1000 tons	Per Ton
1001 tons & above	Per Ton

**424B-637 Superpave Bituminous Concrete Upper Binder Layer, 1 1/2" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton
51-150 tons	Per Ton
151-500 tons	Per Ton
501-1000 tons	Per Ton
1001 tons & above	Per Ton

<b>Prime Contractor</b>
<b>Ammons &amp; Blackmon</b>
\$164.00
\$84.00
\$36.00
\$20.00
\$19.50
\$164.00
\$84.00
\$36.00
\$20.00
\$19.50
\$164.00
\$84.00
\$36.00
\$20.00
\$19.50



**"ATTACHMENT A"**

# Competive Bid #WG20-49

### Provision for Labor and Equipment of Asphalt Placement

**Bid Award Effective: 10/20/2020 - 10/20/2021**

**424A-341 Superpave Bituminous Concrete Wearing Surface Layer, 3/4" Maximum Aggregate Size Mix,**

**ESAL Range A/B**

0-50 tons	Per Ton	\$178.00
51-150 tons	Per Ton	\$88.00
151-500 tons	Per Ton	\$35.20
501-1000 tons	Per Ton	\$25.15
1001 tons & above	Per Ton	\$24.65

**424B-635 Superpave Bituminous Concrete Upper Binder Layer, 3/4" Maximum Aggregate Size Mix,**

**ESAL Range A/B**

0-50 tons	Per Ton	\$178.00
51-150 tons	Per Ton	\$88.00
151-500 tons	Per Ton	\$35.20
501-1000 tons	Per Ton	\$25.15
1001 tons & above	Per Ton	\$24.65

**424B-636 Superpave Bituminous Concrete Upper Binder Layer, 1" Maximum Aggregate Size Mix, ESAL**

**Range A/B**

0-50 tons	Per Ton	\$178.00
51-150 tons	Per Ton	\$88.00
151-500 tons	Per Ton	\$35.20
501-1000 tons	Per Ton	\$25.15
1001 tons & above	Per Ton	\$24.65

**424B-637 Superpave Bituminous Concrete Upper Binder Layer, 1 1/2" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$178.00
51-150 tons	Per Ton	\$88.00
151-500 tons	Per Ton	\$35.20
501-1000 tons	Per Ton	\$25.15
1001 tons & above	Per Ton	\$24.65

Prime Contractor
Ammons & Blackmon
\$178.00
\$88.00
\$35.20
\$25.15
\$24.65
\$178.00
\$88.00
\$35.20
\$25.15
\$24.65
\$178.00
\$88.00
\$35.20
\$25.15
\$24.65
\$178.00
\$88.00
\$35.20
\$25.15
\$24.65

**Competitive Bid #WG20-49**

**Provision for Labor and Equipment of Asphalt Placement**

**Bid Award Effective: 10/20/2020 - 10/20/2021**

<b>PAVING BID (OPTION 1)</b>		<b>Prime Contractor</b>
<b>Work to begin within 14 calendar day of NTP</b>		<b>Ammons &amp; Blackmon</b>
5. Price per ton, including tack coat, to perform spot leveling on an existing paved roadway surface at rate specified by the Baldwin County Highway Department. Price to include all labor and equipment (including traffic control) required to clean roadway, spread and compact the asphalt material in place in compliance with the applicable section of the ALDOT specifications, and specifications regarding testing contained herein.		
<b>BC-723 Baldwin County Bituminous plant mix</b>		
0-50 tons	Per Ton	\$180.00
51-150 tons	Per Ton	\$90.00
151-500 tons	Per Ton	\$35.00
501-1000 tons	Per Ton	\$12.00
1001 tons & above	Per Ton	\$11.50
<b>424A-336 Superpave Bituminous Concrete Wearing Surface Layer, 3/8" Maximum Aggregate Size Mix, ESAL Range A/B</b>		
0-50 tons	Per Ton	\$180.00
51-150 tons	Per Ton	\$90.00
151-500 tons	Per Ton	\$35.00
501-1000 tons	Per Ton	\$12.00
1001 tons & above	Per Ton	\$11.50
<b>424A-340 Superpave Bituminous Concrete Wearing Surface Layer, 1/2" Maximum Aggregate Size Mix, ESAL Range A/B</b>		
0-50 tons	Per Ton	\$180.00
51-150 tons	Per Ton	\$90.00
151-500 tons	Per Ton	\$35.00
501-1000 tons	Per Ton	\$12.00
1001 tons & above	Per Ton	\$11.50

**"ATTACHMENT A"**

# Competive Bid #WG20-49

### Provision for Labor and Equipment of Asphalt Placement

**Bid Award Effective: 10/20/2020 - 10/20/2021**

**424A-341 Superpave Bituminous Concrete Wearing Surface Layer, 3/4" Maximum Aggregate Size Mix,**

**ESAL Range A/B**

0-50 tons	Per Ton	\$180.00
51-150 tons	Per Ton	\$90.00
151-500 tons	Per Ton	\$35.00
501-1000 tons	Per Ton	\$12.00
1001 tons & above	Per Ton	\$11.50

**424B-635 Superpave Bituminous Concrete Upper Binder Layer, 3/4" Maximum Aggregate Size Mix,**

**ESAL Range A/B**

0-50 tons	Per Ton	\$180.00
51-150 tons	Per Ton	\$90.00
151-500 tons	Per Ton	\$35.00
501-1000 tons	Per Ton	\$12.00
1001 tons & above	Per Ton	\$11.50

**424B-636 Superpave Bituminous Concrete Upper Binder Layer, 1" Maximum Aggregate Size Mix, ESAL**

**Range A/B**

0-50 tons	Per Ton	\$180.00
51-150 tons	Per Ton	\$90.00
151-500 tons	Per Ton	\$35.00
501-1000 tons	Per Ton	\$12.00
1001 tons & above	Per Ton	\$11.50

**424B-637 Superpave Bituminous Concrete Upper Binder Layer, 1 1/2" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$180.00
51-150 tons	Per Ton	\$90.00
151-500 tons	Per Ton	\$35.00
501-1000 tons	Per Ton	\$12.00
1001 tons & above	Per Ton	\$11.50

Prime Contractor
Ammons & Blackmon
\$180.00
\$90.00
\$35.00
\$12.00
\$11.50
\$180.00
\$90.00
\$35.00
\$12.00
\$11.50
\$180.00
\$90.00
\$35.00
\$12.00
\$11.50
\$180.00
\$90.00
\$35.00
\$12.00
\$11.50



**Competitive Bid #WG20-49**

**Provision for Labor and Equipment of Asphalt Placement**

**Bid Award Effective: 10/20/2020 - 10/20/2021**

<b>PAVING BID (OPTION 2)</b>		<b>Prime Contractor</b>
<b>Work to begin within 7 calendar day of NTP</b>		<b>Ammons &amp; Blackmon</b>
<b>1. Price per ton to place hot plant mix on a prepared roadway base (dirt or gravel) surface. Price to include all labor and equipment (including traffic control) required to clean roadway, spread, and compact the asphalt material in place in compliance with the applicable section of the ALDOT specifications, and specifications regarding testing contained herein.</b>		
<b>BC-723 Baldwin County Bituminous plant mix</b>		
0-50 tons	Per Ton	\$160.00
51-150 tons	Per Ton	\$80.00
151-500 tons	Per Ton	\$32.00
501-1000 tons	Per Ton	\$16.00
1001 tons & above	Per Ton	\$15.50
<b>424A-336 Superpave Bituminous Concrete Wearing Surface Layer, 3/8" Maximum Aggregate Size Mix, ESAL Range A/B</b>		
0-50 tons	Per Ton	\$160.00
51-150 tons	Per Ton	\$80.00
151-500 tons	Per Ton	\$32.00
501-1000 tons	Per Ton	\$16.00
1001 tons & above	Per Ton	\$15.50
<b>424A-340 Superpave Bituminous Concrete Wearing Surface Layer, 1/2" Maximum Aggregate Size Mix, ESAL Range A/B</b>		
0-50 tons	Per Ton	\$160.00
51-150 tons	Per Ton	\$80.00
151-500 tons	Per Ton	\$32.00
501-1000 tons	Per Ton	\$16.00
1001 tons & above	Per Ton	\$15.50

**"ATTACHMENT A"**

**Competitive Bid #WG20-49**

**Provision for Labor and Equipment of Asphalt Placement**

**Bid Award Effective: 10/20/2020 - 10/20/2021**

**424A-341 Superpave Bituminous Concrete Wearing Surface Layer, 3/4" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton
51-150 tons	Per Ton
151-500 tons	Per Ton
501-1000 tons	Per Ton
1001 tons & above	Per Ton

**424B-635 Superpave Bituminous Concrete Upper Binder Layer, 3/4" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton
51-150 tons	Per Ton
151-500 tons	Per Ton
501-1000 tons	Per Ton
1001 tons & above	Per Ton

**424B-636 Superpave Bituminous Concrete Upper Binder Layer, 1" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton
51-150 tons	Per Ton
151-500 tons	Per Ton
501-1000 tons	Per Ton
1001 tons & above	Per Ton

**424B 637 Superpave Bituminous Concrete Upper Binder Layer, 1 1/2" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton
51-150 tons	Per Ton
151-500 tons	Per Ton
501-1000 tons	Per Ton
1001 tons & above	Per Ton

<b>Prime Contractor</b>
<b>Ammons &amp; Blackmon</b>
\$160.00
\$80.00
\$32.00
\$16.00
\$15.50
\$160.00
\$80.00
\$32.00
\$16.00
\$15.50
\$160.00
\$80.00
\$32.00
\$16.00
\$15.50
\$160.00
\$80.00
\$32.00
\$16.00
\$15.50

**Competitive Bid #WG20-49**

**Provision for Labor and Equipment of Asphalt Placement**

**Bid Award Effective: 10/20/2020 - 10/20/2021**

<b>PAVING BID (OPTION 2)</b>		<b>Prime Contractor</b>
<b>Work to begin within 7 calendar day of NTP</b>		<b>Ammons &amp; Blackmon</b>
2. Price per ton, including tack coat, to place hot plant mix on an existing paved roadway surface (ditch section). Price to include all labor and equipment (including traffic control) required to clean and prepare roadway (including clipping), spread and compact the asphalt material in place in compliance with the applicable section of the ALDOT specifications, and specifications regarding testing contained herein.		
<b>BC-723 Baldwin County Bituminous plant mix</b>		
0-50 tons	Per Ton	\$214.00
51-150 tons	Per Ton	\$109.00
151-500 tons	Per Ton	\$46.00
501-1000 tons	Per Ton	\$18.00
1001 tons & above	Per Ton	\$17.50
<b>424A-336 Superpave Bituminous Concrete Wearing Surface Layer, 3/8" Maximum Aggregate Size Mix, ESAL Range A/B</b>		
0-50 tons	Per Ton	\$214.00
51-150 tons	Per Ton	\$109.00
151-500 tons	Per Ton	\$46.00
501-1000 tons	Per Ton	\$18.00
1001 tons & above	Per Ton	\$17.50
<b>424A-340 Superpave Bituminous Concrete Wearing Surface Layer, 1/2" Maximum Aggregate Size Mix, ESAL Range A/B</b>		
0-50 tons	Per Ton	\$214.00
51-150 tons	Per Ton	\$109.00
151-500 tons	Per Ton	\$46.00
501-1000 tons	Per Ton	\$18.00
1001 tons & above	Per Ton	\$17.50

**"ATTACHMENT A"**

**Competitive Bid #WG20-49**

**Provision for Labor and Equipment of Asphalt Placement**

**Bid Award Effective: 10/20/2020 - 10/20/2021**

**424A-341 Superpave Bituminous Concrete Wearing Surface Layer, 3/4" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton
51-150 tons	Per Ton
151-500 tons	Per Ton
501-1000 tons	Per Ton
1001 tons & above	Per Ton

**424B-635 Superpave Bituminous Concrete Upper Binder Layer, 3/4" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton
51-150 tons	Per Ton
151-500 tons	Per Ton
501-1000 tons	Per Ton
1001 tons & above	Per Ton

**424B-636 Superpave Bituminous Concrete Upper Binder Layer, 1" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton
51-150 tons	Per Ton
151-500 tons	Per Ton
501-1000 tons	Per Ton
1001 tons & above	Per Ton

**424B 637 Superpave Bituminous Concrete Upper Binder Layer, 1 1/2" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton
51-150 tons	Per Ton
151-500 tons	Per Ton
501-1000 tons	Per Ton
1001 tons & above	Per Ton

<b>Prime Contractor</b>
<b>Ammons &amp; Blackmon</b>
\$214.00
\$109.00
\$46.00
\$18.00
\$17.50
\$214.00
\$109.00
\$46.00
\$18.00
\$17.50
\$214.00
\$109.00
\$46.00
\$18.00
\$17.50
\$214.00
\$109.00
\$46.00
\$18.00
\$17.50

**Competitive Bid #WG20-49**

**Provision for Labor and Equipment of Asphalt Placement**

**Bid Award Effective: 10/20/2020 - 10/20/2021**

<b>PAVING BID (OPTION 2)</b>		<b>Prime Contractor</b>
<b>Work to begin within 7 calendar day of NTP</b>		<b>Ammons &amp; Blackmon</b>
<b>3. Price per ton, including tack coat, to place hot plant mix on an existing paved roadway surface (Curb Section). Price to include all labor and equipment (including traffic control) required to clean and prepare roadway, spread and compact the asphalt material in place in compliance with the applicable section of the ALDOT specifications, and specifications regarding testing contained herein.</b>		
<b>BC-723 Baldwin County Bituminous plant mix</b>		
0-50 tons	Per Ton	\$164.00
51-150 tons	Per Ton	\$84.00
151-500 tons	Per Ton	\$36.00
501-1000 tons	Per Ton	\$20.00
1001 tons & above	Per Ton	\$19.50
<b>424A-336 Superpave Bituminous Concrete Wearing Surface Layer, 3/8" Maximum Aggregate Size Mix, ESAL Range A/B</b>		
0-50 tons	Per Ton	\$164.00
51-150 tons	Per Ton	\$84.00
151-500 tons	Per Ton	\$36.00
501-1000 tons	Per Ton	\$20.00
1001 tons & above	Per Ton	\$19.50
<b>424A-340 Superpave Bituminous Concrete Wearing Surface Layer, 1/2" Maximum Aggregate Size Mix, ESAL Range A/B</b>		
0-50 tons	Per Ton	\$164.00
51-150 tons	Per Ton	\$84.00
151-500 tons	Per Ton	\$36.00
501-1000 tons	Per Ton	\$20.00
1001 tons & above	Per Ton	\$19.50

**"ATTACHMENT A"**

**Competive Bid #WG20-49**

**Provision for Labor and Equipment of Asphalt Placement**

**Bid Award Effective: 10/20/2020 - 10/20/2021**

**424A-341 Superpave Bituminous Concrete Wearing Surface Layer, 3/4" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton
51-150 tons	Per Ton
151-500 tons	Per Ton
501-1000 tons	Per Ton
1001 tons & above	Per Ton

**424B-635 Superpave Bituminous Concrete Upper Binder Layer, 3/4" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton
51-150 tons	Per Ton
151-500 tons	Per Ton
501-1000 tons	Per Ton
1001 tons & above	Per Ton

**424B-636 Superpave Bituminous Concrete Upper Binder Layer, 1" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton
51-150 tons	Per Ton
151-500 tons	Per Ton
501-1000 tons	Per Ton
1001 tons & above	Per Ton

**424B-637 Superpave Bituminous Concrete Upper Binder Layer, 1 1/2" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton
51-150 tons	Per Ton
151-500 tons	Per Ton
501-1000 tons	Per Ton
1001 tons & above	Per Ton

<b>Prime Contractor</b>
<b>Ammons &amp; Blackmon</b>
\$164.00
\$84.00
\$36.00
\$20.00
\$19.50
\$164.00
\$84.00
\$36.00
\$20.00
\$19.50
\$164.00
\$84.00
\$36.00
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\$36.00
\$20.00
\$19.50

**Competitive Bid #WG20-49**

**Provision for Labor and Equipment of Asphalt Placement**

**Bid Award Effective: 10/20/2020 - 10/20/2021**

<b>PAVING BID (OPTION 2)</b>		<b>Prime Contractor</b>
<b>Work to begin within 7 calendar day of NTP</b>		<b>Ammons &amp; Blackmon</b>
4. Price per ton to widen an existing paved roadway at the width and rate requested by the Baldwin County Highway Department. Price to include all labor and equipment (including traffic control) required to notch out edge of pavement, clean roadway, spread and compact the asphalt material in place in compliance with the applicable section of the ALDOT specifications, and specifications regarding testing contained herein.		
<b>BC-723 Baldwin County Bituminous plant mix</b>		
0-50 tons	Per Ton	\$178.00
51-150 tons	Per Ton	\$88.00
151-500 tons	Per Ton	\$35.20
501-1000 tons	Per Ton	\$25.15
1001 tons & above	Per Ton	\$24.65
<b>424A-336 Superpave Bituminous Concrete Wearing Surface Layer, 3/8" Maximum Aggregate Size Mix, ESAL Range A/B</b>		
0-50 tons	Per Ton	\$178.00
51-150 tons	Per Ton	\$88.00
151-500 tons	Per Ton	\$35.20
501-1000 tons	Per Ton	\$25.15
1001 tons & above	Per Ton	\$24.65
<b>424A-340 Superpave Bituminous Concrete Wearing Surface Layer, 1/2" Maximum Aggregate Size Mix, ESAL Range A/B</b>		
0-50 tons	Per Ton	\$178.00
51-150 tons	Per Ton	\$88.00
151-500 tons	Per Ton	\$35.20
501-1000 tons	Per Ton	\$25.15
1001 tons & above	Per Ton	\$24.65

**"ATTACHMENT A"**

**Competitive Bid #WG20-49**

**Provision for Labor and Equipment of Asphalt Placement**

**Bid Award Effective: 10/20/2020 - 10/20/2021**

**424A-341 Superpave Bituminous Concrete Wearing Surface Layer, 3/4" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton
51-150 tons	Per Ton
151-500 tons	Per Ton
501-1000 tons	Per Ton
1001 tons & above	Per Ton

**424B-635 Superpave Bituminous Concrete Upper Binder Layer, 3/4" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton
51-150 tons	Per Ton
151-500 tons	Per Ton
501-1000 tons	Per Ton
1001 tons & above	Per Ton

**424B-636 Superpave Bituminous Concrete Upper Binder Layer, 1" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton
51-150 tons	Per Ton
151-500 tons	Per Ton
501-1000 tons	Per Ton
1001 tons & above	Per Ton

**424B-637 Superpave Bituminous Concrete Upper Binder Layer, 1 1/2" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton
51-150 tons	Per Ton
151-500 tons	Per Ton
501-1000 tons	Per Ton
1001 tons & above	Per Ton

<b>Prime Contractor</b>
<b>Ammons &amp; Blackmon</b>
\$178.00
\$88.00
\$35.20
\$25.15
\$24.65
\$178.00
\$88.00
\$35.20
\$25.15
\$24.65
\$178.00
\$88.00
\$35.20
\$25.15
\$24.65



**Competitive Bid #WG20-49**

**Provision for Labor and Equipment of Asphalt Placement**

**Bid Award Effective: 10/20/2020 - 10/20/2021**

<b>PAVING BID (OPTION 2)</b>		<b>Prime Contractor</b>
<b>Work to begin within 7 calendar day of NTP</b>		<b>Ammons &amp; Blackmon</b>
5. Price per ton, including tack coat, to perform spot leveling on an existing paved roadway surface at rate specified by the Baldwin County Highway Department. Price to include all labor and equipment (including traffic control) required to clean roadway, spread and compact the asphalt material in place in compliance with the applicable section of the ALDOT specifications, and specifications regarding testing contained herein.		
<b>BC-723 Baldwin County Bituminous plant mix</b>		
0-50 tons	Per Ton	\$180.00
51-150 tons	Per Ton	\$90.00
151-500 tons	Per Ton	\$35.00
501-1000 tons	Per Ton	\$12.00
1001 tons & above	Per Ton	\$11.50
<b>424A-336 Superpave Bituminous Concrete Wearing Surface Layer, 3/8" Maximum Aggregate Size Mix, ESAL Range A/B</b>		
0-50 tons	Per Ton	\$180.00
51-150 tons	Per Ton	\$90.00
151-500 tons	Per Ton	\$35.00
501-1000 tons	Per Ton	\$12.00
1001 tons & above	Per Ton	\$11.50
<b>424A-340 Superpave Bituminous Concrete Wearing Surface Layer, 1/2" Maximum Aggregate Size Mix, ESAL Range A/B</b>		
0-50 tons	Per Ton	\$180.00
51-150 tons	Per Ton	\$90.00
151-500 tons	Per Ton	\$35.00
501-1000 tons	Per Ton	\$12.00
1001 tons & above	Per Ton	\$11.50

**"ATTACHMENT A"**

## Competive Bid #WG20-49

### Provision for Labor and Equipment of Asphalt Placement

**Bid Award Effective: 10/20/2020 - 10/20/2021**

**424A-341 Superpave Bituminous Concrete Wearing Surface Layer, 3/4" Maximum Aggregate Size Mix,**

**ESAL Range A/B**

0-50 tons	Per Ton	\$180.00
51-150 tons	Per Ton	\$90.00
151-500 tons	Per Ton	\$35.00
501-1000 tons	Per Ton	\$12.00
1001 tons & above	Per Ton	\$11.50

**424B-635 Superpave Bituminous Concrete Upper Binder Layer, 3/4" Maximum Aggregate Size Mix,**

**ESAL Range A/B**

0-50 tons	Per Ton	\$180.00
51-150 tons	Per Ton	\$90.00
151-500 tons	Per Ton	\$35.00
501-1000 tons	Per Ton	\$12.00
1001 tons & above	Per Ton	\$11.50

**424B-636 Superpave Bituminous Concrete Upper Binder Layer, 1" Maximum Aggregate Size Mix, ESAL**

## Range A/B

0-50 tons	Per Ton	\$180.00
51-150 tons	Per Ton	\$90.00
151-500 tons	Per Ton	\$35.00
501-1000 tons	Per Ton	\$12.00
1001 tons & above	Per Ton	\$11.50

**424B-637 Superpave Bituminous Concrete Upper Binder Layer, 1 1/2" Maximum Aggregate Size Mix, ESAL Range A/B**

0-50 tons	Per Ton	\$180.00
51-150 tons	Per Ton	\$90.00
151-500 tons	Per Ton	\$35.00
501-1000 tons	Per Ton	\$12.00
1001 tons & above	Per Ton	\$11.50



# Baldwin County Commission

## Agenda Action Form

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File #: 21-0066, Version: 1

Item #: BE6

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Meeting Type: BCC Regular Meeting

Meeting Date: 10/20/2020

Item Status: New

From: Wanda Gautney, Purchasing Director/Joey Nunnally, County Engineer/Frank Lundy  
Maintenance Engineer/Brian Peacock, Communications Information Systems Director

Submitted by: Loren Lucas, Assistant Purchasing Director

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### **ITEM TITLE**

Competitive Bid #WG20-52 - Provision of Push-to-Talk over Cellular (PoC) Services & Equipment  
Monthly Rental for the Baldwin County Commission.

### **STAFF RECOMMENDATION**

Take the following actions:

- 1) Authorize the Purchasing Director to re-bid for the Provision of Push-to-Talk over Cellular (PoC) Services & Equipment Monthly Rental for the Baldwin County Commission; and
- 2) Further, authorize the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.

### **BACKGROUND INFORMATION**

Previous Commission action/date:

**09/15/2020 meeting:** 1) Approved the specifications and authorized the Purchasing Director to place a competitive bid for the Provision of Push-to-Talk over Cellular (PoC) Services & Equipment Monthly Rental for the Baldwin County Commission; and 2) Further, authorized the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid was advertised.

Background: Bids were set to open in the Purchasing Conference Room on October 1, 2020 at 1:00 P.M., for the Provision of Push-to-Talk over Cellular (PoC) Services & Equipment Monthly Rental for the Baldwin County Commission. No bids were received. Staff recommends the Commission authorize the Purchasing Director to re-bid for the Provision of Push-to-Talk over Cellular (PoC) Services & Equipment Monthly Rental.

### **FINANCIAL IMPACT**

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?  
N/A

### **LEGAL IMPACT**

Is legal review necessary for this staff recommendation and related documents?  
N/A

Reviewed/approved by: N/A

Additional comments: N/A

### **ADVERTISING REQUIREMENTS**

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

### **FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: 10/20/2020

Individual(s) responsible for follow up: Wanda Gautney, Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):  
Mail Bids

Additional instructions/notes: N/A

## **BID #WG20-52A SPECIFICATIONS**

These specifications shall be construed as minimum. Should manufacturer's current published data or specifications exceed these, such standards shall be considered minimum and furnished. All integral parts not specifically mentioned in the scope of these specifications that are necessary to provide a complete working unit shall be furnished. The equipment must be a current production model. If equal models are bid the substituted equipment must be current production models.

The use of specific names and numbers in the specifications is not intended to restrict the bidder or any seller or manufacturers, but is solely for the purpose of indicating the type, size and quality of equipment considered best adapted to Baldwin County.

## **GENERAL**

The following specifications provide the data necessary for vendors to submit bids for Push-To-Talk over Cellular (PoC) Services & Equipment that will be utilized by various departments within Baldwin County.

If an "or equal" item is bid, it will be the Bidder's responsibility to prove that "or equal" item is in fact equal. If an "or equal" item is bid, the Bidder will be responsible for providing one device of each model along with any related software for demonstration purposes, prior to the bid award. Specifications listed highlight important features, but do not constitute full specifications used to determine "or equal" acceptance.

## **AWARD**

Award will be made to the lowest responsible bidder meeting the bid specifications. It is the County's intent to award the bid to one vendor.

It is the intent of the Baldwin County Commission to award this contract for a twenty-four (24) calendar month period. However, the Baldwin County Commission may, at their option and in agreement with the Successful Bidder, renew the contract for up to one (1) additional year at the same prices and terms as in the original contract. The Baldwin County Commission will, in writing, notify the Contractor thirty (30) days prior to expiration of the contract with its' intention to extend the contract.

## **SPECIFICATIONS FOR PUSH-TO-TALK OVER CELLULAR (PoC) SERVICES & EQUIPMENT MONTHLY RENTAL**

### **Required Features**

**All radios shall have the following:**

System-wide All call  
Fleet All Call  
Subfleet All Call  
Individual Call  
Internal GPS  
Caller ID  
Text Messaging

### **RADIO #1**

**Model** *or equivalent.*

i305 Basic Model wGPS

i405 w/LCD and Limited Keypad w/GPS

**Package must Include:**

Ai3054 Antenna  
BLi3054 Battery  
BCi3054 Belt Clip  
SCi3054 Single Unit Charger  
PSSCi3054 Charger Power Cord

**Optional Accessories:**

mcl3054 Multi-Unit Charger  
SURNXX-1 Surveillance Kit  
SMNXX-1 Speaker Mic

**RADIO #2**

**Model** *or equivalent.*

i450 w/LCD and Full Keypad w/GPS

**Package must Include:**

Ai4501 Antenna  
BLi4501 Battery  
BCi4501 Belt Clip  
SCi4501 Single Unit Charger  
PSSCi4501 Charger Power Adapter

**Optional Accessories:**

MCi4501 Multi-Unit Charger  
SURNXX-1 Surveillance Kit  
SMNXX-1 Speaker Mic

**RADIO #3**

**Model** *or equivalent.*

i682 LCD w/Limited Keypad w/GPS

**Package Includes:**

Ai6708 Antenna  
BCi6708 Battery  
SCi6708 Single Unit Charger  
PSSCi6708 Charger Power Adapter

**Optional Accessories:**

SMCi6708 Multi-Unit Charger  
SURNXX-7 Surveillance Kit  
SMNXX-7 Speaker Mic

**RADIO #4**

**Model** *or equivalent.*

m990 Mobile Radio w/GPS

**Package Includes:**

AGm990-4G 4G/GPS Antenna  
PMm9901 Palm Mic

**Dispatching Software & Equipment**

- Dispatch Service to include all of Baldwin County with unlimited PoC talk time.
- Service to include Computer Based Dispatch software (Windows Based PC), and at no extra charge.

Computer Dispatcher software to include the following:

- System Access via computer at no extra charge
- GPS Positioning
- Google Street Map and Google Satellite Map displaying Unit ID and location
- All Call Fleet and Subfleet Calling
- Individual Fleet and Subfleet Calling
- Individual Unit Calling
- Geo-Fencing
- Speed Tracking
- Dynamic Regrouping
- Display of online and offline users
- Audio Recording Log with playback
- Time and Date Based Individual Route Playback including speed and locations
- Text messaging
- Text Message Log displaying Unanswered user, time, sender, receiver, GID and USERID
- GPS Tracking Export

**Warranty**

Manufacturer's warranties **shall** be provided in writing and shall specify any, and all, exclusions, including parts and labor. If such warranties are provided at additional cost, the incremental costs must be so specified. The procedures necessary to notify and utilize such warranty must be specified. Any additional charges relating to utilization of the warranty provided must be specified.

**Documentation**

The bid **shall** include all documentation, manuals and other printed matter relating to the operation and maintenance of the radio and other appurtenances.

**Delivery/Shipping Costs**

The bid **shall** include a delivery commitment, which must be within thirty (30) days from the receipt of an order. Shipping costs must be included in the price of the bid.

**Installation**

Installation of the radios will be performed by Baldwin County personnel. Required hardware shall be shipped with the units.

**BID#20-52A RESPONSE FORM**

Provision of Push-To-Talk over Cellular (PoC) Services & Equipment Monthly Rental  
Page 1 of 2

Date: \_\_\_\_\_

Out of State \_\_\_\_\_ or \_\_\_\_\_ If yes, \_\_\_\_\_  
Yes No Registration Number

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Company Rep. \_\_\_\_\_  
(Rep. Name Typed or Printed)

Position: \_\_\_\_\_

Email address: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Financing through another agency beside yourself \_\_\_\_\_ or \_\_\_\_\_  
Yes No

If yes, must attach a copy of the financing agreement and all conditions to this response from.

\_\_\_\_\_  
Financing Agency Authorized Signature



**BID#20-52A RESPONSE FORM**

Provision of Push-To-Talk over Cellular (PoC) Services & Equipment Monthly Rental  
Page 2 of 2

**Radio #1 with accessories listed**

Make/Model: \_\_\_\_\_

Amount Bid: \$ \_\_\_\_\_ per month including equipment and unlimited Airtime

Initial Cost: \$ \_\_\_\_\_

Optional Accessories:

Multi-Unit Charger \$ \_\_\_\_\_

Surveillance Kit \$ \_\_\_\_\_

Speaker Mic \$ \_\_\_\_\_

**Radio #2 with accessories listed**

Make/Model: \_\_\_\_\_

Amount Bid: \$ \_\_\_\_\_ per month including equipment and unlimited Airtime

Initial Cost: \$ \_\_\_\_\_

Optional Accessories:

Multi-Unit Charger \$ \_\_\_\_\_

Surveillance Kit \$ \_\_\_\_\_

Speaker Mic \$ \_\_\_\_\_

**Radio #3 with accessories listed**

Make/Model: \_\_\_\_\_

Amount Bid: \$ \_\_\_\_\_ per month including equipment and unlimited Airtime

Initial Cost: \$ \_\_\_\_\_

Optional Accessories:

Multi-Unit Charger \$ \_\_\_\_\_

Surveillance Kit \$ \_\_\_\_\_

Speaker Mic \$ \_\_\_\_\_

**Radio #4**

Make/Model: \_\_\_\_\_

Amount Bid: \$ \_\_\_\_\_ per month including equipment and unlimited Airtime

Initial Cost: \$ \_\_\_\_\_



# Baldwin County Commission

## Agenda Action Form

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File #: 21-0071, Version: 1

Item #: BE7

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Meeting Type: BCC Regular Meeting

Meeting Date: 10/20/2020

Item Status: New

From: Wanda Gautney, Purchasing Director/Felisha Anderson, Archives Director/Junius Long, Building Facilities Coordinator/Madison Steele, Parks Manager

Submitted by: Wanda Gautney, Purchasing Director

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### **ITEM TITLE**

Competitive Bid #WG21-02 - Construction of One (1) New 40 ft. x 60 ft. Pole Barn to be located at the Bicentennial Park in Stockton, Alabama for the Baldwin County Commission

### **STAFF RECOMMENDATION**

Take the following actions:

- 1) Approve the specifications and authorize the Purchasing Director to place a competitive bid for the construction of one (1) new 40 ft. x 60 ft. Pole Barn to be located at the Bicentennial Park in Stockton, Alabama for the Baldwin County Commission; and
- 2) Further, authorize the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.

### **BACKGROUND INFORMATION**

Previous Commission action/date: N/A

Background: The Archives Director and Parks Manager is requesting that a Competitive Bid be placed for the construction of one (1) new 40' x 60' Pole Barn to be located at the Bicentennial Park. This project was approved during the Fiscal Year 2020 budget.

### **FINANCIAL IMPACT**

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?  
N/A

### **LEGAL IMPACT**

Is legal review necessary for this staff recommendation and related documents?  
N/A

Reviewed/approved by: N/A

Additional comments: N/A

### **ADVERTISING REQUIREMENTS**

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

### **FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: 10/20/2020

Individual(s) responsible for follow up: Wanda Gautney, Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):  
Mail Bids

Additional instructions/notes: N/A

### **BID #WG21-01 SPECIFICATIONS**

All workmen and equipment shall be furnished by the Contractor.

No bid may be withdrawn for a period of thirty (30) days following the bid opening unless approved by the Baldwin County Commission, Bay Minette, Alabama.

These specifications shall be construed as minimum. All integral parts not specifically mentioned in the scope of these specifications that are necessary to provide a complete working unit shall be furnished.

### **PREPARATION OF BIDS**

Forms furnished, or copies thereof shall be used and strict compliance with requirement of the invitation, these instructions and the general specifications for the project are necessary. Special care should be exercised in the preparation of bids. Bidders must make their own estimates of the structure and difficulties attending the proposed contract, including local conditions uncertainty of weather, quantities and all other contingencies. All designations and prices shall be fully and clearly set forth. The proper blank spaces in the bid and quantity forms shall be suitably filled in.

### **BIDS FOR ALL OR PART**

The County reserves the right of awarding the contract in whole or in part, according to the best interest of the County. The County reserves the right to reject any bids that are not in the best interest to the County at their discretion.

### **BIDDERS QUALIFICATIONS**

The County may make such investigations as they deem necessary to determine the ability of the bidders to furnish all materials, and the bidder shall furnish to the County all such information and data for this purpose as the County may request. The County reserves the right to reject any bid if the evidence submitted, or investigation of such bidder, fails to satisfy the County that such bidder is properly qualified to carry out the obligations of the contract and to furnish all materials contemplated therein. Conditional bids will not be accepted.

### **LAWS AND REGULATIONS**

The bidder's attention is directed to the fact that all applicable state laws, municipal ordinances, and rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the contract throughout, and they will be deemed to be included in the contract the same as though herein written out in full.

### **POWER OF ATTORNEY**

Attorneys-in-fact who sign bid bonds must file with each bond a certified and effectively dated copy of their power of attorney.

### **PERFORMANCE BOND**

A Performance Bond in one hundred percent (100%) of the total amount of the project will be provided prior to any work beginning. The Contractor must furnish to the County at the time of the signing of the Contract a certificate of insurance coverage as provided in the

specifications. **Bidder(s) must have a Contractor's License issued by the Alabama State Licensing Board for General Contractors under the provision of Title 34, Chapter 8, Code of Alabama. Bidder(s) shall submit a copy of license.**

#### **TRAFFIC CONTROL, SAFETY ITEMS**

Contractor shall erect all warning signs, and provide the appropriate personnel, if required, and all other items required to safely handle traffic through work area. Traffic Control Devices shall be provided by the Contractor. Traffic Control Devices provided must comply with MUTCD.

#### **CONTRACTORS AND SUBCONTRACTORS AND INSURANCE**

The Contractor shall not commence work under this contract until all the required insurance has been obtained by Contractor and approved by the County. Nor shall the Contractor allow any Subcontractor to commence work on his subcontract until the insurance required of the Subcontractor has been so obtained and approved.

#### **COMPENSATION INSURANCE**

Contractor shall procure and shall maintain during the life of this contract Workmen's Compensation Insurance for all of his employees to be engaged in work on the project under his contract, and, in case of any such work sublet, the Contractor shall require the Subcontractor similarly, to provide Workmen's compensation Insurance for all of the latter's employees to be engaged in such work unless such employees are covered by the protection afforded by the Contractor's Workmen's Compensation Insurance. In case a class of employees engaged in hazardous work on the project under this contract is not protected under the Workmen's Compensation Statute, the Contractor shall provide and shall cause each Subcontractor to provide adequate employer's general liability insurance for the protection of such of his employees as are not otherwise protected. The Baldwin County Commission, its Departments and its employees shall be named as additional insured.

#### **CONTRACTOR'S PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE**

The Contractor shall procure and shall maintain during the life of this contract a Comprehensive Liability Policy providing bodily injury and property damage coverage on an occurrence basis including damages arising from blasting explosion or collapse, mechanical equipment digging in streets or highways, and including completed operations, independent contractors and contractual general liability. Insurance shall be contractual general liability \$500,000.00 per occurrence bodily injury and property damage; \$5,000 per person medical payments or medical expense; \$500,000.00 per occurrence bodily injury and property damage; \$5,000 per person medical payments or medical expense; \$500,000.00 personal and advertising injury; \$50,000.00 fire damage (any one firm); \$1,000,000.00. The Baldwin County Commission, its Departments and its employees shall be named as additional insured.

The Contractor agrees to maintain such coverage as is required in this section for a period of one (1) year from the date of acceptance of the work by the County or at the date of the final amounts owed the Contractor by the County, whichever occurs first.

#### **COMPREHENSIVE AUTOMOBILE LIABILITY INSURANCE**

The Contractor agrees to carry a Comprehensive Automobile Liability Policy providing bodily injury liability on an occurrence basis and providing property damage liability on an accident basis. This policy shall protect the Contractor against all liability arising out of the use of automobiles, both private, passenger and commercial, regardless of whether such vehicles shall be owned by the Contractor, owned by others or hired. Limits of liability for Comprehensive Automobile Liability Insurance shall be \$1,000,000.00 combined single limit

bodily injury and property damage each occurrence. The Baldwin County Commission, its departments and its employees shall be named as additional insured.

#### **COUNTY'S PROTECTIVE LIABILITY INSURANCE**

The Contractor shall at his expense provide County's protective Liability policies issued in the names of the County and its departments covering their liability for operation of the Contractor. These policies shall provide limits of liability in the amount of \$1,000,000.00 per occurrence bodily injury and property damage, \$1,000,000.00 aggregate.

#### **HOLD HARMLESS PROVISION**

Provider shall indemnify, defend and hold County and its Commissioners, affiliates, employees, agents, and representatives (collectively "County") harmless from and against any and all claims, demands, liabilities, damages, losses, judgments, costs, and expenses including, without limitations, attorneys' fees, for any and all personal injury (including death) and property damage of any kind or nature whatsoever, incurred by, asserted against, or imposed upon County, as a result of or in any manner related to provision of services hereunder, or any act or omission, by Provider. Contractor shall provide the COUNTY with proof of general liability coverage including the COUNTY as an additional insured. This indemnification shall survive the expiration of this Contract.

#### **SUBCONTRACTOR'S PUBLIC LIABILITY & PROPERTY DAMAGE INSURANCE**

The Contractor shall require each of his Subcontractors to produce and maintain during the life of his subcontract, Subcontractor's Public Liability and Property Damage Insurance of the type specified in the above paragraph hereof, in amounts approved by the County.

Three (3) executed copies of each subsequent endorsement affecting the coverage of policies and of each cancellation shall be forwarded to the County.

#### **SAFETY STANDARDS AND ACCIDENT PREVENTION**

With respect to all work performed under this Contract, the Contractor shall:

Comply with the safety standards provisions of applicable laws, building and construction codes as required by the Associated General Contractors of America, and the requirements of OSHA (Occupational Safety and Health Act). Exercise every precaution at all times for the prevention of accidents and the protection of persons (including employees) and property. The Contractor shall furnish and maintain sufficient and adequate danger signals, lights, barriers, etc., as necessary to prevent accidents and to protect the work site. These items are Considered incidental and are considered as part of the Contract.

#### **AWARD**

Award will be made to the lowest responsible bidder meeting the bid specifications. Quality, conformity with specifications, service and experience are among the factors that will be considered in determining the responsive bidder.

#### **TIME OF COMPLETION**

Work shall begin within thirty (30) days after award of contract, or as soon as weather conditions permit, unless otherwise notified.

Projects must be completed within **thirty (30) days** of notification to proceed. Unless work is hampered by long periods of inclement weather, or by due proof of material unavailability.

### **GUARANTEE**

A one (1) year guarantee shall be provided by the Contractor on work as specified, which shall commence from the date of acceptance. This guarantee shall cover any and all defects in the workmanship and materials. This warranty is exclusive of:

- 1) Physical damage by the Owner and/or other trades.
- 2) "Acts of God" – fire, civil commotion, natural catastrophes or vandalism.

### **CLEANUP**

Accumulated debris shall be removed periodically to assure maximum safety and sanitation at all times. At the time of completion, the Contractor shall remove all excess material and debris from the site.

### **FINAL PAYMENT**

Final payment shall be withheld until provisions of the specifications are met as stated on page 4, Title 39, Section (f) of the bid, including all necessary cleanup, and the Baldwin County Commission receives written verification of completion.

### **FUNDING SOURCE**

This public works project is being funded 100% by the Baldwin County Commission.

### **COORDINATION WITH BALDWIN COUNTY COMMISSION**

The Contact person for the Baldwin County Commission will be Wanda Gautney, at (251) 580-2520.

### **SPECIFICATIONS FOR POLE BARN**

Contractor shall provide all labor, materials, equipment necessary to complete the project, which will include the site work for the foundation, the slab, and the pole barn.

#### **Location**

Baldwin County Bicentennial Park  
51233 State Highway 225  
Stockton, Alabama 36507

#### **Foundation**

4-inch concrete slab with 8-inch turndown around the perimeter

#### **Building**

##### **1. Description:**

One (1) 40 ft. X 60 ft. X 18 ft. Pole Barn with 12 ft. X 40 ft. of the area to be enclosed, finished with Hardie board siding (paint color to be selected by Baldwin County), and to include one (1) 10 ft. X 12 ft. commercial grade roll-up door and one (1) 3 ft. X 3 ft. window

2. Requirements:

- The structural framing shall include 10 inch X 10 inch treated poles
- The poles shall be buried between 5 ft. – 6 ft. deep and concreted
- The trusses shall be engineered wood on 4 ft. centers with 2 inch X 4 inch bracing, double 2 inch X 12 inch treated truss beams, and 2 inch X 4 inch roof nailers
- 5/8 inch galvanized bolts shall be used for the connection of the truss beams at the notched top of the poles
- The enclosed portion of the Pole Barn shall be framed with 2 inch X 6 inch boards and shall be sheathed with 5/8 inch CDX plywood and 8 inch Hardie board siding applied with trim at the corners and at openings in the walls
- Hardie board siding shall be installed at the gable trusses on both ends of the Pole Barn
- All Hardie board is to be painted (color to be selected by Baldwin County)
- The roof shall be metal (color to be selected by Baldwin County) with a 4/12 pitch and a ridge cap

**See attached sample drawings.**



**BID #WG21-02 RESPONSE FORM**

Construction of One (1) New 40 ft. X 60 ft. Pole Barn

Page 1 of 1

Date: \_\_\_\_\_

Out of State \_\_\_\_\_ or \_\_\_\_\_ If yes, \_\_\_\_\_  
Yes No Registration Number

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Company Rep. \_\_\_\_\_  
(Rep. Name Typed or Printed)

Position: \_\_\_\_\_

Email address: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Contractor's License Number \_\_\_\_\_

(License Issued by the Alabama State Licensing Board for General Contractors)

**ALABAMA GENERAL CONTRACTORS LICENSE NUMBER MUST BE CLEARLY  
LISTED ON THE OUTSIDE OF THE VENDOR BID ENVELOPE**

**Construction of One (1) New 40 ft. X 60 ft. Pole Barn**

Amount Bid: \_\_\_\_\_

Completion Time: \_\_\_\_\_

State of Alabama       )  
County of Baldwin    )

## **CONTRACT FOR PROFESSIONAL & CONSTRUCTION SERVICES**

This Contract for **Professional and Construction** Services is made and entered into by and between the County of Baldwin (hereinafter called "COUNTY") acting by and through its governing body, the Baldwin County Commission, and \_\_\_\_\_, (hereinafter referred to as "PROVIDER").

### **WITNESSETH:**

**Whereas,**

**Whereas,**

**NOW, THEREFORE**, in consideration of the premises and the mutual covenants herein contained the sufficiency of which being hereby acknowledged, PROVIDER and COUNTY do hereby agree as follows:

- I.    Definitions.    The following terms shall have the following meanings:
  - A. COUNTY:           Baldwin County, Alabama
  - B. COMMISSION:    Baldwin County Commission
  - C. PROVIDER:       \_\_\_\_\_
  
- II.   Obligations Generally.    The COUNTY hereby retains, and the PROVIDER agrees to perform for the COUNTY, those services as hereinafter set forth. This document shall serve as the binding contract for the services of PROVIDER. PROVIDER shall immediately commence performance of the services outlined herein upon full execution of this Contract. All work shall be commenced and completed in a timely manner as, and at the times, herein set out.
  
- III.   Recitals Included.    The above recitals and statements are incorporated as part of this Agreement and shall have the effect and enforceability as all other provisions herein.
  
- IV.   Professional Qualifications.    For the purpose of this Contract, the PROVIDER represents and warrants to the COUNTY that it possesses the

professional, technical, and administrative personnel with the specific experience and training necessary to provide the professional services required herein.

- V. No Prohibited Exclusive Franchise. The COUNTY neither perceives nor intends, by this Contract, a granting of an exclusive franchise or violation of Art. I, Section 22 of the Alabama Constitution.
- VI. Representation/Warranty of Certifications, Etc. PROVIDER represents and warrants that PROVIDER is presently certified, licensed and otherwise permitted under all necessary and applicable laws and regulations to perform the services herein, and that PROVIDER shall renew, maintain, and otherwise ensure that all such certifications, licenses, and permits are current and valid, without interruption, for and through completion of the services. The representation and warranty aforesaid is a material inducement to the COUNTY in entering this Contract, and the parties agree that the breach thereof shall be deemed material at the County's option.
- VII. Legal Compliance. PROVIDER shall at all times comply with all applicable Federal, State, local and municipal laws and regulations.
- VIII. Independent Contractor. PROVIDER acknowledges that it is an independent contractor, and PROVIDER shall at all times remain as such in performing the services under this Contract. PROVIDER is not an employee, servant, partner, or agent of the COUNTY and has no authority, whether express or implied, to contract for or bind the COUNTY in any manner. The parties agree that PROVIDER shall be solely responsible for and shall have full and unqualified control over developing and implementing its own means and methods, as it deems necessary and appropriate in providing the aforementioned services, and that the COUNTY's interests herein are expressly limited to the results of said services. PROVIDER is not entitled to unemployment insurance benefits, and PROVIDER is responsible for and obligated to pay any and all federal and state income tax on any monies paid pursuant to this Contract.
- IX. No Agency Created. It is neither the express nor the implied intent of PROVIDER or COUNTY to create an agency relationship pursuant to this Contract. Therefore, the PROVIDER does not in any manner act on behalf of COUNTY and the creation of such a relationship is prohibited and void.
- X. Unenforceable Provisions. If any one or more of the provisions contained herein shall, for any reason, be held to be invalid, illegal or unenforceable in any respect, then such provision or provisions shall be deemed severable from the remaining provisions hereof, and such invalidity, illegality or unenforceability shall not affect any other provision hereof. This Contract

shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

- XI. Entire Agreement. This Contract represents the entire and integrated agreement between COUNTY and PROVIDER and supersedes all prior negotiations, representations, or agreements, either written or oral. This Contract may be amended only by written instrument signed by all parties.
- XII. Failure to Strictly Enforce Performance. The failure of the COUNTY to insist upon the strict performance of any of the terms, covenants, agreements and conditions of this Contract shall not constitute, and shall never be asserted by PROVIDER as constituting, a default or be construed as a waiver or relinquishment of the right of the COUNTY to thereafter enforce any such term, covenant, agreement, or condition, but the same shall continue in full force and effect.
- XIII. Assignment. This Contract or any interest herein shall not be assigned transferred or otherwise encumbered by PROVIDER without the prior written consent of the COUNTY, which may be withheld or granted in the sole discretion of the COUNTY.
- XIV. Ownership of Documents/Work. The COUNTY shall be the owner of all copyright or other intellectual property rights in reports, documents and deliverables produced and paid for under this Contract, and to the extent permitted by Alabama law, any such material may be reproduced and reused at the discretion of the COUNTY without payment of further consideration. PROVIDER shall not transfer, disclose, or otherwise use such information for any purpose other than in performance of the services hereunder, without the COUNTY's prior written consent, which may be withheld or granted in the sole discretion of the COUNTY.
- XV. Notice. Notice required herein shall be in writing, unless otherwise allowed, and said notice shall be deemed effective when received at the following addresses:

PROVIDER:

COUNTY: Baldwin County Commission  
c/o Chairman  
312 Courthouse Square  
Suite 12  
Bay Minette, AL 36507

- XVI. Services to be Rendered. PROVIDER is retained by the COUNTY as a professionally qualified Contractor. The general scope of work for the services shall include all the terms and Conditions of “**Competitive Bid #WG21-02**”, the same being expressly incorporated herein by reference, and without limitation will encompass:

**“Competitive Bid #WG21-02 – Construction of One (1) new 40 ft. x 60 ft. Pole Barn to be Located at the Bicentennial Park in Stockton, Alabama.”**

- A. PROVIDER will provide ongoing communications with COUNTY regarding this service, including updates, emails, etc. as requested. Additionally, PROVIDER will meet with COUNTY as needed or requested.
- B. PROVIDER is responsible for the professional quality, technical accuracy, timely completion and coordination of all services furnished by or in relation to this Contract.
- C. PROVIDER represents and warrants that its services shall be performed within the limits and standards provided by the COUNTY, in a manner consistent with the level of care and skill ordinarily exercised by similar providers under similar circumstances at the time the services are performed.

- XVII. General Responsibilities of the COUNTY.

- A. The COUNTY shall provide reasonable notice to PROVIDER whenever the COUNTY actually observes or otherwise actually becomes aware of any development that affects the scope or time of PROVIDER’s services hereunder or any defect or nonconformance in the work of PROVIDER.
- B. The COUNTY shall pay to PROVIDER the compensation as, and subject to the terms set out below.

- XVIII. Termination of Services. The COUNTY or PROVIDER may terminate this contract, with or without cause or reason, by giving ten (10) days written notice of such to the other party. Upon receipt of such notices, PROVIDER shall discontinue its work to the extent specified in the notice.

In the event of termination, the COUNTY shall pay PROVIDER for all services satisfactorily rendered, and for any expenses deemed by COUNTY to be a reimbursable expense incurred pursuant to this Contract and prior to the date of termination.

XIX. Compensation Limited. The compensation to be paid to the PROVIDER shall be the full compensation for all work performed by PROVIDER under this Contract. Any and all additional expenditures or expenses of PROVIDER, not listed in full within this Contract, shall not be considered as a part of this Agreement and shall not be demanded by PROVIDER or paid by COUNTY.

XX. Direct Expenses. Compensation to PROVIDER for work shall be paid \$ \_\_\_\_\_. Said compensation shall be all inclusive, including without limitation, reimbursement of all cost, incidentals and operating expense associated with those directly engaged in performance of the requested services

XXI. Method of Payment. PROVIDER shall submit invoices to the COUNTY for payment for work performed. Such invoice shall be accompanied by a detailed account of compensation to be paid PROVIDER.

Payment shall be made by the COUNTY within thirty (30) days of the approval of the invoice submitted by the PROVIDER. The COUNTY agrees to review and approve invoices submitted for payment in a timely manner.

XXII. Effective and Termination Dates. This Contract shall be effective and commence immediately upon the same date as its full execution, and shall terminate upon either the expiration of not more than **thirty (30) days** after the Notice to Proceed is given or upon a written notification thereof received by either party within the required ten (10) day period. [Nothing herein stated shall prohibit the parties from otherwise terminating this Contract according to the provisions herein.]

XXIII. Force Majeure. The Parties hereto shall incur no liability to the other if performance becomes impossible or impracticable by reason on an event or effect that the parties could neither have anticipated nor controlled. This allowance shall include both an act of nature and acts of third parties. Any costs that would otherwise be incurred and/or necessitated by the provisions herein shall be alleviated for either party by such event or effect.

XXIV. Indemnification. Provider shall indemnify, defend and hold County and its Commissioners, affiliates, employees, agents, and representatives (collectively "County") harmless from and against any and all claims, demands, liabilities, damages, losses, judgments, costs, and expenses including, without limitations, attorneys' fees, for any and all personal injury (including death) and property damage of any kind or nature whatsoever, incurred by, asserted against, or imposed upon County, as a result of or in any manner related to provision of services hereunder, or any act or omission, by Provider. Contractor shall provide the COUNTY with proof of general liability coverage including the COUNTY as an additional insured. This indemnification shall survive the expiration of this Contract.

- XXV. Number of Originals. This Contract shall be executed with three originals, all of which are equally valid as an original.
- XXVI. Governing Law. This Contract in all respects, including without limitation its formation, validity, construction, enforceability and available remedies, shall be governed by the laws of the State of Alabama, without regard to Alabama conflict of law principles.
- XXVII. Insurance. Prior to performing services pursuant to this Contract, Provider shall carry, with insurers satisfactory to County, throughout the term of hereof, Auto Liability Insurance, including owned, hired and non-owned vehicles, with limits of not less than \$1,000,000, combined single limit, for both bodily injury liability and property damage liability each occurrence; Commercial General Liability Insurance, including all contractual liability hereunder, with limits not less than \$1,000,000, combined single limit, for both bodily injury liability and property damage liability each occurrence, and Worker's Compensation Insurance, meeting the statutory limits of the State of Alabama and Employer's Liability Insurance fully covering all employees and supervisors participating in the work at the subject property site. All liability insurance shall name the County as an additional insured. Prior to commencing operations hereunder, a Certificate of Insurance evidencing such coverage, satisfactory to County, shall be furnished to County, which shall specifically state that such insurance shall provide for at least ten (10) days' notice to County in the event of cancellation, termination or any change in such insurance policies. The worker's compensation certificate shall bear an endorsement clearly evidencing a waiver of the right of subrogation against County and County Representatives. Should Provider fail to furnish current evidence upon demand of any insurance required hereunder, or in the event of cancellation, termination or change in any such insurance, County may, at its option, suspend this Contract until insurance is obtained, terminate this Contract immediately without further action, or hold Provider in material default and pursue any and all remedies available.

IN WITNESS WHEREOF, the parties hereto have executed this contract on the last day of execution by the COUNTY as written below.

COUNTY

ATTEST:

\_\_\_\_\_  
BILLIE JO UNDERWOOD/ Date  
Chairman

\_\_\_\_\_  
WAYNE DYESS/  
County Administrator Date

State of Alabama )

County of Baldwin )

I, \_\_\_\_\_ Notary Public in and for said County, in said State, hereby certify that, Billie Jo Underwood, whose name as Chairman of Baldwin County Commission, and Wayne Dyess, whose name as County Administrator, are known to me, acknowledged before me on this day that, being informed of the contents of the Contract for Professional and Construction Services, they, as such officers and with full authority, executed same knowingly and with full authority to do so on behalf of said Commission.

Given under my hand and official seal, this the day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Notary Public  
My Commission Expires

**PROVIDER:**

*Insert Providers Name*

\_\_\_\_\_  
By \_\_\_\_\_/Date  
Its \_\_\_\_\_

**NOTARY PAGE TO FOLLOW**



State of Alabama)

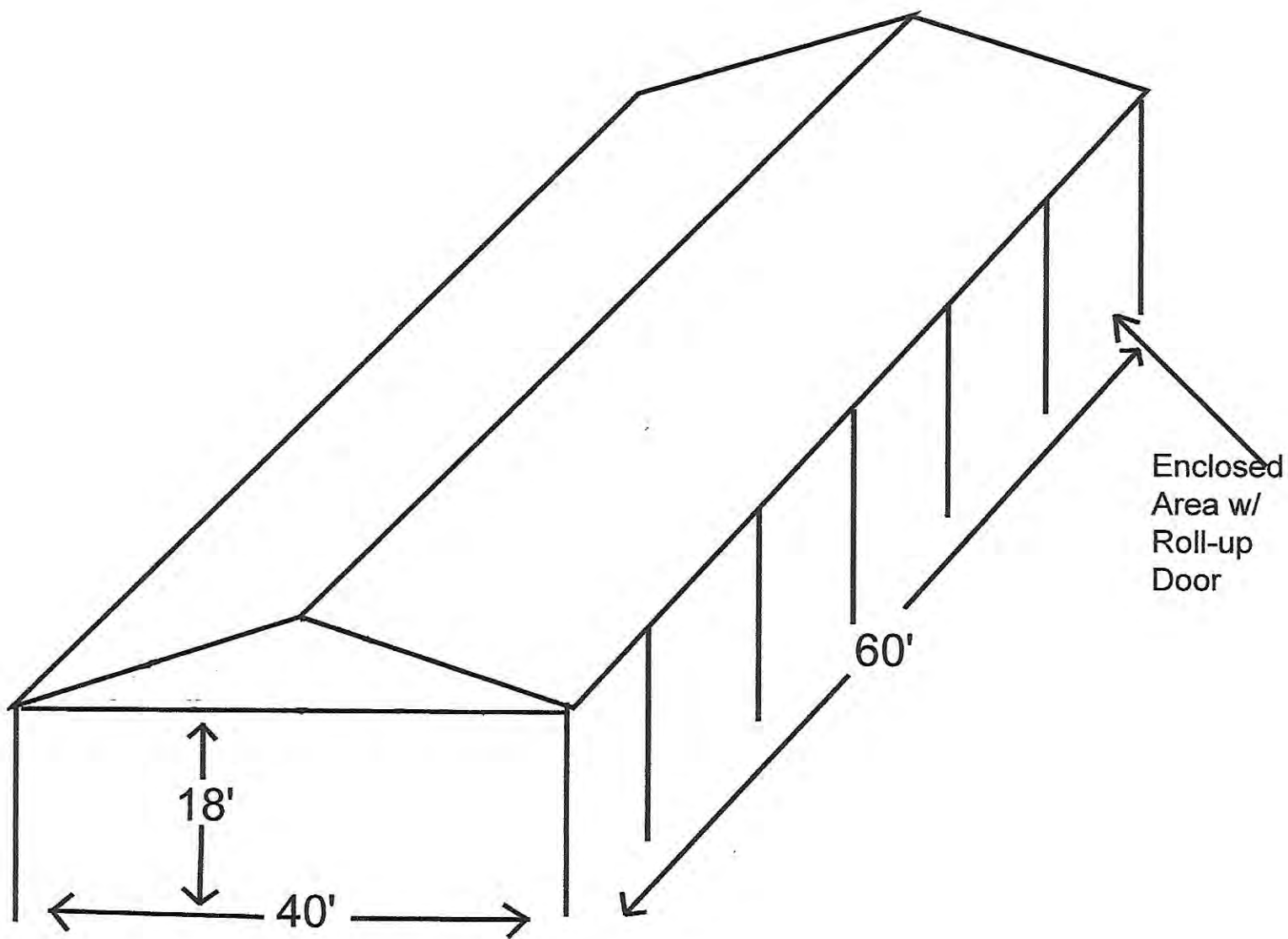
County of Baldwin)

I, \_\_\_\_\_ Notary Public in and for said County and State, hereby certify that \_\_\_\_\_ as \_\_\_\_\_ of \_\_\_\_\_, whose name is signed to the foregoing in that capacity, and who is known to me, acknowledged before me on this day that, being informed of the contents of the foregoing, he executed the same voluntarily on the day the same bears date for and as an act of said \_\_\_\_\_ .

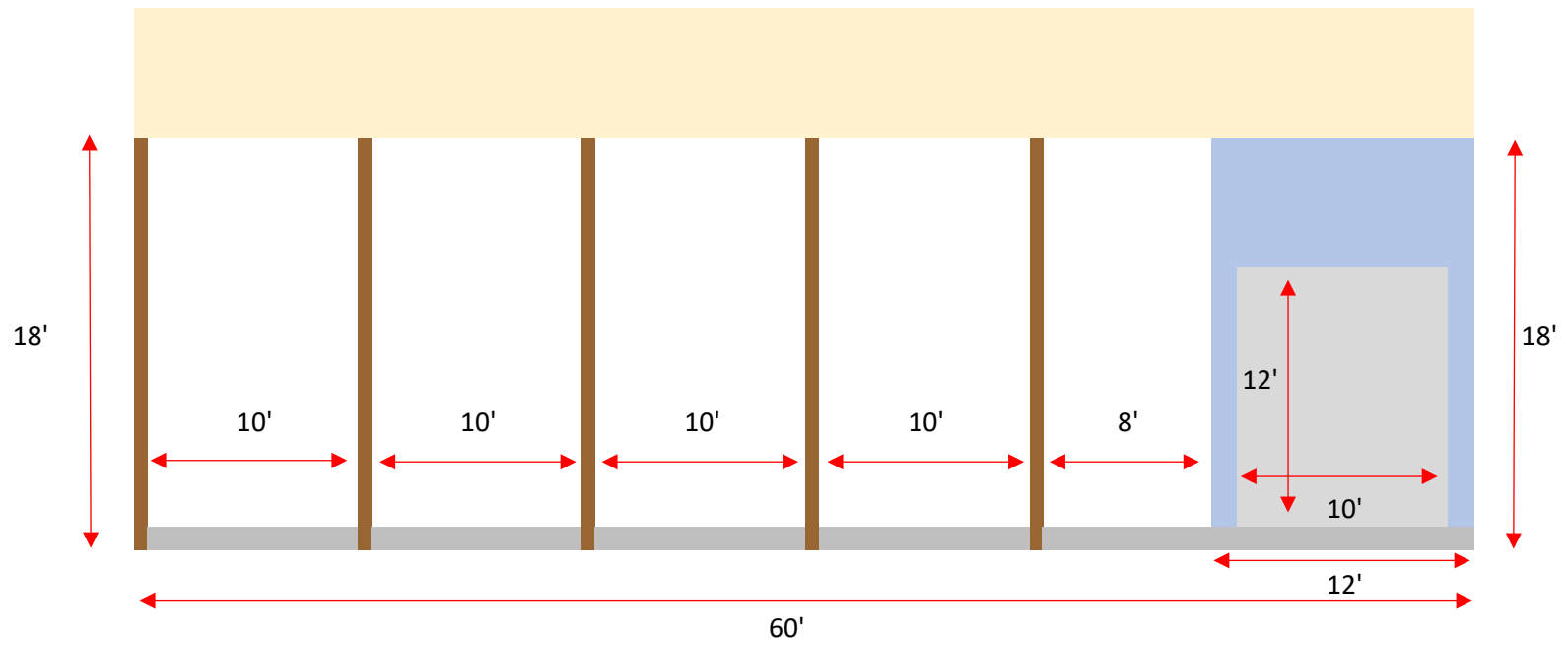
GIVEN under my hand and seal on this the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

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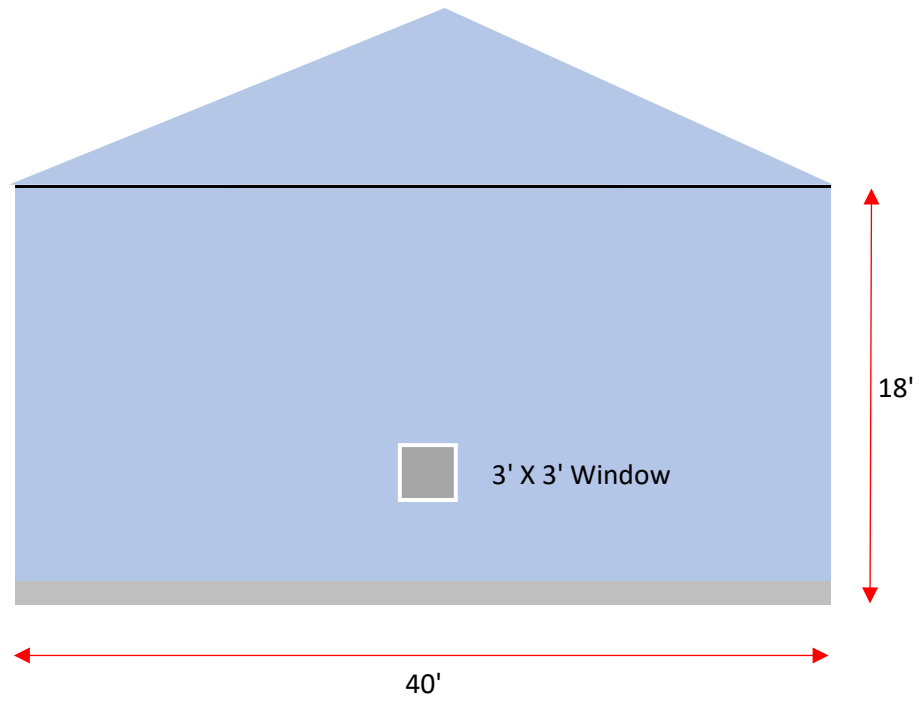
Notary Public  
My Commission Expires



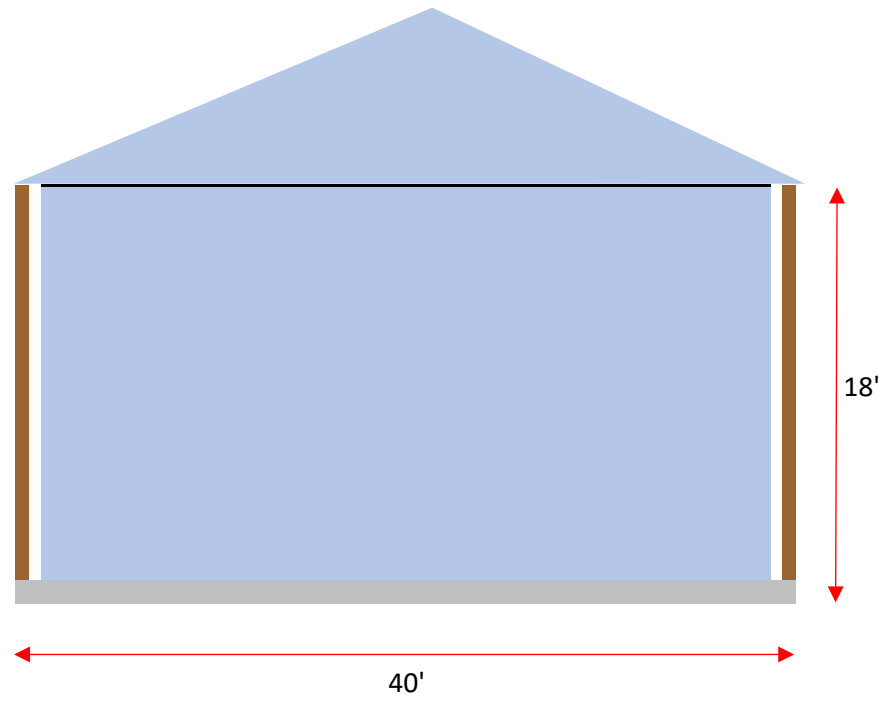
SIDE



REAR



FRONT





# Baldwin County Commission

## Agenda Action Form

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File #: 21-0038, Version: 1

Item #: BE8

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Meeting Type: BCC Regular Meeting

Meeting Date: 10/20/2020

Item Status: New

From: Wanda Gautney, Purchasing Director/Terri Graham, Solid Waste Director/Ed Fox, Landfill Manager/Daniel Wells, CDG Engineers & Associates, Inc.

Submitted by: Wanda Gautney, Purchasing Director

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### **ITEM TITLE**

Final Design for the New Baldwin County MacBride Landfill Modular Scale Office Building Located in Loxley, Alabama for the Baldwin County Commission

### **STAFF RECOMMENDATION**

Approve the final design of the Baldwin County MacBride Landfill Modular Scale Office Building located in Loxley and authorize the Purchasing Director and Engineer to bid the project.

### **BACKGROUND INFORMATION**

Previous Commission action/date: N/A

Background: Staff is presenting to the Commission for approval the final design of the new Baldwin County MacBride Landfill Modular Scale Office building. This was approved during the Fiscal Year 2021 budget. The Engineers estimated construction cost is \$115,000.00 to \$140,000.00. The Architect was selected from the Solid Waste On-call list.

### **FINANCIAL IMPACT**

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?  
N/A

### **LEGAL IMPACT**

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

### **ADVERTISING REQUIREMENTS**

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

### **FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: 10/20/2020

Individual(s) responsible for follow up: Wanda Gautney, Purchasing Director

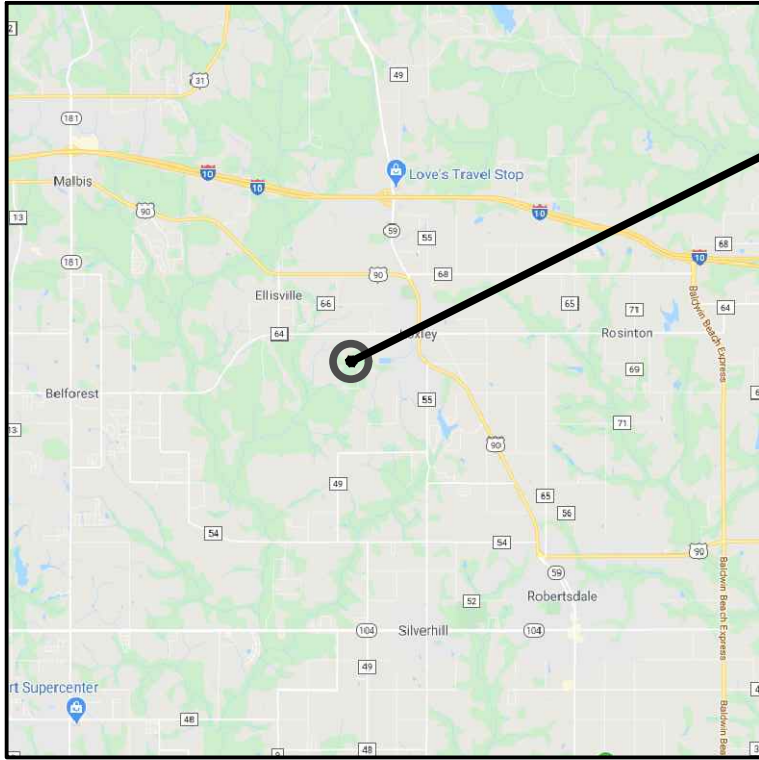
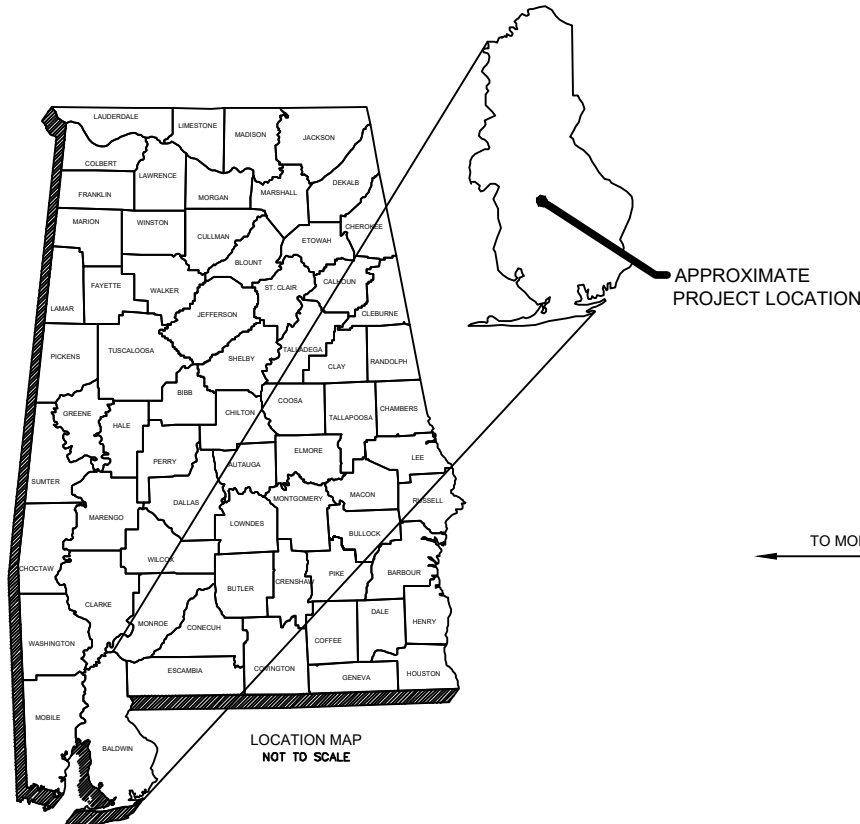
Action required (list contact persons/addresses if documents are to be mailed or emailed):  
Advertise Bid

Additional instructions/notes: N/A

# MACBRIDE LANDFILL SCALEHOUSE

## FOR BALDWIN COUNTY COMMISSION

R079319035  
LOXLEY, ALABAMA  
AUGUST 2020

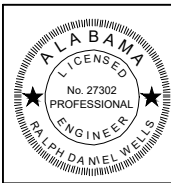


PROJECT LOCATION  
LAT: 30°37'1"N  
LONG: 87°46'53"W

CLIENT:  
BALDWIN COUNTY COMMISSION

SITE ADDRESS:  
MACBRIDE LANDFILL  
14200 CO RD 64  
LOXLEY, AL 36551

INDEX TO SHEETS	
SHEET NUMBER	SHEET TITLE
C-100	TITLE SHEET
C-102	NOTES AND LEGEND
C-301	EXISTING CONDITIONS AND SITE CONTROL
C-302	SITE CONSTRUCTION PLAN
C-501	OFFICE FLOORPLAN AND SPECIFICATIONS
C-801	DETAILS

  
*RDP/wll*  
RALPH DANIEL WELLS  
09/24/20  
DATE

  
**Engineering. Environmental. Answers.**  
ANDALUSIA, AL  
ALBERTVILLE, AL GADSDEN, AL  
AUBURN, AL HOOVER, AL  
DOTHAN, AL HUNTSVILLE, AL



GENERAL NOTES:

1. CDG ENGINEERS & ASSOCIATES, INC. (CDG) SHALL NOT HAVE AUTHORITY OVER THE SITE OR BUILDING CONTRACTOR'S WORK OR RESPONSIBILITIES. CDG IS NOT RESPONSIBLE FOR SITE SAFETY PROCEDURES OR METHODS OF CONSTRUCTION.
2. EXISTING MOBILE OFFICE TO REMAIN FUNCTIONAL UNTIL PROPOSED OFFICE IS COMPLETE. ALL OTHER CONSTRUCTION ACTIVITIES AND SEQUENCING SHALL BE COORDINATED WITH OWNER TO PREVENT AN ENCUMBRANCE ON DAILY OPERATIONS.
3. CONTRACTOR SHALL SUBMIT DETAILED BUILDING PLANS FOR APPROVAL BY OWNER THAT INCLUDES SCHEDULES FOR STYLE AND COLOR OPTIONS TO BE SELECTED.

SITE NOTES: (NOT PART OF THIS CONTRACT)

1. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO OBTAIN ALL NECESSARY PERMITS REQUIRED TO CONSTRUCT THIS PROJECT. ALL PERMITS MUST BE IN-HAND PRIOR TO CONSTRUCTION.
2. THE CONTRACTOR IS RESPONSIBLE FOR ANY DAMAGE TO EXISTING IMPROVEMENTS ON OR OFF SITE DUE TO THE CONSTRUCTION OF THIS PROJECT. ANY DAMAGE WILL BE REPAIRED AT THE CONTRACTOR'S EXPENSE.
3. ALL EXISTING IMPROVEMENTS SHALL REMAIN UNLESS SPECIFICALLY NOTED HEREON. UPON FIELD VERIFICATION, IF ANY OF THESE IMPROVEMENTS CONFLICT WITH PROPOSED DESIGN, CONSULT WITH CDG PRIOR TO REMOVAL.
4. TOPOGRAPHIC SURVEY FOR DESIGN WAS PERFORMED BY CDG.
5. IT IS CONTRACTOR'S RESPONSIBILITY TO PROVIDE CONSTRUCTION LAYOUT AND GRADE STAKING.
6. IT IS THE CONTRACTOR'S RESPONSIBILITY TO PROTECT ALL BENCHMARKS AND PROPERTY CORNERS. ANY REPLACEMENT WILL BE AT THE CONTRACTOR'S EXPENSE.
7. HORIZONTAL AND VERTICAL DATUMS USED IN DESIGN ARE NAD83, ALABAMA STATE PLANE WEST, AND NAVD88 RESPECTIVELY.
8. NOTIFY ENGINEER IMMEDIATELY IF ANY ERRORS AND OMISSIONS ARE FOUND DURING STAKING.
9. ALL PAVEMENT MARKINGS SHALL CONFORM TO MUTCD SPECIFICATIONS.
10. ALL TRAFFIC STRIPING ON SITE SHALL BE APPLIED IN TWO COATS MINIMUM.
11. ALL ADA ACCESSIBLE ROUTES, PARKING, RAMPS, CROSSWALKS, SIGNS, SYMBOLS, AND PAINTED ISLANDS MUST CONFORM TO THE LATEST ADA REQUIREMENTS.
12. THE CONTRACTOR SHALL DESIGNATE A MATERIALS STAGING AREA AND CONSTRUCTION PARKING AREA; LOCATIONS SHALL BE COORDINATED WITH OWNER. CONTRACTOR SHALL BE RESPONSIBLE FOR UPKEEP OF THESE AREAS TO PREVENT RUTTING AND WASHING.
13. THE CONTRACTOR SHALL DESIGNATE A SINGLE CONCRETE WASH AREA AND COORDINATE LOCATION WITH OWNER.
14. CONTRACTOR SHALL MAINTAIN GRASSING UNTIL ESTABLISHED.

GRADING NOTES: (NOT PART OF THIS CONTRACT)

1. PROPOSED GRADES INDICATED ON THIS PLAN ARE TO FINISH GRADE. THE CONTRACTOR SHALL MAKE SUBGRADE ADJUSTMENTS FOR TOPSOIL, PAVING, BUILDING PAD, ETC.
2. ALL GRADING ADJACENT TO EXISTING OR PROPOSED BUILDINGS SHALL BE SLOPED AWAY FROM THE STRUCTURES. THE CONTRACTOR SHALL ASSURE POSITIVE DRAINAGE AWAY FROM THE STRUCTURES. NOTIFY CDG OF ANY DISCREPANCIES.
3. ALL EARTHWORK ACTIVITIES AND COMPACTION TESTING SHALL BE COORDINATED AND APPROVED BY A REGISTERED GEOTECHNICAL ENGINEER.
4. GEOTECHNICAL REPORT PERFORMED BY GOODWYN, MILLS, AND CAWOOD.

UTILITY NOTES:

1. ALL EXISTING UTILITIES SHOWN ON THESE DRAWINGS ARE APPROXIMATE AND SHALL BE FIELD VERIFIED PRIOR TO CONSTRUCTION. ANY DISCREPANCIES SHALL BE REPORTED TO CDG.
2. THE CONTRACTOR IS RESPONSIBLE FOR ANY DAMAGE TO EXISTING IMPROVEMENTS ON OR OFF SITE DUE TO THE CONSTRUCTION OF THIS PROJECT. ANY DAMAGE WILL BE REPAIRED AT THE CONTRACTOR'S EXPENSE.
3. CONTRACTOR SHALL BE RESPONSIBLE FOR ANY CONSTRUCTION STAKEOUT WORK NEEDED DURING CONSTRUCTION.

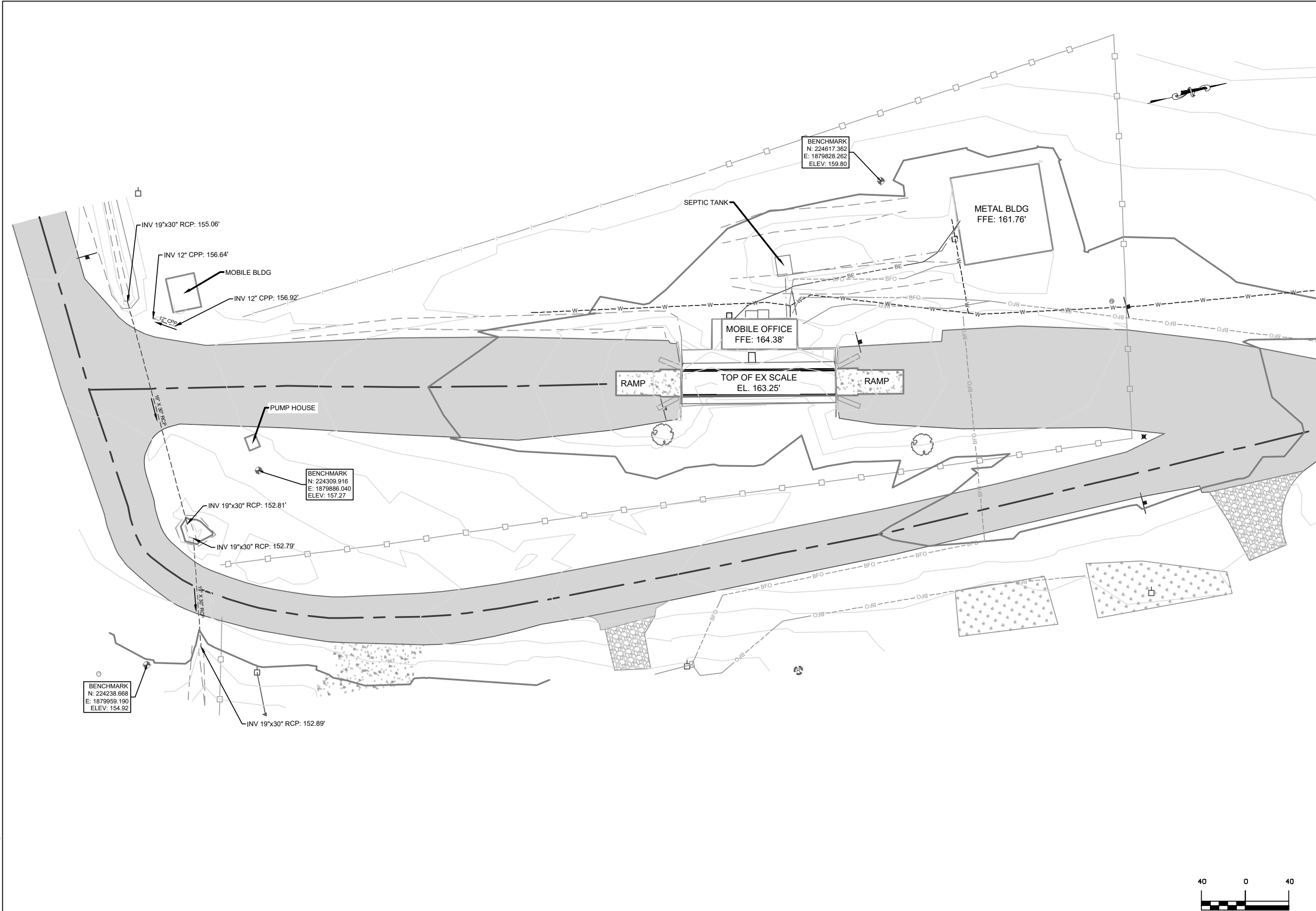
	EXISTING	REQUIRED
ASPHALT		
CONCRETE		
GRAVEL		
WOOD DECK		
AWNING		

LEGEND

	EXISTING	REQUIRED
POWER POLE .....		
LIGHT POLE .....		
ANCHOR .....		
STUB (POWER) .....		
TELEPHONE PEDESTAL .....		
TELEPHONE MANHOLE .....		
ELECTRIC METER.....		
A/C UNIT .....		
ELECTRIC TRANSFORMER .....		
SEWER MANHOLE .....		
SEWER CLEANOUT .....		
GAS VALVE .....		
GAS REGULATOR .....		
GAS METER .....		
IRON PIN FOUND .....		
BENCH MARK .....		
CONCRETE MARKER .....		
STORM MANHOLE .....		
AIR/ VACUUM VALVE .....		
WATER VALVE .....		
FIRE HYDRANT .....		
WATER METER .....		
SIGN .....		
MAILBOX .....		
TREES .....		
SPOT ELEVATION .....		

	EXISTING	REQUIRED
WATER LINE	-----W-----W	W W
BURIED ELECTRIC	-----BE-----BE	BE BE
BURIED FIBER OPTIC	-----BFO-----BFO	BFO
BURIED TELECOM CABLE	-----BTC-----BTC	BTC
FORCEMAIN	-----FM-----FM	FM FM
GAS LINE	-----G-----G	G G
OVERHEAD ELECTRIC	-----OE-----OE	OE OE
OVERHEAD TELECOM CABLE	-----OTC-----OTC	OTC
SEWER LINE	-----SS-----SS	SS SS
PROPERTY LINE	-----PL-----PL	PL PL
RIGHT-OF-WAY	-----ROW-----	
STORM PIPE	-----STM-----STM	
CHAIN LINK FENCE	-----O-----O	O O
WOOD FENCE	-----[]-----[]	[] []
BARBED WIRE FENCE	-----X-----X	X X
HOG WIRE FENCE	----- (X) ----- (X)	(X) (X) (X)
FLOW LINE	-----<<-----<<	<< << <<
EROSION CONTROL		L L L
SILT FENCE		≡ ≡ ≡
TO BE REMOVED		.....
CONTOUR MAJOR	----- 100 -----	100
CONTOUR MINOR	----- 99 -----	99

C-301 - EX CONDITIONS.dwg





Engineering Environmental Answers  
ANDALUSIA, AL  
ALBANY, AL  
AUBURN, AL  
DOTHAN, AL  
HUNTSVILLE, AL

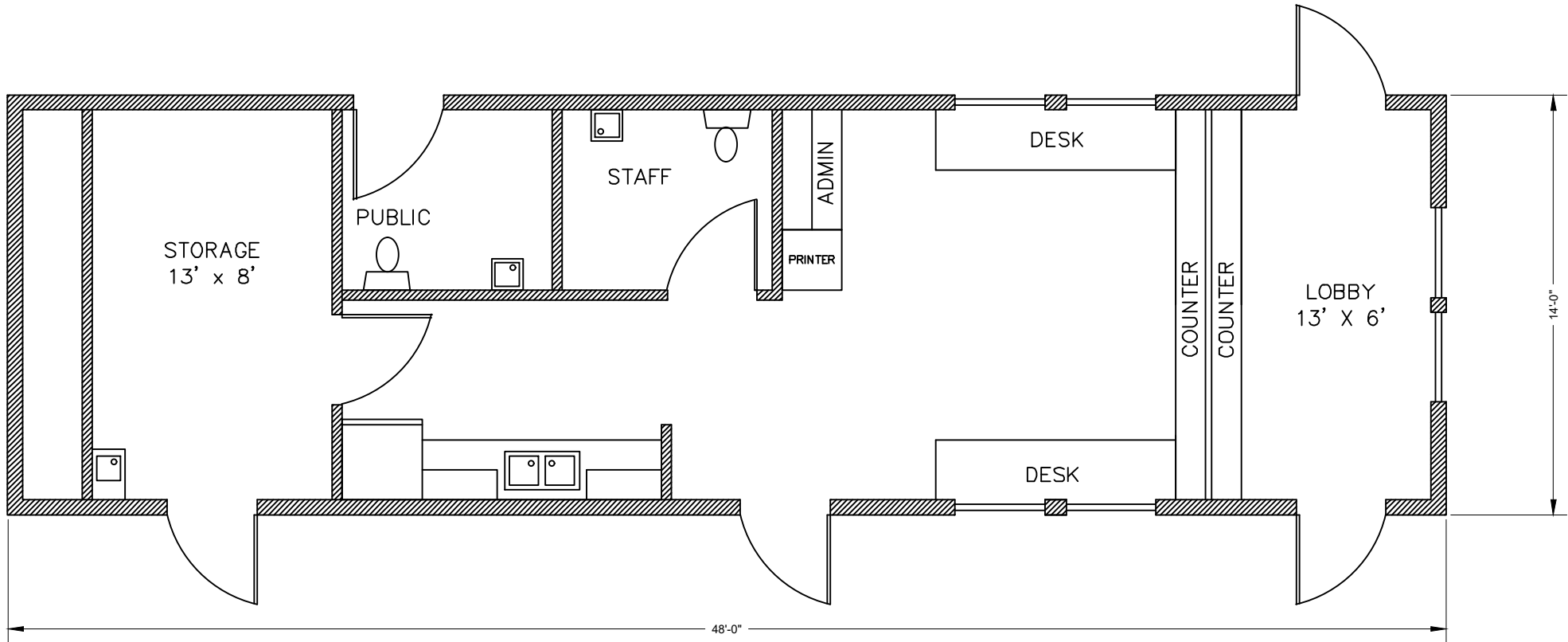
1840 EAST THREE NOTCH ST.  
ANDALUSIA, AL 36421  
P.O. BOX 278 (36420)  
PH: (334) 222-9431

EXISTING CONDITIONS AND SITE CONTROL  
MACBRIDE LANDFILL SCALEHOUSE  
FOR BALDWIN COUNTY COMMISSION  
LOXLEY, ALABAMA

DRAFT

SCALE:	AS SHOWN
DATE:	9/24/20
REVISED	
PROJECT NO:	R079319035
SHEET NO.	C-301





General

14' x 48' Scale office  
672 square feet  
Business occupancy  
Alabama label, AMHC approval  
International Building Code  
MBI seal  
Wind speed 150 MPH Vult  
Roof load 5# Ground snow load

Frame

14' x 48' perimeter frame with 12" I beam  
Removable hitch  
8" steel floor joists at 16", welded inside of frame  
(2) 6000# brake axles with 14 ply tires  
(2) 6000# idler axles with 14 ply tires

Floor

Woven nylon impregnated bottom board  
R-30 Unfaced insulation  
Two layers 5/8" tongue and groove plywood floor decking  
LVT plank, 20 mil, choice of factory colors  
4" rubber base cove throughout with pre-molded inside & outside corners  
No floor covering or base cove in storage room

Walls

Single top and single bottom steel track  
2" x 4" steel joists @ 16" on center, 8' 6" interior wall  
R-13 Unfaced insulation interior walls  
2' x 6" steel joists @ 16" on center, 8' 6" exterior wall  
R-21 Kraft faced exterior walls  
½" gypsum, tape/mud/paint over ½" hush board  
3 coats of paint; primer and two finish coats  
Fiberlite by Nudo FRP in restrooms, choice of colors  
½" unfinished moisture resistant gypsum on storage room walls  
(1) 36" x 36" pass thru window  
Interior doors (2) 36" x 80" solid birch slab doors in bronze Redi-frame  
(2) Door closers  
(2) Privacy lever locks

Roof

Gable roof with hip on front end, 3:12 pitch  
8" overhang on all sides  
26 gauge Hi-rib steel roofing  
Steel trusses at 16" on center  
5/8" plywood decking  
2' x 2' suspended ceiling at 8' above finished floor  
R-38 Unfaced insulation held up with netting

Plumbing

(2) Single ADA restrooms  
PEX supply lines  
PVC waste, stub out below bottom board  
(2) Wall hung sinks with mirror in stainless steel frame, Bobrick or equal  
(2) Vinyl anti scald cover for trap & supply  
(2) ADA toilet with Sloan flush valve, 3 grab bars  
(1) 20 gallon water heater, Lo-Boy located under the cabinet  
(1) Mop sink with legs and faucet located in storage room  
(1) Double stainless steel sink with gooseneck faucet  
(2) Stainless steel toilet paper dispensers, B 264  
(2) Stainless steel paper towel dispensers, B 262  
(2) Stainless steel waste receptacles, B 279  
(2) Stainless steel soap dispensers, B 2111

Cabinets

12 Linear feet of high pressure laminate base cabinets and counter top  
9 Linear feet of HPL overhead cabinets  
16 Linear feet of HPL desktop with (4) grommets  
26 Linear feet of HPL writing ledge at 44" AFF  
(1) 4 x 4 plywood phone board with fire retardant paint  
(1) Semi recessed fire extinguisher cabinet with 10# fire extinguisher

Electrical

(1) 125 AMP, single phase  
Copper romex wiring with MC in ceiling cavity only  
20-AMP receptacles per code  
(3) GFCI receptacles  
(1) Dedicated receptacle for the refrigerator  
(1) Exterior GFI with locking cover  
(1) Heat tape receptacle under the building  
(6) 2 x 4 junction boxes at 16" above finished floor with conduit stub outs  
(2) Exit/emergency combo with remote heads  
(8) 2' x 4' LED flat panel lights, 48 watt, 5070 lumens, 4000K in T grid  
(6) Occupancy sensors  
(5) LED porch lights with photocell (18W)

HVAC

(1) 3 ton wall hung HVAC units with 10kw heat, dehumidification (11 EER)  
(1) 7-day programmable thermostat with humidity control  
Plenum wall  
Galvanized metal duct supply and return  
(2) 100 CFM vent fans

Exterior

5/8" plywood sheathing, full wrap  
Moisture resistant house wrap, full perimeter  
26 Gauge Hi-Rib steel siding and trim  
(6) 36" x 48" fixed windows in bronze aluminum frame, Low E, insulated  
(6) 2" faux blinds  
(4) 36" x 80" Steel doors in steel jamb  
(3) 6" x 30" wire mesh view blocks; storage room door is blank  
(4) closers, keyed levers/deadbolt (all doors keyed alike)  
Steel skirting or equivalent

Foundation

Poured footers required per approved drawings by the factory engineer.  
All footers shall be reinforced and inspected by the Alabama Manufactured Housing Commission prior to pouring cement.  
There shall be at least 3 test cylinders, tested weekly after the pour or the contractor must wait 28 days per State code before setting the building. Once the cylinder breaks at 3,000 psi, the building may be set upon the footers. After the building is set, all piers must be mortared with cement in the cells of the piers.  
There shall be a 3/8" weld plate embedded into the top of each piers.  
The I beam frame of the building shall be welded to the weld plate on each pier.

Site Notes

The site pad must be crowned or sloped so that storm water will not pond or flow under the building.  
The site must have a 2000 lb. minimum soil compaction

Communication

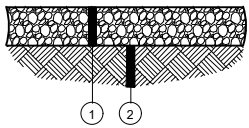
Number and locations to be determined.  
Contractor to provide central location for access to all FCP internal connections for the purpose of connecting to external network and phone lines.  
Cable drops for computer, phone and electrical systems are to be sufficiently accessible to allow future repairs, maintenance and expansion.  
Ethernet and phone outlets (number and type outlet to be determined) are to be installed near electrical outlets, preferably within three feet.

OFFICE FLOORPLAN AND SPECIFICATIONS  
MACBRIDE LANDFILL SCALEHOUSE  
FOR BALDWIN COUNTY COMMISSION  
LOXLEY, ALABAMA

DRAFT

SCALE:	AS SHOWN
DATE:	9/24/20
REVISED	
PROJECT NO: R079319035	
SHEET NO.	C-501



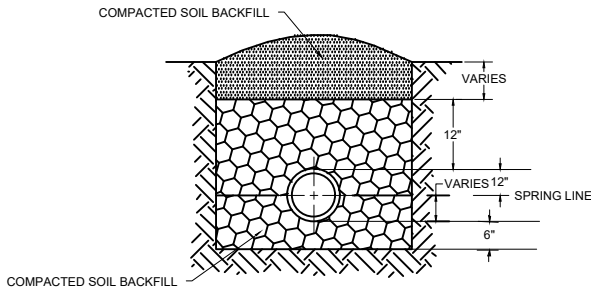


TYPICAL DENSE GRADED BASE SECTION

NOT TO SCALE

1. CRUSHED AGGREGATE BASE COURSE, ALDOT 825, TYPE B, 6" COMPACTED THICKNESS, AS PER ALDOT SSHC 2012 OR LATER
2. SUB-GRADE (SUB-GRADE (COMPACTED TO 98% STANDARD PROCTOR)

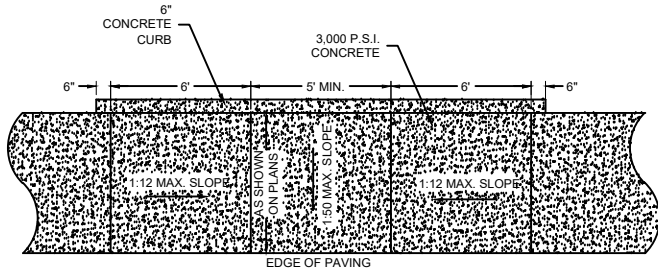
(BY OTHERS-NOT PART OF THIS CONTRACT)



EMBEDMENT REQUIREMENTS

NOT TO SCALE

(BY OTHERS-NOT PART OF THIS CONTRACT)

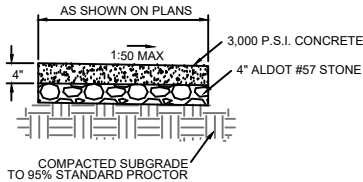


- NOTES:
1. CROSS SLOPE SHALL NOT EXCEED 2% IN ANY DIRECTION.
  2. 24" WARNING STRIPS SHALL BE INSTALLED AT EACH RAMP.

ADA ACCESSIBLE RAMP

NOT TO SCALE

(BY OTHERS-NOT PART OF THIS CONTRACT)

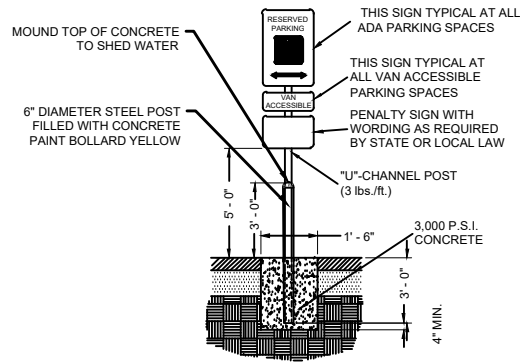


- NOTES:
1. CUT 1/2" TRANSVERSE DUMMY JOINTS AT 6'-0" O.C.
  2. EXPANSION JOINTS REQUIRED AT 30' O.C.

CONCRETE SIDEWALK

NOT TO SCALE

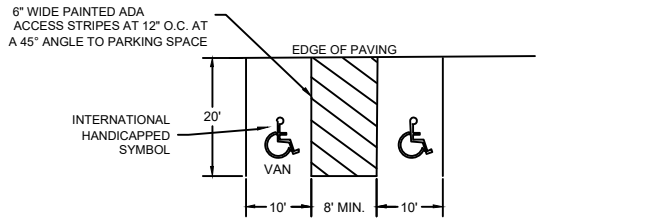
(BY OTHERS-NOT PART OF THIS CONTRACT)



ADA SIGNAGE W/ BOLLARD

NOT TO SCALE

(BY OTHERS-NOT PART OF THIS CONTRACT)

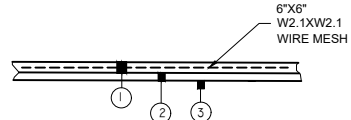


- NOTES:
1. ALL PARKING LOT STRIPING TO BE TRAFFIC BEARING PAINT.
  2. ALL PARKING LOT STRIPING SHALL RECEIVE TWO COATS OF TRAFFIC PAINT.
  3. PAINT COLOR TO BE GLIDDEN BOLLARD BLUE #61803 OR APPROVED ALTERNATIVE BY ENGINEER
  4. ALL PARKING LOT STRIPING TO BE A MIN. OF 4" WIDE UNLESS OTHERWISE NOTED.

TYPICAL STRIPING DETAILS

NOT TO SCALE

(BY OTHERS-NOT PART OF THIS CONTRACT)

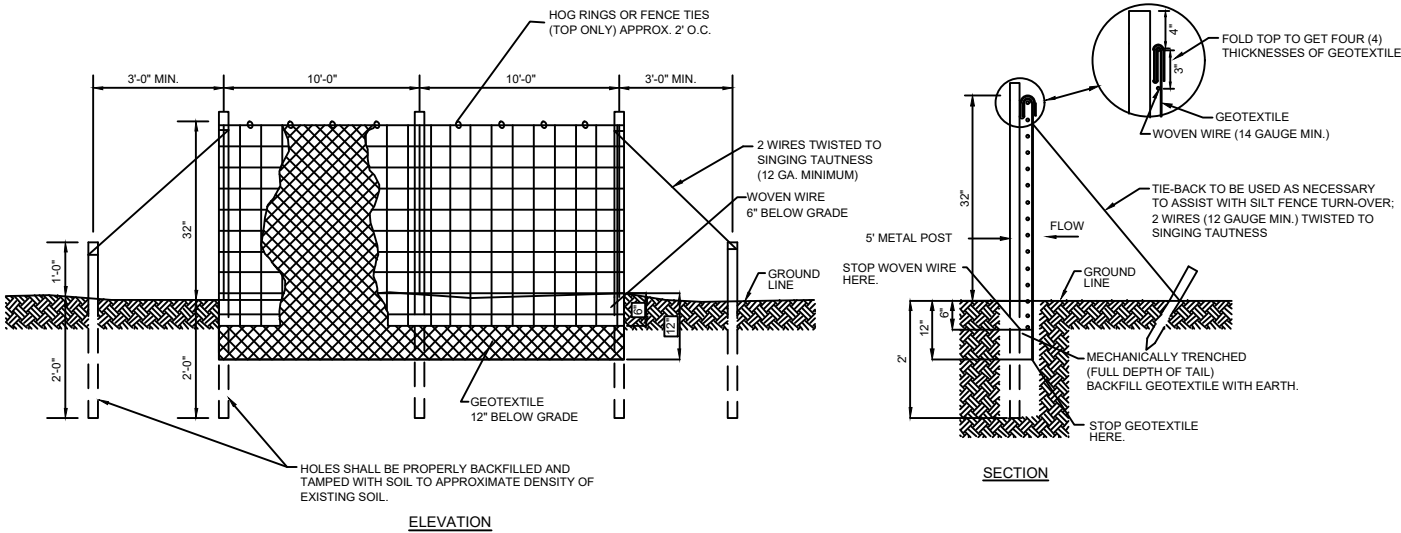


1. CONCRETE PAVEMENT (4,000 P.S.I.), 5" THICK, WITH 10' JOINTS
2. CRUSHED AGGREGATE BASE COURSE, ALDOT 825, TYPE B, 6" COMPACTED THICKNESS
3. SUB-GRADE (COMPACTED TO 98% STANDARD PROCTOR)

TYPICAL LIGHT DUTY  
CONCRETE PAVING SECTION

NOT TO SCALE

(BY OTHERS-NOT PART OF THIS CONTRACT)



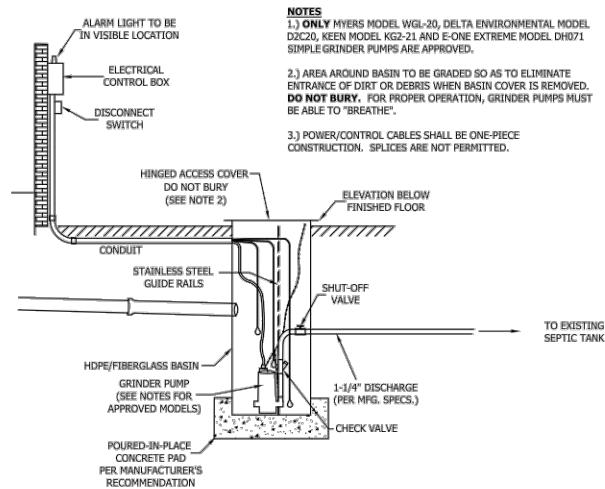
TYPE "A" SILT FENCE SEDIMENT BARRIER DETAIL

NOT TO SCALE

(BY OTHERS-NOT PART OF THIS CONTRACT)

GENERAL NOTES:

1. SILT FENCE IS A TEMPORARY EROSION CONTROL ITEMS THAT SHALL BE ERECTED OPPOSITE ERODIBLE AREAS SUCH AS NEWLY GRADED FILL SLOPES AND ADJACENT TO STREAMS, CHANNELS, STREETS, CURBS, ETC.
2. SILT FENCE SHOULD BE PLACED WELL INSIDE CLEARING LIMITS. THIS WILL ALLOW ROOM FOR A BACK-UP FENCE IF FIRST BECOMES FULL. SILT FENCES SHALL BE IN PLACE PRIOR TO ANY CONSTRUCTION OPERATION.
3. WHEREVER POSSIBLE, SILT FENCES SHALL BE CONSTRUCTED ACROSS A FLAT AREA IN THE SHAPE OF A HORSESHOE. THIS AIDS IN PONDING OF RUNOFF AND FACILITATES SEDIMENTATION.
4. SILT FENCE SHALL BE FASTENED TO UPSTREAM SIDE OF POST & WIRE BY HOG RINGS OR FENCE TIES. (17 GAUGE MIN.)
5. REMOVE SEDIMENT DEPOSITS WHEN THEY REACH A DEPTH OF 15" OR 1/2 THE HEIGHT OF THE FENCE AS INSTALLED TO PROVIDE ADEQUATE STORAGE VOLUME FOR THE NEXT RAIN EVENT AND TO REDUCE PRESSURE ON THE FENCE
6. SHOULD THE SILT FENCE BECOME DAMAGED OR OTHERWISE INEFFECTIVE WHILE THE BARRIER IS STILL NECESSARY, IT SHALL BE REPAIRED PROMPTLY WITH A NEW SECTION OF FILTER OVERLAPPING A MINIMUM OF 12 INCHES ON EACH SIDE OF A BREAK.
7. AFTER THE CONSTRUCTION AREA IS STABILIZED AND EROSION ACTIVITY CURTAILED, SILT FENCES SHALL BE REMOVED AND THE DISTURBED AREA FROM REMOVAL SHALL BE GRASSED TO STABILIZE.



- NOTES
- 1.) ONLY MYERS MODEL WGL-20, DELTA ENVIRONMENTAL MODEL D2C20, KEEN MODEL KG2-21 AND E-ONE EXTREME MODEL DH071 SIMPLE GRINDER PUMPS ARE APPROVED.
  - 2.) AREA AROUND BASIN TO BE GRADED SO AS TO ELIMINATE ENTRANCE OF DIRT OR DEBRIS WHEN BASIN COVER IS REMOVED. **DO NOT BURY.** FOR PROPER OPERATION, GRINDER PUMPS MUST BE ABLE TO "BREATHE".
  - 3.) POWER/CONTROL CABLES SHALL BE ONE-PIECE CONSTRUCTION. SPLICES ARE NOT PERMITTED.

GRINDER PUMP

NOT TO SCALE



# Baldwin County Commission

## Agenda Action Form

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File #: 21-0054, Version: 1

Item #: BE9

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Meeting Type: BCC Regular Meeting

Meeting Date: 10/20/2020

Item Status: New

From: Wanda Gautney, Purchasing Director/Sheriff Hoss Mack/Patrick Addison, PH & J Architects, Inc.

Submitted by: Loren Lucas, Assistant Purchasing Director

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### **ITEM TITLE**

Pre-qualification of Contractors for the Construction of a New Female Housing Addition to the Baldwin County Correction Center and Renovations of Adjacent Buildings Located in Bay Minette, Alabama

### **STAFF RECOMMENDATION**

Authorize the Purchasing Director to advertise for the Pre-qualification of Contractors for the construction of a new female housing addition to the Baldwin County Correction Center and renovations of adjacent buildings located in Bay Minette, Alabama.

### **BACKGROUND INFORMATION**

Previous Commission action/date:

**01/21/2020 meeting**: Approved the AIA Contract for the architectural services with PH & J Architects, Inc., for the construction of a new female housing addition and renovations to the Baldwin County Corrections Center in the amount of 6.9% of the construction cost for the new female facility and 7.2% of the construction cost on all renovation work at the existing Corrections facility plus normal reimbursable expenses and authorized the Chairman to execute the Contract.

**08/04/2020 meeting**: 1) Approved an Amendment to the AIA Contract for the architectural services with PH & J Architects, Inc., to add the Renovations of the old City of Bay Minette Municipal Building purchased from the City of Bay Minette for the New Baldwin County Sheriff's Office in the amount of 6.5% of the construction cost; and 2) Included the demolition and removal of the existing water tank located on the jail site for architectural services in the amount 7.2% of the demolition cost and authorized the Chairman to execute the Amendment.

Background: The Pre-qualification of Contractors needs to be advertised before the project can be bid. The Architect's estimated construction cost for this project is \$34,091,600.00. Staff recommends the Commission authorize the Purchasing Director to advertise the Pre-qualification of Contractors for the project.

### **FINANCIAL IMPACT**

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?  
N/A

### **LEGAL IMPACT**

Is legal review necessary for this staff recommendation and related documents?  
N/A

Reviewed/approved by: N/A

Additional comments: N/A

### **ADVERTISING REQUIREMENTS**

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

### **FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: 10/20/2020

Individual(s) responsible for follow up: Wanda Gautney, Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):  
Mail Advertisement

Additional instructions/notes: N/A

## ADVERTISEMENT

### PRE-QUALIFICATION FOR BALDWIN COUNTY COMMISSION PROJECT

#### **"CONSTRUCTION OF A NEW FEMALE HOUSING ADDITION TO THE BALDWIN COUNTY CORRECTION CENTER AND RENOVATIONS OF ADJACENT BUILDINGS LOCATED IN BAY MINETTE, ALABAMA"**

All prospective Bidders must be pre-qualified with the Baldwin County Commission to bid on the construction of a new female housing addition to the Baldwin County Correction Center and renovations of adjacent buildings located in Bay Minette, Alabama. **Pre-qualification Applications** are available from Wanda Gautney, Baldwin County Purchasing Department, 257 Hand Avenue, Bay Minette, Alabama 36507. Failure to submit such application shall render the Bidder non-responsive and will not be permitted to bid on this project. To pre-qualify with the Commission, each prospective Bidder must furnish written evidence of competency and evidence of financial responsibility to the County.

Accordingly, the County will not accept Pre-qualification Applications after **2:30 P.M.** on **November 13, 2020**. Upon submittal of the Pre-qualification Application, the owner may make such investigations as he deems necessary to determine the ability of the Bidder to perform the work, and the Bidder shall furnish to the Owner all such information and data for this purpose as the Owner may request. The Owner reserves the right to reject any Application if the evidence submitted by, or investigation of, such Bidder fails to satisfy the Owner that such Bidder is properly qualified to carry out the obligations of the Agreement and to complete the Work. All Applicants will be notified prior to Bid.

#### **Project Description:**

#### **Construction of a New Female Housing Addition to the Baldwin County Correction Center and Renovations of Adjacent Buildings located in Bay Minette, Alabama**

The Work consists of the following general scope.

Under the Base Bid, the work will consist of two additions to the existing Baldwin County Correction Center which includes a new housing tower building and a new booking & intake building, as well as the renovation of existing buildings adjacent to the jail facility for the new Baldwin County Sheriff's Office and renovation of the existing kitchen area for a new jail laundry facility. The bid will also include the demolition of the existing Sheriff's Office building, old Jail Administrative Building, and an existing water tower. The new housing building will consist of four levels of inmate housing and one level for a new kitchen to serve the jail facility. The new booking & intake building is a two-story building and will include a new enclosed sally port, booking & intake areas, inmate property storage and new jail staff areas. The housing building will be a concrete framed structure with masonry walls. The booking and intake building will be a steel frame structure with masonry walls. The new housing building consists of 59,000 square feet and the new booking & intake building is 9,000 square feet. The renovation areas consist of 5,000 square feet\* for the new Sheriff's Office and the renovation of the existing jail kitchen for the new jail laundry is 2,600 square feet.

*\*The new sheriff's office renovation adds 2,000 square feet of additional building area on to the existing building.*



Several bid alternates will be included in this project, which are: a new elevator tower for the existing inmate housing building (Tower A) and miscellaneous renovation within the existing jail facility. The renovation areas within the jail alternates are approximately 9,000 square feet.

Estimated Construction Cost: \$34,091,600.00

**PRE-QUALIFICATION APPLICATION  
BALDWIN COUNTY COMMISSION  
"CONSTRUCTION OF A NEW FEMALE HOUSING ADDITION TO THE BALDWIN  
COUNTY CORRECTION CENTER AND RENOVATIONS OF ADJACENT  
BUILDINGS LOCATED IN BAY MINETTE, ALABAMA"**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal and Title (Print or Type)

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Alabama General Contractor's License No.

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
City, State Zip

\_\_\_\_\_  
Fax Number

Applicant must complete information regarding the attached questionnaire, pages 1 through 8, and submit with this form. ***All questions listed on this application must be completed and all required documents must be submitted with the application to be considered a complete application.***

The Baldwin County Commission reserves the right to reject any Pre-Qualification Application which is not responsive or considered to be in the best interest of the County. The Baldwin County Commission has authorized these Pre-qualification Procedures as outlined in Alabama's New Public Works Laws. Responsiveness of the applicant will be determined by the completeness and regularity of the Pre-qualification Application. Incomplete applications will delay consideration of applicants desiring to pre-qualify. Pre-qualification of a contractor does not imply that any bid submitted by a pre-qualified contractor automatically qualifies a "competitive", "responsible", or "satisfactory" bid.

Pre-qualification Applications must be mailed to the following address: **(Applications submitted by FAX or E-mail will not be accepted.) Please see the physical address below to hand deliver the application.** Applications are due on **November 13, 2020 by 2:30 P.M.**

Baldwin County Purchasing Office  
312 Courthouse Square, Suite 15 (Mailing Address)  
257 Hand Avenue (Physical Address)  
Bay Minette, Alabama 36507  
Attention: Wanda Gautney  
Phone: (251) 580-2520

**PRE-QUALIFICATION APPLICATION  
BALDWIN COUNTY COMMISSION  
"CONSTRUCTION OF A NEW FEMALE HOUSING ADDITION TO THE BALDWIN  
COUNTY CORRECTION CENTER AND RENOVATIONS OF ADJACENT  
BUILDINGS LOCATED IN BAY MINETTE, ALABAMA"**

1. Provide the following information pertaining to the firms' Headquarters and any other offices that are located in the state of Alabama:

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Telephone \_\_\_\_\_

Fax \_\_\_\_\_

2. Provide a primary and secondary point of contact along with their email addresses. All correspondence regarding this application will be sent by email to these two contacts.

Primary Contact:

Name \_\_\_\_\_

Title \_\_\_\_\_

Email Address \_\_\_\_\_

Secondary Contact:

Name \_\_\_\_\_

Title \_\_\_\_\_

Email Address \_\_\_\_\_

3. List Jurisdictions, trade categories, and corresponding license numbers in which your organization is legally qualified to do business on this project.
4. List the year your organization was established.
5. Are there any judgments, claims, suits pending or outstanding against your organization? If so, include details. Do not include action of subcontractors or employees against your organization.
6. Has your organization filed any lawsuits or claims with regard to any construction projects referenced in this application? If so, include details.
7. Is your company, or any member of the company barred from doing work for local, state, or federal government?
8. Attach a list of key personnel and their resumes. List the key personnel that the applicant's firm will assign to this project and provide a proposed Project Organizational Chart that includes a minimum of two levels above on-site project staff.

**PRE-QUALIFICATION APPLICATION  
BALDWIN COUNTY COMMISSION  
"CONSTRUCTION OF A NEW FEMALE HOUSING ADDITION TO THE BALDWIN  
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BUILDINGS LOCATED IN BAY MINETTE, ALABAMA"**

9. Attach a statement, on applicant's letter head, certifying the following:
  - a. The amount of work currently under contract (list all construction projects in which the applicant is the prime contractor.)
  - b. Annual revenue for each of the five (5) previous years.
10. Attach a letter from your surety company (**surety letter must be dated within the last 30 days from the due date of Application**):
  - a. Certifying that they have a Best Rating of A- or better.
  - b. Stating your firm's bonding capacity
  - c. Certifying the value of work your firm currently has under contract.
11. An **audited, reviewed, or compiled** financial statement for the most recent fiscal year, prepared by a Certified Public Accountant in accordance with US Generally Accepted Accounting Principles (US GAAP), must be attached to this application.
12. A list providing the name, address, and contact name and phone number of the accounting firm, or firms, which prepared certified financial statements for the applicant for the previous five (5) years must be included with this application. The firm, or firms, must be authorized by the applicant to provide Baldwin County or its agent with verification of the applicant's annual revenue.
13. OSHA 300 and 300A Logs must be attached to this application.
14. A copy of the applicant's Alabama General Contractor's License must be attached to this application.
15. Written explanation, on applicant's letter head, must be attached for any "False" responses to the questions in the "True/False" section of this application.
16. The following information must be attached, on applicant's letterhead, for each project referenced in the "Experience & Performance – Section II" section of this application: project name, description of work that documents similarity to this project, location, architect with contact name and phone number, owner with contact name and phone number and the month and year of substantial completion. (The applicant may reference the same projects for multiple requirements, but the information provided for each project must clearly state which requirement(s) apply to it.)
17. Include any other pertinent documentation to substantiate competence and financial responsibility.

**PRE-QUALIFICATION APPLICATION  
BALDWIN COUNTY COMMISSION  
"CONSTRUCTION OF A NEW FEMALE HOUSING ADDITION TO THE BALDWIN  
COUNTY CORRECTION CENTER AND RENOVATIONS OF ADJACENT  
BUILDINGS LOCATED IN BAY MINETTE, ALABAMA"**

**GENERAL**

**Respond either "True" or "False" to each item listed below.**

**If the applicant cannot answer "True" for all items in this section, the application for prequalification to bid on this project will be denied.**

*True or False*

A. Applicant's Alabama General Contractor's License includes BC classification.	
B. Applicant's Alabama General Contractor's License includes a bid limit of U.	
C. Applicant has been in business under current name for at least five (5) years as of the scheduled bid date.	
D. Applicant's backlog under contract is less than 150% of its five (5) year average annual revenue.	
E. Applicant has reviewed and will comply with Baldwin County's insurance requirements. (See attached insurance requirements)	
F. The applicant's bonding company has a Best Rating of A- or better and a United States Treasury Limit equal to at least \$30 Million.	
G. The applicant's surety firm has not completed any contract on the applicant's behalf or paid for completion because the applicant was default terminated by a project owner within the last five (5) years.	
H. Applicant's owners or officers have not been convicted of a crime involving the awarding of a contract for any construction project, or for the bidding or performance of a construction contract.	
I. Applicant's surety firm has not made any payments on its behalf as a result of a default, to satisfy any claims made against a performance or payment bond issued on the applicant's behalf, in connection with any public or private construction project within the last five (5) years.	
J. Applicant has a Drug Free Workplace Program that complies with the State of Alabama requirements.	
K. The applicant, or any firm with which any of its owners, officers or partners was associated in a management role have not been debarred, disqualified, removed or otherwise prevented from bidding on, or completing, any government agency or public works project for any reason.	
L. Applicant does not have any current claims or disputes against Baldwin County for a single project where the cumulative total equals or exceeds 3% of the current contract amount.	

**PRE-QUALIFICATION APPLICATION  
BALDWIN COUNTY COMMISSION  
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COUNTY CORRECTION CENTER AND RENOVATIONS OF ADJACENT  
BUILDINGS LOCATED IN BAY MINETTE, ALABAMA"**

**DISPUTES & SETTLEMENTS**

**Respond either "True" or "False" to each item listed below.**

**A written explanation, on applicant's letterhead, is mandatory and must be submitted with this application for any "False" responses.**

	<i>True or False</i>
A. Applicant has not been assessed and paid liquidated damages after completion of a project under a construction contract with either a public or private owner within the last five (5) years.	
B. Applicant has not been denied an award of a public works contract based on a finding by a public agency that the firm was not a responsible bidder within the last five (5) years.	
C. Applicant has not been involved in any claims or settlements within the last five (5) years against project owners for completed or current projects where the cumulative total equaled or exceeded 3% of the contract amount of the project involved.	

**SAFETY**

**Respond either "True" or "False" to each item listed below. A response of "N/A" is acceptable for either item A or B, depending on which one is not applicable to the applicant.**

**A written explanation, on applicant's letterhead, is mandatory and must be submitted with this application for any "False" responses.**

	<i>True or False</i>
A. If applicant's firm has 50 employees or less, its TRIR is equal or less than 3.5.	
B. If applicant's firm has more than 50 employees, its TRIR is equal or less than 3.0.	
C. Applicant's Experience Modification Rate (EMR) is equal or less than 1.0. (Note: an EMR is issued to your firm annually by your workers' compensation insurance carrier.)	
D. Applicant has a corporate safety officer with at least three (3) years of experience in this position.	

**PRE-QUALIFICATION APPLICATION  
BALDWIN COUNTY COMMISSION  
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E. Applicant's proposed on-site safety and health officer has at least (3) years of experience in this position and will be solely dedicated to safety and health.  * If answered <i>False</i> and the applicant proposes that its Project Manager or Superintendent perform the role of on-site safety and health officer, the required written explanation should include the relevant history for the proposed individual including Total Recordable Incidents that occurred on projects for which the individual was the safety and health officer.	
F. OSHA has not cited and assessed penalties against the applicant for any "serious," "willful" or "repeat" violations of its safety or health regulations within the last five (5) years.	
G. The EPA, ADEM or another delegated agency have not cited and assessed penalties against the applicant or the owner of a project on which the applicant was the contractor within the last five (5) years.	

**EXPERIENCE & PERFORMANCE – SECTION I**

**Respond either "True" or "False" to each item listed below.**

**A written explanation, on applicant's letterhead, is mandatory and must be submitted with this application for any "False" responses.**

*True or False*

A. The average annual revenue of the applicant's firm for the past five (5) years is at least \$30 million.	
B. The applicant's proposed project manager has worked for this firm, in this position, for at least two (2) years.	
C. The applicant's proposed project manager will be on site, full time, for this project.	
D. The applicant's proposed superintendent has worked for this firm, in this position, for at least two (2) years.	
E. The applicant's proposed superintendent will not have any duties other than supervision and QA/QC.	

**PRE-QUALIFICATION APPLICATION  
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**EXPERIENCE & PERFORMANCE – SECTION II**

Respond either “True” or “False” to each item listed below.

A written explanation, on applicant’s letterhead, is mandatory and must be submitted with this application for any “False” responses.

**The following information must be provided, on applicant’s letterhead, for each project referenced in this section: project name, description of work that documents similarity to this project, location, architect with contact name and phone number, owner with contact name and phone number and the month and year of substantial completion. (The applicant may reference the same projects for multiple requirements, but the information provided for each project must clearly state which requirement(s) apply to it.)**

*True or False*

A. The applicant’s firm has successfully completed at least two (2) public works projects within the last ten (10) years as a prime contractor with <b>individual construction values equal to or greater than \$30 million.</b>	
B. The applicant’s firm has successfully completed at least two (2) detention projects within the last ten (10) years as a prime contractor with <b>individual construction values equal to or greater than \$4 million.</b>	
C. The applicant’s firm has successfully completed two (2) or more projects with similar or comparable scopes, as described at the beginning of this document, within the last ten (10) years.	
E. The applicant’s proposed project manager has successfully managed and completed at least two (2) public works projects with <b>individual construction values equal to or greater than \$30 million</b> while in this position.	
F. The applicant’s proposed project manager has successfully managed and completed at least two (2) detention projects with <b>individual construction values equal to or greater than \$20 million</b> while in this position.	
G. The applicant’s proposed project manager has successfully completed at least two (2) projects with similar or comparable scopes, as described at the beginning of this document, within the last ten (10) years while in this position.	
K. The applicant’s proposed superintendent has successfully managed and completed at least two (2) public works projects with <b>individual construction values equal to or greater than \$30 million</b> while in this position.	
L. The applicant’s proposed superintendent has successfully managed and completed at least two (2) detention projects with <b>individual construction values equal to or greater than \$20 million</b> while in this position.	
M. The applicant’s proposed superintendent has successfully completed at least two (2) projects with similar or comparable scopes, as described at the beginning	



**PRE-QUALIFICATION APPLICATION  
BALDWIN COUNTY COMMISSION  
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BUILDINGS LOCATED IN BAY MINETTE, ALABAMA"**

of this document, within the last ten (10) years while in this position.	
N. The applicant's proposed superintendent has worked for this firm, in this position, for at least two (2) years.	
D. The average annual revenue of the applicant's firm for the past five (5) years is at least \$30 million.	
H. The applicant's proposed project manager has worked for this firm, in this position, for at least two (2) years.	
I. The applicant's proposed project manager will be on site, full time, for this project.	
J. The applicant's proposed superintendent will not have any duties other than supervision and QA/QC.	



# Baldwin County Commission

## Agenda Action Form

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File #: 21-0065, Version: 1

Item #: BE10

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Meeting Type: BCC Regular Meeting

Meeting Date: 10/20/2020

Item Status: New

From: Wanda Gautney, Purchasing Director/Joey Nunnally, County Engineer/Wayne Dyess, County Administrator

Submitted by: Wanda Gautney, Purchasing Director

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### **ITEM TITLE**

Transfer of One (1) Vehicle from the Baldwin County Highway Department to the Baldwin County Live Oak Park Cost Center

### **STAFF RECOMMENDATION**

Approve the transfer of one (1) 2008 Ford F150 Truck - VIN #1FTRF12V18KC35642 from the Baldwin County Highway Department to the Live Oak Park Cost Center (57238) in the Parks Fund at no charge and authorize the Chairman to execute the Fixed Asset Change Form.

### **BACKGROUND INFORMATION**

Previous Commission action/date: N/A

Background: The Highway Department is turning in a 2008 Ford F150 Truck that is no longer needed in their Department. The County Administrator needs a vehicle that can be used at the Live Oak Landing Park. The County Engineer, Joey Nunnally has agreed to transfer the 2008 Ford F150 Truck - VIN #1FTRF12V18KC35642 that is in good condition to the Live Oak Park Cost Center (57238) in the Parks Fund at no charge to be used at the Live Oak Landing Park.

### **FINANCIAL IMPACT**

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?  
N/A

### **LEGAL IMPACT**

Is legal review necessary for this staff recommendation and related documents?  
N/A

Reviewed/approved by: N/A

Additional comments: N/A

### **ADVERTISING REQUIREMENTS**

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

### **FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: 10/20/2020

Individual(s) responsible for follow up: Wanda Gautney, Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):  
Get Fixed Asset Form Signed

Additional instructions/notes: N/A

## COUNTY FIXED ASSET CHANGE FORM

Date of this report: 10/01/20

Fixed Asset: 0007860 Year: 2008

Model: Ford F150

S/N: 1FTRF12V18KC35642

Tag #: 29301 CO

Mileage: 89,221

Value: \$3,667.00

Subject to Commission approval, the fixed asset above of the

Area 200 Highway Department will be:

Transferred to: Baldwin County Live Oak Park

Sold to: \_\_\_\_\_

Stored at/for: \_\_\_\_\_

Scrapped because: \_\_\_\_\_

Other: \_\_\_\_\_

\_\_\_\_\_  
Department Head relinquishing  
Fixed asset item

\_\_\_\_\_  
Department Head accepting  
fixed asset item

\_\_\_\_\_  
APPROVED, Baldwin County Commission

\_\_\_\_\_  
Date Approved



# Baldwin County Commission

## Agenda Action Form

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**File #:** 21-0098, **Version:** 1

**Item #:** BE11

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**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 10/20/2020

**Item Status:** New

**From:** Ronald J. Cink, Budget Director

**Submitted by:** Christie Davis, Senior Budget Accountant

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### **ITEM TITLE**

\*Authorization for a Line of Credit for Hurricane Sally Repairs

### **STAFF RECOMMENDATION**

Authorize staff to pursue a line of credit.

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** N/A

**Background:** Staff has determined the best financial course of action to provide the necessary up-front funds for Hurricane Sally repairs is to pursue a line of credit.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** TBD

**Budget line item(s) to be used:** N/A

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
TBD

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** Once a bank is chosen, approval will be brought to the Commission at the 11/03/2020 meeting.

**Individual(s) responsible for follow up:** Accounting/Finance and Budget staff

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A

## **WARRANT SPECIFICATIONS**

**\$25,000,000**  
**Baldwin County, Alabama**  
**General Obligation Taxable Warrant**  
**Series 2020-C**

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**Purpose:** The proceeds of the Series 2020-C Warrant will be used to pay current County expenses in anticipation of the receipt of funds from the Federal Emergency Management Agency related to costs incurred from Hurricane Sally (and other natural disasters that may occur while the Series 2020-C Warrant is outstanding).

**Debt Service:** Interest on the Series 2020-C Warrant will be payable quarterly on January 1, April 1, July 1, and October 1 in each year. Principal will be payable on the Maturity Date.

**Revolving Line of Credit:** The Series 2020-C Warrant shall evidence a revolving line of credit pursuant to which the County may borrow, pay, reborrow, and repay principal sums, so long as the maximum principal outstanding at any one time does not exceed the maximum principal amount of the Series 2020-C Warrant.

**Interest Rates Quotes Requested:** Fixed or Variable

**Maturity Date:** 1 or 2 years, as specified by the lender

**Optional Redemption:** The Series 2020-C Warrant may be prepaid at any time at the option of the County.

**Response Form:** All responses shall be submitted on and pursuant to the Response Form attached hereto as **Exhibit A**.

**The County reserves the right to reject or accept any response and will select the lender in its sole discretion.**

**EXHIBIT A**

**RESPONSE FORM – SERIES 2020-C WARRANT**



## RESPONSE FORM

**\$25,000,000**  
**Baldwin County, Alabama**  
**General Obligation Taxable Warrant**  
**Series 2020-C**

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Responses must be submitted electronically to the County's Municipal Advisor, Stifel, Nicolaus & Company, Incorporated, Montgomery, Alabama, 2660 Eastchase Lane, Suite 400, Montgomery, AL 36117, Attention: Reid Cavnar (cavnarr@stifel.com) (334) 834-5100, by 12:00 o'clock p.m., Central Time, on October 27, 2020.

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Name of Respondent Financial Institution: \_\_\_\_\_

Respondent's Street Address: \_\_\_\_\_

Name of Respondent Financial Institution's Designated Contact Person: \_\_\_\_\_

Contact Person's Phone Number: \_\_\_\_\_

Contact Person's Email Address: \_\_\_\_\_

In response to your Request for Proposals, and following the completion of our credit underwriting process, and taking into account all of the terms and conditions specified by you in the aforesaid Request for Proposals and the Warrant Specifications for the above-referenced warrant, we are pleased to quote to you without condition the following:

	Response #1	Response #2	Response #3	Response #4
Maturity Date:				
Interest Rate:				

Signed,

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On Behalf of Respondent Financial Institution

# REQUESTS FOR PROPOSALS

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## BALDWIN COUNTY, ALABAMA

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October 20, 2020

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Prospective Financial Institutions:

Baldwin County, Alabama, by and through the County Commission, its governing body (the "County"), is requesting proposals from interested financial institutions with respect to the direct placement and sale of the following revolving line of credit (the "Warrant"):

**\$25,000,000**  
**Baldwin County, Alabama**  
**General Obligation Taxable Warrant**  
**Series 2020-C**

Prospective lenders may submit one or more responses for the Warrant at their option. The Warrant is described in greater detail in the Warrant Specifications attached hereto. In addition to the Warrant Specifications, the following general terms shall apply to the Warrant:

Revolving Line of Credit: The Series 2020-C Warrant shall evidence a revolving line of credit pursuant to which the County may borrow, pay, reborrow, and repay so long as the maximum principal outstanding at any one time does not exceed the maximum principal amount of the Warrant.

Dated Date: The Warrant shall be dated the date of delivery.

Security: The Warrant shall be a general obligation of the County to which its full faith and credit will be pledged. The County will not offer any physical collateral or special revenue pledge for the Warrant.

Interest Computation: Interest shall be computed on the basis of a 360 day year of 12 consecutive 30 day months.

No Offering or Disclosure Document/Audits Available: The County will not provide an Official Statement or other offering or disclosure document. The County's most recent audit is available to the public on the EMMA website ([www.emma.msrb.org](http://www.emma.msrb.org)).

No Ratings/CUSIP: The County will not apply for a rating on the Warrant from any credit rating agency. The County will not obtain a CUSIP number for the Warrant, and the Warrant will not be payable through the Book-Entry System of the Depository Trust Company.

No Insurance/Credit Enhancement: The County will not apply for municipal bond insurance or any other form of supplemental credit enhancement for the Warrant.

No Federal Tax Exemption: Interest on the Warrant will be includable as gross income for federal income taxation purposes. However, interest on the Warrant is expected to be exempt from State of Alabama income taxation.

Not Bank-Qualified: The Warrant will not be “bank-qualified” for purposes of Section 265 of the Internal Revenue Code of 1986, as amended.

Assignment/Transfer: The selected lender may not assign or transfer the Warrant in violation of federal or state securities laws, and any participation or syndication of the Warrant must comply with the terms for such arrangements described hereafter under "Participation/Syndication."

Participation/Syndication: The selected lender may elect to participate or syndicate the Warrant in accordance with all applicable federal and state securities and banking laws; provided, however, that the County shall have no additional liability, responsibility, or obligation to any party other than the selected lender. The County shall not be required to provide any information, or make any payment, to any participant other than the selected lender.

Fees and Expenses: The County shall be responsible for paying the costs of bond counsel and other miscellaneous expenses of issuing the Warrant; however, all expenses incurred by the selected lender with respect to responding to or closing on the Warrant, including their counsel, shall be the sole expense of the selected lender. **All rates quoted must be inclusive of all fees, charges, and expenses, including origination fees, of the prospective lender.**

Paying Agent: The County will select the paying agent for the Warrant.

Investment Letter: The selected lender for the Warrant will be required to execute a customary investment letter to the effect that the Warrant is a restricted security, and that such lender is purchasing the Warrant for its own account and has been provided with, and is capable of (to its necessary satisfaction), assessing the credit of the County prior to deciding whether to purchase the Warrant. The County will include language, at the selected lender's request and approved by the County, to the effect that such lender is (i) purchasing the Warrant as a means to making a loan for purposes of applicable banking regulations, and (ii) not serving as the County's Municipal Advisor.

Legal Opinion: Bradley Arant Boult Cummings LLP will provide a customary opinion with respect to the validity, enforceability and authorization of the Warrant.

Warrant Form: The selected lender of the Warrant will receive a single registered warrant executed and delivered by the County.

Warrant Resolution: All terms and conditions for the Warrant will be contained in the resolution of the County authorizing the Warrant and will be drafted by Bond Counsel and be subject to the approval of the County.

Prohibited Covenants: No response may contain covenants requiring the County to (i) initiate or maintain a depository relationship, (ii) maintain a particular credit rating with any credit rating agency, (iii) grant to the selected lender better terms that may hereafter granted by the County to other subsequent creditors, or (iv) provide the selected lender with a minimum investment yield or return on the Warrant. The County may in its sole discretion reject any response with special conditions.

Prohibited Structures: No response may contain structures which employ (i) derivatives, i.e., interest rate exchange agreements or other mechanisms whereby the interest rate is synthetically fixed, (ii)

puts, whereby the selected lender may "put" the Warrant back to the County or otherwise require the County to purchase the Warrant from the selected lender upon the occurrence of any condition, or (iii) "make-whole provisions," designed to compensate the selected lender in the event of a redemption or payment of the Warrant prior to maturity.

Overdue Interest: In the event the County fails to timely pay any payment on the Warrant, principal on the Warrant will continue to bear interest at the current of rate interest for the Warrant. There shall be no interest on overdue payments of interest.

Remedies; Events of Default: The sole remedy of the selected lender and/or holder of the Warrant upon a default by the County shall be the right of mandamus. In no event shall the selected lender and/or holder have any rights of acceleration, rights to appointment of a receiver, or other rights or remedies upon a default by the County, nor shall a default result in any change in the interest rate on the Warrant. No events of default but for those described in the Warrant Resolution for the Warrant will be permitted.

No Additional Conditions: Prospective lenders may not condition responses on any additional terms or conditions, regardless of custom. No special rate covenants, default (or cross-default) provisions, acceleration provisions, or rights to receivers upon default may be proposed by any lender or made as a condition to a response for any reason whatsoever.

Financial Reporting: The County will post its audit for each fiscal year ending September 30 on the EMMA website each year as and when available. No event of default may be conditioned upon the obligation of the County to provide any financial reporting.

Response Form/All Responses Final: All responses must be unconditional and contained on the Response Form provided herein for the Warrant. ALL RESPONSES SHALL BE FINAL AS OF THE DATE SUBMITTED AND THE PROSPECTIVE LENDER AGREES THAT ANY RESPONSE MAY BE UNCONDITIONALLY ACCEPTED BY THE COUNTY ON SUCH DATE.

County's Right to Reject All Responses: The County may reject a response for any reason it so deems in its sole discretion. The County may also waive any irregularity in any response or accept any response for any reason it so deems in its sole discretion.

Deadline for Submitting Responses: Responses must be submitted electronically to the County's Municipal Advisor, Stifel, Nicolaus & Company, Incorporated, Montgomery, Alabama, 2660 Eastchase Lane, Suite 400, Montgomery, AL 36117, Attention: Reid Cavnar (cavnarr@stifel.com) (334) 834-5100, not later than 12:00 p.m. on October 27, 2020.

Questions: All questions related to the Warrant may be submitted electronically to the County's Municipal Advisor, Stifel, Nicolaus & Company, Incorporated, Montgomery, Alabama, 2660 Eastchase Lane, Suite 400, Montgomery, AL 36117, Attention: Reid Cavnar (cavnarr@stifel.com) (334) 834-5100.

Closing: The closing of the Warrant is subject to the approval and adoption by the County of the Warrant Resolution for the Warrant. Following the receipt of responses, the County expects to award and authorize the Warrant at its regular Commission meeting on November 3, 2020, and to close the transaction on November 5, 2020.

Closing Papers; Transcript. The lender will receive a transcript of the executed financing documents. The County will provide, as part of the transcript, customary closing and delivery papers including a Certificate of County Officers, Debt Certificate of the County, and a Receipt for Warrant to be signed by the lender.

**Attached hereto are the Warrant Specifications and Response Form. Such documents may be amended by the County to complete the final pricing terms and as may otherwise be determined by the County in its sole discretion.**

## **WARRANT SPECIFICATIONS**

**\$35,000,000**  
**Baldwin County, Alabama**  
**General Obligation Taxable Warrant**  
**Series 2020-C**

---

**Purpose:** The proceeds of the Series 2020-C Warrant will be used to pay current County expenses in anticipation of the receipt of funds from the Federal Emergency Management Agency related to costs incurred from Hurricane Sally (and other natural disasters that may occur while the Series 2020-C Warrant is outstanding).

**Debt Service:** Interest on the Series 2020-C Warrant will be payable quarterly on January 1, April 1, July 1, and October 1 in each year. Principal will be payable on the Maturity Date.

**Revolving Line of Credit:** The Series 2020-C Warrant shall evidence a revolving line of credit pursuant to which the County may borrow, pay, reborrow, and repay principal sums, so long as the maximum principal outstanding at any one time does not exceed the maximum principal amount of the Series 2020-C Warrant.

**Interest Rates Quotes Requested:** Fixed or Variable

**Maturity Date:** 1 or 2 years, as specified by the lender

**Optional Redemption:** The Series 2020-C Warrant may be prepaid at any time at the option of the County.

**Response Form:** All responses shall be submitted on and pursuant to the Response Form attached hereto as **Exhibit A**.

**The County reserves the right to reject or accept any response and will select the lender in its sole discretion.**

**EXHIBIT A**

**RESPONSE FORM – SERIES 2020-C WARRANT**

# REQUESTS FOR PROPOSALS

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## BALDWIN COUNTY, ALABAMA

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October 20, 2020

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Prospective Financial Institutions:

Baldwin County, Alabama, by and through the County Commission, its governing body (the "County"), is requesting proposals from interested financial institutions with respect to the direct placement and sale of the following revolving line of credit (the "Warrant"):

**\$35,000,000**  
**Baldwin County, Alabama**  
**General Obligation Taxable Warrant**  
**Series 2020-C**

Prospective lenders may submit one or more responses for the Warrant at their option. The Warrant is described in greater detail in the Warrant Specifications attached hereto. In addition to the Warrant Specifications, the following general terms shall apply to the Warrant:

Revolving Line of Credit: The Series 2020-C Warrant shall evidence a revolving line of credit pursuant to which the County may borrow, pay, reborrow, and repay so long as the maximum principal outstanding at any one time does not exceed the maximum principal amount of the Warrant.

Dated Date: The Warrant shall be dated the date of delivery.

Security: The Warrant shall be a general obligation of the County to which its full faith and credit will be pledged. The County will not offer any physical collateral or special revenue pledge for the Warrant.

Interest Computation: Interest shall be computed on the basis of a 360 day year of 12 consecutive 30 day months.

No Offering or Disclosure Document/Audits Available: The County will not provide an Official Statement or other offering or disclosure document. The County's most recent audit is available to the public on the EMMA website ([www.emma.msrb.org](http://www.emma.msrb.org)).

No Ratings/CUSIP: The County will not apply for a rating on the Warrant from any credit rating agency. The County will not obtain a CUSIP number for the Warrant, and the Warrant will not be payable through the Book-Entry System of the Depository Trust Company.

No Insurance/Credit Enhancement: The County will not apply for municipal bond insurance or any other form of supplemental credit enhancement for the Warrant.



No Federal Tax Exemption: Interest on the Warrant will be includable as gross income for federal income taxation purposes. However, interest on the Warrant is expected to be exempt from State of Alabama income taxation.

Not Bank-Qualified: The Warrant will not be “bank-qualified” for purposes of Section 265 of the Internal Revenue Code of 1986, as amended.

Assignment/Transfer: The selected lender may not assign or transfer the Warrant in violation of federal or state securities laws, and any participation or syndication of the Warrant must comply with the terms for such arrangements described hereafter under "Participation/Syndication."

Participation/Syndication: The selected lender may elect to participate or syndicate the Warrant in accordance with all applicable federal and state securities and banking laws; provided, however, that the County shall have no additional liability, responsibility, or obligation to any party other than the selected lender. The County shall not be required to provide any information, or make any payment, to any participant other than the selected lender.

Fees and Expenses: The County shall be responsible for paying the costs of bond counsel and other miscellaneous expenses of issuing the Warrant; however, all expenses incurred by the selected lender with respect to responding to or closing on the Warrant, including their counsel, shall be the sole expense of the selected lender. **All rates quoted must be inclusive of all fees, charges, and expenses, including origination fees, of the prospective lender.**

Paying Agent: The County will select the paying agent for the Warrant.

Investment Letter: The selected lender for the Warrant will be required to execute a customary investment letter to the effect that the Warrant is a restricted security, and that such lender is purchasing the Warrant for its own account and has been provided with, and is capable of (to its necessary satisfaction), assessing the credit of the County prior to deciding whether to purchase the Warrant. The County will include language, at the selected lender's request and approved by the County, to the effect that such lender is (i) purchasing the Warrant as a means to making a loan for purposes of applicable banking regulations, and (ii) not serving as the County's Municipal Advisor.

Legal Opinion: Bradley Arant Boult Cummings LLP will provide a customary opinion with respect to the validity, enforceability and authorization of the Warrant.

Warrant Form: The selected lender of the Warrant will receive a single registered warrant executed and delivered by the County.

Warrant Resolution: All terms and conditions for the Warrant will be contained in the resolution of the County authorizing the Warrant and will be drafted by Bond Counsel and be subject to the approval of the County.

Prohibited Covenants: No response may contain covenants requiring the County to (i) initiate or maintain a depository relationship, (ii) maintain a particular credit rating with any credit rating agency, (iii) grant to the selected lender better terms that may hereafter granted by the County to other subsequent creditors, or (iv) provide the selected lender with a minimum investment yield or return on the Warrant. The County may in its sole discretion reject any response with special conditions.

Prohibited Structures: No response may contain structures which employ (i) derivatives, i.e., interest rate exchange agreements or other mechanisms whereby the interest rate is synthetically fixed, (ii)

puts, whereby the selected lender may "put" the Warrant back to the County or otherwise require the County to purchase the Warrant from the selected lender upon the occurrence of any condition, or (iii) "make-whole provisions," designed to compensate the selected lender in the event of a redemption or payment of the Warrant prior to maturity.

Overdue Interest: In the event the County fails to timely pay any payment on the Warrant, principal on the Warrant will continue to bear interest at the current of rate interest for the Warrant. There shall be no interest on overdue payments of interest.

Remedies; Events of Default: The sole remedy of the selected lender and/or holder of the Warrant upon a default by the County shall be the right of mandamus. In no event shall the selected lender and/or holder have any rights of acceleration, rights to appointment of a receiver, or other rights or remedies upon a default by the County, nor shall a default result in any change in the interest rate on the Warrant. No events of default but for those described in the Warrant Resolution for the Warrant will be permitted.

No Additional Conditions: Prospective lenders may not condition responses on any additional terms or conditions, regardless of custom. No special rate covenants, default (or cross-default) provisions, acceleration provisions, or rights to receivers upon default may be proposed by any lender or made as a condition to a response for any reason whatsoever.

Financial Reporting: The County will post its audit for each fiscal year ending September 30 on the EMMA website each year as and when available. No event of default may be conditioned upon the obligation of the County to provide any financial reporting.

Response Form/All Responses Final: All responses must be unconditional and contained on the Response Form provided herein for the Warrant. ALL RESPONSES SHALL BE FINAL AS OF THE DATE SUBMITTED AND THE PROSPECTIVE LENDER AGREES THAT ANY RESPONSE MAY BE UNCONDITIONALLY ACCEPTED BY THE COUNTY ON SUCH DATE.

County's Right to Reject All Responses: The County may reject a response for any reason it so deems in its sole discretion. The County may also waive any irregularity in any response or accept any response for any reason it so deems in its sole discretion.

Deadline for Submitting Responses: Responses must be submitted electronically to the County's Municipal Advisor, Stifel, Nicolaus & Company, Incorporated, Montgomery, Alabama, 2660 Eastchase Lane, Suite 400, Montgomery, AL 36117, Attention: Reid Cavnar (cavnarr@stifel.com) (334) 834-5100, not later than 12:00 p.m. on October 27, 2020.

Questions: All questions related to the Warrant may be submitted electronically to the County's Municipal Advisor, Stifel, Nicolaus & Company, Incorporated, Montgomery, Alabama, 2660 Eastchase Lane, Suite 400, Montgomery, AL 36117, Attention: Reid Cavnar (cavnarr@stifel.com) (334) 834-5100.

Closing: The closing of the Warrant is subject to the approval and adoption by the County of the Warrant Resolution for the Warrant. Following the receipt of responses, the County expects to award and authorize the Warrant at its regular Commission meeting on November 3, 2020, and to close the transaction on November 5, 2020.

Closing Papers; Transcript. The lender will receive a transcript of the executed financing documents. The County will provide, as part of the transcript, customary closing and delivery papers including a Certificate of County Officers, Debt Certificate of the County, and a Receipt for Warrant to be signed by the lender.

**Attached hereto are the Warrant Specifications and Response Form. Such documents may be amended by the County to complete the final pricing terms and as may otherwise be determined by the County in its sole discretion.**

## RESPONSE FORM

**\$35,000,000**  
**Baldwin County, Alabama**  
**General Obligation Taxable Warrant**  
**Series 2020-C**

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Responses must be submitted electronically to the County's Municipal Advisor, Stifel, Nicolaus & Company, Incorporated, Montgomery, Alabama, 2660 Eastchase Lane, Suite 400, Montgomery, AL 36117, Attention: Reid Cavnar (cavnarr@stifel.com) (334) 834-5100, by 12:00 o'clock p.m., Central Time, on October 27, 2020.

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Name of Respondent Financial Institution: \_\_\_\_\_

Respondent's Street Address: \_\_\_\_\_

Name of Respondent Financial Institution's Designated Contact Person: \_\_\_\_\_

Contact Person's Phone Number: \_\_\_\_\_

Contact Person's Email Address: \_\_\_\_\_

In response to your Request for Proposals, and following the completion of our credit underwriting process, and taking into account all of the terms and conditions specified by you in the aforesaid Request for Proposals and the Warrant Specifications for the above-referenced warrant, we are pleased to quote to you without condition the following:

	Response #1	Response #2	Response #3	Response #4
Maturity Date:				
Interest Rate:				

Signed,

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On Behalf of Respondent Financial Institution



# Baldwin County Commission

## Agenda Action Form

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File #: 21-0067, Version: 1

Item #: BE12

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Meeting Type: BCC Regular Meeting

Meeting Date: 10/20/2020

Item Status: New

From: Ronald J. Cink, Budget Director

Submitted by: Christie Davis, Senior Budget Accountant

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### **ITEM TITLE**

Fiscal Year 2021 Budget Amendment #1 - Resolution #2021-009

### **STAFF RECOMMENDATION**

Adopt Resolution #2021-009 amending the Fiscal Year 2021 Budget (Resolution #2020-126 and Resolution #2020-127, adopted September 22, 2020) to authorize the use of Fund Balance in Funds 001, 144, 510, and 511 for FY21 expenditures.

### **BACKGROUND INFORMATION**

Previous Commission action/date: Fiscal Year 2021 Budget was passed on September 22, 2020.

Background: The Fiscal Year 2021 Budget was passed on September 22, 2020 via Resolution #2020-126 and Resolution #2020-127. Staff is asking that General Fund - Fund Balance be used to purchase a vehicle for Commission District 3 as approved at the Regular Session Commission meeting on October 6, 2020. Staff is also requesting Fund Balance for Solid Waste (Funds 510 and 511) be used to increase the gasoline/oil budget for FY21; this is due to a line item oversight during the FY21 budget process. Department Heads for the Parks and Communications and Information Systems (CIS) Departments respectfully request that Fund Balance (Parks is Fund 144; CIS is Fund 001) be used to roll over budgeted funds from FY20 to FY21 (projects that weren't able to be completed).

### **FINANCIAL IMPACT**

Total cost of recommendation: Budget Resolution totals to \$545,731.00

Budget line item(s) to be used: Various

If this is not a budgeted expenditure, does the recommendation create a need for funding? \$284,989.00 was budgeted in FY20 and is being rolled to FY21. The remaining balance of the Resolution does create a need for funding. Staff is requesting that Fund Balance be used to fund the

District 3 Commissioner vehicle (General Fund) and the increase to gasoline and oil for Solid Waste (Solid Waste Funds).

### **LEGAL IMPACT**

Is legal review necessary for this staff recommendation and related documents?  
N/A

Reviewed/approved by: N/A

Additional comments: N/A

### **ADVERTISING REQUIREMENTS**

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

### **FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Budget Staff

Action required (list contact persons/addresses if documents are to be mailed or emailed):  
Budget Staff will enter the budget resolution upon Commission approval.

Additional instructions/notes: N/A

STATE OF ALABAMA )

COUNTY OF BALDWIN )

**RESOLUTION #2021-009  
OF THE  
BALDWIN COUNTY COMMISSION**

**BE IT RESOLVED, BY THE BALDWIN COUNTY COMMISSION, IN REGULAR SESSION ASSEMBLED**, that we hereby amend the Baldwin County Fiscal Year 2021 Budget and that the following estimates of revenues and expenses, as related thereto, are hereby adopted and those revenues and expenses are appropriated as follows:

<u><b>Account</b></u>	<u><b>Description</b></u>	<u><b>Debit</b></u>	<u><b>Credit</b></u>
51100.5500.3	County Commission – District 3 Capital Outlay	45,742	
51965.5500	CIS - Capital	209,989	
57239.5500	Bicentennial Park - Capital	75,000	
54300.5212	Magnolia Landfill – Gas & Oil	50,000	
54325.5212	Transfer Station – Gas & Oil	30,000	
54330.5212	McBride Inert Landfill – Gas & Oil	50,000	
54331.5212	Eastfork Inert Landfill – Gas & Oil	10,000	
54370.5212	Solid Waste Equipment Maintenance – Gas & Oil	5,000	
54850.5212	Garbage Collection Work Release – Gas & Oil	10,000	
54800.5212	Garbage Collection – Gas & Oil	60,000	
1.35000	General Fund – Fund Balance		255,731
144.35000	Parks Fund – Fund Balance		75,000
510.35000	Solid Waste Fund – Fund Balance		155,000
511.35000	Solid Waste Collection – Fund Balance		60,000

**DONE**, under the Seal of the County of Baldwin, at the County Seat in Bay Minette, Alabama, on this the 20<sup>th</sup> day of October 2020.

\_\_\_\_\_  
Commissioner Billie Jo Underwood, Chairperson

ATTEST:

\_\_\_\_\_  
Wayne Dyess, County Administrator



# Baldwin County Commission

## Agenda Action Form

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File #: 21-0091, Version: 1

Item #: B11

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Meeting Type: BCC Regular Meeting

Meeting Date: 10/20/2020

Item Status: New

From: Kelly Childress, Council on Aging Coordinator

Submitted by: Beverly Johnson, Administrative Assistant

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### **ITEM TITLE**

Fiscal Year 2020-2021 Title III Older Americans Act Contract with South Alabama Regional Planning Commission (SARPC)

### **STAFF RECOMMENDATION**

Take the following actions:

1) Approve the Fiscal Year 2020-2021 Contract for Services under the Title III Older Americans Act (Contract #302-AAA-2021) with a beginning date of October 1, 2020, and an ending date of September 30, 2021, with South Alabama Regional Planning Commission (SARPC), which allocates \$99,023.00 in federal funds and \$23,500.00 in State funds (totaling \$122,523.00), to the Council on Aging for operating expenses related to providing services for older individuals throughout Baldwin County; and

2) Authorize the Chairman to sign the Contract for Services and any related documents.

This Contract will be effective October 1, 2020, and terminate September 30, 2021.

### **BACKGROUND INFORMATION**

Previous Commission action/date: June 2, 2020

Approved to submit Title III contract application requesting funds of \$164,523.

Background: Each year the South Alabama Regional Planning Commission provides Title III federal funds and state funds to support the operations of the Baldwin County Council on Aging programs. This contract is for Fiscal Year 2020-2021, from October 1, 2020, through September 30, 2021.

### **FINANCIAL IMPACT**

Total cost of recommendation: Upon approval, Council on Aging would RECEIVE \$122,523.00 in Title III funding from SARPC in Fiscal Year 2020-2021.

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Budget line item(s) to be used: 140.44400 (Revenue)

If this is not a budgeted expenditure, does the recommendation create a need for funding?  
N/A

### **LEGAL IMPACT**

Is legal review necessary for this staff recommendation and related documents?

Contract under review by legal

Reviewed/approved by:

Additional comments: N/A

### **ADVERTISING REQUIREMENTS**

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

### **FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: As soon as possible.

Individual(s) responsible for follow up: Administration Staff

Action required (list contact persons/addresses if documents are to be mailed or emailed):

This document requires the signature of the Commission Chairman and County Administrator as soon as possible upon approval.

Administration staff to obtain signatures and provide a cover letter addressed to:

South Alabama Regional Planning Commission  
ATTN: Julie McGee, Area Agency on Aging Director  
P.O. Box 1655  
Mobile, Alabama 36633

Administration to copy Council on Aging on the letter and signed contract.

- 1) One original fully executed contract should be forwarded to Julie McGee, Director, Area Agency on Aging

2) Council on Aging to submit weekly and monthly reports as outlined in the contract and copy the budget staff on all requests for payment.

Additional instructions/notes: N/A



# Baldwin County Commission

## Agenda Action Form

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File #: 21-0060, Version: 1

Item #: BJ1

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Meeting Type: BCC Regular Meeting

Meeting Date: 10/20/2020

Item Status: New

From: Dr. Brian Pierce, Coroner

Submitted by: Brandy Byrd, Administrative Support Specialist III

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### **ITEM TITLE**

Tissue Recovery Facility Use Agreement between Baldwin County Commission (Baldwin County Coroner's Office) and the University of Alabama Health Services Foundation P.C., d/b/a Legacy of Hope

### **STAFF RECOMMENDATION**

Authorize the Chairman to execute a Tissue Recovery Facility Use Agreement between Baldwin County Commission (Baldwin County Coroner's Office) and the University of Alabama Health Services Foundation P.C., d/b/a Legacy of Hope (LoH) for the procurement and disposition of deceased tissues through the recovery of tissues for use in human tissue transplantation and research. The reimbursement fee schedule shall be \$500.00 per multi-tissue recovery case, \$250.00 per single tissue recovery case (Heart for Valve only recovery or Dermis only cases), and \$100.00 when Legacy of Hope determines case becomes an on-site deferral. This Agreement shall be for an initial term of one year, beginning October 27, 2020, and shall automatically renew for one-year term unless either party gives the other party ten (10) days prior written notice of its intent not to renew the Agreement. The Agreement may be terminated by either party at any time with or without cause.

### **BACKGROUND INFORMATION**

Previous Commission action/date: N/A

Background: Legacy of Hope is the designated organ procurement organization for the State of Alabama for deceased donor organs and tissues such as bone and supporting structures, skin, vessels, and heart valves, but excluding eyes.

### **FINANCIAL IMPACT**

Total cost of recommendation: \$18,000.00 Annual Revenue

Budget line item(s) to be used: 1.47900

If this is not a budgeted expenditure, does the recommendation create a need for funding?  
NA

### **LEGAL IMPACT**

Is legal review necessary for this staff recommendation and related documents?  
Yes

Reviewed/approved by: Brad Hicks, County Attorney

Additional comments: N/A

### **ADVERTISING REQUIREMENTS**

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

### **FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Administration send correspondence to:

Legacy of Hope  
c/o Michelle Falgoust  
502 20<sup>th</sup> St. South  
Birmingham, Alabama 35233

cc:

The Honorable Dr. Brian Pierce  
Coroner  
Baldwin County, Alabama  
P.O. Box 2647  
Robertsdale, Alabama 36567

Action required (list contact persons/addresses if documents are to be mailed or emailed):  
N/A

Additional instructions/notes: Legacy of Hope requests two signed copies for signature.

## TISSUE RECOVERY FACILITY USE AGREEMENT

This Tissue Recovery Facility Use Agreement ("Agreement") is entered into as of 2020 ("Effective Date") by and between the University of Alabama Health Services Foundation P.C., DBA Legacy of Hope ("LoH") with an address of 502 20<sup>th</sup> Street South, Birmingham, Alabama 35233 and Baldwin County Coroner's Office ("Establishment") located at 18126 B, County Road 54, Robertsedale, Alabama 36567.

WHEREAS, LoH is the designated organ procurement organization for the State of Alabama for deceased donor organs and tissues such as bone and supporting structures, skin, vessels, and heart valves, but excluding eyes;

WHEREAS, in Baldwin County, Alabama, ESTABLISHMENT is responsible for determining the cause of a person's death, determining the time of death, notifying the next of kin and completing a death certificate and disposition of human remains;

WHEREAS ESTABLISHMENT and LoH are jointly concerned with and desirous of establishing a procedure to provide for the procurement and disposition of deceased tissues (such as bone, skin, vessels, and heart valves, but excluding eyes) through the recovery of tissues for use in human tissue transplantation and research; and

WHEREAS ESTABLISHMENT and LoH desire to enter into a Tissue Recovery Facility Use Agreement establishing such a procedure.

NOW THEREFORE, in consideration of the foregoing and for good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. LoH Obligations: LoH agrees that it shall:
  - a. surgically recover human tissue from medically suitable donors for transplant and research at ESTABLISHMENT's facility;
  - b. obtain authorization for donation from the legally authorizing person in accordance with the Alabama's Uniform Anatomical Gift Act (UAGA), or shall have in its possession a copy of the Document of Gift executed by the deceased through a Donor Registry or other such Will as required by Alabama's UAGA. LoH shall provide ESTABLISHMENT with a copy of the donation authorization document upon request;
  - c. abide by local ESTABLISHMENT policies and obtain appropriate approvals on cases falling under Coroner/Medical Examiner jurisdiction. In the event LoH identifies any evidence of interest to the Coroner/Medical Examiner, LOH shall cease work and contact ESTABLISHMENT immediately for further instructions prior to continuing or commencing tissue recovery;

- d. use its best efforts to recover tissue and reconstruct the donor to as normal a physical appearance as possible in order to preserve the dignity of the donor and facilitate post-recovery preparation of the body for funeral services. As a matter of policy, LoH will replace recovered bones with prosthetics that are cremation friendly;
- e. comply with ESTABLISHMENT requests for specimens, images, or any other recovery instruction or limitation on cases under ESTABLISHMENT jurisdiction; and advise ESTABLISHMENT if LOH is unable to comply with any such requests;
- f. ensure the location used by LoH staff to perform tissue recovery is properly cleaned and sanitized, and left in an orderly manner after recovery is complete and in accordance with ESTABLISHMENT policy and procedure;
- g. coordinate, at its discretion, environmental monitoring of the facility for presence of microorganisms;
- h. provide twenty-four hour availability of technical support which will include personnel to travel to the ESTABLISHMENT facility to: obtain necessary and pertinent clinical information to determine tissue donor suitability; conduct tissue excision; provide necessary supplies; assume immediate responsibility for the excised organs and tissues; and to obtain necessary and pertinent clinical information to determine acceptance for transplantation. LoH will provide its own supplies and not use ESTABLISHMENT supplies with the exception of red bag/Sharps handling services, which are reimbursed as a part of the facility use fee;
- i. coordinate transportation of donors to and from ESTABLISHMENT using transportation providers approved by ESTABLISHMENT;
- j. provide transportation of the excised organs and tissues from the donor Coroner/Medical Examiner facility to LoH for subsequent shipping to tissue processing organizations;
- k. leave, at the recovering facility, for cases under its jurisdiction, a copy of the authorization form and a form listing all tissues a specimens recovered by LoH during the recovery. LoH recovery staff will document any abnormalities identified during the recovery;
- l. ensure that LoH employees providing services under this agreement have undergone a reasonable background investigation and that they are suitable for work in and around a patient care environment. The following screening is conducted by the Human Resources Department of the University of Alabama Health Services Foundation:
  - Verify license, primary source, if applicable
  - Drug screen

- Criminal background check (National, Statewide, City)
  - FACIS level II
  - Social Security Trace (every state lived in)
  - Verification of (2) previous employers (Date of service/Title)
  - Credit check (if applicable for position)
- m. not employ, hire for employment or continue to employ any unauthorized alien. LOH represents and warrants that it is enrolled in the E-Verify program operated by the United States Department of Homeland Security prior to performing any work under the Agreement;
- n. ensure, as a condition of employment, that all employees participate and meet the standards of annual Corporate Compliance Training. All clinical staff members must meet all regulatory and competency testing requirements as set forth by the State and UAHSF guidelines. All employees must complete and submit an LOH Conflict of Interest Form annually;
- o. provide education to ESTABLISHMENT staff as requested to enhance awareness about the methods and benefits of tissue donation;
- p. conduct and operate in accordance with the professional and ethical standards of the medical profession in the community where the ESTABLISHMENT is located, and in compliance with all federal, state, and local statutes and regulations. Additionally review and comply with any relevant protocols as established by ESTABLISHMENT;
- q. reimburse ESTABLISHMENT for expenses incurred relating to the use of the ESTABLISHMENT facility to surgically recover the tissue. The agreed upon reimbursement fee schedule shall be as follows:
- a. **\$500.00** per multi-tissue recovery case
  - b. **\$250.00** per single tissue recovery case (Heart for Valve only recovery or Dermis Only cases).
  - c. **\$100.00** when LoH determines case becomes an on-site deferral

2. ESTABLISHMENT Obligations: ESTABLISHMENT agrees that it shall:

- a. allow access into ESTABLISHMENT 24/7/365 to qualified and approved mortuary transport companies and for the use of the refrigerated morgue for housing decedent;
- b. permit LoH to recover donated human tissue on its premises. Any tissue recovery performed pursuant to this Agreement shall be conducted exclusively by employees of LoH;
- c. provide LoH with a point of contact available to LoH at any time;

- d. maintain the ESTABLISHMENT in a good state of repair, in a clean, sanitary, and orderly manner, including adequate lighting, ventilation, plumbing, drainage, environmental controls, and washing and toilet facilities shall be provided. Maintain compliance with OSHA standards 29 CFR Part 1910 (applicable general industry standards), especially Part 1910.1030 Blood Borne Pathogens.

3. LEGAL COMPLIANCE. LoH agrees to comply with all applicable state, federal and local laws and regulations pertaining to the operation and performance of its services hereunder. LoH warrants that it is registered with the Food and Drug Administration (FDA) to recover human tissue; and that LoH will maintain current all such licensing, and registration.

4. COMPLIANCE WITH ESTABLISHMENT POLICIES AND PROCEDURES. LoH agrees to comply with ESTABLISHMENT'S policies and procedures. LoH further agrees to familiarize its personnel with these policies and procedures and to ensure that its personnel follow policies and procedures. ESTABLISHMENT reserves the right to revise and amend its policies and procedures by giving written notice to LoH.

5. INSURANCE. While this Agreement is in effect, LoH agrees to maintain the following insurance coverage: Comprehensive general liability insurance covering premises/operations and contractual liability in the amount of at least \$1,000,000 for each occurrence of bodily injury or property damage (Combined Single Limited Coverage).

6. TERM AND TERMINATION. This agreement shall be for an initial term of one year, beginning \_\_\_\_\_, 2020, and shall automatically renew for one year terms unless either party gives the other party ten (10) days prior written notice of its intent not to renew the Agreement. The agreement may be terminated by either party at any time with or without cause.

7. INDEMNITY. LoH agrees to indemnify, and hold harmless ESTABLISHMENT, its affiliates and their respective agents, employees, officers, and directors from any and all loss, damages, liability, or causes of action (including attorney's fees and expenses of litigation) arising from negligence or willful misconduct of LoH. ESTABLISHMENT will immediately notify LoH of any claim or potential claim, which may implicate LoH's duties under this agreement. LoH shall not be responsible for expenses or liability incurred by ESTABLISHMENT prior to such notification. LoH shall reimburse ESTABLISHMENT for any damage to tangible property to the extent that such damage was caused by the negligence of LoH in the recovery of tissue under this Agreement. In no event shall LoH be liable for any incidental, consequential, indirect, or special damages.

8. ENTIRE AGREEMENT. This Agreement sets forth the entire understanding between the parties and no amendment or modification of this Agreement shall be binding or valid unless expressed in writing and executed by all of the parties hereto. This Agreement shall be interpreted by and construed in accordance with the laws of the State of Alabama, with proper venue for any action arising under this Agreement lying in Baldwin County.



9. MODIFICATION OF AGREEMENT. This Agreement shall not be modified except by written agreement signed by both parties.

10. BINDING EFFECT. This Agreement shall be binding upon and inure to the benefit of the parties and their successors and assigns.

11. ASSIGNMENT: Neither party may assign this Agreement without the prior written consent of the other party.

12. HEADINGS. The paragraph headings on this Agreement are included for convenience only and shall not be taken into consideration in any construction or interpretation of the Agreement or its provisions.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the day and year first above written.

University of Alabama Health Services Foundation

By: \_\_\_\_\_

Name: Jason Daniel

Title: Vice President, UAHSF

Date: \_\_\_\_\_

ESTABLIMENT:

Baldwin County Coroner's Office

By: \_\_\_\_\_

Authorized Representative

Title: \_\_\_\_\_

Date: \_\_\_\_\_



# Baldwin County Commission

## Agenda Action Form

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File #: 21-0069, Version: 1

Item #: BL1

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Meeting Type: BCC Regular Meeting

Meeting Date: 10/20/2020

Item Status: New

From: Terri Graham, Development and Environmental Director

Submitted by: Allison Owens, Chief Administrative Assistant

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### **ITEM TITLE**

Approval of Renewal Application for Certificate of Exception from Garbage Pick-Up

### **STAFF RECOMMENDATION**

Take the following actions:

- 1) As authorized by Section 22-27-3 of the Code of Alabama 1975, and without limitation, approve the Application for Certificate of Exception from Garbage Pick-Up as permitted by, and applicable to, as follows:
- 2) Approve for a period not to exceed one (1) year commencing September 3, 2020:

Bruce Armstead  
39910 Bertha Cleveland Road South  
Bay Minette, Alabama 36507  
(Application Receipt No. 1358)

### **BACKGROUND INFORMATION**

Previous Commission action/date: October 1, 2019, regular meeting

Background: Citizen, Mr. Bruce Armstead of 39910 Bertha Cleveland Road South, Bay Minette, Alabama, a resident of unincorporated Baldwin County, has requested approval to haul his own household solid waste from his residence to the Baldwin County Transfer Station located in Bay Minette, Alabama.

### **FINANCIAL IMPACT**

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?  
N/A

### **LEGAL IMPACT**

Is legal review necessary for this staff recommendation and related documents?  
N/A

Reviewed/approved by: N/A

Additional comments: N/A

### **ADVERTISING REQUIREMENTS**

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

### **FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Terri Graham, Development and Environmental Director,  
to follow up with:

Ms. Camilla English Environmental Supervisor  
Baldwin County Health Department  
Post Office Box 369  
Robertsdale, Alabama 36567  
Email: camilla.english@adph.state.al.us

Action required (list contact persons/addresses if documents are to be mailed or emailed):  
N/A

Additional instructions/notes: N/A

# APPLICATION FOR CERTIFICATE OF EXCEPTION PERMIT

For Department Use Only

ALABAMA DEPARTMENT  
OF PUBLIC HEALTH

Receipt # 1358 10<sup>22</sup>  
9-3-2020

Code 643

County Health Dept.

Co. Health Dept. I.D. No.

Date Received

Date Permit Issued

To Be Completed And Signed By The Applicant

Name of Applicant Bruce Armstrong Phone No. 251-8490-3982  
(Please Type or Print)  
Address 39910 Bertha Cleveland Rd # Persons Living at Residence 3  
(Please Type or Print)  
Directions To Property: off of 225 to Bertha Cleveland Rd S.  
Bay Minors, AL

Is house-to-house pickup service available to you? ☐ Yes ☒ No

Is a roadside container available to you? ☐ Yes ☒ No

Select the option you desire and sign:

## OPTION NO. 1

☒ I will store my garbage in a fly-tight container and transport my own garbage and refuse to a:

☐ Sanitary Landfill \_\_\_\_\_  
(Name and Location)

☐ Roadside Container \_\_\_\_\_  
(Location)

☐ Other \_\_\_\_\_  
(Describe)

or other health department approved public site at least once per week. I will transport my solid wastes in such a manner as not to litter the highway or create a public health hazard, and only during the set hours when the sanitary landfill or other approved site is open. I agree to furnish to the County Health Department weekly receipts (where required) secured from the sanitary landfill operator as evidence of proper disposal upon request.

Date 9-3-2020

Signed Bruce Armstrong



# Baldwin County Commission

## Agenda Action Form

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File #: 21-0055, Version: 1

Item #: BL2

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Meeting Type: BCC Regular Meeting

Meeting Date: 10/20/2020

Item Status: New

From: Terri Graham, Development and Environmental Director

Submitted by: Allison Owens, Chief Administrative Assistant

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### **ITEM TITLE**

Waiver of Baldwin County Commission Policy 3.7- *Purchasing Policies* for the Purchase of a 2020 Chevrolet Tahoe for Baldwin County Commission, Solid Waste Department

### **STAFF RECOMMENDATION**

Take the following actions:

- 1) Waive the Baldwin County Commission Policy #3.7 - *Purchasing Policies*, Procurement Guidelines; and
- 2) Approve and Authorize the Purchasing Director to issue a purchase order for a 2020 Chevrolet Tahoe for the Baldwin County Commission, Solid Waste Department.

### **BACKGROUND INFORMATION**

Previous Commission action/date: N/A

Background: The Commission on November 1, 2016 approved the revision to the Baldwin County Commission Policy #3.7 - *Purchasing Policies*. The revision of the Purchasing Policies was to bring the policies into compliance with the Alabama Law relating to procedural requirements of County employees on direct compensation from outside source. The Procurement Guidelines for New Vehicles for the Baldwin County Commission was approved along with the requirement, of any other vehicle and options not shown on the Procurement Guidelines List must be pre-approved by the Baldwin County Commission before purchase order will be issued.

### **FINANCIAL IMPACT**

Total cost of recommendation: \$35,505.00

Budget line item(s) to be used: 54100.5500

If this is not a budgeted expenditure, does the recommendation create a need for funding?  
\$35,000.00 was budgeted in Fiscal Year 2021.

### **LEGAL IMPACT**

Is legal review necessary for this staff recommendation and related documents?  
N/A

Reviewed/approved by: N/A

Additional comments: N/A

### **ADVERTISING REQUIREMENTS**

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

### **FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: October 20, 2020

Individual(s) responsible for follow up: Wanda Gautney, Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):  
Issue Purchase Order

Additional instructions/notes: N/A



## BALDWIN COUNTY COMMISSION

POLICY #3.7		
<b>Subject</b>	Purchasing Policies	
<b>Date Adopted</b>	November 1, 2016	
<b>Agenda Item</b>	BB5	
<b>Obsolete Versions</b>	October 19, 1999	Book 23, pg. 327
	March 20, 2001	Book 26, pg. 327
	May 18, 2004	Book 35, pg. 193
	February 19, 2008	Page 26

### POLICY STATEMENT

The purpose of these purchasing policies and procedures is to establish a legal and orderly method of buying goods and services for the County of Baldwin. These policies and procedures shall apply to all Baldwin County employees, officers, officials, and agents when buying any goods or services for the County of Baldwin.

### PROCEDURAL REQUIREMENT

In order to carry out this policy, the following steps must be taken:

1. No officer, employee, officials, or agents, of the County shall be financially interested, either directly or indirectly, in any contract or purchase of any goods, materials, equipment, or contracted service furnished to or used by any Department, Board or Agency of the County Government.
2. No officer or employee of the County may accept or receive, directly or indirectly, money, entertainment, gift or any promise, obligation or contract for future reward or compensation (above nominal intrinsic value or except as otherwise allowed by applicable laws, rules and regulations) from any person, firm, or corporation to which any contract or purchase order may be awarded.

### **General Guidelines**

**A.** Only those employees that are classified Baldwin County employees, who have been designated by the Supervisor can pick up goods to be used by the County. Full time permanent employees (not probationary) of the County of Baldwin, in good standing, are eligible for this task. Upon pick up of the goods, the employee must note the Purchase Order Number on the Receiving Ticket.

**B.** IN ALL PURCHASING SITUATIONS except those governed by the State Bid Law, price comparisons are to be obtained as described below, to ensure the County received quality merchandise at the lowest possible price.

**C.** The following buying limits for goods and services shall be used to determine how price comparisons are to be made:

<b>Amounts</b>	<b>Requests</b>	<b>Method of Pricing</b>
\$0 - \$250		Vendors used most frequently will have open Purchase Orders each month for authorized employees to use as needed. The Supervisor in Charge will also sign each Receiving Ticket.
\$251 - \$1,000	Written	3 phone prices or Written Quotations. (All 3 must reflect on Requisition or Invoice)
\$1,001 - \$14,999	Written	3 Written Quotations (All must be attached to the Requisitions)
\$15,000 plus	Written	Sealed Bid (as mandated by State Code)

**\*Exemption - Equipment parts and repair of vehicles due to break down unless required by vendor.**

**\*Exemption - Equipment parts and repair of heavy duty off-highway construction equipment and of all vehicles with a gross vehicle weight rating of 25,000 pounds or greater.**

\$0 - \$1,000	No verbal or written Quotations Required
\$1,001 - \$15,000	3 Verbal or Written Quotations, when possible
\$15,001 plus	Sealed Bid (as mandated by State Code)

Upon no condition or circumstance will a purchase be split or invoiced separately in order to make a purchase qualify for a lower expenditure category. All specifications and vendors' prices shall include freight charges FOB Baldwin County destination. All vendors shall be advised at



the time prices are obtained that the freight charges quoted will be the maximum paid by the County and under no circumstances will additional freight charges be paid.

**D.** All Receiving Tickets, Invoices, Purchase Requisitions must be turned in to the designated department representative as soon as possible after purchase (preferably daily, but in no case longer than 5 days after purchase). The entire account number being charged shall be plainly marked on the ticket, invoice or Purchase Requisition. Buyer must sign the ticket, invoice or purchase requisition legibly (if signature is unreadable, print name under signature).

**E.** Baldwin County has only one (1) billing address, which is as follows:

Baldwin County Commission  
312 Courthouse Square, Suite 11  
Bay Minette, AL 36507  
ATTN: Accounts Payable

This address can also be located on the Purchase Order.

**F.** When grant purchases are made, the name of the grant, grant account number and the amount to be charged must be plainly marked on the ticket, invoice, or Purchase Requisition.

**G.** The incorporated municipalities of the State of Alabama are specifically exempted from the payment of Alabama Sales Tax on purchases of tangible personal property. Since a specific exemption is provided by law, a certificate of exemptions is not needed. (Section 40-23-4(11), Code of Alabama 1975, as amended.)

#### **Emergency Purchases**

**A.** Emergency Purchase of goods or services may be made by the Purchasing Officer/Clerk or in their absence, the Department Head when delivery is critical to the operation of the department and when normal purchasing procedures cannot be followed. The term “**emergency**” signifies a situation which has suddenly arisen and requires speedy action.

**B.** For items within his/her purchasing range, the Supervisor must secure verbal approval from the Purchasing Officer/Clerk before such emergency purchase. Upon receipt of the goods, a purchase requisition shall be submitted to the Purchasing Officer/Clerk, signed by the Designated Department Representative, along with the receiving ticket.

**C.** The County Commission has the authority to let contracts under the State Bid Law (purchases or contracts \$15,000 and above) without advertisement in emergency situations when public health, safety, or convenience is involved. Such emergencies must be declared in advance of the purchase. The County Commission shall declare the existence of the emergency during a regularly held Commission Meeting in advance of the purchase. Declaration of Emergency does not eliminate the sealed bid process, in amounts over \$15,000; it only eliminates the period of advertisement.

**D. Non-business hour purchases and other unique small purchases may be made without a purchase order if approved by proper Department Officials. These purchases will be monitored by the Clerk/Treasurer and Purchasing Officer to insure that these purchases are not excessive and circumventing the Purchasing Policies.**

### **Special Request and Conditions**

**A. Under no circumstances are purchases to be made unless they are budgeted items with available funds in the current year budget.**

**B. It is the responsibility of the Supervisor/Department Head to develop procedures which will ensure all purchasing regulations are followed.**

**C. Competitive pricing is not required if goods are available only through a single vendor or have uniform prices wherever bought. Sole Source purchases shall be approved by the Purchasing Officer prior to purchase. The documentation for Sole Source must be adequate to withstand state requirements.**

**D. For the purchase or lease of personal property only, a resident person, firm or corporation, whose bid is no more than three (3%) percent greater than the lowest bid, may be the successful bidder and the contract may be awarded to such resident responsible bidder. A resident vendor is defined as one who has a place of business within the County of Baldwin. It is the policy of the County to purchase from a resident vendor whenever possible.**

### **Procedures**

#### **A. Purchases of \$0 - \$14,999**

**1. A Purchase Requisition must be submitted by an employee requesting a purchase through the designated County Representative to the Purchasing Department. Written quotations must be attached to the Purchase Requisition. (See General Guidelines Chapter 2/Item C).**

**2. Purchase order copies are distributed to the following: Purchasing, Accounts Payable, Vendor, Designated Department Representative.**

#### **B. Purchase of \$15,000 and above**

**1. The Competitive Bid Law is codified at Article 3, Sections 41-16-50 thru 41-16-63, Code of Alabama 1975.**

**(A) The Bid Laws have been interpreted by the courts and by the state attorney general's office to mean that like items purchased by the County, in excess of \$15,000 in a year, must be processed by competitive bid.**

**(B) All bidders must furnish a bid bond on any contract exceeding \$10,000; provided that bonding is available for such services, equipment, or materials. A designated amount may be established in the bid documents by the Purchasing Officer for items that are unit of measure.**

(C) Bond in a responsible sum for faithful performance of the contract, with adequate surety, may be required in an amount specified in the advertisement for bids.

(D) The following are commodities that are exempt from competitive bid.

- \* Purchases of Utility services where no competition exists or rates are fixed by law.
- \* Purchases of election supplies.
- \* Contracts for services of attorneys, physicians, architects, teachers, superintendents of construction, artists, appraisers, engineers, consultants, certified public accountants, or other individuals possessing a high degree of professional skill where the personality of the individual plays a decisive part.
- \* Contracts of employment in the regular civil service.
- \* Purchases of products made or manufactured by the blind or visually handicapped under the direction or supervision of the Alabama Institute of the Deaf and Blind.
- \* Purchases of maps or photographs purchased from a federal agency.
- \* Purchases of manuscripts, maps, books, pamphlets and periodicals.
- \* Selection of paying agents and trustees for any security issued by a public body.
- \* Contractual services and purchases of commodities for which there is only one vendor or supplier.
- \* Contractual services or purchases of personal property, which by their very nature are impossible to award by competitive bidding.
- \* Purchases of products where the price of such products is already regulated and established by state law.
- \* Contracts for furnishing of fiscal or financial advice or services.
- \* Purchase of Insurance.
- \* Purchases made by individual city or county schools from moneys other than those raised by taxation or received through appropriations from state or county sources.
- \* Contracts relating to industrial development.
- \* Purchase of equipment, supplies or materials needed, used and consumed in the normal and routine operation of any waterworks system, sanitary sewer system, gas system, or electric system, or any two or more thereof, that are owned by municipalities, counties or public corporations, boards or authorities that are agencies, departments or instrumentalities of municipalities or counties and no part of the operating expenses of which system or systems have, during the then current fiscal year, been paid from revenues derived from taxes or from appropriations of the state, a county or a municipality.
- \* Repair of construction equipment and all vehicles for which parts or service is of a specialized nature.

2. The State and Baldwin County bid list is to be used whenever possible. NOTE: The State bid should state in writing that the contract was let for the benefit of municipalities as well as the state. When using the State Bid, accompanying the requisition should be a copy of the cover, each item page and the vendor page, specification page.

3. Purchases shall not be split in order to avoid the requirements of the bid law.

4. All bids will be opened in a public meeting. A tabulation sheet will be prepared after the bid opening to establish low bidder.

5. The Purchasing Officer or his designee is required to attend each bid opening. Department heads, other staff members, vendors and the general public are invited and are welcome to attend bid openings.
6. The Purchasing Officer will discuss at a prearranged meeting bid results of items offered with the using department.
7. Any bid received after the appointed time of opening will be returned, unopened, to the Bidder. The clock located in the Commission Chambers shall be used as the official time clock. No other time will be considered.
8. All bids, together with all documents pertaining to the bid or award of a contract, shall be retained and made part of a file or record for a period of seven (7) years.
9. At the bid opening, the Purchasing Officer may question any bidder as to the validity of his bid; however, no one representing the County shall make any commitment to a bidder as to a purchase prior to the awarding by Commission and the issuance of a purchase order.
10. In the event only one bid is received, the County may reject the bid and negotiate the purchase provided the purchase price is lower than the bid price. The County may further reject any bid if the price is deemed excessive or the quality of the product is deemed inferior. Should the County solicit bids and receive none, the Purchasing Officer will send out a second request for bids.

If upon the second request, no bids are received, the Purchasing Officer may then negotiate.

11. The County reserves the right to reject any or all bids and to waive any informalities.

#### **PROCEDURES FOR SEALED BIDS**

(Purchases of \$15,000 or greater)

1. The Purchasing Manual will be referenced on a regular basis to ensure that compliance is maintained with the Purchasing Manual.
2. At least 10 days will be allowed from the date the bid packages are mailed to the bid opening date.
3. The bid package shall clearly indicate the person to contact in cases when the vendor may have questions.
4. The following sources should be utilized in developing bid specifications:
  - A. State and/or City Bid specifications
  - B. Internal staff

The practice of having vendors participate in formulating the specifications shall be avoided when possible.

5. The bid package must be received by US Mail, Federal Express, etc., by the date specified in the bid package. Walk-in bids are acceptable, but must be turned in by the bid deadline. The walk-in bids shall be date and time stamped.
6. Prior to the mailing of the bid package, the Department Head requesting the procurement must approve the acceptability of allowing substitutes for the items being bid. The acceptability of substitutes (Yes or No) should be clearly stated in the bid package.
7. The yellow pages will be reviewed and utilized when preparing the vendor bidder list. The Purchasing Officers vendor files will be checked along with any persons that have verbally requested copies.
8. The following should be followed for advertising bids in the local newspaper.

<b>Projected Bid Price</b>	<b>Procedure</b>
A. \$15,000 and above for Materials, Supplies & Equipment	A. No advertising in the newspaper is required. Bid shall be advertised by posting notice thereof on a bulletin board maintained outside of the Purchasing Office and in any other manner and for any length of time as may be determined. However, the Purchasing Officer may advertise in a newspaper if deemed necessary to obtain good competition. Ala. Code 41-16-54 (a)
B. \$50,000 to \$499,999 Public Works	B. The bid shall be advertised once a week for three consecutive weeks in a newspaper of general circulation in the county or counties published locally. Ala. Code 39-2-2 (a)
C. \$500,000 and above Public Works	C. The bid shall be advertised once in three newspaper of general circulation throughout the state. Ala. Code 39-2-2 (a)

9. There shall be no changes in the bid specifications starting 48 hours prior to the scheduled bid opening. This should be clearly indicated in the bid package.

**Exception:** On building construction and road or bridge projects, the Architect or Engineer may answer questions, issue clarifications and make minor additions and subtractions, which do not involve a major change in the scope of the work, up to 8 hours prior to bid opening.

**NOTE:** Affected articles can be found in Appendix A.

**Maintenance, Rental, Lease, and Lease Purchase Contracts**

- A. All contracts for leases, lease purchases, rental agreements or maintenance agreements must be signed by the Chairman after Commission approval regardless of the amount of the lease or agreement; and all such documents shall be attorney approved.
- B. All leases, lease purchases, rental agreements or maintenance agreements are subject to bid law if amount exceeds \$15,000.
- C. Upon approval by the Commission, the Purchasing Officer will issue a purchase order.

**Prepayment Purchases**

- A. All purchases of goods or services requiring prepayments will be directed to the Clerk Treasurer.
- B. The Department Head will send a Purchase Requisition along with any completed order blank, registration form, etc., to the Clerk Treasurer.
- C. Department Head is required to forward the original receiving ticket to the Clerk Treasurer to place behind the payment voucher.

**Reoccurring Monthly Charges (utilities, telephone, rent etc.)**

- A. Payment of reoccurring monthly charges and reimbursement for approved travel is an accounting procedure and not a function of the Purchasing Division; therefore, no purchase order will be needed for these payments. Procedures for payment will be implemented by the Accounting Division.

**Construction Contracts**

**A. Licenses Required**

All bidders, to the best of their knowledge and belief, must be in compliance with all applicable Federal, Alabama State, County and Municipal Laws, regulations, resolutions and ordinances. In particular, if applicable, all bidders must be licensed and permitted in accordance with Title 10, Chapter 2A, Article 8, Division 2 (dealing with Out-of-state corporations doing business within Alabama), Title 34, Chapter 8 (dealing with general contractor Licensing for businesses which construct or superintend the construction of any building, highway sewer, grading or any improvement or structure costing \$50,000 or more) Title 40, Chapter 12 (dealing with privilege licenses and store licenses), Title 40, Chapter 14 (dealing with permitting, franchise tax and other taxation of corporations conducting business in this state), and Title 40, Chapter 23 (dealing with sales and use tax), Code of Alabama 1975, as amended; provided, the bidder is not exempted from the above mentioned Code Sections elsewhere in the Code. All bidders bidding should be

prepared to timely submit non confidential evidence or documentation supporting the fact they are presently licensed and permitted under the applicable above mentioned Code Sections, suitable to, and upon request by, the Baldwin County Commission. Such non confidential evidence or documentation may be submitted with the bid.

**B. Plans and Specifications Required**

1. On any construction project costing \$50,000 or more, all engineering plans, specifications, and estimates, shall be prepared by, and the construction executed under the direct supervision of a professional engineer or registered architect.

**C. Advertisement**

1. Any construction project costing \$50,000 to \$499,999 shall be advertised once each week for three consecutive weeks in a newspaper of general circulation in the County. Any construction project costing \$500,000 or more shall also be advertised once in three newspapers of general circulation throughout the state.
2. The advertisement shall be posted on a bulletin board maintained in the Commission Administration Building and the Budget/Purchasing Building located in Bay Minette.
3. Invitations to bid for construction projects will be advertised in the Gulf Coast Newspapers, the Mobile Register, Montgomery Advertiser and Birmingham News for three consecutive weeks.

**D. Bid Guaranties**

All bidders shall furnish a bid bond on any contract in excess of \$10,000 provided that bonding is available for the services, equipment or material. In cases where bonding is not available, a certified check payable to the Baldwin County Commission will be required. The amount of the guarantee shall be for an amount not less than five (5%) percent of the estimated cost or of the contractor's bid but not more than \$10,000, unless special circumstances require a greater amount.

**E. Performance Bond**

Any person, firm, or corporation entering into a contract with the County for the repair or construction of any public building, public work, highway, or bridge shall provide a performance bond, material and labor bond equal to one hundred (100%) percent of the contract price. Bonds are not required on contracts of less than \$50,000 by Section 39-1-1, but a bonding requirement may be imposed by the County under Alabama Code Section 41-16-58.

**F. Insurance Requirements for Contractors**

Any person, firm, or corporation entering into a contract with the County will carry

Compensation and Comprehensive General Liability Insurance in an amount deemed appropriate by the County but never less than \$1 million per occurrence and \$2 million aggregate. The Certificate of Insurance shall name the County as additional insured.

#### **Promulgated Rules**

With prior discussion and review with department heads during a scheduled meeting the Purchasing Department may, with approval of the County Commission, promulgate any rule or rules necessary for the implementation of this policy.

#### **Penalties/Sanctions/Disciplinary Action**

Violators of state law are subject to all applicable penalties, sanctions and disciplinary actions as set forth in applicable laws, rules and regulations, including, but not limited to, State Bid Laws, Alabama Ethics Rules and the Baldwin County Handbook.

### **APPENDIX A**

#### **Article 3 Section 41-16-50**

Contracts for which competitive bidding required; manner of awarding contracts generally; award of contracts to resident bidders, negotiation of contracts; joint contracts.

#### **Article 3 Section 41-16-51**

Contracts for which competitive bidding not required generally; governing bodies or instrumentalities of counties, municipalities and certain state and local institutions to establish and maintain purchasing facilities and procedures for competitive bidding in operation and management of institutions, facilities, etc., under supervision and control thereof; contracts entered into in violation of article void, penalty.

#### **Article 3 Section 41-16-52**

Expenditures for repair of lease of heavy duty off-highway construction equipment may be made without regard to provisions of article.

#### **Article 3 Section 41-16-53**

Letting of contracts without public advertisement authorized in case of emergencies affecting public health, safety, etc...

#### **Article 3 Section 41-16-54**

Advertisement for and solicitation of bids; bids to be sealed; opening of bids; bids, etc., to be retained and to be open to public inspection; when purchases or contracts may be made in open market; contracts not to be split to avoid requirements of article; certain partial contracts declared void.



**Article 3 Section 41-16-55**

Effect of agreements or collusion among bidders in restraint of competition; knowing participation in collusive agreement.

**Article 3 Section 41-16-56**

Effect of advance disclosure of terms of bid

**Article 3 Section 41-16-57**

Awarding of contracts generally; preference to be given to Alabama commodities, firms, etc., in contracts for purchase of personal property or contractual services; rejection of bids; records as to awarding of contract to be open to public inspection; maximum duration of contracts for purchase of personal property or contractual services.

**Article 3 Section 41-16-58**

Bond for faithful performance of contract may be required.

**Article 3 Section 41-16-59**

Assignment of contracts.

**Article 3 Section 41-16-60**

Conflicts of interest of members or officers of governing bodies or instrumentalities of counties, municipalities and certain state and local institutions generally; making of purchases or awarding of contracts in violation of article.

**Article 3 Section 41-16-61**

Institution of actions to enjoin execution of contracts entered into in violation of article.

**Article 3 Section 41-16-62**

Provisions of article not applicable to certain municipal contracts.

**Article 3 Section 41-16-63**

Provisions of article cumulative.

**FORMS/ATTACHMENTS/EXHIBITS**

1. Baldwin County Supply Requisition

**RELATED POLICIES**

POLICY #8.12: Processing Voucher Payments

**APPROVED PROCUREMENT GUIDELINES FOR NEW VEHICLES FOR THE  
BALDWIN COUNTY COMMISSION**

**T191 State Contract – Vehicles, Non-Alternative Fuel**

**Effective Date: 02/12/16 through 02/10/17**

**Ford Transit 150 Full Size Van ½ Ton 8 Passenger**

**Ford Transit Mid-Size Van 7 Passenger**

**Ford F150 Regular Cab 4 x 2 Mid-Size Truck**

**Ford F150 Regular Cab 4x4 Mid-Size Truck**

**Ford F150 Crew Cab 4x4 Mid-Size Truck**

**Ford F150 Extended Cab 4x2**

**Ford F150 Extended Cab 4x4**

**Ford F150 Crew Cab 4x2 Minimum 39" Leg Room**

**Ford F150 Crew Cab 4x4 Full-Size Truck ½ ton Minimum 39" Leg Room**

**Ford F150 Extended Cab 4x2 Full Size Truck ½ Ton**

**Ford F150 Extended Cab 4x4 Full Size Truck ½ Ton**

**Ford F250 Crew Cab 4x2**

**Ford Focus SE 4 DR**

**Ford Explorer FWD**

**Ford Explorer AWD**

**Ford Taurus SE**

**Ford Fiesta SE 4DR Sub-Compact Sedan**

**Ford Full-Size Fusion S 4DR Sedan, Front-Wheel Drive**

**Jeep Patriot Sport 4x2**

**Jeep Patriot Sport 4x4**

**Dodge Ram Promaster City SLT**

**Dodge Ram Crew Cab 1500 Tradesman 4x2**

**Dodge Ram Crew Cab 1500 Tradesman 4x4**

**Dodge Ram Quad Cab 1500 Tradesman 4x2**

**Dodge Ram Quad Cab 1500 Tradesman 4x4**

**Dodge Charger SE**

**Ram 2500 Crew Cab 4x4**

**Chevrolet Trax**

**Chevrolet Express G2500 Full Size Van ¾ Ton 8 Passenger**

**Chevrolet Express G2500 Full Size Van 12 Passenger**

**Chevrolet Express G2500 Full Size 1 Ton 15 Passenger**

**Chevrolet Express G2500 Full Size ¾ Ton 8 Passenger**

**Chevrolet Express G2500 Full Size 12 Passenger**

**Chevrolet Express G3500 Full Size 1 Ton 15 Passenger**

**Chevrolet Express G1500 Cargo Van – 2 Passenger, Equivalent to 12 Passenger**

**APPROVED PROCUREMENT GUIDELINES FOR NEW VEHICLES FOR THE  
BALDWIN COUNTY COMMISSION**

**T191L State Contract – Vehicles, Law Enforcement**

**Effective Date: 01/12/16 through 01/10/17**

Ford Interceptor Sedan FWD  
Ford Interceptor Utility FWD  
Ford F-150 Crew Cab 2WD (Not Pursuit Rated)  
Ford F-150 Extended Cab 2WD (Not Pursuit Rated)  
Ford F-150 Extended Cab 4WD (Not Pursuit Rated)  
Ford F-150 Crew Cab 4WD (Not Pursuit Rated)  
Ford Interceptor Utility AWD  
Ford Transit E350 12 Passenger Capacity (Not Pursuit Rated)

Dodge Charger, Full Size Sedan (Not Pursuit Rated)  
Dodge Durango (Not Pursuit Rated)  
Dodge Charger, Full Size Sedan (Pursuit Rated)

Chevrolet Caprice  
Chevrolet Impala  
Chevrolet Silverado 1500 (Not Pursuit Rated)  
Chevrolet Express 12 Passenger (Not Pursuit Rated)

Dodge Ram, Full Size (Not Pursuit Rated)  
Dodge Ram, SSV (Not Pursuit Rated)

All Vehicles will come with Standard Options listed on State Contract (Check Contract for Standard Options)

**Additional Options:**

Trailer Towing Package  
Trailer Brake Controller  
Backup Cameras  
Blue Tooth  
4 Corner LED Strobe Lights  
All Weather Rubber Mats – Heavy Duty  
Keyless Entry  
Cruise Control  
Power Windows, Locks & Mirrors  
Running Boards  
Tilt Steering  
V-8 Engines In Trucks

**\*\*Any additional options must be pre-approved by the Baldwin County Commission before Purchase Orders will be issued.**

**NOTE: This does not include Police Vehicles for the Sheriff Office**

**APPROVED PROCUREMENT GUIDELINES FOR NEW VEHICLES FOR THE  
BALDWIN COUNTY COMMISSION**

4 Corner LED Strobe Lights  
All Weather Rubber Mats – Heavy Duty  
Keyless Entry  
Cruise Control  
Power Windows, Locks & Mirrors  
Running Boards  
Tilt Steering  
V-8 Engines in Trucks

**\*\*Any additional options must be pre-approved by the Baldwin County Commission before Purchase  
Orders will be issued.**

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**APPROVED PROCUREMENT GUIDELINES FOR NEW VEHICLES FOR THE  
BALDWIN COUNTY COMMISSION**

**T191A State Contract – Vehicles, Alternate Fuel  
Effective Date 11/17/15 through 11/15/16**

**Ford Focus SE-4 COMPACT SEDAN, ALTERNATIVE FUEL  
Ford Sterling FULL-SIZE SEDAN, FRONT-WHEEL  
Ford Explorer, MID-SIZE SUV, 2-Wheel Drive 7 Passenger**

**Ford Explorer, MID-SIZE SUV, 4-Wheel Drive 7 Passenger,  
Ford F150 Regular Cab 4x2 MID-SIZE TRUCK  
Ford F150 Regular Cab 4x4, MID-SIZE TRUCK,  
Ford F150 Crew Cab 4x2, MID-SIZE TRUCK, ALTERNATIVE  
Ford F150 Crew Cab 4x4, MID-SIZE TRUCK, ALTERNATIVE  
Ford F150 Extended Cab 4x2 MID-SIZE TRUCK, ALTERNATIVE  
Ford F150 Extended Cab 4x4 MID-SIZE TRUCK, ALTERNATIVE  
Ford F150 Crew Cab 4x2 FULL-SIZE TRUCK, 1/2 TON, 39" Leg Room, ALT  
Ford F150 Crew Cab 4x2 FULL-SIZE TRUCK, 1/2 TON, ALTERNATIVE  
Ford F150 Extended Cab 4x2 FULL-SIZE TRUCK, 1/2 TON, ALTERNATIVE  
Ford F150 Extended Cab 4x4 FULL-SIZE TRUCK, 1/2 TON, ALTERNATIVE  
Ford F250 Crew Cab 4x2 FULL-SIZE TRUCK, 3/4 TON, 39" Leg Room, ALT  
Ford F250 Crew Cab 4x4 FULL-SIZE TRUCK, 3/4 TON, 39" Leg Room, ALT  
Ford F250 Extended Cab 4x2 FULL-SIZE TRUCK, 3/4 TON, ALTERNATIVE  
Ford F250 Extended Cab 4x4 FULL-SIZE TRUCK, 3/4 TON, ALTERNATIVE**

**Ford Transit Connect XLT Wagon COMPACT VAN 5 Passenger ALTERNATIVE  
Ford Transit 150 XL Wagon ½ Ton 8 Passenger FULL-SIZE VAN,  
Ford Transit Cargo Van 2 Passenger, ALTERNATIVE**

**Chevrolet Express FULL-SIZE VAN 3/4 TON, 8 PASSENGER, Alternative  
Chevrolet Express FULL-SIZE VAN 12 Passenger, ALTERNATIVE  
Chevrolet Express FULL-SIZE VAN 15 Passenger, 1 Ton, ALTERNATIVE  
Chevrolet Express Cargo Van, 2 Passenger Equiv. to 12 Passenger, ALT**

**Dodge Caravan SE Mid-Size Van 7 Passenger, ALTERNATIVE  
Chrysler Limited 200 MID-SIZE SEDAN, ALTERNATIVE**

**All Vehicles will come with Standard Options listed on State Contract (Check Contract for Standard Options)**

**Additional Options:**

**Trailer Towing Package  
Trailer Brake Controller  
Backup Cameras  
Blue Tooth**

---

**APPROVED PROCUREMENT GUIDELINES FOR NEW VEHICLES FOR THE  
BALDWIN COUNTY COMMISSION**

All Vehicles will come with Standard Options listed on State Contract (Check Contract for Standard Options)

**Additional Options:**

Trailer Towing Package  
Trailer Brake Controller  
Backup Cameras  
Blue Tooth  
4 Corner LED Strobe Lights  
All Weather Rubber Mats – Heavy Duty  
Keyless Entry  
Cruise Control  
Power Windows, Locks & Mirrors  
Running Boards  
Tilt Steering  
V-8 Engines in Trucks

**\*\*Any additional options must be pre-approved by the Baldwin County Commission before Purchase Orders will be issued.**

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# BALDWIN COUNTY REQUISITION

## DEPARTMENT INFORMATION

## BID/QUOTE INFO

## VENDOR INFORMATION

DATE 10/1/2020

DEPT BCSW

SHIP TO Magnolia Landfill

Quote# \_\_\_\_\_

State Bid T191 \_\_\_\_\_

NAME Donohoo Chevrolet

ADDRESS 100 Greenhill Blvd. NW, Fort Payne, AL 35967

PHONE 256-845-3525

FAX 256-845-5364

CONTACT Jake Harris

WILL THIS VENDOR PERFORM LABOR SERVICES ON BALDWIN COUNTY PROPERTY?

☒ YES ☐ NO

LINE #	COST CENTER	QTY	U/M	MISC.	PRODUCT NUMBER AND DESCRIPTION	UNIT PRICE	EXT PRICE
1	510.17430.4100	1	ea	LS	2020 Chevrolet Tahoe 4WD 4 door LS	\$ 35,505.00	\$ 35,505.00
2					Including options from attached quotation.		\$ -
3					Color: Summit White/Exterior, Black/Interior		\$ -
4					Pricing includes delivery.		\$ -
5							\$ -
6							\$ -
7							\$ -
8							\$ -
9							\$ -
10							\$ -
11							\$ -
12							\$ -
13							\$ -
14							\$ -
15					Approved 2021 Budget 510/54100		\$ -
16							\$ -
17							\$ -
18							\$ -
19							\$ -
20							\$ -
*****	*****	****	***	*****	REQUISITION TOTAL	*****	\$ 35,505.00

REQUESTED BY: Ed Fox

APPROVED BY: 

EMPLOYEE # 

PURCHASE ORDER # \_\_\_\_\_



## Donohoo Chevrolet

Chad Johnson | 256-845-3525 Ext. 3 | cjohnson@donohoochevrolet.com

Prepared For: 2020 Tahoe LS Custom

Vehicle: [Fleet] 2020 Chevrolet Tahoe (CK15706) 4WD 4dr LS

### Selected Model and Options

MODEL		
CODE	MODEL	Invoice
CK15706	2020 Chevrolet Tahoe 4WD 4dr LS	
COLORS		
CODE	DESCRIPTION	Invoice
GAZ	Summit White	\$0.00
OPTIONS		
CODE	DESCRIPTION	Invoice
1LS	LS Preferred Equipment Group Includes Standard Equipment	\$0.00
A95	Seats, front bucket, with Premium Cloth passenger seat includes power fore/aft, power recline and power lumbar, 10-way power driver seat includes 6-way power cushion, 2-way power lumbar control and power recline (STD) (Includes (AYQ) frontal and side-impact for driver and front passenger airbags and (D07) front center console. Upgradeable to (AZ3) front 40/20/40 split-bench seat.)	\$0.00
ATD	Seat delete, third row passenger (Included and only available with (YL4) Custom Edition or (WK1) Custom Midnight Edition. Deletes (AP9) rear cargo net.)	Inc.
FE9	Emissions, Federal requirements	\$0.00
GAZ	Summit White	\$0.00
GU4	Rear axle, 3.08 ratio (Not available with (NHT) Max Trailering Package.)	\$0.00
H0U	Jet Black, Premium Cloth seat trim	\$0.00





## Donohoo Chevrolet

Chad Johnson | 256-845-3525 Ext. 3 | cjohnson@donohoochevrolet.com

Vehicle: [Fleet] 2020 Chevrolet Tahoe (CK15706) 4WD 4dr LS (🟢 Complete)

### OPTIONS

CODE	DESCRIPTION	Invoice
IO5	Audio system, 8" diagonal color touch-screen with Chevrolet Infotainment AM/FM stereo with seek-and-scan and digital clock, includes Bluetooth streaming audio for music and select phones; voice-activated technology for radio and phone; and Shop with the ability to browse, select and install apps to your vehicle. You can customize your content with audio, weather and more; featuring Apple CarPlay and Android Auto capability for compatible phone; 5 USB ports and 1 auxiliary jack (STD) (Includes 2 USB ports when (AZ3) Split-bench front seat is ordered.)	\$0.00
L83	Engine, 5.3L EcoTec3 V8 with Active Fuel Management, Direct Injection and Variable Valve Timing includes aluminum block construction (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 N-m] @ 4100 rpm) (STD)	\$0.00
MYC	Transmission, 6-speed automatic, electronically controlled with overdrive and tow/haul mode (STD)	\$0.00
RCV	Wheels, 18" x 8.5" (45.7 cm x 21.6 cm) painted aluminum (Included and only available with (YL4) Custom Edition.)	Inc.
RKX	Tires, P265/65R18 all-season, blackwall (STD)	Inc.
SJA	LPO, Grille insert with chrome horizontal louver insert (dealer-installed) (Included with (YL4) Custom Edition. Not available with (RZ9) Grille insert, LPO.)	Inc.
XCQ	Tire, spare P265/70R17 all-season, blackwall (STD)	\$0.00
YL4	Custom Edition includes (RCV) 18" painted aluminum wheels, (RKX) P265/65R18 all-season, blackwall tires, (SJA) chrome grille insert, LPO and (ATD) third row passenger seat delete (Requires interior color (H0U) Jet Black. Not available with (AP9) cargo net, (ARN) third row manual 60/40 split-folding bench seat, (PDH) Interior Protection Package, LPO, (RZ9) grille insert, LPO, (VLI) all-weather rear cargo mat, LPO or (VRS) cargo security shade, LPO. Not available with any other RPO or LPO wheels.) *CREDIT*	(\$3,822.00)
ZW7	Suspension Package, Premium Smooth Ride (STD) (Not available with (NHT) Max Trailering Package.)	\$0.00
ZY1	Paint scheme, solid application	\$0.00
Options Total		(\$3,822.00)

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Data Version: 9900, Data Updated: Dec 15, 2019 10:00:00 PM PST.

Model Code - T191A  
Trim

CK15706  
4WD Tahoe 1LS

State Bid Tahoe Commercial 4WD

\$ 37,391.00

Upgrade to LS Pkg

\$ 1,456.00

Options Price Difference

\$ (3,822.00)

Delivery

\$ 480.00

Total Price

\$ 35,505.00





## Donohoo Chevrolet

Chad Johnson | 256-845-3525 Ext. 3 | [cjohnson@donohoochevrolet.com](mailto:cjohnson@donohoochevrolet.com)

Vehicle: [Fleet] 2020 Chevrolet Tahoe (CK15706) 4WD 4dr LS ( Complete )

### Standard Equipment

#### Mechanical

Engine, 5.3L EcoTec3 V8 with Active Fuel Management, Direct Injection and Variable Valve Timing includes aluminum block construction (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 N-m] @ 4100 rpm) (STD)

Transmission, 6-speed automatic, electronically controlled with overdrive and tow/haul mode (STD)

Suspension Package, Premium Smooth Ride (STD) (Not available with (NHT) Max Trailering Package.)

GVWR, 7300 lbs. (3311 kg) (Requires 4WD model.)

Rear axle, 3.08 ratio (Not available with (NHT) Max Trailering Package.)

E85 FlexFuel capable (Included and only available with Fleet or Government order types.)

Transfer case, active, single-speed, electronic Autotrac with rotary controls, does not include neutral. Cannot be dinghy towed (Requires 4WD model. Not available with (NHT) Max Trailering Package.)

Differential, heavy-duty locking rear

4-wheel drive

Cooling, external engine oil cooler, heavy-duty air-to-oil integral to driver side of radiator

Cooling, auxiliary transmission oil cooler, heavy-duty air-to-oil

Battery, 720 cold-cranking amps with 80 amp hour rating

Alternator, 150 amps

Trailering equipment includes trailering hitch platform, 7-wire harness with independent fused trailering circuits mated to a 7-way sealed connector and 2" trailering receiver

Trailer sway control

Suspension, front coil-over-shock with stabilizer bar

Suspension, rear multi-link with coil springs

Steering, power, electric

Hill Start Assist

#### Exterior

Wheels, 18" x 8.5" (45.7 cm x 21.6 cm) aluminum with high-polished finish (STD)

Tires, P265/65R18 all-season, blackwall (STD)

Tire, spare P265/70R17 all-season, blackwall (STD)

Wheel, 17" x 8" (43.2 cm x 20.3 cm) full-size, steel spare

Tire carrier, lockable outside spare, winch-type mounted under frame at rear

Active aero shutters, front

Fascia, front body-color

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## Donohoo Chevrolet

Chad Johnson | 256-845-3525 Ext. 3 | [cjohnson@donohoochevrolet.com](mailto:cjohnson@donohoochevrolet.com)

Vehicle: [Fleet] 2020 Chevrolet Tahoe (CK15706) 4WD 4dr LS ( Complete )

### Exterior

Fascia, rear body-color

Luggage rack side rails, roof-mounted

Assist steps, Black (Premier includes chrome accent strip) (Deleted when (RVQ) Assist step kit, Black, LPO or (VXH) Assist step kit, Chrome, LPO are ordered.)

Mirrors, outside heated power-adjustable, manual-folding and color keyed driver mirror includes spotter mirror

Glass, acoustic, laminated

Glass, deep-tinted

Wipers, front intermittent, Rainsense

Wiper, rear intermittent with washer

Liftgate, rear manual

### Entertainment

Audio system, 8" diagonal color touch-screen with Chevrolet Infotainment AM/FM stereo with seek-and-scan and digital clock, includes Bluetooth streaming audio for music and select phones; voice-activated technology for radio and phone; and Shop with the ability to browse, select and install apps to your vehicle. You can customize your content with audio, weather and more; featuring Apple CarPlay and Android Auto capability for compatible phone; 5 USB ports and 1 auxiliary jack (STD) (Includes 2 USB ports when (AZ3) Split-bench front seat is ordered.)

Audio system feature, single-slot CD/MP3 player

Audio system feature, 6-speaker system

SiriusXM Radio enjoy an All Access trial subscription with over 150 channels including commercial-free music, plus sports, news and entertainment. Plus listening on the SiriusXM app, online and at home on compatible connected devices is included, so you'll hear the best SiriusXM has to offer, anywhere life takes you. Welcome to the world of SiriusXM (Deleted when (UE0) OnStar delete is ordered. IMPORTANT: The SiriusXM radio trial package is not provided on vehicles that are ordered for Fleet Daily Rental ("FDR") use. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. See the SiriusXM Customer Agreement at [www.siriusxm.com](http://www.siriusxm.com) for complete terms and how to cancel. All fees, content, features, and availability are subject to change.)

HD Radio (Deleted when (UE0) OnStar delete is ordered.)

Bluetooth for phone personal cell phone connectivity to vehicle audio system

4G LTE Wi-Fi Hotspot capable (Requires (UE1) OnStar. Terms and limitations apply. See [onstar.com](http://onstar.com) or dealer for details.)

### Interior

Seats, front bucket, with Premium Cloth passenger seat includes power fore/aft, power recline and power lumbar, 10-way power driver seat includes 6-way power cushion, 2-way power lumbar control and power recline (STD) (Includes (AYQ) frontal and side-impact for driver and front passenger airbags and (D07) front center console. Upgradeable to (AZ3) front 40/20/40 split-bench seat.)

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## Donohoo Chevrolet

Chad Johnson | 256-845-3525 Ext. 3 | cjohnson@donohoochevrolet.com

Vehicle: [Fleet] 2020 Chevrolet Tahoe (CK15706) 4WD 4dr LS ( Complete )

### Interior

Seat trim, cloth

Seat adjuster, front passenger 6-way power

Seats, second row 60/40 split-folding bench, manual

Seat, third row manual 60/40 split-folding bench, fold flat (Deleted when (YL4) Custom Edition or (WK1) Custom Midnight Edition are ordered.)

Console, floor with storage area, cup holders and auxiliary jack (Not available with (AZ3) 40/20/40 split-bench front seat.)

Floor covering, color-keyed carpeting

Floor mats, color-keyed carpeted first and second row, removable

Steering column, Tilt-Wheel

Steering wheel, leather-wrapped

Steering wheel controls, mounted audio and cruise controls includes Driver Information Center controls

Driver Information Center, 4.2" diagonal multi-color

Warning tones headlamp on, key-in-ignition, driver and right-front passenger seat belt unfasten and turn signal on

Door locks, power programmable with lockout protection and delayed locking

Remote Keyless Entry, extended-range

Remote vehicle start

Windows, power with Express-Down and Express-Up on front doors and lock out features

Cruise control, electronic with set and resume speed

Climate control, tri-zone automatic with individual climate settings for driver, right-front passenger and rear passengers

Defogger, rear-window electric

Power outlet, 110-volt

Power outlets, 5 auxiliary, 12-volt includes outlets in the instrument panel, console, back of console, 1 in 3rd row and 1 in cargo area (With (AZ3) 40/20/40 split-bench front seats, the outlet on the back of the console is deleted.)

Mirror, inside rearview manual day/night

Conversation mirror

Assist handles, 1st row passenger and 2nd row outboard seats

Lighting, interior with dome light, driver- and passenger-side door switch with delayed entry feature, cargo lights, door handle or Remote Keyless Entry-activated illuminated entry and map lights in front and second seat positions.

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## Donohoo Chevrolet

Chad Johnson | 256-845-3525 Ext. 3 | [cjohnson@donohoochevrolet.com](mailto:cjohnson@donohoochevrolet.com)

Vehicle: [Fleet] 2020 Chevrolet Tahoe (CK15706) 4WD 4dr LS ( Complete )

### Interior

Cargo management system

Cargo net (Deleted when (YL4) Custom Edition or (WK1) Custom Midnight Edition are ordered.)

Chevrolet Connected Access capable (Subject to terms. See [onstar.com](http://onstar.com) or dealer for details.)

### Safety-Mechanical

Brakes, 4-wheel antilock, 4-wheel disc, VAC power with Brake Assist

StabiliTrak, stability control system with brake assist, includes traction control

### Safety-Exterior

Daytime Running Lamps, with automatic exterior lamp control

### Safety-Interior

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Airbags, Frontal airbags for driver and front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Driver inboard seat-mounted side-impact airbag; Head-curtain airbags for all rows in outboard seating positions (Not available with (AZ3) front 40/20/40 split-bench seat. Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

Front outboard Passenger Sensing System for frontal outboard passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

Door locks, rear child security

OnStar and Chevrolet connected services capable (Terms and limitations apply. See [onstar.com](http://onstar.com) or dealer for details.)

Rear Park Assist with audible warning

Rear Vision Camera

LATCH system (Lower Anchors and Tethers for CHildren), for child restraint seats lower anchors and top tethers located in all second-row seating positions, top tethers located in third row seating positions

Tire Pressure Monitor System air pressure sensors in each tire with pressure display in Driver Information Center, includes Tire Fill Alert.

Theft-deterrent system, electrical, unauthorized entry

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## Donohoo Chevrolet

Chad Johnson | 256-845-3525 Ext. 3 | cjohnson@donohoochevrolet.com

Vehicle: [Fleet] 2020 Chevrolet Tahoe (CK15706) 4WD 4dr LS ( Complete )

### WARRANTY

Warranty Note: <<< Preliminary 2020 Warranty Note >>>

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: Qualified Fleet Purchases: 5 Years/100,000 Miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: Qualified Fleet Purchases: 5 Years/100,000 Miles

Maintenance Note: 1 Year/1 Visit

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# Baldwin County Commission

## Agenda Action Form

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File #: 21-0084, Version: 1

Item #: BM1

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Meeting Type: BCC Regular Meeting

Meeting Date: 10/20/2020

Item Status: New

From: Cian Harrison, Clerk Treasurer

Submitted by: Cian Harrison, Clerk Treasurer

---

### **ITEM TITLE**

Association of County Commissions of Alabama (ACCA) Workers' Compensation Self Insurers' Fund  
- Continuance of Coverage

### **STAFF RECOMMENDATION**

Related to the Association of County Commissions of Alabama Workers' Compensation Self-Insurance Fund (ACCA WCSIF), take the following actions:

- 1) Authorize payment to the Association of County Commissions of Alabama Workers' Compensation Self Insurers' Fund in the amount of \$743,781.04 from applicable and various Baldwin County Commission departments, related to the continued provision of workers' compensation coverage to the Baldwin County Commission for the period of October 1, 2020 to October 1, 2021; and
- 2) Authorize the Chairman to execute any related correspondence and/or instruments; and
- 3) Authorize the Clerk/Treasurer to make an interim payment before October 31, 2020, to the Association of County Commissions of Alabama Worker's Compensation Self Insurers' Fund (ACCA WCSIF) in the amount of \$743,781.04.

### **BACKGROUND INFORMATION**

Previous Commission action/date: 10/01/2019

Background: The Commission approved payment to the ACCA related to the continuance of the workers' compensation coverage for the Commission for the period October 1, 2019 to October 1, 2020; the payment was paid to the ACCA in the amount of \$751,579.51. This represents an increase of \$25,419.65 from the Fiscal Year 2019 premium contribution of \$726,159. The approval allowed the Chairman to sign related correspondence and/or instruments and the Clerk/Treasurer to make the interim payment of \$751,579.51, before October 2019, so the workers' compensation coverage did not lapse.



### **FINANCIAL IMPACT**

Total cost of recommendation: 743,781.04

Budget line item(s) to be used: Various Baldwin county Commission Departments object code 5125

If this is not a budgeted expenditure, does the recommendation create a need for funding?  
N/A

### **LEGAL IMPACT**

Is legal review necessary for this staff recommendation and related documents?  
N/A

Reviewed/approved by: N/A

Additional comments: N/A

### **ADVERTISING REQUIREMENTS**

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

### **FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: Must be submitted and paid by 10/31/2020

Individual(s) responsible for follow up: Donna Bryars and Eva Cutsinger, Finance Payable to ACCA WCSIF:

CRS Inc.  
Post Office Box 589  
Montgomery, Alabama 36101-0589

Action required (list contact persons/addresses if documents are to be mailed or emailed):  
N/A

Additional instructions/notes: N/A



## ASSOCIATION OF COUNTY COMMISSIONS OF ALABAMA WORKERS' COMPENSATION SELF-INSURERS FUND

TO: Contact Persons, ACCA Workers' Compensation Self-Insurers Fund (WCSIF) Members

FROM: Sonny Brasfield, ACCA, Executive Director

DATE: September 1, 2020

RE: 2020-2021 Renewals for WCSIF Members

It is time again to prepare for a new year in the Association's Workers' Compensation Self-Insurers Fund. Enclosed you will find your estimated **2020-2021 Premium-Contribution Statement**. This estimate is, in most cases, based on either payroll estimates provided by your office or the most recent audited payroll from your county. Any changes in your employment pattern during the 2020-2021 fiscal year will be recognized during the audit process after the close of the fiscal year and your costs will be adjusted accordingly. Please be sure to send your renewal payment (made payable to ACCA WCSIF) and ALL renewal documentation by October 1, 2020 to: ACCA WCSIF, c/o CRS, Inc., P.O. Box 589, Montgomery, AL 36101-0589.

We are happy to report that the WCSIF Board of Trustees approved a total \$1,000,000 investment earnings refund for Fund Members. Each active WCSIF Member will receive their portion of the refund following the receipt of the 2020-21 premium-contributions from ALL Fund Members.

The overall rates for the WCSIF decreased slightly this year due to favorable loss development. It is vitally important that each employee continues to be actively involved in efforts to reduce and avoid accidents. We are depending on your active role in promoting safety efforts at the county level.

Speaking of safety, the 2019-2020 Safety Incentive Discount Program (SIDP) will be ending soon. All participating County Fund Members need to make sure that your appointed County Safety Coordinator submits the SIDP Application and all required-documentation to CRS Member Services Coordinator Marcia Collier at [mcollier@countyrisk.org](mailto:mcollier@countyrisk.org) no later than September 30 in order to be considered for this incentive.

Also, we have enclosed the **WCSIF 2020-2021 Contacts** form. This form needs to be completed in its entirety and emailed by October 15, 2020, as directed on the form. Having current contact information is extremely important to the Fund.

If you have any questions about the enclosed 2020-2021 renewal documents or want to discuss any other matters, please contact me or ACCA Director of Insurance Services Henry van Arcken at [hvanarcken@alabamacounties.org](mailto:hvanarcken@alabamacounties.org) anytime.

We appreciate your participation in and commitment to the Fund and to the other members who continue to make this program so successful.

Enclosures



# Association of County Commissions of Alabama

## Workers' Compensation Self – Insurers' Fund

### WORKERS' COMPENSATION INFORMATION PAGE

**PARTICIPANT:**  
Baldwin County Commission  
312 Courthouse Sq, Ste 12  
Bay Minette, Alabama 36507

**DATE PREPARED:** 09/01/2020

**ACCOUNT NUMBER:** [REDACTED]  
**CONTRACT PERIOD:** 10/1/2020 to 10/1/2021

### Estimated Billing

Code	Sub	Classification of Operations	Payroll & Production	Rate	Estimated Annual Contribution
5506	00	St/Rd Constr/Pav-Incl Drivers	4,024,898.00	5.95	\$239,481.43
6217	00	Excavation-Incl Drivers	0.00	4.88	\$0.00
7380	00	Drivers, Chauffeurs	1,146,598.00	4.69	\$53,775.45
7720	00	Sheriff's Department	966,511.00	3.48	\$33,634.58
8380	00	County Shop/Auto & Truck Repair	415,854.00	3.13	\$13,016.23
8810	00	Clerical Office Employees Noc	11,574,284.00	0.16	\$18,518.85
8831	00	Hospital-Vet & Drivers	309,811.00	1.59	\$4,925.99
8832	00	Coroner	16,880.00	0.37	\$62.46
9015	00	Building Custodian	1,030,146.00	3.74	\$38,527.46
9102	00	Parks-Incl Drivers	642,335.00	2.76	\$17,728.45
9403	00	Garbage Coll-Incl Drivers	3,211,045.00	6.97	\$223,809.84
9410	00	County Employees, Incl Drivers	4,723,675.00	2.27	\$107,227.42

<b>Total Manual Contribution</b>	<b>\$750,708.16</b>
<b>Total Fund Adjustments/Discounts</b>	<b>\$-6,927.12</b>
<b>Total Limited Normal Contribution</b>	<b>\$743,781.04</b>
<b>Amount Due – Fund</b>	<b>\$743,781.04</b>
<b>Experience Modification</b>	<b>1.13</b>

**If Paid on Time**  
10-01-20 - 10-31-20  
\$743,781.04

<b>Avoid These Penalties</b>	
<b>2% added 11-01-20 \$14,875.62</b>	<b>+ 8% added 12-01-20 \$60,692.53</b>
<b>After 11-01-20, Pay \$758,656.66</b>	<b>After 12-01-20, Pay \$819,349.19</b>

**Adopted February 24, 1994 by the Board of Trustees of the ACCA Workers' Compensation Fund:**

Workers' Compensation premiums are due and payable on October 1.

If full payment is not received on or before October 31, the non-paying member shall be assessed two percent (2%) of the unpaid balance on November 1 and an additional eight percent (8%) of the unpaid balance on December 1.

**An additional two percent (2%) of the unpaid balance will be assessed on the first of each month thereafter.**

If payment is not received by December 10, a notice of cancellation will be sent, with cancellation effective January 10.

If payment is not received by December 31, a final 10-day notice of cancellation will be sent, with cancellation effective January 10.

Interest shall accrue on the unpaid balance each month thereafter.

**Checks should be made payable to: ACCA WCSIF**

**Mail payment to: CRS, Inc.**

**P.O. Box 589 Montgomery, AL 36101-0589**

**Any questions, call: (334) 394-3232 / (888) 608-2009**



# Baldwin County Commission

## Agenda Action Form

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File #: 21-0075, Version: 1

Item #: BN1

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Meeting Type: BCC Regular Meeting

Meeting Date: 10/20/2020

Item Status: New

From: Joey Nunnally, County Engineer, P.E.

Submitted by: John Sedlack, Design Tech III

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### **ITEM TITLE**

Alabama Transportation Rehabilitation and Improvement Program-II - Fiscal Year 2021 Project Application

### **STAFF RECOMMENDATION**

Approve Resolution #2021-011, Letter of Intent and authorize the Highway Department to submit an application for the Alabama Transportation Rehabilitation and Improvement Program-II (ATRIP-II) for the addition of turn lanes and traffic signal upgrades at the intersection of State Route 104 and County Road 55 in Baldwin County.

### **BACKGROUND INFORMATION**

Previous Commission action/date: N/A

Background: The Alabama Department of Transportation is seeking applications for the FY 21 Alabama Transportation Rehabilitation and Improvement Program-II. This resolution and Letter of Intent is included as part of the Sponsors Application.

### **FINANCIAL IMPACT**

Total cost of recommendation: Not to exceed \$200,000.00

Budget line item(s) to be used: 53135.5202.05205

If this is not a budgeted expenditure, does the recommendation create a need for funding?  
N/A

### **LEGAL IMPACT**

Is legal review necessary for this staff recommendation and related documents?  
N/A

Reviewed/approved by: N/A

Additional comments: N/A

### **ADVERTISING REQUIREMENTS**

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

### **FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up:

Commission Staff to have Resolution and Letter of intent executed by the Commission and return to the Highway Department to include in the Application.

Action required (list contact persons/addresses if documents are to be mailed or emailed):

ATRIP-II Project Application  
ATTN: Edward N. Austin, P.E.  
1409 Coliseum Blvd  
Montgomery, Alabama 36110

Additional instructions/notes: N/A

**RESOLUTION NO. 2021-011**

County of **BALDWIN** )

Project No. **TBD**

**STATE OF ALABAMA )**

WHEREAS, the COUNTY COMMISSION of BALDWIN County, Alabama intends to apply for state funds for the Alabama Department of Transportation, Alabama Transportation Rehabilitation and Improvement Program II (ATRIP II) during Fiscal Year 2021.

THEREFORE BE IT RESOLVED, by the Baldwin County Commission as follows:

1. That the County is authorized to make an application for Alabama Transportation Rehabilitation and Improvement Program II (ATRIP II) for funding assistance from the State of Alabama Department of Transportation, for the purpose of undertaking a project in Fiscal Year 2021 for the addition of turn lanes and traffic signal upgrades at State Route 104 and County Road 55 in Baldwin County.
2. That the application be submitted for and on behalf of the County by its Commission Chairman who is authorized by this resolution to sign the application and any related forms or documents on behalf of the County.
3. That the County is authorized to enter into an Alabama Transportation Rehabilitation and Improvement Program II (ATRIP II) funding agreement with the State of Alabama, acting by and through the Alabama Department of Transportation, for the purpose of undertaking a project for the addition of turn lanes and traffic signal upgrades at State Route 104 and County Road 55 in Baldwin County, with funding provided by the State of Alabama.
4. That the agreement be executed in the name of the County for and on behalf of the County by its Commission Chairman.
5. That the authority of the County to enter into contracts with the State of Alabama has been reviewed by the County attorney, and in his/her opinion, the County is duly authorized to commit the County to an agreement with the Alabama Department of Transportation.

BE IT FURTHER RESOLVED that the County hereby affirms that any local matching share of funds in the amount required for a Alabama Transportation Rehabilitation and Improvement Program II (ATRIP II) project has been officially approved, placed into the budget of the County and is available for expenditure upon execution of the State of Alabama's funding agreement and the start of the project.

Done at the Regular session of the Commission of Baldwin County, this \_\_\_\_\_ day of

\_\_\_\_\_, 20\_\_\_\_\_.

**BALDWIN COUNTY COMMISSION**  
Governing Body

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

October 20, 2020

ATRIP-II Project Application  
ATTN: Edward N. Austin, P.E.  
1409 Coliseum Blvd  
Montgomery, Alabama 36110

Dear Sir:

Re: Project No. TBD  
County Project No. TBD  
Addition of Turn Lanes & Traffic Signal Upgrades to State Route 104 & County Rd 55  
Alabama Transportation Rehabilitation Improvement Program II (ATRIP II)  
Baldwin County

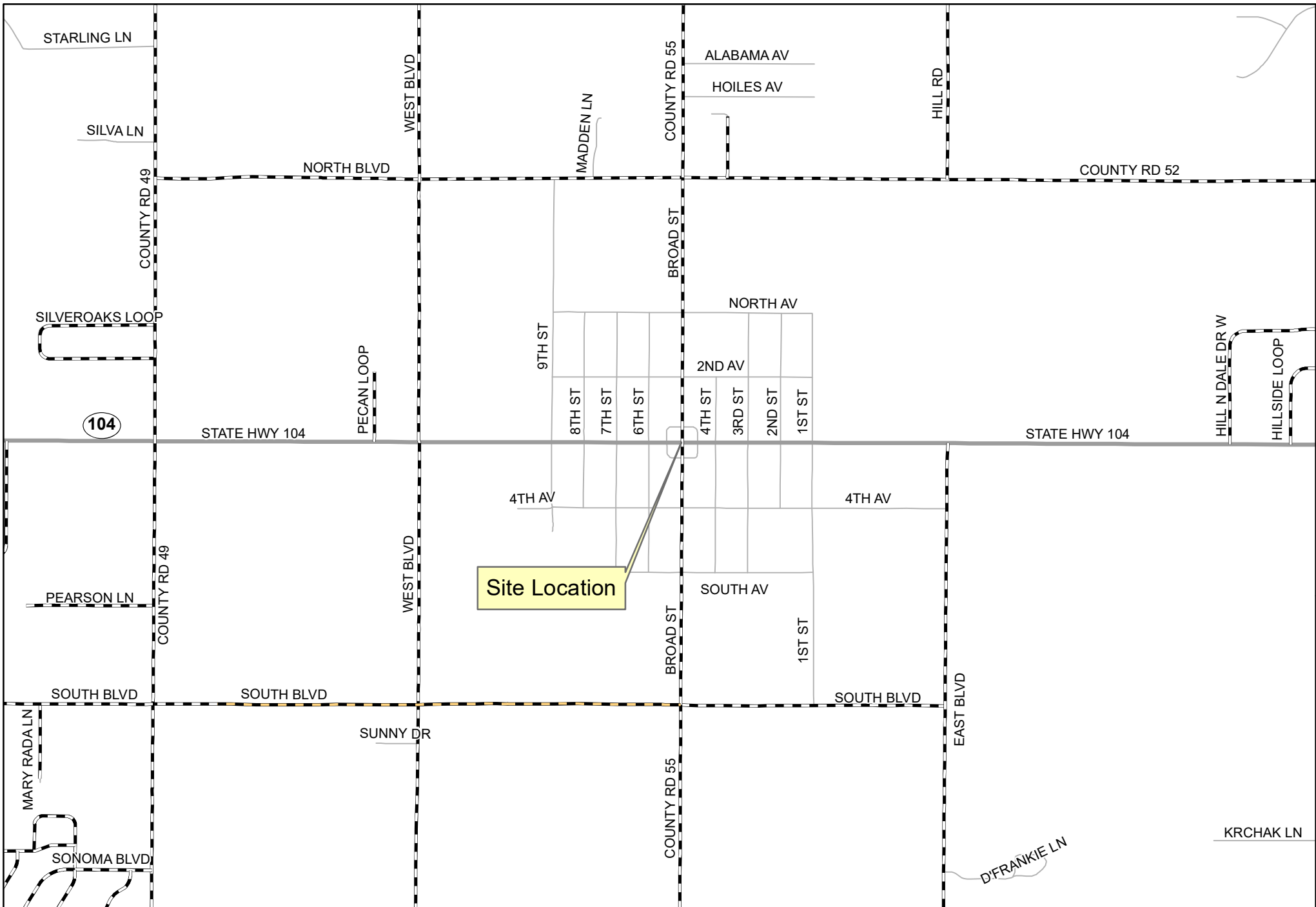
This is to advise you of the Baldwin County Commission's intent to apply for Alabama Transportation Rehabilitation Improvement Program II (ATRIP II) funds for the construction of the above referenced project.

It is respectfully requested that the Alabama Department of Transportation notify the proper reviewing agencies to this effect.

Sincerely,

Billie Jo Underwood, Chairman  
Baldwin County Commission





**Baldwin County Highway Department**  
**Addition of Turn Lanes & Traffic Signal Upgrades to State Route 104 & County Rd 55**  
**Alabama Transportation Rehabilitation Improvement Program II (ATRIP II)**







# Baldwin County Commission

## Agenda Action Form

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File #: 21-0046, Version: 1

Item #: BN2

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Meeting Type: BCC Regular Meeting

Meeting Date: 10/20/2020

Item Status: New

From: Joey Nunnally, P.E., County Engineer

Submitted by: Stacy Appleton, Design Tech III

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### **ITEM TITLE**

Americans with Disabilities Act (ADA) - Sidewalk Curb Ramp Compliance Phase IV Project -  
Permission to Advertise

### **STAFF RECOMMENDATION**

Take the following actions:

- 1) Approve the Purchasing Manager to place a competitive bid for the Americans with Disabilities Act (ADA) - Sidewalk Curb Ramp Compliance Phase IV Project; and
- 2) Approve the Chairman to execute any project related documents.

### **BACKGROUND INFORMATION**

Previous Commission action/date: N/A

Background: Sidewalk Curb Ramp sites with ADA deficiencies were identified in the ADA Transition Plan. The sites included in this project will address all severity condition sites identified for the Phase IV project.

### **FINANCIAL IMPACT**

Total cost of recommendation: \$157,767.00

Budget line item(s) to be used: HW21097000.5150

If this is not a budgeted expenditure, does the recommendation create a need for funding?  
N/A - HW21097000.5150 was budgeted \$300,000.00 for FY21.

### **LEGAL IMPACT**

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

**ADVERTISING REQUIREMENTS**

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

**FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Highway Department Design staff will submit advertisement to Wanda Gautney, Purchasing Director, to place a competitive bid once plans and contracts are complete.

Action required (list contact persons/addresses if documents are to be mailed or emailed):  
N/A

Additional instructions/notes: N/A

# **BALDWIN COUNTY, ALABAMA**

## **Americans with Disabilities Act of 1990 and Section 504**

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# **Public Right of Way Barrier Analysis and Transition Plan**

July 19, 2016

Amended September 18, 2018



## **I. Introduction**

Baldwin County is dedicated to ensuring that its programs, activities and services do not discriminate against people with disabilities. Baldwin County has developed this document, including all attachments, to establish a written policy setting forth its commitment to nondiscrimination based on disability and to comply with the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973, as amended. The document was also developed through guidance and direction issued by the Federal Highway Administration, the Alabama Department of Transportation, and the Governor's Office on Disability.

This document and attachments are made public to those interested and serves as the Public Right of Way (ROW) Barrier Analysis and Transition Plan for Baldwin County as defined by Title II of the Americans with Disabilities Act, Section 504 of the Rehabilitation Act. A copy of this Transition Plan is available for viewing at the Baldwin County Commission offices located in Bay Minette and Robertsedale, Alabama, and at the Baldwin County Satellite Courthouses located in Fairhope and Foley, Alabama.

For compliance questions, or complaint procedures, please contact the ADA Compliance Officer:

- Ron Cink, County Administrator  
312 Courthouse Square  
Bay Minette, Alabama 36507  
[rcink@baldwincountyal.gov](mailto:rcink@baldwincountyal.gov)  
(251) 580-2550

## **II. Barrier Analysis Performed**

Baldwin County has attempted, and will continue, to review its facilities in public ROW, as required by the Americans with Disabilities Act of 1990 (ADA) and Section 504 of the Rehabilitation Act of 1973, as amended. A Barrier Analysis was completed on the facilities described below located in Commission District 1 and which are owned or maintained by the Baldwin County Commission. This Baldwin County ADA ROW Barrier Analysis and Transition Plan was prepared by staff of the Baldwin County Highway Department and Eastern Shore Metropolitan Planning Organization (ESMPO). The BCC hired a Consultant and utilized in-house forces to complete the Barrier Analysis and Transition Plan for Commission Districts 2, 3, and 4 during FY18.

- **Public Transit**

The Baldwin Regional Area Transit System (BRATS) is the public transit provider for the Baldwin County Commission. BRATS operates Demand-Response and Deviated Fixed Routes. Access to the County's existing public transit facilities was evaluated in the County's 2013 Barrier Analysis and Transition Plan which is available through the County Administrator's office.

- **Curb Ramps & Pedestrian Crossings**

Curb Ramps are required by law when a sidewalk crosses a curb and thereby creates a pedestrian crossing. The BCC does not own or maintain curb ramps in District 1.

Highway Department staff conducted a survey to evaluate the accessibility of pedestrian curb ramps and crossings maintained by the BCC in Districts 2, 3, and 4. Following the initial eye test, facilities marked as questionable were surveyed by a consultant or Highway Department staff. See summary of evaluations and data in Attachment A.

- **Sidewalks**

Federal Courts have ruled differently on the issue of whether sidewalks within the public rights-of-way constitute a program, activity, and/or services of the local government contemplated by the Americans with Disabilities Act. While it is the desire of the Baldwin County Commission to ensure that all sidewalks are accessible to all of its citizens, a large portion of the County's sidewalks are within subdivisions and do not serve the general public in the same manner as sidewalks along standard county roads. Bringing every linear foot of county-maintained sidewalk, including applicable subdivision sidewalks, up to ADA standards is cost prohibitive.

Staff evaluated accessibility of sidewalks maintained by the BCC in District 1. Following the initial eye test, facilities marked as questionable were surveyed by staff of the Baldwin County Highway Department. The following characteristics were measured and evaluated to determine the level of accessibility: width, running slope, cross slope, cracks, and general obstructions. See summary of evaluations and data in Attachment A.

Highway Department staff conducted a survey to evaluate the accessibility of sidewalks maintained by the BCC in Districts 2, 3, and 4. Following the initial eye test, facilities marked as questionable were surveyed by a consultant or Highway Department staff. The following characteristics were measured and evaluated to determine the level of accessibility: width, running slope, cross slope, cracks, and general obstructions. See summary of evaluations and data in Attachment A.

- **Leisure Boating and Public Park Facilities**

The Baldwin County Commission owns and maintains four (4) leisure boating facilities and public parks in Commission District 1. Staff evaluated the following facilities at each boating launch and public park in District 1: Piers, Parking, Ramps, Crossings, Overall Access to facilities. See summary of evaluations and

data in Attachment A.

The Baldwin County Commission owns and maintains thirty-seven (37) leisure boating facilities and public parks in Commission Districts 2, 3, and 4. Staff evaluated the following facilities at each boating and public park facility in Districts 2, 3, and 4: Piers, Parking, Ramps, Crossings, Overall Access to facilities. See summary of evaluations and data in Attachment A.

- **Parking Lots**

The County's public parking facilities (excluding those facilities at public parks) were evaluated in the County's 2013 Barrier Analysis and Transition Plan which is available through the County Administrator's office.

### **III. Summary of Barrier Analysis**

The conclusion of the Barrier Analysis completed county wide found that all Baldwin County Commission programs or services are offered at facilities that are accessible. The majority of programs, activities, and services, are offered in multiple locations. The Commission is committed to providing its citizens accessible programs and services and has worked diligently to implement ADA construction and maintenance requirements. The Commission also has an extensive system in place to make reasonable accommodations for persons with disabilities. A summary of the Barrier Removal and Modification Schedule prepared by staff is attached as Attachment B.

### **IV. Compliance**

When there are structural modifications necessary to facilities in order to make a program, service, or activity accessible to people with disabilities, public entities which employ 50 or more employees are required to develop a facility transition plan pursuant to 28 CFR § 35.150(d)(1). The transition plan must include 1) the physical barriers which limit access to and use of the programs, services, and activities for people with disabilities, including communications features which are structural in nature; 2) a detailed description of how the public entity plans to make the facilities accessible; 3) the schedule for barrier removal; 4) a yearly schedule if the transition plan is more than one year long; and 5) the name of the individual who is responsible for implementing the transition plan pursuant to 28 CFR § 35.150(d)(3).

In accordance with applicable laws, all new construction of facilities in County maintained ROW will be accessible by persons with disabilities. As existing structures are "improved" or "modified", as defined by Federal Highway Administration (FHWA), the facility will be brought into compliance as deemed necessary and in accordance with all applicable laws.

The Baldwin County Commission has implemented a policy that all new construction

will be accessible by persons with disabilities in accordance with all applicable laws, and during renovations or improvements to existing structures, renovations or improvements are made to increase accessibility as deemed necessary and in accordance with all applicable laws.

Both Title II of the ADA and Section 504 prohibit public entities from denying an equal opportunity to participate because existing facilities are inaccessible or not usable by people with disabilities, see 28 CFR § 35.149 and 34 CFR § 104.21. Each program, when viewed in its entirety, is to be readily accessible to and usable by individuals with disabilities, see 29 CFR § 35.150(a) and 34 CFR § 104.22(a).

An existing facility is one that was already generally constructed prior to January 26, 1993, in accordance with Title II of the ADA. Access to programs, services, and activities in existing facilities is to be viewed programmatically and access to the actual physical structures is defined from a functionality standpoint. As long as each identified program, service, and activity, when viewed in its entirety, is accessible, it is not required that all existing facilities be made completely barrier free of physical access barriers.

It should be noted that new or altered facilities must comply with the Standards for Accessible Design also known as the ADA Accessibility Guidelines and be fully accessible to and usable by persons with disabilities pursuant to 28 CFR § 35.151 and 34 CFR § 104.23, rather than applying the program accessibility standard.

The ADA Accessibility Guidelines (ADAAG) and Public Rights Of Ways Accessibility Guidelines (PROWAG), are the design standards to be applied in facility compliance. Not all scoping and technical criteria must be strictly adhered to in existing facilities. However, it is useful to identify all structural barriers and communications barriers that are structural in nature in existing facilities.

Both structural and nonstructural methods can be utilized when removing architectural barriers. However, when using nonstructural methods, the public entity must be certain the result is not the segregation of individuals with disabilities. It must also ensure that it does not compromise the dignity and independence of individuals with disabilities. Programs, services, and activities are to be offered in the most integrated setting possible pursuant to 28 CFR § 35.150(b)(1) and 34 CFR § 104.22(b). If there are no nonstructural alternatives that meet these criteria to achieve accessibility, then the entity must make the necessary structural changes according to 28 CFR § 35.150(b)(1) and 34 CFR § 104.22(b). All structural changes must conform fully with the new construction and alteration requirements of the ADA Accessibility Guidelines or the Uniform Federal Accessibility Standards for new construction and alterations. Structural changes must address the needs of a variety of disabilities, not just mobility impairments. The full range of disabilities is to be considered when planning for compliance under Title II of the ADA.

Title II of the ADA does not require any public entity to undertake any action that would result in a "fundamental alteration in the nature of the service, program, or activity" or in an "undue financial and administrative burden." However, any public entity attempting to

justify non-compliance by utilizing these exceptions assumes the burden of proof pursuant to 28 CFR § 35.150(a)(3). All of the public entity's available resources must be considered for use in the funding and operation of the program, service, or activity and will be considered in any decision relevant to undue burdens (28 CFR § 35.150(a)(3)). The undue burden/fundamental alteration defense does not relieve public entities of their obligation to ensure that people with disabilities receive the programs, services and activities offered by the organization pursuant to 28 CFR § 35.150(a)(3)(Preamble).

## **V. The Transition Plan**

"In the event that structural changes to facilities will be undertaken to achieve program accessibility, a public entity that employs 50 or more persons shall develop, within six months of January 26, 1992, a transition plan setting forth the steps necessary to complete such changes. A public entity shall provide an opportunity to interested persons, including individuals with disabilities or organizations representing individuals with disabilities, to participate in the development of the transition plan by submitting comments. A copy of the transition plan shall be made available for public inspection." 28 CFR § 35.150(d)(1).

Public entities must develop an ADA Transition Plan that itemizes identified structural barriers to programs, services and activities and identifies how they will be removed. Title II requires that the transition plan include 1) a list of the physical barriers that limit facility accessibility to programs, services, and activities; 2) a description of how the barriers will be removed; 3) a schedule of steps for achieving compliance; and 4) the name of the responsible official. (28 CFR § 35.150(d)(2) and (3)).

In addition to other requirements, Title II mandates that public entities must maintain, in operable working condition, those features of facilities and equipment that are required to be readily accessible to and usable by persons with disabilities pursuant to 28 CFR § 35.133(a). This includes such things as accessible routes which are obstructed by parked cars, and compliant signage obscured from vision and touch.

## **VI. Statement Regarding Inclusion of General Public and Persons with Disabilities or Disability Groups**

Baldwin County staff held a Public Meeting on July 7, 2016, to allow the public to review and comment on this proposed plan. Staff published the meeting information on social media, through internal Public Notice, and posted on the Baldwin County website. Staff also attempted to consult with persons with disabilities and/or representatives for agencies who assist persons with disabilities for the purpose of conducting the self-evaluation and this barrier analysis in accordance with Section 504.

- David Cox is a mechanical engineer, a citizen of Baldwin County, and a



recently elected Baldwin County Board of Education member. He and his wife both have physical disabilities.

- Kathy Fleet is the Executive Director of ARC of Baldwin County which assists and serves persons that are intellectually or physically challenged.
- Chris Riley is a photographer in Baldwin County, a member of the Fairhope Pedestrian-Bicycle Advisory Committee, and a disability rights advocate in Baldwin County. Mr. Riley was injured in a bicycle accident and now uses a wheelchair with assistance from his service dog, Tonya.

Prior to the adoption of the September 18, 2018, amendment, Baldwin County held a public meeting regarding the proposed additions to the plan. The meeting was held at the Baldwin County Satellite Courthouse in Fairhope, Alabama, from 5 PM to 7 PM on August 16, 2018. Comments from the public were accepted at the meeting and through August 31, 2018. Four individuals attended the meeting, two of which provided comments. No additional comments were received.

The public comments received, and the County's responses, are included in Attachment C to this plan. Both comments revolved around access to Mobile Bay in the Point Clear area. The County is going to work with the Eastern Shore MPO to identify possible projects to enhance the access to individuals with disabilities in this area.

## **VII. Modifications**

At this time, while not necessarily required by law, the Commission has identified infrastructure modifications that will further enhance the accessibility of the Baldwin County Commission's programs and services.

Set forth in Attachment B is a list of facilities, barrier types and suggested or required modifications. Modifications will be made based on priority and will be subject to availability of funds and in accordance with Baldwin County Highway Department maintenance and grant application schedule.

# ADA Barrier Analysis - Baldwin County Commission

## Attachment A

### Commission District 1

#### Barrier Rating Key

No Barriers
Low Priority
Medium Priority
High Priority

#### • Public Transit

\*Barrier Analysis for parking and access to facilities in ROW

BRATS Bay Minette Courthouse Square	
<b>Parking</b>	Good
Accessible Spots	3
Van Accessible	1
<b>Path to/from vehicles</b>	Good
<b>Ramps</b>	N/A

BRATS BCBE Transit Stop	
<b>Parking</b>	OK
Accessible Spots	2
Van Accessible	0
<b>Path to/from vehicles</b>	Good
<b>Ramps</b>	N/A

#### • Parks/Recreation/Boating Facilities

\*Barrier Analysis for parking and access to facilities in ROW

1	Cliffs Landing	
	<b>Parking</b>	Good
	Accesible Spots	3
	Van Accesible	3
	<b>Path to/from Facilities</b>	Good
	<b>Wheelchair Ramps</b>	N/A
	*Considor adding spaces closer to entry launch	
2	Byrnes Lake	
	<b>Parking</b>	N/A
	Accesible Spots	N/A
	Van Accesible	N/A
	<b>Path to/from Facilities</b>	Good
	<b>Wheelchair Ramps</b>	Okay
	*Considor adding spaces closer to launch	
3	Bicentennial Park	
	<b>Parking</b>	Good
	Accesible Spots	6
	Van Accesible	2
	<b>Path to/from Facilities</b>	Good
	<b>Wheelchair Ramps</b>	N/A
4	Bay Minette Battallion Memorial	
	<b>Parking</b>	N/A*
	Accesible Spots	N/A
	Van Accesible	N/A
	<b>Path to/from Facilites</b>	Good
	<b>Wheelchair Ramps</b>	Good
	*Some ROW maintained by City of Bay Minettte	

5	Live Oak Landing	
	<b>Parking</b>	Good
	Accesible Spots	6
	Van Accesible	4
	<b>Path to/from Facilities</b>	Good
	<b>Wheelchair Ramps</b>	Good
6	Red Eagle's Grave	
	<b>Parking</b>	Good
	Accesible Spots	1
	Van Accesible	1
	<b>Path to/from Facilites</b>	N/A
	<b>Wheelchair Ramps</b>	N/A
7	Fort Mims	
	<b>Parking</b>	Good
	Accesible Spots	4
	Van Accesible	4
	<b>Path to/from Facilites</b>	Good
	<b>Wheelchair Ramps</b>	N/A

## ADA Barrier Analysis - Baldwin County Commission

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- **Curb ramps/Curb cuts** – The BCC does not own or maintain any curb cuts or curb ramps in District 1.
- **Pedestrian Crossings** – The BCC does not own or maintain any Pedestrian Crossings in District 1.

## ADA Barrier Analysis - Baldwin County Commission

### Attachment A (continued)

Barrier Rating Key	
	No Barriers
	Low Priority
	Medium Priority
	High Priority

- Parking**

\*Barrier Analysis for parking and access to facilities in ROW

Facility	Address	City	Zip	Spaces	HC Spaces	Van Spaces	Signage	Aisles/Paint	Comments
BALDWIN COUNTY COURTHOUSE	1 COURTHOUSE SQ	BAY MINETTE	36507	96	3	1	Good	Good	
JUDGE OF PROBATE BUILDING	220 COURTHOUSE SQ	BAY MINETTE	36507	60	2	1	Good	Good	
BALDWIN COUNTY COMMISSION ADMINISTRATION	322 COURTHOUSE SQ	BAY MINETTE	36507	50	2	1	Good	Good	
BALDWIN COUNTY ANNEX II	175 COURTHOUSE SQ	BAY MINETTE	36507	6	1	1	Good	Good	
BALDWIN COUNTY ANNEX III	257 HAND AV	BAY MINETTE	36507	13	1	1	Good	Good	
ARCHIVES AND HISTORY DEPARTMENT BUILDING	305 E 2ND ST	BAY MINETTE	36507	10	2	1	Good	Good	
COMMUNITY SHELTER LEVEL II	207 N WHITE AV	BAY MINETTE	36507	10	2	1	Good	Good	
BALDWIN COUNTY DISTRICT ATTORNEYS OFFICE	101 HAND AV	BAY MINETTE	36507	16	6	2	Good	Good	
BAY MINETTE HIGHWAY OFFICE	203 DICKMAN RD	BAY MINETTE	36507	42	1	1	Need	Needs Paint	Improvements pending - Gas Tank Replacement
BALDWIN COUNTY ANNEX V	1705B U S HWY 31 S	BAY MINETTE	36507	137	6	3	Good	Good	
JUVENILE DETENTION CENTER	43405 NICHOLSVILLE RD	BAY MINETTE	36507	32	3	1	Good	Good	
SHERIFF'S OFFICE	310 HAND AV	BAY MINETTE	36507	15	1	1	Good	Good	
BALDWIN COUNTY JAIL	200 HAND AV	BAY MINETTE	36507	93	5	3	Good	Good	
BYRNE ST BUILDING	302 BYRNE ST	BAY MINETTE	36507	46	3	2	Needs sign	Ok	Add sign, Could use paint
BALDWIN COUNTY ACCOUNTS PAYABLE BUILDING	324 COURTHOUSE SQ	BAY MINETTE	36507	4	1	1	Good	Good	
BALDWIN COUNTY BOARD OF EDUCATION	2600 N HAND AV	BAY MINETTE	36507	121	2	0	Good	Good	Add 2 spots + van
BICENTENNIAL PARK	STATE HWY 225	STOCKTON	36579	100	6	2	Good	Good	
COUNCIL ON AGING	55810 CANAAN RD W	VAUGHN	36579	13	0	0	None	None	Add 1 van accesible spot, signage, aisle

- Sidewalks**

\* District 1 sidewalks were surveyed and evaluated following a windshield and foot survey. No critical locations, such as locations lacking curb-ramps, were identified. Non-critical locations will be addressed as funding becomes available or as part of routine maintenance.

## ADA Barrier Analysis - Baldwin County Commission

### *Commission Districts 2-4*

#### Barrier Rating Key

No Barriers
Low Priority
Medium Priority
High Priority

- Public Transit**

\*Evaluated as part of the 2013 Baldwin County Commission facilities Barrier Analysis and Transition Plan available through the Baldwin County Administrator's Office.

- Parks/Recreation/Boating Facilities**

\*Barrier Analysis for parking and access to facilities in ROW.

<b>1 Camp Dixie Water Access</b>		
Parking		N/A
Accessible Spots		N/A
Van Accessible		N/A
Path to/from Facilities		Good
Wheelchair Wheelchair Ramps		N/A
<b>2 Lillian Boat Launch</b>		
Parking		Good
Accessible Spots		4
Van Accessible		1
Path to/from Facilities		Good
Wheelchair Ramps		Good
<b>3 Shore Drive</b>		
Parking		N/A
Accessible Spots		N/A
Van Accessible		N/A
Path to/from Facilities		Good
Wheelchair Ramps		N/A
<b>4 Pirates Cove Water Access</b>		
Parking		N/A
Accessible Spots		N/A
Van Accessible		N/A
Path to/from Facilities		Good
Wheelchair Ramps		N/A
<b>5 Oak Street Water Access</b>		
Parking		N/A
Accessible Spots		N/A
Van Accessible		N/A
Path to/from Facilities		N/A
Wheelchair Ramps		N/A

<b>6 Cedar Street</b>		
Parking		N/A
Accessible Spots		N/A
Van Accessible		N/A
Path to/from Facilities		N/A
Wheelchair Ramps		N/A
<b>7 Robertsdale Dipping Vat</b>		
Parking		N/A
Accessible Spots		N/A
Van Accessible		N/A
Path to/from Facilities		N/A
Wheelchair Ramps		N/A
<b>8 Heritage Shores</b>		
Parking		N/A
Accessible Spots		N/A
Van Accessible		N/A
Path to/from Facilities		N/A
Wheelchair Ramps		N/A
<b>9 Seminole Boat Launch</b>		
Parking		Good
Accessible Spots		1
Van Accessible		1
Path to/from Facilities		Good
Wheelchair Ramps		N/A*
*Proposed project underway will provide additional access.		
<b>10 Franklin Street Water Access</b>		
Parking		N/A
Accessible Spots		N/A
Van Accessible		N/A
Path to/from Facilities		N/A
Wheelchair Ramps		N/A

## ADA Barrier Analysis - Baldwin County Commission

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11	<b>Bohemian Park</b>	
	<b>Parking</b>	Good
	Accessible Spots	1
	Van Accessible	1
	<b>Path to/from Facilites</b>	Good
	<b>Wheelchair Ramps</b>	N/A
12	<b>Sunset Water Access</b>	
	<b>Parking</b>	N/A
	Accessible Spots	N/A
	Van Accessible	N/A
	<b>Path to/from Facilites</b>	N/A
	<b>Wheelchair Ramps</b>	N/A
13	<b>Yupon Ave Water Access</b>	
	<b>Parking</b>	N/A
	Accessible Spots	N/A
	Van Accessible	N/A
	<b>Path to/from Facilites</b>	N/A
	<b>Wheelchair Ramps</b>	N/A
14	<b>Barclay Street Water Access</b>	
	<b>Parking</b>	N/A
	Accessible Spots	N/A
	Van Accessible	N/A
	<b>Path to/from Facilites</b>	N/A
	<b>Wheelchair Ramps</b>	N/A
15	<b>Kee Ave Water Access</b>	
	<b>Parking</b>	N/A
	Accessible Spots	N/A
	Van Accessible	N/A
	<b>Path to/from Facilites</b>	N/A
	<b>Wheelchair Ramps</b>	N/A
16	<b>Perdido Bay Park</b>	
	<b>Parking</b>	Good
	Accessible Spots	1
	Van Accessible	1
	<b>Path to/from Facilites</b>	Good
	<b>Wheelchair Ramps</b>	Minor Repairs Req.*

\*Maintenance Requests Submitted to Area Barn

17	<b>Lillian Community Park</b>	
	<b>Parking</b>	Good
	Accessible Spots	2
	Van Accessible	1
	<b>Path to/from Facilites</b>	Good
	<b>Wheelchair Ramps</b>	N/A
18	<b>Yupon Street Water Access</b>	
	<b>Parking</b>	N/A
	Accessible Spots	N/A
	Van Accessible	N/A
	<b>Path to/from Facilites</b>	N/A
	<b>Wheelchair Ramps</b>	N/A
19	<b>Boone Lane Water Access</b>	
	<b>Parking</b>	N/A
	Accessible Spots	N/A
	Van Accessible	N/A
	<b>Path to/from Facilites</b>	N/A
	<b>Wheelchair Ramps</b>	N/A
20	<b>Keeney Dr East Water Access</b>	
	<b>Parking</b>	N/A
	Accessible Spots	N/A
	Van Accessible	N/A
	<b>Path to/from Facilites</b>	N/A
	<b>Wheelchair Ramps</b>	N/A
21	<b>Honey Rd Ext Water Access</b>	
	<b>Parking</b>	N/A
	Accessible Spots	N/A
	Van Accessible	N/A
	<b>Path to/from Facilites</b>	N/A
	<b>Wheelchair Ramps</b>	N/A
22	<b>Inspiration Oak</b>	
	<b>Parking</b>	N/A
	Accessible Spots	N/A
	Van Accessible	N/A
	<b>Path to/from Facilites</b>	N/A
	<b>Wheelchair Ramps</b>	N/A

## ADA Barrier Analysis - Baldwin County Commission

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<b>23 Mary Ann Nelson Park</b>		
	<b>Parking</b>	Good
	Accessible Spots	1
	Van Accessible	1
	<b>Path to/from Facilities</b>	Good
	<b>Wheelchair Ramps</b>	N/A
<b>24 View Point</b>		
	<b>Parking</b>	Good
	Accessible Spots	6
	Van Accessible	1
	<b>Path to/from Facilities</b>	Good
	<b>Wheelchair Ramps</b>	N/A
<b>25 Cypress Water Access</b>		
	<b>Parking</b>	N/A
	Accessible Spots	N/A
	Van Accessible	N/A
	<b>Path to/from Facilities</b>	N/A
	<b>Wheelchair Ramps</b>	N/A
<b>26 Zundel Water Access</b>		
	<b>Parking</b>	Good
	Accessible Spots	1
	Van Accessible	1
	<b>Path to/from Facilities</b>	Good
	<b>Wheelchair Ramps</b>	N/A
<b>27 Mullet Point Park</b>		
	<b>Parking</b>	Good
	Accessible Spots	1
	Van Accessible	1
	<b>Path to/from Facilities</b>	Good
	<b>Wheelchair Ramps</b>	N/A*
*Construction project underway.		
<b>28 Marlow Ferry Park</b>		
	<b>Parking</b>	Good
	Accessible Spots	1
	Van Accessible	1
	<b>Path to/from Facilities</b>	Good
	<b>Wheelchair Ramps</b>	Good*
*Consider adding sidewalk closer to entry launch		

<b>29 Sibley Street</b>		
	<b>Parking</b>	Good
	Accessible Spots	1
	Van Accessible	1
	<b>Path to/from Facilities</b>	Good
	<b>Wheelchair Ramps</b>	Good
<b>30 Holly Water Access</b>		
	<b>Parking</b>	N/A
	Accessible Spots	N/A
	Van Accessible	N/A
	<b>Path to/from Facilities</b>	N/A
	<b>Wheelchair Ramps</b>	N/A
<b>31 Palmetto Water Access</b>		
	<b>Parking</b>	N/A
	Accessible Spots	N/A
	Van Accessible	N/A
	<b>Path to/from Facilities</b>	N/A
	<b>Wheelchair Ramps</b>	N/A
<b>32 Josephine Park</b>		
	<b>Parking</b>	Good
	Accessible Spots	3
	Van Accessible	1
	<b>Path to/from Facilities</b>	Good
	<b>Wheelchair Ramps</b>	N/A
<b>33 Fish Trap Access &amp; Boat Ramp</b>		
	<b>Parking</b>	N/A
	Accessible Spots	N/A
	Van Accessible	N/A
	<b>Path to/from Facilities</b>	N/A
	<b>Wheelchair Ramps</b>	N/A
<b>34 Morgantown Water Access</b>		
	<b>Parking</b>	N/A
	Accessible Spots	N/A
	Van Accessible	N/A
	<b>Path to/from Facilities</b>	N/A
	<b>Wheelchair Ramps</b>	N/A

## ADA Barrier Analysis - Baldwin County Commission

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35	<b>Marlow Ferry W</b>	
	<b>Parking</b>	N/A
	Accessible Spots	N/A
	Van Accessible	N/A
	<b>Path to/from Facilities</b>	N/A
	<b>Wheelchair Ramps</b>	N/A
36	<b>Magnolia Street Water Access</b>	
	<b>Parking</b>	N/A
	Accessible Spots	N/A
	Van Accessible	N/A
	<b>Path to/from Facilities</b>	N/A
	<b>Wheelchair Ramps</b>	N/A

- **Curb ramps/Curb cuts and Pedestrian Crossings** – Approximately 332 curb ramp and pedestrian crossing locations were inspected during the barrier analysis for Districts 2, 3, and 4. Seventeen of these locations were identified as critical issues. Critical locations were generally those where a curb ramp is required, or is potentially required, but does not exist. Efforts are underway to address critical locations. Non-critical locations will be addressed as funding becomes available or as part of routine maintenance. Point numbers correspond with the inspection points catalogued and on file with the Highway Department.

*[Remainder of this Page is Intentionally Left Blank]*

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## ADA Barrier Analysis - Baldwin County Commission

Curbs - no ramps
Steep/Major issues
Non-Compliant
Compliant
Compliant with repairs

Districts 2-4 Curb Ramps and Pedestrian Crossings Barrier Analysis				
Point	Corner Ramps	Single Ramps	All Other (Domes, cross-walk, etc.)	WITHIN MPO
1			Domes	Yes
2		Remove/Replace/Domes		Yes
3	Construct ADA landing ramp/tripping hazard			Yes
4	Construct ADA landing ramp/tripping hazard			Yes
5		Remove/Replace/Domes/tripping hazard		Yes
6		Remove/Replace/Domes/tripping hazard		Yes
7		Remove/Replace/Domes		Yes
8		Remove/Replace/Domes		Yes
9		Remove/Replace/Domes		Yes
10	Cut back curb and gutter (Cross slope)/Domes			Yes
11	Remove/Replace/Domes			Yes
12	Remove/Replace/Domes			Yes
13	Remove/Replace/Domes/tripping hazard			Yes
14	Remove/Replace/Domes			Yes
15			Domes/Repair gaps in base	Yes
16		Remove/Replace/Domes		Yes
17		Construct ADA landing ramp		Yes
18			Domes/Repair gaps in base	Yes
19			Domes/Repair gaps in base	Yes
20			Domes	Yes
21			Domes	Yes
22			Domes	Yes
23			Domes	Yes
24			Domes	Yes
25			Domes	Yes
26	Remove/Replace/Domes			Yes
27			Domes	Yes
28	Remove/Replace/Domes			Yes
29	Remove/Replace/Domes			Yes
30		Remove/Replace/Domes		Yes
31	Remove/Replace/Domes/tripping hazard			Yes
32			Domes	Yes
33	Remove/Replace/Domes			Yes
34			Domes/minor repairs	Yes
35	Remove/Replace/Domes			Yes
36	Remove/Replace/Domes			Yes
37			Domes	Yes
38	Remove/Replace/Domes			Yes
39			Domes	Yes
40		Remove/Replace/Domes		Yes
41		Remove/Replace/Domes		Yes
42		Remove/Replace/Domes		Yes
43	Remove/Replace/Domes			Yes
44	Cut back curb and gutter (Cross slope)/Domes			Yes
45	Remove/Replace/Domes/Crosswalk			Yes
46	Remove/Replace/Domes/Crosswalk			Yes
47	Construct ADA ramp			Yes
48	Remove/Replace/Domes/Remove Striping from 63 to 64			Yes
49	Remove/Replace/Domes/Restripe Crosswalk from 63 to 62			Yes
50			Domes/restripe crosswalk	Yes
51			Domes/restripe crosswalk	Yes
52			Domes/tripping hazard	Yes
53			Domes/tripping hazard	Yes
54			Repair/remove tripping hazard/restripe crosswalk	Yes
55		Remove/Replace/Domes/tripping hazard/restripe crosswalk		Yes
56			Domes/restripe crosswalk	Yes
57			Domes/restripe crosswalk	Yes

## ADA Barrier Analysis - Baldwin County Commission

Districts 2-4 Curb Ramps and Pedestrian Crossings Barrier Analysis				
Point	Corner Ramps	Single Ramps	All Other (Domes, cross-walk, etc.)	WITHIN MPO
58			Domes	Yes
59			Domes	Yes
60		Compliant ramp/restripe crosswalk		Yes
61		Compliant ramp/restripe crosswalk		Yes
62	N/A - COMPLIANT			Yes
63	Construct Level Landing Area			Yes
64			Domes	Yes
65			Domes/repair cracks	Yes
66		Compliant ramp/tripping hazard		Yes
67		N/A - COMPLIANT		Yes
68		Cut back sidewalk/perpendicular ramp/Domes/restripe crosswalk		Yes
69			Domes	Yes
70			Domes	Yes
71		Remove Sidewalk/add ramp at crossing/Domes		Yes
72		Relocate crosswalk/construct new ramps		Yes
73		Remove/Replace/Domes		Yes
74		Remove/Replace/Domes		Yes
75			Domes	Yes
76			Domes	Yes
77		Remove/Replace/Domes		Yes
78			Domes	Yes
79		Cut curb/Remove/Replace/Domes		Yes
80			Widen Sidewalk/tripping hazard/gap	Yes
81			Widen Sidewalk/tripping hazard/gap	Yes
82		Cut curb/Remove/Replace/Domes		Yes
83			Domes/when sidewalk is constructed	Yes
84			Domes	Yes
85		Remove/Replace/Domes		Yes
86			Domes	Yes
87		Construct Level landing/Domes		Yes
88	Remove/Replace/Domes			Yes
89	Remove/Replace/Domes			Yes
90		Construct Level landing/Domes		Yes
91		Construct Level landing/Domes		Yes
92			Domes	Yes
93		Remove/Relocate/Domes/Tripping Hazard/needs crosswalk (safe zone)		Yes
94		Remove/Relocate/Domes/Tripping Hazard/needs crosswalk (safe zone)		Yes
95			Domes	Yes
96		Remove/Replace/Domes		Yes
97			Domes	Yes
98		Remove/Replace/Domes		Yes
99		Remove/Replace/Domes		Yes
100		Remove/Replace/Domes		Yes
101			Domes/restripe crosswalk	Yes
102			Domes/restripe crosswalk	Yes
103			Domes	Yes
104			Domes	Yes
105			Domes	Yes
106			Domes	Yes
107			Domes	Yes
108		Remove/Replace/Domes		Yes
109			Repair curb and gutter/Domes	Yes
110		Remove/Replace/Domes		Yes
111			Domes/repair tripping hazard	Yes
112	Remove/Replace/Domes			Yes
113			Domes	Yes
114			Domes	Yes
115			Domes	Yes

## ADA Barrier Analysis - Baldwin County Commission

Districts 2-4 Curb Ramps and Pedestrian Crossings Barrier Analysis				
Point	Corner Ramps	Single Ramps	All Other (Domes, cross-walk, etc.)	WITHIN MPO
116	Remove/Replace/Domes			Yes
117	Cut curb and gutter/Remove/Replace/Domes			Yes
118			Domes	Yes
119			Domes	Yes
120			Domes	Yes
121		Remove/relocate across from 137/cut back curb and gutter/Domes		Yes
122		Cut curb and gutter/Remove/Replace/Domes		Yes
123		Saw-cut/Remove/Replace/Domes		Yes
124		Saw-cut/Remove/Replace/Domes		Yes
125			Domes/clean vegetation (when sidewalk constructed)	Yes
126			Remove/Replace/Domes (when sidewalk constructed)	Yes
127			Domes/clean vegetation (when sidewalk constructed)	Yes
128			Domes	Yes
129	DELETED - Not on County Maintained Road	DELETED - Not on County Maintained Road	DELETED - Not on County Maintained Road	Yes
130		Remove/Replace/Domes		Yes
131			Domes	Yes
132	Remove/Replace/Domes			Yes
133			Domes	Yes
134	Remove/Replace/Domes			Yes
135	Remove/Replace/Domes			Yes
136			Domes	Yes
137	Remove/Replace/Domes			Yes
138			Domes	Yes
139			Domes	Yes
140			Domes	Yes
141			Domes	Yes
142	Remove/Replace/Domes			Yes
143			Domes/repair tripping hazard	Yes
144			Domes/repair tripping hazard	Yes
145			Domes	Yes
146		Saw-cut/Remove/Replace/Domes		Yes
147		Saw-cut/Remove/Replace/Domes		Yes
148		Remove portion of curb and gutter/Construct ADA compliant ramp		Yes
149		Remove portion of curb and gutter/Construct ADA compliant ramp		Yes
150	N/A - COMPLIANT			Yes
151		Saw-cut/Remove/Replace/Domes		Yes
152	Saw-cut/Remove/Replace/Domes			Yes
153	Saw-cut/Remove/Replace/Domes			Yes
154	Saw-cut/Remove/Replace/Domes			Yes
155	Saw-cut/Remove/Replace/Domes			Yes
156	Saw-cut/Remove/Replace/Domes			Yes
157	Saw-cut/Remove/Replace/Domes			Yes
158	Saw-cut/Remove/Replace/Domes			Yes
159	Saw-cut/Remove/Replace/Domes			Yes
160	Saw-cut/Remove/Replace/Domes			Yes
161		Saw-cut/Remove/Replace/Domes		Yes
162		Saw-cut/Remove/Replace/Domes		Yes
163		Saw-cut/Remove/Replace/Domes		Yes
164		Construct ADA ramp		Yes
165		Saw-cut/Remove/Replace/Domes		Yes
166		Saw-cut/Remove/Replace/Domes		Yes
167		Construct ADA compliant ramp		Yes
168		Saw-cut/Remove/Replace/Domes		Yes
169	Saw-cut/Remove/Replace/Domes			Yes
170	Saw-cut/Remove/Replace/Domes			Yes
171		Saw-cut/Remove/Replace/Domes		Yes
172		Saw-cut/Remove/Replace/Domes		Yes
173		Saw-cut/Remove/Replace/Domes		Yes

## ADA Barrier Analysis - Baldwin County Commission

Districts 2-4 Curb Ramps and Pedestrian Crossings Barrier Analysis				
Point	Corner Ramps	Single Ramps	All Other (Domes, cross-walk, etc.)	WITHIN MPO
174		Saw-cut/Remove/Replace/Domes		Yes
175		Saw-cut/Remove/Replace/Domes		Yes
176		Construct ADA compliant ramp		Yes
177		Saw-cut/Remove/Replace/Domes		Yes
178		Saw-cut/Remove/Replace/Domes		Yes
179		Saw-cut/Remove/Replace/Domes		Yes
180		Saw-cut/Remove/Replace/Domes		Yes
181		Remove/Replace/Domes		Yes
182		Construct ADA landing ramp		Yes
183	Saw-cut/Remove/Replace/Domes			Yes
184	Saw-cut/Remove/Replace/Domes			Yes
185		Saw-cut/Remove/Replace/Domes		Yes
186		Saw-cut/Remove/Replace/Domes		Yes
187		Saw-cut/Remove/Replace/Domes		Yes
188		Saw-cut/Remove/Replace/Domes		Yes
189		Construct ADA compliant ramp		Yes
190		Saw-cut/Remove/Replace/Domes		Yes
191	Saw-cut/Remove/Replace/Domes			Yes
192		Construct ADA compliant ramp		Yes
193		Construct ADA compliant ramp		Yes
194		Construct ADA compliant ramp		Yes
195		Construct ADA compliant ramp		Yes
196	Saw-cut/Remove/Replace/Domes			Yes
197		Saw-cut/Remove/Replace/Domes		Yes
198		Saw-cut/Remove/Replace/Domes		Yes
199		Saw-cut/Remove/Replace/Domes		Yes
200		Saw-cut/Remove/Replace/Domes		Yes
201	Saw-cut/Remove/Replace/Domes			Yes
202	Saw-cut/Remove/Replace/Domes			Yes
203		Saw-cut/Remove/Replace/Domes		Yes
204		Saw-cut/Remove/Replace/Domes/tripping hazard		Yes
205		Saw-cut/Remove/Replace/Domes		Yes
206			Domes	Yes
207		Saw-cut/Remove/Replace/Domes		Yes
208			Domes/clear debris	Yes
209		Saw-cut/Remove/Replace/Domes/restripe crosswalk		Yes
210		Saw-cut/Remove/Replace/Domes		Yes
211		Saw-cut/Remove/Replace/Domes		Yes
212		Saw-cut/Remove/Replace/Domes		Yes
213		Saw-cut/Remove/Replace/Domes		Yes
214		Saw-cut/Remove/Replace/Domes		Yes
215			Domes	Yes
216			Domes	Yes
217		Saw-cut/Remove/Replace/Domes		Yes
218			Domes	Yes
219		Saw-cut/Remove/Replace/Domes/remove vegetation		Yes
220		Saw-cut/Remove/Replace/Domes/restripe crosswalk		Yes
221		Saw-cut/Remove/Replace/Domes		Yes
222		Saw-cut/Remove/Replace/Domes/tripping hazard/restripe crosswalk		Yes
223		Saw-cut/Remove/Replace/Domes		Yes
224		Saw-cut/Remove/Replace/Domes/restripe crosswalk		Yes
225		Saw-cut/Remove/Replace/Domes		Yes
226		Saw-cut/Remove/Replace/Domes/restripe crosswalk		Yes
227		Saw-cut/Remove/Replace/Domes/restripe crosswalk		Yes
228		Saw-cut/Remove/Replace/Domes/restripe crosswalk		Yes
229			N/A - COMPLIANT	Yes
230			N/A - COMPLIANT	Yes
231		Saw-cut/Remove/Replace/Domes/restripe crosswalk		Yes

## ADA Barrier Analysis - Baldwin County Commission

Districts 2-4 Curb Ramps and Pedestrian Crossings Barrier Analysis				
Point	Corner Ramps	Single Ramps	All Other (Domes, cross-walk, etc.)	WITHIN MPO
232		Saw-cut/Remove/Replace/Domes/restripe crosswalk		Yes
233		Saw-cut/Remove/Replace/Domes/restripe crosswalk		Yes
234		Saw-cut/Remove/Replace/Domes/restripe crosswalk		Yes
235		Saw-cut/Remove/Replace/Domes/restripe crosswalk		Yes
236		Saw-cut/Remove/Replace/Domes/restripe crosswalk		Yes
237			Domes	Yes
238			Domes/clear debris	Yes
239		Saw-cut/Remove/Replace/Domes		Yes
240			Domes	Yes
241		Saw-cut/Remove/Replace/Domes		Yes
242			Domes	Yes
243		Saw-cut/Remove/Replace/Domes		Yes
244	Saw-cut/Remove/Replace/Domes			Yes
245	Saw-cut/Remove/Replace/Domes			Yes
246	Saw-cut/Remove/Replace/Domes			Yes
247	Saw-cut/Remove/Replace/Domes			Yes
248		Saw-cut/Remove/Replace/Domes		Yes
249		Saw-cut/Remove/Replace/Domes		Yes
250		Saw-cut/Remove/Replace/Domes		Yes
251		Saw-cut/Remove/Replace/Domes		Yes
252		Saw-cut/Remove/Replace/Domes		Yes
253	Saw-cut/Remove/Replace/Domes			Yes
254	Saw-cut/Remove/Replace/Domes			Yes
255	Saw-cut/Remove/Replace/Domes			Yes
256			Domes	Yes
257			Domes	Yes
258		Saw-cut/Remove/Replace/Domes		Yes
259			N/A - COMPLIANT	Yes
260	Saw-cut/Remove/Replace/Domes			Yes
261	Saw-cut/Remove/Replace/Domes			Yes
262		Saw-cut/Remove/Replace/Domes		Yes
263		Saw-cut/Remove/Replace/Domes		Yes
264			Domes	Yes
265		Saw-cut/Remove/Replace/Domes		Yes
266		Saw-cut/Remove/Replace/Domes		Yes
267		Saw-cut/Remove/Replace/Domes		Yes
268		Saw-cut/Remove/Replace/Domes		Yes
269	Saw-cut/Remove/Replace/Domes			Yes
270		Saw-cut/Remove/Replace/Domes		Yes
271		Saw-cut/Remove/Replace/Domes		Yes
272		Saw-cut/Remove/Replace/Domes		Yes
273		Saw-cut/Remove/Replace/Domes		Yes
274		Saw-cut/Remove/Replace/Domes		Yes
275		Saw-cut/Remove/Replace/Domes		Yes
276		Saw-cut/Remove/Replace/Domes		Yes
277		Saw-cut/Remove/Replace/Domes		Yes
278		Saw-cut/Remove/Replace/Domes		Yes
279		Saw-cut/Remove/Replace/Domes		Yes
280			Domes	Yes
281			Domes	Yes
282			Domes	Yes
283			Domes	Yes
284			Domes	Yes
285			Domes	Yes
286			Domes	Yes
287			Domes	Yes
288			Domes	Yes
289			Domes	Yes

## ADA Barrier Analysis - Baldwin County Commission

Districts 2-4 Curb Ramps and Pedestrian Crossings Barrier Analysis				
Point	Corner Ramps	Single Ramps	All Other (Domes, cross-walk, etc.)	WITHIN MPO
290			Domes	Yes
291			Domes	Yes
292			Domes	Yes
293			Domes	Yes
294		Remove portion of curb and gutter/Construct ADA compliant ramp		Yes
295		Remove portion of curb and gutter/Construct ADA compliant ramp		Yes
296		Remove portion of curb and gutter/Construct ADA compliant ramp		Yes
297		Saw-cut/Remove/Replace/Domes		Yes
298		Remove portion of curb and gutter/Construct ADA compliant ramp		Yes
299		Remove portion of curb and gutter/Construct ADA compliant ramp		Yes
300		Saw-cut/Remove/Replace/Domes		No
301		Saw-cut/Remove/Replace/Domes		No
302		Construct ADA compliant ramp		No
303		Construct ADA compliant ramp		No
304		Construct ADA compliant ramp		No
305		Construct ADA compliant ramp		No
306		Removed scored concrete/Domes		No
307		Removed scored concrete/Domes		No
308			Domes	No
309			Domes	No
310		Construct ADA compliant ramp/Crosswalk/repair sidewalk		No
311		Construct ADA compliant ramp/Crosswalk/repair sidewalk		No
312		Construct Crosswalk/ Domes		No
313		Construct Crosswalk/ Domes		No
314		Construct ADA compliant ramp/Crosswalk		No
315		Construct ADA compliant ramp/Crosswalk		No
316		Construct Crosswalk/ Domes		No
317		Construct ADA compliant ramp/Crosswalk		No
318	Construct ADA compliant ramp/Crosswalk			No
319	Construct ADA compliant ramp/Crosswalk			No
320	Construct ADA compliant ramp/Crosswalk			No
321	Construct ADA compliant ramp/Crosswalk			No
322	Construct ADA compliant ramp/Crosswalk			No
323		Saw-cut/Remove/Replace/Domes		No
324		Saw-cut/Remove/Replace/Domes		No
325			Domes	No
326		Saw-cut/Remove/Replace/Domes		No
327		Saw-cut/Remove/Replace/Domes		No
328		Saw-cut/Remove/Replace/Domes		No
329	Saw-cut/Remove/Replace/Domes			No
330	Saw-cut/Remove/Replace/Domes			No
331	Construct ADA compliant ramp/Crosswalk			No
332	Construct ADA compliant ramp			No

## ADA Barrier Analysis - Baldwin County Commission

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### *Attachment A (continued)*

Barrier Rating Key	
No Barriers	
Low Priority	
Medium Priority	
High Priority	

- **Parking**

\*Evaluated as part of the 2013 Baldwin County Commission facilities Barrier Analysis and Transition Plan.

- **Sidewalks**

\*Baldwin County's maintained sidewalks were surveyed and evaluated through a windshield and foot survey. Non-critical issues were observed and will be handled, if rectifiable, as funds become available or through routine maintenance.

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## ADA Barrier Analysis - Baldwin County Commission

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### Attachment B

## Barrier Removal and Modification Schedule

### Commission District 1

Facility	Address	City	Zip	Barrier	Modification(s)	Cost (\$)	Target Date*
JUDGE OF PROBATE BUILDING	220 COURTHOUSE SQ	BAY MINETTE	36507	HC Parking	1 additional space, smooth out, re-striping		
BAY MINETTE HIGHWAY OFFICE	203 DICKMAN RD	BAY MINETTE	36507	HC Parking	Add 1 additional accesible spot, signage, re- paint		
BALDWIN COUNTY ANNEX V	1705B U S HWY 31 S	BAY MINETTE	36507	HC Parking	Add additional spot to match signs, add 1 space		
NORTH BALDWIN COUNCIL ON AGING	55810 CANAAN RD W	VAUGHN	36579	HC Parking	Add van accesible spot, signage, aisles		
BYRNE ST BUILDING	302 BYRNE ST	BAY MINETTE	36507	HC Parking	Add Signage		
BALDWIN COUNTY BOARD OF EDUCATION	2600 N HAND AV	BAY MINETTE	36507	HC Parking	Add 2 spots (one van accesible)		
SIDEWALK	7140 Appgewater Ct.			Running Slope			
SIDEWALK	7161 Appgewater Dr.			Sidewalk Cracks	Replace cracked tile		
SIDEWALK	33662 Boardwalk Dr.			slope			
SIDEWALK	7275Northbrook Dr.			Grass			
SIDEWALK	33564 Alder Ct.			Cracks			
SIDEWALK	33545 Alder Ct			Cracks			
SIDEWALK	33502 Alder Ct.			Grass/crack			
SIDEWALK	33522 Alder Ct.			Cracks			
SIDEWALK	33046 Flintwood Cr			Cracks			
SIDEWALK	7065 7057 Carson Ln			Slope			
SIDEWALK	6927 Carson Ln			Seeperated section			
SIDEWALK	7149 Steelwater Blvd.			Seperated			
SIDEWALK	8086 Delta Woods Dr.			Cross Slope			
SIDEWALK	8248 Delta Woods Dr.			Cross Slope			
SIDEWALK	8146 Delta Woods Dr.			Grass	Edge/cut grass on sides to expose usable sidewalk		
SIDEWALK	8424 Irving Ct.			Cross Slope			

\*Target date is subject to availability of funding

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## ADA Barrier Analysis - Baldwin County Commission

### Attachment B Continued - Commission Districts 2-4

ADA Critical Sites					
Revised Point	Location	Corner Ramps	Single Ramps	Cost	Target Date:
45	Southwest corner of Middle St and Young St intersection Fairhope, Alabama	Remove/Replace/DWS/Crosswalk		\$2,400	5/1/2018
46	Southeast corner of Middle St and Young St intersection Fairhope, Alabama	Remove/Replace/DWS/Crosswalk		\$2,400	5/2/2018
148	Northwest corner of Cressida Loop and County Road 54 East, Daphne, Alabama		Remove portion of curb and gutter/ Construct ADA compliant ramp	\$2,000	5/4/2018
149	Southwest corner of Cressida Loop and County Road 54 East, Daphne, Alabama		Remove portion of curb and gutter/ Construct ADA compliant ramp	\$2,000	5/5/2018
167	Southwest corner of Sassaman Court and Austin Road, Daphne, Alabama		Construct ADA compliant ramp	\$2,000	5/6/2018
176	Northwest corner of Tealwood Drive and County Road 64, Daphne, Alabama		Construct ADA compliant ramp	\$2,000	5/7/2018
182	South corner of Brookshire Loop and County Road 13, Daphne, Alabama		Construct ADA landing ramp	\$2,000	5/8/2018
189	Northwest corner of Edgewood Drive, Daphne, Alabama		Construct ADA compliant ramp	\$2,000	5/9/2018
192	Northside of Belgrove Avenue between Dean Court North and Bran Court North, Daphne, Alabama		Construct ADA compliant ramp	\$2,000	5/10/2018
193	Southside of Belgrove Avenue between Dean Court South and Bran Court South, Daphne, Alabama		Construct ADA compliant ramp	\$2,000	5/11/2018
194	Southside of Belgrove Avenue between Jan Court South and Dean Court South, Daphne, Alabama		Construct ADA compliant ramp	\$2,000	5/12/2018
195	Northside of Belgrove Avenue between Jan Court North and Dean Court North, Daphne, Alabama		Construct ADA compliant ramp	\$2,000	5/13/2018
323	Tallasee Blvd entrance (right) (Hidden Lakes at Bon Secour)		Saw-cut/Remove/Replace/DWS	\$2,000	5/14/2018
324	Tallasee Blvd entrance (left) (Hidden Lakes at Bon Secour)		Saw-cut/Remove/Replace/DWS	\$2,000	5/15/2018
331	Marble Ct (left entrance)	Construct ADA compliant ramp /Crosswalk		\$2,000	5/16/2018
332	Marble Ct (right entrance)	Construct ADA compliant ramp		\$2,000	5/17/2018

*Attachment C*

## **Public Comments and Responses**

**August 16, 2018 Public Meeting**

ADA Barrier Analysis - Baldwin County Commission



Draft ADA Transition Plan  
Public Input  
**COMMENT FORM**  
BALDWIN COUNTY HIGHWAY DEPARTMENT

Date: \_\_\_\_\_  
Name: Dorothy Mitchell  
Address: P.O. Box 471 Point Clear AL 36564  
Phone: 251-622-4701 Email: mitchellclan2014@gmail.com

Please provide any comments concerning the Proposed ADA Transition Plan (Please Print):

MY CONCERN IS ACCESS TO THE WATER  
FOR PEOPLE WHO HAVE DISABILITIES  
AND THE PUBLIC AT ZUNDEL IN POINT  
CLEAR.

May we respond to your comment by email (response will be attached in pdf format) instead of U.S. Mail?

Yes ☒ No ☐

Please fill out and return to Baldwin County Highway Department staff or send to the address below:

Mr. Matthew Brown  
251-970-4055  
Post Office Box 220  
Silverhill, Alabama 36576  
msbrown@baldwincountyal.gov



## BALDWIN COUNTY

### HIGHWAY DEPARTMENT

P.O. Box 220

SILVERHILL, ALABAMA 36576

TELEPHONE: (251) 937-0371

FAX (251) 937-0201

**JOEY NUNNALLY, P.E.**  
**COUNTY ENGINEER**

September 18, 2018

VIA EMAIL:

Dorothy Mitchell

PO Box 471

Point Clear, AL 36564

mitchellclan2014@gmail.com

***Re: Response to Public Comment Regarding Baldwin County ADA Transition Plan***

Dear Mrs. Mitchell,

Thank you for taking the time to participate in our August 16, 2018, public meeting in Fairhope regarding Baldwin County's ADA Transition Plan for public rights-of-way. Your participation and input is a valuable tool that we use to make sure our services and projects reflect the actual needs of the community. Your efforts help make Baldwin County a better place to live for all of us.

In your comment, you expressed a need for access to the water for people who have disabilities and specifically referenced Zundel Landing in Point Clear.

We are coordinating with the Eastern Shore MPO to identify funding for possible improvements to one of Baldwin County's water accesses in Point Clear that would provide additional accommodations to individuals with disabilities. Zundel Landing will be one of the sites examined. However, due to property constraints and other factors at Zundel Landing, we may ultimately find that an ADA compliant retrofit is not feasible at this location and be forced to consider other water accesses in the Point Clear area. Any possible improvements will also be contingent on securing the necessary funding for any project.

Thank you again for your participation in the public comment process for Baldwin County's ADA Transition Plan. Please do not hesitate to contact me at 972-8544 with any further questions or comments related to ADA accessibility in Baldwin County.

Sincerely,

  
Joey Nunnally, PE  
County Engineer

ADA Barrier Analysis - Baldwin County Commission



Draft ADA Transition Plan  
Public Input  
**COMMENT FORM**  
BALDWIN COUNTY HIGHWAY DEPARTMENT

Date: \_\_\_\_\_  
Name: Robin Hutchison  
Address: 16030 Scenic Hwy. 98, Point Clear, AL 36564  
Phone: 251-929-2582 Email: robin.hutch1@gmail.com

Please provide any comments concerning the Proposed ADA Transition Plan (Please Print):

Zundel's rip rap <sup>area</sup> request to make a path through rocks for disabled to pull kayaks to water. Point Clear & Battles citizens are no longer able to use the Fairhope Park. There are no accessible water accesses for the handicapped from Fairhope to end of Hwy. 1. Request Zundel's to have disabled (first) access for Patrick Peterson disabled kayaker lives on Point Clear. or the water access most adaptable to ADA

May we respond to your comment by email (response will be attached in pdf format) instead of compliance U.S. Mail?

Yes ☒ No ☐

Please fill out and return to Baldwin County Highway Department staff or send to the address below:

Mr. Matthew Brown  
251-970-4055  
Post Office Box 220  
Silverhill, Alabama 36576  
msbrown@baldwincountyal.gov





**BALDWIN COUNTY**  
**HIGHWAY DEPARTMENT**  
P.O. Box 220  
**SILVERHILL, ALABAMA 36576**  
TELEPHONE: (251) 937-0371  
FAX (251) 937-0201

*JOEY NUNNALLY, P.E.*  
*COUNTY ENGINEER*

September 18, 2018

VIA EMAIL:

Robin Hutchison  
16030 Scenic Hwy 98  
Point Clear, AL 36564  
robin.hutch1@gmail.com

***Re: Response to Public Comment Regarding Baldwin County ADA Transition Plan***

Dear Mrs. Hutchison,

Thank you for taking the time to participate in our August 16, 2018, public meeting in Fairhope regarding Baldwin County's ADA Transition Plan for public rights-of-way. Your participation and input is a valuable tool that we use to make sure our services and projects reflect the actual needs of the community. Your efforts help make Baldwin County a better place to live for all of us.

In your comment, you expressed a need for access to the water for people who have disabilities between County Road 1 and the Fairhope City Limits. You noted that access at the Fairhope Beach Park, just north of the Fairhope Municipal Pier, has been effectively closed due to the substantial fee charged to non-residents of Fairhope. You specifically referenced Zundel Landing in Point Clear as a priority to make ADA accessible.

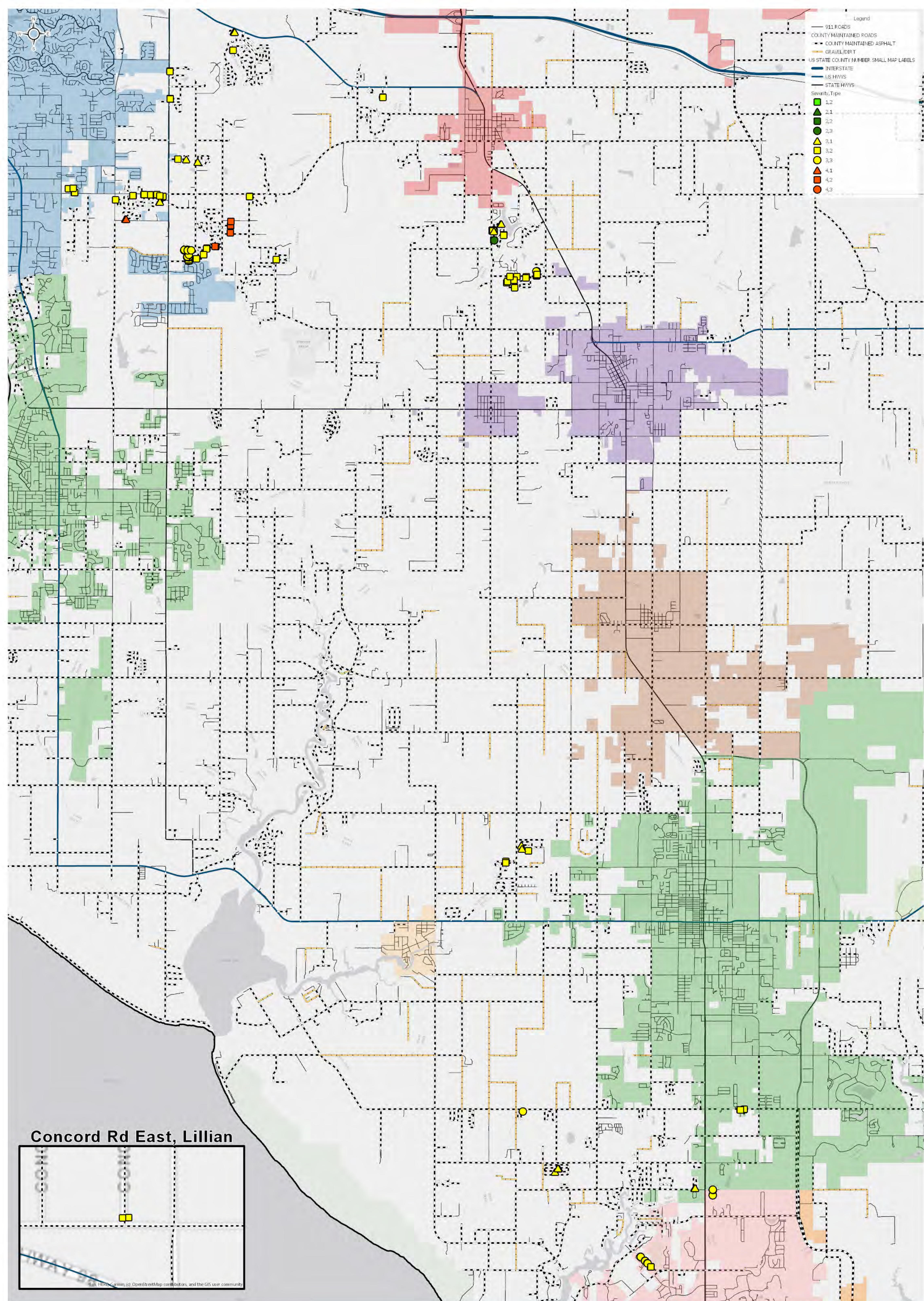
We are coordinating with the Eastern Shore MPO to identify funding for possible improvements to one of Baldwin County's water accesses in Point Clear that would provide additional accommodations to individuals with disabilities. Zundel Landing will be one of the sites examined. However, due to property constraints and other factors at Zundel Landing, we may ultimately find that an ADA compliant retrofit is not feasible at this location and be forced to consider other water accesses in the Point Clear area. Any possible improvements will also be contingent on securing the necessary funding for any project.

Thank you again for your participation in the public comment process for Baldwin County's ADA Transition Plan. Please do not hesitate to contact me at 972-8544 with any further questions or comments related to ADA accessibility in Baldwin County.

Sincerely,

  
Joey Nunnally, PE  
County Engineer





FY 2021  
ADA Phase IV







# Baldwin County Commission

## Agenda Action Form

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File #: 21-0048, Version: 1

Item #: BN3

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Meeting Type: BCC Regular Meeting

Meeting Date: 10/20/2020

Item Status: New

From: Joey Nunnally, P.E., County Engineer

Tyler Mitchell, P.E., Construction Manager

Submitted by: Halley Black, Office Manager

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### **ITEM TITLE**

Case No. S-16053a - The Verandas, Phase 2 - Release Maintenance Bond

### **STAFF RECOMMENDATION**

Authorize staff to release the Surety Document (Maintenance Bond) from Fidelity and Deposit Company of Maryland on behalf of Ammons & Blackmon Construction, LLC for The Verandas, Phase 2 in the amount of \$251,532.40 which guarantees the workmanship and materials of the roadway and drainage improvements within the public right-of-way as shown on the approved Final Plat and "As-Built" construction plans.

### **BACKGROUND INFORMATION**

Previous Commission action/date: November 6, 2018

Background: The Commission accepted Veranda Boulevard (2,477 LF), Catana Avenue (48 LF), Turin Avenue (165 LF), Naples Avenue (634 LF) and Pillars Street (698 LF) in The Verandas, Phase 2 and authorized said roads to be added to the County Maintenance List. The Commission also approved the Subdivision Roadway and Drainage Improvements Acceptance Agreement and accepted a surety document from Fidelity and Deposit Company of Maryland on behalf of Ammons & Blackmon Construction, LLC in the amount of \$251,532.40 to guarantee the workmanship and materials of the roadways and drainage improvements with the public rights-of-way as shown on the approved Final Plat and "As-Built" construction plans.

The workmanship and materials for the roadways and drainage improvements have been inspected and approved in accordance with the *Baldwin County Subdivision Regulations*.

### **FINANCIAL IMPACT**

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A



If this is not a budgeted expenditure, does the recommendation create a need for funding?  
N/A

### **LEGAL IMPACT**

Is legal review necessary for this staff recommendation and related documents?  
N/A

Reviewed/approved by: N/A

Additional comments: N/A

### **ADVERTISING REQUIREMENTS**

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

### **FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Highway Department - Construction Section to release and return surety bond.

Action required (list contact persons/addresses if documents are to be mailed or emailed):  
N/A

Additional instructions/notes: N/A

**MAINTENANCE BOND**  
**BOND NUMBER -** \_\_\_\_\_

KNOWN ALL MEN BY THESE PRESENTS, That we: Ammons & Blackmon Construction, LLC, (Contractor or Owner) as Principal, and Fidelity and Deposit Company of Maryland, (Surety) a corporate of the State of Maryland, as surety, are held and firmly bound unto: **BALDWIN COUNTRY COMMISSION, BALDWIN COUNTY, ALABAMA** in the sum of Two Hundred Fifty One Thousand Five Hundred Thirty Two Dollars and 40/100 (\$251,532.40), lawful money of the United States of America, to be paid to the said: **BALDWIN COUNTRY COMMISSION, BALDWIN COUNTY, ALABAMA** its certain attorney or assigns, to which payment well and truly to be made we do bind ourselves, our heirs, executors, administrators, successors and assigns, and everyone of them, jointly and severally, firmly by these presents.

IN TESTIMONY WHEREOF, The said Principal has hereunto set his hand and seal, and said Surety has caused its corporate seal to be hereunto affixed, duty attested by its Attorney-in-Fact this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

WHEREAS, The said Principal did enter into a contract entitled Subdivision Roadway Drainage Improvement Acceptance Agreement (the "Agreement") with the said **BALDWIN COUNTY COMMISSION, BALDWIN COUNTY, ALABAMA** for The Verandas, Phase Two (Name of Development) and in said Agreement is required to maintain the said work in good condition for a period of two years from the date the Baldwin County Commission votes in the affirmative to accept for maintenance the roadway and drainage improvements made the subject of the Agreement.

NOW THE CONDITION OF THIS OBLIGATION IS SUCH, That if the Principal shall well and truly, at the request of the said Obligee, or its proper representative or representatives, maintain the said work in good condition. The term of the bond extends 24 months beyond the full execution of the Agreement including any necessary extensions during repair periods.

Attest:

Patty Nelson

Lynda Reeves

Lynda Reeves

**COUNTERSIGNED:**

Contractor or Owner: AMMONS & BLACKMON CONSTRUCTION, LLC

By: \_\_\_\_\_

Chad Ammons, Member

Surety: Fidelity and Deposit Company of Maryland

By: \_\_\_\_\_

John T. Thomas, Jr., Attorney In Fact

**ZURICH AMERICAN INSURANCE COMPANY  
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY  
FIDELITY AND DEPOSIT COMPANY OF MARYLAND  
POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Maryland, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Maryland (herein collectively called the "Companies"), by **DAVID MCVICKER, Vice President**, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint **John T. THOMAS, JR., Maria A. DAVISON and Christopher T. THOMAS, all of DAPHNE, Alabama, EACH** its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings**, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 7th day of September, A.D. 2017.

**ATTEST:**

**ZURICH AMERICAN INSURANCE COMPANY  
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY  
FIDELITY AND DEPOSIT COMPANY OF MARYLAND**



By: *Dawn E. Brown*  
Assistant Secretary  
Dawn E. Brown

*David McVicker*  
Vice President  
David McVicker

State of Maryland  
County of Baltimore

On this 7th day of September, A.D. 2017, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **DAVID MCVICKER, Vice President, and DAWN E. BROWN, Assistant Secretary**, of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, depose and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

*Constance A. Dunn*

Constance A. Dunn, Notary Public  
My Commission Expires: July 9, 2019





**BALDWIN COUNTY**  
**HIGHWAY DEPARTMENT**  
P.O. Box 220  
**SILVERHILL, ALABAMA 36576**  
TELEPHONE: (251) 937-0371  
FAX (251) 937-0201

*JOEY NUNNALLY, P.E.*  
*COUNTY ENGINEER*

September 29, 2020

Ammons and Blackmon  
9695 Stagecoach Comm Park Circle  
Spanish Fort, AL 36527

**S-16053A- The Verandas Phase 2 – Bond Release Inspection**

Dear Mr. Ammons,

The above referenced subdivision was inspected on September 3, 2020 for compliance with the submitted construction plans, there are no deficiencies at this time.

If you have any questions or concerns, do not hesitate to contact me at (251) 300-7692 or at [mcampbell@baldwincountyal.gov](mailto:mcampbell@baldwincountyal.gov)

Sincerely,

Michael Campbell  
Permit Inspector

Cc:

File  
Jason Estes, P.E. Dewberry  
Tyler Mitchell, P.E. Baldwin County Highway Construction Manager



**BALDWIN COUNTY**  
HIGHWAY DEPARTMENT

P.O. BOX 220  
SILVERHILL, ALABAMA 36576  
TELEPHONE: (251) 937-0371  
FAX: (251) 937-0201

*JOEY NUNNALLY, P.E.*  
*COUNTY ENGINEER*

September 30, 2020

To: Joey Nunnally, PE  
County Engineer

From: Alfreda Jeffords,  
Permit/Subdivision Manager

**RE: S-16054A – The Verandas, Phase 2 – Release of Surety**

Please allow this letter to serve as notification that the workmanship and materials for the roadways and drainage improvements on the above referenced subdivision have been inspected and approved in accordance with the *Baldwin County Subdivision Regulations*.

Release of surety is hereby authorized.

Please contact me if any further information is required.

Thank you.

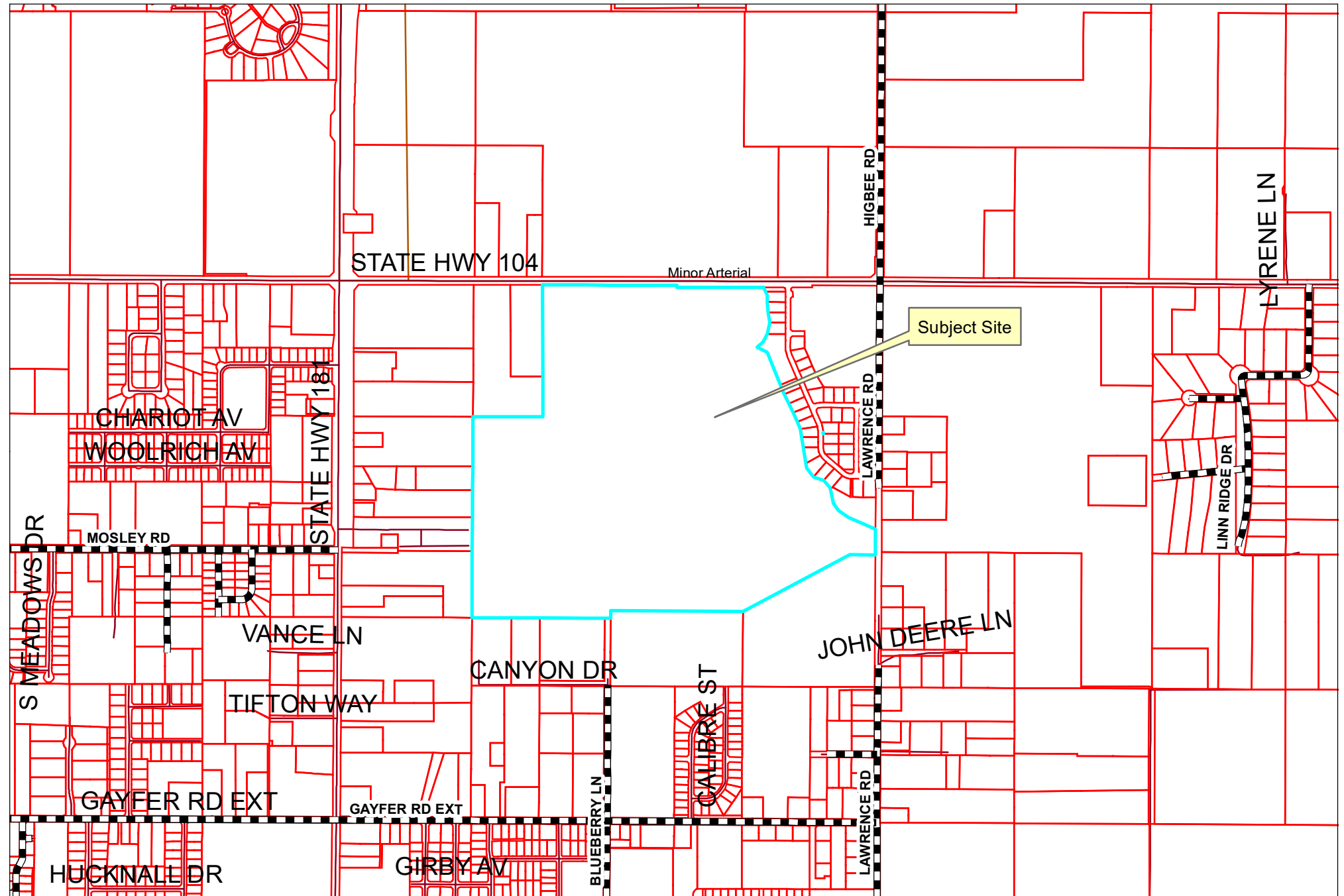
Alfreda Jeffords,  
Permits/Subdivision Manager

cc: file





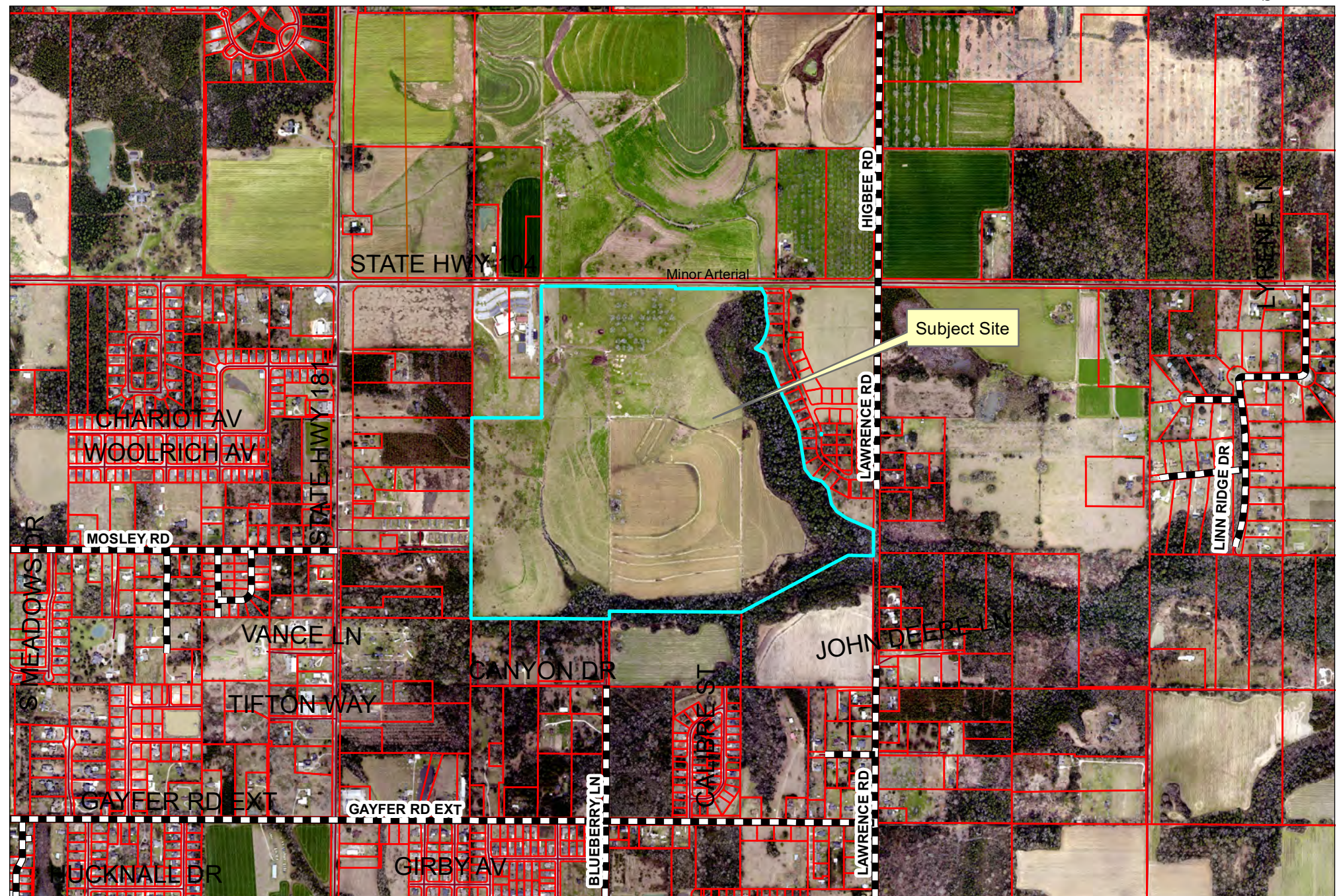
# S-16053a The Verandas, Phase 2 Vicinity Map







# S-16053a The Verandas, Phase 2 Site Map







# Baldwin County Commission

## Agenda Action Form

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File #: 21-0041, Version: 1

Item #: BN4

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Meeting Type: BCC Regular Meeting

Meeting Date: 10/20/2020

Item Status: New

From: Joey Nunnally, P.E., County Engineer

Wanda Gautney, Purchasing Director

Submitted by: Stacy Appleton, Design Tech III

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### **ITEM TITLE**

Fiscal Year 2021 Resurfacing Projects - Group 1 - Request for Permission to Advertise

### **STAFF RECOMMENDATION**

Take the following actions:

- 1) Authorize the Purchasing Director to place a competitive bid for the attached Fiscal Year 2021 resurfacing projects (Group 1) as the design plans are completed; and
- 2) Authorize the Chairman to execute any project related documents.

### **BACKGROUND INFORMATION**

Previous Commission action/date:

September 22, 2020 - The Commission adopted Resolution #2020-127 which adopted the Baldwin County Fiscal Year 2020-2021 Budget.

Background: The Highway Department is requesting permission to place a competitive bid for Group 1 of the FY2021 budgeted resurfacing projects. The Design Project Manager will forward the advertisement for the project group to the Purchasing Director to place a competitive bid as design plans are completed.

### **FINANCIAL IMPACT**

Total cost of recommendation: \$528,283.00

Budget line item(s) to be used: various Highway project accounts

If this is not a budgeted expenditure, does the recommendation create a need for funding?  
N/A - FY21 Budget included these projects - total budgeted \$528,284.00



### **LEGAL IMPACT**

Is legal review necessary for this staff recommendation and related documents?  
N/A

Reviewed/approved by: N/A

Additional comments: N/A

### **ADVERTISING REQUIREMENTS**

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

### **FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up:

Highway Design staff will submit advertisement to the Purchasing Director as plans are completed.

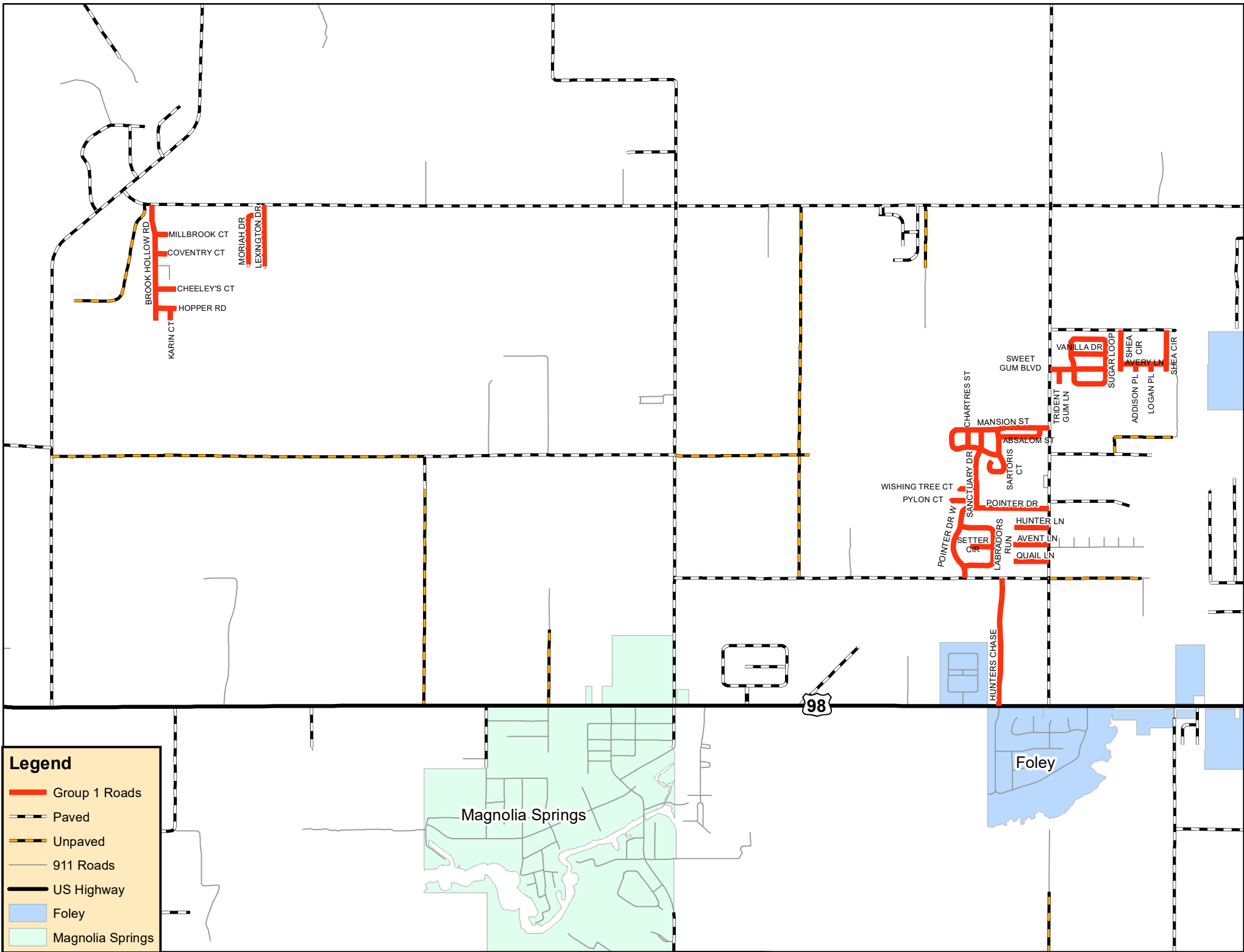
Purchasing Director will advertise projects for a competitive bid.

Action required (list contact persons/addresses if documents are to be mailed or emailed):  
N/A

Additional instructions/notes: N/A

Project No.	Road Name	From / To	Estimate
HW21062000	SWEET GUM BLVD	CR 55 TO SUGAR LOOP	\$ 17,457
HW21063000	TRIDENT GUM LN	SWEET GUM LN TO EOM	\$ 4,554
HW21064000	SUGAR LOOP	SWEET GUM BLVD TO SWEET GUM BLVD	\$ 45,540
HW21065000	VANILLA DR	SUGAR LOOP TO SUGAR LOOP	\$ 10,626
HW21066000	SHEA CIR	RHODES LN TO EOM	\$ 25,047
HW21067000	AVERY LN	SHEA CIR TO SHEA CIR	\$ 13,662
HW21068000	ADDISON PL	AVERY LN TO EOM	\$ 2,277
HW21069000	LOGAN PL	AVERY LN TO EOM	\$ 2,277
HW21070000	MANSION ST	CR 55 TO SARTORIS CT	\$ 49,335
HW21071000	ABSALOM ST	MANSION ST TO SARTORIS CT	\$ 15,180
HW21072000	SARTORIS CT	MANSION ST TO EOM	\$ 20,493
HW21073000	SANCTUARY DR	MANSION ST TO POINTER DR	\$ 24,288
HW21074000	CHARTRES ST	MANSION ST TO MANSION ST	\$ 5,313
HW21075000	WISHING TREE CT	SANCTUARY DR TO EOM	\$ 4,870
HW21076000	PYLON CT	SANCTUARY DR TO EOM	\$ 7,653
HW21077000	POINTER DR	CR 55 TO POINTER DR W	\$ 25,047
HW21078000	POINTER DR W	POINTER DR TO BEASLEY RD	\$ 19,481
HW21079000	LABRADORS RUN	POINTER DR W TO POINTER DR W	\$ 27,134
HW21080000	SETTER CIR	LABRADORS RUN TO EOM	\$ 6,262
HW21081000	HUNTERS CHASE	BEASLEY RD TO US HWY 98	\$ 39,468
HW21042000	HUNTER LN	CR 55 TO 2ND CUL-DE-SAC	\$ 14,026
HW21043000	QUAIL LN	CR 55 TO 2ND CUL-DE-SAC	\$ 14,026
HW21044000	AVENT LN	CR 55 TO 2ND CUL-DE-SAC	\$ 14,026
HW21083000	LEXINGTON DR	CR 24 TO EOM	\$ 22,960
HW21084000	MORIAH DR	LEXINGTON DR TO EOM	\$ 25,647
HW21054000	COVENTRY CT	BROOK HOLLOW RD TO EOM	\$ 4,592
HW21055000	KARIN CT	HOPPER RD TO EOM	\$ 4,592
HW21056000	CHEELEY'S CT	BROOK HOLLOW RD TO EOM	\$ 7,347
HW21057000	MILLBROOK CT	BROOK HOLLOW RD TO EOM	\$ 4,592
HW21058000	HOPPER RD	BROOK HOLLOW RD TO EOM	\$ 7,347
HW21059000	BROOK HOLLOW RD	UNDERWOOD TO EOM	\$ 43,164

GROUP 1 TOTAL:			\$ 528,283
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# Baldwin County Commission

## Agenda Action Form

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File #: 21-0074, Version: 1

Item #: BN5

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Meeting Type: BCC Regular Meeting

Meeting Date: 10/20/2020

Item Status: New

From: Joey Nunnally, P.E., County Engineer

Tyler Mitchell, P.E., Construction Manager

Mike Campbell, Engineering Technician I

Submitted by: Halley Black, Office Manager

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### **ITEM TITLE**

License Agreement No. 20027 - Unopened Right-of-Way between County Road 55 and Dawson Road

### **STAFF RECOMMENDATION**

Approve License Agreement No. 20027 permitting Andrew Carver to access an unopened right-of-way between County Road 55 and Dawson Road to construct a driveway to access property for a single-family residence. *(The term of this agreement shall commence on the date of full execution. License for Installation shall terminate at 11:59 on February 28, 2021. License for Maintenance shall be indefinite according to the terms of the agreement.)*

### **BACKGROUND INFORMATION**

Previous Commission action/date: N/A

Background: Mr. Andrew Carver desires to build a driveway 605 feet long by 12 feet wide and install 32 feet of 22 x 13-inch ARCP (arched reinforced concrete pipe) with slope paved head walls to access the property. Any driveway material placed will need to be suitable to the County Engineer. The driveway will be maintained by the Licensee for the portion of the right-of-way that is not County maintained. The Licensee shall have the right-of-way surveyed/staked and erosion control installed prior to performing work. This agreement is only valid for accessing the property for a single-family residence. Any further development shall not be allowed until a new agreement is obtained.

### **FINANCIAL IMPACT**

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?

N/A

### **LEGAL IMPACT**

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: Standard agreement used as previously approved by Laura Coker (02/11/2020) los

### **ADVERTISING REQUIREMENTS**

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

### **FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Administration Staff will have license agreement executed by the Chairman and the original forwarded to the County Engineer. Mike Campbell will issue the license agreement and conduct all necessary follow-up inspections on work performed.

Action required (list contact persons/addresses if documents are to be mailed or emailed):  
N/A

Additional instructions/notes: N/A

## **LICENSE AGREEMENT**

This LICENSE AGREEMENT (this "Agreement") between the Baldwin County Commission ("Licensor"), with an address at 312 Courthouse Square, Suite 12, Bay Minette, Alabama 36507, and **Andrew Carver** ("Licensee"), with an address at **22755 Circle Drive Robertsdale, Alabama 36567**.

### **WITNESSETH:**

WHEREAS, Licensor is the owner of the real property described as **unopened right-of-way between County Road 55 and Dawson Road** in Baldwin County, Alabama, and more particularly shown on the Site Map and Vicinity Map, which are attached hereto and included as if fully set forth herein (the "Property");

WHEREAS, Licensee desires to obtain access to the Property for the purpose of **building a driveway 605 feet long by 12 feet wide and installing 32 feet of 22 X 13-inch ARCP with slope paved head walls. Any driveway material placed will need to be suitable to the County Engineer. The Licensee shall have the right-of-way surveyed/staked and erosion control installed prior to performing work. The driveway will be maintained by the Licensee for the portion of right-of-way that is not County maintained. This agreement is only valid for accessing the property for a single-family residence. Any further development shall not be allowed until a new agreement is obtained**; and

WHEREAS, Licensor is willing to grant said access based upon the terms and conditions set forth herein.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **Recitals**. The above recitals and statements are incorporated as part of this Agreement as if fully set forth herein.

2. **Grant of Revocable, Non-Exclusive and Temporary License**. Subject to the terms and conditions set forth herein, Licensor hereby grants to Licensee, **Andrew Carver**, a revocable, non-exclusive and temporary license (the "License") to enter upon the Property as is reasonably required to **build a driveway**. No further development or use of the Property is permitted or allowed without Licensor's prior written consent. Licensor retains the right to use the Property as it deems necessary. This License is granted to Licensee and is limited and specifically restricted to Licensee and its representatives ("Licensee Representatives"). Licensee shall have the Property surveyed and staked prior to performing any work thereon. All improvements constructed by Licensee shall be maintained by Licensee for any and all portions of the Property that are not County maintained.

3. **Property**. The real property subject hereto is limited to and sufficiently described as the **unopened right-of-way between County Road 55 and Dawson Road** in Baldwin County,

Alabama, as shown on the Site Map and Vicinity Map attached hereto. Any exhibits referenced and attached hereto shall be incorporated herein as if fully set forth.

4. Term of License (Installation and Maintenance). The term of the License for Installation and/or Maintenance shall commence on the date of full execution of this Agreement. The term for installation, unless sooner terminated, shall automatically terminate and expire at 11:59 p.m. on **February 28, 2021**. Maintenance shall be **indefinite** according to the terms of this Agreement, or until modified by written agreement with Licensor.

5. Condition of License Area: Assumption of Risk. Licensee accepts the Property in its "WHERE IS", "AS IS", condition and acknowledges that Licensor has made no representation or warranty to Licensee as to, and has no obligation for, the condition of the Property. Licensee assumes the risk of any latent or patent defects or problems that are or may be on the Property or the improvements thereon. Licensee agrees that Licensor shall not be liable for any personal or property damage, injury or loss on account of any such defects or problems. Licensee for itself and the Licensee Representatives waives and releases Licensor from any and all claims for injury to persons, including death, or damage to any property, whether real or personal, of Licensee or any Licensee Representatives in any way arising out of or related to the Property or Licensee's work contemplated by this Agreement.

6. Compliance. Licensee shall be responsible for obtaining any and all applicable permits. Licensee and the Licensee Representatives shall comply, at Licensee's expense, with all applicable laws, regulations, rules and orders, whether federal, state or local, and any regulation of any governmental body having jurisdiction over the Property with respect to Licensee's work and activities thereon, regardless of when they become effective. Licensee, at its cost, shall obtain any applicable licenses or permits required by applicable laws and regulations for the use of the Property. Licensee shall not use, nor permit the use, of the Property for any purpose in violation of such laws, regulations, rules or orders. Licensee agrees not to use the Property in any fashion which may in any way damage or restrict the same for future use by the public in general as a public right-of-way. Furthermore, said usage as described herein, or the placement of said usage, shall not in any way alter the present or future rights of the Licensor to move, relocate, amend, or otherwise change said travel way to any other location whatsoever. Licensee shall comply with Licensor's safety and security policies deemed to be necessary by Licensor and with such reasonable rules and regulations as Licensor, or its agents, may impose from time to time by notice to Licensee.

7. Public Property. Licensee acknowledges and consents that the Property is public in nature and that the usage hereunder is permissive. Licensee shall not obstruct or otherwise interrupt any rights of the general public to the Property. Licensee makes no claim of private ownership or other possessory interest in the Property subject hereto, and any rights of the Licensee granted by this Agreement are limited to the same extent as that of the general public. Any work performed by Licensee, or any improvements made as a result of the Licensee's work, on the Property is considered to be a benefit to the general public, and the Licensee makes no claim that such work or improvements are privately owned and waives all rights to claims that such work or improvements are private in nature. Licensee further represents and warrants that Licensor, nor

any persons using said public access in conjunction with this License, may claim any personal rights in the subject property or any rights of adverse possession.

8. Indemnification. Licensee shall indemnify, defend and hold Licensors and its Commissioners, affiliates, employees, agents, representatives, contractors, subcontractors, licensee and invitees (collectively, "Licensor Representatives") harmless from and against any and all claims, demands, liabilities, damages, losses, judgments, costs, and expenses including, without limitation, attorneys' fees and costs, for any and all personal injury (including death) and property damage of any kind or nature whatsoever, incurred by or imposed upon Licensor or any Licensor Representative, as a result of any entry upon or activity conducted by Licensee or any Licensee Representative, or any act or omission by Licensee or any Licensee Representative, or in any way arising out of or related to the Property or work contemplated by this Agreement. Licensee shall also assume the responsibility for any claims for damage done to any property due to the exercise, usage and/or presence of the resulting work as a result of this License.

9. No Alteration. Except as expressly permitted by this Agreement, Licensee shall not make nor permit any uses alterations or additions to the Property without Licensor's prior written consent.

10. Removal and Completion Upon Termination. Upon the expiration or termination of this License, Licensee shall (a) peaceably deliver to Licensor the full possession of the Property; (b) remove all materials, equipment, debris, waste, staged fill materials and improvements placed thereon by Licensee or Licensee Representatives or resulting from work under this Agreement; and (c) repair any damage to the Property and restore the Property to its condition on the date of this Agreement. Should Licensee fail, within thirty (30) days after the date of the termination of this License, to make such removal, repair and restoration, Licensor may, at its option, remove said materials, equipment and improvements and complete said repair and restoration at the sole cost of Licensee. Licensee shall reimburse Licensor for such costs within thirty (30) days after request by Licensor.

11. Damage to Property. Licensee agrees to pay for any damage which may arise to buildings, fences, machinery, or other property of Licensor or any third party on or near the Property resulting from Licensee's operations or presence on the Property. Licensee shall reimburse any and all costs related to any and all corrections, changes or improvements deemed to be necessary by Licensor as a result of work performed pursuant to this Agreement or as a result thereof.

12. Standard of Operation: Expenses. Licensee shall conduct all of its operations in a safe and workmanlike manner. All work and activities which Licensee or Licensee Representatives perform at the Property shall be at Licensee's sole risk, cost and expense. All portions of the work performed or improvements installed by Licensee or its representatives pursuant to this Agreement shall be located and performed so as to cause minimum interference with the proper use of the rights of way and with the rights and reasonable convenience of property owners who own or occupy adjacent properties. If during the course of the Licensee's construction, operation or maintenance of the project or improvements, there occurs a disturbance of the Property by Licensee or its representatives, Licensee shall, at Licensee's expense, replace and restore the same



to a condition comparable to the condition it was in immediately prior to the disturbance to the satisfaction of Licensor and within the dates specified in any permits authorizing the work.

13. Insurance. Prior to occupying or using the Property, Licensee shall carry, with insurers satisfactory to Licensor, throughout the term hereof, Auto Liability Insurance, including owned, hired and non-owned vehicles, with limits of not less than \$1,000,000, combined single limit, for both bodily injury liability and property damage liability for each occurrence. Commercial General Liability Insurance, including all contractual liability hereunder, with limits not less than \$1,000,000, combined single limit, for both bodily injury liability and property damage liability for each occurrence; and Worker's Compensation Insurance, meeting the statutory limits of the state where the Property is located and Employer's Liability Insurance fully covering all employees and supervisors participating in the work at the Property with limits not less than \$1,000,000 each accident and \$1,000,000 each employee disease. All liability insurance shall name Licensor as an additional insured. Prior to commencing operations hereunder, a Certificate of Insurance evidencing such coverage, satisfactory to Licensor, shall be furnished to Licensor, which shall specifically state that such insurance shall provide for at least ten (10) days' notice to Licensor in the event of cancellation, termination or any change in such insurance policies. The workers compensation certificate shall bear an endorsement clearly evidencing a waiver of the right of subrogation against Licensor and Licensor Representatives. Should Licensee fail to furnish current evidence upon demand of any insurance required hereunder, or in the event of cancellation, termination or change in any such insurance, Licensor may, at its option, suspend this Agreement until insurance is obtained or terminate this Agreement immediately without further action.

14. Responsibility. Licensee shall be responsible for compliance by Licensee Representatives with the terms of this Agreement and for all acts or omissions by Licensee Representatives on the Property.

15. No Assignment. Licensee shall not have the right to assign this Agreement or any rights or obligations hereunder without Licensor's prior written permission. Any attempted assignment shall be void. No assignment shall relieve Licensee of its liabilities and obligations herein.

16. Agency. It is neither the express nor the implied intent of Licensor or Licensee to create an agency relationship pursuant to this License; therefore, any actions of the parties shall not be considered or implied to create such agency.

17. No Waiver. The failure of Licensor or Licensee to insist upon a strict performance of any of the terms, conditions and covenants herein shall not be deemed a waiver of any subsequent breach or default in the terms, conditions and covenants herein contained.

18. Termination. It is understood and agreed that Licensor, in its absolute discretion, with or without cause or hearing, may terminate the License and permission herein granted to Licensee. Termination of the License and permission herein granted may be accomplished in writing, or orally. Once notice of termination is given by Licensor to Licensee, the permission herein granted shall immediately and automatically terminate, and Licensee shall have no further right,

permission or authority to utilize the Property. All representations, assurances and indemnity obligations set forth in this Agreement shall survive termination or expiration of this Agreement.

19. Miscellaneous.

(a) This Agreement shall not be construed more strictly against one party than against the other merely by virtue of the fact that it may have been prepared by counsel for one of the parties. Both Licensor and Licensee have contributed substantially and materially to the preparation of this Agreement.

(b) This Agreement shall apply to and bind the successors and permitted assigns of the respective parties.

(c) This Agreement embodies the entire agreement and understanding of the parties, and there are no further or prior agreements or understandings, written or oral, in effect between the parties relating to the subject matter hereof.

(d) This Agreement may not be modified orally or in any manner other than by an agreement in writing signed by the parties or their respective successors or permitted assigns.

(e) The headings in this Agreement are for convenience of reference only and shall not limit or otherwise affect the meaning hereof.

(f) This Agreement may be executed in any number or counterparts, each of which shall be an original, but all of which together shall constitute one and the same instrument. This agreement may be delivered by facsimile transmission.

(g) This Agreement shall be construed in accordance with and governed by the laws of the State of Alabama, with proper venue for any action arising hereunder lying in Baldwin County.

(h) Licensee's obligations under this Agreement shall survive expiration or termination of this Agreement.

20. Financial Terms/Conditions. Licensee shall incur and absorb all financial responsibility that arises to complete the project and/or work contemplated by this Agreement and shall remain responsible for the duration of the Agreement. The Licensor shall not incur any expense of the usage or maintenance described in this Agreement. These financial responsibilities shall lie solely with the Licensee.

21. Terms of Maintenance Agreement. Any damage to the existing Property caused by periodic maintenance to the Property shall be the sole responsibility of the Licensee to repair at the Licensee's expense.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date of full execution by Licensor below.

**LICENSEE:**

\_\_\_\_\_  
BY: \_\_\_\_\_ / \_\_\_\_\_  
/Date

State of Alabama                    )  
County of Baldwin                )

I, \_\_\_\_\_, a Notary Public in and for said County, in said State, hereby certify that \_\_\_\_\_, is the individual whose name is signed to the foregoing instrument, and who is known to me, acknowledged before me on this day that, being informed of the contents of the instrument, he/she executed the same with full authority to do so voluntarily and personally on the day the same bears date.

Given under my hand and official seal, this the \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

**LICENSOR:**

**ATTEST:**

BALDWIN COUNTY, ALABAMA

\_\_\_\_\_/\_\_\_\_\_  
Wayne Dyess /Date  
County Administrator

\_\_\_\_\_/\_\_\_\_\_  
Billie Jo Underwood /Date  
Chairman

State of Alabama )

County of Baldwin )

I, \_\_\_\_\_, a Notary Public in and for said County, in said State, hereby certify that Billie Jo Underwood and Wayne Dyess, as Chairman and County Administrator, respectively, of the Baldwin County Commission, and whose names are signed to the foregoing instrument, and who is known to me, acknowledged before me on this day that, being informed of the contents of the instrument, they executed the same with full authority to do so voluntarily on the day the same bears date.

Given under my hand and official seal, this the \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_







# LA# 20027 Andrew Carver Vicinity Map

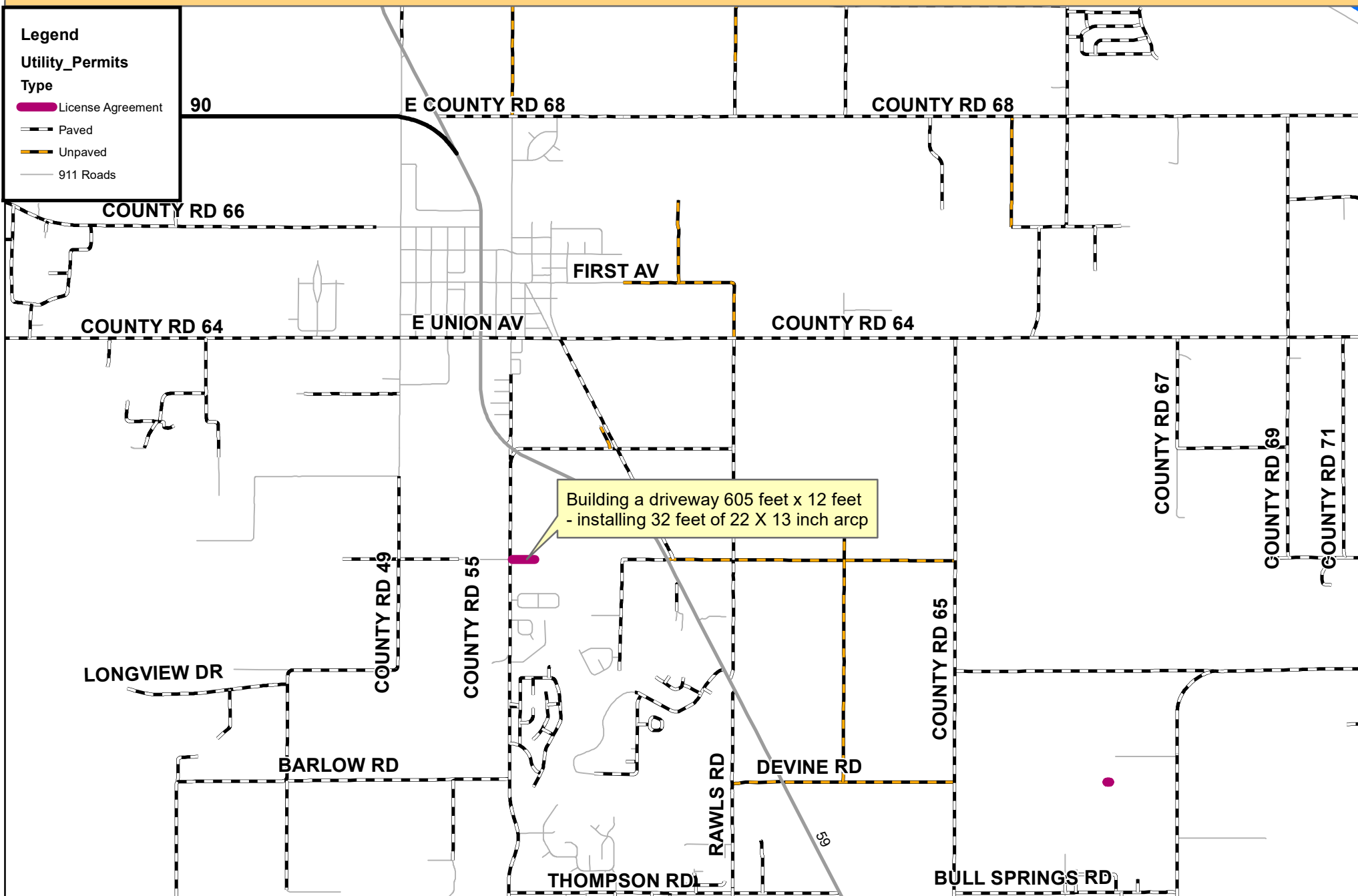


## Legend

### Utility\_Permits

#### Type

-  License Agreement
-  Paved
-  Unpaved
-  911 Roads







# LA# 20027 Andrew Carver Site Map



## Legend

### Utility\_Permits

#### Type

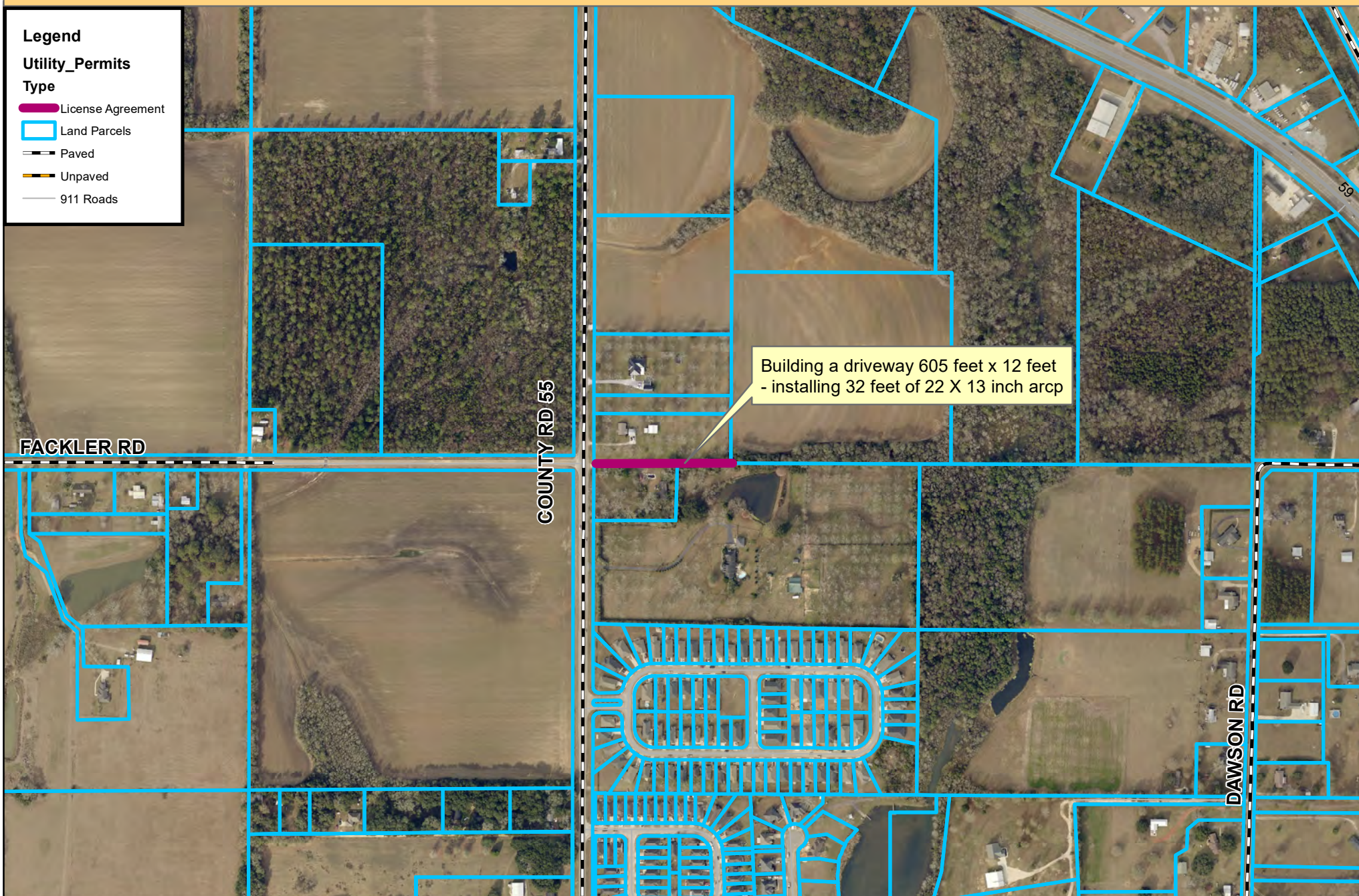
License Agreement

Land Parcels

Paved

Unpaved

911 Roads





# Baldwin County Commission

## Agenda Action Form

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File #: 21-0076, Version: 1

Item #: BQ1

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Meeting Type: BCC Regular Meeting

Meeting Date: 10/20/2020

Item Status: New

From: Betty Sweet, Board of Registrars Chairman

Deidra Hanak, Personnel Director

Submitted by: Deidra Hanak, Personnel Director

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### **ITEM TITLE**

Board of Registrars - Employment of One (1) - Administrative Support Specialist I Position

### **STAFF RECOMMENDATION**

Approve the employment of Lori Waddle to fill the open Administrative Support Specialist I position (PID #5535) grade 306 (\$14.60 per hour / \$30,368.00 annually) to be effective no sooner than October 26, 2020.

### **BACKGROUND INFORMATION**

Previous Commission action/date: N/A

Background: The Administrative Support Specialist I position was vacated in September 2020, due to the resignation of the previous employee. The Board of Registrars Chairman respectfully requests that the above recommendation is approved.

### **FINANCIAL IMPACT**

Total cost of recommendation: \$30,368.00 - budgeted

Budget line item(s) to be used: 51920.5113

If this is not a budgeted expenditure, does the recommendation create a need for funding?  
N/A

### **LEGAL IMPACT**

Is legal review necessary for this staff recommendation and related documents?  
N/A

Reviewed/approved by: N/A

Additional comments: N/A

### **ADVERTISING REQUIREMENTS**

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

### **FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel- Implement Changes

Action required (list contact persons/addresses if documents are to be mailed or emailed):  
N/A

Additional instructions/notes: N/A





# Baldwin County Commission

## Agenda Action Form

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File #: 21-0077, Version: 1

Item #: BQ2

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Meeting Type: BCC Regular Meeting

Meeting Date: 10/20/2020

Item Status: New

From: Brian Peacock, Communication and Information Systems Director

Deidra Hanak, Personnel Director

Submitted by: Deidra Hanak, Personnel Director

---

### **ITEM TITLE**

Communications and Information Systems Department - Employment of One (1) Software Developer Position

### **STAFF RECOMMENDATION**

Take the following actions:

- 1) Approve the employment of Zach Evetts to fill the open Software Developer I position (PID #3068) at a grade S313 (\$44,477.00 annually) to be effective no sooner than October 26, 2020; and
- 2) Approve the updated position description for the Software Developer I.

### **BACKGROUND INFORMATION**

Previous Commission action/date: N/A

Background: The Software Developer I position was vacated in September 2020, due to the termination of the previous employee. The CIS Director respectfully requests that the above recommendation is approved.

### **FINANCIAL IMPACT**

Total cost of recommendation: \$44,477.00 - budgeted

Budget line item(s) to be used: 51965.5113

If this is not a budgeted expenditure, does the recommendation create a need for funding?  
N/A

**LEGAL IMPACT**

Is legal review necessary for this staff recommendation and related documents?  
N/A

Reviewed/approved by: N/A

Additional comments: N/A

**ADVERTISING REQUIREMENTS**

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

**FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

Action required (list contact persons/addresses if documents are to be mailed or emailed):  
N/A

Additional instructions/notes: N/A

## POSITION DESCRIPTION

Title: Software Developer I

Department: Communications & Information Systems

Job Analysis: May 2018, February 2020, **October 2020**

Note: Statements included in this description are intended to reflect in general the duties and responsibilities of this classification and are not to be interpreted as being all inclusive. The employee may be assigned other duties that are not specifically included.

### Relationships

Reports To: CIS Director, Application and Database Services Manager

Subordinate Staff: None

Internal Contacts: County Commission, County Employees, Elected Officials, etc.

External Contacts: General Public, Vendors, Representative from other Agencies

Status: Classified/ Exempt (**S313**)

### Job Summary

Responsible for programming and maintaining in-house software and applications. This position will also help develop products for other agencies and departments within Baldwin County Commission and offer excellent technical support and will monitor and update the County's existing website to ensure that it addresses the needs of our citizens in a manner that is easy to navigate.

Additionally, the Software Developer I is responsible for building and implementing functional, efficient programs that the user needs while assisting other developers throughout the software development life cycle. This position requires to be a team player with keen eye for detail and problem-solving skills.

### Job Domains

#### A. Application Development and Implementation

- ~~1. Perform application programming in accordance with design specifications.~~ Job function emphasis is in front-end development, this position will be responsible for implementing and creating visual elements that users see and interact within a web application.**

2. ~~Test applications for performance and usability.~~ Create, design, and maintain graphics, videos and photos that will be used for the county's website and application development.
3. Implement applications into production environment.
4. Develop technical and user documentation.
5. Conduct and/or coordinate user training classes as required.
6. Perform applications and systems maintenance as required.

#### B. Website Coordination

1. Monitor, update and improve performance of County website.
2. Ensure that the County website and the CRM knowledgebase are properly linked.
3. Possess technical expertise to answer questions about and troubleshoot problems with the County website.
4. Communicate citizen needs to each department and work with personnel in each department to address those needs on County website.
5. Develop and maintain ADOBE fillable forms.

#### **Knowledge, Skills, and Abilities**

1. Ability to work independently and multi-task effectively.
2. Demonstrated knowledge and understanding of projects from the perspective of both client and business.
3. Strong skills in attention to detail.
4. Ability to learn new programming languages and technologies.
5. Excellent communication skills, both orally and in writing.
6. Skills in resourcefulness and troubleshooting aptitude.

#### **Other Characteristics**

1. Must be willing to travel and stay overnight as required.
2. Must be willing to work nonstandard hours, including weekends and overtime.
3. Must be willing to attend additional training, skills development, and other self-improvement courses as deemed necessary by supervisor.
4. Flexible and willing to accept a change in priorities as necessary.

#### **Minimum Qualifications**

1. Possess an Associate's Degree from a recognized college or university in Computer Science, Information Technology, Graphic Design, or a closely related field; or a combination of education and experience equivalent to these requirements.
2. Two (2) years' experience in a combination of communications, information technology, web development or related field. In addition, at least one (1) year of experience in government desired.
3. Working knowledge with basic JavaScript, HTML, jQuery, CSS.
4. Experience C#/.NET, preferred.
5. Knowledge of graphics software such as Adobe Suite, Photoshop etc.

6. Experience in MVC, Bootstrap, preferred.
7. Experience with Microsoft Visual Studio environment, preferred.
8. Experience with databases and Object-Relational Mapping, preferred.
9. Experience with Microsoft SQL Server Database and SSRS, SSIS, preferred.
10. Experience with Microsoft Internet Information Server (IIS), preferred.



# Baldwin County Commission

## Agenda Action Form

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File #: 21-0092, Version: 1

Item #: BQ3

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Meeting Type: BCC Regular Meeting

Meeting Date: 10/20/2020

Item Status: New

From: Joey Nunnally, County Engineer

Deidra Hanak, Personnel Director

Submitted by: Deidra Hanak, Personnel Director

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### **ITEM TITLE**

Highway Department (Bay Minette) - Employment of One (1) Mechanic II Position

### **STAFF RECOMMENDATION**

Approve the employment of Gary McDonald to fill the open Mechanic II position (PID #336) grade 311 (\$19.00 per hour / \$39,520.00 annually) to be effective no sooner than October 26, 2020.

### **BACKGROUND INFORMATION**

Previous Commission action/date: N/A

Background: The Mechanic II position was vacated in September 2020 due to the retirement of the previous employee. The County Engineer respectfully requests that the above recommendation is approved.

### **FINANCIAL IMPACT**

Total cost of recommendation: \$39,520.00 - budgeted

Budget line item(s) to be used: 53111.5113

If this is not a budgeted expenditure, does the recommendation create a need for funding?  
N/A

### **LEGAL IMPACT**

Is legal review necessary for this staff recommendation and related documents?  
N/A

Reviewed/approved by: N/A

Additional comments: N/A

### **ADVERTISING REQUIREMENTS**

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

### **FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

Action required (list contact persons/addresses if documents are to be mailed or emailed):  
N/A

Additional instructions/notes: N/A



# Baldwin County Commission

## Agenda Action Form

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File #: 21-0078, Version: 1

Item #: BQ4

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Meeting Type: BCC Regular Meeting  
Meeting Date: 10/20/2020  
Item Status: New  
From: Ron Ballard, JDC Director  
Deidra Hanak, Personnel Director  
Submitted by: Deidra Hanak, Personnel Director

---

### **ITEM TITLE**

Juvenile Detention Center - Employment of One (1) Part-time Detention Technician Position

### **STAFF RECOMMENDATION**

Approve the employment of Jamerious Anderson to fill the part-time Detention Technician (PID #PT42) at a grade 306 (\$14.75 per hour) to be effective no sooner than October 26, 2020.

### **BACKGROUND INFORMATION**

Previous Commission action/date: N/A

Background: The part-time Detention Technician position was vacated in September 2020 due to the promotion of the previous employee. The JDC Director respectfully requests that the above recommendation is approved.

### **FINANCIAL IMPACT**

Total cost of recommendation: \$22,016.80 - budgeted

Budget line item(s) to be used: 52610.5113

If this is not a budgeted expenditure, does the recommendation create a need for funding?  
N/A

### **LEGAL IMPACT**

Is legal review necessary for this staff recommendation and related documents?  
N/A



Reviewed/approved by: N/A

Additional comments: N/A

### **ADVERTISING REQUIREMENTS**

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

### **FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

Action required (list contact persons/addresses if documents are to be mailed or emailed):  
N/A

Additional instructions/notes: N/A



# Baldwin County Commission

## Agenda Action Form

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File #: 21-0079, Version: 1

Item #: BQ5

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Meeting Type: BCC Regular Meeting  
Meeting Date: 10/20/2020  
Item Status: New  
From: Wayne Dyess, County Administrator  
Madison Steele, Horticulturist  
Deidra Hanak, Personnel Director  
Submitted by: Deidra Hanak, Personnel Director

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### **ITEM TITLE**

Parks Department - Transfer of Employee into Landscape Technician I Position

### **STAFF RECOMMENDATION**

Approve the lateral transfer of David Bradford from the Mechanic II position (PID #5524) to fill the Landscape Technician I position (PID #5564), with no change in salary, to be effective no sooner than October 26, 2020.

### **BACKGROUND INFORMATION**

Previous Commission action/date: N/A

Background: The Landscape Technician I position was newly created in the FY20/21 Budget Cycle. The County Administrator respectfully requests that the above recommendation is approved.

### **FINANCIAL IMPACT**

Total cost of recommendation: \$30,679.76 - budgeted

Budget line item(s) to be used: 57200P.5113

If this is not a budgeted expenditure, does the recommendation create a need for funding?  
N/A

### **LEGAL IMPACT**

Is legal review necessary for this staff recommendation and related documents?  
N/A

Reviewed/approved by: N/A

Additional comments: N/A

### **ADVERTISING REQUIREMENTS**

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

### **FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

Action required (list contact persons/addresses if documents are to be mailed or emailed):  
N/A

Additional instructions/notes: N/A



# Baldwin County Commission

## Agenda Action Form

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File #: 21-0080, Version: 1

Item #: BQ6

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Meeting Type: BCC Regular Meeting

Meeting Date: 10/20/2020

Item Status: New

From: Teddy Faust, Revenue Commissioner

Deidra Hanak, Personnel Director

Submitted by: Deidra Hanak, Personnel Director

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### **ITEM TITLE**

Revenue Commission (Re-appraisal) - Employment of Two (2) Real Property Support Technician I Positions

### **STAFF RECOMMENDATION**

Take the following actions:

- 1) Approve the employment of Brandy Black to fill the open Real Property Support Technician I position (PID #5003) grade 305 (\$13.91 per hour / \$28,932.80 annually); and
- 2) Approve the employment of Rebekah Edwards to fill the open Real Property Support Technician I position (PID #967) grade 305 (\$13.91 per hour / \$28,932.80 annually).

These actions will be effective no sooner than October 26, 2020.

### **BACKGROUND INFORMATION**

Previous Commission action/date: N/A

Background: The Real Property Support Technician I positions were vacated in October 2020, due to the promotion of the previous employees. The Revenue Commissioner respectfully requests that the above recommendations are approved.

### **FINANCIAL IMPACT**

Total cost of recommendation: \$57,865.60 - budgeted

Budget line item(s) to be used: 51810.5113

If this is not a budgeted expenditure, does the recommendation create a need for funding?

N/A

### **LEGAL IMPACT**

Is legal review necessary for this staff recommendation and related documents?  
N/A

Reviewed/approved by: N/A

Additional comments: N/A

### **ADVERTISING REQUIREMENTS**

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

### **FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

Action required (list contact persons/addresses if documents are to be mailed or emailed):  
N/A

Additional instructions/notes: N/A



# Baldwin County Commission

## Agenda Action Form

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File #: 21-0073, Version: 1

Item #: CA1

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Meeting Type: BCC Regular Meeting

Meeting Date: 10/20/2020

Item Status: New

From: Sheriff Huey Hoss Mack

Submitted by: Tammy Rider, Executive Assistant; Carjetta Crook Administrative Support Specialist IV

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### **ITEM TITLE**

Resolutions in Recognition of Captain Greg Thicklin and Lieutenant Harlen Hill

### **STAFF RECOMMENDATION**

Take the following actions:

- 1) Adopt Resolution #2021-003 commending Captain Greg Thicklin for his distinguished public service on the occasion of his retirement as Captain of the Baldwin County Corrections Center; and
- 2) Adopt Resolution #2021-004 commending Lieutenant Harlen Hill for his distinguished public service on the occasion of his retirement as Lieutenant of the Baldwin County Sherriff's Office.

### **BACKGROUND INFORMATION**

Previous Commission action/date: N/A

Background: N/A.

### **FINANCIAL IMPACT**

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?  
N/A

### **LEGAL IMPACT**

Is legal review necessary for this staff recommendation and related documents?  
N/A

Reviewed/approved by: N/A

Additional comments: N/A

### **ADVERTISING REQUIREMENTS**

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

### **FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: N/A

Action required (list contact persons/addresses if documents are to be mailed or emailed):  
N/A

Additional instructions/notes: N/A



BALDWIN COUNTY COMMISSION  
BALDWIN COUNTY, ALABAMA

## **RESOLUTION #2021-003**

COMMENDING CAPTAIN GREG THICKLIN UPON THE OCCASION OF HIS  
RETIREMENT AS CAPTAIN OF THE BALDWIN COUNTY CORRECTIONS CENTER  
AND FOR HIS YEARS OF DISTINGUISHED PUBLIC SERVICE.

WHEREAS, Captain Greg Thicklin began his career as a Deputy Jailer under Sheriff Thomas A. “Buck” Benton in January of 1987.

WHEREAS, Captain Thicklin graduated the Southwest Alabama Police Academy (SWAPA) in 1995; and

WHEREAS, Captain Thicklin was promoted to the rank of Corrections Corporal in January of 1996; and

WHEREAS, Captain Thicklin was recognized as Employee of the Quarter for the Baldwin County Corrections Center in July of 1997; and

WHEREAS, Captain Thicklin was promoted to the rank of Corrections Sergeant as Security Head Supervisor in October of 1999; and

WHEREAS, Captain Thicklin was promoted to the rank of Corrections Staff Sergeant over Docket in November of 2001; and

WHEREAS, Captain Thicklin received a Certificate of Appreciation for 20 years of service to the Baldwin County Sheriff’s Office from Sheriff Huey “Hoss” Mack and retired Colonel Charlie Jones in December of 2007; and

WHEREAS, Captain Thicklin was promoted to the rank of Lieutenant over Security and Transportation in April of 2009; and

WHEREAS, Captain Thicklin took Command of the Honor Guard in 2013; and

WHEREAS, Captain Thicklin was promoted to Corrections Captain over Support in August of 2014; and

WHEREAS, Captain Thicklin served under three Sheriffs’ of Baldwin County: Sheriff Thomas A. “Buck” Benton, Sheriff James B. Johnson, and Sheriff Huey “Hoss” Mack; and

WHEREAS, Captain Thicklin developed a comprehensive amount of knowledge and experience of Corrections Center procedures through numerous trainings with the American Jail Association (AJA) and Alabama Jail Association (AJA) which enabled him to be of immense value to the Corrections Center, the Sheriff’s Office, and the County; and



WHEREAS, with Captain Thicklin’s many accomplishments and almost 34 years of service in law enforcement and serving the public, it is only fitting that this honorable county governing body publicly recognize and commend Captain Thicklin for his distinguished public service; now therefore

BE IT RESOLVED BY THE BALDWIN COUNTY COMMISSION, IN REGULAR SESSION ASSEMBLED, that we hereby gratefully commend Captain Greg Thicklin on the occasion of his retirement from public service and recognize his distinguished and committed public service on behalf of the Baldwin County Commission and the citizens of Baldwin County, Alabama.

FURTHER, BE IT RESOLVED, that a copy of this resolution, recorded in the official minutes of this honorable county governing body and codified as *Resolution #2021-003 of the Baldwin County Commission*, be conveyed to Captain Greg Thicklin in sincere praise for his years of distinguished public service as well as for his many outstanding accomplishments.

*IN WITNESS WHEREOF, we have hereunto set our hands and caused the Seal of the County of Baldwin to be affixed at the County Seat in Bay Minette, Alabama, on this the 20<sup>th</sup> day of October, 2020.*

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Billie Jo Underwood  
Chairman

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Joe Davis, III  
Vice Chairman

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James E. Ball  
Commissioner

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Charles F. Gruber  
Commissioner



BALDWIN COUNTY COMMISSION  
BALDWIN COUNTY, ALABAMA

**RESOLUTION #2021-004**

COMMENDING LEIUTENANT HARLEN HILL UPON THE OCCASION OF HIS RETIREMENT AS LIEUTENANT OF THE BALDWIN COUNTY SHERIFF’S OFFICE AND FOR HIS YEARS OF DISTINGUISHED PUBLIC SERVICE.

WHEREAS, Lieutenant Harlen Hill began his career as a Deputy Sheriff under Sheriff James B. Johnson in August of 1989; and

WHEREAS, Lieutenant Hill graduated from the Alabama Peace Officers Standards & Training Commission (APOSTC) in 1988; and

WHEREAS, Lieutenant Hill completed and was a part of the 1<sup>st</sup> organized Emergency Response Team (ERT), now known as SWAT, in 1991; and

WHEREAS, Lieutenant Hill was assigned to the Interdiction Unit of Narcotics where he was recognized as Narcotics Officer of the Year for the State of Alabama in 1993; and

WHEREAS, Lieutenant Hill worked many hours in the field of Interstate Highway Narcotic Interdiction, resulting in hundreds of narcotic arrests and prosecutions; and

WHEREAS, Lieutenant Hill was promoted to the rank of Corporal in 2000 and assigned to the Patrol division; and

WHEREAS, Lieutenant Hill was promoted to the rank of Sergeant in 2004 and was reassigned from the Patrol division to the Special Operations Unit (SOU); and

WHEREAS, Lieutenant Hill was promoted to the rank of Lieutenant in 2007 and was reassigned from the Special Operations Unit (SOU) back to the Patrol division; and

WHEREAS, Lieutenant Hill graduated the Federal Bureau of Investigation’s National Academy (FBINA) in 2007; and

WHEREAS, Lieutenant Hill was reassigned to the Civil division as Lieutenant until 2020 where he was then reassigned to the Judicial Protective Services (JPS); and

WHEREAS, Lieutenant Hill served under two Sheriffs of Baldwin County: Sheriff James B. Johnson, and Sheriff Huey “Hoss” Mack; and

WHEREAS, Lieutenant Hill has been married to Melissa Hill for 27 years and together they have three children, Braxton Hill, Brady Hill and Casey Hopper.

WHEREAS, with Lieutenant Hill’s many accomplishments and almost 31 years of service in law enforcement and serving the public, it is only fitting that this honorable county governing body publicly recognize and commend Lieutenant Hill for his distinguished public service; now therefore

BE IT RESOLVED BY THE BALDWIN COUNTY COMMISSION, IN REGULAR SESSION ASSEMBLED, that we hereby gratefully commend Lieutenant Harlen Hill, on the occasion of his retirement from public service and recognize his distinguished and committed public service on behalf of the Baldwin County Commission and the citizens of Baldwin County, Alabama.

FURTHER, BE IT RESOLVED, that a copy of this resolution, recorded in the official minutes of this honorable county governing body and codified as *Resolution #2021-004 of the Baldwin County Commission*, be conveyed to Lieutenant Harlen Hill in sincere praise for his years of distinguished public service as well as for his many outstanding accomplishments.

*IN WITNESS WHEREOF, we have hereunto set our hands and caused the Seal of the County of Baldwin to be affixed at the County Seat in Bay Minette, Alabama, on this the 20<sup>th</sup> day of October, 2020.*

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Billie Jo Underwood  
Chairman

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Joe Davis, III  
Vice Chairman

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James E. Ball  
Commissioner

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Charles F. Gruber  
Commissioner



# Baldwin County Commission

## Agenda Action Form

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File #: 21-0099, Version: 5

Item #: CA2

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Meeting Type: BCC Regular Meeting

Meeting Date: 10/20/2020

Item Status: New

From: Wayne Dyess, County Administrator

Submitted by: Carjetta Crook, Administrative Support Specialist IV

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### **ITEM TITLE**

Proclamation - Chamber of Commerce Week in Baldwin County - October 19-23, 2020

### **STAFF RECOMMENDATION**

Adopt a Proclamation which proclaims October 19-23, 2020, as Chamber of Commerce Week in Baldwin County.

### **BACKGROUND INFORMATION**

Previous Commission action/date: October 15, 2020

Background: Ms. Ashley Jones Davis, Executive Director of The North Baldwin Chamber of Commerce and North Baldwin Chamber Foundation, has requested the Commission to proclaim October 19-23, 2020, Chamber of Commerce Week in Baldwin County. Representatives from all five Chambers will be in attendance.

### **FINANCIAL IMPACT**

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?  
N/A

### **LEGAL IMPACT**

Is legal review necessary for this staff recommendation and related documents?  
N/A

Reviewed/approved by: N/A

Additional comments: N/A

### **ADVERTISING REQUIREMENTS**

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

### **FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: N/A

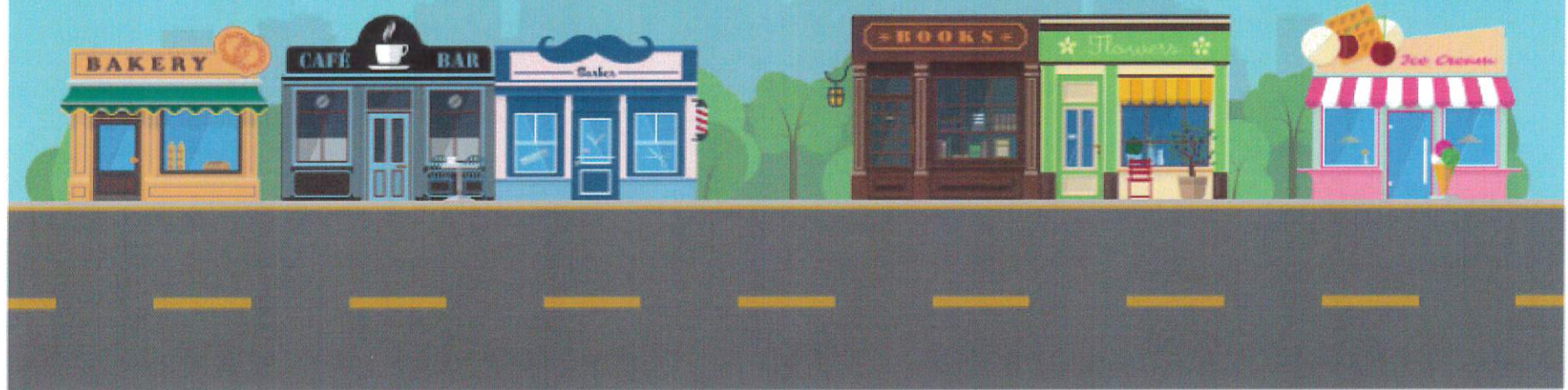
Action required (list contact persons/addresses if documents are to be mailed or emailed):  
N/A

Additional instructions/notes: N/A

*Celebrating*  
**ALABAMA CHAMBERS**  
**CHAMBER OF COMMERCE WEEK 2020**  
**CCA**  *October 19-23*



*Celebrating*  
**ALABAMA CHAMBERS**  
**CHAMBER OF COMMERCE WEEK 2020**  
*CCAA October 19-23*





**BALDWIN COUNTY COMMISSION  
BALDWIN COUNTY, ALABAMA**

**PROCLAMATION**

PROCLAIMING OCTOBER 19-23, 2020, AS CHAMBER OF COMMERCE WEEK IN BALDWIN COUNTY, ALABAMA.

WHEREAS, local business is integral to the growth and longevity of Baldwin County; and

WHEREAS, the strength of local business is dependent on the support of the community; and

WHEREAS, the North, Central, South, Eastern Shore and Coastal Alabama Business Chambers work with businesses, merchants, and industry to advance the civic, economic, industrial, professional and cultural life of Baldwin County; and

WHEREAS, chambers of commerce have contributed to the civic and economic life of Baldwin County for more than 75 years; and

WHEREAS, the chambers of commerce and their members provide citizens with a strong business environment that increases employment, retail trade and commerce, and industrial growth in order to make Baldwin County a better place to live; and

WHEREAS, the chambers of commerce encourage the growth of existing industries, services, and commercial firms and encourages new firms and individuals to locate in Baldwin County; and

WHEREAS, the chambers of commerce are partners with both the community and local businesses of Baldwin County; and

WHEREAS, Baldwin County chambers of commerce are professional membership organizations that promote and protect the interest of our local business community, and tirelessly promote and support Baldwin County; now therefore

BE IT PROCLAIMED BY THE BALDWIN COUNTY COMMISSION, IN REGULAR SESSION ASSEMBLED, that the week of October 19-23, 2020, is hereby designated as “Chamber of Commerce Week” in Baldwin County and call its significance to the citizens of Baldwin County, Alabama.

*IN WITNESS WHEREOF, we have hereunto  
set our hands and caused the Seal of the County of  
Baldwin to be affixed at the County Seat in Bay Minette,  
Alabama, on this the 20th day of October 2020.*

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Commissioner Billie Jo Underwood, Chairman

ATTEST:

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Wayne A. Dyess, County Administrator





# Baldwin County Commission

## Agenda Action Form

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File #: 21-0087, Version: 1

Item #: EA1

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Meeting Type: BCC Regular Meeting

Meeting Date: 10/20/2020

Item Status: New

From: Cian Harrison, Clerk/Treasurer

Eva Cutsinger, Accounting Manager

Submitted by: Robin Benson, Accounts Payable Supervisor

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### **ITEM TITLE**

Payment of Bills

### **STAFF RECOMMENDATION**

Pay bills totaling \$13,211,447.48 (thirteen million, two hundred eleven thousand, four hundred forty-seven dollars and forty-eight cents) with the exception of those vendors Commissioners requested to be pulled, which are listed in the Baldwin County Accounts Payable Payments.

Of this amount, \$7,563,950.47 (seven million, five hundred sixty-three thousand, nine hundred fifty dollars and forty-seven cents) is payable to the Baldwin County Board of Education and \$448,451.15 (four hundred forty-eight thousand, four hundred fifty-one dollars and fifteen cents) is payable to the Gulf Shores Board of Education for their portion of the County Sales and Use Tax.

### **BACKGROUND INFORMATION**

Previous Commission action/date: N/A

Background: N/A

### **FINANCIAL IMPACT**

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?  
N/A

### **LEGAL IMPACT**

Is legal review necessary for this staff recommendation and related documents?  
N/A

Reviewed/approved by: N/A

Additional comments: N/A

### **ADVERTISING REQUIREMENTS**

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

### **FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: N/A

Action required (list contact persons/addresses if documents are to be mailed or emailed):  
N/A

Additional instructions/notes: N/A

**A/P Vendors Exceeding \$20,000**  
Commission Meeting: October 20, 2020

<u>Vendor Name</u>	<u>Amount</u>	<u>Brief Description</u>
Baldwin Co. Bd. of Education	6,415,903.75	Sales Tax
	1,148,046.72	Use Tax
	348,267.13	Casual Sales Tax; Aug 2020
	197,837.36	Casual Sales Tax; Sept 2020
	1,551.00	Meals; Sept 2020; JDC
Gulf Shores Bd. Of Education	369,135.24	Sales Tax
	79,315.91	Use Tax
	24,092.56	Casual Sales Tax; Aug 2020
	13,686.07	Casual Sales Tax; Sept 2020
Regions Bank Corp Trust	69,375.00	2012 Warrant; Oct 2020
	148,132.29	2013 Warrant; Oct 2020
	63,751.67	2014 Warrant; Oct 2020
	280,507.81	2015 Warrant; Oct 2020
	209,104.17	2020 Warrant; Oct 2020
District Attorney's Office	81,645.00	1st Qtr FY21
	27,556.99	Sales Tax; Act 2017-447
	244.25	Casual Sales Tax; Aug 2020
	142.65	Casual Sales Tax; Sept 2020
Coastal Alabama Community College	133,859.10	Sales Tax
	1,184.61	Casual Sales Tax; Aug 2020
	691.83	Casual Sales Tax; Sept 2020
Baldwin Youth Services	55,198.77	Sales Tax
	488.51	Casual Sales Tax; Aug 2020
	285.30	Casual Sales Tax; Sept 2020
John G. Walton Const. Co.	693,705.01	Construction Services
Utility Associates, Inc.	220,867.00	Renwe Software Services
Mobile Asphalt Co., LLC	183,642.86	Road Building Materials
Solid Waste Fund	146,770.67	Tipping Fees; Sept 2020
Plumcore, Inc.	137,902.69	Contract Services; Sheriff's
QCHC, Inc.	130,333.33	Medical; Sheriff's
Historic Blakely Authority	122,794.04	4th Qtr FY20
Bagby & Russell Electric Co.	117,552.85	Contract Services
South Alabama Regional	110,308.55	Temporary Labor
Petroleum Traders Corporation	95,098.80	Fuel
CDW-Government, Inc.	93,137.77	Computer Equipment
Quick Buildings Modular, LLC	84,321.00	Modular Building; East Fork Landfill
The Bridge, Inc.	78,734.00	Juvenile Court
Mobile Bay National Estuary Program	75,000.00	FY21 Appropriation
Partners Managing General Underwriters	69,584.55	Stop Loss Coverage
Thompson Tractor Co.	66,493.52	Repair and Maintenance
Pope Contracting, Inc.	52,607.19	Contract Services
Thompson Engineering	47,500.00	Engineering Services
E-J Builders	45,571.50	Contract Services
Volkert, Inc.	42,696.07	Engineering Services
Newell & Bush, Inc.	38,641.25	Contract Services
Schaefer Systems International	35,429.00	Garbage Cans; Solid Waste
Stone Crosby PC	31,692.41	Legal Services
Staples Contract & Commercial, Inc.	29,796.83	Office Supplies
Delta Computer Systems, Inc.	27,748.00	Computer Support Services
Peregrine Services, Inc.	27,611.97	Contract Services
Stantec Consulting Services, Inc.	26,764.00	Consulting Services
Arrington Curb & Escavation, Inc.	24,023.84	Contract Services
Creek Clean, LLC	23,370.75	Pressure Washing Services
J. Smith Contractors, LLC	20,868.00	Metal Storage Bldg.; Hwy Construction
Power Systems of MS	20,069.00	Generators
North Baldwin Animal Shelter, Inc.	20,000.00	FY21 Appropriation
<b>TOTAL</b>	<b>12,610,640.14</b>	

**Baldwin County Commission  
Accounts Payable Payments  
October 20, 2020**

<b>Vendor Summary</b>		<b>Totals</b>
1	A & M PORTABLES INC	4,777.00
2	ADAMS AND REESE LLP	6,000.00
3	ADVANTAGE ELEVATOR INSP AND CONS	180.00
4	AL STATE DEPT OF REVENUE	48.50
5	ALABAMA AUTOMOTIVE SERVICE	169.97
6	ALABAMA COASTAL FOUNDATION	5,000.00
7	ALABAMA COASTAL RADIOLOGY	384.69
8	ALABAMA PIPE & SUPPLY CO INC	13,244.64
9	ALABAMA SHERIFF'S ASSN	5,790.00
10	ALABAMA TRANSPORTATION ASSN	1,000.00
11	ANDERSON, COLLIN	32.00
12	ANDREW'S DIESEL & AUTOMOTIVE REPAIR	1,425.59
13	ARRINGTON CURB & EXCAVATION INC	24,023.84
14	ASHBERRY LANDFILL LLC	58.00
15	ASPLUNDH TREE EXPERT - SAGINAW	1,183.80
16	AUTOMATED DOORWAYS INC	175.00
17	B I INCORPORATED	19,167.13
18	B&H PHOTO & ELECTRONICS CORP	2,461.80
19	BAGBY & RUSSELL ELECTRIC CO	117,552.85
20	BALDWIN CNTY BOARD OF EDUCATION	8,111,605.96
21	BALDWIN CNTY CORONER'S OFFICE	6,742.41
22	BALDWIN CNTY ECONOMIC DEVELOPMENT ALLIANCE	18,270.35
23	BALDWIN CNTY HERITAGE MUSEUM	3,200.00
24	BALDWIN CNTY JUDGE OF PROBATE	36.00
25	BALDWIN CNTY PROBATE COURT	25.00
26	BALDWIN CNTY SHERIFF'S OFFICE	6,833.01
27	BALDWIN CNTY SOLID WASTE	618.72
28	BALDWIN EYE CLINIC	210.00
29	BALDWIN FEED AND SEED LLC	150.00
30	BALDWIN LOCKSMITH LLC	968.78
31	BALDWIN SIGNS	85.00
32	BALDWIN TRACTOR	2,118.22
33	BALDWIN YOUTH SERVICES	55,972.58
34	BAY IMAGES	12.50
35	BAY MINETTE BUILDING SUPPLY	157.97
36	BAY PEST CONTROL COMPANY INC.	370.50
37	BAY SIDE RUBBER & PRODUCTS	2,730.16
38	BB&T-CREATIVE PAYMENT SOLUTIONS	147.00
39	BEARD EQUIPMENT - POWERPLAN	4,267.77
40	BEARD EQUIPMENT CO - MOBILE	8,328.35
41	BEAUCHAMP, LARRY E	52.00
42	BEEBE'S PEST & TERMITE CONTROL	525.00

**Baldwin County Commission  
Accounts Payable Payments  
October 20, 2020**

<b>Vendor Summary</b>		<b>Totals</b>
43	BEHAVIORAL HEALTH SYSTEMS INC	1,956.52
44	BILLINGSLEY, JILL & KEVIN	16.00
45	BLACKLIDGE EMULSIONS INC	1,620.00
46	BLOSSMAN GAS	217.77
47	BLUE SHEET, THE	120.00
48	BONNER, SHANNA TERESE	2.70
49	BOYS & GIRLS RANCHES OF ALABAMA	8,400.00
50	BRINK'S INCORPORATED	176.90
51	BRITT, MARGARET	30.00
52	BUILDERS HARDWARE & SUPPLY CO	446.82
53	BURCH, ROWENA	30.00
54	BYRD, BRANDY R	33.12
55	BYRD, CHRISTOPHER J	219.00
56	C & C AUTO SALES LLC	1,104.06
57	C & R POWER EQUIPMENT LLC	182.00
58	CALVERT, CHE	16.00
59	CAMPBELL HARDWARE & SUPPLY CO	681.57
60	CAPITAL VOLVO TRUCK & TRAILER	892.21
61	CARBAJAL, AARON	30.00
62	CDG ENGINEERS & ASSOCIATES	19,652.69
63	CDW - GOVERNMENT, INC	93,137.77
64	CENTRAL BALDWIN VETERINARY HOSPITAL	727.00
65	CERTIFIED LABORATORIES	3,306.50
66	CHESTANG, SHERRY L	800.00
67	CHRISTIANSEN, MELISSA	30.00
68	CHUCK STEVENS AUTO INC	375.49
69	CHUCK STEVENS CHEVROLET	1,093.04
70	CINTAS - UNIFORMS	1,028.50
71	CINTAS FIRST AID & SAFETY	1,505.63
72	CITY ELECTRIC SUPPLY	350.42
73	CLEVERDON FARMS	606.20
74	COASTAL AL COM COLLEGE	135,735.54
75	COASTAL BRT, LLC	4,175.00
76	COASTAL INDUSTRIAL SUPPLY	812.15
77	COCA COLA BOTTLING CO	464.40
78	COCHRAN, KENNETH R	30.00
79	COMMUNITY TRANSPORTATION ASSN OF AM	1,250.00
80	CONVERGE ONE INC	5,107.20
81	COPY PRODUCTS COMPANY	1,303.99
82	CORE COMPUTING SOLUTIONS INC	4,678.30
83	COX, DEANNA VICICH	2,400.00
84	CREATIVE CABINETS	451.84

**Baldwin County Commission  
Accounts Payable Payments  
October 20, 2020**

	Vendor Summary	Totals
85	CREEK CLEAN, LLC	23,370.75
86	CRITTER GITTER PEST CONTROL	125.00
87	CRUZ, PAGE	30.00
88	CULLIGAN WATER SYSTEMS OF MOBILE	83.50
89	CUMMINS ALABAMA INC	1,392.83
90	DADE PAPER & BAG CO	9,637.07
91	DAIRY FRESH OF AL	324.62
92	DANNY'S HYDRAULICS	150.52
93	DELTA COMPUTER SYSTEMS INC	27,748.00
94	DENNISE WOLSTENHOLME	600.00
95	DEWBERRY ENGINEERS INC	2,853.71
96	DISTRICT ATTORNEY'S OFFICE	109,588.89
97	DIVERSIFIED COMPUTER SERVICES LLC	750.00
98	DUCKWORTH, ERIC	16.00
99	DUTCHMAN'S LAWN & GARDEN	375.99
100	DYESS, WAYNE A	949.67
101	EAST BAY ENGRAVING	15.00
102	E-J BUILDERS	45,571.50
103	EMPIRE TRUCK SALES INC	143.43
104	EMPLOYMENT SCREENING SERVICE INC	332.75
105	EQUIPMENT SALES CO	133.40
106	ETOWAH CHEMICAL SALES & SERVICE	765.00
107	EVANS MFG	5,394.05
108	EXPRESS OIL CHANGE	163.41
109	FAISON, LARRY D	3,850.00
110	FEDEX	57.46
111	FERGUSON ENTERPRISES INC	42.62
112	FLORES & ASSOCIATES	883.50
113	FLOWERS, KASONYA SIMS	85.91
114	FONDREN, FRANK B MD	190.00
115	FORTILINE WATERWORKS INC	1,915.60
116	FREEMAN COLLISION CENTER LLC	150.00
117	GALL'S LLC	1,558.00
118	GAUTNEY, WANDA FAIL	14.38
119	GEOTECHNICAL ENGINEERING TESTING INC	11,926.12
120	GILMORE SERVICES	19.76
121	GLOVER, SAM G	32.00
122	GODOY, HELEN MARIE	30.00
123	GONZALEZ DIAZ, ANA BELEM	38.41
124	GOODWYN, MILLS & CAWOOD INC	3,182.40
125	GOODYEAR AUTO SERV CTR	439.14
126	GRAESTONE AGGREGATES, LLC	6,226.25

**Baldwin County Commission  
Accounts Payable Payments  
October 20, 2020**

Vendor Summary		Totals
127	GRANICUS, LLC	10,500.00
128	GRANT, GLENNA B	3.84
129	GRANT, NINA M	30.00
130	GREER'S FOOD TIGER #34	288.72
131	GUELDE, GLENDA	16.00
132	GULF COAST NEWSPAPERS	1,097.28
133	GULF COAST TRUCK & EQUIPMENT CO	2,894.04
134	GULF SHORES BOARD OF EDUCATION	486,229.78
135	GULF STATES DISTRIBUTORS	1,365.00
136	HANCE AUTO & MACHINE	315.46
137	HARPER, EDDIE DEWAYNE	145.00
138	HEARN, JONNA J.	30.40
139	HENDERSON, KENDEL DYETT	12.08
140	HERITAGE-CRYSTAL CLEAN LLC	339.68
141	HIGHLAND TECHNICAL SERVICES INC	520.00
142	HI-LINE	453.44
143	HILL'S PET NUTRITION INC	553.42
144	HISTORIC BLAKELY AUTHORITY	122,794.04
145	HOLLAND'S PAINT & BODY	1,102.35
146	HUNTER SECURITY INC	1,243.74
147	IKNER, ERIN N & NICK B	21.00
148	IMC-NORTH BALDWIN PHYSICIANS GROUP	48.77
149	INDUSTRIAL BOILER & MECHANICAL COMPANY	350.00
150	INDUSTRIAL/ORGANIZATIONAL SOLUTIONS INC	2,644.00
151	INFIRMARY OCCUPATIONAL HEALTH PC	1,118.00
152	INTERIOR/EXTERIOR BLDG SUPPLY	1,325.76
153	J&R SYSTEM INTEGRATION LLC	1,083.24
154	J. SMITH CONTRACTORS, LLC	20,868.00
155	JAZZY CLEAN JANITORIAL	548.86
156	JJPR LLC	6,625.00
157	JOHN G WALTON CONST CO	693,705.01
158	JOHN M WARREN INC	420.00
159	JOHNSON, JAMES B	7,758.77
160	JONES, KAREN A	50.95
161	JUBILEE ACE HOME CENTER	65.60
162	JUBILEE GLASS LLC	350.00
163	K & K SYSTEMS INC	148.36
164	KEET CONSULTING SERVICES LLC	9,850.00
165	KENTWOOD SPRINGS WATER	87.20
166	KENWORTH OF ALABAMA	2,309.12
167	KINGLINE EQUIPMENT	6,900.00
168	KINGS III OF AMERICA INC	272.79

**Baldwin County Commission  
Accounts Payable Payments  
October 20, 2020**

	Vendor Summary	Totals
169	KNOWINK, LLC	12,200.00
170	LANHAM, SHARRON	32.00
171	LAWRENCE, RICHARD & KATHLEEN	16.00
172	LIFESTAR ALTERNATIVE TRANSPORT SVC, LLC	4,725.00
173	LOVERDE, LOIUS & KATHLEEN	16.00
174	LOWE'S - DAPHNE	2,081.98
175	LOWE'S - FOLEY	1,338.42
176	LOXLEY AUTO PARTS AND HARDWARE	131.22
177	MAC'S AUTOGLASS LLC	755.00
178	MATHES OF ALABAMA	137.10
179	MATTHEW BENDER	261.10
180	McGRIFF TIRE CO INC	15,858.03
181	MCKESSON MEDICAL	314.15
182	McPHERSON CO	2,464.09
183	MCPHERSON OIL CO INC/DBA FUELMAN	1,683.36
184	MED-TRANS CORPORATION	6,043.19
185	MOBILE ASPHALT CO LLC	183,642.86
186	MOBILE BAY NATIONAL ESTUARY PROGRAM	75,000.00
187	MOBILE INSTRUMENT CO INC	5,950.00
188	MOBILE PRESS REGISTER	97.83
189	MOBY DICK TOTAL SOLUTIONS LLC	1,378.00
190	MORGAN ICE INC	500.00
191	MORRIS, JENNIFER	75.00
192	MO'S TOWING, LLC	185.00
193	MSC INDUSTRIAL DIRECT CO INC	2,689.11
194	MWI ANIMAL HEALTH	4,938.73
195	NAFECO	924.94
196	NEISEN, ELIZABETH	30.00
197	NEW HAND SIGNS, LLC.	475.00
198	NEWELL & BUSH INC	38,641.25
199	NIX, JAMES PHELAN JR	4,133.33
200	NORTH BALDWIN ANIMAL SHELTER INC	20,000.00
201	NORTH BALDWIN MACHINE	1,356.00
202	NOTARY PUBLIC UNDERWRITERS	76.00
203	OCV, LLC	3,480.00
204	OEC	209.30
205	OFFICE MASTER INC	1,238.40
206	O'REILLY AUTO PARTS	5,115.03
207	OTIS ELEVATOR CO	1,722.00
208	PAM'S EMBROIDERY & SEWING	652.00
209	PARKER, EARL/UNKNOWN BLUEGRASS BAND	700.00
210	PARTNERS MANAGING GENERAL UNDERWRITERS	69,584.55



**Baldwin County Commission  
Accounts Payable Payments  
October 20, 2020**

	Vendor Summary	Totals
211	PATTERSON, CHARLES JR & CYNTHIA	21.00
212	PEACHES'N CLEAN	150.00
213	PEREGRINE SERVICES INC	27,611.97
214	PETROLEUM TRADERS CORPORATION	95,098.80
215	PH & J ARCHITECTS INC	5,837.95
216	PITTMAN TRACTOR CO INC	12,100.00
217	PLOT SHOP LLC, THE	49.00
218	PLUMCORE, INC.	137,902.69
219	PONY EXPRESS	1,300.00
220	POPE CONTRACTING INC	52,607.19
221	POTTS, BRIAN	16.00
222	POWER SYSTEMS OF MS	20,069.00
223	PPG ARCHITECTURAL FINISHES, INC.	16,560.00
224	PRINT SHOP, THE	1,275.00
225	QCHC INC	130,333.33
226	QUADIENT LEASING USA, INC.	919.86
227	QUICK BUILDINGS MODULAR, LLC	84,321.00
228	QUICK CAPTION INC	301.00
229	READY MIX USA LLC	357.02
230	REGIONS BANK CORP TRUST	770,870.94
231	REHM ANIMAL CLINIC AT TIMBER RUN	697.06
232	REPUBLIC SERVICES #986	1,216.48
233	ROBERTSDALE ANIMAL CLINIC	99.00
234	ROBERTSDALE AUTO PARTS INC	3,510.10
235	ROBERTSDALE FEED STORE	59.97
236	ROBERTSDALE POWER EQUIPMENT	4,626.64
237	ROBERTSON INSURANCE AGENCY INC	100.00
238	ROOF DOCTOR OF ALABAMA, INC.	500.00
239	RUFFIN, LORI G	110.00
240	SAM'S CLUB DIRECT	1,235.90
241	SAND & CLAY, INC.	14,374.50
242	SCHAEFER SYSTEMS INTERNATIONAL	35,429.00
243	SCS FIELD SERVICES	8,313.00
244	SERVICEMASTER ACTION CLEANING	2,745.00
245	SHARP ELECTRONICS CORPORATION	217.64
246	SHARP MD OF ALABAMA	998.75
247	SHORELINE ENVIRONMENTAL INC	150.00
248	SIDES, GARY	140.00
249	SMITH LAWN SERVICE & LANDSCAPING	54.48
250	SMITH, CHARLOTTE K	154.00
251	SMITHERMAN, CHRISTINA B	30.00
252	SOFTWARE HOUSE INT	7,789.73

**Baldwin County Commission  
Accounts Payable Payments  
October 20, 2020**

	<b>Vendor Summary</b>	<b>Totals</b>
253	SOLID WASTE FUND	146,770.67
254	SOUTH ALABAMA REGIONAL	110,308.55
255	SOUTHDATA INC	9,099.18
256	STANTEC CONSULTING SERVICES INC	26,764.00
257	STAPLES CONTRACT & COMMERCIAL, INC.	29,796.83
258	STEELFUSION CLINICAL TOXICOLOGY LAB, LLC	350.00
259	STOCKTON EQUIPMENT CO	576.00
260	STOKLEY, TRACY	30.00
261	STONE CROSBY PC	31,692.41
262	SUBURBAN PROPANE	1,072.60
263	SUNSOUTH LLC	1,262.94
264	SWAILS, LADARREL	48.00
265	SWEAT TIRE - BAY MINETTE	1,343.17
266	SWEAT TIRE - ROBERTSDALE	4,964.70
267	TAYLOR, KATRINA DAWN	38.53
268	THE BRIDGE INC	78,734.00
269	THOMAS HOSPITAL	290.80
270	THOMPSON ENGINEERING	47,500.00
271	THOMPSON TRACTOR CO	66,493.52
272	TONY'S TOWING INC	2,188.75
273	TOWER EQUITIES LLC	4,000.00
274	TRACTOR & EQUIPMENT CO	731.95
275	TRANE-MOBILE PARTS CENTER	2,009.50
276	TRANSUNION RISK & ALTERNATIVE	356.20
277	TRI-TECH FORENSICS INC	1,411.60
278	TSA INC	13,466.00
279	TTL, INC.	14,313.39
280	TUBBY'S TEE'S	228.00
281	TWO-WAY COMMUNICATIONS INC	5,583.33
282	TYLER TECHNOLOGIES, INC.	14,000.00
283	TYSON, JIM	30.00
284	UNIV AUBURN-GOVERNMENTAL SERVICES	100.00
285	UTILITY ASSOCIATES INC	220,867.00
286	VAUTRIN, IRMA	2.60
287	VOLKERT INC	42,696.07
288	VULCAN MATERIALS CO	17,331.46
289	VULCAN SIGNS	1,599.50
290	W H THOMAS OIL CO INC	1,275.00
291	W W GRAINGER	11,843.84
292	WALKER, JAMES R	30.00
293	WAL-MART SUPERCENTER	754.04
294	WALTER CRAIG, LLC	1,582.64

**Baldwin County Commission  
Accounts Payable Payments  
October 20, 2020**

	<b>Vendor Summary</b>	<b>Totals</b>
295	WALTON, HELEN DEAS	10.81
296	WALZ, BRENDA J	98.56
297	WARRINER DIRT PIT	4,410.00
298	WASTE MANAGEMENT OF AL	1,566.26
299	WASTE PRO OF FLORIDA	208.95
300	WEEKLEY, WILLIAM C	32.00
301	WERSEL, ERIC & BARB	25.00
302	WESCO	522.66
303	WEST GROUP PAYMENT CENTER	1,363.91
304	WIGGINS, GWENDOLYN J	0.80
305	WILDLIFE SOLUTIONS INC	745.00
306	WILLIAMS SCOTSMAN INC	215.16
307	WOLFE-BAYVIEW FUNERAL HOMES & CREM, INC.	395.00
308	WOOD FRUITTICHER GROCERY CO INC	5,173.30
309	WOOLARD, KENNETH	114.54
310	WRIGHTS MOTOR PARTS INC	810.26
311	ZELLINGER, ALEX & ANN	48.00
312	ZEP MANUFACTURING COMPANY	2,126.77
	<b>Grand Total</b>	<b>13,211,447.48</b>

Number	Supplier		Co	Balance Open	Aging		
	Name	Phone Number			Current	1 - 0	Over 0
3308	GAUTNEY, WANDA FAIL	251 9376342	00001	14.38			14.38
10039	ALABAMA SHERIFF'S ASSN		00001	5,790.00			5,790.00
14006	BLOSSMAN GAS - FOLEY	251 9435759	00001	162.19			162.19
14011	BUILDERS HARDWARE & SUPPLY CO251	9372361PH	00001	404.88			404.88
14029	BAY MINETTE BUILDING SUPPLY	334 9372431	00001	128.20			128.20
14132	BALDWIN YOUTH SERVICES		00001	55,972.58	55,198.77		773.81
14534	BALDWIN LOCKSMITH LLC *	251 9434291	00001	968.78			968.78
14553	BALDWIN CNTY ECONOMIC DEVELOPM	9472445	00001	18,270.35	18,270.35		
19009	CAMPBELL HARDWARE & SUPPLY CO51	9472291	00001	377.85			377.85
19365	CREATIVE CABINETS	251 9377790	00001	451.84			451.84
21127	DISTRICT ATTORNEY'S OFFICE		00001	74,588.89	27,556.99		47,031.90
21252	DELTA COMPUTER SYSTEMS INC	228 3887688	00001	20,074.00			20,074.00
25040	COASTAL AL COM COLLEGE (FAULKN		00001	135,735.54	133,859.10		1,876.44
25200	FAISON, LARRY D	251 6252626	00001	3,850.00			3,850.00
25314	FONDREN, FRANK B MD		00001	190.00			190.00
27003	GOODYEAR AUTO SERV CTR - FOLEY	334 9435601	00001	439.14			439.14
27022	GULF COAST NEWSPAPERS		00001	1,097.28			1,097.28
27181	GULF STATES DISTRIBUTORS	800 2237869	00001	1,365.00			1,365.00
27263	GALL'S LLC	334 649 3678	00001	1,265.00			1,265.00
32419	HUNTER SECURITY INC	251 6265112	00001	1,218.74			1,218.74
36251	JUBILEE ACE HOME CENTER	334 9906665	00001	65.60			65.60
39466	KENTWOOD SPRINGS WATER	18002357873	00001	36.79			36.79
40034	MATHES OF ALABAMA-FOLEY	251 943 8551	00001	137.10			137.10
40729	MORGAN ICE INC	251 9475757	00001	500.00			500.00
41646	FEDEX		00001	57.46			57.46
43003	OEC	800 759-3368	00001	209.30			209.30
47503	PH & J ARCHITECTS INC	334 2658781	00001	5,837.95			5,837.95
51009	ROBERTSDALE AUTO PARTS INC	334 9472882	00001	178.19			178.19
51029	ROBERTSON INSURANCE AGENCY INC	334 9282163	00001	100.00			100.00
51040	ROBERTSDALE POWER EQUIPMENT		00001	1,205.95			1,205.95
54037	SOUTH ALABAMA REGIONAL	334 4336541	00001	83,227.80			83,227.80
54042	SWEAT TIRE - ROBERTSDALE		00001	2,243.17			2,243.17
54317	AL STATE DEPT OF REVENUE		00001	24.25			24.25
55458	ALABAMA AUTOMOTIVE SERVICE - B	251 9431804	00001	169.97			169.97
56733	SERVICEMASTER ACTION CLEANING	800 943-3899	00001	498.00			498.00
57304	TWO-WAY COMMUNICATIONS INC **	5045859200	00001	5,583.33			5,583.33
57316	THOMAS HOSPITAL		00001	108.00			108.00
65091	STONE CROSBY PC **		00001	31,692.41			31,692.41
65154	JONES, KAREN A	251 9370776	00001	50.95			50.95
66006	WRIGHTS MOTOR PARTS INC	334 9372591	00001	338.32			338.32

Supplier		Phone Number	Co	Balance Open	Aging		
Number	Name				Current	1 - 0	Over 0
66029	WEST GROUP PAYMENT CENTER**	612 6877000	00001	230.04			230.04
66357	WASTE MANAGEMENT OF AL-MOBILE		00001	396.81			396.81
68785	MOBILE BAY NATIONAL ESTUARY PR		00001	75,000.00			75,000.00
78713	BALDWIN CNTY HERITAGE MUSEUM		00001	3,200.00			3,200.00
78721	BEEBE'S PEST & TERMITE CONTROL	251 9438166	00001	350.00			350.00
79396	BEHAVIORAL HEALTH SYSTEMS INC		00001	893.78			893.78
83782	GREER'S FOOD TIGER #34	251 947 2962	00001	288.72			288.72
84216	W W GRAINGER - FOR PO'S	251 661-1035	00001	900.46	.03-		900.49
85307	WAL-MART SUPERCENTER *	251 9375558	00001	128.88			128.88
87716	LOWE'S FOLEY - 057700034	9705307	00001	224.26			224.26
89463	TRI-TECH FORENSICS INC	800 4387884	00001	1,411.60			1,411.60
94060	CHUCK STEVENS AUTO INC		00001	375.49			375.49
94238	DYESS, WAYNE A	251 6268733	00001	949.67			949.67
97682	COCA COLA BOTTLING CO-ROBERTSD		00001	302.40			302.40
98634	MCPHERSON OIL CO INC/DBA FUELM	800 2398882	00001	939.46			939.46
99320	INFIRMARY OCCUPATIONAL HEALTH	800 4333781	00001	666.00			666.00
101717	BRINK'S INCORPORATED		00001	176.90			176.90
102875	CDW - GOVERNMENT, INC - PO	866 3393526	00001	93,048.48	20.86-		93,069.34
104310	EMPLOYMENT SCREENING SERVICE	866 8590143	00001	48.75			48.75
105048	BALDWIN CNTY SOLID WASTE	251 9888125	00001	618.72			618.72
105435	CINTAS FIRST AID & SAFETY	251 4437301	00001	15.98			15.98
107086	CITY ELECTRIC SUPPLY - C.E.S.	9291030	00001	350.42			350.42
107220	KEET CONSULTING SERVICES LLC	205 6209843	00001	750.00			750.00
115852	DADE PAPER & BAG CO	251 9641500	00001	8,677.19			8,677.19
118519	WALZ, BRENDA J	251 5804819	00001	98.56			98.56
121216	PEREGRINE SERVICES INC	318 3254762	00001	18,594.02			18,594.02
123300	SOFTWARE HOUSE INT dba SHI	800 2109629	00001	7,789.73			7,789.73
126261	EXPRESS OIL CHANGE -ROBERTSDA	251 9472606	00001	113.78			113.78
128354	SAM'S CLUB DIRECT	800 3626196	00001	1,235.90			1,235.90
135520	WOOD FRUITTICHER GROCERY CO IN	800 4894550	00001	5,173.30			5,173.30
136611	BALDWIN CNTY SHERIFF'S OFFICE	251 9370210	00001	5,260.01			5,260.01
136872	LOWE'S - DAPHNE	6217620	00001	30.94			30.94
138157	NORTH BALDWIN MACHINE	9370081	00001	1,356.00			1,356.00
139782	INDUSTRIAL/ORGANIZATIONAL SOL	888 784.1290	00001	2,644.00			2,644.00
141532	PLOT SHOP LLC, THE		00001	49.00			49.00
143790	EAST BAY ENGRAVING	251 9281770	00001	15.00			15.00
146114	WOLFE-BAYVIEW FUNERAL HOMES	251 9907775	00001	395.00			395.00
147310	AUTOMATED DOOR WAYS INC		00001	175.00			175.00
152477	J&R SYSTEM INTEGRATION LLC/SEC	2952760/JOHN GIBSON	00001	754.29			754.29

Supplier			Aging				
Number	Name	Phone Number	Co	Balance Open	Current	1 - 0	Over 0
155037	OTIS ELEVATOR CO		00001	1,722.00			1,722.00
157294	ADAMS AND REESE LLP	504 5813234	00001	6,000.00			6,000.00
158123	TRANE-MOBILE PARTS CENTER	6652939	00001	2,009.50			2,009.50
159329	BALDWIN CNTY CORONER'S OFFICE		00001	6,742.41			6,742.41
160995	KINGS III OF AMERICA INC	800 3546473	00001	272.79			272.79
162616	SWEAT TIRE - BAY MINETTE	5808473	00001	281.55	10.01-		291.56
163096	B&H PHOTO & ELECTRONICS CORP	800 9478003	00001	2,461.80			2,461.80
164321	JUBILEE GLASS LLC	7161195	00001	350.00			350.00
165323	NORTH BALDWIN ANIMAL SHELTER I		00001	20,000.00			20,000.00
165665	BALDWIN EYE CLINIC		00001	210.00			210.00
166166	FREEMAN COLLISION CENTER LLC	251 9434011	00001	150.00			150.00
166975	TSA INC	205 7339111	00001	13,466.00			13,466.00
174473	WASTE PRO OF FLORIDA	850 4740800	00001	208.95			208.95
174713	PAM'S EMBROIDERY & SEWING	251 9371393	00001	607.00			607.00
175548	BYRD, BRANDY R	251 2321417	00001	33.12			33.12
180282	WOOLARD, KENNETH	251 243-3197	00001	114.54			114.54
180302	ASHBERRY LANDFILL LLC	334 493 1250	00001	58.00			58.00
180505	CHUCK STEVENS CHEVROLET	251 937 1500	00001	1,093.04			1,093.04
180557	QUICK CAPTION INC	951 779-0787	00001	301.00			301.00
180999	PETROLEUM TRADERS CORPORATION	800 348-3705/1002	00001	89,840.65	1,644.70-		91,485.35
181574	O'REILLY AUTO PARTS-FIRST CALL		00001	5,115.03	483.75-		5,598.78
181787	SHARP ELECTRONICS CORPORATION		00001	217.64			217.64
181813	UTILITY ASSOCIATES INC	404 816 0300	00001	220,867.00			220,867.00
181921	ALABAMA COASTAL RADIOLOGY	251 460-0326	00001	384.69			384.69
182244	COASTAL INDUSTRIAL SUPPLY	251 947 9400	00001	569.70			569.70
182307	OCV, LLC	334 246 5341	00001	3,480.00			3,480.00
183649	REPUBLIC SERVICES #986		00001	1,001.98			1,001.98
183743	TRANSUNION RISK & ALTERNATIVE		00001	35.40			35.40
184294	PRINT SHOP, THE	251 937 1772	00001	538.00			538.00
184673	J&R SYSTEM INTEGRATION LLC (PA		00001	328.95			328.95
185084	POWER SYSTEMS OF MS	228 818 8315	00001	17,354.00			17,354.00
185351	HOLLAND'S PAINT & BODY		00001	1,102.35			1,102.35
185396	MAC'S AUTOGLASS LLC	251 228 2744	00001	555.00			555.00
185594	STAPLES CONTRACT & COMMERCIAL	803 333 8496	00001	8,317.43	166.72-		8,484.15
185711	GILMORE SERVICES	850 434-1054	00001	19.76			19.76
186165	INTERIOR/EXTERIOR BLDG SUPPLY	251 970 3871	00001	1,325.76			1,325.76
186326	QCHC INC		00001	130,333.33			130,333.33
186607	HERITAGE-CRYSTAL CLEAN LLC	877 938 7948	00001	114.68			114.68
186870	BLUE SHEET, THE		00001	120.00			120.00
187049	INDUSTRIAL BOILER & MECHANICAL	251 629 1117	00001	350.00			350.00

Supplier			Aging				
Number	Name	Phone Number	Co	Balance Open	Current	1 - 0	Over 0
187401	KNOWINK, LLC	855 765 5723	00001	12,200.00			12,200.00
188242	FLORES & ASSOCIATES	704 335-8211	00001	883.50			883.50
188839	TOWER EQUITIES LLC	504 585 9200	00001	4,000.00			4,000.00
189212	BYRD, CHRISTOPHER J	251 767-1335	00001	219.00			219.00
189781	BONNER, SHANNA TERESE	251 979-1820	00001	2.70			2.70
189816	IMC-NORTH BALDWIN PHYSICIANS G		00001	48.77			48.77
190131	WALTER CRAIG, LLC	334 612 7044	00001	1,582.64	45.00-		1,627.64
190867	ROOF DOCTOR OF ALABAMA, INC.	251 943 8682	00001	250.00			250.00
190884	TYLER TECHNOLOGIES, INC.	800 772 2260	00001	14,000.00			14,000.00
191016	BAY PEST CONTROL COMPANY INC.	228 875-8908	00001	215.00			215.00
191100	GRANICUS, LLC	800 314 0147	00001	10,500.00			10,500.00
191106	CONVERGE ONE INC	251 463 6768	00001	5,107.20			5,107.20
191485	HARPER, EDDIE DEWAYNE	251 923-6618	00001	145.00			145.00
191604	JJPR LLC	251 375-1297	00001	6,625.00			6,625.00
191953	BAY IMAGES	251 626 0044	00001	12.50			12.50
192396	GONZALEZ DIAZ, ANA BELEM	614 370-2080	00001	38.41			38.41
192408	PLUMCORE, INC.	205 631 4343	00001	137,902.69			137,902.69
192412	ADVANTAGE ELEVATOR INSP AND CO		00001	180.00			180.00
192569	CREEK CLEAN, LLC	251 236 2609	00001	23,370.75			23,370.75
192593	FLOWERS, KASONYA SIMS	251 510-0566	00001	85.91			85.91
192692	LIFESTAR ALTERNATIVE TRANSPOR		00001	4,725.00			4,725.00
192695	COASTAL BRT, LLC		00001	4,175.00			4,175.00
192709	SMITH LAWN SERVICE & LANDSCAPI		00001	54.48			54.48
192710	MO'S TOWING, LLC		00001	185.00			185.00
192714	C & C AUTO SALES LLC (R)		00001	1,104.06			1,104.06
192715	MED-TRANS CORPORATION		00001	6,043.19			6,043.19
192751	SHARP MD OF ALABAMA		00001	998.75			998.75
192752	STEELFUSION CLINICAL TOXICOLOG		00001	350.00			350.00
192755	BOYS & GIRLS RANCHES OF ALABAM		00001	8,400.00			8,400.00
	General Fund		00001	1,469,715.32	232,514.14		1,237,201.18
98634	MCPHERSON OIL CO INC/DBA FUELM	205 2398882	00103	2.52			2.52
	County Transportation Fund		00103	2.52			2.52
79396	BEHAVIORAL HEALTH SYSTEMS INC		00104	31.66			31.66
89762	MOBILE PRESS REGISTER (SUBSCRI		00104	97.83			97.83
183649	REPUBLIC SERVICES #986		00104	19.50			19.50
184294	PRINT SHOP, THE	251 937 1772	00104	48.00			48.00
192590	NEW HAND SIGNS, LLC	251 209 8870	00104	475.00			475.00
	Legislative Del Off Fund		00104	671.99			671.99
14029	BAY MINETTE BUILDING SUPPLY	334 9372431	00105	29.77			29.77
54037	SOUTH ALABAMA REGIONAL	334 4336541	00105	2,540.30			2,540.30

Number	Supplier		Co	Balance Open	Aging	
	Name	Phone Number			Current	Over 0
84216	W W GRAINGER - FOR PO'S	251 661-1035	00105	1,751.58		1,751.58
85307	WAL-MART SUPERCENTER *	251 9375558	00105	182.30		182.30
99320	INFIRMARY OCCUPATIONAL HEALTH	334 4333781	00105	63.00		63.00
102111	DAIRY FRESH OF AL (DOTHAN)	334 7925114	00105	324.62		324.62
104310	EMPLOYMENT SCREENING SERVICE	866 8590143	00105	40.75		40.75
115852	DADE PAPER & BAG CO	251 9641500	00105	412.90		412.90
136611	BALDWIN CNTY SHERIFF'S OFFICE	251 9370210	00105	1,573.00		1,573.00
185594	STAPLES CONTRACT & COMMERCIAL	803 333 8496	00105	231.57		231.57
190130	MCKESSON MEDICAL		00105	314.15		314.15
	Juvenile Detention Fac Fund		00105	7,463.94		7,463.94
54037	SOUTH ALABAMA REGIONAL	334 4336541	00106	1,402.21		1,402.21
79396	BEHAVIORAL HEALTH SYSTEMS INC		00106	10.55		10.55
98634	MCPHERSON OIL CO INC/DBA FUELM	800 2398882	00106	.74		.74
99320	INFIRMARY OCCUPATIONAL HEALTH	334 4333781	00106	63.00		63.00
104310	EMPLOYMENT SCREENING SERVICE	866 8590143	00106	40.75		40.75
105435	CINTAS FIRST AID & SAFETY	251 4437301	00106	87.43		87.43
162616	SWEAT TIRE - BAY MINETTE	5808473	00106	263.49		263.49
182858	CHESTANG, SHERRY L		00106	800.00		800.00
186377	PARKER, EARL/UNKNOWN BLUEGRASS		00106	700.00		700.00
188521	PONY EXPRESS	251 213 6693	00106	1,300.00		1,300.00
	Baldwin Co Archives Fund		00106	4,668.17		4,668.17
27714	CENTRAL BALDWIN VETERINARY HOS		00109	727.00		727.00
51043	ROBERTSDALE FEED STORE	251 9477786	00109	59.97		59.97
56733	SERVICEMASTER ACTION CLEANING	800 943-3899	00109	550.00		550.00
78721	BEEBE'S PEST & TERMITE CONTROL	251 9438166	00109	175.00		175.00
79396	BEHAVIORAL HEALTH SYSTEMS INC		00109	21.11		21.11
84216	W W GRAINGER - FOR PO'S	251 661-1035	00109	512.66		512.66
86609	CULLIGAN WATER SYSTEMS OF MOBILE	251 6752697	00109	83.50		83.50
98634	MCPHERSON OIL CO INC/DBA FUELM	800 2398882	00109	4.43		4.43
185594	STAPLES CONTRACT & COMMERCIAL	803 333 8496	00109	280.48	160.43-	440.91
187817	MWI ANIMAL HEALTH	800 762 4800/2485	00109	4,938.73		4,938.73
188391	HILL'S PET NUTRITION INC		00109	553.42		553.42
188882	ROBERTSDALE ANIMAL CLINIC		00109	99.00		99.00
	Animal Shelter		00109	8,005.30	160.43-	8,165.73
10448	A & M PORTABLES INC	251 6790933	00111	450.00		450.00
14006	BLOSSMAN GAS - FOLEY	251 9435759	00111	55.58		55.58
14075	BEARD EQUIPMENT - POWERPLAN	4561993	00111	2,861.94		2,861.94
14488	BLACKLIDGE EMULSIONS INC	800 8663878	00111	1,620.00		1,620.00
19009	CAMPBELL HARDWARE & SUPPLY CO	51 9472291	00111	35.94		35.94
21100	E-J BUILDERS	251 9431112	00111	45,571.50		45,571.50



Supplier			Aging				
Number	Name	Phone Number	Co	Balance Open	Current	1 - 0	Over 0
25048	EQUIPMENT SALES CO	251 9375313	00111	133.40			133.40
27287	GEOTECHNICAL ENGINEERING TEST	251 666 7197	00111	11,926.12			11,926.12
40569	NOTARY PUBLIC UNDERWRITERS		00111	76.00	76.00		
40589	MOBILE ASPHALT CO LLC	251 4080770	00111	146,539.60	8,808.40-		155,348.00
43932	EVANS MFG	251 6336008	00111	4,685.30	.60-		4,685.90
48268	POPE CONTRACTING INC		00111	52,607.19			52,607.19
51009	ROBERTSDALE AUTO PARTS INC	334 9472882	00111	1,563.49	36.09-		1,599.58
51040	ROBERTSDALE POWER EQUIPMENT		00111	1,206.70			1,206.70
54037	SOUTH ALABAMA REGIONAL	334 4336541	00111	629.28			629.28
54050	BAY SIDE RUBBER & PRODUCTS	251 6600902	00111	1,366.33			1,366.33
55415	SAND & CLAY, INC.	251 928-4601	00111	14,374.50			14,374.50
57038	TRACTOR & EQUIPMENT CO - MOBIL		00111	731.95			731.95
57071	THOMPSON TRACTOR CO	334 6265100	00111	23,604.01			23,604.01
57327	TONY'S TOWING INC	251 9287334	00111	95.00			95.00
60417	GOODWYN, MILLS & CAWOOD INC	334 2713200	00111	3,182.40			3,182.40
62623	EMPIRE TRUCK SALES INC	251 3300088PH	00111	143.43			143.43
64821	DANNY'S HYDRAULICS	334 9701713	00111	150.52			150.52
65007	VULCAN SIGNS	334 9431541	00111	1,599.50			1,599.50
65201	VULCAN MATERIALS CO - PO'	251 6256681	00111	10,683.07			10,683.07
66006	WRIGHTS MOTOR PARTS INC	334 9372591	00111	471.94			471.94
66018	JOHN M WARREN INC	800 6247807	00111	420.00			420.00
66295	VOLKERT INC **	251 3421070	00111	22,504.41			22,504.41
66357	WASTE MANAGEMENT OF AL-MOBILE		00111	662.39			662.39
79396	BEHAVIORAL HEALTH SYSTEMS INC		00111	242.75			242.75
83660	ALABAMA PIPE & SUPPLY CO INC	251 6531399	00111	13,244.64			13,244.64
84216	W W GRAINGER - FOR PO'S	251 661-1035	00111	3,591.35			3,591.35
88727	HANCE AUTO & MACHINE		00111	315.46			315.46
89375	PITTMAN TRACTOR CO INC	6213555	00111	12,100.00			12,100.00
95628	ZEP MANUFACTURING COMPANY (PO	6482076/GREG	00111	2,126.77			2,126.77
98597	BALDWIN TRACTOR - PURCHASES	9474171	00111	2,118.22	68.51-		2,186.73
98634	MCPHERSON OIL CO INC/DBA FUELM	800 2398882	00111	479.97			479.97
99320	INFIRMARY OCCUPATIONAL HEALTH	334 4333781	00111	126.00			126.00
100861	JOHN G WALTON CONST CO		00111	80,522.51			80,522.51
102875	CDW - GOVERNMENT, INC - PO	866 3393526	00111	89.29			89.29
104310	EMPLOYMENT SCREENING SERVICE	866 8590143	00111	81.50			81.50
105435	CINTAS FIRST AID & SAFETY	251 4437301	00111	1,402.22			1,402.22
111077	ASPLUNDH TREE EXPERT - SAGINAW	205 6854000	00111	1,183.80			1,183.80
115852	DADE PAPER & BAG CO	251 9641500	00111	546.98			546.98
121451	K & K SYSTEMS INC *	888 414-3003	00111	148.36			148.36
121857	DIVERSIFIED COMPUTER SERVICES	334 2608453	00111	750.00			750.00

Number	Supplier		Co	Balance Open	Aging		
	Name	Phone Number			Current	1 - 0	Over 0
123908	THOMPSON ENGINEERING-PO'S		00111	47,500.00			47,500.00
126261	EXPRESS OIL CHANGE -ROBERTSDA251	9472606	00111	49.63			49.63
128080	KENWORTH OF ALABAMA (PARTS ON251	9574000P	00111	1,313.50			1,313.50
136872	LOWE'S - DAPHNE	6217620	00111	252.11			252.11
142501	WARRINER DIRT PIT	251 9655079HM&FAX	00111	1,449.00			1,449.00
147125	STOCKTON EQUIPMENT CO	251 5803811	00111	305.00			305.00
148777	BALDWIN CNTY PROBATE COURT		00111	25.00	25.00		
149690	McGRIFF TIRE CO INC (PO'S ONL		00111	269.95			269.95
160590	BAGBY & RUSSELL ELECTRIC CO-TH	4435902	00111	117,552.85			117,552.85
162616	SWEAT TIRE - BAY MINETTE	5808473	00111	763.13			763.13
169455	W H THOMAS OIL CO INC	205 7552610	00111	1,275.00			1,275.00
173315	KINGLINE EQUIPMENT - SUMMERDAL	9899693	00111	6,900.00			6,900.00
180354	CERTIFIED LABORATORIES **	800 527 9929	00111	3,162.50			3,162.50
180761	NEWELL & BUSH INC		00111	38,641.25			38,641.25
181230	LOXLEY AUTO PARTS AND HARDWARE		00111	131.22			131.22
181290	WESCO - FOLEY - PO'S	251 424 1550	00111	22.56			22.56
181821	COPY PRODUCTS COMPANY		00111	1,223.99			1,223.99
181899	SUBURBAN PROPANE - PO'S - DO N		00111	169.60			169.60
182059	SUNSOUTH LLC	251 943 5091	00111	675.25			675.25
182738	C & R POWER EQUIPMENT LLC		00111	182.00			182.00
183268	WILDLIFE SOLUTIONS INC	251 591 2682	00111	745.00			745.00
183407	READY MIX USA LLC	251 943 2985	00111	357.02			357.02
183649	REPUBLIC SERVICES #986		00111	78.00			78.00
183833	ARRINGTON CURB & EXCAVATION IN251	296-3276	00111	24,023.84			24,023.84
184603	ANDREW'S DIESEL & AUTOMOTIVE I251	591 1596	00111	1,425.59			1,425.59
185396	MAC'S AUTOGLASS LLC	251 228 2744	00111	200.00			200.00
185594	STAPLES CONTRACT & COMMERCIAL251	333 8496	00111	1,935.66	38.54-		1,974.20
185685	DEWBERRY ENGINEERS INC	251 990 9950	00111	2,853.71			2,853.71
185700	STANTEC CONSULTING SERVICES IN251	450 7601	00111	26,764.00			26,764.00
186138	GRAESTONE AGGREGATES, LLC		00111	6,226.25			6,226.25
186607	HERITAGE-CRYSTAL CLEAN LLC	877 938 7948	00111	225.00			225.00
188064	FORTILINE WATERWORKS INC **	251 945 1177	00111	1,915.60			1,915.60
191016	BAY PEST CONTROL COMPANY INC.	228 875-8908	00111	18.00			18.00
192180	TTL, INC.	205 345 0816	00111	14,313.39			14,313.39
192321	J. SMITH CONTRACTORS, LLC	251 307 5939	00111	20,868.00			20,868.00
192465	PPG ARCHITECTURAL FINISHES, IN	251 476 3661	00111	16,560.00			16,560.00
	7 Cent Gasoline Tax Fund		00111	809,393.91	8,851.14-		818,245.05
100861	JOHN G WALTON CONST CO		00115	613,182.50			613,182.50
	Rebuild Alabama Fund		00115	613,182.50			613,182.50
21252	DELTA COMPUTER SYSTEMS INC	228 3887688	00120	7,674.00			7,674.00

Supplier			Co	Balance Open	Aging		
Number	Name	Phone Number			Current	1 - 0	Over 0
40659	MOBILE INSTRUMENT CO INC	251 6607474	00120	5,950.00			5,950.00
51009	ROBERTSDALE AUTO PARTS INC	334 9472882	00120	16.26			16.26
54037	SOUTH ALABAMA REGIONAL	334 4336541	00120	1,413.61			1,413.61
54042	SWEAT TIRE - ROBERTSDALE		00120	160.93			160.93
74317	PEACHES'N CLEAN	251 621-0066	00120	150.00			150.00
79396	BEHAVIORAL HEALTH SYSTEMS INC		00120	94.99			94.99
98634	MCPHERSON OIL CO INC/DBA FUELM	000 2398882	00120	14.29			14.29
99320	INFIRMARY OCCUPATIONAL HEALTH	034 4333781	00120	80.00			80.00
104310	EMPLOYMENT SCREENING SERVICE	866 8590143	00120	121.00			121.00
107220	KEET CONSULTING SERVICES LLC	205 6209843	00120	7,800.00			7,800.00
121216	PEREGRINE SERVICES INC	318 3254762	00120	8,043.03			8,043.03
183743	TRANSUNION RISK & ALTERNATIVE		00120	40.80			40.80
184040	WALTON, HELEN DEAS	251 990-0024	00120	10.81			10.81
184294	PRINT SHOP, THE	251 937 1772	00120	689.00			689.00
185594	STAPLES CONTRACT & COMMERCIAL	003 333 8496	00120	538.38			538.38
	Reappraisal Fund		00120	32,797.10			32,797.10
10448	A & M PORTABLES INC	251 6790933	00140	115.00			115.00
32419	HUNTER SECURITY INC	251 6265112	00140	25.00			25.00
66357	WASTE MANAGEMENT OF AL-MOBILE		00140	145.85			145.85
78043	VAUTRIN, IRMA		00140	2.60			2.60
79396	BEHAVIORAL HEALTH SYSTEMS INC		00140	10.55			10.55
98634	MCPHERSON OIL CO INC/DBA FUELM	000 2398882	00140	1.46			1.46
99320	INFIRMARY OCCUPATIONAL HEALTH	034 4333781	00140	60.00			60.00
183823	WIGGINS, GWENDOLYN J		00140	.80			.80
183951	HENDERSON, KENDEL DYETT	251 978-6934	00140	12.08			12.08
184186	GRANT, GLENNA B		00140	3.84			3.84
185594	STAPLES CONTRACT & COMMERCIAL	003 333 8496	00140	441.00			441.00
191434	BEAUCHAMP, LARRY E		00140	52.00			52.00
192747	SIDES, GARY		00140	140.00			140.00
192748	HEARN, JONNA J		00140	30.40			30.40
	Council on Aging Fund		00140	1,040.58			1,040.58
51009	ROBERTSDALE AUTO PARTS INC	334 9472882	00143	1,449.89	.80-		1,450.69
54037	SOUTH ALABAMA REGIONAL	334 4336541	00143	3,200.89			3,200.89
57316	THOMAS HOSPITAL		00143	182.80			182.80
66357	WASTE MANAGEMENT OF AL-MOBILE		00143	129.12			129.12
70017	COMMUNITY TRANSPORTATION ASS	002 6281480	00143	1,250.00			1,250.00
79396	BEHAVIORAL HEALTH SYSTEMS INC		00143	423.33			423.33
98634	MCPHERSON OIL CO INC/DBA FUELM	000 2398882	00143	138.86			138.86
121216	PEREGRINE SERVICES INC	318 3254762	00143	974.92			974.92
143271	JAZZY CLEAN JANITORIAL	251 6220127	00143	548.86			548.86

Number	Supplier		Co	Balance Open	Aging			
	Name	Phone Number			Current	1 - 0	Over 0	
187915	ALABAMA TRANSPORTATION ASSN		00143	1,000.00				1,000.00
190867	ROOF DOCTOR OF ALABAMA, INC.	251 943 8682	00143	250.00				250.00
	Section 18 Fund		00143	9,548.67	.80-			9,549.47
10448	A & M PORTABLES INC	251 6790933	00144	4,212.00				4,212.00
14011	BUILDERS HARDWARE & SUPPLY CO	251 9372361PH	00144	41.94				41.94
19009	CAMPBELL HARDWARE & SUPPLY CO	251 9472291	00144	108.52				108.52
49373	TUBBY'S TEE'S	334 928-0086	00144	228.00				228.00
51009	ROBERTSDALE AUTO PARTS INC	334 9472882	00144	20.44				20.44
51040	ROBERTSDALE POWER EQUIPMENT		00144	1,548.68				1,548.68
54037	SOUTH ALABAMA REGIONAL	334 4336541	00144	269.18				269.18
54042	SWEAT TIRE - ROBERTSDALE		00144	30.00				30.00
66295	VOLKERT INC **	251 3421070	00144	20,191.66				20,191.66
66357	WASTE MANAGEMENT OF AL-MOBILE		00144	232.09				232.09
79396	BEHAVIORAL HEALTH SYSTEMS INC		00144	31.66				31.66
85307	WAL-MART SUPERCENTER *	251 9375558	00144	442.86				442.86
97682	COCA COLA BOTTLING CO-ROBERTSD		00144	162.00				162.00
98634	MCPHERSON OIL CO INC/DBA FUELM	800 2398882	00144	25.53				25.53
136872	LOWE'S - DAPHNE	6217620	00144	1,009.43				1,009.43
147125	STOCKTON EQUIPMENT CO	251 5803811	00144	271.00				271.00
181899	SUBURBAN PROPANE - PO'S - DO N		00144	84.79				84.79
182059	SUNSOUTH LLC	251 943 5091	00144	587.69				587.69
182244	COASTAL INDUSTRIAL SUPPLY	251 947 9400	00144	242.45				242.45
183649	REPUBLIC SERVICES #986		00144	117.00				117.00
185594	STAPLES CONTRACT & COMMERCIAL	803 333 8496	00144	339.52				339.52
192754	MORRIS, JENNIFER (R)		00144	75.00				75.00
	Parks Fund		00144	30,271.44				30,271.44
10225	UNIV AUBURN-GOVERNMENTAL SE	800 8444782/HALEYCT	00146	100.00				100.00
	R							
185594	STAPLES CONTRACT & COMMERCIAL	803 333 8496	00146	17.02				17.02
187812	TAYLOR, KATRINA DAWN	251 716-0976	00146	38.53				38.53
	Eastern Shore Metro Planning O		00146	155.55				155.55
108898	REHM ANIMAL CLINIC AT TIMBER R	251 9647501	00154	697.06				697.06
	Federal Forfeiture Fund		00154	697.06				697.06
40589	MOBILE ASPHALT CO LLC	251 4080770	00165	37,103.26	2,924.16-			40,027.42
43932	EVANS MFG	251 6336008	00165	708.75				708.75
65201	VULCAN MATERIALS CO - PO	251 6256681	00165	1,203.72				1,203.72
142501	WARRINER DIRT PIT	251 9655079HM&FAX	00165	2,961.00				2,961.00
146165	BALDWIN FEED AND SEED LLC	9379166	00165	150.00				150.00
180100	CLEVERDON FARMS	251 943-1170	00165	606.20				606.20
	Gulf Mexico EnergySec Act 2006		00165	42,732.93	2,924.16-			45,657.09

Supplier			Aging			
Number	Name	Phone Number	Co	Balance Open	Current	Over 0
191646	THE BRIDGE INC	256 546-6324	00180	78,734.00		78,734.00
	State Grants		00180	78,734.00		78,734.00
64303	NAFECO	800-628-6233	00280	924.94		924.94
	Federal Grants		00280	924.94		924.94
10403	ALABAMA COASTAL FOUNDATION	334 9288131	00510	5,000.00		5,000.00
14075	BEARD EQUIPMENT - POWERPLAN	4561993	00510	1,405.83		1,405.83
14579	BALDWIN CNTY JUDGE OF PROBATE		00510	18.00		18.00
19009	CAMPBELL HARDWARE & SUPPLY CO	9472291	00510	159.26	5.56-	164.82
21209	DUTCHMAN'S LAWN & GARDEN	251 9437043	00510	375.99		375.99
51009	ROBERTSDALE AUTO PARTS INC	334 9472882	00510	228.72	60.41-	289.13
51040	ROBERTSDALE POWER EQUIPMENT		00510	665.31		665.31
54317	AL STATE DEPT OF REVENUE		00510	24.25		24.25
56733	SERVICEMASTER ACTION CLEANING	800 943-3899	00510	1,697.00		1,697.00
57071	THOMPSON TRACTOR CO	334 6265100	00510	42,889.51		42,889.51
57327	TONY'S TOWING INC	251 9287334	00510	205.00		205.00
65201	VULCAN MATERIALS CO - PO	251 6256681	00510	5,444.67		5,444.67
79396	BEHAVIORAL HEALTH SYSTEMS INC		00510	63.33		63.33
80670	WILLIAMS SCOTSMAN INC	653.0510	00510	215.16		215.16
84216	W W GRAINGER - FOR PO'S	251 661-1035	00510	4,791.09		4,791.09
87716	LOWE'S FOLEY - 057700034	9705307	00510	1,114.16		1,114.16
89501	SUBURBAN PROPRANE - FOLEY	9433371	00510	818.21		818.21
98634	MCPHERSON OIL CO INC/DBA FUELM	800 2398882	00510	27.64		27.64
99320	INFIRMARY OCCUPATIONAL HEALTH	334 4333781	00510	60.00		60.00
107511	CDG ENGINEERS & ASSOCIATES	334 2229431	00510	19,652.69		19,652.69
120432	HI-LINE - FOR PURCHASE ORDERS		00510	227.04		227.04
123094	McPHERSON CO (FOR PO)	888- 8027500EXT2	00510	2,464.09		2,464.09
142404	SCS FIELD SERVICES		00510	8,313.00		8,313.00
142551	FERGUSON ENTERPRISES INC - DAP	251 6212147	00510	42.62		42.62
149690	McGRIFF TIRE CO INC (PO'S ONL		00510	6,843.23		6,843.23
150578	MSC INDUSTRIAL DIRECT CO INC *	800 753-7997	00510	1,517.25		1,517.25
159767	CORE COMPUTING SOLUTIONS INC		00510	1,126.71		1,126.71
162616	SWEAT TIRE - BAY MINETTE	5808473	00510	35.00		35.00
180354	CERTIFIED LABORATORIES **	800 527 9929	00510	144.00		144.00
180999	PETROLEUM TRADERS CORPORATION	800 348-3705/1002	00510	5,258.15		5,258.15
181164	CRITTER GITTER PEST CONTROL	850 455-6500	00510	125.00		125.00
181290	WESCO - FOLEY - PO'S	251 424 1550	00510	500.10		500.10
185084	POWER SYSTEMS OF MS	228 818 8315	00510	2,715.00		2,715.00
185594	STAPLES CONTRACT & COMMERCIAL	803 333 8496	00510	780.96	.50-	781.46
185645	BEARD EQUIPMENT CO - MOBILE		00510	8,328.35		8,328.35
185989	HIGHLAND TECHNICAL SERVICES INC	205 985 4874	00510	520.00		520.00

Number	Supplier		Co	Balance Open	Aging		
	Name	Phone Number			Current	1 - 0	Over 0
186427	MOBY DICK TOTAL SOLUTIONS LLC	941 981-5889	00510	1,378.00			1,378.00
187344	CINTAS - UNIFORMS		00510	700.20			700.20
187492	SHORELINE ENVIRONMENTAL INC	251 960 5505	00510	150.00			150.00
189603	OFFICE MASTER INC	909 392 5678	00510	1,238.40			1,238.40
191016	BAY PEST CONTROL COMPANY INC	228 875-8908	00510	17.50			17.50
192749	QUICK BUILDINGS MODULAR, LLC	251 471 8012	00510	84,321.00			84,321.00
	Solid Waste Fund		00510	211,601.42	66.47-		211,667.89
510	SOLID WASTE FUND	251 9370264	00511	146,770.67			146,770.67
14579	BALDWIN CNTY JUDGE OF PROBATE		00511	18.00			18.00
19040	CUMMINS ALABAMA INC	334 4562236	00511	1,392.83			1,392.83
21127	DISTRICT ATTORNEY'S OFFICE		00511	35,000.00			35,000.00
27242	GULF COAST TRUCK & EQUIPMENT	334 4762744	00511	2,894.04			2,894.04
48928	BALDWIN SIGNS	251 6260572	00511	85.00			85.00
51009	ROBERTSDALE AUTO PARTS INC	334 9472882	00511	53.11			53.11
54037	SOUTH ALABAMA REGIONAL	334 4336541	00511	17,001.58			17,001.58
54050	BAY SIDE RUBBER & PRODUCTS	251 6600902	00511	1,363.83			1,363.83
57327	TONY'S TOWING INC	251 9287334	00511	1,888.75			1,888.75
79396	BEHAVIORAL HEALTH SYSTEMS INC		00511	116.11			116.11
84216	W W GRAINGER - FOR PO'S	251 661-1035	00511	296.70			296.70
86633	ETOWAH CHEMICAL SALES & SERVICE	251 4383513**	00511	765.00			765.00
98634	MCPHERSON OIL CO INC/DBA FUELM	800 2398882	00511	34.88			34.88
107220	KEET CONSULTING SERVICES LLC	205 6209843	00511	1,300.00			1,300.00
120432	HI-LINE - FOR PURCHASE ORDERS		00511	226.40			226.40
128080	KENWORTH OF ALABAMA (PARTS ONLY)	251 9574000P	00511	995.62	300.00-		1,295.62
136872	LOWE'S - DAPHNE	6217620	00511	789.50			789.50
149690	McGRIFF TIRE CO INC (PO'S ONL		00511	8,744.85	550.00-		9,294.85
150578	MSC INDUSTRIAL DIRECT CO INC *	800 753-7997	00511	1,171.86			1,171.86
159767	CORE COMPUTING SOLUTIONS INC		00511	3,551.59			3,551.59
170536	SOUTHDATA INC *	251 3437616	00511	9,099.18			9,099.18
174983	SCHAEFER SYSTEMS INTERNATIONAL	704 9444500	00511	35,429.00			35,429.00
180153	CAPITAL VOLVO TRUCK & TRAILER	251 452 0520	00511	892.21	227.20-		1,119.41
182097	BB&T-CREATIVE PAYMENT SOLUTION		00511	147.00			147.00
183743	TRANSUNION RISK & ALTERNATIVE		00511	280.00			280.00
185594	STAPLES CONTRACT & COMMERCIAL	803 333 8496	00511	593.30			593.30
186913	SMITHERMAN, CHRISTINA B (R)		00511	30.00			30.00
187344	CINTAS - UNIFORMS		00511	328.30			328.30
191947	QUADIENT LEASING USA, INC.		00511	919.86			919.86
192718	WEEKLEY, WILLIAM C (R)		00511	32.00			32.00
192719	GLOVER, SAM G (R)		00511	32.00			32.00
192720	STOKLEY, TRACY (R)		00511	30.00			30.00

Number	Supplier		Co	Balance Open	Aging		
	Name	Phone Number			Current	1 - 0	Over 0
192721	TYSON, JIM (R)		00511	30.00			30.00
192722	CRUZ, PAGE (R)		00511	30.00			30.00
192723	NEISEN, ELIZABETH (R)		00511	30.00			30.00
192724	GRANT, NINA M (R)		00511	30.00			30.00
192725	BRITT, MARGARET (R)		00511	30.00			30.00
192726	COCHRAN, KENNETH R (R)		00511	30.00			30.00
192727	CHRISTIENSEN, MELISSA (R)		00511	30.00			30.00
192728	ZELLINGER, ALEX & ANN (R)		00511	48.00			48.00
192729	PATTERSON, CHARLES JR & CYNTHI		00511	21.00			21.00
192730	IKNER, ERIN N & NICK B (R)		00511	21.00			21.00
192731	GODOY, HELEN MARIE (R)		00511	30.00			30.00
192732	BURCH, ROWENA (R)		00511	30.00			30.00
192733	DUCKWORTH, ERIC (R)		00511	16.00			16.00
192734	POTTS, BRIAN (R)		00511	16.00			16.00
192735	WERSEL, ERIC & BARB (R)		00511	25.00			25.00
192736	CALVERT, CHE (R)		00511	16.00			16.00
192737	SWAILS, LADARREL (R)		00511	48.00			48.00
192738	GUELDE, GLENDA (R)		00511	16.00			16.00
192739	LANHAM, SHARRON (R)		00511	32.00			32.00
192740	CARBAJAL, AARON (R)		00511	30.00			30.00
192741	WALKER, JAMES R (R)		00511	30.00			30.00
192742	BILLINGSLEY, JILL & KEVIN (R)		00511	16.00			16.00
192743	ANDERSON, COLLIN (R)		00511	32.00			32.00
192744	LOVERDE, LOUIS & KATHLEEN (R)		00511	16.00			16.00
192745	LAWRENCE, RICHARD & KATHLEEN (		00511	16.00			16.00
	Solid Waste Collection Fund		00511	272,942.17	1,077.20-		274,019.37
27263	GALL'S LLC	334 649 3678	00708	293.00			293.00
54042	SWEAT TIRE - ROBERTSDALE		00708	2,530.60			2,530.60
79396	BEHAVIORAL HEALTH SYSTEMS INC		00708	16.70			16.70
98634	MCPHERSON OIL CO INC/DBA FUELM	2398882	00708	13.58			13.58
174713	PAM'S EMBROIDERY & SEWING	251 9371393	00708	45.00			45.00
181136	B I INCORPORATED		00708	19,167.13			19,167.13
185594	STAPLES CONTRACT & COMMERCIAL	333 8496	00708	881.56			881.56
191016	BAY PEST CONTROL COMPANY INC.	228 875-8908	00708	97.50			97.50
	Community Corrections		00708	23,045.07			23,045.07
181821	COPY PRODUCTS COMPANY		00721	80.00			80.00
	Data Processing Fee Fund		00721	80.00			80.00
185594	STAPLES CONTRACT & COMMERCIAL	333 8496	00722	15,439.95			15,439.95
	Special MV Reg/Title Tech Fund		00722	15,439.95			15,439.95
39466	KENTWOOD SPRINGS WATER	18002357873	00740	50.41			50.41



Supplier			Aging			
Number	Name	Phone Number	Co	Balance Open	Current	Over 0
54037	SOUTH ALABAMA REGIONAL	334 4336541	00740	623.70		623.70
66029	WEST GROUP PAYMENT CENTER**	612 6877000	00740	1,133.87		1,133.87
99514	MATTHEW BENDER*		00740	261.10		261.10
180834	COX, DEANNA VICICH		00740	2,400.00		2,400.00
181809	RUFFIN, LORI G		00740	110.00		110.00
185506	SMITH, CHARLOTTE K		00740	154.00		154.00
191743	DENNISE WOLSTENHOLME		00740	600.00		600.00
	Law Library Fund		00740	5,333.08		5,333.08
116126	HISTORIC BLAKELY AUTHORITY		00742	122,794.04		122,794.04
	Historic Parks Fund		00742	122,794.04		122,794.04
186450	PARTNERS MANAGING GENERAL UNDE		00790	69,584.55		69,584.55
191016	BAY PEST CONTROL COMPANY INC.	228 875-8908	00790	22.50		22.50
	Self Insurance Trust		00790	69,607.05		69,607.05
Grand Total(s)			00790	3,830,848.70	219,433.94	3,611,414.76



..... Document .....				Date	Co.	Name	Address Number	..... Amounts .....								Tax Amount
Ty	Voucher	Co.	Item	Payment Voucher	G/L Class	Invoice Number	Remark	Payment Amount		G/L	LT	PC	PI	Subledger /Type		
						Account Description	Account Number	Discount Taken		Distribution						
G/L Bank Account			00018481			Cash	Batch Number	2853241	Type	M	Date	10/12/2020	User ID	RBENSON		
PN	9205431			10/20/2020	00001	JAMES B JOHNSON	4095							D		
PV	526407	00001	001	10/12/2020		OCT 2020	RETIREMENT; OCT 2020									
						Cash	00018481						7,758.77-	AA		
Totals for Bank Account								7,758.77-		7,758.77-						
Totals for Batch								7,758.77-		7,758.77-						
User Total								7,758.77-		7,758.77-						
Grand Total								7,758.77-		7,758.77-						

..... Document .....				Date	Co.	Name	Address Number	..... Amounts .....								Tax Amount
Payment				Payment	G/L Class	Invoice Number	Remark	Payment Amount		G/L		LT	PC	PI	Subledger /Type	
Ty	Voucher	Co.	Item	Voucher		Account Description	Account Number	Discount Taken		Distribution						
G/L Bank Account 00018481						Cash	Batch Number	2853242	Type	M	Date	10/12/2020	User ID	RBENSON		
PN	9205432			10/20/2020	00001	JAMES P NIX JR	191564	4,133.33-						D		
PV	526409	00001	001	10/12/2020		OCT 2020	SUPERNUMERARY; OCT 2020									
						Cash	00018481						4,133.33-	AA		
Totals for Bank Account								4,133.33-				4,133.33-				
Totals for Batch								4,133.33-				4,133.33-				
User Total								4,133.33-				4,133.33-				
Grand Total								4,133.33-				4,133.33-				

Document				Date	Co.	Name	Address Number	Amounts									
Ty	Payment Voucher	Co.	Item	Payment Voucher	G/L Class	Invoice Number Account Description	Remark Account Number	Payment Amount Discount Taken		G/L Distribution		LT	PC	PI	Subledger /Type	Tax Amount	
G/L Bank Account		00018481				Cash	Batch Number	2853243	Type	M	Date	10/12/2020	User ID	RBENSON			
PN	9205433			10/20/2020	00304	REGIONS BANK CORP TRUST	123781				148,132.29-				D		
PV	526410	00304	001	10/12/2020		10012020; 2013	2013 WARRANT; OCT 2020										
						Cash	00018481					148,132.29-	AA				
PN	9205433			10/20/2020	00304	REGIONS BANK CORP TRUST	123781				280,507.81-				D		
PV	526411	00304	001	10/12/2020		10012020; 2015	2015 WARRANT; OCT 2020										
						Cash	00018481					280,507.81-	AA				
PN	9205433			10/20/2020	00304	REGIONS BANK CORP TRUST	123781				63,751.67-				D		
PV	526412	00304	001	10/12/2020		10012020; 2014	2014 WARRANT; OCT 2020										
						Cash	00018481					63,751.67-	AA				
PN	9205433			10/20/2020	00304	REGIONS BANK CORP TRUST	123781				209,104.17-				D		
PV	526413	00304	001	10/12/2020		10012020; 2020	2020 WARRANT; OCT 2020										
						Cash	00018481					209,104.17-	AA				
PN	9205433			10/20/2020	00304	REGIONS BANK CORP TRUST	123781				69,375.00-				D		
PV	526414	00304	001	10/12/2020		10012020; 2012	2012 WARRANT; OCT 2020										
						Cash	00018481					69,375.00-	AA				
Totals for Bank Account								770,870.94-		770,870.94-							
Totals for Batch								770,870.94-		770,870.94-							
User Total								770,870.94-		770,870.94-							
Grand Total								770,870.94-		770,870.94-							

..... Document .....				Date	Co.	Name	Address Number	..... Amounts .....							
Ty	Payment	Voucher	Co.	Item	Payment	G/L Class	Invoice Number	Remark	Payment Amount	Discount Taken	G/L	LT	PC	PI	Tax Amount
					Voucher		Account Description	Account Number			Distribution				
G/L Bank Account	00018481						Cash	Batch Number	2853239	Type	M	Date	10/12/2020	User ID	RBENSON
PN	9205429				10/20/2020	00001	BALDWIN CNTY BOARD OF EDUCATIO	14116							
PV	525720	00001	001		9/30/2020		8312020								
								CASUAL SALES TAX; AUG 2020							
PN	9205429				10/20/2020	00105	BALDWIN CNTY BOARD OF EDUCATIO	14116							
PV	525724	00105	001		9/30/2020		PO# 190103								
								MEALS; SEPT 2020							
Totals for Bank Account															
Totals for Batch															
User Total															
Grand Total															

Document				Date	Co.	Name	Address Number	Amounts									
Ty	Payment Voucher	Co.	Item	Payment Voucher	G/L Class	Invoice Number	Remark	Account Number	Payment Amount	Discount Taken	G/L Distribution	LT	PC	PI	Subledger /Type	Tax Amount	
G/L Bank Account				00018481		Cash	Batch Number	2853253	Type	M	Date	10/12/2020	User ID	RBENSON			
PN	9205436			10/20/2020	00001	BALDWIN CNTY BOARD OF EDUCATIO	14116				197,837.36-			D			
PV	526485	00001	001	10/12/2020		9302020	CASUAL SALES TAX; SEPT 2020										
						Cash	00018481				197,837.36-	AA					
						Totals for Bank Account				197,837.36-	197,837.36-						
						Totals for Batch				197,837.36-	197,837.36-						
						User Total				197,837.36-	197,837.36-						
						Grand Total				197,837.36-	197,837.36-						

Document				Date	Co.	Name	Address Number	Amounts							
Ty	Voucher	Co.	Item	Payment Voucher	G/L Class	Invoice Number Account Description	Remark Account Number	Payment Amount Discount Taken	G/L Distribution	LT	PC	PI	Subledger	/Type	Tax Amount
G/L Bank Account 00018481						Cash	Batch Number	2853244	Type	M	Date	10/12/2020	User ID	RBENSON	
PN	9205434			10/20/2020	00001	BALDWIN CNTY BOARD OF EDUCATIO	14116	6,415,903.75-					D		
PV	526420	00001	001	10/12/2020		10122020	SALES/USE TAX								
						Cash	00018481						6,415,903.75-	AA	
PN	9205434			10/20/2020	00001	BALDWIN CNTY BOARD OF EDUCATIO	14116	1,148,046.72-					D		
PV	526420	00001	002	10/12/2020		10122020	SALES/USE TAX								
						Cash	00018481						1,148,046.72-	AA	
Totals for Bank Account								7,563,950.47-					7,563,950.47-		
Totals for Batch								7,563,950.47-					7,563,950.47-		
User Total								7,563,950.47-					7,563,950.47-		
Grand Total								7,563,950.47-					7,563,950.47-		

..... Document .....				Date	Co.	Name	Address Number	..... Amounts .....								
Ty	Payment Voucher	Co.	Item	Payment Voucher	G/L Class	Invoice Number Account Description	Remark Account Number	Payment Amount Discount Taken			G/L Distribution	LT	PC	PI	Subledger /Type	Tax Amount
G/L Bank Account				00018481		Cash	Batch Number	2853245	Type	M	Date	10/12/2020	User ID	RBENSON		
PN	9205435			10/20/2020	00001	GULF SHORES BOARD OF EDUCATION	191392				369,135.24-			D		
PV	526421	00001	001	10/12/2020		10122020	SALES/USE TAX									
						Cash	00018481				369,135.24-	AA				
PN	9205435			10/20/2020	00001	GULF SHORES BOARD OF EDUCATION	191392				79,315.91-			D		
PV	526421	00001	002	10/12/2020		10122020	SALES/USE TAX									
						Cash	00018481				79,315.91-	AA				
Totals for Bank Account											448,451.15-	448,451.15-				
Totals for Batch											448,451.15-	448,451.15-				
User Total											448,451.15-	448,451.15-				
Grand Total											448,451.15-	448,451.15-				

..... Document .....				Date	Co.	Name	Address Number	..... Amounts .....								Tax Amount
Ty	Payment Voucher	Co.	Item	Payment Voucher	G/L Class	Invoice Number Account Description	Remark Account Number	Payment Amount Discount Taken	G/L Distribution	LT	PC	PI	Subledger /Type			
G/L Bank Account				00018481		Cash	Batch Number	2853240	Type	M	Date	10/12/2020	User ID	RBENSON		
PN	9205430			10/20/2020	00001	GULF SHORES BOARD OF EDUCATION	191392	24,092.56-					D			
PV	525721	00001	001	9/30/2020		8312020	CASUAL SALES TAX; AUG 2020									
						Cash	00018481						24,092.56-	AA		
Totals for Bank Account								24,092.56-					24,092.56-			
Totals for Batch								24,092.56-					24,092.56-			
User Total								24,092.56-					24,092.56-			
Grand Total								24,092.56-					24,092.56-			



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Baldwin County Commission  
Manual Payment Journal

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..... Document .....				Date	Co.	Name	Address Number	..... Amounts .....					LT	PC	PI	Subledger /Type	Tax Amount
Ty	Payment	Voucher	Co.	Item	Payment	G/L Class	Invoice Number	Remark	Payment Amount	Discount Taken	G/L	Distribution					
					Voucher		Account Description	Account Number									
G/L Bank Account			00018481				Cash	Batch Number	2853254	Type	M	Date	10/12/2020	User ID		RBENSON	
PN	9205437				10/20/2020	00001	GULF SHORES BOARD OF EDUCATION	191392				13,686.07-				D	
PV	526486	00001	001		10/12/2020		9302020	CASUAL SALES TAX; SEPT 2020									
							Cash	00018481					13,686.07-			AA	
Totals for Bank Account									13,686.07-			13,686.07-					
Totals for Batch									13,686.07-			13,686.07-					
User Total									13,686.07-			13,686.07-					
Grand Total									13,686.07-			13,686.07-					



# Baldwin County Commission

## Agenda Action Form

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File #: 21-0086, Version: 1

Item #: EA2

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Meeting Type: BCC Regular Meeting

Meeting Date: 10/20/2020

Item Status: New

From: Cian Harrison, Clerk/Treasurer

Eva Cutsinger, Accounting Manager

Submitted by: Robin Benson, Accounts Payable Supervisor

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### **ITEM TITLE**

Notification of Interim Payments Approved by Clerk/Treasurer as Allowed Under Policy 8.1

### **STAFF RECOMMENDATION**

Make the attached interim payments made by the Clerk/Treasurer totaling \$3,522,654.74 (three million, five hundred twenty-two thousand, six hundred fifty-four dollars and seventy-four cents) a part of the minutes.

### **BACKGROUND INFORMATION**

Previous Commission action/date: N/A

Background: N/A.

### **FINANCIAL IMPACT**

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?  
N/A

### **LEGAL IMPACT**

Is legal review necessary for this staff recommendation and related documents?  
N/A

Reviewed/approved by: N/A

Additional comments: N/A

### **ADVERTISING REQUIREMENTS**

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

### **FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: N/A

Action required (list contact persons/addresses if documents are to be mailed or emailed):  
N/A

Additional instructions/notes: N/A

**Baldwin County Commission**  
**Interim Payments**  
**October 20, 2020**

Vendor Summary		Totals	Brief Description
1	AFLAC	21,290.51	Payroll
2	AFLAC CAIC	128.10	Payroll
3	AL STATE DEPT OF AGRICULTURE & INDUSTRY	90.00	Permits; Hwy
4	AL STATE DEPT OF ENVIRONMENTAL MANAGEMEN	3,744.00	Permit; Solid Waste
5	AL STATE DEPT OF FINANCE-CRAFT TRAINING	894.00	CICT Fees; Sept 2020
6	AL STATE DEPT OF THE SECRETARY OF STATE	5.00	Chairman Certificate-Commissioner Davis
7	ALABAMA CHILD SUPPORT PAYMENT CENTER	2,768.27	Payroll
8	ALABAMA INCOME TAX DIVISION	78,554.91	Payroll
9	ALABAMA POWER CO	75,910.84	Utilities
10	AT&T (BELLSOUTH)	993.63	Telephone
11	AT&T MOBILITY (WIRELESS)	370.72	Telephone
12	AUSTILL, JERE III	294.48	Land Redemptions
13	BALDWIN CNTY COMMISSION - BOOTS	55.00	Payroll
14	BALDWIN CNTY COMMISSION - DENTAL 790	13,414.50	Payroll
15	BALDWIN CNTY COMMISSION - HEALTH	511,266.00	Payroll
16	BALDWIN CNTY SHERIFF'S OFFICE	1,325,330.84	
17	BALDWIN EMC	2,064.00	Utilities
18	BAY MINETTE POSTMASTER	165.00	Postage; JDC
19	BLUE CROSS & BLUE SHIELD	267,496.90	Payroll
20	BUZBEE ENTERPRISES, INC	1,234.67	Land Redemptions
21	CANOPY INVESTMENT COMPANY LLC	759.99	Land Redemptions
22	CENTURYLINK	2,988.90	Telephone
23	COOK, ANISSA	106.75	Land Redemptions
24	CORRECTIONAL PEACE OFFICERS FOUNDATION	15.00	Payroll
25	DEPARTMENT OF CHILDREN AND FAMILY SVC	193.84	Payroll
26	FAIRHOPE, CITY OF	348.06	Utilities
27	FLEXIBLE BENEFITS	9,845.39	Payroll
28	FLORIDA, STATE OF DISBURSEMENT UNIT	149.89	Payroll
29	FRONTIER COMMUNICATIONS	14.70	Telephone
30	HOLLOWELL, ASA B	14,292.76	Land Redemptions
31	IRS-TAX PAYMENT	491,840.72	Payroll
32	JJPR LLC	1,500.00	PR Related Outreach Activities
33	JONES, DEANNA	94.15	Refund; Solid Waste
34	LEATH, MINNIE BEATRICE	600.00	Excess from Land Sales
35	LIBERTY NATIONAL LIFE	8,612.22	Payroll
36	LOXLEY, TOWN OF	102.86	Utilities
37	MERCURY FUNDING, LLC	9,278.29	Land Redemptions
38	METROPOLITAN LIFE INS CO (COBRA)	68.95	Payroll
39	METROPOLITAN LIFE INSURANCE (LONG-TERM)	4,255.36	Payroll
40	METROPOLITAN LIFE INSURANCE (SHORT-TERM)	3,464.99	Payroll
41	METROPOLITAN LIFE INSURANCE CO (GROUP)	2,777.28	Payroll
42	METROPOLITAN LIFE INSURANCE CO (VISION)	5,011.88	Payroll
43	METROPOLITAN LIFE INSURANCE CO (VOL)	10,180.18	Payroll
44	MOTOROLA SOLUTIONS CREDIT CO LLC	210,887.34	2020 Equipment Lease Purchase
45	NATIONWIDE RETIREMENT SOLUTIONS	10,444.75	Payroll
46	NORTH BALDWIN HOSPITAL WELLNESS CENTER	290.00	Payroll
47	NORTH BALDWIN UTILITIES	39,301.13	Utilities
48	O'BRIEN, DANIEL	1,211.14	Payroll
49	PEIRAF DEFERRED COMPENSATION	1,635.00	Payroll
50	PERDIDO BAY WATER, SEWER, FIRE	18.72	Utilities
51	PEREGRINE SERVICES INC	48,000.00	2020 Property Tax Mailing; Revenue

52	PETTY CASH - KELLY CHILDRESS	11.24	Petty Cash; COA
53	PINE VALLEY ONE REAL ESTATE LLC	2,588.28	Land Redemptions
54	POSTMARK INK	49.02	Grant; Census
55	PRESCOTT, JOHN HANSEL	237.32	Land Redemptions
56	RETIREMENT SYSTEMS OF AL	204,064.00	Payroll
57	REYNOLDS, CONNIE	368.00	Refund; Solid Waste
58	RIVIERA UTILITIES	588.09	Utilities
59	ROBERTSDALE, CITY OF	34,375.00	Utilities
60	SHOOTS, TANZIE SLEDGE	285.75	Land Redemptions
61	SILVERHILL, TOWN OF	194.81	Utilities
62	SOUTHERN LINC WIRELESS	3,483.64	Telephone
63	SPECTOR MANUFACTURING INC	68,491.00	Walking Floor Trailer; Solid Waste
64	TOWNSEND, EMMY K	309.59	Refund; Solid Waste
65	UNITED WAY OF BALDWIN CNTY	273.00	Payroll
66	VERIZON WIRELESS	22,498.56	Telephone
67	WISE, JODY L CIRCUIT CLERK	355.40	Payroll
68	WRIGHT, KENDRICK	120.43	Land Redemptions
<b>Grand Total</b>		<b>3,522,654.74</b>	

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Document				Date	Co.	Name	Address Number	Amounts										
Ty	Voucher	Co.	Item	Payment Voucher	G/L Class	Invoice Number	Remark	Payment Amount	G/L	LT	PC	PI	Subledger	/Type	Tax Amount			
						Account Description	Account Number	Discount Taken	Distribution									
G/L Bank Account			00018481			Cash	Batch Number	2852961	Type	M	Date	9/24/2020	User ID	189171				
PN	9205412			9/24/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125						21,460.74-		D			
PV	525153	00790	001	9/24/2020		42257-998 10012020	10/1-11/1/20											
						Cash	00018481						21,460.74-	AA				
PN	9205413			9/24/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125						39,980.27-		D			
PV	525154	00790	001	9/24/2020		42257-999 10012020	10/1-11/1/20											
						Cash	00018481						39,980.27-	AA				
Totals for Bank Account								61,441.01-		21,460.74-								
Totals for Batch								61,441.01-		21,460.74-								
User Total								61,441.01-		21,460.74-								
Grand Total								61,441.01-		21,460.74-								

..... Supplier .....			..... Aging .....				
Number	Name	Phone Number	Co	Balance Open	Current	1 - 0	Over 0
121216	PEREGRINE SERVICES INC	318 3254762	00001	48,000.00			48,000.00
	General Fund		00001	48,000.00			48,000.00
	Grand Total(s)		00001	48,000.00			48,000.00

..... Supplier .....			..... Aging .....				
Number	Name	Phone Number	Co	Balance Open	Current	1 - 0	Over 0
133866	SPECTOR MANUFACTURNG INC		00510	68,491.00			68,491.00
	Solid Waste Fund		00510	68,491.00			68,491.00
	Grand Total(s)		00510	68,491.00			68,491.00



Document				Date Payment Voucher	Co. G/L Class	Name Invoice Number Account Description	Address Number Remark Account Number	Amounts					G/L Distribution	LT	PC	PI	Subledger /Type	Tax Amount
Ty	Voucher	Co.	Item					Payment Amount	Discount Taken									
G/L Bank Account				00018481		Cash	Batch Number	2853034	Type	M	Date	9/29/2020	User ID	RBENSON				
PN	9205414			9/29/2020	00001	BALDWIN CNTY SHERIFF'S OFFICE	10				417,098.94-				D			
PV	525339	00001	001	9/29/2020		9292020	PAYROLL; 10/02/2020											
						Cash	00018481						417,098.94-	AA				
PN	9205414			9/29/2020	00001	BALDWIN CNTY SHERIFF'S OFFICE	10				158,722.55-				D			
PV	525339	00001	002	9/29/2020		9292020	PAYROLL; 10/02/2020											
						Cash	00018481						158,722.55-	AA				
PN	9205414			9/29/2020	00708	BALDWIN CNTY SHERIFF'S OFFICE	10				16,608.51-				D			
PV	525339	00001	003	9/29/2020		9292020	PAYROLL; 10/02/2020											
						Cash	00018481						16,608.51-	AA				
PN	9205414			9/29/2020	00001	BALDWIN CNTY SHERIFF'S OFFICE	10				374,266.04-				D			
PV	525339	00001	004	9/29/2020		9292020	PAYROLL; 10/02/2020											
						Cash	00018481						374,266.04-	AA				
PN	9205414			9/29/2020	00001	BALDWIN CNTY SHERIFF'S OFFICE	10				140,399.77-				D			
PV	525339	00001	005	9/29/2020		9292020	PAYROLL; 10/02/2020											
						Cash	00018481						140,399.77-	AA				
PN	9205414			9/29/2020	00708	BALDWIN CNTY SHERIFF'S OFFICE	10				17,339.47-				D			
PV	525339	00001	006	9/29/2020		9292020	PAYROLL; 10/02/2020											
						Cash	00018481						17,339.47-	AA				
Totals for Bank Account										1,124,435.28-		1,124,435.28-						
Totals for Batch										1,124,435.28-		1,124,435.28-						
User Total										1,124,435.28-		1,124,435.28-						

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..... Document .....				Date	Co.	Name	Address Number	..... Amounts .....								
Payment				Payment	G/L Class	Invoice Number	Remark	Payment Amount	G/L	LT	PC	PI	Subledger	/Type	Tax Amount	
Ty	Voucher	Co.	Item	Voucher		Account Description	Account Number	Discount Taken	Distribution							
Grand Total								1,124,435.28-	1,124,435.28-							

Supplier						Aging	
Number	Name	Phone Number	Co	Balance Open	Current	1 - 0	Over 0
717	FLEXIBLE BENEFITS	251 9370264	00001	4,308.81	4,308.81		
40627	NATIONWIDE RETIREMENT SOLUTION		00001	3,492.25	3,492.25		
94828	ALABAMA CHILD SUPPORT PAYMENT		00001	577.85	577.85		
112221	WISE, JODY L CIRCUIT CLERK		00001	50.00	50.00		
180373	BALDWIN CNTY COMMISSION - DENT		00001	4,561.50	4,561.50		
184047	O'BRIEN, DANIEL		00001	368.30	368.30		
186456	BALDWIN CNTY COMMISSION - HEAL		00001	176,111.00	176,111.00		
	General Fund		00001	189,469.71	189,469.71		
40627	NATIONWIDE RETIREMENT SOLUTION		00103	30.00	30.00		
180373	BALDWIN CNTY COMMISSION - DENT		00103	34.00	34.00		
186456	BALDWIN CNTY COMMISSION - HEAL		00103	1,265.00	1,265.00		
	County Transportation Fund		00103	1,329.00	1,329.00		
180373	BALDWIN CNTY COMMISSION - DENT		00104	57.00	57.00		
186456	BALDWIN CNTY COMMISSION - HEAL		00104	2,348.00	2,348.00		
	Legislative Del Off Fund		00104	2,405.00	2,405.00		
717	FLEXIBLE BENEFITS	251 9370264	00105	167.14	167.14		
40627	NATIONWIDE RETIREMENT SOLUTION		00105	128.00	128.00		
94828	ALABAMA CHILD SUPPORT PAYMENT		00105	438.46	438.46		
148216	FLORIDA, STATE OF DISBURSEMENT		00105	149.89	149.89		
180373	BALDWIN CNTY COMMISSION - DENT		00105	383.50	383.50		
186456	BALDWIN CNTY COMMISSION - HEAL		00105	15,064.00	15,064.00		
	Juvenile Detention Fac Fund		00105	16,330.99	16,330.99		
717	FLEXIBLE BENEFITS	251 9370264	00106	79.17	79.17		
180373	BALDWIN CNTY COMMISSION - DENT		00106	88.00	88.00		
184047	O'BRIEN, DANIEL		00106	253.00	253.00		
186456	BALDWIN CNTY COMMISSION - HEAL		00106	3,034.00	3,034.00		
	Baldwin Co Archives Fund		00106	3,454.17	3,454.17		
717	FLEXIBLE BENEFITS	251 9370264	00109	12.50	12.50		
40627	NATIONWIDE RETIREMENT SOLUTION		00109	125.00	125.00		
180373	BALDWIN CNTY COMMISSION - DENT		00109	171.00	171.00		
186456	BALDWIN CNTY COMMISSION - HEAL		00109	6,892.00	6,892.00		
	Animal Shelter		00109	7,200.50	7,200.50		
717	FLEXIBLE BENEFITS	251 9370264	00111	1,909.09	1,909.09		
40627	NATIONWIDE RETIREMENT SOLUTION		00111	4,970.00	4,970.00		
94828	ALABAMA CHILD SUPPORT PAYMENT		00111	833.04	833.04		
180373	BALDWIN CNTY COMMISSION - DENT		00111	2,911.00	2,911.00		
186456	BALDWIN CNTY COMMISSION - HEAL		00111	120,811.00	120,811.00		
188062	BALDWIN CNTY COMMISSION - BOOT		00111	55.00	55.00		
189015	DEPARTMENT OF CHILDREN AND FAM		00111	193.84	193.84		
	7 Cent Gasoline Tax Fund		00111	131,682.97	131,682.97		

Supplier				Aging			
Number	Name	Phone Number	Co	Balance Open	Current	1 - 0	Over 0
717	FLEXIBLE BENEFITS	251 9370264	00120	896.68	896.68		
40627	NATIONWIDE RETIREMENT SOLUTION		00120	930.00	930.00		
180373	BALDWIN CNTY COMMISSION - DENT		00120	804.00	804.00		
184047	O'BRIEN, DANIEL		00120	337.84	337.84		
186456	BALDWIN CNTY COMMISSION - HEAL		00120	33,186.00	33,186.00		
	Reappraisal Fund		00120	36,154.52	36,154.52		
717	FLEXIBLE BENEFITS	251 9370264	00140	214.60	214.60		
180373	BALDWIN CNTY COMMISSION - DENT		00140	244.00	244.00		
186456	BALDWIN CNTY COMMISSION - HEAL		00140	8,688.00	8,688.00		
	Council on Aging Fund		00140	9,146.60	9,146.60		
717	FLEXIBLE BENEFITS	251 9370264	00143	543.79	543.79		
40627	NATIONWIDE RETIREMENT SOLUTION		00143	160.00	160.00		
180373	BALDWIN CNTY COMMISSION - DENT		00143	692.00	692.00		
186456	BALDWIN CNTY COMMISSION - HEAL		00143	24,057.00	24,057.00		
	Section 18 Fund		00143	25,452.79	25,452.79		
717	FLEXIBLE BENEFITS	251 9370264	00144	20.84	20.84		
40627	NATIONWIDE RETIREMENT SOLUTION		00144	135.00	135.00		
94828	ALABAMA CHILD SUPPORT PAYMENT		00144	222.92	222.92		
180373	BALDWIN CNTY COMMISSION - DENT		00144	301.50	301.50		
186456	BALDWIN CNTY COMMISSION - HEAL		00144	12,975.00	12,975.00		
	Parks Fund		00144	13,655.26	13,655.26		
717	FLEXIBLE BENEFITS	251 9370264	00146	83.34	83.34		
180373	BALDWIN CNTY COMMISSION - DENT		00146	68.00	68.00		
186456	BALDWIN CNTY COMMISSION - HEAL		00146	2,530.00	2,530.00		
	Eastern Shore Metro Planning O		00146	2,681.34	2,681.34		
717	FLEXIBLE BENEFITS	251 9370264	00510	775.64	775.64		
40627	NATIONWIDE RETIREMENT SOLUTION		00510	169.50	169.50		
180373	BALDWIN CNTY COMMISSION - DENT		00510	665.50	665.50		
184047	O'BRIEN, DANIEL		00510	252.00	252.00		
186456	BALDWIN CNTY COMMISSION - HEAL		00510	29,457.00	29,457.00		
	Solid Waste Fund		00510	31,319.64	31,319.64		
717	FLEXIBLE BENEFITS	251 9370264	00511	833.79	833.79		
40627	NATIONWIDE RETIREMENT SOLUTION		00511	305.00	305.00		
94828	ALABAMA CHILD SUPPORT PAYMENT		00511	696.00	696.00		
112221	WISE, JODY L CIRCUIT CLERK		00511	305.40	305.40		
180373	BALDWIN CNTY COMMISSION - DENT		00511	1,350.50	1,350.50		
186456	BALDWIN CNTY COMMISSION - HEAL		00511	48,910.00	48,910.00		
	Solid Waste Collection Fund		00511	52,400.69	52,400.69		
Grand Total(s)			00511	522,683.18	522,683.18		

Document				Date	Co.	Name	Address Number	Amounts								Tax Amount
Ty	Voucher	Co.	Item	Payment Voucher	G/L Class	Invoice Number	Remark	Payment Amount	G/L	LT	PC	PI	Subledger	/Type		
						Account Description	Account Number	Discount Taken	Distribution							
G/L Bank Account		00018481				Cash	Batch Number	2853084	Type	M	Date	10/1/2020	User ID	DGBRYARS		
PN	9205417			10/2/2020	00001	IRS-TAX PAYMENT	54188						66,149.65-	D		
T7	525380	00001	001	10/2/2020		092920150254106	636001408	Payroll Taxes								
						Cash	00018481						66,149.65-	AA		
PN	9205417			10/2/2020	00001	IRS-TAX PAYMENT	54188						89,323.18-	D		
T7	525381	00001	001	10/2/2020		092920150254107	636001408	Payroll Taxes								
						Cash	00018481						89,323.18-	AA		
PN	9205417			10/2/2020	00103	IRS-TAX PAYMENT	54188						115.49-	D		
T7	525382	00103	001	10/2/2020		092920150254108	636001408	Payroll Taxes								
						Cash	00018481						115.49-	AA		
PN	9205417			10/2/2020	00103	IRS-TAX PAYMENT	54188						199.22-	D		
T7	525383	00103	001	10/2/2020		092920150254109	636001408	Payroll Taxes								
						Cash	00018481						199.22-	AA		
PN	9205417			10/2/2020	00104	IRS-TAX PAYMENT	54188						323.88-	D		
T7	525385	00104	001	10/2/2020		092920150254110	636001408	Payroll Taxes								
						Cash	00018481						323.88-	AA		
PN	9205417			10/2/2020	00104	IRS-TAX PAYMENT	54188						650.88-	D		
T7	525386	00104	001	10/2/2020		092920150254111	636001408	Payroll Taxes								
						Cash	00018481						650.88-	AA		
PN	9205417			10/2/2020	00105	IRS-TAX PAYMENT	54188						3,330.00-	D		
T7	525387	00105	001	10/2/2020		092920150254112	636001408	Payroll Taxes								
						Cash	00018481						3,330.00-	AA		
PN	9205417			10/2/2020	00105	IRS-TAX PAYMENT	54188						5,891.24-	D		
T7	525388	00105	001	10/2/2020		092920150254113	636001408	Payroll Taxes								

Document				Date	Co.	Name	Address Number	Amounts							
Ty	Voucher	Co.	Item	Payment Voucher	G/L Class	Invoice Number	Remark	Payment Amount	G/L	LT	PC	PI	Subledger /Type	Tax Amount	
						Account Description	Account Number	Discount Taken	Distribution						
						Cash	00018481		5,891.24-	AA					
PN	9205417			10/2/2020	00106	IRS-TAX PAYMENT	54188	199.11-					D		
T7	525389	00106	001	10/2/2020		092920150254114	636001408 Payroll Taxes								
						Cash	00018481		199.11-	AA					
PN	9205417			10/2/2020	00106	IRS-TAX PAYMENT	54188	899.16-					D		
T7	525390	00106	001	10/2/2020		092920150254115	636001408 Payroll Taxes								
						Cash	00018481		899.16-	AA					
PN	9205417			10/2/2020	00109	IRS-TAX PAYMENT	54188	1,333.08-					D		
T7	525391	00109	001	10/2/2020		092920150254116	636001408 Payroll Taxes								
						Cash	00018481		1,333.08-	AA					
PN	9205417			10/2/2020	00109	IRS-TAX PAYMENT	54188	2,930.34-					D		
T7	525392	00109	001	10/2/2020		092920150254117	636001408 Payroll Taxes								
						Cash	00018481		2,930.34-	AA					
PN	9205417			10/2/2020	00111	IRS-TAX PAYMENT	54188	47,409.40-					D		
T7	525393	00111	001	10/2/2020		092920150254118	636001408 Payroll Taxes								
						Cash	00018481		47,409.40-	AA					
PN	9205417			10/2/2020	00111	IRS-TAX PAYMENT	54188	65,484.80-					D		
T7	525394	00111	001	10/2/2020		092920150254119	636001408 Payroll Taxes								
						Cash	00018481		65,484.80-	AA					
PN	9205417			10/2/2020	00120	IRS-TAX PAYMENT	54188	8,410.95-					D		
T7	525396	00120	001	10/2/2020		092920150254120	636001408 Payroll Taxes								
						Cash	00018481		8,410.95-	AA					
PN	9205417			10/2/2020	00120	IRS-TAX PAYMENT	54188	14,969.94-					D		
T7	525397	00120	001	10/2/2020		092920150254121	636001408 Payroll Taxes								

Document				Date Payment Voucher	Co. G/L Class	Name Invoice Number Account Description	Address Number Remark Account Number	Amounts		LT	PC	PI	Subledger /Type	Tax Amount
Ty	Voucher	Co.	Item					Payment Amount Discount Taken	G/L Distribution					
						Cash	00018481		14,969.94-	AA				
PN	9205417			10/2/2020	00140	IRS-TAX PAYMENT	54188	1,840.22-				D		
T7	525398	00140	001	10/2/2020		092920150254122	636001408 Payroll Taxes							
						Cash	00018481		1,840.22-	AA				
PN	9205417			10/2/2020	00140	IRS-TAX PAYMENT	54188	2,891.48-				D		
T7	525399	00140	001	10/2/2020		092920150254123	636001408 Payroll Taxes							
						Cash	00018481		2,891.48-	AA				
PN	9205417			10/2/2020	00143	IRS-TAX PAYMENT	54188	5,018.23-				D		
T7	525400	00143	001	10/2/2020		092920150254124	636001408 Payroll Taxes							
						Cash	00018481		5,018.23-	AA				
PN	9205417			10/2/2020	00143	IRS-TAX PAYMENT	54188	9,027.80-				D		
T7	525401	00143	001	10/2/2020		092920150254125	636001408 Payroll Taxes							
						Cash	00018481		9,027.80-	AA				
PN	9205417			10/2/2020	00144	IRS-TAX PAYMENT	54188	2,485.46-				D		
T7	525402	00144	001	10/2/2020		092920150254126	636001408 Payroll Taxes							
						Cash	00018481		2,485.46-	AA				
PN	9205417			10/2/2020	00144	IRS-TAX PAYMENT	54188	4,940.04-				D		
T7	525403	00144	001	10/2/2020		092920150254127	636001408 Payroll Taxes							
						Cash	00018481		4,940.04-	AA				
PN	9205417			10/2/2020	00146	IRS-TAX PAYMENT	54188	301.23-				D		
T7	525404	00146	001	10/2/2020		092920150254128	636001408 Payroll Taxes							
						Cash	00018481		301.23-	AA				
PN	9205417			10/2/2020	00146	IRS-TAX PAYMENT	54188	498.90-				D		
T7	525405	00146	001	10/2/2020		092920150254129	636001408 Payroll Taxes							

Document				Date Payment Voucher	Co. G/L Class	Name Invoice Number Account Description	Address Number Remark Account Number	Amounts		G/L Distribution	LT	PC	PI	Subledger /Type	Tax Amount
Ty	Voucher	Co.	Item					Payment Amount	Discount Taken						
						Cash	00018481			498.90-	AA				
PN	9205417			10/2/2020	00510	IRS-TAX PAYMENT	54188	13,666.17-					D		
T7	525407	00510	001	10/2/2020		092920150254130	636001408 Payroll Taxes								
						Cash	00018481			13,666.17-	AA				
PN	9205417			10/2/2020	00510	IRS-TAX PAYMENT	54188	18,427.46-					D		
T7	525408	00510	001	10/2/2020		092920150254131	636001408 Payroll Taxes								
						Cash	00018481			18,427.46-	AA				
PN	9205417			10/2/2020	00511	IRS-TAX PAYMENT	54188	13,661.75-					D		
T7	525409	00511	001	10/2/2020		092920150254132	636001408 Payroll Taxes								
						Cash	00018481			13,661.75-	AA				
PN	9205417			10/2/2020	00511	IRS-TAX PAYMENT	54188	23,066.48-					D		
T7	525410	00511	001	10/2/2020		092920150254133	636001408 Payroll Taxes								
						Cash	00018481			23,066.48-	AA				
PN	9205417			10/2/2020	00740	IRS-TAX PAYMENT	54188	51.73-					D		
T7	525411	00740	001	10/2/2020		092920150254134	636001408 Payroll Taxes								
						Cash	00018481			51.73-	AA				
PN	9205417			10/2/2020	00740	IRS-TAX PAYMENT	54188	161.26-					D		
T7	525412	00740	001	10/2/2020		092920150254135	636001408 Payroll Taxes								
						Cash	00018481			161.26-	AA				
Totals for Bank Account								403,658.53-		403,658.53-					
Totals for Batch								403,658.53-		403,658.53-					
User Total								403,658.53-		403,658.53-					



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..... Document .....				Co. G/L Class	Name Invoice Number Account Description	Address Number Remark Account Number	..... Amounts .....						
Ty	Voucher	Co.	Item				Payment Discount Taken	G/L Distribution	LT	PC	PI	Subledger /Type	Tax Amount
Grand Total							403,658.53-	403,658.53-					

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Document				Date Payment Voucher	Co. G/L Class	Name Invoice Number Account Description	Address Number Remark Account Number	Amounts		LT	PC	PI	Subledger /Type	Tax Amount
Ty	Payment Voucher	Co.	Item					Payment Amount Discount Taken	G/L Distribution					
						Cash	00018481		3,642.04-	AA				
PN	9205418			10/1/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125	491.20-				D		
PD	525695	00790	009	10/1/2020		42257 999 9182020	BCC WEEKLY CLAIM 9/14-9/18/20							
						Cash	00018481		491.20-	AA				
PN	9205418			10/1/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125	101,089.47				D		
PD	525695	00790	010	10/1/2020		42257 999 9182020	BCC WEEKLY CLAIM 9/14-9/18/20							
						Cash	00018481		101,089.47	AA				
PN	9205418			10/1/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125	5,132.16				D		
PD	525695	00790	011	10/1/2020		42257 999 9182020	BCC WEEKLY CLAIM 9/14-9/18/20							
						Cash	00018481		5,132.16	AA				
PN	9205418			10/1/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125	630.60-				D		
PV	525696	00790	001	10/1/2020		42257 999 100120	BCC WEEKLY CLAIMS 9/21-9/25/20							
						Cash	00018481		630.60-	AA				
PN	9205418			10/1/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125	789.40-				D		
PV	525696	00790	002	10/1/2020		42257 999 100120	BCC WEEKLY CLAIMS 9/21-9/25/20							
						Cash	00018481		789.40-	AA				
PN	9205418			10/1/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125	170.40-				D		
PV	525696	00790	003	10/1/2020		42257 999 100120	BCC WEEKLY CLAIMS 9/21-9/25/20							
						Cash	00018481		170.40-	AA				
PN	9205418			10/1/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125	96,138.74-				D		
PV	525696	00790	004	10/1/2020		42257 999 100120	BCC WEEKLY CLAIMS 9/21-9/25/20							
						Cash	00018481		96,138.74-	AA				
PN	9205418			10/1/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125	5,546.69-				D		
PV	525696	00790	005	10/1/2020		42257 999 100120	BCC WEEKLY CLAIMS 9/21-9/25/20							

Document				Date Payment Voucher	Co. G/L Class	Name Invoice Number Account Description	Address Number Remark Account Number	Amounts		G/L Distribution	LT	PC	PI	Subledger /Type	Tax Amount
Ty	Payment Voucher	Co.	Item					Payment Amount	Discount Taken						
						Cash	00018481			5,546.69-	AA				
PN	9205418			10/1/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125	573.79-				D			
PV	525696	00790	006	10/1/2020		42257 999 100120	BCC WEEKLY CLAIMS 9/21-9/25/20								
						Cash	00018481			573.79-	AA				
PN	9205419			10/1/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125	164.00-				D			
PD	525697	00790	001	10/1/2020		42257 998 9182020	BCSO WEEKLY CLAIM 9/14-9/18/20								
						Cash	00018481			164.00-	AA				
PN	9205419			10/1/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125	255.00-				D			
PD	525697	00790	002	10/1/2020		42257 998 9182020	BCSO WEEKLY CLAIM 9/14-9/18/20								
						Cash	00018481			255.00-	AA				
PN	9205419			10/1/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125	50.28-				D			
PD	525697	00790	003	10/1/2020		42257 998 9182020	BCSO WEEKLY CLAIM 9/14-9/18/20								
						Cash	00018481			50.28-	AA				
PN	9205419			10/1/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125	46.00				D			
PD	525697	00790	004	10/1/2020		42257 998 9182020	BCSO WEEKLY CLAIM 9/14-9/18/20								
						Cash	00018481			46.00	AA				
PN	9205419			10/1/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125	23.00				D			
PD	525697	00790	005	10/1/2020		42257 998 9182020	BCSO WEEKLY CLAIM 9/14-9/18/20								
						Cash	00018481			23.00	AA				
PN	9205419			10/1/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125	28,796.42-				D			
PD	525697	00790	006	10/1/2020		42257 998 9182020	BCSO WEEKLY CLAIM 9/14-9/18/20								
						Cash	00018481			28,796.42-	AA				
PN	9205419			10/1/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125	1,652.92-				D			
PD	525697	00790	007	10/1/2020		42257 998 9182020	BCSO WEEKLY CLAIM 9/14-9/18/20								

Document				Date Payment Voucher	Co. G/L Class	Name Invoice Number Account Description	Address Number Remark Account Number	Amounts		LT	PC	PI	Subledger /Type	Tax Amount
Ty	Payment Voucher	Co.	Item					Payment Amount Discount Taken	G/L Distribution					
						Cash	00018481		1,652.92-	AA				
PN	9205419			10/1/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125	184.20-				D		
PD	525697	00790	008	10/1/2020		42257 998 9182020	BCSO WEEKLY CLAIM 9/14-9/18/20							
						Cash	00018481		184.20-	AA				
PN	9205419			10/1/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125	52,473.11				D		
PD	525697	00790	009	10/1/2020		42257 998 9182020	BCSO WEEKLY CLAIM 9/14-9/18/20							
						Cash	00018481		52,473.11	AA				
PN	9205419			10/1/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125	5.10-				D		
PD	525697	00790	010	10/1/2020		42257 998 9182020	BCSO WEEKLY CLAIM 9/14-9/18/20							
						Cash	00018481		5.10-	AA				
PN	9205419			10/1/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125	2,280.96				D		
PD	525697	00790	011	10/1/2020		42257 998 9182020	BCSO WEEKLY CLAIM 9/14-9/18/20							
						Cash	00018481		2,280.96	AA				
PN	9205419			10/1/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125	198.00-				D		
PV	525698	00790	001	10/1/2020		42257 998 10012020	BCSO WEEKLY CLAIM 9/21-9/25/20							
						Cash	00018481		198.00-	AA				
PN	9205419			10/1/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125	810.00-				D		
PV	525698	00790	002	10/1/2020		42257 998 10012020	BCSO WEEKLY CLAIM 9/21-9/25/20							
						Cash	00018481		810.00-	AA				
PN	9205419			10/1/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125	122.00-				D		
PV	525698	00790	003	10/1/2020		42257 998 10012020	BCSO WEEKLY CLAIM 9/21-9/25/20							
						Cash	00018481		122.00-	AA				
PN	9205419			10/1/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125	123.00-				D		
PV	525698	00790	004	10/1/2020		42257 998 10012020	BCSO WEEKLY CLAIM 9/21-9/25/20							

Document				Date Payment Voucher	Co. G/L Class	Name Invoice Number Account Description	Address Number Remark Account Number	Amounts		LT	PC	PI	Subledger /Type	Tax Amount
Ty	Voucher	Co.	Item					Payment Amount Discount Taken	G/L Distribution					
						Cash	00018481		123.00-	AA				
PN	9205419			10/1/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125	150.36-			D			
PV	525698	00790	005	10/1/2020		42257 998 10012020	BCSO WEEKLY CLAIM 9/21-9/25/20							
						Cash	00018481		150.36-	AA				
PN	9205419			10/1/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125	23,621.12-			D			
PV	525698	00790	006	10/1/2020		42257 998 10012020	BCSO WEEKLY CLAIM 9/21-9/25/20							
						Cash	00018481		23,621.12-	AA				
PN	9205419			10/1/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125	1,591.25-			D			
PV	525698	00790	007	10/1/2020		42257 998 10012020	BCSO WEEKLY CLAIM 9/21-9/25/20							
						Cash	00018481		1,591.25-	AA				
Totals for Bank Account								85,841.36-	82,940.78-					
Totals for Batch								85,841.36-	82,940.78-					
User Total								85,841.36-	82,940.78-					
Grand Total								85,841.36-	82,940.78-					

Number	Supplier		Co	Aging			
	Name	Phone Number		Balance Open	Current	1 - 0	Over 0
19003	NORTH BALDWIN UTILITIES		00001	35,936.10			35,936.10
51003	RIVIERA UTILITIES		00001	215.39			215.39
	General Fund		00001	36,151.49			36,151.49
19003	NORTH BALDWIN UTILITIES		00104	85.26			85.26
	Legislative Del Off Fund		00104	85.26			85.26
19003	NORTH BALDWIN UTILITIES		00105	1,351.26			1,351.26
	Juvenile Detention Fac Fund		00105	1,351.26			1,351.26
14005	BALDWIN EMC	251 9890118	00111	245.00			245.00
19003	NORTH BALDWIN UTILITIES		00111	977.44			977.44
51003	RIVIERA UTILITIES		00111	133.35			133.35
57007	SILVERHILL, TOWN OF (UTILITIES		00111	114.63			114.63
	7 Cent Gasoline Tax Fund		00111	1,470.42			1,470.42
19003	NORTH BALDWIN UTILITIES		00143	100.11			100.11
	Section 18 Fund		00143	100.11			100.11
14005	BALDWIN EMC	251 9890118	00144	871.00			871.00
19021	FAIRHOPE, CITY OF (UTILITIES)		00144	16.10			16.10
51003	RIVIERA UTILITIES		00144	239.35			239.35
57007	SILVERHILL, TOWN OF (UTILITIES		00144	80.18			80.18
	Parks Fund		00144	1,206.63			1,206.63
19003	NORTH BALDWIN UTILITIES		00510	630.81			630.81
	Solid Waste Fund		00510	630.81			630.81
192711	TOWNSEND, EMMY K (R)		00511	309.59			309.59
192712	JONES, DEANNA (R)		00511	94.15			94.15
192713	REYNOLDS, CONNIE (R)		00511	368.00			368.00
	Solid Waste Collection Fund		00511	771.74			771.74
19003	NORTH BALDWIN UTILITIES		00708	97.46			97.46
	Community Corrections		00708	97.46			97.46
157622	HOLLOWELL, ASA B		00725	14,292.76	14,292.76		
165235	MERCURY FUNDING, LLC		00725	9,278.29	9,278.29		
182254	PRESCOTT, JOHN HANSEL		00725	237.32	237.32		
183151	SHOOTS, TANZIE SLEDGE	251 625-2384	00725	285.75	285.75		
190501	COOK, ANISSA		00725	106.75	106.75		
192276	WRIGHT, KENDRICK		00725	120.43	120.43		
	Land Redemption Fund		00725	24,321.30	24,321.30		
Grand Total(s)				66,186.48	24,321.30		41,865.18

..... Supplier .....			..... Aging .....				
Number	Name	Phone Number	Co	Balance Open	Current	1 - 0	Over 0
187044	MOTOROLA SOLUTIONS CREDIT CO L		00304	210,887.34			210,887.34
	Debt Service Fund		00304	210,887.34			210,887.34
	Grand Total(s)		00304	210,887.34			210,887.34



Number	Supplier Name	Phone Number	Co	Balance Open	Aging		
					Current	1 - 0	Over 0
27007	CENTURYLINK (GULFTEL) **		00001	2,596.80			2,596.80
54257	FRONTIER COMMUNICATIONS		00001	14.70			14.70
62367	SOUTHERN LINC WIRELESS		00001	372.31			372.31
152240	VERIZON WIRELESS **		00001	8,113.57			8,113.57
186412	AL STATE DEPT OF FINANCE-CRAFT		00001	894.00			894.00
	General Fund		00001	11,991.38			11,991.38
152240	VERIZON WIRELESS **		00104	162.40			162.40
	Legislative Del Off Fund		00104	162.40			162.40
152240	VERIZON WIRELESS **		00105	162.40			162.40
	Juvenile Detention Fac Fund		00105	162.40			162.40
152240	VERIZON WIRELESS **		00106	86.20			86.20
	Baldwin Co Archives Fund		00106	86.20			86.20
27007	CENTURYLINK (GULFTEL) **		00109	42.58			42.58
152240	VERIZON WIRELESS **		00109	614.00			614.00
	Animal Shelter		00109	656.58			656.58
27007	CENTURYLINK (GULFTEL) **		00111	85.28			85.28
62367	SOUTHERN LINC WIRELESS		00111	940.36			940.36
152240	VERIZON WIRELESS **		00111	3,300.45			3,300.45
	7 Cent Gasoline Tax Fund		00111	4,326.09			4,326.09
152240	VERIZON WIRELESS **		00120	1,499.50			1,499.50
	Reappraisal Fund		00120	1,499.50			1,499.50
27007	CENTURYLINK (GULFTEL) **		00140	44.84			44.84
152240	VERIZON WIRELESS **		00140	166.81			166.81
	Council on Aging Fund		00140	211.65			211.65
152240	VERIZON WIRELESS **		00143	358.31			358.31
	Section 18 Fund		00143	358.31			358.31
62367	SOUTHERN LINC WIRELESS		00144	386.53			386.53
152240	VERIZON WIRELESS **		00144	374.81			374.81
	Parks Fund		00144	761.34			761.34
152240	VERIZON WIRELESS **		00146	81.20			81.20
	Eastern Shore Metro Planning O		00146	81.20			81.20
27007	CENTURYLINK (GULFTEL) **		00510	219.40			219.40
62367	SOUTHERN LINC WIRELESS		00510	780.36			780.36
152240	VERIZON WIRELESS **		00510	1,316.79			1,316.79
	Solid Waste Fund		00510	2,316.55			2,316.55
62367	SOUTHERN LINC WIRELESS		00511	1,004.08			1,004.08
152240	VERIZON WIRELESS **		00511	4,056.03			4,056.03
	Solid Waste Collection Fund		00511	5,060.11			5,060.11
192717	LEATH, MINNIE BEATRICE		00720	600.00			600.00
	Excess From Land Sales Fund		00720	600.00			600.00

Number	Supplier Name	Phone Number	Co	Balance Open	Current	1 - 0	Aging Over 0	
Grand Total(s)			00720	28,273.71				28,273.71

Supplier						Aging	
Number	Name	Phone Number	Co	Balance Open	Current	1 - 0	Over 0
10346	AFLAC	800 9923522	00001	5,996.08	1.30-		5,997.38
39441	LIBERTY NATIONAL LIFE	251 9285157	00001	2,599.18	.84-		2,600.02
40624	UNITED WAY OF BALDWIN CNTY **		00001	130.00			130.00
91547	NORTH BALDWIN HOSPITAL WELLNES		00001	212.00			212.00
170616	AFLAC CAIC		00001	112.54			112.54
180373	BALDWIN CNTY COMMISSION - DENT		00001	23.00			23.00
186456	BALDWIN CNTY COMMISSION - HEAL		00001	8,010.00			8,010.00
191391	METROPOLITAN LIFE INSURANCE CO		00001	1,002.31	11.07-		1,013.38
191521	METROPOLITAN LIFE INSURANCE CO		00001	4,565.17	19.05-		4,584.22
191522	METROPOLITAN LIFE INSURANCE (S		00001	1,157.08	10.87-		1,167.95
191523	METROPOLITAN LIFE INSURANCE (L		00001	1,704.95	11.89-		1,716.84
191524	METROPOLITAN LIFE INSURANCE CO		00001	1,985.56	47.15-		2,032.71
192000	METROPOLITAN LIFE INS CO (COBR		00001	45.04			45.04
	General Fund		00001	27,542.91	102.17-		27,645.08
191391	METROPOLITAN LIFE INSURANCE CO		00103	4.71			4.71
191523	METROPOLITAN LIFE INSURANCE (L		00103	5.70			5.70
	County Transportation Fund		00103	10.41			10.41
191391	METROPOLITAN LIFE INSURANCE CO		00104	14.13			14.13
191522	METROPOLITAN LIFE INSURANCE (S		00104	14.60			14.60
191523	METROPOLITAN LIFE INSURANCE (L		00104	18.81			18.81
	Legislative Del Off Fund		00104	47.54			47.54
10346	AFLAC	800 9923522	00105	1,058.96			1,058.96
39441	LIBERTY NATIONAL LIFE	251 9285157	00105	389.00			389.00
40624	UNITED WAY OF BALDWIN CNTY **		00105	2.00			2.00
64266	CORRECTIONAL PEACE OFFICERS FO 16	9280071FAX	00105	5.00			5.00
180373	BALDWIN CNTY COMMISSION - DENT		00105	68.00			68.00
186456	BALDWIN CNTY COMMISSION - HEAL		00105	917.00			917.00
191391	METROPOLITAN LIFE INSURANCE CO		00105	75.36			75.36
191521	METROPOLITAN LIFE INSURANCE CO		00105	404.37			404.37
191522	METROPOLITAN LIFE INSURANCE (S		00105	77.77			77.77
191523	METROPOLITAN LIFE INSURANCE (L		00105	114.06			114.06
191524	METROPOLITAN LIFE INSURANCE CO		00105	168.35			168.35
	Juvenile Detention Fac Fund		00105	3,279.87			3,279.87
91547	NORTH BALDWIN HOSPITAL WELLNES		00106	39.00			39.00
191391	METROPOLITAN LIFE INSURANCE CO		00106	14.13			14.13
191521	METROPOLITAN LIFE INSURANCE CO		00106	57.76			57.76
191523	METROPOLITAN LIFE INSURANCE (L		00106	22.67			22.67
191524	METROPOLITAN LIFE INSURANCE CO		00106	23.92			23.92
	Baldwin Co Archives Fund		00106	157.48			157.48
10346	AFLAC	800 9923522	00109	288.22			288.22

Supplier						Aging			
Number	Name	Phone Number	Co	Balance Open	Current	1 - 0	Over 0		
39441	LIBERTY NATIONAL LIFE	251 9285157	00109	277.10				277.10	
191391	METROPOLITAN LIFE INSURANCE CO		00109	56.52				56.52	
191521	METROPOLITAN LIFE INSURANCE CO		00109	76.80				76.80	
191522	METROPOLITAN LIFE INSURANCE (S		00109	45.70				45.70	
191523	METROPOLITAN LIFE INSURANCE (L		00109	57.38				57.38	
191524	METROPOLITAN LIFE INSURANCE CO		00109	51.52				51.52	
	Animal Shelter		00109	853.24				853.24	
10346	AFLAC	800 9923522	00111	5,678.85				5,678.85	
39441	LIBERTY NATIONAL LIFE	251 9285157	00111	2,510.78				2,510.78	
40624	UNITED WAY OF BALDWIN CNTY **		00111	48.00				48.00	
170616	AFLAC CAIC		00111	15.56				15.56	
186456	BALDWIN CNTY COMMISSION - HEAL		00111	5,618.00	132.00-			5,750.00	
191391	METROPOLITAN LIFE INSURANCE CO		00111	671.17	9.42-			680.59	
191521	METROPOLITAN LIFE INSURANCE CO		00111	1,719.00				1,719.00	
191522	METROPOLITAN LIFE INSURANCE (S		00111	866.72	3.26-			869.98	
191523	METROPOLITAN LIFE INSURANCE (L		00111	972.61	11.27-			983.88	
191524	METROPOLITAN LIFE INSURANCE CO		00111	1,046.50				1,046.50	
192000	METROPOLITAN LIFE INS CO (COBR		00111		13.33-			13.33	
	7 Cent Gasoline Tax Fund		00111	19,147.19	169.28-			19,316.47	
10346	AFLAC	800 9923522	00120	774.24				774.24	
39441	LIBERTY NATIONAL LIFE	251 9285157	00120	704.40				704.40	
40624	UNITED WAY OF BALDWIN CNTY **		00120	32.00				32.00	
186456	BALDWIN CNTY COMMISSION - HEAL		00120	1,557.00	443.00-			2,000.00	
191391	METROPOLITAN LIFE INSURANCE CO		00120	186.99	4.71-			191.70	
191521	METROPOLITAN LIFE INSURANCE CO		00120	877.60				877.60	
191522	METROPOLITAN LIFE INSURANCE (S		00120	385.86				385.86	
191523	METROPOLITAN LIFE INSURANCE (L		00120	310.65	5.64-			316.29	
191524	METROPOLITAN LIFE INSURANCE CO		00120	360.18				360.18	
	Reappraisal Fund		00120	5,188.92	453.35-			5,642.27	
10346	AFLAC	800 9923522	00140	128.72				128.72	
39441	LIBERTY NATIONAL LIFE	251 9285157	00140	54.50				54.50	
40624	UNITED WAY OF BALDWIN CNTY **		00140	11.00				11.00	
191391	METROPOLITAN LIFE INSURANCE CO		00140	36.03				36.03	
191521	METROPOLITAN LIFE INSURANCE CO		00140	158.34				158.34	
191522	METROPOLITAN LIFE INSURANCE (S		00140	119.48				119.48	
191523	METROPOLITAN LIFE INSURANCE (L		00140	54.69				54.69	
191524	METROPOLITAN LIFE INSURANCE CO		00140	131.56				131.56	
	Council on Aging Fund		00140	694.32				694.32	
10346	AFLAC	800 9923522	00143	529.84				529.84	
39441	LIBERTY NATIONAL LIFE	251 9285157	00143	642.48				642.48	

Supplier				Aging			
Number	Name	Phone Number	Co	Balance Open	Current	1 - 0	Over 0
40624	UNITED WAY OF BALDWIN CNTY **		00143	20.00			20.00
91547	NORTH BALDWIN HOSPITAL WELLNES		00143	39.00			39.00
186456	BALDWIN CNTY COMMISSION - HEAL		00143	2,381.00	575.00-		2,956.00
191391	METROPOLITAN LIFE INSURANCE CO		00143	127.42			127.42
191521	METROPOLITAN LIFE INSURANCE CO		00143	717.14			717.14
191522	METROPOLITAN LIFE INSURANCE (S		00143	242.32			242.32
191523	METROPOLITAN LIFE INSURANCE (L		00143	178.21			178.21
191524	METROPOLITAN LIFE INSURANCE CO		00143	238.73	10.59-		249.32
192000	METROPOLITAN LIFE INS CO (COBR		00143	23.91			23.91
	Section 18 Fund		00143	5,140.05	585.59-		5,725.64
10346	AFLAC	800 9923522	00144	767.52			767.52
39441	LIBERTY NATIONAL LIFE	251 9285157	00144	268.76			268.76
40624	UNITED WAY OF BALDWIN CNTY **		00144	4.00			4.00
186456	BALDWIN CNTY COMMISSION - HEAL		00144	475.00			475.00
191391	METROPOLITAN LIFE INSURANCE CO		00144	83.13			83.13
191521	METROPOLITAN LIFE INSURANCE CO		00144	252.36			252.36
191522	METROPOLITAN LIFE INSURANCE (S		00144	77.40			77.40
191523	METROPOLITAN LIFE INSURANCE (L		00144	105.96			105.96
191524	METROPOLITAN LIFE INSURANCE CO		00144	148.58			148.58
	Parks Fund		00144	2,182.71			2,182.71
10346	AFLAC	800 9923522	00146	119.48			119.48
191391	METROPOLITAN LIFE INSURANCE CO		00146	9.42			9.42
191521	METROPOLITAN LIFE INSURANCE CO		00146	11.60			11.60
191522	METROPOLITAN LIFE INSURANCE (S		00146	11.24			11.24
191523	METROPOLITAN LIFE INSURANCE (L		00146	16.17			16.17
	Eastern Shore Metro Planning O		00146	167.91			167.91
10346	AFLAC	800 9923522	00510	2,143.38	28.28-		2,171.66
39441	LIBERTY NATIONAL LIFE	251 9285157	00510	581.98			581.98
40624	UNITED WAY OF BALDWIN CNTY **		00510	10.00			10.00
64266	CORRECTIONAL PEACE OFFICERS FO 16	9280071FAX	00510	10.00			10.00
180373	BALDWIN CNTY COMMISSION - DENT		00510	23.00			23.00
186456	BALDWIN CNTY COMMISSION - HEAL		00510	132.00			132.00
191391	METROPOLITAN LIFE INSURANCE CO		00510	185.10	1.65-		186.75
191521	METROPOLITAN LIFE INSURANCE CO		00510	589.10			589.10
191522	METROPOLITAN LIFE INSURANCE (S		00510	229.52			229.52
191523	METROPOLITAN LIFE INSURANCE (L		00510	284.99			284.99
191524	METROPOLITAN LIFE INSURANCE CO		00510	271.86	13.33-		285.19
	Solid Waste Fund		00510	4,460.93	43.26-		4,504.19
10346	AFLAC	800 9923522	00511	3,805.22	98.94-		3,904.16
39441	LIBERTY NATIONAL LIFE	251 9285157	00511	584.04	12.56-		596.60

Supplier			Aging				
Number	Name	Phone Number	Co	Balance Open	Current	1 - 0	Over 0
40624	UNITED WAY OF BALDWIN CNTY **		00511	16.00			16.00
180373	BALDWIN CNTY COMMISSION - DENT		00511	34.00-	34.00-		
186456	BALDWIN CNTY COMMISSION - HEAL		00511	284.00	191.00-		475.00
191391	METROPOLITAN LIFE INSURANCE CO		00511	310.86			310.86
191521	METROPOLITAN LIFE INSURANCE CO		00511	750.94	6.15-		757.09
191522	METROPOLITAN LIFE INSURANCE (S		00511	237.30			237.30
191523	METROPOLITAN LIFE INSURANCE (L		00511	408.51			408.51
191524	METROPOLITAN LIFE INSURANCE CO		00511	585.12	11.96-		597.08
	Solid Waste Collection Fund		00511	6,947.99	354.61-		7,302.60
180373	BALDWIN CNTY COMMISSION - DENT		00790	1,003.00			1,003.00
186456	BALDWIN CNTY COMMISSION - HEAL		00790	6,564.00			6,564.00
	Self Insurance Trust		00790	7,567.00			7,567.00
Grand Total(s)			00790	83,388.47	1,708.26-		85,096.73

Supplier			Aging				
Number	Name	Phone Number	Co	Balance Open	Current	1 - 0	Over 0
48298	POSTMARK INK	251 9281095	00001	49.02			49.02
	General Fund		00001	49.02			49.02
191604	JJPR LLC	251 375-1297	00180	1,500.00			1,500.00
	JJPR LLC		00180	1,500.00			1,500.00
	State Grants		00180	1,549.02			1,549.02

Document				Date Payment Voucher	Co. G/L Class	Name Invoice Number Account Description	Address Number Remark Account Number	Amounts				G/L Distribution	LT	PC	PI	Subledger /Type	Tax Amount
Ty	Voucher	Co.	Item					Payment Amount	Discount Taken								
G/L Bank Account 00018481						Cash	Batch Number	2853150	Type	M	Date	10/6/2020	User ID			RBENSON	
PN	9205420			10/6/2020	00001	BALDWIN CNTY SHERIFF'S OFFICE	10				104,859.90-					D	
PV	525872	00001	001	10/6/2020		10052020	LONGEVITY										
						Cash	00018481					104,859.90-				AA	
PN	9205420			10/6/2020	00001	BALDWIN CNTY SHERIFF'S OFFICE	10				49,786.56-					D	
PV	525872	00001	002	10/6/2020		10052020	LONGEVITY										
						Cash	00018481					49,786.56-				AA	
PN	9205420			10/6/2020	00708	BALDWIN CNTY SHERIFF'S OFFICE	10				4,174.08-					D	
PV	525872	00001	003	10/6/2020		10052020	LONGEVITY										
						Cash	00018481					4,174.08-				AA	
PN	9205420			10/6/2020	00001	BALDWIN CNTY SHERIFF'S OFFICE	10				27,836.86-					D	
PV	525872	00001	004	10/6/2020		10052020	LONGEVITY										
						Cash	00018481					27,836.86-				AA	
PN	9205420			10/6/2020	00001	BALDWIN CNTY SHERIFF'S OFFICE	10				13,178.64-					D	
PV	525872	00001	005	10/6/2020		10052020	LONGEVITY										
						Cash	00018481					13,178.64-				AA	
PN	9205420			10/6/2020	00708	BALDWIN CNTY SHERIFF'S OFFICE	10				1,059.52-					D	
PV	525872	00001	006	10/6/2020		10052020	LONGEVITY										
						Cash	00018481					1,059.52-				AA	
Totals for Bank Account								200,895.56-			200,895.56-						
Totals for Batch								200,895.56-			200,895.56-						
User Total								200,895.56-			200,895.56-						



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..... Document .....				Date	Co.	Name	Address Number	..... Amounts .....							
Payment				Payment	G/L Class	Invoice Number	Remark	Payment Amount	G/L		LT	PC	PI	Subledger /Type	Tax Amount
Ty	Voucher	Co.	Item	Voucher		Account Description	Account Number	Discount Taken	Distribution						
Grand Total								200,895.56-	200,895.56-						

..... Document .....				Date Payment Voucher	Co. G/L Class	Name Invoice Number Account Description	Address Number Remark Account Number	..... Amounts .....				G/L Distribution	LT PC PI Subledger /Type	Tax Amount
Ty	Voucher	Co.	Item					Payment Amount Discount Taken						
G/L Bank Account 00018481						Cash	Batch Number	2853147	Type	M	Date	10/6/2020	User ID	DGBRYARS
PN	9205415			10/6/2020	00146	RETIREMENT SYSTEMS OF AL	51059	426.65-					D	
T7	525374	00146	001	10/2/2020		092920150254100	RSA AP PR 09272020							
						Cash	00018481					426.65-	AA	
PN	9205415			10/6/2020	00510	RETIREMENT SYSTEMS OF AL	51059	10,422.26-					D	
T7	525375	00510	001	10/2/2020		092920150254101	RSA AP PR 09272020							
						Cash	00018481					10,422.26-	AA	
PN	9205415			10/6/2020	00510	RETIREMENT SYSTEMS OF AL	51059	4,310.68-					D	
T7	525376	00510	001	10/2/2020		092920150254102	RSA AP PR 09272020							
						Cash	00018481					4,310.68-	AA	
PN	9205415			10/6/2020	00511	RETIREMENT SYSTEMS OF AL	51059	11,809.01-					D	
T7	525377	00511	001	10/2/2020		092920150254103	RSA AP PR 09272020							
						Cash	00018481					11,809.01-	AA	
PN	9205415			10/6/2020	00511	RETIREMENT SYSTEMS OF AL	51059	7,043.80-					D	
T7	525378	00511	001	10/2/2020		092920150254104	RSA AP PR 09272020							
						Cash	00018481					7,043.80-	AA	
PN	9205415			10/6/2020	00740	RETIREMENT SYSTEMS OF AL	51059	140.18-					D	
T7	525379	00740	001	10/2/2020		092920150254105	RSA AP PR 09272020							
						Cash	00018481					140.18-	AA	
PN	9205415			10/6/2020	00001	RETIREMENT SYSTEMS OF AL	51059	54,901.47-					D	
T7	525607	00001	001	10/2/2020		09292015025479	RSA AP PR 09272020							
						Cash	00018481					54,901.47-	AA	
PN	9205415			10/6/2020	00001	RETIREMENT SYSTEMS OF AL	51059	22,074.65-					D	
T7	525609	00001	001	10/2/2020		09292015025480	RSA AP PR 09272020							

..... Document .....				Date Payment Voucher	Co. G/L Class	Name Invoice Number Account Description	Address Number Remark Account Number	Amounts .....		LT	PC	PI	Subledger /Type	Tax Amount
Ty	Voucher	Co.	Item					Payment Amount Discount Taken	G/L Distribution					
						Cash	00018481		22,074.65-	AA				
PN	9205415			10/6/2020	00103	RETIREMENT SYSTEMS OF AL	51059	177.69-				D		
T7	525610	00103	001	10/2/2020		09292015025481	RSA AP PR 09272020							
						Cash	00018481		177.69-	AA				
PN	9205415			10/6/2020	00104	RETIREMENT SYSTEMS OF AL	51059	169.58-				D		
T7	525611	00104	001	10/2/2020		09292015025482	RSA AP PR 09272020							
						Cash	00018481		169.58-	AA				
PN	9205415			10/6/2020	00104	RETIREMENT SYSTEMS OF AL	51059	369.74-				D		
T7	525612	00104	001	10/2/2020		09292015025483	RSA AP PR 09272020							
						Cash	00018481		369.74-	AA				
PN	9205415			10/6/2020	00105	RETIREMENT SYSTEMS OF AL	51059	3,796.44-				D		
T7	525613	00105	001	10/2/2020		09292015025484	RSA AP PR 09272020							
						Cash	00018481		3,796.44-	AA				
PN	9205415			10/6/2020	00105	RETIREMENT SYSTEMS OF AL	51059	1,424.90-				D		
T7	525614	00105	001	10/2/2020		09292015025485	RSA AP PR 09272020							
						Cash	00018481		1,424.90-	AA				
PN	9205415			10/6/2020	00106	RETIREMENT SYSTEMS OF AL	51059	367.03-				D		
T7	525615	00106	001	10/2/2020		09292015025486	RSA AP PR 09272020							
						Cash	00018481		367.03-	AA				
PN	9205415			10/6/2020	00106	RETIREMENT SYSTEMS OF AL	51059	418.40-				D		
T7	525616	00106	001	10/2/2020		09292015025487	RSA AP PR 09272020							
						Cash	00018481		418.40-	AA				
PN	9205415			10/6/2020	00109	RETIREMENT SYSTEMS OF AL	51059	475.34-				D		
T7	525617	00109	001	10/2/2020		09292015025488	RSA AP PR 09272020							

..... Document .....				Date Payment Voucher	Co. G/L Class	Name Invoice Number Account Description	Address Number Remark Account Number	..... Amounts .....		LT	PC	PI	Subledger	/Type	Tax Amount
Ty	Voucher	Co.	Item					Payment Amount Discount Taken	G/L Distribution						
						Cash	00018481		475.34-	AA					
PN	9205415			10/6/2020	00109	RETIREMENT SYSTEMS OF AL	51059	1,838.24-						D	
T7	525618	00109	001	10/2/2020		09292015025489	RSA AP PR 09272020								
						Cash	00018481		1,838.24-	AA					
PN	9205415			10/6/2020	00111	RETIREMENT SYSTEMS OF AL	51059	34,475.76-						D	
T7	525620	00111	001	10/2/2020		09292015025490	RSA AP PR 09272020								
						Cash	00018481		34,475.76-	AA					
PN	9205415			10/6/2020	00111	RETIREMENT SYSTEMS OF AL	51059	20,411.68-						D	
T7	525621	00111	001	10/2/2020		09292015025491	RSA AP PR 09272020								
						Cash	00018481		20,411.68-	AA					
PN	9205415			10/6/2020	00120	RETIREMENT SYSTEMS OF AL	51059	9,569.18-						D	
T7	525622	00120	001	10/2/2020		09292015025492	RSA AP PR 09272020								
						Cash	00018481		9,569.18-	AA					
PN	9205415			10/6/2020	00120	RETIREMENT SYSTEMS OF AL	51059	3,468.71-						D	
T7	525623	00120	001	10/2/2020		09292015025493	RSA AP PR 09272020								
						Cash	00018481		3,468.71-	AA					
PN	9205415			10/6/2020	00140	RETIREMENT SYSTEMS OF AL	51059	2,304.73-						D	
T7	525624	00140	001	10/2/2020		09292015025494	RSA AP PR 09272020								
						Cash	00018481		2,304.73-	AA					
PN	9205415			10/6/2020	00140	RETIREMENT SYSTEMS OF AL	51059	270.20-						D	
T7	525625	00140	001	10/2/2020		09292015025495	RSA AP PR 09272020								
						Cash	00018481		270.20-	AA					
PN	9205415			10/6/2020	00143	RETIREMENT SYSTEMS OF AL	51059	4,418.91-						D	
T7	525626	00143	001	10/2/2020		09292015025496	RSA AP PR 09272020								

Document				Date	Co.	Name	Address Number	Amounts		LT	PC	PI	Subledger /Type	Tax Amount
Ty	Payment Voucher	Co.	Item	Payment Voucher	G/L Class	Invoice Number Account Description	Remark Account Number	Payment Amount Discount Taken	G/L Distribution					
						Cash	00018481		4,418.91-	AA				
PN	9205415			10/6/2020	00143	RETIREMENT SYSTEMS OF AL	51059	2,753.53-					D	
T7	525627	00143	001	10/2/2020		09292015025497	RSA AP PR 09272020							
						Cash	00018481		2,753.53-	AA				
PN	9205415			10/6/2020	00144	RETIREMENT SYSTEMS OF AL	51059	2,574.66-					D	
T7	525628	00144	001	10/2/2020		09292015025498	RSA AP PR 09272020							
						Cash	00018481		2,574.66-	AA				
PN	9205415			10/6/2020	00144	RETIREMENT SYSTEMS OF AL	51059	1,659.26-					D	
T7	525629	00144	001	10/2/2020		09292015025499	RSA AP PR 09272020							
						Cash	00018481		1,659.26-	AA				
PN	9205415			10/6/2020	00001	RETIREMENT SYSTEMS OF AL	51059	.06					D	
PD	525870	00001	001	10/6/2020		09272020	ADJUSTMENT							
						Cash	00018481		.06	AA				
PN	9205415			10/6/2020	00111	RETIREMENT SYSTEMS OF AL	51059	146.59					D	
PD	525871	00111	001	10/6/2020		09272020 2	RSA CONTRIB - HILL, BRAXTON							
						Cash	00018481		146.59	AA				
PN	9205415			10/6/2020	00111	RETIREMENT SYSTEMS OF AL	51059	129.73					D	
PD	525871	00111	002	10/6/2020		09272020 2	RSA CONTRIB - HILL, BRAXTON							
						Cash	00018481		129.73	AA				
Totals for Bank Account								201,796.30-	201,796.30-					
Totals for Batch								201,796.30-	201,796.30-					
User Total								201,796.30-	201,796.30-					

Document				Date	Co.	Name	Address Number	Amounts						
Payment				Payment	G/L Class	Invoice Number	Remark	Payment Amount	G/L	LT	PC	PI	Subledger /Type	Tax Amount
Ty	Voucher	Co.	Item	Voucher		Account Description	Account Number	Discount Taken	Distribution					
Grand Total								201,796.30-	201,796.30-					

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..... Document .....				Date	Co.	Name	Address Number	Amounts .....		LT	PC	PI	Subledger /Type	Tax Amount
Ty	Voucher	Co.	Item	Payment Voucher	G/L Class	Invoice Number Account Description	Remark Account Number	Payment Amount Discount Taken	G/L Distribution					
					Cash		00018481		50.00-	AA				
						Totals for Bank Account		1,635.00-	1,635.00-					
						Totals for Batch		1,635.00-	1,635.00-					
						User Total		1,635.00-	1,635.00-					
						Grand Total		1,635.00-	1,635.00-					



..... Document .....				Date	Co.	Name	Address Number	Amounts .....				G/L	LT	PC	PI	Subledger /Type	Tax Amount
Ty	Voucher	Co.	Item	Payment Voucher	G/L Class	Invoice Number Account Description	Remark Account Number	Payment Amount Discount Taken				Distribution					
G/L Bank Account	00018481					Cash	Batch Number	2853166	Type	M	Date	10/7/2020	User ID			DGBRYARS	
PN	9205422			10/15/2020	00001	IRS-TAX PAYMENT	54188	3,602.37-								D	
T7	526030	00001	001	10/15/2020		1007208513310	636001408 Payroll Taxes										
						Cash	00018481					3,602.37-				AA	
PN	9205422			10/15/2020	00001	IRS-TAX PAYMENT	54188	6,004.62-								D	
T7	526031	00001	001	10/15/2020		1007208513311	636001408 Payroll Taxes										
						Cash	00018481					6,004.62-				AA	
Totals for Bank Account								9,606.99-				9,606.99-					
Totals for Batch								9,606.99-				9,606.99-					
User Total								9,606.99-				9,606.99-					
Grand Total								9,606.99-				9,606.99-					

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..... Document .....				Date	Co.	Name	Address Number	..... Amounts .....					LT	PC	PI	Subledger /Type	Tax Amount
Ty	Voucher	Co.	Item	Payment Voucher	G/L Class	Invoice Number Account Description	Remark Account Number	Payment Amount Discount Taken		G/L Distribution							
G/L Bank Account 00018481						Cash	Batch Number	2853166	Type	M	Date	10/7/2020	User ID	DGBRYARS			
PN	9205422			10/15/2020	00001	IRS-TAX PAYMENT	54188	3,602.37-						D			
T7	526030	00001	001	10/15/2020		1007208513310	636001408 Payroll Taxes										
						Cash	00018481						3,602.37-	AA			
PN	9205422			10/15/2020	00001	IRS-TAX PAYMENT	54188	6,004.62-						D			
T7	526031	00001	001	10/15/2020		1007208513311	636001408 Payroll Taxes										
						Cash	00018481						6,004.62-	AA			
Totals for Bank Account								9,606.99-				9,606.99-					
Totals for Batch								9,606.99-				9,606.99-					
User Total								9,606.99-				9,606.99-					
Grand Total								9,606.99-				9,606.99-					

Document				Date	Co.	Name	Address Number	Amounts				G/L		LT	PC	PI	Subledger /Type	Tax Amount
Ty	Payment Voucher	Co.	Item	Payment Voucher	G/L Class	Invoice Number Account Description	Remark Account Number	Payment Amount Discount Taken				G/L Distribution						
G/L Bank Account			00018481			Cash	Batch Number	2853201		Type	M	Date	10/8/2020	User ID	189171			
PN	9205425			10/8/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125					1,204.20-	D					
PV	526282	00790	001	10/8/2020		42257 999 10082020	BCC WEEKLY CLAIMS 9/28-10/2/20											
						Cash	00018481					1,204.20-	AA					
PN	9205425			10/8/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125					3,775.20-	D					
PV	526282	00790	002	10/8/2020		42257 999 10082020	BCC WEEKLY CLAIMS 9/28-10/2/20											
						Cash	00018481					3,775.20-	AA					
PN	9205425			10/8/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125					612.80-	D					
PV	526282	00790	003	10/8/2020		42257 999 10082020	BCC WEEKLY CLAIMS 9/28-10/2/20											
						Cash	00018481					612.80-	AA					
PN	9205425			10/8/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125					671.06-	D					
PV	526282	00790	004	10/8/2020		42257 999 10082020	BCC WEEKLY CLAIMS 9/28-10/2/20											
						Cash	00018481					671.06-	AA					
PN	9205425			10/8/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125					73,321.07-	D					
PV	526282	00790	005	10/8/2020		42257 999 10082020	BCC WEEKLY CLAIMS 9/28-10/2/20											
						Cash	00018481					73,321.07-	AA					
PN	9205425			10/8/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125					5,124.12-	D					
PV	526282	00790	006	10/8/2020		42257 999 10082020	BCC WEEKLY CLAIMS 9/28-10/2/20											
						Cash	00018481					5,124.12-	AA					
PN	9205425			10/8/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125					1,459.00-	D					
PV	526282	00790	007	10/8/2020		42257 999 10082020	BCC WEEKLY CLAIMS 9/28-10/2/20											
						Cash	00018481					1,459.00-	AA					
PN	9205426			10/8/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125					1,275.40-	D					
PV	526283	00790	001	10/8/2020		42257 998 10082020	BCSO WEEKLY CLAIM 9/28-10/2/20											

Document				Date Payment Voucher	Co. G/L Class	Name Invoice Number Account Description	Address Number Remark Account Number	Amounts		LT	PC	PI	Subledger /Type	Tax Amount
Ty	Voucher	Co.	Item					Payment Amount Discount Taken	G/L Distribution					
						Cash	00018481		1,275.40-	AA				
PN	9205426			10/8/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125	2,620.60-				D		
PV	526283	00790	002	10/8/2020		42257 998 10082020	BCSO WEEKLY CLAIM 9/28-10/2/20							
						Cash	00018481		2,620.60-	AA				
PN	9205426			10/8/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125	117.40-				D		
PV	526283	00790	003	10/8/2020		42257 998 10082020	BCSO WEEKLY CLAIM 9/28-10/2/20							
						Cash	00018481		117.40-	AA				
PN	9205426			10/8/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125	75.00-				D		
PV	526283	00790	004	10/8/2020		42257 998 10082020	BCSO WEEKLY CLAIM 9/28-10/2/20							
						Cash	00018481		75.00-	AA				
PN	9205426			10/8/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125	490.61-				D		
PV	526283	00790	005	10/8/2020		42257 998 10082020	BCSO WEEKLY CLAIM 9/28-10/2/20							
						Cash	00018481		490.61-	AA				
PN	9205426			10/8/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125	28,744.52-				D		
PV	526283	00790	006	10/8/2020		42257 998 10082020	BCSO WEEKLY CLAIM 9/28-10/2/20							
						Cash	00018481		28,744.52-	AA				
PN	9205426			10/8/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125	643.15-				D		
PV	526283	00790	007	10/8/2020		42257 998 10082020	BCSO WEEKLY CLAIM 9/28-10/2/20							
						Cash	00018481		643.15-	AA				
PN	9205426			10/8/2020	00790	BLUE CROSS & BLUE SHIELD OF AL	14125	80.40-				D		
PV	526283	00790	008	10/8/2020		42257 998 10082020	BCSO WEEKLY CLAIM 9/28-10/2/20							
						Cash	00018481		80.40-	AA				
Totals for Bank Account								120,214.53-	86,167.45-					

Document				Date	Co.	Name	Address Number	Amounts						
Payment				Payment	G/L Class	Invoice Number	Remark	Payment Amount	G/L	LT	PC	PI	Subledger /Type	Tax Amount
Ty	Voucher	Co.	Item	Voucher		Account Description	Account Number	Discount Taken	Distribution					
Totals for Batch								120,214.53-	86,167.45-					
User Total								120,214.53-	86,167.45-					
Grand Total								120,214.53-	86,167.45-					

**BCC Weekly Claims:****Week: 9/28-10/2/20**

Dental	6,263.26
Health	79,904.19
Total	86,167.45

**BCSO Weekly Claims:****Week: 9/28-10/2/20**

Dental	4,579.01
Health	29,468.07
Total	34,047.08

**BCC AND BCSO Weekly Claims:**

Dental	10,842.27
Health	109,372.26
Combined Total	120,214.53

Number	Supplier		Co	Balance Open	Aging			
	Name	Phone Number			Current	1 - 0	Over 0	
10009	ALABAMA POWER CO ***		00001	68,332.18				68,332.18
14397	AT&T MOBILITY (WIRELESS) **		00001	197.95				197.95
19031	ROBERTSDALE, CITY OF (UTILITIE		00001	32,008.18				32,008.18
54017	AT&T (BELLSOUTH)*		00001	340.20				340.20
54586	AL STATE DEPT OF THE SECRETARY		00001	5.00				5.00
63589	AT&T (BELLSOUTH)**		00001	159.50				159.50
	General Fund		00001	101,043.01				101,043.01
10009	ALABAMA POWER CO ***		00104	390.55				390.55
	Legislative Del Off Fund		00104	390.55				390.55
10009	ALABAMA POWER CO ***		00105	2,842.11				2,842.11
14397	AT&T MOBILITY (WIRELESS) **		00105	77.59				77.59
48004	BAY MINETTE POSTMASTER		00105	165.00				165.00
	Juvenile Detention Fac Fund		00105	3,084.70				3,084.70
10009	ALABAMA POWER CO ***		00106	15.49				15.49
	Baldwin Co Archives Fund		00106	15.49				15.49
19021	FAIRHOPE, CITY OF (UTILITIES)		00109	232.04				232.04
	Animal Shelter		00109	232.04				232.04
10009	ALABAMA POWER CO ***		00111	2,866.92				2,866.92
14005	BALDWIN EMC	251 9890118	00111	419.00				419.00
14397	AT&T MOBILITY (WIRELESS) **		00111	95.18				95.18
104096	AL STATE DEPT OF AGRICULTURE &		00111	90.00				90.00
	7 Cent Gasoline Tax Fund		00111	3,471.10				3,471.10
19003	NORTH BALDWIN UTILITIES		00140	17.68				17.68
57069	LOXLEY, TOWN OF (UTILITIES)		00140	27.02				27.02
133604	PETTY CASH - KELLY CHILDRESS		00140	11.24				11.24
	Council on Aging Fund		00140	55.94				55.94
10009	ALABAMA POWER CO ***		00143	319.01				319.01
19031	ROBERTSDALE, CITY OF (UTILITIE		00143	1,150.00				1,150.00
152240	VERIZON WIRELESS **		00143	1,763.60				1,763.60
	Section 18 Fund		00143	3,232.61				3,232.61
10009	ALABAMA POWER CO ***		00144	336.87				336.87
19003	NORTH BALDWIN UTILITIES		00144	105.01				105.01
48197	PERDIDO BAY WATER, SEWER, FIRE	251 9875816	00144	18.72				18.72
63589	AT&T (BELLSOUTH)**		00144	493.93				493.93
	Parks Fund		00144	954.53				954.53
10224	AL STATE DEPT OF ENVIRONMENTAL	251 4792593FAX	00510	3,744.00				3,744.00
14005	BALDWIN EMC	251 9890118	00510	529.00				529.00
19021	FAIRHOPE, CITY OF (UTILITIES)		00510	99.92				99.92
57069	LOXLEY, TOWN OF (UTILITIES)		00510	75.84				75.84
	Solid Waste Fund		00510	4,448.76				4,448.76

Baldwin County Commission  
Open A/P Summary Report

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As Of 10/8/2020

Number	Supplier		Co	Balance Open	Aging		
	Name	Phone Number			Current	1 - 0	Over 0
10009	ALABAMA POWER CO ***		00708	807.71			807.71
19031	ROBERTSDALE, CITY OF (UTILITIE		00708	1,044.82			1,044.82
	Community Corrections		00708	1,852.53			1,852.53
174019	AUSTILL, JERE III	251 6267972	00725	294.48			294.48
187158	CANOPY INVESTMENT COMPANY LLC		00725	759.99			759.99
192238	BUZBEE ENTERPRISES, INC		00725	1,234.67			1,234.67
192298	PINE VALLEY ONE REAL ESTATE LL		00725	2,588.28			2,588.28
	Land Redemption Fund		00725	4,877.42			4,877.42
152240	VERIZON WIRELESS **		00740	442.49			442.49
	Law Library Fund		00740	442.49			442.49
19031	ROBERTSDALE, CITY OF (UTILITIE		00790	172.00			172.00
	Self Insurance Trust		00790	172.00			172.00
Grand Total(s)				124,273.17			124,273.17

[illegible]



Document				Date	Co.	Name	Address Number	Amounts							
Ty	Voucher	Co.	Item	Payment Voucher	G/L Class	Invoice Number Account Description	Remark Account Number	Payment Amount Discount Taken	G/L Distribution	LT	PC	PI	Subledger /Type	Tax Amount	
						Cash	00018481		2,861.60-	AA					
PN	9205424			10/8/2020	00140	ALABAMA INCOME TAX DIVISION	10365	441.28-					D		
T7	523616	00140	001	9/4/2020		0901209584743	37585 Payroll Taxes								
						Cash	00018481		441.28-	AA					
PN	9205424			10/8/2020	00143	ALABAMA INCOME TAX DIVISION	10365	1,660.92-					D		
T7	523617	00143	001	9/4/2020		0901209584744	37585 Payroll Taxes								
						Cash	00018481		1,660.92-	AA					
PN	9205424			10/8/2020	00144	ALABAMA INCOME TAX DIVISION	10365	945.32-					D		
T7	523618	00144	001	9/4/2020		0901209584745	37585 Payroll Taxes								
						Cash	00018481		945.32-	AA					
PN	9205424			10/8/2020	00146	ALABAMA INCOME TAX DIVISION	10365	124.93-					D		
T7	523619	00146	001	9/4/2020		0901209584746	37585 Payroll Taxes								
						Cash	00018481		124.93-	AA					
PN	9205424			10/8/2020	00510	ALABAMA INCOME TAX DIVISION	10365	2,792.56-					D		
T7	523620	00510	001	9/4/2020		0901209584747	37585 Payroll Taxes								
						Cash	00018481		2,792.56-	AA					
PN	9205424			10/8/2020	00511	ALABAMA INCOME TAX DIVISION	10365	3,646.72-					D		
T7	523621	00511	001	9/4/2020		0901209584748	37585 Payroll Taxes								
						Cash	00018481		3,646.72-	AA					
PN	9205424			10/8/2020	00740	ALABAMA INCOME TAX DIVISION	10365	29.54-					D		
T7	523622	00740	001	9/4/2020		0901209584749	37585 Payroll Taxes								
						Cash	00018481		29.54-	AA					
PN	9205424			10/8/2020	00001	ALABAMA INCOME TAX DIVISION	10365	1,454.20-					D		
T7	524218	00001	001	9/15/2020		0909201421363	37585 Payroll Taxes								

..... Document .....				Date Payment Voucher	Co. G/L Class	Name Invoice Number Account Description	Address Number Remark Account Number	Amounts .....		LT	PC	PI	Subledger	/Type	Tax Amount
Ty	Voucher	Co.	Item					Payment Amount Discount Taken	G/L Distribution						
						Cash	00018481		1,454.20-	AA					
PN	9205424			10/8/2020	00001	ALABAMA INCOME TAX DIVISION	10365	15,275.63-						D	
T7	524632	00001	001	9/18/2020		09142016293435	37585 Payroll Taxes								
						Cash	00018481		15,275.63-	AA					
PN	9205424			10/8/2020	00103	ALABAMA INCOME TAX DIVISION	10365	50.30-						D	
T7	524633	00103	001	9/18/2020		09142016293436	37585 Payroll Taxes								
						Cash	00018481		50.30-	AA					
PN	9205424			10/8/2020	00104	ALABAMA INCOME TAX DIVISION	10365	153.92-						D	
T7	524634	00104	001	9/18/2020		09142016293437	37585 Payroll Taxes								
						Cash	00018481		153.92-	AA					
PN	9205424			10/8/2020	00105	ALABAMA INCOME TAX DIVISION	10365	1,078.44-						D	
T7	524635	00105	001	9/18/2020		09142016293438	37585 Payroll Taxes								
						Cash	00018481		1,078.44-	AA					
PN	9205424			10/8/2020	00106	ALABAMA INCOME TAX DIVISION	10365	201.92-						D	
T7	524636	00106	001	9/18/2020		09142016293439	37585 Payroll Taxes								
						Cash	00018481		201.92-	AA					
PN	9205424			10/8/2020	00109	ALABAMA INCOME TAX DIVISION	10365	505.31-						D	
T7	524638	00109	001	9/18/2020		09142016293440	37585 Payroll Taxes								
						Cash	00018481		505.31-	AA					
PN	9205424			10/8/2020	00111	ALABAMA INCOME TAX DIVISION	10365	8,807.49-						D	
T7	524639	00111	001	9/18/2020		09142016293441	37585 Payroll Taxes								
						Cash	00018481		8,807.49-	AA					
PN	9205424			10/8/2020	00120	ALABAMA INCOME TAX DIVISION	10365	2,698.04-						D	
T7	524640	00120	001	9/18/2020		09142016293442	37585 Payroll Taxes								

Document				Date	Co.	Name	Address Number	Amounts							
Ty	Voucher	Co.	Item	Payment Voucher	G/L Class	Invoice Number Account Description	Remark Account Number	Payment Amount Discount Taken	G/L Distribution	LT	PC	PI	Subledger /Type	Tax Amount	
						Cash	00018481		2,698.04-	AA					
PN	9205424			10/8/2020	00140	ALABAMA INCOME TAX DIVISION	10365	443.96-					D		
T7	524641	00140	001	9/18/2020		09142016293443	37585 Payroll Taxes								
						Cash	00018481		443.96-	AA					
PN	9205424			10/8/2020	00143	ALABAMA INCOME TAX DIVISION	10365	1,601.31-					D		
T7	524642	00143	001	9/18/2020		09142016293444	37585 Payroll Taxes								
						Cash	00018481		1,601.31-	AA					
PN	9205424			10/8/2020	00144	ALABAMA INCOME TAX DIVISION	10365	862.34-					D		
T7	524643	00144	001	9/18/2020		09142016293445	37585 Payroll Taxes								
						Cash	00018481		862.34-	AA					
PN	9205424			10/8/2020	00146	ALABAMA INCOME TAX DIVISION	10365	124.93-					D		
T7	524644	00146	001	9/18/2020		09142016293446	37585 Payroll Taxes								
						Cash	00018481		124.93-	AA					
PN	9205424			10/8/2020	00510	ALABAMA INCOME TAX DIVISION	10365	2,886.86-					D		
T7	524645	00510	001	9/18/2020		09142016293447	37585 Payroll Taxes								
						Cash	00018481		2,886.86-	AA					
PN	9205424			10/8/2020	00511	ALABAMA INCOME TAX DIVISION	10365	3,842.44-					D		
T7	524646	00511	001	9/18/2020		09142016293448	37585 Payroll Taxes								
						Cash	00018481		3,842.44-	AA					
PN	9205424			10/8/2020	00740	ALABAMA INCOME TAX DIVISION	10365	27.66-					D		
T7	524647	00740	001	9/18/2020		09142016293449	37585 Payroll Taxes								
						Cash	00018481		27.66-	AA					
Totals for Bank Account								78,554.91-	78,554.91-						

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Baldwin County Commission  
Manual Payment Journal

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..... Document .....				Date	Co.	Name	Address Number	..... Amounts .....						
Ty	Payment	Co.	Item	Payment	G/L Class	Invoice Number	Remark	Payment Amount	G/L	LT	PC	PI	Subledger	Tax Amount
Voucher				Voucher		Account Description	Account Number	Discount Taken	Distribution				/Type	
Totals for Batch								78,554.91-	78,554.91-					
User Total								78,554.91-	78,554.91-					
Grand Total								78,554.91-	78,554.91-					

Document				Date	Co.	Name	Address Number	Amounts								Tax Amount
Ty	Voucher	Co.	Item	Payment Voucher	G/L Class	Invoice Number Account Description	Remark Account Number	Payment Amount Discount Taken		G/L Distribution	LT	PC	PI	Subledger	/Type	
G/L Bank Account				00018481		Cash	Batch Number	2853205	Type	M	Date	10/8/2020	User ID	DGBRYARS		
PN	9205428			10/8/2020	00001	RETIREMENT SYSTEMS OF AL	51059	1,026.75-						D		
T7	526043	00001	001	10/15/2020		100720851338	RSA EFT MONTHLY OCT 2020									
						Cash	00018481						1,026.75-	AA		
PN	9205428			10/8/2020	00001	RETIREMENT SYSTEMS OF AL	51059	1,240.95-						D		
T7	526044	00001	001	10/15/2020		100720851339	RSA EFT MONTHLY OCT 2020									
						Cash	00018481						1,240.95-	AA		
Totals for Bank Account								2,267.70-					2,267.70-			
Totals for Batch								2,267.70-					2,267.70-			
User Total								2,267.70-					2,267.70-			
Grand Total								2,267.70-					2,267.70-			

[illegible]

Document Payment				Date Payment Voucher	Co. G/L Class	Name Invoice Number Account Description	Address Number Remark Account Number	Amounts		LT	PC	PI	Subledger	/Type	Tax Amount
Ty	Voucher	Co.	Item					Payment Amount Discount Taken	G/L Distribution						
						Cash	00018481		153.00-	AA					
PN	9205421			10/9/2020	00111	IRS-TAX PAYMENT	54188	5,766.53-						D	
T7	525947	00111	001	10/9/2020		10062014045221	636001408 Payroll Taxes								
						Cash	00018481		5,766.53-	AA					
PN	9205421			10/9/2020	00111	IRS-TAX PAYMENT	54188	12,393.00-						D	
T7	525948	00111	001	10/9/2020		10062014045222	636001408 Payroll Taxes								
						Cash	00018481		12,393.00-	AA					
PN	9205421			10/9/2020	00120	IRS-TAX PAYMENT	54188	1,910.20-						D	
T7	525949	00120	001	10/9/2020		10062014045223	636001408 Payroll Taxes								
						Cash	00018481		1,910.20-	AA					
PN	9205421			10/9/2020	00120	IRS-TAX PAYMENT	54188	4,590.00-						D	
T7	525950	00120	001	10/9/2020		10062014045224	636001408 Payroll Taxes								
						Cash	00018481		4,590.00-	AA					
PN	9205421			10/9/2020	00140	IRS-TAX PAYMENT	54188	528.73-						D	
T7	525951	00140	001	10/9/2020		10062014045225	636001408 Payroll Taxes								
						Cash	00018481		528.73-	AA					
PN	9205421			10/9/2020	00140	IRS-TAX PAYMENT	54188	1,071.00-						D	
T7	525952	00140	001	10/9/2020		10062014045226	636001408 Payroll Taxes								
						Cash	00018481		1,071.00-	AA					
PN	9205421			10/9/2020	00143	IRS-TAX PAYMENT	54188	932.91-						D	
T7	525953	00143	001	10/9/2020		10062014045227	636001408 Payroll Taxes								
						Cash	00018481		932.91-	AA					
PN	9205421			10/9/2020	00143	IRS-TAX PAYMENT	54188	2,142.00-						D	
T7	525954	00143	001	10/9/2020		10062014045228	636001408 Payroll Taxes								





..... Document .....				Date Payment Voucher	Co. G/L Class	Name Invoice Number Account Description	Address Number Remark Account Number	..... Amounts .....		LT	PC	PI	Subledger /Type	Tax Amount
Ty	Voucher	Co.	Item					Payment Amount Discount Taken	G/L Distribution					
						Cash	00018481		6,120.00-				AA	
						Totals for Bank Account		78,575.20-	78,575.20-					
						Totals for Batch		78,575.20-	78,575.20-					
						User Total		78,575.20-	78,575.20-					
						Grand Total		78,575.20-	78,575.20-					



# Baldwin County Commission

## Agenda Action Form

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**File #:** 21-0105, **Version:** 1

**Item #:** HA1

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**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 10/20/2020

**Item Status:** Addendum

**From:** Wayne Dyess, County Administrator

Terri Graham, Development and Environmental Director

Deidra Hanak, Personnel Director

**Submitted by:** Deidra Hanak, Personnel Director

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### **ITEM TITLE**

Request to Temporarily Waive Annual Leave Rollover Maximum Rates

### **STAFF RECOMMENDATION**

For discussion only.

Approve a temporary waiver of the following Baldwin County Employee Handbook Policy, Section IV.A. regarding the maximum amount of annual leave an employee can rollover, applicable to the 2020 calendar only. The waiver will allow employees to carry over annual leave hours from calendar year 2020, to calendar year 2021. Any carryover hours from calendar year 2020 must be used in the calendar year 2021

*"Employees may take annual leave in the year it was earned, or may carry it over for use in later years. However, there is a limit to the amount of annual leave that may accrue.*

<i>Years of Service</i>	<i>Maximum Accrued Hours</i>	<i>(2 x annual rate)</i>
<i>0 - 5</i>	<i>192 hours</i>	<i>(24 days)</i>
<i>6 -10</i>	<i>240 hours</i>	<i>(30 days)</i>
<i>11 - 15</i>	<i>336 hours</i>	<i>(42 days)</i>
<i>Over 15</i>	<i>384 hours</i>	<i>(48 days)</i>

*If an employee earns annual leave in excess of the maximum amount listed on the table, the excess amount will be forfeited if not taken by the last full pay period in the calendar year. The amount of leave at the end of the pay period shall be no more than two (2) years of total accrued time. Employees must consider the time accrued for the last full pay period of the calendar to be included in leave that must be taken."*

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** N/A

**Background:** Due to Hurricane Sally recovery and previous COVID-19 restrictions during 2020, staff requests that the maximum amount of annual leave that is allowed to rollover per year, be temporarily waived for the 2020 calendar year.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** N/A

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Personnel

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A



# Baldwin County Commission

## Agenda Action Form

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**File #:** 21-0113, **Version:** 1

**Item #:** HA2

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**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 10/20/2020

**Item Status:** Addendum

**From:** Zach Hood, EMA Director; Wayne Dyess, County Administrator

**Submitted by:** Anu Gary, Administrative Services Manager

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### **ITEM TITLE**

Proclamation / Declaration of a Termination and Lifting of a State of Local Emergency - Hurricane Delta

### **STAFF RECOMMENDATION**

**Action Item with discussion necessary** - Commission must determine the date and time of the termination and lifting of the State of Local Emergency so that it can be entered for the record.

Adopt Proclamation / Declaration of a Termination and Lifting of a State of Local Emergency terminating and lifting a Declaration of a State of Local Emergency in regard to Hurricane Delta.

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** October 6, 2020, BCC Regular Meeting

**Background:** On October 6, 2020, the Commission adopted a Declaration of a State of Local Emergency related to impending inclement weather (Hurricane Delta) and Resolution #2021-010 in conjunction with the declared State of Local Emergency, authorizing the closing public buildings owned or controlled by the Baldwin County Commission, imposing a public safety curfew in the unincorporated areas of Baldwin County, and opening emergency shelters.

At this time, Zach Hood, EMA Director, recommends the termination of the State of Local Emergency as relates to Hurricane Delta.

Upon the adoption of the Proclamation / Declaration of a Termination and Lifting of the State of Local Emergency, Resolution #2020-010 will also expire.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** N/A

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Administration - Email a copy of the signed/sealed documents to:

4BCC  
All Appointed Department Heads  
Jenni Guerry  
Danon Smith  
Scott Wallace

Admin. staff - Print all three attachments and have Termination doc signed/sealed, scan the Termination, Exhibit A and Res 2020-010 all in as one PDF and save all final, signed documents to Correspondence and Meeting Information folders for Hurricane Delta related info.

For press/social media purposes:

Sherry-Lea Bloodworth Botop  
Shannon Spivey  
Kathy Agerton

FYI:

Brad Hicks, County Attorney

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**

N/A

**Additional instructions/notes:** N/A

STATE OF ALABAMA            )

COUNTY OF BALDWIN        )

**PROCLAMATION / DECLARATION  
OF A  
TERMINATION AND LIFTING  
OF A  
STATE OF LOCAL EMERGENCY**

TERMINATING AND LIFTING A DECLARATION OF A STATE OF LOCAL  
EMERGENCY IN REGARD TO HURRICANE DELTA.

WHEREAS, by action of the County Commission of Baldwin County, Alabama, during its  
October 6, 2020, regular meeting, this honorable county governing body adopted an instrument entitled  
Declaration of a State of Local Emergency (attached as ***Exhibit “A”***) in regard to Hurricane Delta; and

WHEREAS, on this date, this honorable county governing body desires to terminate and lift said  
foregoing instrument, entitled Declaration of a State of Local Emergency in regard to Hurricane Delta;  
now therefore

IT IS DECLARED, that the aforementioned instrument entitled Declaration of a State of Local  
Emergency in regard to Hurricane Delta, is hereby terminated and lifted and no longer of full force and  
effect as set forth herein.

FURTHER, IT IS ORDERED, that this instrument, entitled Proclamation/Declaration of a  
Termination and Lifting of a State of Local Emergency, in regard to Hurricane Delta, shall become  
effective commencing at [REDACTED] a.m./p.m., on [REDACTED], [REDACTED], 2020.

IT IS DONE, under the Seal of the County Commission of Baldwin County, Alabama, on this  
the [REDACTED] day of [REDACTED], 2020.

\_\_\_\_\_  
Commissioner Billie Jo Underwood, Chairman

ATTEST:

\_\_\_\_\_  
Wayne Dyess, County Administrator

*AS ADVISED BY:*

\_\_\_\_\_  
Zachary Hood, Director  
Baldwin County Emergency Management Agency

STATE OF ALABAMA     )  
COUNTY OF BALDWIN    )

**DECLARATION OF A STATE OF LOCAL EMERGENCY  
(HURRICANE DELTA)**

DECLARING A STATE OF LOCAL EMERGENCY IN REGARD TO IMPENDING  
INCLEMENT WEATHER CONDITIONS WHICH POSE A HAZARD TO THE SAFETY  
AND WELFARE OF THE GENERAL PUBLIC.

WHEREAS, on this date, impending inclement weather conditions present a probability  
of a public calamity and extreme peril to the safety of persons and property in Baldwin County,  
Alabama, and, furthermore, said impending inclement weather conditions threaten the economic  
functions of Baldwin County, Alabama; now therefore

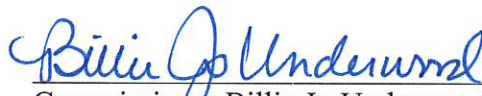
IT IS DECLARED, that a state of local emergency is hereby proclaimed for Baldwin  
County, Alabama, in regard to impending inclement weather commencing at 12:00 a.m./p.m.,  
on Tuesday, October 6th, 2020. noon

FURTHER, IT IS DECLARED, that during the aforesaid period the state of local  
emergency exists, the County Commission of Baldwin County, Alabama, shall exercise all  
authority, powers and privileges, as prescribed by applicable Federal law and/or Alabama law  
and/or Local law and/or policies of this county governing body.

FURTHER, IT IS ORDERED, that this instrument, entitled "Declaration of a State of  
Local Emergency," shall become effective commencing at 12:00 a.m./p.m., on  
Tuesday, October 6th, 2020. noon

FURTHER, IT IS ORDERED, that this instrument, entitled "Declaration of a State of  
Local Emergency," shall expire upon adoption of another instrument, by this county governing  
body, declaring said state of local emergency no longer threatens Baldwin County, Alabama.

IT IS DONE, under the Seal of the County Commission of Baldwin County, Alabama, on  
this the 6th day of October, 2020.



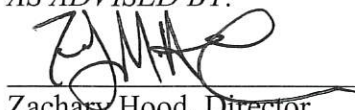
Commissioner Billie Jo Underwood, Chairman  
Baldwin County Commission

ATTEST:



Wayne Dyess, County Administrator  
Baldwin County Commission

AS ADVISED BY:



Zachary Hood, Director  
Baldwin County Emergency Management Agency





STATE OF ALABAMA     )  
COUNTY OF BALDWIN    )

**RESOLUTION #2021-010  
OF THE  
BALDWIN COUNTY COMMISSION**

**IN CONJUNCTION WITH THE DECLARED STATE OF LOCAL  
EMERGENCY, CLOSING PUBLIC BUILDINGS OWNED OR CONTROLLED BY THE  
BALDWIN COUNTY COMMISSION, IMPOSING A PUBLIC SAFETY CURFEW IN  
THE UNINCORPORATED AREAS OF BALDWIN COUNTY, AND OPENING  
EMERGENCY SHELTERS.**

WHEREAS, Hurricane Delta is predicted to make landfall on Friday, October 9, 2020, along the northern Gulf Coast, in or near Baldwin County, Alabama, as a Category \_\_ hurricane; and

WHEREAS, the predicted impact of the storm may cause life-threatening, catastrophic damage across Baldwin County, and the Baldwin County Commission ("Commission") has declared a state of local emergency in anticipation of the impending inclement weather; and

WHEREAS, the Commission also declared that during the period the state of local emergency exists, the Commission shall exercise all authority, powers and privileges, as prescribed by applicable federal law, Alabama law, local law, and the policies of the Commission; and

WHEREAS, in further anticipation of the impending inclement weather conditions and resulting damage, and in order to protect the health, safety and welfare of the public, the Commission is adopting this resolution exercising its authority to close certain public buildings, impose a public safety curfew, and open emergency shelters.

NOW THEREFORE, BE IT RESOLVED BY THE BALDWIN COUNTY COMMISSION that, in order to protect the public peace, health and safety and to preserve lives and property, the Commission hereby takes the following actions:

1. All non-essential public buildings owned or controlled by the Commission are closed as set forth herein. The closures shall commence upon order of the Commission Chairman with consideration for the predicted date and time of landfall. The closures shall remain in effect until said order is lifted by the Commission or Commission Chairman. The Commission Chairman shall determine the essential Baldwin County facilities needed to respond to or mitigate the impending inclement weather or resulting damage.
2. A public safety curfew in unincorporated Baldwin County is imposed as set forth herein. The terms of the curfew, including without limitation its scope and duration, shall be determined by the Commission Chairman in consultation with the Sheriff of Baldwin County, Alabama. The curfew shall commence upon order of the Commission Chairman. The Commission Chairman may amend the curfew order as the public health and safety require and in consultation with the Sheriff. The Sheriff


shall enforce the curfew within the unincorporated areas of Baldwin County, Alabama.

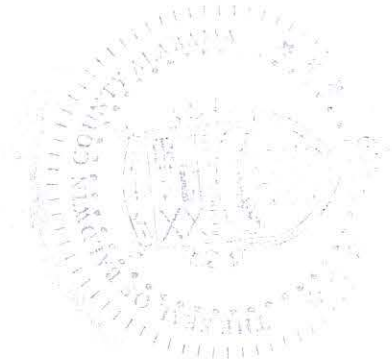
3. The Baldwin County Coliseum and designated County owned/maintained facilities shall be opened as shelters for citizens affected by the impending inclement weather or resulting damage, as determined by the Commission Chairman in consultation with the Baldwin County Emergency Management Director.
4. This resolution shall expire upon adoption of an instrument by the Commission declaring that said state of local emergency no longer threatens Baldwin County, Alabama.

DONE, under the Seal of the County Commission of Baldwin County, Alabama, on this the 6th day of October, 2020.

  
Commissioner Billie Jo Underwood, Chairman

ATTEST:

  
Wayne Dyess, County Administrator





# Baldwin County Commission

## Agenda Action Form

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**File #:** 21-0122, **Version:** 1

**Item #:** HA3

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**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 10/20/2020

**Item Status:** Addendum

**From:** Joey Nunnally, P.E., County Engineer

**Submitted by:** Lisa Sangster, Administrative Support Specialist IV

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### **ITEM TITLE**

Town of Elberta - Letter of Support - Alabama Transportation Rehabilitation and Improvement Program-II Project for the Addition of Turn Lanes at the Intersection of U.S. Highway 98 and County Road 87 in Baldwin County

### **STAFF RECOMMENDATION**

Authorize the Chairman to execute a Letter of Support to the Alabama Department of Transportation (ALDOT) for the Town of Elberta's Alabama Transportation Rehabilitation and Improvement Program-II (ATRIP-II) Project for the addition of turn lanes at the intersection of U.S. Highway 98 and County Road 87 in Baldwin County.

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** N/A

**Background:** The Alabama Department of Transportation is seeking applications for the Fiscal Year 2021 Alabama Transportation Rehabilitation and Improvement Program-II. The Town of Elberta has asked the Baldwin County Commission to execute a Letter of Support for the addition of turn lanes at the intersection of U.S. Highway 98 and County Road 87.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** N/A

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**

N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Administration

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**

Administration place letter of support on Commission letterhead and prepare for the Chairman's signature. Send executed letter to the Town of Elberta.

**Contact:**

Mayor Jim Hamby  
Town of Elberta  
Post Office Box 277  
Elberta, Alabama 36530

**Additional instructions/notes:** N/A

October 20, 2020

Mr. Edward N. Austin, P.E.  
Alabama Department of Transportation  
1409 Coliseum Boulevard  
Montgomery, Alabama 36610

RE: Town of Elberta – Alabama Transportation Rehabilitation and Improvement  
Program-II (ATRIP-II) - Addition of Turn Lanes at the Intersection of U.S. Highway 98  
and County Road 87 in Baldwin County

Dear Mr. Austin,

The Baldwin County Commission, during its regularly scheduled meeting held on October 20, 2020, authorized me as Chairman, to execute this letter in support of the Town of Elberta's ATRIP-II Intersection Improvement project at the intersection of U.S. Highway 98 and County Road 87 in Baldwin County. We feel this project will increase the overall safety of the intersection and recommend that this application be given consideration for approval.

Sincerely,

Billie Jo Underwood  
Chairman

CC: File





# U.S. 98 at CR-87 Intersection Safety Improvements

