

**EASTERN SHORE MPO**  
BALDWIN COUNTY SATELLITE COURTHOUSE  
1100 FAIRHOPE AVENUE  
**FAIRHOPE, ALABAMA 36532**  
TELEPHONE: (251) 990-4640 (251)-990-4643  
FAX: 251-580-2590  
WWW.EASTERNSHOREMPO.ORG

**COMBINED MEETING AGENDA**

AS OF 07/9/2021

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- Policy Board Work Session:** Wednesday, July 14, 2021; 10:00 AM  
Baldwin County Satellite Courthouse (Fairhope)  
1100 Fairhope Avenue  
Fairhope, AL 36532  
Join Zoom Meeting: <https://zoom.us/j/2409429609>  
Meeting ID: 240 942 9609
- Bike/Pedestrian Advisory Committee:** Tuesday, July 20, 2021; 9:00 AM  
Baldwin County Satellite Courthouse (Fairhope)  
1100 Fairhope Avenue  
Fairhope, AL 36532  
Join Zoom Meeting: <https://zoom.us/j/2409429609>  
Meeting ID: 240 942 9609
- Citizens Advisory Committee:** Tuesday, July 20, 2021; 1:00 PM  
Baldwin County Satellite Courthouse (Fairhope)  
1100 Fairhope Avenue  
Fairhope, AL 36532  
Join Zoom Meeting: <https://zoom.us/j/2409429609>  
Meeting ID: 240 942 9609
- Technical Advisory Committee:** Wednesday, July 21, 2021; 10:00 AM  
Baldwin County Satellite Courthouse (Fairhope)  
1100 Fairhope Avenue  
Fairhope, AL 36532  
Join Zoom Meeting: <https://zoom.us/j/2409429609>  
Meeting ID: 240 942 9609
- Policy Board:** Wednesday, July 28, 2021; 10:00 AM  
Daphne City Hall  
1705 Main Street  
Daphne, AL 36526  
Join Zoom Meeting: <https://zoom.us/j/2409429609>  
Meeting ID: 240 942 9609
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CALL TO ORDER/INVOCATION/PLEDGE

ROLL CALL

## APPROVAL OF MINUTES

## NEW BUSINESS

1. **Action** – Adoption of Public Transit Performance Safety Measures and Targets **(All)**
2. **Action** – Adoption of FY 2022 Unified Planning Work Program (UPWP) **(All)**
3. **Action** – Adoption of FY 2022 Cost Allocation Plan **(All)**
4. **Action** – Adoption of Continuity of Operations Plan **(All)**
5. **Action** – Amending FY 2020-2023 Transportation Improvement Program (TIP) **(All)**
  - Austin Road Extension
6. **Action** – Appointing Citizens Advisory Committee Member **(Policy Board)**
7. **Discussion** – Countywide Connectivity Plan **(BPAC)**
8. **Informational** – MPO Coordinator's Report **(All)**
  - ALDOT Project Update:
    - SR 181 Widening
    - US 31
    - Intersection Alignment at US 90/SR 59
    - Realign Intersection of US 31 and Old HWY 31
  - Project Update:
    - CR 34 Signal
    - Gayfer Turning Lanes
    - US 98 Access Management Project
    - CR 64 Widening
    - CR 13/44 Roundabout
    - Fairhope Transit Project
    - Loxley Transit Project
  - Advisory Committee Vacancies
    - Citizens Advisory Committee
      - City of Fairhope (1)
      - Baldwin County (1)
      - City of Daphne (1)
    - Bicycle and Pedestrian Advisory Committee
      - City of Fairhope (1)
      - Baldwin County (2)
      - City of Daphne (1)
  - Planning and Development Update

## NEXT MPO MEETINGS **(All)**

- **Policy Board Work Session:** Wednesday, October, 13, 2021; 10:00 AM; Baldwin County Satellite Courthouse (Fairhope)

- **BPAC Meeting:** Tuesday, October 19, 2021; 9:00 AM; TBD
- **CAC Meeting:** Tuesday, October 19, 2021; 1:00 PM; TBD
- **TAC Meeting:** Wednesday, October 20, 2021; 10:00 AM; TBD
- **Policy Board Meeting:** Wednesday, October 27, 2021; 10:00 AM; TBD

**PUBLIC FORUM (All)**

- **Members of the Public:**
- **Members of the Press:**
- **Board/Committee Members:**

**ADJOURNMENT (All)**



**APPROVAL OF MINUTES**  
**APPROVAL OF MEETING MINUTES FROM PREVIOUS MEETINGS**

<b>Eastern Shore MPO</b> <b>AGENDA ACTION FORM</b>
Policy Board Work Session – July 14, 2021 Bicycle and Pedestrian Advisory Committee – July 20, 2021 Citizens Advisory Committee – July 20, 2021 Technical Advisory Committee – July 21, 2021 Policy Board – July 28, 2021
<b>SUMMARY</b>
Approval of Meeting Minutes: <ul style="list-style-type: none"><li>• Bicycle and Pedestrian Advisory Committee (BPAC)</li><li>• Citizens Advisory Committee (CAC)</li><li>• Technical Advisory Committee (TAC)</li><li>• Policy Board</li></ul>
<b>ATTACHMENT(S)</b>
1.) April 2021 BPAC Meeting Minutes 2.) April 2021 CAC Meeting Minutes 3.) April 2021 TAC Meeting Minutes 4.) April 2021 Policy Board Meeting Minutes 5.) June 2021 Special Called Policy Board Meeting

EASTERN SHORE METROPOLITAN PLANNING ORGANIZATION  
BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE (BPAC)  
FAIRHOPE, ALABAMA  
APRIL 20, 2021  
9:00 AM

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CALL TO ORDER/PLEDGE/INVOCATION.

- Chairperson Ms. Kathie LaRose called the meeting to order at 9:03 A.M.
- Invocation was said by Mrs. Sarah Sislak.
- Pledge was led by Mr. Vince Beebe.

ROLL CALL

Mrs. Sislak called the roll.

- **Members present:** Mr. Payton Rogers, City of Daphne; Mr. David Ringler (Virtual), City of Daphne; Ms. Gail Yongue (Virtual), Baldwin County; Ms. Kathie LaRose (Virtual), City of Spanish Fort; Mr. Jeff Sheldon, City of Spanish Fort; Mrs. Katie Bolton, City of Fairhope; Mrs. Nancy Johnson, Baldwin County
- **Members absent:** Mr. Jeff Hudson, City of Fairhope; Mr. Dewane Hayes, Baldwin County; Mrs. Valery Smith, Baldwin County; Mr. Mark Wetzel, City of Daphne; Mr. Phil Wilbourn, City of Daphne; Mr. Raymond Lovell, Town of Loxley
- **Others present:** Mrs. Sarah Sislak, MPO Coordinator; Mr. Vince Beebe, ALDOT

APPROVAL OF MINUTES

**MOTION:** By Mr. Payton Rogers to approve the January 2021 minutes. The motion was seconded by Mrs. Nancy Johnson.

- Discussion: None
- Abstain: None
- In favor: All
- Opposed: None
- Result: Passed

NEW BUSINESS

**1. Action** – Amending 2045 Long Range Transportation Plan (LRTP) (**All**)

Mrs. Sislak stated that the City of Spanish Fort has submitted the following project for inclusion on the Financially Constrained List of the 2045 LRTP:

- Project Description: Installation of traffic signal at the intersection of US HWY 31 and Eastern Shore Blvd; Engineers Estimate: \$153,924.05

**MOTION:** By Mr. Rogers to recommend the Policy Board amend the 2045 Long Range Transportation Plan. The motion was seconded by Mrs. Johnson.

- Discussion: None
- Abstain: None
- In favor: All
- Opposed: None

- Result: Passed

Mrs. Sislak stated that MPO staff prepared a Draft Amendment to the 2045 LRTP regarding the Mobile River Bridge and Bayway Project. She explained the proposed Amendment includes a phased approach and a truck toll concept. Phase 1 of the concept would be included on the Financially Constrained List and Phase 3 on the Visionary List.

**MOTION:** By Mr. Rogers to recommend the Policy Board amend the 2045 Long Range Transportation Plan to include the Mobile River Bridge and Bayway Project. The motion was seconded by Mrs. Johnson.

- Discussion: None
- Abstain: None
- In favor: All
- Opposed: None
- Result: Passed

**2. Action – Amending the FY20-23 Transportation Improvement Program (TIP) (All)**

Mrs. Sislak stated that MPO staff received a request from the City of Spanish Fort to fund the project listed below and amend the FY20-23 TIP.

- **City of Spanish Fort:** Install traffic signal at the intersection of US HWY 31 and Eastern Shore Blvd

Total:	\$153,924.05
ALDOT:	\$101,589.87
MPO:	\$40,635.87
City:	\$10,158.97

**MOTION:** By Mrs. Katie Bolton to recommend the Policy Board obligate funds to the City of Spanish Fort for a traffic signal at the intersection of US Hwy 31 and Eastern Shore Blvd and amend the FY20-23 Transportation Improvement Program. The motion was seconded by Mr. Jeff Sheldon.

- Discussion: None
- Abstain: None
- In favor: All
- Opposed: None
- Result: Passed

Mrs. Sislak stated that MPO staff received a request from the Baldwin County Commission to amend the FY20-23 TIP as follows:

- **Baldwin County:** CR 64 Widening Project (100069347 PE, 100070859 RW, 100070860 UT) - change the project scope description to CR 64 Widening/Resurfacing and Intersection Improvements from SR 181 to Montelucia Way
- **Baldwin County:** Remove the CR 68 Resurfacing project (100070867 PE, 100070868 CN) and transfer funds to the CR 44/CR 13 Roundabout project (100069294 PE, 100069297 CN)

**MOTION:** By Mr. Sheldon to recommend the Policy Board amend the FY20-23 Transportation Improvement Program. The motion was seconded by Mr. Rogers.

- Discussion: None
- Abstain: None
- In favor: All
- Opposed: None
- Result: Passed

**3. Action – State Amendments to the Transportation Improvement Program (TIP) (All)**

Mrs. Sislak stated the Alabama Department of Transportation (ALDOT) requested the following changes be made to the FY20-23 Transportation Improvement Program (TIP). She explained that no MPO dollars are involved in these projects but are required to be in our documents due to federal funding sources.

- Project: 100071218 (CN) County: Baldwin; Project Description: Resurfacing on 1st Street, 2nd Street, 3rd Street, 4th Street, 7th Street, 9th Street, and South Ave along SR-104; Target Start Date: 11/2/2021; Revision Date: 12/16/2020; Engineers Estimate: \$250,000.00
- Project: 100072755 (CN) Federal aid number: IAR-002-000-008; County: Baldwin; Project Description: Widening and Resurfacing on Industrial Park Drive from SR-59 to CR-49 and Intersection Improvements Including Turn Lanes at the Intersection of CR-49 and Industrial Park Drive; Target Start Date: 5/15/2021; Engineers Estimate: \$793,200.00
- Project 100072669 (CN) Federal aid number: TAPNU-TA21(99) County: Baldwin; Project Description: Sidewalks on Magnolia Street from just south of US-90 to West Relham Drive; Target Start Date: 12/15/2021; Engineers Estimate: \$284,900.00

**MOTION:** By Mr. Rogers to recommend the Policy Board adopt the state requested amendments to the Transportation Improvement Program. The motion was seconded by Mrs. Bolton.

- Discussion: None
- Abstain: None
- In favor: All
- Opposed: None
- Result: Passed

Mrs. Sislak stated that the Alabama Department of Transportation (ALDOT) had an additional request to amend the FY 2022-2023 TIP to be handled as separate action and resolution:

- Project: 100048102 (CN) County: Baldwin; Project Description: Four Laning SR-983 (Baldwin Beach Express) from CR-32 (Dixie Road) to SR-16 (US-90); Target Start Date: 9/30/2018; Revision Date: 3/2/2018; Engineers Estimate: \$277,604.90

**MOTION:** By Mr. Rogers to recommend the Policy Board adopt the state amendments to the Transportation Improvement Program. The motion was seconded by Mrs. Bolton.

- Discussion: None
- Abstain: None
- In favor: All
- Opposed: None
- Result: Passed



**4. Action – Appointing Bicycle and Pedestrian Advisory Committee Member (BPAC) (Policy Board)**

Mrs. Sislak stated that MPO staff had received two applications for the vacancies on the Bicycle and Pedestrian Advisory Committee (BPAC). Mr. Gary Gover to represent the City of Fairhope, and Ms. Brooke Flowers to represent the Town of Loxley.

**MOTION:** No action required.

- Discussion: None
- Abstain: N/A
- In favor: N/A
- Opposed: N/A
- Result: N/A

**5. Action – Resolution of Opposition Regarding Proposed Changes to Urban Area Designation Criteria (All)**

Mrs. Sislak stated that the U.S. Census Bureau defines urban areas based on certain criteria that is reviewed with each decennial Census. For the 2020 Census, the Bureau is proposing changes to the Urban Area Designation Criteria that could potentially impact the Eastern Shore MPO in a negative way. Ms. Sislak went through the proposed changes and how they would impact the Eastern Shore MPO planning area and/or funding. She explained that the proposed criteria is available for public comment until May 20, 2021. MPO staff has collected resolutions of opposition from all member governments.

**MOTION:** By Mr. Sheldon to recommend the Policy Board adopt Resolution of Opposition Regarding Proposed Changes to Urban Area Designation Criteria. The motion was seconded by Mr. Rogers.

- Discussion: None
- Abstain: None
- In favor: All
- Opposed: None
- Result: Passed

**6. Informational - MPO Coordinator's Report (All)**

- ALDOT Project Update

Mr. Vince Beebe updated the Committee on the following projects:

- SR 181 Widening
- US 31
- SR 181 and I-10, Diverging Diamond
- Intersection Alignment at US 90/SR 59
- SR 181 and Corte Road Signal

- Project Update

Mrs. Sislak updated the Committee on the following projects:

- CR34 Signal

- Fairhope Transit Project
- Loxley Transit Project
- Realign Intersection of US 31 and Old HWY 31
- Open Contract for Travel Demand Model
- Alabama Transportation Infrastructure Bank
- Advisory Committee Vacancies
  - Citizens Advisory Committee
    - City of Fairhope
    - Baldwin County
    - Town of Loxley
- Planning and Development Update

**OTHER DISCUSSION:** The Committee requested the MPO assist in the completion of the Countywide Connectivity Plan.

**MOTION:** By Mrs. Johnson to recommend the Baldwin County officials finalize the countywide bicycle and pedestrian connectivity plan. The motion was seconded by Mrs. Bolton.

- Discussion: None
- Abstain: None
- In favor: All
- Opposed: None
- Result: Passed

#### **NEXT MPO MEETINGS (All)**

- **Policy Board Work Session:** Wednesday, July 14, 2021; 10:00 AM; Baldwin County Satellite Courthouse (Fairhope)
- **BPAC Meeting:** Tuesday, July 20, 2021; 9:00 AM; Baldwin County Satellite Courthouse (Fairhope)
- **CAC Meeting:** Tuesday, July 20, 2021; 1:00 PM; Baldwin County Satellite Courthouse (Fairhope)
- **TAC Meeting:** Wednesday, July 21, 2021; 10:00 AM; Baldwin County Satellite Courthouse (Fairhope)
- **Policy Board Meeting:** Wednesday, July 28, 2021; 10:00 AM; Daphne City Hall

#### **PUBLIC FORUM (All)**

- **Members of the Public:** No comments
- **Members of the Press:** No comments
- **Board/Committee Members:** No comments

#### **ADJOURNMENT (All)**

Meeting adjourned at 9:45 AM.

\_\_\_\_\_ Date: \_\_\_\_\_  
Kathie LaRose, Chairperson

EASTERN SHORE METROPOLITAN PLANNING ORGANIZATION  
CITIZENS ADVISORY COMMITTEE (CAC)  
FAIRHOPE, ALABAMA  
APRIL 20, 2021  
1:00 PM

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CALL TO ORDER/PLEDGE/INVOCATION.

- Mrs. Sarah Sislak called the meeting to order at 1:01 PM.
- Invocation was said by Mr. Richard Ullo.
- Pledge was led by Mr. Richard Jaehne.

ROLL CALL

Mrs. Sislak called the roll.

- **Members present:** Mr. Rick Davis (virtual), Baldwin County; Ms. Marissa Rennaker, Baldwin County; Mr. Donald Ouellette, City of Daphne; Mr. Richard Jaehne, City of Daphne; Mr. Greg Walker, City of Daphne; Mr. Richard Ullo, City of Spanish Fort; Ms. Diane Burnett, Town of Loxley; Ms. Coley Boone, City of Fairhope.
- **Members absent:** Mr. Andrew James, Baldwin County; Mr. Stephen Pierce, City of Daphne; Mr. David Stejskal, City of Fairhope; Mr. Tom Granger, City of Fairhope; Mr. Kevin Morgan, City of Spanish Fort.
- **Others present:** Mrs. Sarah Sislak, MPO Coordinator; Mr. Vince Beebe, ALDOT

**MOTION:** By Mr. Greg Walker to nominate Mr. Richard Jaehne to serve as temporary Chairman of the CAC for the April 2021 meeting. The motion was seconded by Mr. Donald Ouellette.

- Discussion: None
- Abstain: None
- In favor: All
- Opposed: None
- Result: Passed

APPROVAL OF MINUTES

**MOTION:** By Mr. Ouellette to approve the January 2021 minutes. The motion was seconded by Mr. Ullo.

- Discussion: None
- Abstain: Ms. Diane Burnett
- In favor: All
- Opposed: None
- Result: Passed

## NEW BUSINESS

### 1. **Action** – Amending 2045 Long Range Transportation Plan (LRTP) (**All**)

Mrs. Sislak stated that the City of Spanish Fort has submitted the following project for inclusion on the Financially Constrained List of the 2045 LRTP:

- **Project Description:** Installation of traffic signal at the intersection of US HWY 31 and Eastern Shore Blvd; Engineers Estimate: \$153,924.05

**MOTION:** By Mr. Walker to recommend the Policy Board amend the 2045 Long Range Transportation Plan. The motion was seconded by Mr. Ouellette.

- Discussion: None
- Abstain: None
- In favor: All
- Opposed: None
- Result: Passed

Mrs. Sislak stated that MPO staff prepared a Draft Amendment to the 2045 LRTP regarding the Mobile River Bridge and Bayway Project. She explained the proposed Amendment includes a phased approach and a truck toll concept. Phase 1 of the concept would be included on the Financially Constrained List and Phase 3 on the Visionary List.

**MOTION:** By Mr. Ullo to recommend the Policy Board amend the 2045 Long Range Transportation Plan to include the Mobile River Bridge and Bayway Project contingent upon studies and attention to concerns regarding safety on the six lane Bayway and merging of vehicle and truck traffic. The motion was seconded by Mr. Ouellette.

- Discussion: Committee members had concerns regarding the proposal to restripe the existing Bayway to six lanes. They also shared safety and efficiency concerns regarding the merge point where truck traffic from the new Mobile River Bridge would meet the Bayway and merge with vehicle traffic exiting the Wallace Tunnel.
- Abstain: None
- In favor: All
- Opposed: None
- Result: Passed

### 2. **Action** – Amending the FY20-23 Transportation Improvement Program (TIP) (**All**)

Mrs. Sislak stated that MPO staff received a request from the City of Spanish Fort to fund the project listed below and amend the FY20-23 TIP.

- **City of Spanish Fort:** Install traffic signal at the intersection of US HWY 31 and Eastern Shore Blvd

Total:	\$153,924.05
ALDOT:	\$101,589.87
MPO:	\$40,635.87
City:	\$10,158.97

**MOTION:** By Ms. Diane Burnett to recommend the Policy Board obligate funds to the City of Spanish Fort for a traffic signal at the intersection of US Hwy 31 and Eastern Shore Blvd and amend the FY20-23 Transportation Improvement Program. The motion was seconded by Mr. Walker.

- Discussion: None
- Abstain: None
- In favor: All
- Opposed: None
- Result: Passed

Mrs. Sislak stated that MPO staff received a request from the Baldwin County Commission to amend the FY20-23 TIP as follows:

- **Baldwin County**: CR 64 Widening Project (100069347 PE, 100070859 RW, 100070860 UT) - change the project scope description to CR 64 Widening/Resurfacing and Intersection Improvements from SR 181 to Montelucia Way
- **Baldwin County**: Remove the CR 68 Resurfacing project (100070867 PE, 100070868 CN) and transfer funds to the CR 44/CR 13 Roundabout project (100069294 PE, 100069297 CN)

**MOTION:** By Mr. Walker to recommend the Policy Board amend the FY20-23 Transportation Improvement Program. The motion was seconded by Mr. Ouellette.

- Discussion: None
- Abstain: None
- In favor: All
- Opposed: None
- Result: Passed

### **3. Action – State Amendments to the Transportation Improvement Program (TIP) (All)**

Mrs. Sislak stated the Alabama Department of Transportation (ALDOT) requested the following changes be made to the FY20-23 Transportation Improvement Program (TIP). She explained that no MPO dollars are involved in these projects but are required to be in our documents due to federal funding sources.

- Project: 100071218 (CN) County: Baldwin; Project Description: Resurfacing on 1st Street, 2nd Street, 3rd Street, 4th Street, 7th Street, 9th Street, and South Ave along SR-104; Target Start Date: 11/2/2021; Revision Date: 12/16/2020; Engineers Estimate: \$250,000.00
- Project: 100072755 (CN) Federal aid number: IAR-002-000-008; County: Baldwin; Project Description: Widening and Resurfacing on Industrial Park Drive from SR-59 to CR-49 and Intersection Improvements Including Turn Lanes at the Intersection of CR-49 and Industrial Park Drive; Target Start Date: 5/15/2021; Engineers Estimate: \$793,200.00
- Project 100072669 (CN) Federal aid number: TAPNU-TA21(99) County: Baldwin; Project Description: Sidewalks on Magnolia Street from just south of US-90 to West Relham Drive; Target Start Date: 12/15/2021; Engineers Estimate: \$284,900.00

**MOTION:** By Mr. Walker to recommend the Policy Board adopt the state requested amendments to the Transportation Improvement Program. The motion was seconded by Mr. Ouellette.

- Discussion: None
- Abstain: None
- In favor: All
- Opposed: None
- Result: Passed

Mrs. Sislak stated that the Alabama Department of Transportation (ALDOT) had an additional request to amend the FY 2022-2023 TIP to be handled as separate action and resolution:

- Project: 100048102 (CN) County: Baldwin; Project Description: Four Laning SR-983 (Baldwin Beach Express) from CR-32 (Dixie Road) to SR-16 (US-90); Target Start Date: 9/30/2018; Revision Date: 3/2/2018; Engineers Estimate: \$277,604.90

**MOTION:** By Mr. Ullo to recommend the Policy Board adopt the state amendments to the Transportation Improvement Program. The motion was seconded by Mr. Walker.

- Discussion: None
- Abstain: None
- In favor: All
- Opposed: None
- Result: Passed

**4. Action – Appointing Bicycle and Pedestrian Advisory Committee Member (BPAC) (Policy Board)**

Mrs. Sislak stated that MPO staff had received two applications for the vacancies on the Bicycle and Pedestrian Advisory Committee (BPAC). Mr. Gary Gover to represent the City of Fairhope, and Ms. Brooke Flowers to represent the Town of Loxley.

**MOTION:** No action required.

- Discussion: None
- Abstain: N/A
- In favor: N/A
- Opposed: N/A
- Result: N/A

**5. Action – Resolution of Opposition Regarding Proposed Changes to Urban Area Designation Criteria (All)**

Mrs. Sislak stated that the U.S. Census Bureau defines urban areas based on certain criteria that is reviewed with each decennial Census. For the 2020 Census, the Bureau is proposing changes to the Urban Area Designation Criteria that could potentially impact the Eastern Shore MPO in a negative way. Ms. Sislak went through the proposed changes and how they would impact the Eastern Shore MPO planning area and/or funding. She explained that the proposed criteria is available for public comment until May 20, 2021.

MPO staff collected resolutions of opposition from all member governments.

**MOTION:** By Mr. Walker to recommend Policy Board adopt a resolution of opposition regarding proposed changes to urban area designation criteria. Motion seconded by Mr. Ouellette.

- Discussion: Committee members suggested staff reach out to federal representatives and to inquire which committees Congressman Jerry Carl currently sits on.
- Abstain: None
- In favor: All
- Opposed: None
- Result: Passed

#### **6. Informational - MPO Coordinator's Report (All)**

- **ALDOT Project Update**

Mr. Vince Beebe updated the Committee on the following projects:

- SR 181 Widening
- US 31
- SR 181 and I-10, Diverging Diamond
- Intersection Alignment at US 90/SR 59
- SR 181 and Corte Road Signal

- **Project Update**

Mrs. Sislak updated the Committee on the following projects:

- CR34 Signal
- Fairhope Transit Project
- Loxley Transit Project
- Realign Intersection of US 31 and Old HWY 31

- **Open Contract for Travel Demand Model**
- **Alabama Transportation Infrastructure Bank**
- **Advisory Committee Vacancies**
  - Citizens Advisory Committee
    - City of Fairhope
    - Baldwin County
    - Town of Loxley
- **Planning and Development Update**

#### **NEXT MPO MEETINGS (All)**

- **Policy Board Work Session:** Wednesday, July 14, 2021; 10:00 AM; Baldwin County Satellite Courthouse (Fairhope)
- **BPAC Meeting:** Tuesday, July 20, 2021; 9:00 AM; Baldwin County Satellite Courthouse (Fairhope)
- **CAC Meeting:** Tuesday, July 20, 2021; 1:00 PM; Baldwin County Satellite Courthouse (Fairhope)
- **TAC Meeting:** Wednesday, July 21, 2021; 10:00 AM; Baldwin County Satellite Courthouse (Fairhope)
- **Policy Board Meeting:** Wednesday, July 28, 2021; 10:00 AM; Daphne City Hall

**PUBLIC FORUM (All)**

- **Members of the Public:** No comments
- **Members of the Press:** No comments
- **Board/Committee Members:** No comments

**ADJOURNMENT (All)**

**Motion:** By Mr. Ouellette to adjourn the meeting. Meeting adjourned at 2:41 PM.

\_\_\_\_\_  
Andrew James, Chairperson

Date: \_\_\_\_\_



EASTERN SHORE METROPOLITAN PLANNING ORGANIZATION  
TECHNICAL ADVISORY COMMITTEE (TAC)  
FAIRHOPE, ALABAMA  
APRIL 21, 2021  
10:00 AM

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CALL TO ORDER/PLEDGE/INVOCATION.

- Chairperson Richard Johnson called the meeting to order at 10:00.
- Invocation was said by Mr. Richard Johnson.
- Pledge was led by Mr. Vince Beebe.

ROLL CALL

Mrs. Sislak called the roll.

- **Members present:** Mr. Richard Johnson, City of Fairhope; Mrs. Adrienne Jones (Virtual), City of Daphne; Mr. Hunter Simmons, City of Fairhope; Mr. Tyler Mitchell (as proxy for Mr. Joey Nunnally), Baldwin County Mr. Casey Raines (virtual), City of Spanish Fort; Mr. Bill Harbour, Baldwin County Board of Education; Ms. Tiffany Givens (as proxy for Mr. Matthew Brown) Baldwin Regional Area Transit System; Mr. Edwin Perry, ALDOT Southwest Region; Mrs. Lian Li (Virtual), Federal Highway Administration; Mrs. Casey Gay Williams, Eastern Shore Chamber of Commerce; Mr. Scott Moseley (as proxy for Mr. Michael Hora), ALDOT Bureau.
- **Members absent:** Mr. Robert Davis, Town of Loxley; Mr. Patrick Northcutt, Central Baldwin Chamber of Commerce; Mr. Don Lagarde, City of Fairhope Airport Authority; Mr. Greg Smith, City of Robertsedale;
- **Others present:** Mrs. Sarah Sislak, MPO Coordinator; Mr. Vince Beebe, ALDOT

APPROVAL OF MINUTES

**MOTION:** By Mr. Bill Harbour to approve the January 2021 minutes. The motion was seconded by Mr. Hunter Simmons.

- Discussion: None
- Abstain: Ms. Diane Burnett
- In favor: All
- Opposed: None
- Result: Passed

NEW BUSINESS

**1. Action** – Amending 2045 Long Range Transportation Plan (LRTP) (**All**)

Mrs. Sislak stated that the City of Spanish Fort has submitted the following project for inclusion on the Financially Constrained List of the 2045 LRTP:

- Project Description: Installation of traffic signal at the intersection of US HWY 31 and Eastern Shore Blvd; Engineers Estimate: \$153,924.05

**MOTION:** By Mr. Harbour to recommend the Policy Board amend the 2045 Long Range Transportation Plan. The motion was seconded by Mr. Simmons.

- Discussion: None
- Abstain: None
- In favor: All
- Opposed: None
- Result: Passed

Mrs. Sislak stated that MPO staff prepared a Draft Amendment to the 2045 LRTP regarding the Mobile River Bridge and Bayway Project. She explained the proposed Amendment includes a phased approach and a truck toll concept. Phase 1 of the concept would be included on the Financially Constrained List and Phase 3 on the Visionary List.

**MOTION:** By Mr. Simmons to recommend the Policy Board amend the 2045 Long Range Transportation Plan to include the Mobile River Bridge and Bayway Project. The motion was seconded by Mr. Harbour.

- Discussion: Committee members had concerns regarding the proposal to restripe the existing Bayway to six lanes. They also shared safety and efficiency concerns regarding the merge point where truck traffic from the new Mobile River Bridge would meet the Bayway and merge with vehicle traffic exiting the Wallace Tunnel.
- Abstain: None
- In favor: All
- Opposed: None
- Result: Passed

**2. Action – Amending the FY20-23 Transportation Improvement Program (TIP) (All)**

Mrs. Sislak stated that MPO staff received a request from the City of Spanish Fort to fund the project listed below and amend the FY20-23 TIP.

- **City of Spanish Fort:** Install traffic signal at the intersection of US HWY 31 and Eastern Shore Blvd
 

Total:	\$153,924.05
ALDOT:	\$101,589.87
MPO:	\$40,635.87
City:	\$10,158.97

**MOTION:** By Mr. Harbour to recommend the Policy Board obligate funds to the City of Spanish Fort for a traffic signal at the intersection of US Hwy 31 and Eastern Shore Blvd and amend the FY20-23 Transportation Improvement Program. The motion was seconded by Mr. Simmons.

- Discussion: None
- Abstain: None
- In favor: All
- Opposed: None
- Result: Passed

Mrs. Sislak stated that MPO staff received a request from the Baldwin County Commission to amend the FY20-23 TIP as follows:

- **Baldwin County**: CR 64 Widening Project (100069347 PE, 100070859 RW, 100070860 UT) - change the project scope description to CR 64 Widening/Resurfacing and Intersection Improvements from SR 181 to Montelucia Way
- **Baldwin County**: Remove the CR 68 Resurfacing project (100070867 PE, 100070868 CN) and transfer funds to the CR 44/CR 13 Roundabout project (100069294 PE, 100069297 CN)

**MOTION:** By Mr. Harbour to recommend the Policy Board amend the FY20-23 Transportation Improvement Program. The motion was seconded by Mr. Simmons

- Discussion: None
- Abstain: None
- In favor: All
- Opposed: None
- Result: Passed

**3. Action – State Amendments to the Transportation Improvement Program (TIP) (All)**

Mrs. Sislak stated the Alabama Department of Transportation (ALDOT) requested the following changes be made to the FY20-23 Transportation Improvement Program (TIP). She explained that no MPO dollars are involved in these projects but are required to be in our documents due to federal funding sources.

- Project: 100071218 (CN) County: Baldwin; Project Description: Resurfacing on 1st Street, 2nd Street, 3rd Street, 4th Street, 7th Street, 9th Street, and South Ave along SR-104; Target Start Date: 11/2/2021; Revision Date: 12/16/2020; Engineers Estimate: \$250,000.00
- Project: 100072755 (CN) Federal aid number: IAR-002-000-008; County: Baldwin; Project Description: Widening and Resurfacing on Industrial Park Drive from SR-59 to CR-49 and Intersection Improvements Including Turn Lanes at the Intersection of CR-49 and Industrial Park Drive; Target Start Date: 5/15/2021; Engineers Estimate: \$793,200.00
- Project 100072669 (CN) Federal aid number: TAPNU-TA21(99) County: Baldwin; Project Description: Sidewalks on Magnolia Street from just south of US-90 to West Relham Drive; Target Start Date: 12/15/2021; Engineers Estimate: \$284,900.00

**MOTION:** By Ms. Adrienne Jones to recommend the Policy Board adopt the state requested amendments to the Transportation Improvement Program. The motion was seconded by Mr. Harbour.

- Discussion: None
- Abstain: None
- In favor: All
- Opposed: None
- Result: Passed

Mrs. Sislak stated that the Alabama Department of Transportation (ALDOT) had an additional request to amend the FY 2022-2023 TIP to be handled as separate action and resolution:

- Project: 100048102 (CN) County: Baldwin; Project Description: Four Laning SR-983 (Baldwin Beach Express) from CR-32 (Dixie Road) to SR-16 (US-90); Target Start Date: 9/30/2018; Revision Date: 3/2/2018; Engineers Estimate: \$277,604.90

**MOTION:** By Mr. Simmons to recommend the Policy Board adopt the state amendments to the Transportation Improvement Program. The motion was seconded by Mr. Edwin Perry.

- Discussion: None
- Abstain: None
- In favor: All
- Opposed: None
- Result: Passed

**4. Action – Appointing Bicycle and Pedestrian Advisory Committee Member (BPAC) (Policy Board)**

Mrs. Sislak stated that MPO staff had received two applications for the vacancies on the Bicycle and Pedestrian Advisory Committee (BPAC). Mr. Gary Gover to represent the City of Fairhope, and Ms. Brooke Flowers to represent the Town of Loxley.

**MOTION:** No action required.

- Discussion: None
- Abstain: N/A
- In favor: N/A
- Opposed: N/A
- Result: N/A

**5. Action – Resolution of Opposition Regarding Proposed Changes to Urban Area Designation Criteria (All)**

Mrs. Sislak stated that the U.S. Census Bureau defines urban areas based on certain criteria that is reviewed with each decennial Census. For the 2020 Census, the Bureau is proposing changes to the Urban Area Designation Criteria that could potentially impact the Eastern Shore MPO in a negative way. Ms. Sislak went through the proposed changes and how they would impact the Eastern Shore MPO planning area and/or funding. She explained that the proposed criteria is available for public comment until May 20, 2021. MPO staff collected resolutions of opposition from all member governments.

**MOTION:** By Ms. Jones to recommend Policy Board adopt a resolution of opposition regarding proposed changes to urban area designation criteria. The motion was seconded by Mr. Simmons.

- Discussion: None
- Abstain: None
- In favor: All
- Opposed: None
- Result: Passed

## 6. Informational - MPO Coordinator's Report (All)

- ALDOT Project Update  
Mr. Vince Beebe updated the Committee on the following projects:
  - SR 181 Widening
  - US 31
  - SR 181 and I-10, Diverging Diamond
  - Intersection Alignment at US 90/SR 59
  - SR 181 and Corte Road Signal
- Project Update  
Mrs. Sislak updated the Committee on the following projects:
  - CR34 Signal
  - Fairhope Transit Project
  - Loxley Transit Project
  - Realign Intersection of US 31 and Old HWY 31
- Open Contract for Travel Demand Model
- Alabama Transportation Infrastructure Bank
- Advisory Committee Vacancies
  - Citizens Advisory Committee
    - City of Fairhope
    - Baldwin County
    - Town of Loxley
- Planning and Development Update

## NEXT MPO MEETINGS (All)

- **Policy Board Work Session:** Wednesday, July 14, 2021; 10:00 AM; Baldwin County Satellite Courthouse (Fairhope)
- **BPAC Meeting:** Tuesday, July 20, 2021; 9:00 AM; Baldwin County Satellite Courthouse (Fairhope)
- **CAC Meeting:** Tuesday, July 20, 2021; 1:00 PM; Baldwin County Satellite Courthouse (Fairhope)
- **TAC Meeting:** Wednesday, July 21, 2021; 10:00 AM; Baldwin County Satellite Courthouse (Fairhope)
- **Policy Board Meeting:** Wednesday, July 28, 2021; 10:00 AM; Daphne City Hall

## PUBLIC FORUM (All)

- **Members of the Public:** No comments
- **Members of the Press:** No comments
- **Board/Committee Members:** No comments

## ADJOURNMENT (All)

**Motion:** By Mr. Harbour to adjourn the meeting. Meeting adjourned at 11:10 PM.

\_\_\_\_\_  
Richard Johnson, Chairperson

Date: \_\_\_\_\_

EASTERN SHORE METROPOLITAN PLANNING ORGANIZATION  
POLICY BOARD MEETING  
FAIRHOPE, ALABAMA  
APRIL 28, 2021  
10:00 AM

---

CALL TO ORDER/PLEDGE/INVOCATION.

- Chairperson Councilmember Jack Burrell called the meeting to order at 10:06 A.M.
- Invocation was said by Commissioner Billie Jo Underwood.
- Pledge was led by Commissioner Joe Davis.

ROLL CALL

Mrs. Sarah Sislak, MPO Coordinator, called the roll.

- **Members present:** Mayor Sherry Sullivan, City of Fairhope; Councilmember Jack Burrell, City of Fairhope; Mayor Robin LeJeune, City of Daphne; Mr. Troy Strunk (Proxy for Councilmember Ron Scott), City of Daphne; Mayor Mike McMillan, City of Spanish Fort; Mayor Richard Teal, Town of Loxley; Commissioner Joe Davis, Baldwin County; Commissioner Billie Jo Underwood, Baldwin County; Mr. Matt Ericksen, ALDOT
- **Members absent:** None
- **Others present:** Mrs. Sarah Sislak, MPO Coordinator; Mrs. Katrina Taylor, ESMPO Technician; Mr. Scott Mosley; Mr. Edwin Callicutt; Mr. Wade Bonzon (Virtual); Ms. Brooke Flowers (Virtual); Ms. Lian Li (Virtual); Major Joe Womack (Virtual); Mr. Jimmy Carroll (Virtual); Mr. Edwin Perry, ALDOT; Mr. Guy Busby; Dr. Lou Campomenosi; Mr. Blake Brown; Mr. James Gordon; Mr. Collin Cahill; and Mr. James Watkins; Mr. Cliff McCollum

APPROVAL OF MINUTES

**MOTION:** By Mayor Sherry Sullivan to approve the January 2021 minutes. The motion was seconded by Mayor Robin LeJeune.

- Discussion: None
- Abstain: None
- In favor: All
- Opposed: None
- Result: Passed

NEW BUSINESS

**1. Action** – Amending 2045 Long Range Transportation Plan (LRTP) **(All)**

Mrs. Sislak stated that the City of Spanish Fort has requested the use of Surface Funds for the following project:

- Project Description: Installation of traffic signal at the intersection of US HWY 31 and Eastern Shore Blvd; Engineers Estimate: \$153,924.05

**MOTION:** By Commissioner Billie Jo Underwood to amend the 2045 Long Range Transportation Plan. The motion was seconded by Mayor LeJeune.

- Discussion: None
- Abstain: None
- In favor: All
- Opposed: None
- Result: Passed

Mrs. Sislak stated that MPO staff has prepared a Draft Amendment for the 2045 LRTP regarding the Mobile River Bridge and Bayway Project. A second action is required. Sislak recommended not taking action and calling a Special Called Meeting on June 9<sup>th</sup> and a Public Meeting on May 19<sup>th</sup> regarding amending the 2045 LRTP regarding the Mobile River Bridge and Bayway Project.

**MOTION:** By Commissioner Joe Davis to table amending the 2045 LRTP regarding the Mobile River Bridge and Bayway Project until a Special Called Meeting. The motion was seconded by Mayor Sullivan.

- Discussion: None
- Abstain: None
- In favor: All
- Opposed: None
- Result: Passed

**MOTION:** By Commissioner Underwood to establish May 19, 2021, as the Public Meeting and June 9, 2021, as the Special Called Policy Board Meeting regarding amending the 2045 LRTP for the Mobile River Bridge and Bayway Project. The motion was seconded by Mayor LeJeune.

## 2. **Action** – Amending the FY20-23 Transportation Improvement Program (TIP) (**All**)

Mrs. Sislak stated that MPO staff received the following project from the City of Spanish Fort to be added to the FY20-23 TIP:

- **City of Spanish Fort:** Install traffic signal at the intersection of US HWY 31 and Eastern Shore Blvd

Total:	\$143,678
ALDOT:	\$101,589.87
MPO:	\$40,635.87
City:	\$10,158.97

**MOTION:** By Mayor Richard Teal to amend the FY20-23 Transportation Improvement Program. The motion was seconded by Mayor Mike McMillan.

- Discussion: None
- Abstain: None
- In favor: All
- Opposed: None
- Result: Passed



Mrs. Sislak stated that MPO staff received the following projects from The Baldwin County Commission to be added to the FY20-23 TIP:

- **Baldwin County**: CR 64 Widening Project (100069347 PE, 100070859 RW, 100070860 UT) - change the project scope description to CR 64 Widening/Resurfacing and Intersection Improvements from SR 181 to Montelucia Way
- **Baldwin County**: Remove the CR 68 Resurfacing project (100070867 PE, 100070868 CN) and transfer funds to the CR 44/CR 13 Roundabout project (100069294 PE, 100069297 CN)

**MOTION:** By Mayor Sullivan to amend the FY20-23 Transportation Improvement Program. The motion was seconded by Commissioner Davis.

- Discussion: None
- Abstain: None
- In favor: All
- Opposed: None
- Result: Passed

**3. Action – State Amendments to the Transportation Improvement Program (TIP) (All)**

Mrs. Sislak stated the Alabama Department of Transportation (ALDOT) requests the following changes be made to the FY20-23 Transportation Improvement Program (TIP):

- Project: 100071218 (CN) County: Baldwin; Project Description: Resurfacing on 1st Street, 2nd Street, 3rd Street, 4th Street, 7th Street, 9th Street, and South Ave along SR-104; Target Start Date: 11/2/2021; Revision Date: 12/16/2020; Engineers Estimate: \$250,000.00
- Project: 100072755 (CN) Federal aid number: IAR-002-000-008; County: Baldwin; Project Description: Widening and Resurfacing on Industrial Park Drive from SR-59 to CR-49 and Intersection Improvements Including Turn Lanes at the Intersection of CR-49 and Industrial Park Drive; Target Start Date: 5/15/2021; Engineers Estimate: \$793,200.00
- Project 100072669 (CN) Federal aid number: TAPNU-TA21(99) County: Baldwin; Project Description: Sidewalks on Magnolia Street from just south of US-90 to West Relham Drive; Target Start Date: 12/15/2021; Engineers Estimate: \$284,900.00

**MOTION:** By Mayor Teal to adopt the state amendments to the Transportation Improvement Program. The motion was seconded by Mayor Sullivan.

- Discussion: None
- Abstain: None
- In favor: All
- Opposed: None
- Result: Passed

Mrs. Sislak stated that a second action is required for another Alabama Department of Transportation (ALDOT) state requested amendment to the TIP:

- Project: 100048102 (CN) County: Baldwin; Project Description: Four Laning SR-983 (Baldwin Beach Express) from CR-32 (Dixie Road) to SR-16 (US-90); Target Start Date: 9/30/2018; Revision Date: 3/2/2018; Engineers Estimate: \$277,604.90

**MOTION:** By Commissioner Underwood to adopt the state amendments to the Transportation Improvement Program. The motion was seconded by Commissioner Davis.



- Discussion: None
- Abstain: None
- In favor: All
- Opposed: None
- Result: Passed

**4. Action – Appointing Citizen Advisory Committee (CAC) (Policy Board)**

Mrs. Sislak stated that the Bicycle and Pedestrian Advisory Committee (BPAC) has vacant positions and MPO staff had received two applications for the vacancies. Mr. Gary Gover submitted an application to represent the City of Fairhope, and Ms. Brooke Flowers submitted an application to represent the Town of Loxley.

**MOTION:** By Mayor Sullivan to appoint members to the Citizens Advisory Committee. The motion seconded by Mayor Teal.

- Discussion: None
- Abstain: None
- In favor: All
- Opposed: None
- Result: Passed

**5. Action – Resolution of Opposition Regarding Proposed Changes to Urban Area Designation Criteria (All)**

Mrs. Sislak explained that the U.S. Census Bureau defines urban areas based on certain criteria that is reviewed with each decennial Census. For the 2020 Census, the Bureau is proposing changes to the Urban Area Designation Criteria that could potentially impact the Eastern Shore MPO in a negative way. The proposed criteria is available for public comment until May 20, 2021.

**MOTION:** By Commissioner Davis to adopt Resolution of Opposition Regarding Proposed Changes to Urban Area Designation Criteria. The motion was seconded by Mayor LeJeune.

- Discussion: Commissioner Davis requested a letter containing the key bullet points to share with citizens and constituents.
- Abstain: None
- In favor: All
- Opposed: None
- Result: Passed

**6. Informational - MPO Coordinator's Report (All)**

- ALDOT Project Update:
  - SR 181 Widening
  - US 31
  - SR 181 and I-10, Diverging Diamond
  - Intersection Alignment at US 90/SR 59

- SR 181 and Corte Road Signal
- Project Update:
  - CR34 Signal
  - Fairhope Transit Project
  - Loxley Transit Project
  - Realign Intersection of US 31 and Old HWY 31
- Open Contract for Travel Demand Model
- Alabama Transportation Infrastructure Bank
- Advisory Committee Vacancies
  - Citizens Advisory Committee
    - City of Fairhope
    - Baldwin County
    - Town of Loxley
- Planning and Development Update

Mrs. Katrina Taylor gave an update for the 1<sup>st</sup> quarter of 2021. The data presented by Mrs. Taylor is available on our website ([easternshorempo.org](http://easternshorempo.org)) under Other Planning Documents.

OTHER DISCUSSION: Board Members requested data regarding traffic flow improvements on US-98 with the Adaptive Traffic Signal. Mr. Matt Ericksen responded to the Board that he will have data prepared for the next quarterly Policy Board Meeting.

#### NEXT MPO MEETINGS (All)

- **Special Called Policy Board Meeting:** Wednesday, June 9, 2021; 10:00 AM; Daphne City Hall
- **Policy Board Work Session:** Wednesday, July 14, 2021; 10:00 AM; Baldwin County Satellite Courthouse (Fairhope)
- **BPAC Meeting:** Tuesday, July 20, 2021; 9:00 AM; Baldwin County Satellite Courthouse (Fairhope)
- **CAC Meeting:** Tuesday, July 20, 2021; 1:00 PM; Baldwin County Satellite Courthouse (Fairhope)
- **TAC Meeting:** Wednesday, July 21, 2021; 10:00 AM; Baldwin County Satellite Courthouse (Fairhope)
- **Policy Board Meeting:** Wednesday, July 28, 2021; 10:00 AM; Daphne City Hall

#### PUBLIC FORUM (All)

- **Members of the Public:** No comments
- **Members of the Press:** No comments
- **Board/Committee Members:** Commissioner Davis informed the Board that Baldwin County had 618 more building permits in March than Mobile County.

#### ADJOURNMENT (All)

Meeting adjourned at 10:45 AM.

\_\_\_\_\_  
Date: \_\_\_\_\_  
Jack Burrell, Chairperson

EASTERN SHORE METROPOLITAN PLANNING ORGANIZATION  
POLICY BOARD SPECIAL CALLED MEETING  
DAPHNE, ALABAMA  
June 9, 2021  
10:00 AM

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CALL TO ORDER/PLEDGE/INVOCATION.

- Chairperson Councilmember Jack Burrell called the meeting to order at 10:06 A.M.
- Invocation was said by Commissioner Billie Jo Underwood.
- Pledge was led by Mayor Sherry Sullivan.

ROLL CALL

Mrs. Sarah Sislak, MPO Coordinator, called the roll.

- **Members present:** Mayor Sherry Sullivan, City of Fairhope; Councilmember Jack Burrell, City of Fairhope; Mayor Robin LeJeune, City of Daphne; Mr. Troy Strunk (Proxy for Councilmember Ron Scott) City of Daphne; Mayor Richard Teal, Town of Loxley; Commissioner Joe Davis III, Baldwin County; Commissioner Billie Jo Underwood, Baldwin County; Mr. Matt Ericksen, ALDOT
- **Members absent:** Mayor Mike McMillan, City of Spanish Fort
- **Others present:** Mrs. Sarah Sislak, MPO Coordinator; Mr. Edwin Callicutt; Mr. Joe Womack; Mr. Edwin Perry; Mr. Guy Busby; Dr. Lou Campomenosi; Mr. Blake Brown; Mr. James Gordon; Mr. Wiley Blankenship; Mr. Mike Lee; Ms. Missi Shumer; Mr. Brooks Miller; Ms. Carol Wilson; Mr. Shane Perry; Mr. Tom Darman; Mr. Jay Broughton; Mr. Francis Ripp; Mr. Kevin Spriggs; Mr. Brent Rawson; Mr. Mark Colson; Mr. John Peterson; Ms. Paulette Fedor; Ms. Anne Brooks;

NEW BUSINESS

1. **Action** – Amending 2045 Long Range Transportation Plan (LRTP) (**All**)  
Policy Board Chairman Jack Burrell explained that MPO staff, in cooperation with the Alabama Department of Transportation, had prepared an amendment to the 2045 LRTP to include the Mobile River Bridge and Bayway phased approach. Phase 1 to be included on the Financially Constrained List and Phase 3 to be included on the Visionary List. Mr. Chairman referenced the Resolution to be adopted that would amend the 2045 LRTP as stated. The group waived the reading of the Resolution.  
**MOTION:** By Mayor Sherry Sullivan to amend the 2045 Long Range Transportation Plan. The motion was seconded by Commissioner Joe Davis III.
  - Discussion: Commissioner Davis stated that although the Policy Board is slated to amend the document to approve the project, there are many aspects of the project as presented that raises concerns for Board members. Consensus is that this is a starting point and the MPO and other entities reserve the right to make modifications and that the proposed scope is not set in stone, rather a starting point.
  - Abstain: None

- In favor: All
- Opposed: None
- Result: Passed

**2. Action – Amending the FY20-23 Transportation Improvement Program (TIP) (All)**

**MOTION:** By Mayor Sullivan to amend the FY20-23 Transportation Improvement Program (TIP). The motion was seconded by Mayor Robin LeJeune.

- Discussion: Mr. Chairman opened the floor to Board comments. Mayor Sullivan shared concerns over approving Phase 1 only. She explained that she would like to pursue the total project. Mr. Matthew Ericksen with ALDOT Southwest Region explained that due to funding limitations, Phase 1 is the only portion that has funding identified, thus the only phase eligible to be added to the FY20-23 TIP. ALDOT will complete a toll revenue study with different toll scenarios with the parameters that were defined in the Amendment to determine if Phase 2 could potentially be added to the TIP. Mayor LeJeune discussed the opportunity to pursue additional funding through future transportation bills and explained that those opportunities cannot be pursued if the project is not on the TIP. The project needs to be added to the TIP to receive any federal funding. Mayor LeJeune also mentioned that the scope as proposed is not set in stone and the MPO has the prerogative to remove the project from the TIP at any time. Commissioner Davis referenced the August 2019 meeting where the board removed the original proposal for the project. He stated the scope is flexible and will allow us to pursue additional funds. He stated that the toll should be fair and equitable. Chairman Burrell clarified that existing/legacy routes will remain free and the toll would be optional. He echoed Mayor Sullivan's comments regarding the desire to build the project as one versus the phased approach. Mr. Chairman opened the floor to members of the public. The following members of the public addressed the Policy Board:

- Mrs. Casey Gay Williams
- Mr. Kevin Spriggs
- Dr. Lou Campomenosi
- Ms. Anne Brooks
- Mr. Kevin Harrison
- Mr. Mark Colson
- Mr. Mike Lee
- Ms. Paulette Fedor
- Mr. Charles Norflet
- Major Joe Womack

Commissioner Joe Davis discussed the opportunity to pursue federal funds and explained the project is an investment in our coastal community and it should be viewed as such. Commissioner Billie Jo Underwood echoed the sentiments of the need to pursue federal funds for this project but adding the project to the TIP is step one and is a required step. Commissioner Underwood stated that the MPO cannot be an obstacle and we need to help move the project forward in order to seek additional funding.

- Abstain: None
- In favor: All
- Opposed: None
- Result: Passed

#### NEXT MPO MEETINGS (All)

- **Policy Board Work Session:** Wednesday, July 14, 2021; 10:00 AM; Baldwin County Satellite Courthouse (Fairhope)
- **BPAC Meeting:** Tuesday, July 20, 2021; 9:00 AM; Baldwin County Satellite Courthouse (Fairhope)
- **CAC Meeting:** Tuesday, July 20, 2021; 1:00 PM; Baldwin County Satellite Courthouse (Fairhope)
- **TAC Meeting:** Wednesday, July 21, 2021; 10:00 AM; Baldwin County Satellite Courthouse (Fairhope)
- **Policy Board Meeting:** Wednesday, July 28, 2021; 10:00 AM; Daphne City Hall

#### PUBLIC FORUM (All)

- **Members of the Public:** No comments
- **Members of the Press:** No comments
- **Board/Committee Members:** No comments

#### ADJOURNMENT (All)

Motion to adjourn by Mayor Robin LeJeune. Meeting adjourned at 11:08 AM.

\_\_\_\_\_  
Jack Burrell, Chairperson

Date: \_\_\_\_\_



**AGENDA ITEM 1**

**ACTION – ADOPTING PUBLIC TRANSIT PERFORMANCE SAFETY MEASURES AND TARGETS**

<b>Eastern Shore MPO</b> <b>AGENDA ACTION FORM</b>	
<p>Policy Board Work Session – July 14, 2021</p> <p>Bicycle and Pedestrian Advisory Committee – July 20, 2021</p> <p>Citizens Advisory Committee – July 20, 2021</p> <p>Technical Advisory Committee – July 21, 2021</p> <p>Policy Board – July 28, 2021</p>	
<b>SUMMARY</b>	
<p>The Fixing Americas Surface Transportation Act (FAST Act) requires that MPO Transportation Plans, Long Range Transportation Plan (LRTP), and Transportation Improvement Program (TIP) include Performance Management Measures and Targets for urbanized areas.</p> <p>The Baldwin Regional Area Transit System is the designated transit provider of the Eastern Shore MPO and has adopted a Public Transportation Agency Safety Plan (PTASP) which includes Safety Performance Targets. MPO staff recommends adopting the measures and targets as presented in the PTASP and inclusion of the targets in the 2045 LRTP and FY2020-2023 TIP.</p> <p><b><u>PTASP Measures and Targets</u></b></p> <ul style="list-style-type: none"><li>• Fatalities: 0</li><li>• Injuries: 0</li><li>• Safety Events: 0</li><li>• System Reliability: 185,235 revenue miles</li></ul>	
<b>RECOMMENDATION</b>	
<ul style="list-style-type: none"><li>• BPAC recommends:</li><li>• CAC recommends:</li><li>• TAC recommends:</li></ul>	
<b>ATTACHMENT(S)</b>	
<ol style="list-style-type: none"><li>1. Excerpt from BRATS PTASP</li><li>2. Resolution</li></ol>	

# Agency Safety Plan



## Baldwin Regional Area Transit System

acknowledgment that SMS implementation will produce new information that will be needed to accurately set meaningful SPTs. We set our targets at the current NTD reported five-year average as we begin the process of fully implementing our SMS and developing our targeted safety improvements. This will ensure that we do no worse than our baseline performance over the last five years.

**Table 6: Demand Response Safety Performance Targets**

Mode	Baseline	Target
Fatalities	0	0
Injuries	0	0
Safety Events	0	0
System Reliability	185,235 revenue miles	185,235 revenue miles

\*rate = total number for the year/total revenue vehicle miles traveled

As part of the annual review of the ASP, BRATS will reevaluate our safety performance targets and determine if they need to be refined. As more data is collected as part of the SRM process discussed later in this plan, BRATS may begin developing safety performance indicators to help inform management on safety related investments.

### **G. Safety Performance Target Coordination – 673.15(a)(b)**

BRATS will make our SPTs available to ALDOT and the Eastern Shore Metropolitan Planning Organization (MPO) to aid in their respective regional and long-range planning processes. To the maximum extent practicable, BRATS will coordinate with ALDOT and the MPO in the selection of State and MPO SPTs as documented in the Interagency Memorandum of Understanding (MOU) to the maximum extent practicable.

Each year during the FTA Certifications and Assurances reporting process, BRATS will transmit any updates to our SPTs to both the Eastern Shore MPO and ALDOT (unless those agencies specify another time in writing).

## **4. SAFETY MANAGEMENT SYSTEMS – 673 SUBPART C**

As noted previously, the FTA has adopted SMS as the basis for improving safety across the public transportation industry. In compliance with the NSP, National Public Transportation Safety Plan, and 49 CFR Part 673, BRATS is adopting SMS as the basis for directing and managing safety and risk at our agency. BRATS has always viewed safety as a core business function. All levels of management and employees are accountable for appropriately identifying and effectively managing risk in all activities and operations in order to deliver improvements in safety and reduce risk to the lowest practical level in service delivery.



# EASTERN SHORE METROPOLITAN PLANNING ORGANIZATION

## RESOLUTION NO. 2021-

### Adopting Public Transit Safety Performance Measures and Targets

**WHEREAS**, the **Eastern Shore Metropolitan Planning Organization (MPO)** is the organization designated by the Governor of the State of Alabama as being responsible, together with the State of Alabama, for implementing the applicable provisions of 23 USC 134 and 135 (amended by the FAST Act, Sections 1201 and 1202, December 2015); 42 USC 2000d-1, 7401; 23 CFR 450 and 500; 40 CFR 51 and 93; and

**WHEREAS**, federal regulations require that the Metropolitan Transportation Plans (MTP's or LRTP's) and Transportation Improvement Programs (TIP) include Performance Measurements and Targets for urbanized areas; and

**WHEREAS**, The Baldwin Regional Area Transit System (BRATS) is the designated transit provider of the Eastern Shore MPO and has adopted a Public Transportation Agency Safety Plan (PTASP); and

**WHEREAS**, the Public Transportation Agency Safety Plan (PTASP) includes Safety Performance Measures and Targets as outlined below; and

#### **PTASP Measures and Targets**

- Fatalities: 0
- Injuries: 0
- Safety Events: 0
- System Reliability: 185,235 revenue miles

**WHEREAS**, the Alabama Department of Transportation requires the Eastern Shore MPO to implement a performance-based approach to planning and programming activities and to indicate their support of these Performance Measures and Targets within the Metropolitan Planning Organization's urbanized area; and

**THEREFORE, BE IT RESOLVED**, by the Eastern Shore Metropolitan Planning Organization, hereby adopts and agrees to support the aforementioned Public Transit Performance Measures and Targets.

The foregoing resolution was adopted and approved on the 28<sup>th</sup> day of July 2021, by the Eastern Shore Metropolitan Planning Organization Policy Board.

\_\_\_\_\_  
Jack Burrell, Chairperson

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_ Date: \_\_\_\_\_



**AGENDA ITEM 2**

**ACTION – RESOLUTION ADOPTING FY 2022 UNIFIED PLANNING WORK PROGRAM (UPWP)**

<b>Eastern Shore MPO</b> <b>AGENDA ACTION FORM</b>
<p style="text-align: center;">Policy Board Work Session – July 14, 2021 Bicycle and Pedestrian Advisory Committee – July 20, 2021 Citizens Advisory Committee – July 20, 2021 Technical Advisory Committee – July 21, 2021 Policy Board – July 28, 2021</p>
<b>SUMMARY</b>
<p>MPO Staff has completed the Draft FY 2022 Unified Planning Work Program (UPWP). The UPWP is the administrative planning budget for the MPO and outlines tasks to be undertaken by the MPO in fiscal year 2022.</p> <p>The Draft UPWP was published for Public Comment for 30 days from June 2, 2021 – July 2, 2021. One (1) comment was received. The Draft version will be adopted as the Final.</p>
<b>RECOMMENDATION</b>
<ul style="list-style-type: none"><li>• BPAC recommends:</li><li>• CAC recommends:</li><li>• TAC recommends:</li></ul>
<b>ATTACHMENT(S)</b>
<ol style="list-style-type: none"><li>1. FY 2022 UPWP</li><li>2. Comment Received (H. Still III)</li><li>3. Resolution</li></ol>

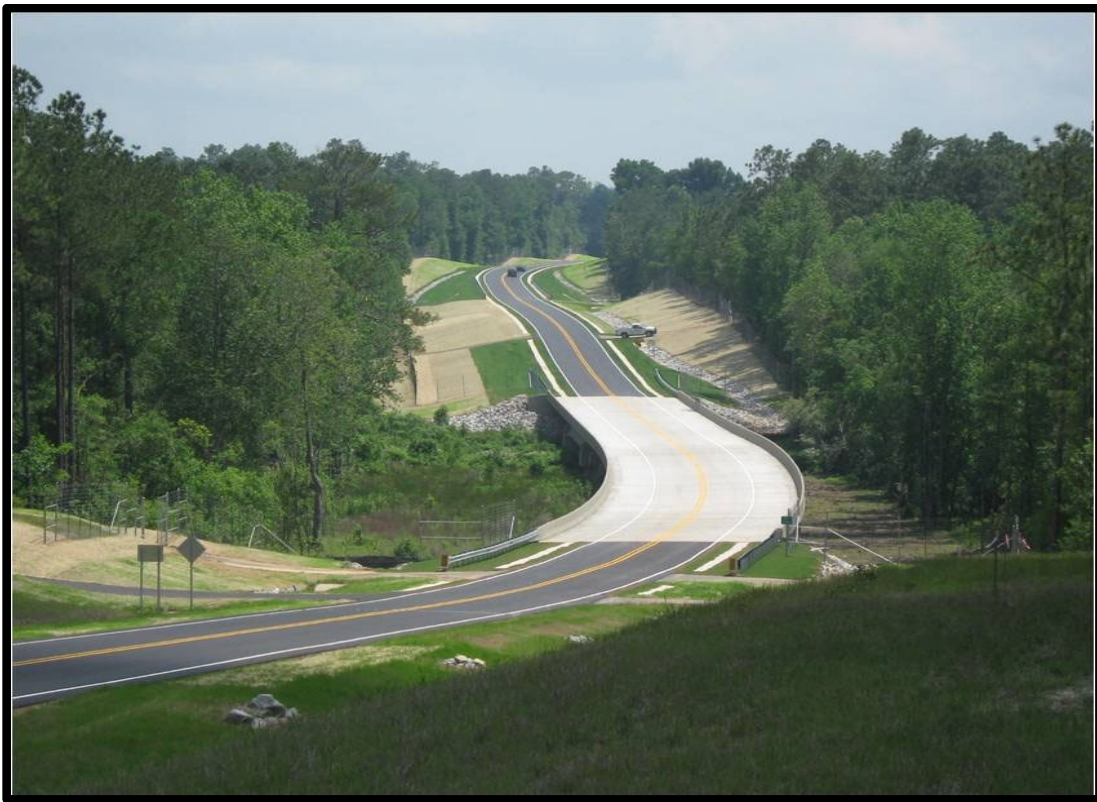
# **Eastern Shore Metropolitan Planning Organization**

**FY 2022**

## **Unified Planning Work Program (UPWP)**

### **MPO PLANNING AND ADMINISTRATIVE BUDGET**

***DRAFT***



This document was prepared by the staff of the Eastern Shore MPO

July 2021

*Asistencia de idiomas está disponible poniéndose en contacto con personal de la MPO en  
[coordinator@easternshorempo.org](mailto:coordinator@easternshorempo.org)*

# **Eastern Shore Metropolitan Planning Organization**

**FY 2022**

**Unified Planning Work Program (UPWP)  
for the Eastern Shore MPO Urbanized Area**

## **MPO PLANNING AND ADMINISTRATIVE BUDGET**

This document is posted on the internet at  
[www.easternshorempo.org](http://www.easternshorempo.org)

For information regarding this document, please contact:

Sarah Hart Sislak, MPO Coordinator  
Eastern Shore MPO  
Baldwin County (Fairhope) Satellite Courthouse  
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This UPWP was prepared as a cooperative effort of the U.S. Department of Transportation (USDOT), Federal Highway Administration (FHWA), Federal Transit Administration (FTA), Alabama Department of Transportation (ALDOT), and local governments in partial fulfillment of requirements of Title 23 USC 134 and 135, amended by FAST Act, Sections 1201 and 1202, December 4, 2015. The contents of this document do not necessarily reflect the official views or policies of the U.S. Department of Transportation.

### **Policy Board Members**

Mayor Sherry Sullivan, City of Fairhope  
Councilmember Jack Burrell, Fairhope City Council, Chairperson  
Mayor Robin LeJeune, City of Daphne  
Councilmember Ron Scott, Daphne City Council  
Commissioner Joe Davis, Baldwin County Commission District 2  
Commissioner Billie Jo Underwood, Baldwin County Commission District 3, Vice Chairperson  
Mayor Michael McMillan, City of Spanish Fort  
Mayor Richard Teal, Town of Loxley  
Matthew Ericksen, P.E., Southwest Region Engineer, Alabama Department of Transportation

### **Non-Voting Members**

Mark Bartlett, P.E., Division Administrator, Federal Highway Administration  
Bradley Lindsey, P.E., State Local Transportation Engineer, ALDOT  
Richard Johnson, P.E., Chairperson of the Technical Advisory Committee  
Andrew James, Chairperson of the Citizen Advisory Committee

### **Technical Advisory Committee (TAC) Members**

Richard Johnson, P.E., Public Works Director, City of Fairhope  
Adrienne Jones, Director of Community Development, City of Daphne  
Buford King, Development Services Manager, City of Fairhope  
Vacant, Public Works Director, City of Daphne  
Carl Nelson, Planning Commission Chairman, City of Spanish Fort  
Robert Davis, Superintendent of Utilities, Town of Loxley  
Joey Nunnally, P.E., Baldwin County Highway Department  
Matthew Brown, Director of Transportation, Baldwin Regional Area Transit System  
Edwin Perry, P.E., Southwest Region Pre-Construction Engineer, ALDOT  
Bill Harbour, Representative, Baldwin County Board of Education

### **Non-Voting Members**

Rhonda King, Federal Transit Administration  
Casey Gay Williams, Eastern Shore Chamber of Commerce Representative  
Patrick Northcutt, Central Baldwin Chamber of Commerce Representative  
Don Lagarde, Director, City of Fairhope Airport Authority  
Lian Li, Representative, FHWA  
Greg Smith, P.E., Representative, City of Robertsdale  
Representative, Baldwin County (Vacant)  
Representative, City of Daphne (Vacant)  
Representative, City of Fairhope (Vacant)  
Representative, City of Spanish Fort (Vacant)  
Representative, Town of Loxley (Vacant)  
Trucking Representative (Vacant)  
U.S. Army Corps of Engineers Representative (Vacant)

**Citizens Advisory  
Committee (CAC)**

Donald Ouellette, City of Daphne  
Stephen Pierce, City of Daphne  
Rick Davis, City of Daphne  
Richard Jaehne, City of Daphne

David Stejskal, City of Fairhope  
Tom Granger, City of Fairhope  
Coley Boone, City of Fairhope  
Vacant, City of Fairhope

Vacant, Baldwin County  
Greg Walker, Baldwin County  
Andrew James, Baldwin County  
Marissa Renneker, Baldwin County

Kevin Morgan, City of Spanish Fort  
Richard Ullo, City of Spanish Fort

Diane Burnett, Town of Loxley  
Vacant, Town of Loxley

**Bicycle and Pedestrian Advisory  
Committee (BPAC)**

Phil Wilbourn, City of Daphne  
Mark Wetzel, City of Daphne  
David Ringler, City of Daphne  
Payton Rogers, City of Daphne

Jeff Hudson, City of Fairhope  
Katie Bolton, City of Fairhope  
Gary Gover, City of Fairhope  
Vacant, City of Fairhope

Nancy Johnson, Baldwin County  
Dewane Hayes, Baldwin County  
Vacant, Baldwin County  
Gail Yongue, Baldwin County

Kathie LaRose, City of Spanish Fort  
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**EASTERN SHORE METROPOLITAN PLANNING ORGANIZATION  
RESOLUTION NO. 2021-**

**Adopting the Draft FY2022 Unified Planning Work Program  
for the Eastern Shore Urbanized Area**

**WHEREAS**, the **Eastern Shore Metropolitan Planning Organization (MPO)** is the organization designated by the Governor of the State of Alabama as being responsible, together with the State of Alabama, for implementing the applicable provisions of 23 USC 134 and 135 (amended by the FAST Act, Sections 1201 and 1202, December 2015); 42 USC 2000d-1, 7401; 23 CFR 450 and 500; 40 CFR 51 and 93; and

**WHEREAS**, the U. S. Department of Transportation requires all MPOs, as established by the U.S. Bureau of the Census, doing area-wide urban transportation planning that involves more than one Department of Transportation operating administration, to submit a Unified Planning Work Program as a condition for meeting the provisions of 23 Code of Federal Regulations (CFR) 450.308; and

**WHEREAS**, consistent with the declaration of these provisions, the Eastern Shore Metropolitan Planning Organization (MPO), in cooperation with the Alabama Department of Transportation, has prepared a Unified Planning Work Program for the Eastern Shore Urbanized Area for fiscal year 2022; and

**WHEREAS**, pursuant to its duties, functions, and responsibilities, the Eastern Shore Metropolitan Planning Organization (MPO), in session this 28<sup>th</sup> day of July 2021, did review and evaluate the aforementioned FY22 Unified Planning Work Program, summarized on the attached pages; now

**THEREFORE, BE IT RESOLVED** by the Eastern Shore Metropolitan Planning Organization (MPO) that the same does hereby endorse and adopt said Unified Planning Work Program.

**BE IT FURTHER RESOLVED** that, in the interest of efficiency, the Eastern Shore MPO authorizes its staff to make maintenance adjustments and corrections to the UPWP without formal approval by the Policy Board.

\_\_\_\_\_  
Jack Burrell, Chairman

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_ Date: \_\_\_\_\_



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# **I. Introduction**

## **Overview**

The Unified Planning Work Program (UPWP) document is developed to organize the planning activities for the Eastern Shore Metropolitan Planning Organization (MPO). The purpose of the UPWP is to define work tasks necessary to conduct transportation planning activities throughout the Eastern Shore Metropolitan Planning Area (MPA). The UPWP also provides budget allocations for each work task covering Fiscal Year 2022, from October 1, 2021 to September 30, 2022.

Federal, state, and local funding sources are outlined in the UPWP. Planning Funds (PL) from the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) account for 80 percent of MPO funding, while the remaining 20 percent is made up of local funds. The Baldwin County Commission provides the entire twenty percent local match for the MPO Planning Funds.

## **Public Participation in the Transportation Planning Process**

The Eastern Shore Metropolitan Planning Organization (MPO) strongly encourages public participation in MPO Transportation Planning activities. All MPO activities and meetings are open to the public. Advertisement of planning activities, such as meeting dates, review and adoption of planning documents, and public involvement sessions are publicized at least two (2) weeks prior to the meeting date. In continuing open participation, the Bicycle and Pedestrian Advisory Committee (BPAC), Citizens Advisory Committee (CAC), Technical Advisory Committee (TAC), and the Policy Board review and provide comments on all MPO planning documents. The public is encouraged to contact MPO staff with any questions or concerns. Staff may be contacted via phone, email, regularly scheduled MPO meetings, Public Forum periods, and/or in person to discuss all MPO planning activities and documents.

## **Title VI in Preparation of the UPWP**

The MPO will comply with all Title VI programs, processes, and procedures according to 23 CFR 450 et al and FTA Circular 4702.1B. Refer to section 4.2 on page 19 for more information on Title VI compliance. You can also view our 2018 Public Participation plan on our website at [www.easternshoremopo.org](http://www.easternshoremopo.org).

## **Scope of the Planning Process**

FAST ACT, the current federal transportation legislation, outlines ten Planning Factors that must be considered in all MPO plans, proposals, and projects.

- A. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
- B. Increase the safety of the transportation system for motorized and non-motorized users;
- C. Increase the security of the transportation system for motorized and non-motorized users;
- D. Increase the accessibility and mobility options available to people and for freight;
- E. Protect and enhance the environment, promote energy conservation, improve quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;
- F. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
- G. Promote efficient system management and operation; and
- H. Emphasize the preservation of the existing transportation system.

- I. Improve the resiliency and reliability of the transportation system, and reduce (or mitigate) the storm water impacts on surface transportation.
- J. Enhance travel and tourism.

### **Special Planning Considerations**

#### ***Livability Principles and Indicators***

Increasingly, federal and state agencies are using Performance Measures as a way of ensuring greater accountability for the expenditure of public funds in an ever growing number of programs and activities across a variety of disciplines. Within the transportation sector and the planning processes associated with transportation infrastructure development, ALDOT has adopted the Livability Principles and Indicators as a sustainability measurement against future actions.

All planning tasks must be measured against these **Livability Principles**:

- 1. Provide more transportation choices, including non-motorized transportation
- 2. Promote equitable, affordable housing
- 3. Enhance economic competitiveness
- 4. Support existing communities
- 5. Coordinate policies and leverage investment
- 6. Value communities and neighborhoods

As a measure of sustainability of these principles, the MPO will provide the following **Livability Indicators**:

- 1. Percentage of LRTP projects that contain bicycle and pedestrian elements, excluding transit projects.
- 2. Percentage of transportation investment from the Long Range Transportation Plan (LRTP) dedicated to enhancing accessibility of existing transportation facilities.
- 3. Percentage of household income spent on housing and transportation.
- 4. Percentage of Workforce Commuting to Work by Bike
- 5. Percentage of Workforce Walking to Work
- 6. Percentage of Workforce Utilizing Public Transit
- 7. Percentage of jobs and housing located within one-half (1/2) mile of transit service.
- 8. Percent of workforce living within twenty-four (24) miles or less from primary job.

The Livability Indicators will be presented in the appendices of the following planning documents: Long Range Transportation Plan, Transportation Improvement Program, Public Participation Plan (PPP), Bicycle and Pedestrian Concept. Data will be presented as percentages or numbers in charts, graphs, or maps in the narrative or the Appendices.

#### ***Transportation Performance Management***

MAP-21 and the FAST Act created a performance-based surface transportation program with requirements for State Departments of Transportation, Metropolitan Planning Organizations, and transit agencies. Along with DOTs, FHWA has required MPOs to adopt targets or accept the state target for the following categories:

- Serious Injuries per Vehicle Miles Traveled, Fatalities per vehicle miles Traveled, Total Serious Injuries, Total Fatalities, Non-Motorized Fatalities and Serious Injuries;
- Percentage of Pavement on the Interstate in Good Condition, Percentage of Pavement on the Interstate in Poor Condition, Percentage of Pavement on the Non-Interstate NHS in Good Condition, Percentage of Pavement on the Non- Interstate NHS in Poor Condition, Percentage of Bridge Decks on the Non- Interstate NHS in Good Condition, Percentage of Bridge Decks on the Non- Interstate NHS in Poor Condition.
- Percentage of Person-Miles Traveled on the Interstate that are Reliable, Percentage of Person-Miles Traveled on the Non-Interstate NHS that are Reliable, Truck Travel Time Reliability Index, Annual Hours of Peak Excessive Delay Per Capita, Percent of Non-Single Occupancy Vehicle (SOV) Travel, Total Emissions Reduction.

FTA's final rule defined the term "state of good repair" (SGR) and established a minimum Federal requirement for transit asset management. This requirement applies to all recipients and subrecipients who own, operate, or manage public transportation capital assets. Three SGR performance measures include:

- Rolling Stock (Revenue Vehicles): % by type that exceed Useful Life Benchmark (ULB)
- Equipment (over \$50,000): % of non-revenue service vehicles by type that exceed ULB
- Facilities: (FTA Sponsored): % rated less than 3.0 on the TERM scale.

On July 19, 2018, FTA published the Public Transportation Agency Safety Plan (PTASP) Final Rule, which requires certain operators of public transportation systems that receive federal funds under FTA's Urbanized Area Formular Grants to develop safety plans that include the processes and procedures to implement Safety Management Systems (SMS). The PTASP Final Rule requires that all public transportation providers develop safety performance measures. The below measures must be reflected in Metropolitan Transportation Plans and Transportation Improvement Programs updated or amended after July 20, 2021.

- Fatalities and Rate of Fatalities
- Injuries and Rate of Injuries
- Safety Events and Rate of Safety Events
- Mean Distance between Major Mechanical Failures

## II. Organization

The Eastern Shore MPO is composed of the Policy Board and three Advisory Committees: Technical Advisory Committee (TAC), Citizens Advisory Committee (CAC), and Bicycle and Pedestrian Advisory Committee (BPAC).

The **Policy Board** is the decision-making body, which includes voting and non-voting MPO members. Policy Board members are elected officials (Mayors, Council Members, and County Commissioners) of the local government jurisdictions, but also includes the Region Engineer for Southwest Region of the Alabama Department of Transportation. The Policy Board proposes, adopts, and submits MPO projects to the Alabama Department of Transportation (ALDOT), and discusses or endorses ALDOT projects.

Policy Board decisions are augmented by input from the three Advisory Committees. These committees should include a representative from citizens with disabilities. Committee members serve at the pleasure are appointed by the Policy Board and provide informed and valuable input into Policy Board decisions. Committee inquiries, findings, and recommendations are conveyed to the Board by the MPO Coordinator or may be presented directly to the Board by the Committee Chairperson.

The **Technical Advisory Committee (TAC)** provides technical support to the Policy Committee. TAC members are non-elected officials, typically city and county department heads, professional staff supporting local government operations, community leaders such as Chamber of Commerce presidents/CEOs, school superintendents, police

chiefs, and hospital administrators. Based on their affiliation, they may have a hand in developing transportation infrastructure or operating transportation dependent businesses.

The **Citizens Advisory Committee (CAC)** provides input as part of the public involvement process. Usually, CAC members are active members within their respective communities, including interest in transportation projects, infrastructure concerns and bicycle/pedestrian projects in general. MPO member local governments are charged with encouraging their citizens to be active in MPO transportation activities in their respective areas and to participate in the planning process through membership on the committee.

The **Bicycle and Pedestrian Advisory Committee (BPAC)** provides input as part of the public involvement process. Usually, BPAC members are active community members and leaders in bike and pedestrian issues. The BPAC is comprised of citizens from communities within the MPA. BPAC members provide views on projects and programs from the bike and pedestrian perspective.

### **III. Tasks**

#### **1.0 ADMINISTRATION**

#### **1.1 MPO Administrative Duties**

##### **Objectives**

The role of the MPO Administrative Duties task is to manage the transportation planning program in an efficient manner and effectively use human and material resources in developing transportation plans. It must ensure compliance with Title VI. The MPO must provide necessary secretarial and clerical services and assure compliance with U.S. DOT drug-free workplace requirements. Staff must provide necessary preparations for Policy Board and advisory committee meetings, as well as for all Public Involvement events. MPO staff must prepare agendas, support documents, sign-in sheets, minute records, hand-outs, and responses to public comments. MPO staff will also be responsible for managing MPO expenses and preparing the necessary documentation for reimbursement from ALDOT. The task includes record maintenance as required by CFRs and ALDOT directives and preparation of reports as needed by the Policy Board.

##### **Previous Work**

Preparation of FY21 monthly invoices to ALDOT; Preparation of public notices, agendas, agenda packets, presentations, meeting minutes, and press releases for MPO Policy Board Meetings; Coordination of meeting locations for FY21 MPO Policy Board Meetings; Communication with Policy Board Members and Advisory Committee Members throughout FY21; Proofing MPO documents and correspondence; Managing MPO FY21 expenses; Managing MPO assets. Communication and coordination with ALDOT; Establishing uniform standard operating procedures for MPO processes.

##### **Proposed Work**

MPO staff will carry out the appropriate management and administrative activities, including providing timely reports to various committees and member government agencies. Changes in process or documentation that are necessary to comply with new legislation will be made. Records and information will be maintained and made available to the public to foster public participation in the transportation planning program.

- Manage production of all MPO documents in accordance with the 3-C process
- Maintain Federal drug-free workplace requirements
- Provide administrative support to all MPO proceedings
- Provide Policy Board, TAC, CAC, and BPAC with appropriate information
- Maintain accurate records of MPO proceedings
- Carry out miscellaneous administrative tasks to support MPO operations

### **Products**

- Monthly invoices, reports, meeting agendas, handouts
- Required MPO, federal, and state process documentation of all kinds
- Formal and other planning documents requiring federal or state agency approval
- A transportation planning program that complies with applicable provisions of US law

### **Staffing**

MPO Coordinator  
MPO Technician  
Baldwin County Highway Department Staff

### **Schedule**

October 1, 2021 – September 30, 2022

### **Funding Responsibility**

PL Funds*	\$32,000.00
Local Funds	\$8,000.00
<b>Total Funds*</b>	<b>\$40,000.00</b>

*\*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category*

## 1.2 Continuity of Operations Plan (COOP)

### Objectives

The purpose of the Continuity of Operations Plan (COOP) is to provide MPO direction in the event of an emergency, natural disaster, or unforeseen threat to normal operations. The COOP outlines the measures to be taken by the MPO to ensure the safety of staff, protect sensitive and critical MPO documents, equipment, and records, and provide for relocation and/or emergency restart protocols in the event of a severe weather, accident, act of terrorism, or any other catastrophic event.

### Previous Work

Review of FY21 COOP; Update Continuity of Operations Plan for FY22.

### Proposed Work

Staff will update the COOP, if needed, to ensure all employees are familiar with emergency and evacuation procedures of the MPO and the Baldwin County Highway Department. MPO staff will update the COOP to follow these general guidelines:

- Establish internal procedures for evacuation and communications
- Ensure electronic systems redundancies and data backup and storage
- Install procedures for protecting documents, equipment, and sensitive inventory
- Attend relevant workshops and training sessions
- Promote alertness to hazardous weather, evacuation notices, and roadway safety
- Submit draft and final draft COOP for ALDOT review

\*MPO Coordinator will evaluate the need to update or adopt a new COOP. The current COOP will remain active unless changes or additions are needed for FY22.

### Products

- Updated procedures for evacuation, document and equipment protection, and system backup
- Continuity of Operations Plan (COOP)

### Staffing

MPO Coordinator  
MPO Technician  
Baldwin County Highway Department Staff

### Schedule

October 1, 2021 – September 30, 2022

### Funding Responsibility

PL Funds	\$400.00
Local Funds	\$100.00
<b>Total Funds*</b>	<b>\$500.00</b>

*\*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*



## 1.3 Equipment Purchases and Supplies

### Objectives

The purpose of this sub-task is to provide funds for the purchase of various kinds of equipment (computers, software, peripheral equipment) and office supplies to supply a working MPO office. Postage, copier, printer, and some shipping costs are covered under this task.

### Previous Work

In FY21, the MPO continued to maintain its website server space, court reporter transcripts, and miscellaneous office equipment. The MPO also purchased office supplies for daily operations.

### Proposed Work

MPO staff will purchase supplies and necessary equipment to complete work requirements as needed and as efficiently as possible. These supplies include but are not limited to: paper, ink for map plotter and standard printers, organizational supplies, office furniture, and other supplies MPO staff deems necessary to improve the efficiency of MPO operations and MPO meeting preparation. MPO staff will also research and possibly purchase tablets to be used by Policy Board and Advisory Committee members during MPO meetings

### Products

Reports  
Agenda packets  
General documents  
Plans  
Office Supplies  
Office Furniture  
Tablets for use by Committees and Policy Board

### Staffing

MPO Coordinator  
MPO Technician  
Baldwin County Highway Department Staff

### Schedule

October 1, 2021 – September 30, 2022

### Funding Responsibility

PL Funds	\$10,400.00
Local Funds	\$2,600.00
<b>Total Funds*</b>	<b>\$13,000.00</b>

*\*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

## **2.0 DATA COLLECTION AND ANALYSIS**

### **2.1 Database Maintenance and Data Collection**

#### **Objectives**

The MPO is charged with collecting and maintaining data to support the transportation planning process and evaluating the effectiveness of the transportation planning effort and the system; improving transportation system resiliency and reliability; assisting in the evaluation of potential developments and activities on the transportation system; and assisting in the determination of measures to be taken to mitigate impacts on the system. Staff will assist and improve the capability of member governments to monitor, analyze, and if necessary, collect traffic, accident, bicycle/pedestrian, and other forms of data.

The data to be collected, maintained and analyzed includes: socioeconomic characteristics, traffic volumes, land use, economic activity, employment, physical attributes of the MPA transportation network, accident/incident data and land parcel data for the affected areas of Central and South Baldwin County.

#### **Previous Work**

Collected Census data for Title VI program update and Travel Demand Model; Collected growth data; Collected Environmental Justice data; Collected ridership data from BRATS, the MPO Public Transit provider; Collected development data including preliminary/final plats and building permits.

#### **Proposed Work**

The MPO will maintain an ongoing data collection program. Socioeconomic data will continue to be updated by MPO staff for use in modeling and plan update activities.

- Collection of socioeconomic data as necessary and appropriate using existing databases
- Collection and analysis of traffic data including traffic accident data
- Collect, analyze, and present Livability Indicator data as needed to support other tasks. The MPO will collect, prepare, and present Livability Indicator data in the listed planning documents as required on p. 2
- MPO staff will consult with private companies who provide services related to this tasking
- MPO staff will attend meetings, training events, presentations, or peer information exchanges as appropriate to the tasking

#### **Products**

- Traffic data files for use in various reports, summaries, and modeling deliverables.
- Socioeconomic data for use in various planning documents and modeling.
- Transit Data
- Planning and Development spreadsheets
- Building and Planning permit spreadsheets

#### **Staffing**

MPO Coordinator  
MPO Technician  
Baldwin County Highway Department Staff

## **Schedule**

October 1, 2021 – September 30, 2022

## **Funding Responsibility**

PL Funds	\$2,400.00
Local Funds	\$600.00
<b>Total Funds*</b>	<b>\$3,000.00</b>

*\*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

## **2.2 Geographic Information Systems (GIS)**

### **Objectives**

The MPO will develop, update, and maintain an ESRI based ArcGIS system in support of mapping and data production requirements for formal planning documents, traffic analyses, impact assessments, congestion management studies, transit planning, project presentations, and travel demand modeling support for Citilabs Voyager applications.

### **Previous Work**

Created maps for Title VI Program and Environmental Justice issues; Created and updated Public Transit Maps; Created individual project maps for submitted projects; Created Master Project maps including all projects submitted to the MPO; Updated Bicycle and Pedestrian network map displaying all sidewalks and bike lanes in the planning area; Created map displaying ideal future Bicycle and Pedestrian Routes; Maintained online interactive project map; Created maps displaying the Eastern Shore modeled networks within Citilab Voyager; Mapped all preliminary and final plats within the Metropolitan Planning Area (MPA) for calendar years 2017, 2018, 2019, 2020, and 2021.

### **Proposed Work**

Eastern Shore MPO will continue to upgrade computers and GIS software as needed to assure MPO staff can readily access GIS data. Transportation related data will be integrated into ArcGIS as it becomes available. Technical assistance will be made available to all MPO member governments as needed.

- Attend ALDOT sponsored modeling and GIS workshops/trainings
- Create maps to identify MPO project location(s)
- Employ GIS software to display and analyze MPO study area
- Project Maps
- Transit Maps
- Demographic Maps
- Update Planning Boundary Map following 2020 Census data release
- Update Highway Functional Classification Map
- MPO staff will attend meetings, training events, presentations, or peer information exchanges as appropriate to the tasking

### **Products**

- Updated MPA map based on U. S. 2020 Census data
- Bicycle and Pedestrian Sidewalk and Bike Lane Network Map
- Master Project Maps
- Interactive Map
- Population projection Maps
- Transit Maps
- Travel Model Maps
- LRTP Project Maps
- Planning and Development Maps
- Updated Highway Functional Classification Map

### **Staffing**

MPO Coordinator  
MPO Technician  
Baldwin County Highway Department Staff

### **Schedule**

October 1, 2021 – September 30, 2022

### **Funding Responsibility**

PL Funds	\$9,600.00
Local Funds	\$2,400.00
<b>Total Funds*</b>	<b>\$12,000.00</b>

*\*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

## 2.3 Transportation Model Development and Maintenance

### **Objectives**

MPO staff will collect and maintain data to support development and of the Eastern Shore Travel Demand Model for inclusion in the 2045 Long Range Transportation Plan (LRTP). The modeled network developed for inclusion in the 2045 LRTP and succeeding plans will use a 2015 Base Line and project network traffic volumes through year 2045. Data collection and model development will be done in close coordination with Metropolitan Planning Section of the Local Transportation Bureau of ALDOT.

### **Previous Work**

MPO staff has attended training seminars for transportation model development; Prepared final draft of Traffic Analysis Zone (TAZ) map; Validated Base Model; Prepared 2025 and 2045 E+C and Build networks; Updated network for Mobile River Bridge scenarios.

### **Proposed Work**

- Collect and Analyze Traffic Data
- Coordinate model updates with Local Transportation Bureau staff
- Add funded projects to the model
- MPO staff will attend meetings, training events, presentations, or peer information exchanges as appropriate to the tasking

### **Products**

Updated travel model networks

### **Staffing**

MPO Coordinator  
MPO Technician  
Baldwin County Highway Department Staff

### **Schedule**

October 1, 2021 – September 30, 2022

### **Funding Responsibility**

PL Funds	\$3,200.00
Local Funds	\$800.00
<b>Total Funds*</b>	<b>\$4,000.00</b>

*\*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

## **2.4 Preparation of Emissions Data for MOVES**

N/A

## **2.5 Intelligent Transportation System (ITS) Program**

### **Objectives**

Continuously develop and update an Intelligent Transportation System (ITS) Programs for the Eastern Shore Urban Area. Intelligent Transportation Systems improve transportation safety and mobility and enhance productivity through the use of advanced communications technologies. ITS encompasses a broad range of wireless and wire line communications-based information and electronics technologies. When integrated into the transportation system's infrastructure, and in vehicles themselves, these technologies relieve congestion, improve safety, and enhance productivity. The MPO will ultimately prepare an ITS Plan to support safety measures and other programs within the MPA.

### **Previous Work**

Researched and review of ITS Programs from similarly situated urban areas; Attended presentations and webinars on ITS; Hired Consultant to Perform Fiber Audit/Infrastructure Analysis/Systems Engineering Report for Proposed Adaptive or Responsive Traffic Signal System; Funded an Adaptive Signal ITS system in the urbanized area using MPO Surface Funds. Developed a basic ITS Program in coordination with ALDOT, that focused on traffic management, incident response, emergency management, and traveler information. Researched additional ITS and future projects.

### **Proposed Work**

- Continue to develop a basic ITS Program in coordination with ALDOT, which will focus on traffic management, incident response, emergency management, and traveler information
- Research additional ITS for future projects and funding sources
- MPO staff will attend meetings, training events, presentations, or peer information exchanges as appropriate to the tasking
- Market and promote the US Highway 98 Adaptive Signal system, along with the partnership between the ESMPO, FHWA, ALDOT and member governments
- Support all stakeholders and member governments with the ITS program

### **Products**

ITS Program

### **Staffing**

MPO Coordinator  
MPO Technician  
Baldwin County Highway Department Staff

### **Schedule**

October 1, 2021 – September 30, 2022



**Funding Responsibility**

PL Funds	\$4,000.00
Local Funds	\$1,000.00
<b>Total Funds*</b>	<b>\$5,000.00</b>

*\*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

### 3.0 Unified Planning Work Program

#### Objective

Develop a schedule of transportation planning tasks that will carry out the continuing, cooperative, and comprehensive (3-C) planning process for the Eastern Shore. Create a budget to fund the necessary tasks with approval of the MPO and Advisory Committees and address Planning Factors, as mandated by Federal legislation and Federal agency directives. Establish benchmarks and timelines where appropriate to enable MPO, ALDOT, and FHWA to measure progress on time-sensitive activities.

#### Previous Work

Mid-year review and updates to FY21 Final UPWP including review of work and funding availability. Amended FY21 UPWP to include planning studies. Developed FY22 UPWP.

#### Proposed Work

In cooperation with ALDOT, MPO staff will determine the needed planning activities (tasks) for FY 2023. These activities, along with funding levels and funding sources, will be incorporated into the Draft FY 2023 Unified Planning Work Program. The UPWP will continue to reflect the requirements of federal transportation legislation. MPO staff will also provide an annual report.

- Develop the FY 2023 Unified Planning Work Program
- **The MPO will collect, prepare, and present *Livability Indicator* data in the listed planning documents as required on page 2.**

#### Products

FY 2023 Draft and Final UPWP  
Annual Report  
Financial Reports

#### Staffing

MPO Coordinator  
MPO Technician  
Baldwin County Highway Department Staff

#### Schedule

Draft in June 2022; Final in July 2022

#### Funding Responsibility

PL Funds	\$3,200.00
Local Funds	\$800.00
<b>Total Funds*</b>	<b>\$4,000.00</b>

*\*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

## **4.0 PUBLIC INVOLVEMENT**

### **4.1 Public Participation Process**

#### **Objective**

Maintain a PPP that conforms with the requirements of FAST-Act and is consistent with 23 CFR 450.316 that provides specific procedures for the dissemination of transportation planning, project, and program information to communities, groups, and interested parties within the Eastern Shore MPA. Provide information about the MPO to interested individuals and groups and notify the public of opportunities to participate effectively in the transportation planning process through the MPO. Coordinate the exchange of information between the MPO, the TAC, the CAC, the BPAC, ALDOT, FHWA, and the FTA. Provide MPO, TAC, CAC, and BPAC members, agencies, the public, and all interested parties with information about ongoing planning activities and MPO projects. Maintain effective relationships with local and area print and broadcast media. This task also aims to enhance travel and tourism.

#### **Previous Work**

Provided public forum opportunities at all MPO meetings; Built new MPO website; Updated social media sites and MPO website on a regular basis; Prepared and sent email campaigns to interested parties; Prepared and distributed informational flyers to low-income and minority groups. Prepared and published public notices for MPO meetings; Conducted public forums for comment on MPO planning documents; Responded to public comments on MPO planning documents; Prepared MPO informational videos; Collected livability indicators; Delivered presentations regarding the MPO to interested groups; Communicated with the press and media regarding the MPO; Planned and conducted Advisory Committee meetings; Acted as liaison between Advisory Committee members and Policy Board members; Filled CAC and BPAC vacancies through application process; Held public meetings regarding planning documents; Continuously updated planning documents and notices with most recent versions on the MPO website; Updated the PPP in FY 20 according to the public involvement processes outlined in the PPP; Developed informational brochures outlining what the Eastern Shore MPO is; Created informational guide to local traffic improvements in the MPA; Initiated contact with new housing developments, organizations and lower economic groups; Presented informational presentations to civic groups in the MPA.

#### **Proposed Work**

The MPO will give public presentations to a variety of organizations throughout the MPA as requested or needed. Public participation activities, advertisement, and other public notice methods will be evaluated to determine their cost efficiency and effectiveness in providing information to various segments of the area population. MPOs will continue to develop and provide quality maps, reports, and other materials to inform citizens about the transportation planning process and proposed projects. MPO staff will describe Performance Measures, and the Livability Principles and Livability Indicators in the Public Participation Plan (PPP), and ensure that agencies and the public have full access to documents and data as requested. In addition, the MPO will:

- Periodically update the PPP to incorporate new legislation, agency directives, or MPO procedures
- Plan and conduct CAC and BPAC meetings
- Provide Public Forum opportunities at MPO, TAC, CAC, and BPAC meetings
- Promote development of transportation projects in the Eastern Shore area and provide outreach to affected communities
- Post MPO and Advisory Committee meeting notices and other information on the MPO website
- Post updated Transportation Planning documents on the website
- Collect and present Livability Indicators as required on p. 2
- MPO staff will attend meetings, training events, presentations, or peer information exchanges as appropriate to the tasking
- Develop flyers and emails with transportation updates

- Target new housing communities and organizations to encourage participation
- Maintain social media accounts
- MPO Monthly Member Spotlight

### **Products**

Reports, meeting agendas, Public Notices, promotional flyers, new web content, social media presence, informational videos

### **Staffing**

MPO Coordinator  
MPO Technician  
Baldwin County Highway Department Staff

### **Schedule**

October 1, 2021 – September 30, 2022

### **Funding Responsibility**

PL Funds	\$16,000.00
Local Funds	\$4,000.00
<b>Total Funds*</b>	<b>\$20,000.00</b>

*\*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

## **4.2 Title VI and Environmental Justice**

### **Objectives**

Every effort is taken to ensure that protections provided in 42 United States Code (USC) 2000d-1 are addressed in the planning process. The intent is to avoid, minimize, or mitigate disproportionately high and adverse human health and environmental effects, including social and economic effects, on minority populations and low-income populations in the planning process or during transportation project development. The MPO will ensure the full and fair participation by all potentially affected communities and prevent the denial of, reduction in or significant delay in the receipt of benefits of transportation system improvements by minority and low-income populations.

### **Previous Work**

Analyzed U.S. Census data and communicated with local authorities to locate minority and low-income groups within the MPA; Maintained a contact list for these groups and prepared and mailed flyers to each contact to notify them of opportunities to be involved in transportation planning activities; Prepared and maintain a Language Assistance Plan to the extent required by Circular 4701.1B; Prepared and maintain Title VI Policies; Updated the Title VI Plan, as required.

### **Proposed Work**

MPO staff will determine residential, employment and transportation patterns of low-income and minority populations using census information and socioeconomic data from reliable and available sources. Staff will interact and reach out to community leaders representing low-income and minority populations and groups by consulting with the Public Housing Authority, the Area Agency on Aging, local churches, and other agencies. The MPO will encourage the media, including TV, radio, and print, to disseminate information about transportation planning projects and activities. Hold public meetings in locations and times that are comfortable, familiar, and convenient. The MPO will comply with all federal agency guidelines. MPO staff will ensure that the MPO complies with the Civil Rights Act of 1964, Executive Order 13166, and FTA Circular FTA C 4702.1B, October 2012, and that it fulfills the requirements under 4702.1B of the Limited English Proficiency (LEP) provisions.

- Environmental Justice documents and reports
- Requirements set forth in 23 CFR 450 et al with regard to public participation
- Self-certification requirements set forth in 23 CFR 450.218
- Develop relationships with low-income and minority community representatives
- Provide outreach through the PPP process to minority and low-income populations in the Eastern Shore MPA
- Develop a Program Access Plan
- MPO staff will attend meetings, training events, presentations, or peer information exchanges as appropriate to the tasking

### **Products**

Reports, plans, or activities as necessary to meet ALDOT, FHWA and FTA obligations.  
Up-to-Date FTA Title VI Plan  
Up-to-Date LEP Plan  
Program Access Plan

### **Staffing**

MPO Coordinator  
MPO Technician  
Baldwin County Highway Department Staff

**Schedule**

October 1, 2021 – September 30, 2022

**Funding Responsibility**

PL Funds	\$4,000.00
Local Funds	\$1,000.00
<b>Total Funds*</b>	<b>\$5,000.00</b>

*\*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

## 4.3 Disadvantaged Business Enterprise (DBE)

### Objectives

Give full consideration to the potential services that can be provided by disadvantaged business enterprises in carrying out the continuing, cooperative and comprehensive (3-C) planning process and any transit related programs. This task seeks to meet requirements of 23 CFR 230 and 49 CFR 26.

### Previous Work

MPO staff performed research regarding the requirements of this task and communicated with ALDOT regarding the same.

### Proposed Work

ALDOT will monitor the planning agency and the Eastern Shore MPO in its efforts to contract with DBE enterprises whenever possible. ALDOT will provide information on available DBE services to assist the MPO in meeting the DBE goals.

- Attend DBE workshops and training when available
- Utilize DBE firms' resources when available and appropriate
- MPO staff will attend meetings, training events, presentations, or peer information exchanges as appropriate to the tasking

### Products

Selection of DBE in MPO projects

### Staffing

MPO Coordinator  
MPO Technician  
Baldwin County Highway Department Staff

### Schedule

October 1, 2021 – September 30, 2022

### Funding Responsibility

PL Funds	\$400.00
Local Funds	\$100.00
<b>Total Funds*</b>	<b>\$500.00</b>

*\*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

## 4.4 Public Involvement for Air Quality Conformity

**Note: In the event of a designation of non-conformity for ozone in 2022, the earliest possible work under this subtask would not take place until 2023.**

### **Objectives**

Provide information about activities related to air quality conformity to interested individuals, groups and the general public.

### **Previous Work**

No work performed other than ancillary research.

### **Proposed Work**

- Monitor air quality in the Eastern Shore and report as necessary to the Policy Board, groups, and agencies, the public and interested parties
- Development of outreach program on air quality issues and conformity requirements under 42 USC 7401, and 40 CFR 51 and 93
- Participate in available staff training on Air Quality concerns
- MPO staff will attend meetings, training events, presentations, or peer information exchanges as appropriate to the tasking

### **Products**

A more knowledgeable MPO staff in air quality conformity

### **Staffing**

MPO Coordinator  
MPO Technician  
Baldwin County Highway Department Staff

### **Schedule**

October 1, 2021 – September 30, 2022

### **Funding Responsibility**

PL Funds	\$400.00
Local Funds	\$100.00
<b>Total Funds*</b>	<b>\$500.00</b>

*\*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*



## **5.0 Environmental Mitigation and Streamlining**

Environmental Mitigation and Streamlining addresses air quality issues not directly related to specific planning documents and the potential mitigation measures from those actions. NAAQS training, emissions monitoring techniques, and public involvement administered by the MPO are specific procedures and measures to provide a successful planning process. Other federal requirements require the integration of climate change and implications of the effects of greenhouse gases (GHG) to be included in the transportation planning process.

### **5.1 Air Quality**

**Note: In the event of a designation of non-conformity for ozone in 2022, the earliest possible work under this subtask would not take place until 2023 or 2024.**

#### **Objectives**

The Environmental Protection Agency (EPA) establishes tolerance limits on ground level and atmospheric pollutant concentrations through enactment of the National Ambient Air Quality Standards (NAAQS). An Air Quality plan is required for planning areas in non-attainment status or those areas anticipating non-attainment. This task provides for those activities that support the overall planning efforts that in turn eventually results in Air Quality Conformity Determination actions. It also provides tasking to reduce or mitigate the storm water impacts on surface transportation. Educate MPO staff in AQ conditions and documentation requirements, and ensure the MPO has sufficient resources to complete FHWA and EPA documentation requirements.

#### **Previous Work**

No work performed other than ancillary research. The EPA has not yet released a new NAAQS proposal.

#### **Proposed Work (when applicable)**

- Attend appropriate Air Quality training courses/seminars
- Stay informed of current guidelines and other requirements
- Monitor and report on Air Quality conditions and projections for the Eastern Shore MPO
- MPO staff will attend meetings, training events, presentations, or peer information exchanges as appropriate to the tasking

#### **Products**

Reports and status updates that may be required by the MPO, ALDOT, FHWA, or EPA.

#### **Staffing**

MPO Coordinator  
MPO Technician  
Baldwin County Highway Department Staff

#### **Schedule**

October 1, 2021– September 30, 2022

**Funding Responsibility**

PL Funds	\$200.00
Local Funds	\$50.00
<b>Total Funds*</b>	<b>\$250.00</b>

*\*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

## 5.2 Environmental Mitigation

### Objectives

FHWA requires climate change to be integrated into transportation planning at the local state and regional levels. FHWA also requires that appropriate steps be taken to instruct and train MPO staff in the sources and causes of Greenhouse Gas emissions as well as consider the potential long-range effects by and to the transportation process and network.

### Previous Work

MPO staff has attended workshops, webinars and information exchanges relating to Climate Change and Greenhouse Gases.

### Proposed Work (when applicable)

- Ensure FHWA required language regarding Climate Change is included in the 2045 Long Range Transportation Plan, the Transportation Improvement Program, and other documents as may be directed by FHWA or ALDOT
- Attend appropriate Climate Change and Greenhouse Gas (GHG) training courses/seminars
- Stay informed of current guidelines and other requirements
- MPO staff will attend meetings, training events, presentations, or peer information exchanges as appropriate to the tasking

### Products

Reports and status updates may be required by the MPO, ALDOT, FHWA, or EPA

### Staffing

MPO Coordinator  
MPO Technician  
Baldwin County Highway Department Staff

### Schedule

October 1, 2021 – September 30, 2022

### Funding Responsibility

PL Funds	\$200.00
Local Funds	\$50.00
<b>Total Funds*</b>	<b>\$250.00</b>

*\*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

## 6.0 Transportation Systems

### 6.1 Long Range Transportation Plan (LRTP)

#### Objective

Develop the 2045 Long Range Transportation Plan (LRTP) for the Eastern Shore MPO, with a minimum 20-year planning horizon, to include the cities of Fairhope, Daphne, Spanish Fort, and the Town of Loxley, and the non-urbanized areas of the Metropolitan Planning Area (MPA) for publication in 2020. The LRTP will include components of the Bicycle and Pedestrian Concept, freight planning, safety planning, Congestion Management Process, and the Transportation Improvement Program (TIP) projects. The LRTP will be representative of the anticipated transportation needs of year 2045. The updated LRTP will include federally required Safety Performance Management Measures and Targets and the Transit Asset Management Performance Measures and Targets. The MPO will also stay informed of transportation planning activities occurring throughout the MPA.

#### Previous Work

Preparation of LRTP narrative; Attendance at local road and bridge meetings; Communication with the Mobile and FL-AL MPO to remain informed of transportation and growth issues in neighboring communities; Development of the Travel Model; Developed project lists for inclusion in the LRTP; Maintenance of maps showing LRTP projects; Adopted project lists for inclusion in the 2045 LRTP; Collected and presented Livability Indicator Data in the 2045 LRTP; Summarized Bike/Ped Plan and ITS Program in the LRTP; Updated LRTP with Mobile River Bridge and Bayway Project.

#### Proposed Work

The MPO staff will work with ALDOT, member MPO governments, FHWA, FTA, and EPA to ensure that the Long Range Transportation Plan is maintained in coordination with the statewide transportation plan and consistent with the Highway Functional Classification Map. Member governments and communities comprising the MPO will take into account the objectives of the transportation plan and the projected 2045 network, including the need to preserve transportation corridors and promote multimodal coordination in all land use policies. Copies of the adopted Long Range Transportation Plan updates are made available to all interested parties and will be available on the MPO website upon completion. The MPO will continually monitor the progress of the implementation of the Plan as well as its effectiveness in addressing local transportation needs. MPO staff will develop or partner with consultants to perform research and/or studies that contribute to long term planning. MPO staff will also prepare and present the Livability Indicator data, as required on page 2. This data will be displayed in the Plan as numbers or percentages in charts, tables, or maps. MPO will work and coordinate with ALDOT on setting goals, objectives, performance measures and targets required by the FAST Act. Staff will monitor the systems performance report and make subsequent updates to evaluate the condition and performance of the transportation system with respect to performance targets adopted by the MPO.

- Maintain 2045 LRTP
- **The MPO will collect, prepare, and present *Livability Indicator* data in the listed planning documents as required on page 2.**
- MPO staff will attend meetings, training events, or presentations as appropriate to the tasking.
- Map plats and track building permit data

#### Products

Up-to-date 2045 Long Range Transportation Plan

Planning Studies (as requested)  
Planning and Development spreadsheets

### **Staffing**

MPO Coordinator  
MPO Technician I  
Baldwin County Highway Department Staff

### **Schedule**

October 1, 2021 – September 30, 2022

- Planning and Development Spreadsheets: Quarterly

### **Funding Responsibility**

PL Funds	\$30,400.00
Local Funds	\$7,600.00
<b>Total Funds*</b>	<b>\$38,000.00</b>

*\*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

## **6.2 Air Quality Conformity**

**N/A**

### **6.3 Amend LRTP for Air Quality Conformity**

**N/A**

## 6.4 Transportation Improvement Program (TIP)

### Objective

This task allows for MPO preparation of *funded* transportation system improvements brought forward from the Long Range into the short-range, four-year work program document. The ALDOT four-year work program usually consists of projects from the financially constrained side of the LRTP. Regardless of origin, a project moving into the short-range TIP document must be funded or have reliable funding identified. MPO staff prepares the TIP document for approval by the Governor and the MPO. The TIP may be amended at any time under procedures of TIP amendment agreed to by the Eastern Shore MPO and ALDOT.

### Previous Work

MPO staff has reviewed information regarding federal funds to be expended within the MPA and have presented the same to the MPO Policy Board. MPO staff presented Policy Board with projects to be funded and added to the Draft and Final FY2020-2023 TIP; Adopted Final FY20-2023 TIP in September 2019; Amended FY20-2023 TIP as requested by Policy Board;

### Proposed Work

The MPO will amend the FY20-23 TIP to add/delete projects as necessary. Funded projects from the Long Range Transportation Plan may be moved into the four-year TIP for completion. Subject to amendment criteria, the process used may require re-establishment of financial constraint. The MPO will continue to provide opportunities for citizens to be involved in the identification and proposed phasing of projects; MPO will promote coordination among the various transportation modes and facilities. MPO staff will also prepare and present the Livability Indicator data, as required on page 2. This data will be displayed in the Plan as numbers or percentages in charts, tables, or maps. MPO staff will work and coordinate with ALDOT on setting goals, objectives, performance measures and targets required by the FAST Act. Staff will monitor the progress made toward achieving the performance targets identified in the LRTP through project investment in the TIP.

- Manage updates to the Transportation Improvement Program and monitor funding availability
- Coordinate with ALDOT as needed on funding and document preparation
- Track and manage the status of projects in the TIP
- Provide Annual List of Obligated Projects
- Assist Member Governments with ADA Plan compliance
- Develop ADA Transition Plan for ESMPO
- The MPO will collect, prepare, and present *Livability Indicator* data as required on page 2.
- MPO staff will attend meetings, training events, presentations, or peer information exchanges as appropriate to the tasking

### Products

Up-to-date FY20-23TIP

Studies (when applicable)

Livability Indicator data, as required on page 2. This data will be displayed in the Plan as numbers or percentages in charts, tables, or maps.

Annual Obligated Projects List

### Staffing



MPO Coordinator  
MPO Technician  
Baldwin County Highway Department Staff

### **Schedule**

October 1, 2021 – September 30, 2022

- Annual List of Obligated Projects: Winter 2021
- ADA Transition Plan: Fall/Winter 2021

### **Funding Responsibility**

PL Funds	\$28,000.00
Local Funds	\$7,000.00
<b>Total Funds*</b>	<b>\$35,000.00</b>

*\*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

## **6.5 Amend TIP for Air Quality Conformity**

**N/A**

## **6.6 Public Transportation**

### **Objectives**

This task is to provide public transportation services planning for Section 5303 public transit funding for the Eastern Shore Urbanized Areas and the Metropolitan Planning Area. The funds are to assist in providing transportation and other services to citizens of the Eastern Shore, assist in the collection and maintenance of information needed to improve services, and the scheduling, dispatching, and routing of transit vehicles.

This task will provide for monitoring of transit-related services in the Eastern Shore MPA and evaluation of potential ridership required for developing bases for transit service.

### **Previous Work**

Coordination with BRATS regarding 5307 transit funds; Attendance for various transit related webinars; Review of existing Public Transit Plan; Coordination with BRATS regarding future funding and budgeting issues; Preparation of Part I of the new Public Transit Plan; review of FTA circulars relating to 5307 funding; Meeting with Policy Board members regarding possible transit capital improvement within the MPO planning area; Information exchange with SARCOR Consultants for assistance with a regional Transit Plan; Participation in CTAA research; Review of transit data; Adopted both Draft and Final Title VI Plan; Assisted with drafting of 5307 draft grant application; Mapped all routes and identified ridership within in MPA; Worked with BRATS and Spanish Fort on proposed park-and-ride facility, as well as associated NEPA process; produced public information video regarding public transit; Incorporated public transit into the Long Range Transportation Plan; Worked with BRATS and City of Fairhope on transit shelter site at the Fairhope Parking Deck location. Helped with the NEPA process and coordination with FTA on transit projects; Worked with BRATS and the City of Daphne on determining transit shelter locations in Daphne; Adopted performance measure and Transit Asset Management performance measures.

### **Proposed Work**

The Eastern Shore MPO will be responsible for short-range and long-range transit planning and needs assessments. MPO staff will incorporate public transit into the Long Range Transportation Plan. MPO staff will work with social service agencies to identify needs of clients. The following activities will take place:

- Provide annual funding actions for inclusion into the Transportation Improvement Program project listings
- Act as a liaison between stakeholders and Transit Officials
- Ensure ADA and Title VI compliance for the MPO's transit related activities
- Assist in preparation of 5307 grant application
- Implement strategies identified in Public Transit Plan and updated LRTP.
- Assist in planning and carrying out 5307 capital projects
- MPO will work and coordinate with the Alabama Department of Transportation (ALDOT) on setting goals, objectives, performance measures, and targets required by the FAST Act for the inclusion in the LRTP, TIP, and other necessary documentation required by ALDOT
- MPO staff will attend meetings, training events, presentations, or peer information exchanges as appropriate to the tasking

### **Products**

5307 Grant Application  
5307 Project Conceptual Designs

**\* In Alabama, the Consolidated Planning Grant formula is used, in which PL and 5303 funds are combined**

**Staffing**

MPO Coordinator  
MPO Technician  
Baldwin County Highway Department Staff

**Schedule**

October 1, 2021 – September 30, 2022  
▪ 5307 Grant Application: Spring 2022

**Funding Responsibility**

PL Funds	\$16,000.00
Local Funds	\$4,000.00
<b>Total Funds*</b>	<b>\$20,000.00</b>

***\*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.***

## **6.7 Bicycle/Pedestrian Transportation Planning**

### **Objectives**

The MPO has adopted a Bicycle and Pedestrian Concept for the Eastern Shore MPO. Staff will work with the Local Transportation Bureau (ALDOT) and other appropriate agencies to promote bicycle and pedestrian programs, projects, safety, and the Safe Routes to School Program. The MPO will adopt the Complete Streets concept and incorporate needed improvements, as appropriate, in all proposed projects. The MPO will coordinate, plan, and conduct Bicycle and Pedestrian Advisory Committee (BPAC) meetings.

### **Previous Work**

Communicated with public and local advocacy groups on proposed bicycle and pedestrian projects; Reviewed example Bike/Ped Plans from similarly situated MPOs; Researched funding sources available for bicycle and pedestrian projects; Researched bicycle and pedestrian infrastructure costs; Sought input from BPAC on Bicycle and Pedestrian Plan; Drafted initial Bicycle and Pedestrian Action Plan Mapped bicycle and pedestrian facilities in the planning area.; Attended webinars on bicycle and pedestrian infrastructure and safety; Prepared Bike/Ped Classifications; Filled vacancies on BPAC committee. Prepared a Draft and Final Bicycle and Pedestrian Plan; Included a Summary of the Bicycle/Pedestrian Plan in the 2045 Long Range Plan; Produced Bicycle and Pedestrian Safety Video; Developed a School Bicycle and Pedestrian Program and reached out to Public Schools in the planning area; Facilitated meetings with the BPAC, ALDOT and the Mobile MPO concerning the Mobile River Bridge bicycle and pedestrian access ways.

### **Proposed Work**

Staff will work with Eastern Shore bicycle clubs, local school systems, public interest groups, area law enforcement agencies, Eastern Shore Area Chambers of Commerce, and other appropriate organizations and individuals to identify and eliminate existing barriers to bicyclists and pedestrians. MPO staff will assist in evaluating suitability of streets and roads for bicycle use. As provided in 23 USC 217(c), bicycle transportation facilities and pedestrian walkways shall be considered, where appropriate, in conjunction with all new construction and reconstruction of transportation facilities, except where bicycle and pedestrian use are not permitted. Additionally, existing streets and roads will be assessed for retrofit projects. All bicycle and pedestrian planning will be in coordination with ALDOT's statewide bike/ped plan.

- Plan and conduct BPAC meetings
- Research multiple local, federal, and state funding sources
- Collect data to establish baseline for future bicycle and walking improvements
- Update Bicycle and Pedestrian Concept
- Work with the Walking School Bus program
- Work with County Bike/Ped Connectivity Group
- Participate in the Safe Routes to School Task Force and other bike/ped groups as appropriate
- MPO staff will attend meetings, training events, presentations, or peer information exchanges as appropriate to the tasking

### **Products**

Updated Bicycle and Pedestrian Concept  
Connectivity Maps

### **Staffing**

MPO Coordinator  
MPO Technician  
Baldwin County Highway Department Staff

### **Schedule**

October 1, 2021 – September 30, 2022

- Updated Bicycle and Pedestrian Concept: Spring/Summer 2022
- Countywide Connectivity Maps: Fall/Winter 2021

### **Funding Responsibility**

PL Funds	\$7,200.00
Local Funds	\$1,800.00
<b>Total Funds*</b>	<b>\$9,000.00</b>

*\*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

## **6.8 Congestion Management Process**

### **Objectives**

This task provides for a process for minimizing and reducing delay and other adverse impacts of traffic congestion in the Eastern Shore MPO by maximizing the operating efficiency of existing transportation facilities. This program will utilize alternate funding sources when available and support safety, bicycle/pedestrian, air quality, ITS, and other programs to alleviate congestion effects.

### **Previous Work**

Reviewed Congestion Management Process resources on FHWA website. Incorporated CMP into Draft Long Range Transportation Plan; Attended briefing at ALDOT regarding Congestion Management.

### **Proposed Work**

Staff will analyze local traffic conditions and optimize operation of existing systems. All work in support of this task will be performed in conformity with established metropolitan planning requirements and procedures. ALDOT will assist through the network modeling process in assessing travel demand reduction methods and assist MPO and Baldwin County efforts to increase the numbers of area residents using public transportation.

- CUBE Voyager will be used to analyze traffic volume changes
- Network modeling will reflect how new projects relate to traffic volumes and pattern changes
- MPO staff, Baldwin County Highway Department, city engineers, and ALDOT will analyze the effectiveness of the current signal systems within the MPA
- A Congestion Management Process component will be included in the Long Range Transportation Plan and the TIP
- Coordinate with ALDOT Southwest Region TSMO Plan
- MPO staff will attend meetings, training events, presentations, or peer information exchanges as appropriate to the tasking

### **Products**

MPO staff will provide documentation of proposed work, if requested by ALDOT or the FHWA

### **Staffing**

MPO Coordinator  
MPO Technician  
Baldwin County Highway Department Staff

### **Schedule**

October 1, 2021 – September 30, 2022

### **Funding Responsibility**

PL Funds	\$1,600.00
Local Funds	\$400.00
<b>Total Funds*</b>	<b>\$2,000.00</b>

*\*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*



## 6.9 Freight Planning

### Objectives

MPO staff will develop a program to review and assess current freight movement within the Eastern Shore MPO planning area and project future freight transportation needs and demands in the transportation planning process. Freight planning will cover all applicable modes of transportation and intermodal combinations; rail/truck, air/truck, water/rail, and water/truck.

### Previous Work

Attended freight planning webinars; Reviewed freight planning resources; Meetings with local freight companies; Assessed local freight routes and identified future needs of freight companies;

### Proposed Work

- Begin development of a Freight Plan
- Research existing Freight Planning activities and peer state Plans
- Incorporate proposed freight planning component in the Long Range and TIP documents
- Assess and develop knowledge of local and regional freight facilities and routes
- Consult Statewide Freight Plan
- MPO staff will attend meetings, training events, presentations, or peer information exchanges as appropriate to the tasking
- MPO will work and coordinate with the Alabama Department of Transportation (ALDOT) on setting goals, objectives, performance measures, and targets required by the FAST Act for the inclusion in the LRTP, TIP, and other necessary documentation required by ALDOT

### Products

Freight Plan

### Staffing

MPO Coordinator  
MPO Technician  
Baldwin County Highway Department Staff

### Schedule

October 1, 2021 – September 30, 2022

### Funding Responsibility

PL Funds	\$8,000.00
Local Funds	\$2,000.00
<b>Total Funds*</b>	<b>\$10,000.00</b>

*\*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

## 7.0 Transportation Safety

### Objective

MPO staff will incorporate transportation safety and security measures into the MPO transportation planning process and applicable planning documents.

### Previous Work

Attended webinars, seminars and information exchanges on safety; Participated in the review and preparation of Draft Circulation Standards; Produced informational safety videos; attended Safety Performance Measures seminar; Adopted State Safety Performance Measures and Targets; Identified Highway safety improvement program (HSIP) funds to be used in the MPA; Coordinated with ALDOT and FHWA regarding potential eligible projects and grant applications. Submitted projects in the MPA for HSIP funds, notably Fairhope and Loxley projects which were either identified or approved through the MPO for use of funds.

### Proposed Work

- Develop maps and reports concerning safety issues
- Identify bicycle and pedestrian movement to improve safety
- Perform sidewalk/crosswalk/signal assessments as appropriate
- Produce and update informational Safety Videos
- Adopt Safety Performance Measures
- MPO will work and coordinate with the Alabama Department of Transportation (ALDOT) on setting goals, objectives, performance measures, and targets required by the FAST Act for the inclusion in the LRTP, TIP, and other necessary documentation required by ALDOT
- Assist member governments with Highway Safety Improvement Program applications

### Products

Safety Videos  
Safety Performance Measures

### Staffing

MPO Coordinator  
MPO Technician  
Baldwin County Highway Department Staff

### Schedule

October 1, 2021 – September 30, 2022

### Funding Responsibility

PL Funds	\$6,400.00
Local Funds	\$1,600.00
<b>Total Funds*</b>	<b>\$8,000.00</b>

*\*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category*

## **8.0 Education and Training**

### **Objective**

Staff will take advantage of available training resources in transportation planning, public participation, transit, safety, bicycle and pedestrian and other areas. The MPO will ensure staff are afforded opportunities for training and will participate in order to maintain professional standards.

Expenditures for out of state travel and lodging must be approved by ALDOT in writing.

### **Previous Work**

MPO staff attended training seminars and conferences regarding the following: Cube Voyager modeling, transportation planning, Arc GIS training, Census, and other various administrative courses. MPO staff also assisted with the preparation of and attended the Alabama Transportation Planners (ATPA) Annual Conference.

### **Proposed Work**

MPO staff will continue to attend workshops, training sessions, and seminars in order to improve the planning capabilities of MPO planning staff. Staff will assist in the preparations of the annual ATPA Conference. MPO staff will attend classes on the Citilabs Cube Voyager Travel Demand model held quarterly. Other training will consist of:

- GIS training
- Various Planning-related Workshops, Seminars, Meetings, Conferences, and Peer Exchanges
- General administrative training
- Annual ATPA Conference
- Maintenance of Safety Video Kiosk

### **Products**

Certifications  
Up-to-Date Travel Model  
Safety Videos

### **Staffing**

MPO Coordinator  
MPO Technician  
Baldwin County Highway Department Staff

### **Schedule**

October 1, 2021 – September 30, 2022  
Training: Fall/Winter 2021, Spring/Summer 2022  
Safety Videos: Winter/Spring 2022  
ATPA Conference: Spring 2022

**Funding Responsibility**

PL Funds	\$10,400.00
Local Funds	\$2,600.00
<b>Total Funds*</b>	<b>\$13,000.00</b>

*\*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

## **9.0 Special Projects, Corridor Development, and Developments of Regional Impact (DRI)**

### **Objectives**

MPO staff will evaluate the impact of commercial, industrial, residential, and institutional developments on the transportation system. The MPO will assist developers, investors, and others to design developments with minimal impact on the transportation system, and where appropriate, provide funding or in-kind assistance. Staff will advise local authorities on cost-effective measures to be taken to alleviate traffic problems and mitigate adverse impacts of private development on the transportation system.

### **Previous Work**

- MPO staff continues to evaluate current roadways to identify areas of deficiencies.
- Provided funding to member governments for various plans and studies.

### **Proposed Work**

ALDOT, Baldwin County, and MPO traffic counts; turning movement counts; traffic generation tables; on-site inspections; and negotiations with developers are methods that have been used in the past and will continue to be used to anticipate development impact on the transportation system and determine the most appropriate mitigation measures. Signalization optimization programs and other traffic operations software will be used to assist developers in the critical movement analysis and signal phasing. MPO staff will continue to work with developers and property owners to develop measures to best accommodate access to the transportation system and will recommend such measures to the local governments and MPO Policy Board members. MPO staff will receive training in conjunction with updates to the Long Range Transportation Plan to enhance its ability to predict traffic likely to be generated by proposed developments.

- Coordinate with appropriate municipal, county and state personnel on major developments to evaluate the potential impact on the Metropolitan Planning Area.
- Continue to evaluate current roadways to identify areas of deficiencies.
- Work with the appropriate municipal, county, and state personnel to evaluate how a new commercial/residential development design will impact the transportation system.
- Feasibility Studies for specific projects or program development in support of related tasking.
- Contract Consultants and Engineers to perform work as related to tasking

### **Products**

- Reports, presentations to interested parties, and outreach events as directed or requested by senior MPO staff or the Eastern Shore MPO Policy Board.
- Planning Studies (as requested)
- Planning and Development Spreadsheets

### **Staffing**

MPO Coordinator  
MPO Technician

Baldwin County Highway Department Staff

**Schedule**

October 1, 2021 – September 30, 2022

**Funding Responsibility**

PL Funds	\$7,135.20
Local Funds	\$1,783.80
<b>Total Funds*</b>	<b>\$8,919.00</b>

*\*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

## 10.0 Current Planning Studies

### Objectives

MPO staff will use carryover funds and current year allocations to carry out planning activities including planning studies.

### Previous Work

- Partnered with consultants to develop the 2045 Long Range Transportation Plan.
- Provided funding to the City of Daphne for Traffic Calming Guidelines

### Proposed Work

The MPO will provide funding to the City of Fairhope to hire a consultant to prepare a Complete Streets Policy Guide (Estimated Total Cost of \$ 30,000 or less with federal portion of \$24,000 or less); The MPO will provide funds to the Town of Loxley for a Corridor Study/Access Management Plan (Estimated Total Cost of \$40,000 or less with federal portion of \$32,000 or less);

### Products

City of Fairhope Complete Streets Policy Guide  
Town of Loxley Corridor Study/Access Management Plan  
Miscellaneous Planning Documents and Studies

### Staffing

MPO Coordinator  
MPO Technician  
Baldwin County Highway Department Staff

### Schedule

October 1, 2021 – September 30, 2022

### Funding Responsibility

PL Funds	\$43,555.00
Local Funds	\$10,888.75
<b>Total Funds*</b>	<b>\$54,443.75</b>

*\*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

## 11.0 Future Planning Studies

### **Objectives**

MPO staff will use carryover funds to carry out future planning activities.

### **Previous Work**

N/A

### **Proposed Work**

MPO staff will partner with Consultants to prepare various planning documents as needed and as requested.

### **Products**

Miscellaneous Planning Documents and Studies

### **Staffing**

MPO Coordinator  
MPO Technician  
Baldwin County Highway Department Staff

### **Schedule**

October 1, 2021 – September 30, 2022

### **Funding Responsibility**

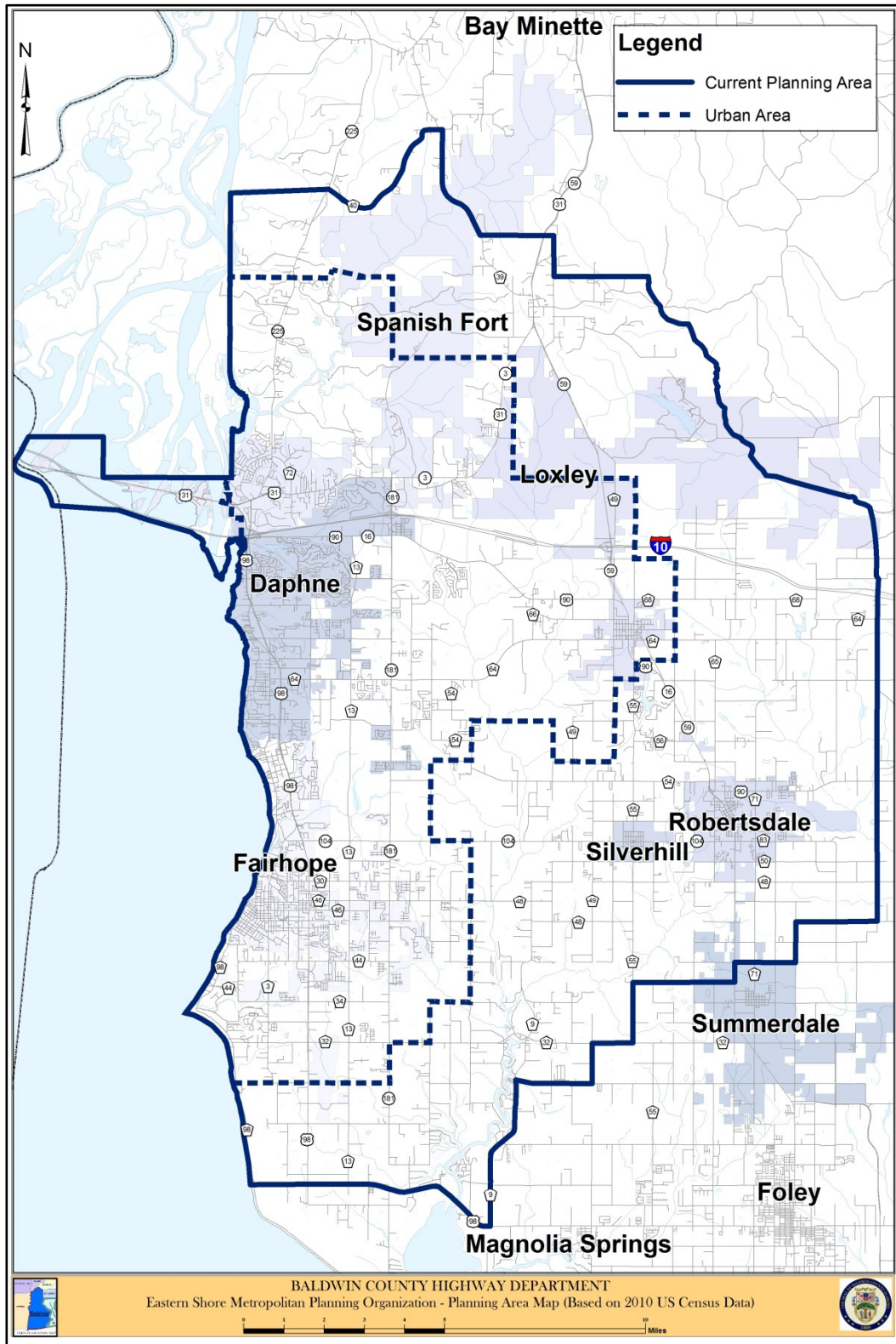
PL Funds	\$0.00
Local Funds	\$0.00
<b>Total Funds*</b>	<b>\$0.00</b>

*\*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*



## *Appendices*

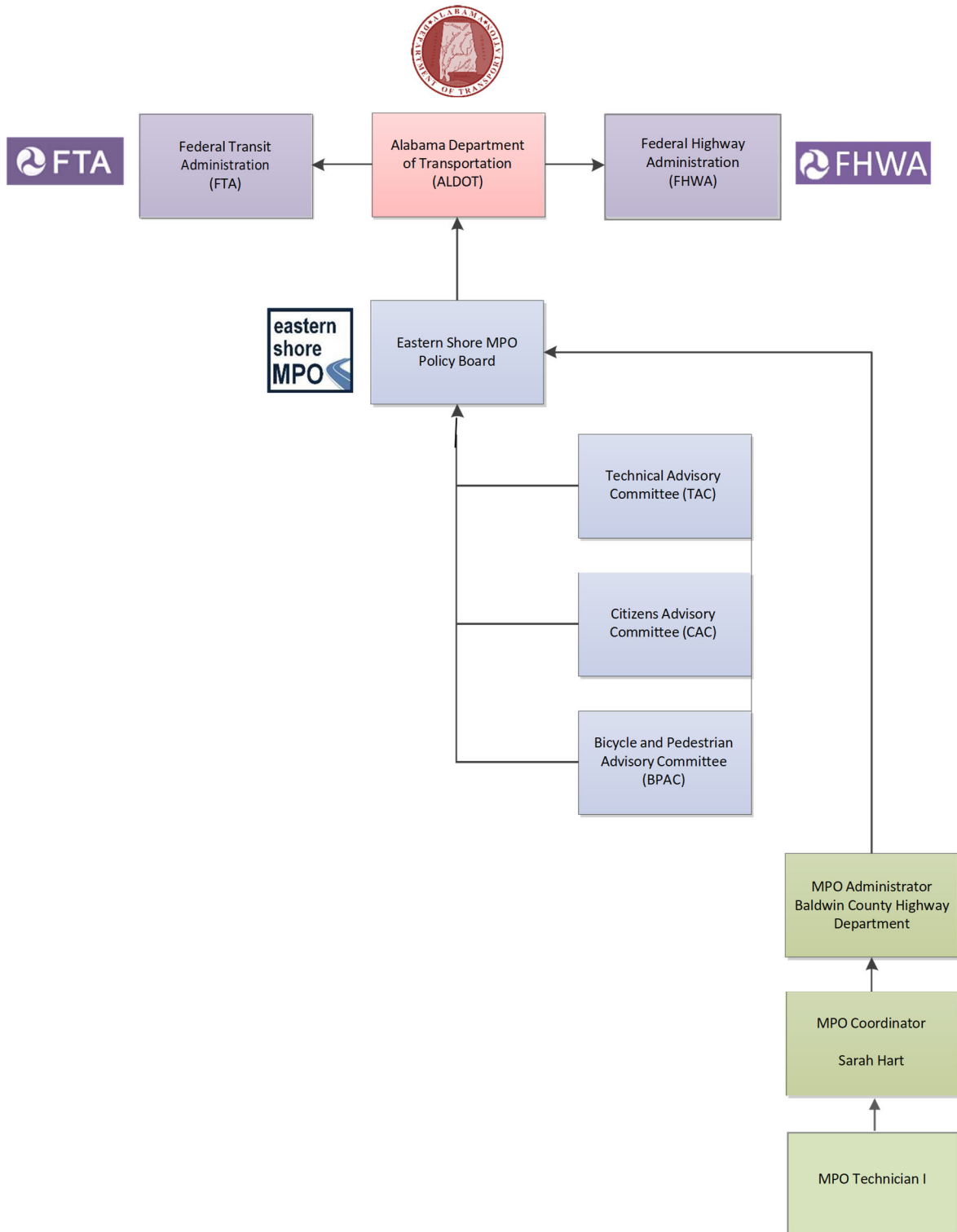
## Appendix A Eastern Shore MPO



Source: MPO Staff

## Appendix B

### MPO Organizational Chart



## Appendix C

### Abbreviations and Acronyms

<b>3-C</b>	Comprehensive, Cooperative, and Continuing
<b>ADA</b>	Americans with Disabilities Act
<b>ADEM</b>	Alabama Department of Environmental Management
<b>ALDOT</b>	Alabama Department of Transportation
<b>APA</b>	American Planning Association
<b>AQ</b>	Air Quality
<b>BPAC</b>	Bicycle and Pedestrian Advisory Committee
<b>CAC</b>	Citizens Advisory Committee
<b>CAD</b>	Computer Aided Design
<b>CFR</b>	Code of Federal Regulations
<b>COOP</b>	Continuity of Operations Plan
<b>CTAA</b>	Community Transportation Association of America
<b>DBE</b>	Disadvantaged Business Enterprise
<b>DRI</b>	Developments of Regional Impact
<b>DOT</b>	Department of Transportation
<b>EPA</b>	Environmental Protection Agency
<b>ESRI</b>	Environmental Scientific Research Institute
<b>ESMPO</b>	Eastern Shore Metropolitan Planning Organization
<b>ETS</b>	Environmental Technical Section
<b>FAS</b>	Federal Aid System
<b>FAST ACT</b>	Fixing America's Surface Transportation Act
<b>FHWA</b>	Federal Highway Administration
<b>FTA</b>	Federal Transit Administration
<b>FY</b>	Fiscal Year
<b>GIS</b>	Geographic Information System
<b>GHG</b>	Greenhouse Gases
<b>HSIP</b>	Highway Safety Improvement Program
<b>ITS</b>	Intelligent Transportation System
<b>L RTP</b>	Long Range Transportation Plan
<b>MAP-21</b>	Moving Ahead for Progress in the 21st Century
<b>MPA</b>	Metropolitan Planning Area

<b>MPO</b>	Metropolitan Planning Organization
<b>MOVES</b>	Motor Vehicle Emission Simulator
<b>NAAQS</b>	National Ambient Air Quality Standards
<b>NEPA</b>	National Environmental Policy Act of 1969
<b>NHS</b>	National Highway System
<b>O<sub>3</sub></b>	Ozone
<b>PL</b>	Planning Funds
<b>PM 2.5</b>	Particulate Matter 2.5 - Pollution in the form of tiny particles or droplets in the air that are two and one half microns or less in width.
<b>PPP</b>	Public Participation Plan (or Process depending on use)
<b>SAFETEA-LU</b>	Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users
<b>SARPC</b>	South Alabama Regional Planning Commission
<b>SIP</b>	Statewide Implementation Plan
<b>SPR</b>	State Planning and Research
<b>STIP</b>	Statewide Transportation Improvement Program
<b>TAC</b>	Technical Advisory Committee
<b>TAP</b>	Transportation Alternatives Program
<b>TAZ</b>	Traffic Analysis Zone
<b>TEA-21</b>	Transportation Equity Act for the 21 <sup>st</sup> Century
<b>TDP</b>	Transit Development Plan
<b>TIP</b>	Transportation Improvement Program
<b>TSM</b>	Transportation System Management
<b>UPWP</b>	Unified Planning Work Program
<b>USC</b>	United States Code

## Appendix D

### Summary Tables

Table 1: FY 2022 Planning Funds – Overview

FY22 MPO Planning (PL) Funds - Breakdown by Subtask					
TASK	TASK DESCRIPTION	MPO	ALDOT	Consultant	Total
1	Administration	\$ 53,500.00			\$ 53,500.00
2	Data Collection and Analysis	\$ 24,000.00			\$ 24,000.00
3	UPWP	\$ 4,000.00			\$ 4,000.00
4	Public Involvement	\$ 26,000.00			\$ 26,000.00
5	Environmental Mitigation and Streamlining	\$ 500.00			\$ 500.00
6	Transportation Systems	\$ 114,000.00			\$ 114,000.00
7	Transportation Safety	\$ 8,000.00			\$ 8,000.00
8	Education and Training	\$ 13,000.00			\$ 13,000.00
9	Special Projects, Corridor Development, and Developments of Regional Impact (DRI)	\$ 8,919.00			\$ 8,919.00
10	Current Planning Studies	\$ 54,443.75			\$ 54,443.75
11	Future Planning Studies	\$ -			\$ -
<b>TOTAL MPO PLANNING AND ADMIN. BUDGET:</b>		<b>\$306,362.75</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 306,362.75</b>

Table 2: FY 2022 Planning Funds – Detailed View

FY22 Planning Funds (from FHWA):			\$201,535.20		
FY22 Match Funds (20% from County):			\$50,383.80		
Total FY22 MPO Planning Funds:			\$251,919.00		
MPO Planning (PL) Funds - Breakdown by Subtask					
Task	Subtask	Description	FY 22 PL-FHWA/FTA	FY 22 Local	FY 22 Total
1	Administration				
	1.1	MPO Administrative Duties	\$ 32,000.00	\$ 8,000.00	\$ 40,000.00
	1.2	Continuity of Operations Plan (COOP)	\$ 400.00	\$ 100.00	\$ 500.00
	1.3	Equipment Purchases and Supplies	\$ 10,400.00	\$ 2,600.00	\$ 13,000.00
Task 1.0 Subtotal			\$ 42,800.00	\$ 10,700.00	\$ 53,500.00
2	Data Collection and Analysis				
	2.1	Database maintenance and Data collection	\$ 2,400.00	\$ 600.00	\$ 3,000.00
	2.2	Geographic Information Systems (GIS)	\$ 9,600.00	\$ 2,400.00	\$ 12,000.00
	2.3	Transportation Model Dev. and Maint.	\$ 3,200.00	\$ 800.00	\$ 4,000.00
	2.4	Prep. of Emissions Data for MOVES2010a	\$ -	\$ -	\$ -
	2.5	Intelligent Transportation System (ITS)	\$ 4,000.00	\$ 1,000.00	\$ 5,000.00
Task 2.0 Subtotal			\$ 19,200.00	\$ 4,800.00	\$ 24,000.00
3	Unified Planning Work Program				
Task 3.0 Subtotal			\$ 3,200.00	\$ 800.00	\$ 4,000.00
4	Public Involvement				
	4.1	Public Participation Process	\$ 16,000.00	\$ 4,000.00	\$ 20,000.00
	4.2	Title VI Planning and Environmental Justice	\$ 4,000.00	\$ 1,000.00	\$ 5,000.00
	4.3	Disadvantaged Business Enterprise (DBE)	\$ 400.00	\$ 100.00	\$ 500.00
	4.4	Public Involv. for Air Quality Conformity	\$ 400.00	\$ 100.00	\$ 500.00
Task 4.0 Subtotal			\$ 20,800.00	\$ 5,200.00	\$ 26,000.00
5	Environmental Mitigation and Streamlining				
	5.1	Air Quality	\$ 200.00	\$ 50.00	\$ 250.00
	5.2	Environmental Mitigation	\$ 200.00	\$ 50.00	\$ 250.00
Task 5.0 Subtotal			\$ 400.00	\$ 100.00	\$ 500.00
6	Transportation Systems				
	6.1	Long Range Transportation Plan (LRTP)	\$ 30,400.00	\$ 7,600.00	\$ 38,000.00
	6.2	Air Quality Conformity	\$ -	\$ -	\$ -
	6.3	Amend LRTP for Air Quality Conformity	\$ -	\$ -	\$ -
	6.4	Transportation Improvement Program (TIP)	\$ 28,000.00	\$ 7,000.00	\$ 35,000.00
	6.5	Amend TIP for Air Quality Conformity	\$ -	\$ -	\$ -
	6.6	Public Transportation*	\$ 16,000.00	\$ 4,000.00	\$ 20,000.00
	6.7	Bicycle/Pedestrian Planning	\$ 7,200.00	\$ 1,800.00	\$ 9,000.00
	6.8	Congestion Management Process	\$ 1,600.00	\$ 400.00	\$ 2,000.00
	6.9	Freight Planning	\$ 8,000.00	\$ 2,000.00	\$ 10,000.00
Task 6.0 Subtotal			\$ 91,200.00	\$ 22,800.00	\$ 114,000.00
7	Transportation Safety				
Task 7.0 Subtotal			\$ 6,400.00	\$ 1,600.00	\$ 8,000.00
8	Education and Training				
Task 8.0 Subtotal			\$ 10,400.00	\$ 2,600.00	\$ 13,000.00
9	Special Projects, Corridor Development, DRI				
Task 9.0 Subtotal			\$ 7,135.20	\$ 1,783.80	\$ 8,919.00
10	Current Planning Studies				
Task 10.0 Subtotal			\$ 43,555.00	\$ 10,888.75	\$ 54,443.75
11	Future Planning Studies				
Task 11.0 Subtotal			\$ -	\$ -	\$ -
TOTAL TASKS 1.0 THROUGH 11.0:			\$ 245,090.20	\$ 61,272.55	\$ 306,362.75
TOTAL MPO PLANNING AND ADMIN. BUDGET:			\$ 245,090.20	\$ 61,272.55	\$ 306,362.75

\* In Alabama, the Consolidated Planning Grant formula is used, in which PL and 5303 funds are combined.

\*\* Leftover PL funds from prior years are carried over into future fiscal years and have been allocated to Future Planning Studies. The oldest unexpended funds will be returned to the funding pool for reallocation.

Table 3: FY 2022 Planning Activities

<b>Sponsor: City of Fairhope</b>		
Task	Description	Status
10	Complete Streets Policy Guide	Current

<b>Sponsor: Town of Loxley</b>		
Task	Description	Status
10	SR 59 Corridor Study/Access Management Plan	Current

<b>Sponsor: ALDOT</b>		
Description	Pkan Location	Status
Alabama Public Involvement Plan	<a href="https://www.dot.state.al.us/">ALDOT Website - https://www.dot.state.al.us/</a>	Future
Public Transportation Agency Plan	<a href="https://www.dot.state.al.us/">ALDOT Website - https://www.dot.state.al.us/</a>	Future
Alabama Rail Plan Update	<a href="https://www.dot.state.al.us/">ALDOT Website - https://www.dot.state.al.us/</a>	Future
Transportation Assset Management	<a href="https://www.dot.state.al.us/">ALDOT Website - https://www.dot.state.al.us/</a>	Future
Statewide Airport System Plan	<a href="https://www.dot.state.al.us/">ALDOT Website - https://www.dot.state.al.us/</a>	Current
Statewide Bicycle and Pedestrian Plan	<a href="https://www.dot.state.al.us/">ALDOT Website - https://www.dot.state.al.us/</a>	Current
Statewide Freight Plan	<a href="https://www.dot.state.al.us/">ALDOT Website - https://www.dot.state.al.us/</a>	Current
Statewide Highway Safety Plan	<a href="https://www.dot.state.al.us/">ALDOT Website - https://www.dot.state.al.us/</a>	Current
Statewide Management Plan	<a href="https://www.dot.state.al.us/">ALDOT Website - https://www.dot.state.al.us/</a>	Current
Alabama Rail Plan	<a href="https://www.dot.state.al.us/">ALDOT Website - https://www.dot.state.al.us/</a>	Current
Statewide Transportation Plan	<a href="https://www.dot.state.al.us/">ALDOT Website - https://www.dot.state.al.us/</a>	Current



## Appendix E – Public Notices, Comments, and Responses

### EASTERN SHORE METROPOLITAN PLANNING ORGANIZATION

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**FOR IMMEDIATE RELEASE:**

May 26, 2021

**CONTACT:**

Sarah Hart Sislak, MPO Coordinator  
(251) 990-4643

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### **PUBLIC NOTICE**

#### **Eastern Shore Metropolitan Planning Organization**

#### **REQUEST FOR PUBLIC COMMENTS REGARDING THE PROPOSED DRAFT FISCAL YEAR 2022 UNIFIED PLANNING WORK PROGRAM (UPWP)**

The Eastern Shore Metropolitan Planning Organization (ESMPO) has prepared the Draft FY 2022 Unified Planning Work Program (UPWP) for review by the MPO Advisory Committees and Policy Board in July 2021.

The UPWP is the planning and administrative budget of the MPO and details the federally funded transportation planning activities to be undertaken in the Eastern Shore Urbanized Area in FY 2022 by the Alabama Department of Transportation (ALDOT) and the Eastern Shore MPO.

The Draft FY 2022 UPWP will be available for review at the locations listed below from June 2, 2021 through July 2, 2021. The document may also be viewed on the ESMPO website, [www.easternshorempo.org](http://www.easternshorempo.org).

The MPO would like input from the public and welcomes written comments during this time. Comment forms will be available at each of the following locations:

**Daphne**

**City Hall, Clerk's Office**

**Public Library**

**Fairhope**

**Baldwin County Fairhope Satellite Courthouse, Commission Office**

**Baldwin Rural Area Transportation System (BRATS) Hub**

**Eastern Shore Chamber of Commerce**

**City Hall, Clerk's Office**

**Public Library**

**Loxley**

**Town Hall, Clerk's Office**

**Public Library**

**Spanish Fort**

**City Hall, Clerk's Office and Public Library**

**Robertsdale**

**BRATS Hub and Headquarters**  
**Baldwin County Central Annex II, Highway Department**  
**Central Baldwin Chamber of Commerce**  
**Baldwin County Central Annex, Commission Office**  
**Robertsdale Public Library**  
**Baldwin County Library Cooperative**

**Silverhill**

**Town Hall**

**Mobile**

**Alabama DOT, Division Engineer's Office**

Written comments may be submitted as follows:

**U.S. Mail or Hand Delivery:**  
Eastern Shore Metropolitan Planning Organization  
c/o Baldwin County (Fairhope) Satellite Courthouse  
1100 Fairhope Avenue  
Fairhope, Alabama 36532

**Email:**  
coordinator@easternshorempo.org

**Facsimile:**  
(251) 580-2590

Additional information regarding these documents may be obtained by contacting the MPO Coordinator, Sarah Hart Sislak, at (251) 990-4643 or [shart@baldwincountyal.gov](mailto:shart@baldwincountyal.gov) or by visiting our website at [www.easternshorempo.org](http://www.easternshorempo.org).

Public participation is solicited without regard to race, color, national origin, sex, age, religion, or disability. Persons who require special accommodations under the Americans with Disabilities Act or those requiring language translation services should contact the Eastern Shore MPO at 251-990-4643.

Asistencia de idiomas está disponible poniéndose en contacto con personal de la MPO en [coordinator@easternshorempo.org](mailto:coordinator@easternshorempo.org)

## Comment Response Log

**Forthcoming**

## Appendix F – Livability Indicators

1. Percentage of LRTP projects that contain bicycle and pedestrian elements, excluding transit projects.

- Approximately 50%

2. Percentage of transportation investment from the Long Range Transportation Plan (LRTP) dedicated to enhancing accessibility of existing transportation facilities.

- Approximately 50%

3. Percentage of household income spent on housing and transportation.

	Housing	Transportation	H+C
Range	16-56%	23-31%	44-85%
Average	31%	27%	58%

(Data derived from the Center for Neighborhood Technology, Housing + Transportation Affordability Index, available at <http://htaindex.cnt.org/>)

4. Percentage of Workforce Commuting to Work by Bike

Percentage of Workforce Commuting to Work by Bike *	
	Percent Workforce:
Percent by Bike:	0.64%
Percent Males by Bike:	0.37%
Percent Females by Bike:	0.27%

\*Data collected from the American Communities Survey at the census tract level. Percentages include data from all census tracts that intersect the MPO Planning Area.

(Data derived from the U.S. Census Bureau's American Community Survey, available at <http://factfinder2.census.gov/>)

5. Percentage of Workforce Walking to Work

Percentage of Workforce Walking to Work*	
	Percent Workforce:
Percent Walking:	0.84%
Percent Males Walking:	0.32%
Percent Females Walking:	0.52%

\*Data collected from the American Communities Survey at the census tract level. Percentages include data from all census tracts that intersect the MPO Planning Area.

(Data derived from the U.S. Census Bureau's American Community Survey, available at <http://factfinder2.census.gov/>)

## 6. Percentage of Workforce Utilizing Public Transit

Percentage of Workforce Commuting to Work on Public Transit*	
	Percent Workforce:
Percent Using Transit:	0.26%
Percent Males Using Transit:	0.03%
Percent Females Using Transit:	0.24%

\*Data collected from the American Communities Survey at the census tract level. Percentages include data from all census tracts that intersect the MPO Planning Area.

(Data derived from the U.S. Census Bureau's American Community Survey, available at <http://factfinder2.census.gov/>)

## 7. Percentage of jobs and housing located within one-half (1/2) mile of transit service.

Percentage Jobs and Housing within One-half (1/2) Mile of Transit Service		
	For Work Trips*	For Day Trips**
Housing:	49.7%	100.0%
Jobs:	63.4%	100.0%

\*Represent the number of jobs or homes in a census block within one-half mile of a transit route that operates on a schedule that would allow a passenger to arrive at work by 8 AM and depart from work after 5 PM.

\*\*The Baldwin Rural Area Transit Service (BRATS) operates a demand response system that can provide rides from any home or business in the planning area to any other home or business in the planning area during any business day. However these rides must be scheduled in advance and are limited to only one or two pick-up or drop-off times in a given day. These demand response routes do not offer sufficient flexibility to service individuals desiring to commute to work.

(Data provided by Baldwin Rural Area Transportation System administrative offices)

## 8. Percent of workforce living within twenty-four (24) miles or less from primary job.

Percentage of Workforce with 24 Miles of Primary Job	
	Percent Workforce:
Less than 10 Miles:	34.1%
10 to 24 Miles:	49.9%
Total within 24 Miles:	84.0%

(Data derived from the U.S. Census Bureau's on the Map Application, available at <http://lehdmapp.ces.census.gov/>)

## COMMENT FORM

EASTERN SHORE METROPOLITAN PLANNING ORGANIZATION (ESMPO)

**DRAFT FY 2022 UNIFIED PLANNING WORK PROGRAM (UPWP)**

**PUBLIC COMMENT PERIOD: June 2, 2021 – July 2, 2021**

Date: June 22 21 Name: Harry Still III

Address: 

Phone: 

Interest in ESMPO: Property Owner within ESMPO Area \_\_\_\_\_ Public Official \_\_\_\_\_

Local Business Owner X Other \_\_\_\_\_

Please provide comments concerning the Draft FY 2022 UPWP:

L RTP - how does this integrate with ALDOT  
TIP? who arbitrates (6.4 page 30)  
Why expend money on local staff when  
SPRPC is capable of administering the  
staff support position for ESMPO?

May we respond to your comment by email (response will be attached in pdf format) instead of U.S. Mail? Yes X No \_\_\_\_\_

Please return this completed form to the ESMPO by **July 2, 2021**:

Mrs. Sarah Hart Sislak, MPO Coordinator  
1100 Fairhope Avenue  
Fairhope, AL 36532

[coordinator@easternshorempo.org](mailto:coordinator@easternshorempo.org)

Would you like to be notified of future MPO activity via email: Yes \_\_\_\_\_ No \_\_\_\_\_

How did you learn about the present opportunity to give comments (circle one)?

Newspaper MPO Email List U.S. Mail MPO Website Other: \_\_\_\_\_

# EASTERN SHORE METROPOLITAN PLANNING ORGANIZATION

## RESOLUTION NO. 2021-

### Adopting the Draft FY2022 Unified Planning Work Program for the Eastern Shore Urbanized Area

**WHEREAS, the Eastern Shore Metropolitan Planning Organization (MPO)** is the organization designated by the Governor of the State of Alabama as being responsible, together with the State of Alabama, for implementing the applicable provisions of 23 USC 134 and 135 (amended by the FAST Act, Sections 1201 and 1202, December 2015); 42 USC 2000d-1, 7401; 23 CFR 450 and 500; 40 CFR 51 and 93; and

**WHEREAS,** the U. S. Department of Transportation requires all MPOs, as established by the U.S. Bureau of the Census, doing area-wide urban transportation planning that involves more than one Department of Transportation operating administration, to submit a Unified Planning Work Program as a condition for meeting the provisions of 23 Code of Federal Regulations (CFR) 450.308; and

**WHEREAS,** consistent with the declaration of these provisions, the Eastern Shore Metropolitan Planning Organization (MPO), in cooperation with the Alabama Department of Transportation, has prepared a Unified Planning Work Program for the Eastern Shore Urbanized Area for fiscal year 2022; and

**WHEREAS,** pursuant to its duties, functions, and responsibilities, the Eastern Shore Metropolitan Planning Organization (MPO), in session this 28<sup>th</sup> day of July 2021, did review and evaluate the aforementioned FY22 Unified Planning Work Program, summarized on the attached pages; now

**THEREFORE, BE IT RESOLVED** by the Eastern Shore Metropolitan Planning Organization (MPO) does hereby endorse and adopt said Unified Planning Work Program.

**BE IT FURTHER RESOLVED** that, in the interest of efficiency, the Eastern Shore MPO authorizes its staff to make maintenance adjustments and corrections to the UPWP without formal approval by the Policy Board.

\_\_\_\_\_  
Jack Burrell, Chairman

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Date: \_\_\_\_\_





**AGENDA ITEM 3**

**ACTION – RESOLUTION ADOPTING FY 2022 COST ALLOCATION PLAN (CAP)**

<b>Eastern Shore MPO</b> <b>AGENDA ACTION FORM</b>
<p style="text-align: center;">Policy Board Work Session – July 14, 2021 Bicycle and Pedestrian Advisory Committee – July 20, 2021 Citizens Advisory Committee – July 20, 2021 Technical Advisory Committee – July 21, 2021 Policy Board – July 28, 2021</p>
<b>SUMMARY</b>
<p>MPO Staff has prepared the FY 2022 Cost Allocation Plan (CAP). The CAP outlines administrative expenses incurred by the MPO and produces indirect cost ratios used for reimbursement by ALDOT.</p>
<b>RECOMMENDATION</b>
<ul style="list-style-type: none"><li>• BPAC recommends:</li><li>• CAC recommends:</li><li>• TAC recommends:</li></ul>
<b>ATTACHMENT(S)</b>
<ol style="list-style-type: none"><li>1. FY 2022 Cost Allocation Plan (forthcoming)</li><li>2. Resolution</li></ol>

# EASTERN SHORE METROPOLITAN PLANNING ORGANIZATION

## RESOLUTION NO. 2021-

### Adopting the FY 2022 Cost Allocation Plan (CAP)

**WHEREAS, the Eastern Shore Metropolitan Planning Organization (MPO)** is the organization designated by the Governor of the State of Alabama as being responsible, together with the State of Alabama, for implementing the applicable provisions of 23 USC 134 and 135 (amended by the FAST Act, Sections 1201 and 1202, December 2015); 42 USC 2000d-1, 7401; 23 CFR 450 and 500; 40 CFR 51 and 93; and

**WHEREAS,** in accordance with the Federal cost principle provisions of [Title] 2 Code of Federal Regulation (CFR) 225 (formerly Office of Management and Budget [OMB] Circular A-87), 49 CFR 18 (Grants and Cooperative Agreements), 23 CFR 420 (Planning and Research Program), and Best Management Practice (BMP) guidance provided by the Alabama Department of Transportation, Local Transportation Bureau, Planning Section, and the Bureau of Finance and Audit, External Audit Section, Central Office, Montgomery, Alabama, the Eastern Shore MPO has prepared a Cost Allocation Plan (CAP) to summarize, in writing, the methods and procedures that the Eastern Shore MPO will use to allocate costs to various Tasks (and subtasks) within the Eastern Shore MPO FY 2022 Unified Planning Work Program (UPWP).

**THEREFORE, BE IT RESOLVED** that the Eastern Shore Metropolitan Planning Organization has reviewed the Cost Allocation Plan (CAP) and does hereby approve the said Plan for use by the ESMPO in FY 2022.

**BE IT FURTHER RESOLVED** that, in the interest of efficiency, the Eastern Shore MPO authorizes its staff to make minor corrections and perform routine document maintenance to the CAP in cooperation with the Alabama Department of Transportation as needed.

The foregoing resolution was adopted and approved on the 28<sup>th</sup> day of July 2021, by the Eastern Shore Metropolitan Planning Organization Policy Board.

\_\_\_\_\_  
Jack Burrell, Chairperson

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Date: \_\_\_\_\_

**AGENDA ITEM 4**

**ACTION - RESOLUTION ADOPTING CONTINUITY OF OPERATIONS PLAN (COOP)**

<b>Eastern Shore MPO</b> <b>AGENDA ACTION FORM</b>
<p style="text-align: center;">Policy Board Work Session – July 14, 2021 Bicycle and Pedestrian Advisory Committee – July 20, 2021 Citizens Advisory Committee – July 20, 2021 Technical Advisory Committee – July 21, 2021 Policy Board – July 28, 2021</p>
<b>SUMMARY</b>
<p>MPO Staff has prepared the Continuity of Operations Plan (COOP). This plan outlines policies and procedures MPO Staff will take regarding staff and equipment in the event of an emergency or catastrophic event. The attached document, if adopted, will remain in place until a significant update is needed.</p>
<b>RECOMMENDATION</b>
<ul style="list-style-type: none"><li>• BPAC recommends:</li><li>• CAC recommends:</li><li>• TAC recommends:</li></ul>
<b>ATTACHMENT(S)</b>
<ol style="list-style-type: none"><li>1. Continuity of Operations Plan</li><li>2. Resolution</li></ol>

# **Eastern Shore Metropolitan Planning Organization**

## **Continuity of Operations Plan (COOP)**

July 2021

# **Eastern Shore Metropolitan Planning Organization**

## **COOP**

For information regarding this document, please contact:

Sarah Hart Sislak, MPO Coordinator

Eastern Shore MPO

Baldwin County (Fairhope) Satellite Courthouse

1100 Fairhope Ave

Fairhope, AL 36532

(251) 990-4643 Office

(251) 580-2590 Fax

Email: [coordinator@easternshorempo.org](mailto:coordinator@easternshorempo.org)

# **Eastern Shore Metropolitan Planning Organization (ESMPO)**

## **Continuity of Operations Plan (COOP)**

### **Purpose**

The purpose of this Continuity of Operations Plan (COOP) is to summarize, in writing, the actions that will be taken by the Eastern Shore Metropolitan Planning Organization (ESMPO) in the event of a local emergency or catastrophic disaster (such as a hurricane) that could pose a threat to human safety, loss of capital assets and equipment, damage or loss of real and intangible properties, loss of MPO records or files, and would physically deny ESMPO employees and citizens of Baldwin County access to the MPO.

Executive Order 12656 and FHWA Order 1910.2C, requires that each FHWA office formulate a Continuity of Operations Plan (COOP). Similarly, the Alabama Department of Transportation requires all MPOs in Alabama to prepare a COOP and make all MPO personnel aware of COOP policies and procedures. The ESMPO has prepared this COOP as described under Task 1.1 in the current Unified Planning Work Program (UPWP).

The ESMPO is administered by the Baldwin County Highway Department and therefore falls under the umbrella of the Baldwin County Commission and the Commission's policies and procedures, including the Baldwin County Emergency Operations Plan (EOP). ESMPO personnel are housed at the Baldwin County Central Annex II in Robertsdale, Alabama, and the BRATS Headquarters in Robertsdale, AL. In case of an emergency, ESMPO personnel (as County Employees) will comply with the guidelines of Baldwin County's EOP and any instructions from Baldwin County's Emergency Management Agency.

Regardless of the requirements set forth in Baldwin County's EOP, the ESMPO shall implement this COOP in case of an emergency, and thereby guarantee certain minimum protective measures for ESMPO personnel, equipment, and data.

If time permits and does not put personnel at risk, ALDOT will be apprised of MPO actions and intentions as soon as practicable. This contact protocol should include the Southwest Region Engineer, Mobile, and the Local Transportation Bureau, Montgomery.

### **Equipment and Communication**

ESMPO equipment is inventoried through the Baldwin County Communications & Information Systems (CIS) department. Each piece of equipment is labeled with an identification number or bar code that matches a master inventory list kept by the CIS department. The master inventory list is stored and backed-up in the same manner as all other ESMPO electronic data (see Backup Procedures).

If the Highway Department is forewarned of an emergency situation and County Engineer directs Highway Department employees to a temporary alternative work site, the ESMPO Coordinator must decide if the employees should bring the equipment necessary for continuing operations and

who will be responsible for the equipment (computers, printers, plotters, etc.) once off County premises. If the Highway Department does not have an alternate work site and access is denied to the Baldwin County Central Annex II, or the BRATS Offices, ESMPO personnel have appropriate mobile devices which they will take to their residences and continue performing their job duties if so directed by the County Engineer.

If the situation arises, and the County Engineer directs ESMPO personnel to report to their normal work site, report to an alternate work site, or stay at home, an email will be sent to each employee's mobile device.

For both long-term and short-term evacuations, ESMPO personnel should turn-off and unplug all office equipment, where possible move equipment off the ground, and cover equipment with a waterproof covering. These steps should be taken only if they can be done without endangering human life.

## **Evacuations**

### **Facility Threats - Low Level**

If an evacuation of ESMPO personnel is required that poses a threat to personnel at or near the Baldwin County Central Annex II, or the BRATS Offices (fire drills, bomb threat drills, etc.), ESMPO personnel are directed to evacuate the respective buildings and report to the following locations:

- **Central Annex II** – Report to north parking lot.
- **BRATS Offices** – Report to the parking lot of the Robertsdale Police Department to the southeast of the BRATS offices.

It will be the ESMPO Coordinator's responsibility to ensure that all ESMPO personnel in the office are present and accounted for. It will be the BRATS Director's responsibility to ensure that all ESMPO personnel in the BRATS office are present and accounted for.

### **Facility Threats - High Level**

If there is a bomb threat, active shooter, or a danger to persons standing next to the building, and the evacuation must be immediate, ESMPO personnel are directed to report as follows:

- **Central Annex II** – Report to the southern parking lot of the Robertsdale United Methodist Church.
- **BRATS Offices** – Report to the parking lot of the Robertsdale Police Department to the southeast of the BRATS offices.

The respective locations should be ample distance from any destructive force threatening ESMPO personnel at any of the locations. It will be the ESMPO Coordinator's responsibility to ensure that all ESMPO personnel in the Robertsdale office are present and accounted for. It will be the BRATS

Director's responsibility to ensure that all ESMPO personnel in the BRATS office are present and accounted for.

### **Severe Weather Threats**

In the case of short term severe weather threats such as tornados, ESMPO personnel will take cover as follows:

- **Central Annex II** – Report to centralized hallway in the lowest accessible floor of the building.
- **BRATS Offices** – Report to centralized hallway in the building.

It will be the ESMPO Coordinator's responsibility to ensure that all ESMPO personnel in the Robertsdale office are present and accounted for. It will be the BRATS Director's responsibility to ensure that all ESMPO personnel in the BRATS office are present and accounted for.

In the case of long term severe weather threats such as hurricanes, ESMPO personnel will take action as directed by the County Engineer and the Baldwin County Commission. When appropriate, ESMPO personnel are encouraged to evacuate their personal residences to ensure their own safety (see Baldwin County Evacuation Zones).

**Long Term Threats** - If a long-term evacuation is required, the County Engineer will assess the situation and communicate through email the instructions on where all ESMPO personnel should report. The ESMPO Coordinator, after consulting with the County Engineer, shall communicate with ALDOT, the Policy Board, and appropriate ESMPO advisory committees regarding the status of any scheduled meetings, public forums, and the like. This will include planned closings, evacuation procedural changes, and contact updates.

### **Threats to Human Health**

In the case of threats to human health, including declared epidemics and pandemics, the County Engineer will assess the situation and will communicate through telephone or email to provide instruction to ESMPO staff. The ESMPO Coordinator, after consulting with the County Engineer, shall communicate with ALDOT, the Policy Board, and appropriate ESMPO advisory committees regarding the status of any scheduled meetings, public forums, and the like. This will include planned closings, evacuation procedural changes, and contact updates.

## **Backup Procedures**

To ensure that all electronic files and documents of the ESMPO are safe, not only from computer viruses, but from being physically damaged, all ESMPO personnel are required to save their work on the Highway Department's network drive. The Highway Department network drive is backed-up nightly in Bay Minette, Alabama. Backup information is stored for 90 days. Weekly backups are saved and placed in a secure lock box in Bay Minette, Alabama. All equipment utilized by



ESMPO personnel is serviced by the Baldwin County CIS department and is secured by appropriate anti-virus software.

## **Voting Procedures**

The ESMPO Policy Board members (or their proxies) are the only individuals who can vote and carry out the business of the MPO, including decisions regarding the Transportation Improvement Plan (TIP), Unified Planning Work Program (UPWP), Long Range Transportation Plan (LRTP), Public Participation Plan (PPP) and other planning documents. The following is a list of the 2021 Policy Board members and their contact information:

### **ESMPO Policy Board Voting Members**

---

Mayor Sherry Sullivan, City of Fairhope

**Email:** sherry.sullivan@fairhopeal.gov

**Phone:** 251-990-0100

**Mobile Phone:** [REDACTED]

---

Councilmember Ron Scott, Daphne City Council

**Email:** councildistrict5@daphneal.com

**Phone:** 251-621-9000

**Mobile Phone:** [REDACTED]

---

Mayor Robin LeJeune, City of Daphne

**Email:** mayorsoffice@daphneal.com

**Phone:** 251-620-1001

**Mobile Phone:** [REDACTED]

---

Councilmember Jack Burrell, Fairhope City Council

**Email:** jack.burrell@fairhopeal.gov

**Phone:** 251-629-2136

**Mobile Phone:** [REDACTED]

---

Commissioner Joe Davis III, Baldwin County Commission District 2

**Email:** Joe.Davis@baldwincountyal.gov

**Phone:** 251-990-4620

**Mobile Phone:** [REDACTED]

---

Commissioner Billie Jo Underwood, Baldwin County Commission District 3

**Email:** BUnderwood@baldwincountyal.gov

**Phone:** 251-972-8515

**Mobile Phone:** [REDACTED]

---

Mayor Mike McMillan, City of Spanish Fort

**Email:** mayor@cityofspanishfort.com

**Phone:** 251-626-4884

**Mobile Phone:** [REDACTED]

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Mayor Richard Teal, Town of Loxley

**Email:** rteal@flowerwood.com

**Phone:** 251-964-5162

**Mobile Phone:** [REDACTED]

---

Matthew Ericksen P.E., Southwest Region Engineer, ALDOT

**Email:** ericksenm@dot.state.al.us

**Phone:** 251-434-6800

**Mobile Phone:** [REDACTED]

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**Policy Board Non-Voting Members**

---

Mark Bartlett, Division Administrator, Federal Highway Administrator

**Email:** Alabama.FHWA@dot.gov

**Phone:** 334-274-6350

---

Bradley Lindsey P.E., State Local Transportation Engineer, ALDOT

**Email:** blindsey@dot.state.al.us

**Phone:** 334-242-6203

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Richard Johnson, Technical Advisory Committee (Chairperson)

**Email:** richard.johnson@fairhopeal.gov

**Phone:** 251-928-8003

**Mobile Phone:** [REDACTED]

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Andrew James, Citizen Advisory Committee (Chairperson)

**Email:** andrew.james@volkert.com

**Phone:** 251-968-7551

**Mobile Phone:** [REDACTED]

# EASTERN SHORE METROPOLITAN PLANNING ORGANIZATION

## RESOLUTION NO. 2021-

### Adopting the Continuity of Operations Plan (COOP)

**WHEREAS, the Eastern Shore Metropolitan Planning Organization (MPO)** is the organization designated by the Governor of the State of Alabama as being responsible, together with the State of Alabama, for implementing the applicable provisions of 23 USC 134 and 135 (amended by the FAST Act, Sections 1201 and 1202, December 2015); 42 USC 2000d-1, 7401; 23 CFR 450 and 500; 40 CFR 51 and 93; and

**WHEREAS,** Executive Order 12656 and FHWA Order 1910.2C, requires that each FHWA office formulate a Continuity of Operations Plan (COOP) and, similarly, the Alabama Department of Transportation requires all MPOs in Alabama to prepare a COOP and make all MPO personnel aware of COOP policies and procedures; and

**WHEREAS,** the purpose of the COOP is to summarize, in writing, the actions that will be taken by the Eastern Shore MPO in the event of a local emergency or catastrophic disaster (such as a hurricane) that could pose a threat to human safety, loss of capital assets and equipment, damage or loss of real and intangible properties, loss of MPO records or files, and would physically deny Eastern Shore MPO employees and citizens of Baldwin County access to the MPO; now

**THEREFORE, BE IT RESOLVED** that the Eastern Shore Metropolitan Planning Organization has reviewed the Continuity of Operations Plan and does hereby approve the said Plan for use by the Eastern Shore MPO indefinitely until such time that changes are needed.

**BE IT FURTHER RESOLVED** that, in the interest of efficiency, the Eastern Shore MPO authorizes its staff to make minor corrections and perform routine document maintenance to the Continuity of Operations Plan in cooperation with the Alabama Department of Transportation as needed.

The foregoing resolution was adopted and approved on the 28<sup>th</sup> day of July 2021, by the Eastern Shore Metropolitan Planning Organization Policy Board.

\_\_\_\_\_  
Jack Burrell, Chairperson

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Date: \_\_\_\_\_



**AGENDA ITEM 5**  
**ACTION – AMENDING THE FY20-23 TIP**

**Eastern Shore MPO**  
**AGENDA ACTION FORM**

Policy Board Work Session – July 14, 2021  
Bicycle and Pedestrian Advisory Committee – July 20, 2021  
Citizens Advisory Committee – July 20, 2021  
Technical Advisory Committee – July 21, 2021  
Policy Board – July 28, 2021

**SUMMARY**

The following project has been submitted for MPO funding and inclusion in the FY2020-2023 Transportation Improvement Program (TIP):

**Baldwin County Commission**

Austin Road Extension - .5 mile of new road construction - from CR 13 to Friendship Rd

- Engineers Estimate:

**Austin Road Extension Funding Breakdown**

<b><u>FY 2022</u></b>	Total	MPO	Local
PE	\$ 112,500.00	\$ 90,000.00	\$ 22,500.00
UT	\$ 75,000.00	\$ 60,000.00	\$ 15,000.00
ROW	\$ 300,000.00	\$ 240,000.00	\$ 60,000.00
		\$ 390,000.00	
<b><u>FY 2023</u></b>			
CN	\$ 1,406,250.00	\$ 914,062.50	\$ 492,187.50
*65/35 split due to funding limitations			

\*Phase 1 of project N2 in the 2045 Long Range Transportation Plan (LRTP)

**RECOMMENDATION**

- BPAC recommends:
- CAC recommends:
- TAC recommends:

**ATTACHMENT(S)**

- 1.) Project Submittal Form
- 2.) Resolution Amending TIP/Obligating Funds

# EASTERN SHORE METROPOLITAN PLANNING ORGANIZATION

## RESOLUTION NO. 2021-

### Obligating MPO Surface Transportation Funds to the City of Spanish Fort

**WHEREAS**, the Eastern Shore Metropolitan Planning Organization (MPO) is the organization designated by the Governor of Alabama as being responsible, together with the State of Alabama, for implementing the applicable provisions of 23 USC 134 and 135 (amended by the FAST Act, Sections 1201 and 1202, December 2015); 42 USC 126 2000d-1, 7401; 23 CFR Parts 450 and 500; 40 CFR Parts 51 and 93; and

**WHEREAS**, Title 23 USC and 23 CFR 450.324 require that transportation projects in urbanized areas, funded by the Federal Highway Administration, be included in a Transportation Improvement Program (TIP), amended as often as required, and adopted by the Eastern Shore Metropolitan Planning Organization (MPO); and

**WHEREAS**, consistent with the declaration of these provisions, the Eastern Shore MPO, in cooperation with the Alabama Department of Transportation (ALDOT), developed the Fiscal Year (FY) 2020-2023 Transportation Improvement Program (TIP); and

**WHEREAS**, the Baldwin County Commission has submitted a project to extend Austin Road through new road construction from County Road 13 to Friendship Road for inclusion in the FY 2020-2023 TIP; and

**WHEREAS**, the extension of Austin Road (ALDOT Project Numbers: Insert PE, ROW, UT, and CN) has been submitted for funding through MPO Surface Transportation Funds which require a twenty percent (20%) local match to be covered by the Baldwin County Commission; and

**WHEREAS**, the project has an estimated total cost of \$1,893,750 as outlined below and will be funded according to the following breakdown:

Austin Road Extension Funding Breakdown			
<b><u>FY 2022</u></b>	Total	MPO	Local
PE	\$ 112,500.00	\$ 90,000.00	\$ 22,500.00
UT	\$ 75,000.00	\$ 60,000.00	\$ 15,000.00
ROW	\$ 300,000.00	\$ 240,000.00	\$ 60,000.00
		\$ 390,000.00	
<b><u>FY 2023</u></b>			
CN	\$ 1,406,250.00	\$ 914,062.50	\$ 492,187.50
*65/35 split due to funding limitations			

**WHEREAS**, the Baldwin County Commission will be responsible for cost overruns associated with the project; now

**THEREFORE, BE IT RESOLVED** that the Eastern Shore MPO Policy Board approves the use of MPO Surface Transportation Funds to fund the Austin Road Extension and amends the FY 2020-2023 Transportation Improvement Program (TIP) to include the project as outlined above; and

**BE IT FURTHER RESOLVED** that the Eastern Shore MPO Policy Board authorizes MPO staff to take all steps necessary to accommodate the allocation of funds.

The foregoing resolution was adopted and approved on the 28<sup>th</sup> day of July 2021, by the Eastern Shore Metropolitan Planning Organization Policy Board.

\_\_\_\_\_  
Jack Burrell, Chairperson

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_ Date: \_\_\_\_\_





**AGENDA ITEM 6**

**ACTION – RESOLUTION APPOINTING CITIZENS ADVISORY COMMITTEE (CAC) MEMBER**

<b>Eastern Shore MPO</b> <b>AGENDA ACTION FORM</b>
<p>Policy Board Work Session – July 14, 2021</p> <p>Bicycle and Pedestrian Advisory Committee – July 20, 2021</p> <p>Citizens Advisory Committee – July 20, 2021</p> <p>Technical Advisory Committee – July 21, 2021</p> <p>Policy Board – July 28, 2021</p>
<b>SUMMARY</b>
<p>The following individual submitted an application to serve on the Citizens Advisory Committee (CAC):</p> <ul style="list-style-type: none"><li>• <b>Town of Loxley:</b> Mr. Will Ervin</li></ul>
<b>RECOMMENDATION</b>
N/A
<b>ATTACHMENT(S)</b>
<ol style="list-style-type: none"><li>1. Application – Mr. Will Ervin (redacted)</li><li>2. Resolution</li></ol>

EASTERN SHORE METROPOLITAN PLANNING ORGANIZATION (ESMPO)

CITIZENS ADVISORY COMMITTEE (CAC) APPLICATION

Application period will remain open until positions are filled.

Date: June 1, 2021

Name: William J Ervin

Address: [REDACTED]

Phone: [REDACTED] om

U.S. or Naturalized Citizen: yes ☒ no ☐ 21 years of age or older: yes ☒ no ☐

Reside or work in the MPA\*: yes ☒ no ☐

\*You must be at least 21 years of age, a U.S. or naturalized citizen and either reside or work in the MPA (see map on MPO website; the pink, yellow and green regions make up the MPA) to serve on an MPO Advisory Committee.)

Interest in ESMPO:

Live/work within ESMPO Area ☒ Local Business Owner ☐ Other                     

Meetings are generally held on the third Tuesday (at 1:00 PM) of January, April, July, and October.

Please provide comments regarding why you should be selected as a member of the CAC (please print):

I live in Loxley, and was a local business owner for  
about 6 years. I would like the opportunity and privilege  
to serve the community. I love and reside in.

Please fill out and return to MPO staff:

Eastern Shore MPO

1100 Fairhope Avenue Fairhope, AL 36532

(P) (251) 990-4643

(F) (251) 580-2590

coordinator@easternshorempo.org

Print Form

Submit via Email

Would you like to be notified of future MPO activity via email: Yes ☐ No ☐

How did you learn about the present opportunity?

Newspaper ☐ MPO Email List ☐ U.S. Mail ☐ MPO Website ☐ Other:

# EASTERN SHORE METROPOLITAN PLANNING ORGANIZATION

## RESOLUTION NO. 2021-

### Appointing Citizens Advisory Committee Member

**WHEREAS**, the Eastern Shore Metropolitan Planning Organization (MPO) is the organization designated by the Governor of the State of Alabama as being responsible, together with the State of Alabama, for implementing the applicable provisions of 23 USC 134 and 135 (amended by the FAST Act, Sections 1201 and 1202, December 2015); 42 USC 2000d-1, 7401; 23 CFR 450 and 500; 40 CFR 51 and 93; and

**WHEREAS**, in conformity with the federal codes cited above, the State of Alabama requires the Eastern Shore Metropolitan Planning Organization to have an advisory body composed of local Citizens; and

**WHEREAS**, the ESMPO Bylaws specify that the membership of the Citizens Advisory Committee (CAC) shall include sixteen (16) representatives of the local member governments; and

**WHEREAS**, the ESMPO received an application from a citizen who lives within the Metropolitan Planning Area and wishes to represent the Town of Loxley; now

**THEREFORE, BE IT RESOLVED** that the Eastern Shore Metropolitan Planning Organization hereby appoints Mr. Will Ervin to represent the Town of Loxley on the ESMPO Citizens Advisory Committee (CAC).

The foregoing resolution was adopted and approved on the 28<sup>th</sup> day of July 2021, by the Eastern Shore Metropolitan Planning Organization Policy Board.

\_\_\_\_\_  
Jack Burrell, Chairperson

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Date: \_\_\_\_\_



**AGENDA ITEM 7**  
**DISCUSSION (BPAC) – COUNTYWIDE CONNECTIVITY PLAN**

<b>Eastern Shore MPO</b> <b>AGENDA ACTION FORM</b>
<p>Policy Board Work Session – July 14, 2021 Bicycle and Pedestrian Advisory Committee – July 20, 2021 Citizens Advisory Committee – July 20, 2021 Technical Advisory Committee – July 21, 2021 Policy Board – July 28, 2021</p>
<b>SUMMARY</b>
<p>In 2020, there were planning efforts in progress, spearheaded by the Baldwin County Trailblazers, and facilitated by the Baldwin County Commission, to create a countywide connectivity plan. All fourteen (14) municipalities were invited to participate in identifying proposed bike/ped routes and improvements to ultimately connect the county. The Covid-19 pandemic interrupted the planning efforts, creating a lag in progress for the plan. MPO staff is working to reconvene the planning group to complete the countywide connectivity plan and has a preliminary map of routes to review with the Bicycle and Pedestrian Advisory Committee for input.</p>
<b>RECOMMENDATION</b>
N/A
<b>ATTACHMENT(S)</b>
<p>1. Draft Countywide Connectivity Map (forthcoming)</p>





**AGENDA ITEM 8**  
**INFORMATIONAL – MPO COORDINATOR’S REPORT**

<b>Eastern Shore MPO</b> <b>AGENDA ACTION FORM</b>	
<p>Policy Board Work Session – July 14, 2021</p> <p>Bicycle and Pedestrian Advisory Committee – July 20, 2021</p> <p>Citizens Advisory Committee – July 20, 2021</p> <p>Technical Advisory Committee – July 21, 2021</p> <p>Policy Board – July 28, 2021</p>	
<b>SUMMARY</b>	
<ul style="list-style-type: none"><li>• ALDOT Project Update:<ul style="list-style-type: none"><li>○ SR 181 Widening</li><li>○ US 31</li><li>○ Intersection Alignment at US 90/SR 59</li><li>○ Realign Intersection of US 31 and Old HWY 31</li></ul></li><li>• Project Update:<ul style="list-style-type: none"><li>○ CR 34 Signal</li><li>○ Gayfer Turning Lanes</li><li>○ US 98 Access Management Project</li><li>○ CR 64 Widening</li><li>○ CR 13/44 Roundabout</li><li>○ Fairhope Transit Project</li><li>○ Loxley Transit Project</li></ul></li><li>• Advisory Committee Vacancies<ul style="list-style-type: none"><li>○ Citizens Advisory Committee<ul style="list-style-type: none"><li>○ City of Fairhope (1)</li><li>○ Baldwin County (1)</li><li>○ City of Daphne (1)</li></ul></li><li>○ Bicycle and Pedestrian Advisory Committee<ul style="list-style-type: none"><li>○ City of Fairhope (1)</li><li>○ Baldwin County (2)</li><li>○ City of Daphne (1)</li></ul></li></ul></li><li>• Planning and Development Update</li></ul>	
<b>RECOMMENDATION</b>	
N/A	
<b>ATTACHMENT(S)</b>	
N/A	