



# Cindy Haber Center, Inc.

(Formerly: The MR/DD Board, Inc.)

23214 Chicago Street, P. O. Box 853, Robertsdale, Al. 36567

1306 Government Street, P. O. Box 40127, Mobile, Al. 36640

*Serving Baldwin, Clarke, Washington, Mobile, Escambia, Monroe,*

*Conecuh, Perry, Dallas, Wilcox, Geneva and Lowndes Counties*

Support Coordination - Early Intervention - Supported Employment



April 30, 2022

Baldwin County Commission

ATTN: County Commission Office/ James E. Ball

312 Courthouse Square, Suite 12

Bay Minette, AL 36507

SUBJECT: Appointment of Members of Board of Directors, Cindy Haber Center, Inc.

Dear Mr. Ball:

The purpose of this letter is to obtain the appointment of Baldwin County Directors to the Board of Directors of the Cindy Haber Center, Inc. Cindy Haber Center, Inc., among other things, provides case management services to individuals with intellectual disabilities.

One of the requirements of the law is that each governing body in which we operate is required to appoint members to our Board of Directors. Recently, one of our board members resigned, Mrs. Eileen Mueller. Our current Board of Directors undertook to identify a potential candidate to replace her, and at their recent meeting recommended that you appoint the following individual from Baldwin County:

Dawn Frenette

Phone Number: 251-454-4861

Address: 33812 Boardwalk Drive Spanish Fort, AL 36527

Email: [dfrenette@bcbe.org](mailto:dfrenette@bcbe.org)

A copy of the resolution of our Board of Directors recommending this person is enclosed with this letter. I have also enclosed her resume.

Phone All Counties: (251)947-5608    Text All Counties: (251)752-1207  
Fax Mobile: (251)300-8508    Fax All Other Counties: (251)947-6020



# Cindy Haber Center, Inc.

(Formerly: The MR/DD Board, Inc.)

23214 Chicago Street, P. O. Box 853, Robertsdale, Al. 36567

1306 Government Street, P. O. Box 40127, Mobile, Al. 36640

*Serving Baldwin, Clarke, Washington, Mobile, Escambia, Monroe,*

*Conecuh, Perry, Dallas, Wilcox, Geneva and Lowndes Counties*

Support Coordination - Early Intervention - Supported Employment



Please do not hesitate to contact me if you have any questions regarding this proposal.

Very Truly Yours

Clara Myers  
President

Enclosures

cc: Dawn Roley Lindsey, Exec. Director (w/o encl)

Phone All Counties: (251)947-5608 Text All Counties: (251)752-1207  
Fax Mobile: (251)300-8508 Fax All Other Counties: (251)947-6020

**MINUTES OF THE REGULAR MONTHLY MEETING  
OF THE BOARD OF DIRECTORS OF THE CINDY HABER CENTER, INC.**

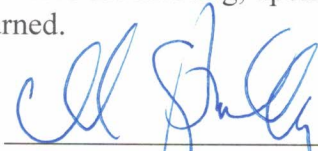
A regular monthly meeting of the Board of Directors of Cindy Haber Center, Inc. (hereinafter referred to as the "Board"), was held on the 10<sup>th</sup> day of March, 2022, a quorum of the board being present.

The meeting was called to order by the President.

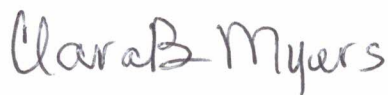
The President brought to the attention of the Board the following matter: a proposal to nominate Dawn Frenette as a member of the Board of Directors to a seat which is currently vacant. Ms. Frenette is well known to various members of the board, and appears to be well qualified to serve. She is a resident citizen of Baldwin County. Her term would be for a period of 6 (six) years, beginning April 1, 2022, and ending March 31, 2028. After discussion by the Board, upon motion duly made and seconded, and unanimously carried by the directors then voting, the Board adopted the following resolution:

**RESOLVED**, that the Board of Directors of CINDY HABER CENTER, Inc. nominates Dawn Frenette to be one of its members and asks the Baldwin County Commission to approve this nomination and to appoint her as a Cindy Haber Center Board member; that the County Commission appoint Ms. Frenette to a term of service that shall begin on April 1, 2022 and shall end on March 31, 2028.

There being no further business to come before the meeting, upon motion duly made and seconded, and unanimously carried, it was adjourned.

  
\_\_\_\_\_  
William Scully, Secretary

**APPROVED:**

  
Clara Myers, President

## **Dawn S. Frenette**

33812 Boardwalk Drive

Spanish Fort, AL 36527

[dfrenette@bcbe.org](mailto:dfrenette@bcbe.org)

### **EXPERIENCE**

#### **Special Services Coordinator**

**June 2021- Present**

- Prepare and assist in submitting time sensitive data reports to the State Department
- Supervise staff of 52 who are employees by Central Office
- Oversee the planning of Extended School Year
- Coordinate and oversee Special Olympics
- Oversee the planning Managing Crisis Safely program for district
- Oversee the supervision of 18 preschool classes/budget
- Organize materials for State Department Monitoring
- Organize and present professional development within individual schools, feeder patterns, as well as county wide
- Direct the implementation of existing and new programs to include budgeting
- Determine annual projection needs for special education staff
- Facilitate meetings with parents, teachers, and administrators on complicated issues
- Provide input for teachers and administrators regarding policy and procedure concerns
- Oversee and manage the use of Power School Special Programs
- Assist with other responsibilities as assigned by my Dean

#### **Special Services Supervisor**

**July 2011- May 2021**

- Prepare and assist in submitting time sensitive data reports to the State Department
- Assist in planning of Extended School Year
- Coordinate and oversee Special Olympics
- Supervise and plan Managing Crisis Safely program for district
- Supervise 18 preschool classes/budget
- Supervise Resource/Behavior Consultant activities and schedules
- Organize materials for State Department Monitoring
- Present professional development within individual schools, feeder patterns, as well as county wide
- Direct the implementation of existing and new programs to include budgeting
- Determine annual projection needs for special education staff
- Facilitate meetings with parents, teachers and administrators on complicated issues
- Provide input for teachers and administrators regarding policy and procedure concerns
- Assist with other responsibilities as assigned by my Coordinator

#### **Resource Consultant**

**August 2005-June 2011**

- Liaison between Special Services and administrators in North Baldwin schools
- Weekly visits to special education teachers
- Work with administrators, teachers and parents on complicated issues
- Assist in the completion of functional behavior assessments, as well as development of behavior intervention plans

- Monitor all special education processes to ensure compliance with state and federal regulations
- Daily use of SETS

### **Special Education Teacher**

**August 1996-July 2005**

- Teacher of 6<sup>th</sup>/7<sup>th</sup>/8<sup>th</sup> grade students in resource setting for various subjects
- Inclusion teacher of 7<sup>th</sup> grade Social Studies and Science classes
- Mentor teacher
- IEP Chairperson for 4 years

### **EDUCATION**

#### **Master's in Educational Leadership with Certification in Administration**

University of South Alabama

Years Attended 1999-2001

#### **Bachelor of Science in Elementary Education/Special Education**

Troy University

Years Attended 1993-1996

### **REFERENCES**

Barbara English  
1091 B Ave  
Loxley, AL 36551  
251.972.6860

Joseph Sharp  
1 Golden Bear Dr  
Robertsdale, AL 36567  
770.545.9357

Dr Shannon McCurdy  
430 N Cedar St  
Foley, AL 36535